

ANNUAL BUDGET, FIVE-YEAR FINANCIAL PLAN,
AND
CAPITAL IMPROVEMENT PROGRAM

LEON COUNTY BOARD OF COUNTY COMMISSIONERS



(From left to right) District 2 Commissioner *Jane G. Sauls*, At-Large Commissioner *Nick Maddox*, At-Large Commissioner **Vice-Chairman** *Mary Ann Lindley*, District 5 Commissioner **Chairman** *Kristin Dozier*, District 3 Commissioner *John Dailey*, District 4 Commissioner *Bryan Desloge* and District 1 Commissioner *Bill Proctor*.

Leon County Courthouse
301 South Monroe Street, 5th Floor
Tallahassee, Florida 32301
Phone Number: 850-606-5302

www.leoncountyfl.gov

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

Introduction

Kristin Dozier, Chairman, District 5



Commissioner Dozier was elected to the Board in 2010 and re-elected in June 2014. Prior to her election, Kristin spent 12 years at Mad Dog Construction, where she served as Green Building Advisor and Vice President. She worked on LEED projects and has lectured throughout North Florida on the benefits of sustainable construction and business practices. Since taking office, Kristin has taken on numerous boards and committee assignments and currently serves as Chairperson of the Blueprint 2000 Inter-governmental Agency and the Leon County Research and Development Authority. In November 2013, her fellow Commissioners elected her to serve as Chairman of the Board of County Commissioners for 2013-2014.

William C. Proctor, Jr. District 1



Commissioner Proctor was elected to the Leon County Board of County Commissioners in 1996 and represents the citizens of Leon County in District 1. He served as Chairman of the Board in 2006. His priorities as the District 1 Commissioner are affordable housing, quality healthcare, and education. He has served on several community advisory boards and has received numerous awards and recognitions for public service.

Jane G. Sauls, District 2



Commissioner Sauls is a sixth generation Leon County resident, and represents the citizens in District 2, which are the West and Southwest areas of Leon County. She was first elected in 1996, re-elected to the Board in 2000, 2004, 2008, and 2012. She has served as the Board's Chairman numerous times during her tenure as a Leon County Commissioner - in 1999/2000, 2003/2004, and 2007/2008. Commissioner Sauls has been in public service her entire professional career, working for the Clerk of the Circuit Court's Office for 32 years,

including Clerk of the Statewide Grand Jury, and several years in the State Attorney's Office. Commissioner Sauls is the first Leon County Commissioner to complete the Florida Association of Counties' certification course and their advanced leadership program.

John Dailey, District 3



Commissioner Dailey was elected to the Board in 2006 and serves the citizens of District 3. He began his professional career in 1996 at the Florida League of Cities where he worked on legislative and regulatory issues involving local governance. He has worked for the National League of Cities in Washington, DC, where he gained a comprehensive understanding of the issues facing local governments; issues as diverse as economic development and community redevelopment to criminal justice and public safety. Commissioner Dailey is President of JDA Strategies, LLC, a local public policy

research and development firm. His priorities are sustainable growth, environmental protection, and economic development. John and his wife, Ginny, will celebrate their 17th wedding anniversary in December. They have two sons, Tommy and Henry.

Mary Ann Lindley, Vice-Chairman, At-Large



Commissioner Lindley is serving her first term as At-Large Leon County Commissioner. She was elected to the Board in 2012 after resigning from a long career in journalism to run for public office. She earned her degree in Journalism at the University of Missouri and has lived in Florida most of her adult life, primarily in Tallahassee where she was a columnist and editorial page editor of the

Tallahassee Democrat. She has been involved in numerous community activities including the Village Square and Capitol Tiger Bay Club. In her first months on the BOCC she sponsored the County's Domestic Partnership Registry, championed significant improvements to the Animal Service Center through an enhanced partnership with the City, and she has supported a number of budget changes that contribute to more sustainable and more fairly distributed costs of county services while ensuring one of the lowest per capita costs of local government in the state. She is married and "mom" to a great shelter dog, Gentry.

Bryan Desloge, District 4



Commissioner Desloge was elected to the Board in November 2006. As a business owner, Commissioner Desloge knows the importance of the economic viability of an organization and, as a Tallahassee native, he is highly knowledgeable of the issues facing Leon County. He has worked to improve relations with the City and State to cooperatively identify funding sources and options to address the ongoing issues

facing our community. His priorities include, but are not limited to: enhancing economic development; diversifying the workforce; increasing the job base; decreasing the long standing reliance on state government; and continuing to work in partnership with the City to functionally consolidate common services and operations to enhance efficiencies and reduce costs for both governments.

Nick Maddox, At-Large

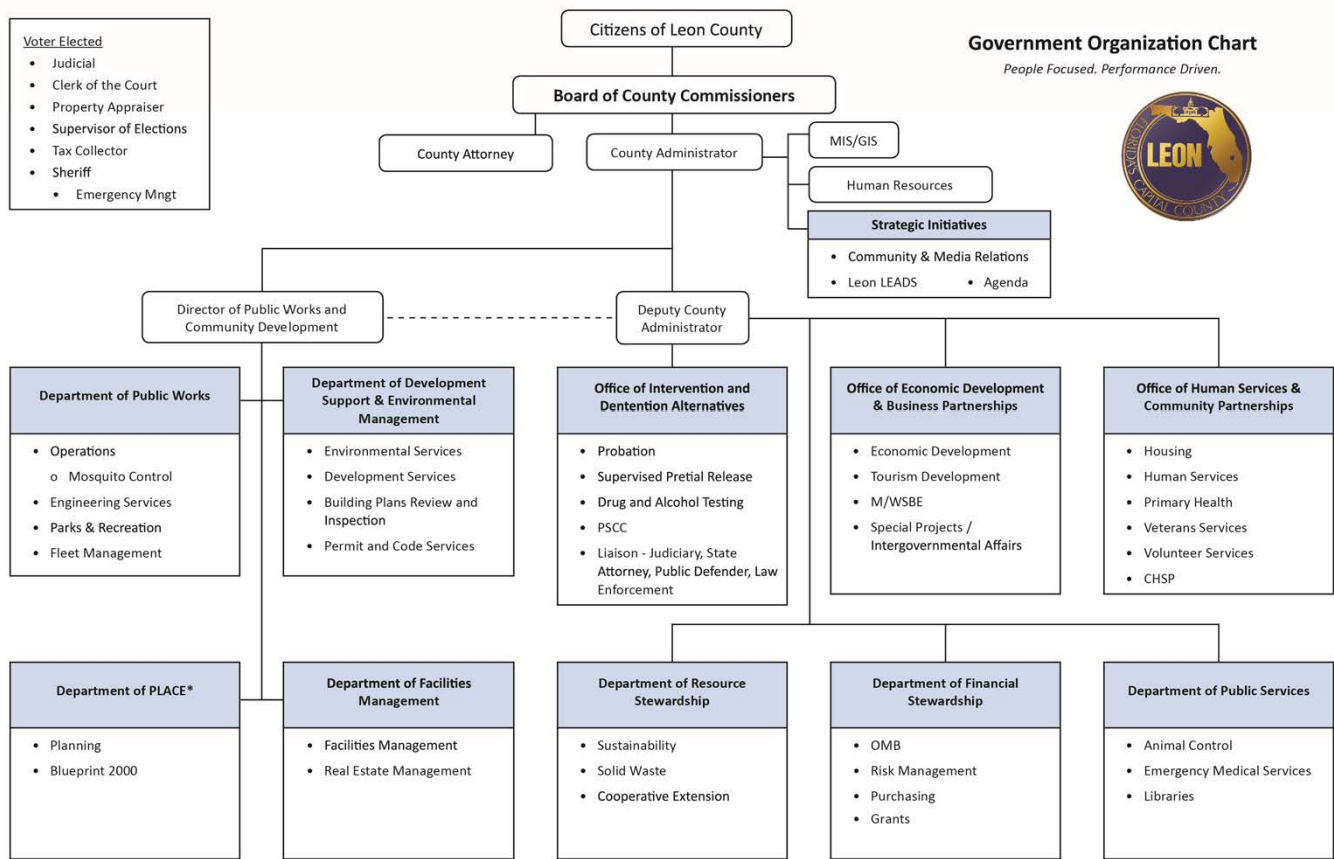


Nick Maddox serves as an at-large Commissioner and was elected to the Leon County Board of County Commissioners in 2010. He first moved to Leon County in 1999 to attend Florida State University where he majored in Business and Real Estate, while also playing for the Florida State Seminole football team. Nick developed his love for this community during his time at FSU and decided to make Tallahassee his permanent home. Nick is married to Tina Maddox and has two beautiful daughters – Nyla and Miley.

He is committed to providing long-term solutions to sustain growth in business and the economy, continued preservation efforts for the environment, and maintaining the quality of life that makes our community such a wonderful place to live and raise a family.

- Voter Elected**
- Judicial
 - Clerk of the Court
 - Property Appraiser
 - Supervisor of Elections
 - Tax Collector
 - Sheriff
 - Emergency Mngt

Government Organization Chart
People Focused. Performance Driven.



* PLACE = Planning, Land Management & Community Enhancement

LEON COUNTY, FLORIDA

Leon County is approximately 702 square miles. It has a population of approximately 278,000 people, with 95,000 living in the unincorporated area of the County and 183,000 living within the city limits.

Leon County is a political subdivision of the State of Florida and is guided by an elected seven-member Board of County Commissioners. Five members of the Board are elected to serve specific districts and two members are elected at-large. The members of the Board also select a chairperson each year. Florida Statutes, Chapter 125 establishes the powers and duties of the County Commission and the County Administrator. The County became a charter government effective November 12, 2002, with the passage of a referendum by Leon County voters. A Home Rule Charter gives citizens the power to shape their government to meet their unique and changing needs through a local constitution.

The County Administrator is appointed by the Board of County Commissioners and is responsible for carrying out the directives and policies of the Board. The County Administrator is also responsible for the management and supervision of all functions and personnel under the Board of County Commissioners.

Leon County has five Constitutional Officers, which includes the Clerk of the Court, the Property Appraiser, the Sheriff, the Supervisor of Elections, and the Tax Collector. Constitutional Officers are elected to administer a specific function of County government and are directly accountable to the public. Other elected officials of Leon County include the Judiciary, State Attorney, and Public Defender.

The Board of County Commissioners is obligated to fund the operating budget of elected officials partly or in whole. Leon County also has a number of appointed Boards and Committees that serve in an advisory capacity to the Board of County Commissioners. In addition, the Board appoints a number of committees that serve as quasi-legislative bodies.



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Leon County, Florida** for its annual budget for the fiscal year beginning **October 1, 2013**.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we will be submitting our budget to GFOA to determine its eligibility for another award.

On behalf of the County Administrator as adopted by the Board, the Office of Management & Budget provided the County's Operating Budget, Capital Improvement Program, and the Budget in Brief on the Internet for better accessibility to the public and received the Government Finance Officers Association award for the 24th consecutive year.

PREPARED BY:

**Leon County
Board of County Commissioners**

Vincent S. Long
County Administrator

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Deputy County Administrator

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Damion R. Warren
Management & Budget Technician

Grayson Dunn
Management and Budget Intern

Christina Pendergrass
Management and Budget Intern

Ying Xu
Management and Budget Intern

The Leon County Office of Management & Budget (OMB) received a Certificate of Recognition for Budget Preparation from the Governmental Finance Officers Association (GFOA). The award represents a significant achievement by OMB.

The purpose of the GFOA is to enhance and promote the professional management of governments for public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership. The association has more than 17,000 members throughout North America.

The front cover of the Fiscal Year 2014/2015 Annual Operating & Capital Improvement Program budget book depicts the County's culture of People, Place and Performance.

PEOPLE FOCUSED. PERFORMANCE DRIVEN.





Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountyfl.gov

Commissioners

BILL PROCTOR
District 1

JANE G. SAULS
District 2

JOHN DAILEY
District 3

BRYAN DESLOGE
District 4

KRISTIN DOZIER
District 5

MARY ANN LINDLEY
At-Large

NICK MADDOX
At-Large

VINCENT S. LONG
County Administrator

HERBERT W.A. THIELE
County Attorney

October 17, 2014

Members of the Board of County Commissioners
Leon County Courthouse
Tallahassee, FL 32301

Honorable Members of the Board of County Commissioners:

I am pleased to formally present the Board with the FY 2014/2015 adopted budget. The adopted budget of \$228,455,029 represents a nominal 2.71% increase from last fiscal year. It reflects the strong and consistent fiscal leadership of the Board of County Commissioners in balancing our community's needs with the resources of our citizens; as well as, the fiduciary stewardship and innovation of Leon County employees in maximizing efficiency, driving performance and delivering results for our community.

I suggest to you the adopted budget also reflects a stark contrast in the perceptions of what people today expect of government in general and what the people of Leon County actually get for their taxpayer dollars. Many have come to associate government in general with a persistently gridlocked and uncooperative Washington D.C., leaving them discouraged by a lack of progress and an inability to have meaningful input on issues that are important to them.

In Leon County, on the other hand, we are working hard every day to actively seek ideas and solutions from wherever they might come. We see citizens, the business community, institutions of higher education and other governments as partners and co-creators of our community. We believe county government can be a powerful incubator for innovation, a catalyst for progress and a world class service provider. As reflected in our approach to budgeting, and in all of our core practices, this requires a commitment to staying ahead of the curve and going beyond transparency, beyond efficiency and beyond budgeting for today.

Budgeting Beyond Transparency

Promoting transparency is a core practice of Leon County government. It is important in everything we do, particularly budgeting. Transparency is a key to our continuous efforts to be "the government that our people believe in and others benchmark against". To that end, a couple of years ago the County introduced "Your County Checkbook" a user-friendly online searchable database of all county expenditures which was a novel idea when it was launched. Also, in 2012 the County created "Let's Balance", a board game

introduced as part of the inaugural national award winning Citizen's Engagement Series of that same year. The budget balancing board game, which is now requested for many community forums, presents a unique, immersive opportunity for participants to experience the challenges, constraints and conflicts inherent in the County budget process.

However, at Leon County we recognize it takes more than simple transparency to move people from distrusting or disconnected, to engaged and invested co-creators of our community. During the slow economic recovery we need more than ever to tap the tremendous creativity, innovation and resources of our citizens to solve our problems and to reach our potential. For this to happen requires a culture of openness and a commitment to partnership.

For example, on the heels of launching a nationally award-winning Citizen Engagement Series, the County in 2013 teamed up with a community partner, The Village Square, to host a series of unique forums titled "The Club of Honest Citizens: A Forum for Fierce Community Collaboration". Unlike the typical sanitized and tidy governmental citizen engagement processes which tend to avoid the hot topics and reinforce plans already made, these sessions intentionally provoked and challenged citizens and county officials alike on what, how and even why we do what we do. Also, as a part of our continuous improvement process, Leon LEADs, we conducted 55 separate listening sessions. With almost 150 citizens participating, these sessions provided the opportunity to hear directly from people familiar with these programs and services to learn how we can continue to serve them better.

The County's commitment to move beyond transparency in budgeting recognizes that there is more to public budgeting than anticipating and solving organizational and community problems, it is about adding to the problem-solving capacity of our community. Transparency will remain a core practice in budgeting and in all things we do in the County. Moving beyond transparency, however, is intended to not simply mitigate distrust, but to have our citizens continuously growing in the value they derive from Leon County. That's the basis of our Leon County Value Proposition which reads:

Leon County government leverages partnerships, embraces efficiency and innovation, and demands performance to the benefit of our taxpayers. We actively engage our citizens, not only as taxpayers, but as stakeholders and co-creators of our community – providing meaningful opportunities to capitalize on their talents in making important decisions and shaping our community for future generations.

Budgeting Beyond Efficiency

At Leon County we pride ourselves on perennially setting the benchmark for efficiency among county government organizations. However, what is more important to us is to sustain a level of performance among the highest performing organizations, public or private. In Leon County, budgeting is not about efficiency alone, it's about achieving results and demonstrating relevance with the resources you have – and not the resources you wish you had. That is the basis of our people focused, performance driven organizational culture.

A key element of budgeting beyond efficiency and achieving results on the Board's highest priorities in a post recessionary economy (with increasing demands and correspondingly decreasing revenues) is the County's adherence to a revamped strategic planning model. The County's strategic plan rigorously aligns the Board's highest priorities with the optimized resources of the organization. In addition, as previously mentioned, the Leon LEADS provides a strategic framework to implement the strategic plan and support and sustain the County's culture by employing our core practices in so doing.

Leon LEADS (Listens for Changing Needs, Engages Citizens and Employees, Aligns Key Strategic Processes, Delivers Results & Relevance, Strives for Continuous Improvement) is a continuous process of looking inward to strengthen what works and to abandon what does not; of looking outward to receive feedback from citizens and to leverage partnerships; and of adjusting as conditions change. Essential to LEADS, and our overall efforts to be in a constant state of becoming the highest performing organization we can be, is to attract, develop, engage and retain the very best and most talented employees.

As a result of both the strategic structure and organizational culture in place, Leon County employees do not wait until budget time to roll around each year to present a series of problems to the County Commission. For example, the aforementioned listening sessions resulted in 84 actionable items, 75% of which were completed without the need for policy direction from the Board. In addition, biennially we convene cross departmental action teams to: identify efficiencies working across county departments, to maximize all of the County's resources and to align all of our efforts as an organization. Through this process, county employees identify efficiencies, operational improvements and cost avoidance outside the budget process.

To enhance employee engagement and further tap into their proven capacity to innovate, the County will launch a new employee awards and recognition program in FY 2014/2015 called the "STAR Program" (Special Thanks, Appreciation & Recognition). This will include a new Board approved Innovator / Inspirator Award for employee-led improvements that result in increased efficiencies or inspire innovation. Additionally, in previous years the County aligned our annual employee evaluations with the County's core practices to further reinforce our culture. Included in this year's budget, is a 0-3% performance raise based on the employee's evaluation; allowing us to recognize those employees based on their performance.

Budgeting Beyond Today

In Leon County, we recognize that budgets are not developed one year in isolation, but build on previous years and impact future years. During the "Great Recession" and the slow economic recovery that followed, the Board was deliberate in providing relief to citizens by not raising fees and providing over \$13.1 million property tax savings. To maintain a balanced budget, the County examined all services and reduced the workforce by 83 positions, while minimally effecting service levels to the community. As the nation and local economy slowly recovered, the Board again took a reasoned and deliberate approach in addressing decade old issues related to stormwater, solid waste and transportation. Our approach continues to remain focused on addressing those things we can control and not be distracted by those things we cannot.

The current budget, like previous ones, has impacts beyond next year. The annual capital improvement program includes projects, which once completed, will become amenities for

neighborhoods and often our entire community; such as the funding for the Lake Jackson Boat Landing, the Apalachee Regional Park, and Woodville Community Park. Though some funding won't result in any ribbon cuttings, we recognize the importance of maintaining our significant existing investment in core infrastructure by including funding for road resurfacing, facilities repairs and stormwater maintenance. The budget document contains details for all of these and our entire capital program.

Not all budget actions require additional funding and investment. This budget also reflects the County's continuous effort to leverage the favorable conditions of the current financial markets. Through the refunding of the Capital Improvement Revenue Bonds, Series 2005, the County will save \$170,000 annually. But as important, the present value savings over the balance of the outstanding debt is \$ \$1.8 million. County staff will continue to monitor market conditions and work closely with our financial advisor to seek opportunities for additional refundings.

In addition to long-term debt, another large on-going financial obligation of the County is pension contributions. Many governments throughout the Country are struggling with underfunded pensions. As with all Florida Counties, Leon County is a member of the Florida Retirement System. The annual budget provides the funding necessary to support the County's required annual contributions to ensure all of our retirees' pensions are fully funded. As of July 1, 2013, the State's pension plan was approximately 86% funded which is well above the 80 percent funding level experts recommend and considered a "solid performer" by the Pew Center. By continuing to adequately fund the pension system, Leon County is not exposed to the significant issues faced by other jurisdictions around the Country that are having to reduce benefits for their current and future retirees.

A final aspect of the County's financial stewardship that reaches beyond the current budget year is the utilization of accumulated fund balances. Leon County has adopted policies that ensure adequate reserves are maintained. During the economic decline, the County was well positioned to utilize fund balances to partially buffer the decline in revenues. The current year maintains the utilization level at \$4.0 million, while correspondingly increasing our support of recurring revenue for capital projects. Our strong commitment to maintaining adequate fund balances is regularly noted by bond rating agencies as one of the reasons for our strong bond ratings; which in turn continue to ensure lower borrowing costs in the future.

The FY 2015 Adopted Budget Highlights

The FY 2015 budget was developed in a slowly improving economic environment, where growth in property tax revenues and state sales tax revenues are beginning to cover the inflationary costs of governmental expenses without having to reduce program services. This budget focuses on maintaining service levels and capital infrastructure needs. Only one new Board funded position, added to the right-of-way maintenance program for safety reasons, will affect general revenue. Other positions added to Development Services and Environmental Management, Emergency Medical Services and Tourism are entirely supported through dedicated special revenues.

Like the FY 2014 budget, the FY 2015 budget appropriates \$4.0 million in fund balance to balance the budget. However, for the first time in seven years, the budget does not include service delivery reductions.

Major highlights of the adopted budget include:

- Funding to provide 0% - 3% annual pay increase, based on employee work performance
- For the first time in two years, budgeting \$1 million in recurring general revenue to fund capital projects
- \$920,500 for an additional ambulance and crew
- In the County's continuous efforts at engaging citizens, \$25,000 to the Knight Creative Communities Initiative
- \$25,000 for the Domestic Violence Coordinating Council
- \$20,000 for the restructured Employee Innovation Program
- Debt Service Refinance Savings in the amount of \$170,000
- Utility savings due to improved efficiencies in energy use in the amount of \$500,000

Property Taxes other Revenues, Expenses and Budget Balancing

Revenues

The FY 2015 adopted budget includes the budget year and four planned years. Pursuant to Florida Statute, the Board adopts only the budget year and not the planned years. The out years are provided for information and planning purposes only and are adjusted accordingly during the actual year of implementation.

Ad valorem receipts are predicated on maintaining the current 8.3144 millage rate with property value growth rates increasing 4.1% over the valuations used to develop the FY 2014 budget. Maintaining the millage rate raises ad valorem collections approximately \$4.3 million, which under the Florida Statute definitions will be considered a property tax increase. During the "Great Recession", the Board maintained the millage rate, and passed \$13.1 million in property tax savings to the community. Post-recession, long-term planning by the Board, showed the millage rate being maintained in order to increase the ad valorem revenue needed to counter balance inflationary expenditure increases.

Regardless of the tax rate established by the Board, individual taxable property values may increase, decrease or remain the same depending on individual property valuations established by the Property Appraiser. As such, an individual's property taxes, which are calculated by multiplying the tax rate by the taxable value, may also increase, decrease or remain the same.

It is important to be mindful that the actions of the Board are independent of any other local taxing authority. Additionally, the Board also has to remain cognizant that approximately 43% of all property is tax exempt in Leon County. Of this amount, the County has one of the highest amounts of property exemption related to state government when compared to other Florida counties. With other jurisdictions, major private employers also contribute to the local economy through property tax payments; however, with a tax exempt entity and no Payment in Lieu of Taxes (PILOT) required from the state, a much larger property tax burden falls to the remainder of the property owners in the community.

Also indicating an improved economy, increases in State Shared and ½ Cent Sales Tax revenue are anticipated to generate an additional \$1.2 million in general revenue. Even with this annual increase in shared revenue, this revenue source is still below annual pre-recession levels by approximately \$1.0 million.

In addition to moderate increases in already enacted gas taxes, the County will see an increase in gas tax revenues related to collecting a full year of the 2nd local option 5-cent gas tax. State law only allowed collections of this new revenue source to begin January 1, 2014, which only allowed for eight months of collection. During the first two years of implementing this tax, the Board decided to allocate 50% of the revenue to offset transportation operating expenditures, and the remaining 50% for capital projects.

Due to increased development activity, building permits and other development fees are anticipated to generate an additional \$700,000 in revenue to support these services. Other general revenues are anticipated to increase by approximately \$500,000.

One large negative variance associated with County revenues is associated with interest rates. Due to the continued stagnation of interest rates and the planned use of existing fund balances for capital projects (i.e., Public Safety Complex), this source of income is anticipated to decrease by \$2.0 million from the FY 2014 interest rate forecast.

Expenses

The largest expenditure increases in the FY 2015 budget are related to personnel costs including: health care; retirement; and performance raises for Board and Constitutional Officer employees. Again, in its effort to fully fund the actuarial liability (estimated shortfall) in the State of Florida Retirement System, the legislature increased the cost to participate in the system by raising contribution rates. This caused Leon County's costs for retirement to increase by \$542,300.

The County saw an increase in salary expenses, including F.I.C.A. and overtime, in the amount of \$2.0 million. Of this \$1.7 million has been included in the adopted budget for performance raises for all Board and Constitutional employees. The new performance pay initiative will potentially allow employees to receive a pay increase of 0 - 3% based on job performance. Additionally, the adopted budget includes a health care costs increase of 4.1% or \$1.2 million.

The budget contemplates the first payment of \$100,000 (of a total of \$500,000) towards the relocation of the homeless shelter. In partnering with the private sector, the City, the Community Redevelopment Organization (CRA), and the County is able to participate in the ongoing efforts at transforming Frenchtown and the West Tennessee corridor. This builds upon the County and City's commitment to housing Development Support and Environment Management and Planning Departments at the Renaissance Center in Frenchtown.

Also costs associated with interlocal agreements with the City of Tallahassee (\$200,000) increased. Pursuant to the new animal control interlocal agreement, the adopted budget includes additional funding for capital costs at the Animal Shelter and an increase for improved services at the shelter. To address the long-term needs of the facility, a specific project has been identified as part of the proposed sales tax extension. In addition, payments for advanced life support services and the cost for the Planning Department have increased.

Another sign that the real estate market is improving is the increased property valuation associated with the Downtown and Frenchtown CRAs. This increase in values raised the

County's portion of the CRA payment for these districts by \$352,000. The majority of the increase in CRA values can be attributed to the commercial and residential development along the Gaines Street corridor, which provides further evidence that private sector development follows public sector investment.

The adopted budget implements a modified operational schedule (reduced hours) for the rural waste service centers (RWSCs) beginning in FY 2015. This action will save \$135,000 in general revenue support from the programmed \$600,000 subsidy that would be necessary to maintain the centers current hours of operation.

In order to balance the budget over the last two years, the Board has not budgeted recurring general revenue to fund capital projects. Due to property tax revenue increasing 4.1%, the adopted FY 2015 budget includes recurring funding of general revenue to support the capital program in the amount of \$1.0 million. Under ideal circumstances, to adequately fund the capital program, approximately \$2.5 - \$3.5 million of recurring revenue should be budgeted annually to the capital program. The \$1.0 million transfer represents a significant move in this direction.

However, three variables did not allow for either a full funding of the \$2.5 - \$3.5 million transfer to capital or a reduction in the use of fund balance. First, while property values did increase, they only increased in an amount that allows the Board to again, begin budgeting recurring general revenue to assist in funding the capital program. Second, fees implemented for residents to use the rural waste centers fell below estimated collections, due to the reduced use of the centers. To accommodate for the lower than forecasted user fees, the FY 2015 adopted budget reflect \$465,000 in general revenue fund support to the Solid Waste Program to support the cost of solid waste disposal in the unincorporated area, and to fund the operation of the collection centers. Finally, the continued stagnate interest rate environment has caused a decline in the anticipated interest earnings for next fiscal year. If not for these reasons, the transfer to capital would have been greater.

Fund Balance Usage

Like the FY 2014 approved budget, the adopted FY 2015 uses \$4.0 million in general revenue fund balance to balance the budget. Fund balance is typically accumulated to support cash flow, emergency needs, unforeseen revenue downturns and one-time capital projects. For the County's general funds, the balances have historically grown at a rate of \$4 to \$5 million a year. This is due to state budget requirements that counties budget 95% of expected revenues, and the nominal under expenditure of Board and Constitutional Officer's budgets. Hence, \$4 to \$5 million has not been an unreasonable amount to budget given the constraints placed on County resources.

The Board needs to be aware that if the amount of fund balance utilized grows annually, this will become an unsustainable practice. If the Board grew the use of fund balance by only \$2 million a year (i.e., \$6 million FY 2016, \$8 million FY 2017, etc.), it would only take four or five years to deplete the entire fund balance. This would happen because fund balance use would be at a much higher rate than the amount replenished. This would further diminish the Board's ability to provide fund balances for future capital projects.

County Employees and Staffing Levels

From FY 2008 to FY 2014, the Board reduced its workforce by 83 positions. This was achieved by reorganizing stormwater, transportation, development support, tourism development, facilities management, library services, and associated executive and administrative functions. This restructuring allowed the Board to reduce costs while minimally affecting service levels to the community. Importantly, this was accomplished with no layoffs, but rather through vacancies, attrition, and previous voluntary retirements.

In FY 2015, 19 positions were added to the adopted budget. Of these only four are funded by general revenue, one for the Board, two for the Sheriff and one for the Supervisor of Elections. The Board funded position was necessary for safety reasons associated with right-of-way maintenance. A right-of-way flagger was added to ensure all road work crews have the required amount of traffic flaggers. The other 15 positions added to the budget are funded through dedicated taxes or fees for specific services, including development permitting, emergency medical services, tourism and geographic information systems (GIS).

In order to maintain service levels and keep pace with the increase in building permit and development applications, three positions were added to the Development Services and Environmental Management Department. During the economic downturn 18 positions were eliminated from this Department. When the Board eliminated these positions, the long term plan was to add back positions as the economy improved and development activity increased.

Emergency Medical Services (EMS) has not added an ambulance and crew in six years. In order to keep up with the increase in demand for EMS services, this year the Board added an ambulance and crew for the first time since FY 2008. To ensure an ambulance is available 24/7, 10 positions are required. These positions are completely funded through available fund balance acquired through the collection of ambulance fees and the EMS Municipal Services Taxing Unit (MSTU). Based on current fund balances and projected revenue collections, an increase to the MSTU may need to be considered in FY 2019 or FY 2020.

Finally, to assist with social media, the Board approved the addition of one position at Tourism Development to be funded by bed taxes, and one GIS specialist to be funded by City Utilities.

With regard to total staffing levels, Leon County continues to compare extremely favorable to other comparable Florida counties. Leon County maintains the second number of employees at six employees/1,000 residents, along with Lake County. Only St. Lucie County has a lower ratio than Leon County with five employees/1,000 residents.

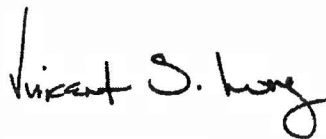
In Conclusion

The world in which we live and the community we serve are ever changing, and Leon County government is committed to staying ahead of the curve. While modest, I believe the annual budget and five-year capital plan will provide the resources necessary for Leon County employees to continue to thrive and for the Board of County Commissioners to continue to fulfill your ambitious vision for our community. Detailed fiscal analysis of County funds and information regarding County departments, Constitutional and Judicial offices are provided in the following pages. In reviewing the details, one will see the specificity with regard to the actions taken by the Board at meetings, workshops and retreats.

While county government will continue to face significant fiscal challenges into the foreseeable future, with the continued leadership of the Board, the dedication of our talented employees and the active engagement of citizens and partners, I believe Leon County government is as well positioned as any organization to achieve great things even in tough times.

I would like to thank the Board for providing clear policy direction in developing the adopted budget. In addition, the cooperation of the Constitutional Officers was critical in balancing the budget and I sincerely appreciate their efforts. Most importantly, our employees throughout the County, year after year continue to provide real solutions to the most complex fiscal issues facing the County. Their dedication and innovation were instrumental in the development of this budget.

Sincerely,

A handwritten signature in black ink that reads "Vincent S. Long". The signature is written in a cursive style with a large, looped "V" and "L".

Vincent S. Long
County Administrator

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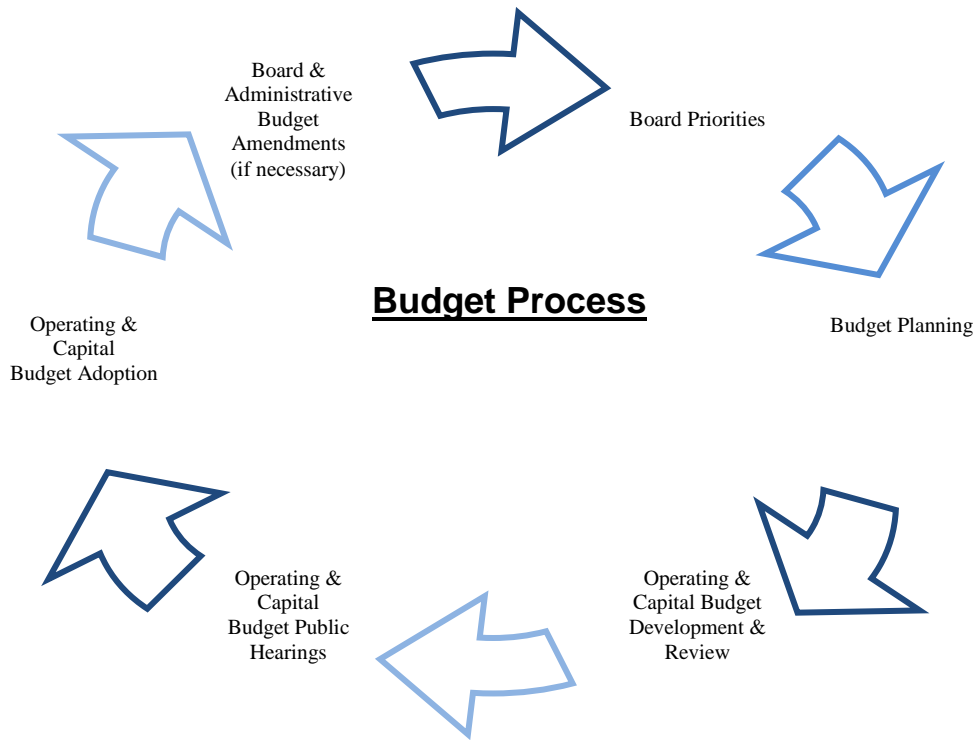


Figure 1: Budget Process: The budget process is a formalized effort that involves collaboration and coordination among the respective County departments, the Office of Management and Budget, the County Administrator, the Constitutional and Judicial Officers, and the Leon County Board of County Commissioners. The end result is an annual operating budget, a five-year financial plan, and a capital improvement program for Leon County.

OPERATING AND CAPITAL BUDGET PLANNING

Board Priorities

Annually, the Board conducts a retreat facilitated by the County Administrator to establish the County's priorities for the upcoming year. At this year's retreat, the Board approved transitioning to a five-year planning cycle with continued annual reviews, updates, and semi-annual status reports. Leon County's Strategic Plan now spans from FY 2012 through FY 2016.

Budget Planning

In early January, County departments/divisions assess program service level impacts and identify internal services needs for the budget year through an Internal Services Request process. Similarly, the capital planning process provides for a capital needs assessment and project identification by department/division staff. Both processes allow OMB and County Administration to provide financial analysis, evaluation and planning for capital projects, and operating budget impacts.

At the January 21, 2014 Board meeting, the Board ratified the actions from the December 2013 Board Retreat and approved the revised Strategic Plan for FY 2012 through FY 2016. The Board then formally approved a budget calendar at the February 11th meeting.

Staff from 16 Strategic Planning teams conducted 55 LEADS Listening Sessions, which involved all County offices, a broad array of County employees, and 147 citizens in January and February 2014. The Semi-annual listening sessions were incorporated as part of the LEADS process when it was launched in 2011.

In March 2014, the Board established the Maximum Discretionary Funding Levels for outside agencies. Concurrently, the Cross Department Action Team (CDAT) which was created during FY 2014, convened again for the FY 2015 budget development process on March 24, 2014 and April 9, 2014. The teams consisted of a diverse cross section of leadership level staff to identify efficiencies and/or cost savings.

The Board accepted the LEADS Cross Departmental Team report and recommendations for the implementation at the June 10, 2014 Budget Workshop.

OPERATING AND CAPITAL BUDGET DEVELOPMENT, REVIEW, ADOPTION AND ADMINISTRATION

Operating Budget Development and Review

Each department, including the constitutional and the judicial officers are responsible for the development of their respective operating budget requests. The departmental budget requests are submitted to OMB during the month of March. Constitutional officers submit their budgets in May and June as specified by Florida Statute. During the months of May and June, all budgetary requests are analyzed, revenue estimates are updated, and policy guidance workshops are held to enable staff to complete the Adopted budget. While the capital improvement budget is also developed and reviewed during this time, it has a separate process.

Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year plan for providing public physical improvements funds during a five-year planning period. The program delineates proposed capital projects to be undertaken, the year in which they will be started or acquired, the funding amount expected or required for the projects each year (including anticipated operating impacts), and the proposed method of financing each of these expenditures. Each year, OMB facilitates a process to formulate a capital improvement program and capital budget.

Budget Adoption

The County Administrator presented the proposed budget to the Board at the June 10, 2014 budget workshop. The Board approved the proposed budget and established the millage rate at the July 8, 2014 Board meeting. During the month of September, the Board will adopt the budget at the first of two public hearings, which allows for citizen input as required by Florida Statutes (FS) 129 & 200. As a result of feedback from citizens and/or Board actions, it may be necessary to modify the adopted budget prior to final adoption. At the final public hearing, the Board adopts the millage rates and budget by resolution.

Budgetary Structure

Chapter 129, Florida Statute requires local county government to adopt balanced budgets. The FY 2014/2015 Adopted Budget for Leon County is balanced with the use of a variety of revenue sources and fund balances.

Amendment Request (BAR)

Budgetary control is maintained at the department level, with OMB providing support to each department. Departmental budgets can be amended according to the County policy for amending the budget (Policy No. 97-11, See Appendix). The County Administrator may authorize personnel services and operating expenditures up to 10 percent of the total budget on an aggregate basis between programs with a \$250,000 cap and intrafund transfers up to \$250,000. All intrafund transfers greater than \$250,000, must be approved by a majority vote of the County Commission.

Leon County Government

December 2013

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, December 9, 2013	Board Retreat	Board of County Commissioners (BOCC) Executive Staff

December 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	27
28	29	30	31			

January 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, January 15, 2014	Internal Service Requests Matrix Distributed to Departments/Constitutional/Judicial Officers	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)

January 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, February 7, 2014	Departments/Constitutional/ Judicial Officers submit Internal Service Requests	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)
Tuesday, February 18, 2014 Wednesday, February 19, 2014	GOVMAX Budget Training	OMB/ All Departments
Thursday, February 20, 2014	Deadline for New Capital Project Requests	OMB/All Departments

February 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2014

Tuesday, March 11, 2014	Establish maximum funding levels for outside agencies at Regular Meeting	Board of County Commissioners (BOCC)
Friday, March 21, 2014	Deadline for Departments to notify OMB for budget issues and submit requested Operating and Capital budgets	OMB/ All Departments

March 2014						
SU	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Leon County Government

April 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, April 9, 2014	Cross Department Action Team Session	OMB/Departments/Citizens

April 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20/ 27	21/ 28	22/ 29	23/ 30	24	25	26

May 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, May 13, 2014	Presentation of Mid-Year Financial Report	BOCC/County Administrator/ OMB
Thursday, May 15, 2014	Executive Budget Hearings with Board Departments	County Administrator/OMB/ All Departments

May 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Sunday, June 1, 2014	Receive Tentative Certified Values from Property Appraiser	Property Appraiser
Sunday, June 1, 2014	Notice to Property Appraisers regarding possible Non-Ad Valorem assessments for TRIM notice	Public Works/OMB/ Property Appraiser
Tuesday, June 10, 2014	Budget Workshop	BOCC/County Administrator/OMB/All Departments

June 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, July 1, 2014	Certified Taxable Values provided by Property Appraiser	Property Appraiser
Tuesday, July 1, 2014	Non-Ad Valorem assessments to be included on TRIM due to Property Appraiser	BOCC/ County Administrator/ OMB/ Property Appraiser
Tuesday, July 8, 2014 9:00 am — 3:00 pm Wednesday, July 9th 9:00 am — 3:00 pm (if necessary)	FY 15 Budget Workshops	BOCC/ County Administrator/ OMB/All Departments
Tuesday, July 8, 2014	Ratification of Budget Workshops and establishing the maximum millage rate for TRIM	County Administrator/ OMB

July 2014						
SUN	MON	TUE	WED	THU	FRI	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Leon County Government

August 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, August 1, 2014	TRIM Maximum Millage Notice due to Property Appraiser and Department of Revenue	County Administrator/OMB/ Property Appraiser
Saturday, August 23, 2014	Last day for Property Appraiser to mail TRIM notices	Property Appraiser

August 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, September 15, 2014	Certification of Non-Ad Valorem assessment roll due to Tax Collector	GIS
Tuesday, September 16, 2014	BOCC- 1st Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2014/2015	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Tuesday, September 23, 2014	BOCC 2nd Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2014/2015	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Friday, September 26, 2014	Submit Adopted Budget Resolutions to Property Appraiser and Tax Collector	County Administrator/OMB

September 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, October 1, 2014	Beginning of New Fiscal Year	OMB
Thursday, October 23, 2014	30 day deadline to publish the adopted budget online	OMB
Thursday, October 23, 2014	Final Day to Submit TRIM Compliance Certification to Department of Revenue (DOR)	County Administrator/ OMB

October 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

The Reader's Guide provides the basic budgeting information. This section is a layout of the budgeting process and what the budget document consists of as well as an explanation of forms that the reader will encounter while reading the budget document.

The Leon County budget document is intended to provide information in such a manner that the average reader can understand the operations of Leon County. The budget document is also intended to serve as a policy document, financial plan, and operating guide for county programs. The following is a brief description of the information included in each section of this document.

BUDGET MESSAGE

This section includes the County Administrator's Message, which summarizes the recommendations made to the Board during the budget process and provides an overview for the implementation of Board policy. Additionally, the message provides an explanation of future budget considerations based on revenue sources, relevant legislation, the economy, current fund balances, debt services and transfers.

LEADS/Strategic Plan

This section includes the Leon County Board of County Commissioners' revised strategic plan for FY 2012 through FY 2016.

BUDGET SUMMARY & ANALYSIS

This section includes a summary of the budget, analysis of trends, finances, and staffing. The analysis of trends evaluates the community's economic profile and compares Leon County to like-sized and surrounding counties. The financial analysis examines the financial indicators and major revenues. It also provides an illustration of revenue and expenditures, and it categorizes expenditures by function and revenues by source. Other analysis examines the County's estimated fund balance, long-term debt structure, and schedule of transfers.

BUDGET BY FUND

This section summarizes the County revenues and expenditures by discreet funds. Funds are presented in numeric order from Fund 001 (General Fund) to Fund 505 (Motor Pool).

BOARD OF COUNTY COMMISSIONERS

The Board of County Commissioners (BOCC) appoints the County Administrator to manage and supervise all County departments and offices. The departments and offices are as follows: Administration, County Attorney's Office, Public Works, Development Support & Environmental Management, Facilities Management, PLACE, Financial Stewardship, Economic Development & Business Partnerships, Public Services, Intervention & Detention Alternatives, Human Services & Community Partnerships, and Resource Stewardship.

As part of the LEADS process, a business plan is included for each department area. These plans will summarize how each area demonstrates its commitment to the County's core practices, and identify performance metrics. The following information is included for each program/department area: Goals, Core Objectives, Statutory Responsibilities, Advisory Board, Benchmarking, Performance Measures, and Notes.

ELECTED OFFICIALS

All elected officials, including the Board of County Commissioners, administer a specific function of County government and are directly accountable to the public for its proper operation. The Board funds all or, in some cases, a portion of the operating budget of the other elected officials. The elected officials are as follows: Constitutional Officers (Clerk of the Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector). Judicial Officers (Court Administration, Public Defender, and State Attorney).

NON-OPERATING OR OTHER BUDGETS

This section summarizes the funding of county programs that are not unique to one department but generally benefit the entire community.

DEBT PROFILE

This section includes summary information on the County's debt status.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) represents a five-year plan designed to meet the capital improvement needs of Leon County. This section includes a summary and a five-year plan for capital projects by fund and functional type.

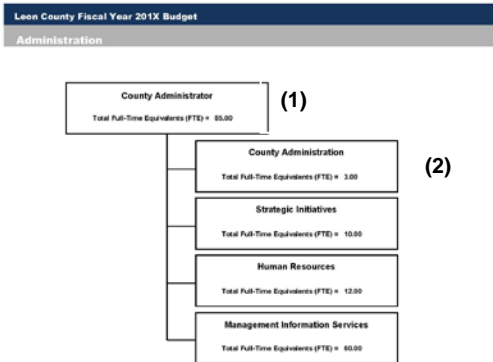
APPENDIX

This section includes important County documents, such as the County Charter Ordinance, the County Policies and the guiding principles that provide direction and restrictions to the County's operation. It also provides an Acronym list that provides the reader with a collection of explanations of frequently-used budget terms and a Glossary that provides the reader with definitions of commonly used budget terms. A Statistical Summary of Leon County is featured along with a copy of the Budget Calendar. Finally, a budget cost summaries section is included, which provides line item budgetary information for all County departments and divisions.

If you have this question	Refer to Tab(s)	Page(s)
What is the total adopted budget?	Administrator's Budget Message Budget Summary & Analysis / Budget Overview	1 5 - 2
What is the County's millage rate?	Budget Summary & Analysis / Budget Overview Budget Summary & Analysis / Financial Indicators Budget by Fund	5 - 2 5 - 33
What is the County's budget process timeline?	Reader's Guide	3 - 1
How to read budget forms?	Reader's Guide	3 - 9
Where can I find the breakdown of County services by function?	Budget Summary & Analysis/Budget Overview	5 - 3
Where the money comes from and where the money goes?	Budget Summary & Analysis / Revenues v. Expenditures	5 - 35
Where can I find Discretionary Line Item Funding Agencies?	Non-Operating / Department Budgets	22 - 4
Where can I find Leon County's population?	Budget Summary/Analysis: Community Economic Profile Appendix	5 - 13 25 - 56
Where are the County's financial policies?	Appendix	25 - 9
Where can I learn about the capital budget?	Budget Message Budget Summary/Analysis: Expenditures v. Revenues Capital Improvement Program	2 5 - 38 24 - 1
What are the priorities of Leon County?	LEADS/Strategic Plan	4 - 1

HOW TO READ BUDGET FORMS

Figure 1.1 - Department Organizational Chart - Shows the organizational structure of each department at each of the reporting levels.



(1) Department Level - County staff is divided between four major service areas: County Administration, Strategic Initiatives, Human Resources, and Management Information Services.

(2) Division Level - Division shows FTE (Full-Time Equivalent) number of positions within the respected program area.

Figure 1.2 - Department Introduction- Introduces the department and division, in addition to providing division highlights.

Leon County Fiscal Year 201X
Administration

Executive Summary (3)
The Administrative section of the Leon County FY 201X Annual Budget is comprised of County Administration, Strategic Initiatives, Human Resources and Management Information Services.

County Administration provides leadership and direction to County staff, facilitates the delivery of services consistent with the priorities and policies established by the Board, and manages the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources. Strategic Initiatives coordinates Strategic Planning and Leon LEADS activities throughout Leon County departments and divisions, while also working to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, providing community outreach, and serving as the County's liaison with media partners. Human Resources provides employee services in the areas of policy development, employee engagement, compensation and benefits, awards and recognition, and regulatory compliance. Management Information Services provides technology and telecommunications products and services, which enhances the County's information management capabilities.

The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan. As part of the Leon LEADS Strategic Planning process, a County Administration Business Plan was revised to communicate the continued alignment of the Board's Strategic Priorities and Strategic Initiatives with the department's actions and performance measures. Due to each office's diverse responsibilities, separate Business Plans are also included for: (1) Community and Media Relations, with responsibilities for facilitating the flow of public information to internal and external parties; (2) Human Resources, with responsibilities for attracting, training and retaining a high performing and diverse workforce; and (3) Management Information Services, with responsibilities for providing reliable and effective technology and telecommunications services to county agencies.

HIGHLIGHTS (4)
During FY 201X, Administration finalized agreements with the City of Tallahassee and the Leon County Sheriff necessary for the joint management and use of the recently opened Public Safety Complex (PSC), facility and technology support for the PSC, and consolidation of Public Safety Dispatch Communications. Administration guided the County through the establishment of a Domestic Partnership Registry, revisions to the County's Solid Waste and Stormwater Management System ordinances, and revisions to supporting enterprise fund fee structures. Additionally, Administration guided staff through the Leon County Sales Tax Committee process, continued its Citizens Engagement series, and hosted Operation Thank You - Welcome Home Vietnam Veterans. As this was the second year of a two-year Strategic Plan, the Board updated its plan and adopted 25 additional Strategic Initiatives. Strategic Initiatives tracked and reported on the progress made in support of 109 Strategic Initiatives (84 - FY 201X and 25 - FY 201X). During FY 201X, Administration and Strategic Initiatives will continue to provide leadership and direction to County employees, in a manner consistent with the County's policies and Core Practices.

(3) Executive Summary - This section introduces the department, noting each division, and describing the primary purpose of the division in its delivery of services.

(4) Highlights - This section details the specific functions and service areas the division performs, including specific budget strategies or actions that were provided prior to or during the development of the budget.

Figure 1.3 - Department Business Plans - Serves as a summary of Department Business Plans. These plans developed as a part of the FY 2012 through FY 2016 LEADS strategic planning process will summarize how the department/division is demonstrating its commitment to the County's core practices, and identify performance metrics. The components of the business plans consist of the mission statement, strategic priorities, strategic initiative, actions

Leon County Fiscal Year 201X	
Community and Media Relations Business Plan	
Mission Statement	(5) Mission of the Leon County Community & Media Relations Division is to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, provide community outreach, and serve as the County's liaison with media partners.
Strategic Priorities	(6) Governance Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service. (G1) Rev. 2013 Sustain a culture that respects, engages and empowers citizens in important decisions facing the community. (G3) 2012 • Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012
Strategic Initiatives	(7) Implement strategies which promote access, transparency, and accountability, including: 1. Implement strategies to further engage citizens, including: develop and provide Virtual Town Hall meeting (G3) Ongoing 2. Expand opportunities for increased media and citizen outreach to promote Leon County. (G1,G3) Ongoing 3. Prepare and broadly distribute Annual Reports (G5) Ongoing
Actions	(8) Promote the services and accessibility of County government through the website, new technology/social media tools, mobile applications, news releases, public notices, legal advertisements, articles, County Link, television channel, broadcast radio, fleet vehicles, and community engagement, such as special events and presence at community partners' activities. (G1, G3) CMR Continued public education, promotion, and community outreach through Citizen Engagement Series, future virtual town hall meetings, and special events. (G3) CMR Continue to expand opportunities to promote Leon County through WFSJ radio contract, Capital Outlook full-page advertisement, Expanded Video Production and Programming and social media liaison maintaining and managing a consistent voice throughout all social media platforms. CMR Research and identify additional mediums for the distribution of the Annual Report outside of making the reports available in County facilities, by direct mail to Florida County governments and local organizations, and posting to the website. (G5) CMR
Performance Measures	(9) # of news releases, public notices, Gov delivery alerts # of public education special events (or attendance) G5 Increase Annual Report distribution by 10% through alternate mediums

(5) Mission Statement - This section outlines what departments attempt to accomplish and how it plans to move towards achieving the Board's vision.

(6) Strategic Priorities – This section lists the Board's high-level “guiding vision” statements that articulate long-term priorities in order to focus efforts, resources and performance.

(7) Strategic Initiatives - This section contains tactics, projects, programs, or services to address the Board's Strategic Priorities.

(8) Actions – This section lists the broad implementation plan aligned with each strategic initiatives.

(9) Performance Measures – This section outlines the associated metrics that will be tracked and annually reported to the Board.

Figure 1.4 - Department Budget Summary- Serves as a summary of the entire Department Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

Leon County Fiscal Year 201X	
Administration	
Budgetary Costs (10)	
Personnel Services	FY 201X Actual: 8,625,992 FY 201X Adopted: 7,995,104 FY 201X Continuation: 7,473,264 FY 201X Issues: (8,214) FY 201X Budget: 7,467,050 FY 201X Budget: 7,450,428
Operating	2,993,844 2,765,340 2,823,471 210,319 3,033,790 3,042,940
Transportation	7,005 10,768 9,805 - 8,805 8,805
Capital Outlay	7,862 - - - - -
Total Budgetary Costs	12,634,663 13,571,212 13,306,536 204,105 13,510,775 13,502,173
Appropriations (11)	
County Administration	FY 201X Actual: 521,483 FY 201X Adopted: 533,160 FY 201X Continuation: 559,528 FY 201X Issues: - FY 201X Budget: 559,528 FY 201X Budget: 557,730
Strategic Initiatives	750,494 820,719 821,083 36,170 867,233 864,418
Human Resources	1,255,442 1,150,918 1,179,599 59,207 1,238,806 1,234,574
Management Information Services	8,927,210 7,330,915 7,648,482 108,728 7,765,210 7,754,270
Total Budget	11,454,629 9,835,712 10,308,692 204,105 10,310,775 10,366,992
Funding Sources (12)	
DOT General Fund	FY 201X Actual: 9,234,629 FY 201X Adopted: 9,835,212 FY 201X Continuation: 10,308,670 FY 201X Issues: 204,105 FY 201X Budget: 10,310,775 FY 201X Budget: 10,366,991
Total Revenues	9,234,629 9,835,212 10,308,670 204,105 10,310,775 10,366,991
Staffing Summary (13)	
County Administration	FY 201X Actual: 300 FY 201X Adopted: 300 FY 201X Continuation: 300 FY 201X Issues: - FY 201X Budget: 300 FY 201X Budget: 300
Human Resources	13,000 12,000 12,000 - 12,000 12,000
Management Information Services	59,000 61,000 61,000 (1,000) 60,000 60,000
Strategic Initiatives	8,000 9,000 10,000 - 10,000 10,000
Total Full-Time Equivalents (FTE)	83,000 85,000 86,000 (1,000) 85,000 85,000

(10) Budgetary Costs - This section contains a summary of past, present, and future financial information related to personnel services, operating expenses, capital outlay, transportation and grants.

(11) Appropriations - This section represents a specific amount of funds that the Board has authorized.

(12) Funding Sources - This section contains a summary of the revenue sources that provide funding directly to the department.

(13) Staffing Summary - This section serves as a summary of past, present, and future information related to departments.

Figure 1.5 - Division Summary- Serves as a financial summary of the entire Division Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

Leon County Fiscal Year 201X						
Administration						
County Administration (001-110-512)						
	FY 201X Actual	FY 201X Adopted	FY 201X Continuation	FY 201X Issues	FY 201X Budget	FY 201X Budget
Budgetary Costs (14)						
Personnel Services	507,280	518,785	551,984	-	541,794	529,427
Operating	14,054	17,267	17,732	-	17,732	17,732
Total Budgetary Costs	521,483	533,190	569,528	-	559,526	547,159
Funding Sources (15)						
001 General Fund	521,483	533,190	569,528	-	559,526	547,159
Total Revenues	521,483	533,190	569,528	-	559,526	547,159
Staffing Summary (16)						
County Administrator	1.00	1.00	1.00	-	1.00	1.00
Sr. Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Deputy County Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 201X County Administration budget are as follows:
 Increases to Program Funding:
 1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan, Workers Compensation, and Health Insurance. These increases do not consider any employee salary adjustments.
 2. Communication costs in the amount of \$335.

(14) Budgetary Costs - This section contains a summary of past, present, and future financial information related to personnel services, operating expenses, capital outlay, and grants.

(15) Funding Sources - This section contains a summary of the revenue sources that provide funding to this division/program.

(16) Staffing Summary - This section serves as a summary of past, present, and future information related to Division/program staffing.

Figure 1.6 - Program Description- Describes the goals, objectives, statutory responsibilities, advisory boards, provides a list of benchmarks for the program, lists performance measures, and provides relevant notes concerning the measures. The data on this form illustrates the Division or program's performance which indicates how efficiently and effectively services are projected to be provided.

Leon County Fiscal Year 201X	
Administration	
Human Resources (001-160-513)	
Goal (17)	The goal of the Office of Human Resources is to provide program leadership, personnel policy administration and strategic support in the implementation of Leon LEAD25 by demonstrating the relevance of the County's Core Values and Core Practices in the delivery of Human Resources programs and services to managers, employees, community partners and the public.
Core Objectives (18)	The core objectives of the Office of Human Resources is to provide technical and consultation services in the areas of: Recruitment, Selection, Employment, Orientation, Retention, Separation, Employee Relations, Performance Management, Job Classification, Compensation & Benefits Design/Administration, Legal/Regulatory Compliance, Policy Development, Employee Communications, Training, Attendance/Leave Management, Human Resources Information Systems/Record Management and Employee Well-Being.
Statutory Responsibilities (19)	Title VII of the Civil Rights Act of 1964; Title I of the Americans with Disabilities Act; Veterans Reemployment Rights, Veterans Preference, Uniformed Services Employment and Reemployment Rights Act of 1994; Age Discrimination in Employment Act of 1967; Consumer Credit Protection Act of 1968; Fair Credit Reporting Act of 1969; Family and Medical Leave Act of 1993; Fair Labor Standards Act; Drug Free Workplace Act of 1988; Equal Pay Act of 1963; Immigration and Nationality Act; Internal Revenue Code and Regulations; Health Insurance Portability and Accountability Act of 1996; Consolidated Omnibus Budget Reconciliation Act of 1986; Lily Ledbetter Fair Pay Act of 2009; Florida Statute, Chapter 110.227 "Suspensions, Dismissals, Reductions in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313; Code of Ethics; Florida Statute, Florida Retirement System; Leon County Personnel Policies and Procedures, and the Affordable Care Act of 2010 (National Health Care Reform).
Advisory Board (20)	Wellness Works! Team, HR Policy Review and Development Team, Board/Constitutional Office Employee Health Insurance Committee, Award of Excellence Committee, Employee Grievance Review Committee and Sick Leave Pool Committee.

(17) Goals – This section states what is to be achieved as a result of the division/program's operation.

(18) Core Objectives – This section describes the activities that will attain the division/program's established goals.

(19) Statutory Responsibilities – This section details the statutory and code references that the division/programs are charged to perform.

(20) Advisory Boards – This section lists the advisory boards that the division/programs are charged to staff or support.

Benchmarking (21)			
Priorities	Benchmark Data	Leon County	Benchmark
G1	HR Operating Costs Per Capita	4.13	9.67
Florida Benchmarking Consortium			

(21) Benchmarks – Where applicable this section compares division/program benchmarks against established tracked industry or institutional standards.

Performance Measures					
Priorities	Performance Measures (22)	FY 201X Actuals	FY 201X Actuals	FY 201X Estimate	FY 201X Estimate
G4	Number of requisitions created, and/or recruited for vacant positions	94	74	70	70
G4	Number of qualified applicants per requisition	43	56	43	57
G4	Number of positions filled internally	24	18	24	24
G4	Number of positions filled from outside sources	32	38	32	32
G4	Average days to fill vacant positions	65	74	65	65
G4	Average Turnover Rate	11%	8%	10%	10%

(22) Performance Measures – This section compares the division/program's actual performance with target levels to determine if the division/program is accomplishing its desired outcomes.

Figure 1.7 - Program Summary- Serves as a financial summary of the Division's Programs. It presents the budgetary costs, staffing summary and funding sources report, which contains summary of past, present and future financial, staffing, and funding information.

Leon County Fiscal Year 201X						
Administration						
Strategic Initiatives (001-115-513)						
	FY 201X Actual	FY 201X Adopted	FY 201X Continuation	FY 201X Issues	FY 201X Budget	FY 201X Budget
Budgetary Costs (23)						
Personal Services	803,105	703,283	803,582	16,770	820,352	821,537
Operating	127,349	117,456	117,481	19,400	136,881	136,881
Total Budgetary Costs	930,454	820,739	921,063	36,170	957,233	958,418
Funding Sources (24)						
001 General Fund	730,494	820,719	921,063	36,170	957,233	958,418
Total Revenues	730,494	820,719	921,063	36,170	957,233	958,418
Staffing Summary (25)						
Agenda Coordinator	1.00	1.00	1.00	-	1.00	1.00
Assistant to the County Administrator	1.00	1.00	1.00	-	1.00	1.00
Citizen Services Liaison	1.00	1.00	1.00	-	1.00	1.00
Director of Community & Media Relations	1.00	1.00	1.00	-	1.00	1.00
Public Information Specialist	2.00	3.00	3.00	-	3.00	3.00
Special Projects Coordinator	-	-	1.00	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Sr. Asst. to the County Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	8.00	9.00	10.00	-	10.00	10.00

The major variances for the FY 201X Strategic Initiatives budget are as follows: **(26)**

Increases to Program Funding:
 1. Costs associated with an increase in the County's portion of funding for the Florida Retirement System investment plan, workers' compensation rates, health insurance premium rates, and a modified 3% cost of living adjustment, 1.0% effective October 1, 201X and an additional 1.5% effective April 1, 201X. Additional increases reflect the reassignment and reclassification of a Budget Analyst position from the Office of Management and Budget to Special Projects Coordinator as well as the increase for one Social Media Liaison 25-hour OPS employee in the amount of \$16,770.
 2. Contracts or other obligations for continuity of services in the amount of \$18,400 including:
 - County Link advertising \$4,000
 - WFSU Radio \$10,400
 - Social Media Marketing \$5,000

(23) Budgetary Costs - This section contains a summary of past, present, and future expenditure information related to personnel services, operating expenses, capital outlay, grants and transportation.

(24) Funding Sources - This section contains a summary of the revenue sources that provide funding to the program.

(25) Staffing Summary - This section serves as a summary of past, present, and future information related to program staffing.

(26) Notes - This section describes increases and/or decreases in funding pertaining to the fiscal year budget.

Figure 1.8 - Capital Project Service Type- Provides a brief overview of all projects within the service type. The overview includes the following: managing departments, summary of the funding sources that support these services, and all major FY15 projects.

Leon County Fiscal Year 201X - 201X Capital Improvement Program		
Culture & Recreation		
Overview	The Culture and Recreation section contains capital improvement projects designed to facilitate the provision, maintenance, and operation of culture and recreation facilities and activities. Major culture and recreation capital projects funded in FY1X include: Greenways and Parks Capital Maintenance, and the Northeast Community park property acquisition.	
Funding Sources (28)	Figure 24.4 shows that 100% (\$1.19 million) of culture and recreation projects are funded in FY1X by general revenue or the Capital Improvements Fund (Fund 305).	
Managing Departments (27)	Table 24.7 shows that Parks & Recreation will manage 78% of the FY1X culture and recreation capital improvement projects. Facilities Management will manage three projects and Management Information Systems will manage one, accounting for 22% of the Culture and Recreation capital improvement projects.	
Operating Budget Impacts (29)	Table 24.8 shows the estimated impacts that some Culture and Recreation projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.	

Figure 24.4
FY1X Culture & Recreation Projects
By Funding Source

Table 24.7
FY14 Culture & Recreation Projects
By Managing Department

Managing Department	# of Projects	FY14 Budget
Management Information Services	1	\$20,000
Parks and Recreation	14	\$1,171,000
Total	15	\$1,191,000

Table 24.8
Culture & Recreation Operating Budget Impacts

Project	Project #	FY1X Estimate	FY1X Estimate	FY1X Estimate	FY1X Estimate	FY1X Estimate
Athletic Field Lighting	046008	10,000	10,000	10,000	10,000	10,000
East George Park	043007	9,803	19,580	19,580	19,580	19,580
Micosaukee Greenway	044003	-	1,000	1,000	1,000	1,000
Micosaukee Park	044002	11,160	11,160	11,160	11,160	11,160
St. Marks Headwaters Greenway	047001	-	40,700	40,700	40,700	40,700
Woodville Community Park	041002	-	-	6,000	6,000	6,000
Total		\$30,963	\$82,440	\$88,440	\$88,440	\$88,440

(27) Managing Departments - This section highlights the departments that manage the capital projects within the service type. It describes the number of projects managed, the overall dollar amount of the managing department, and the percentage of the total budget managed for that service type.

(28) Funding Sources - This section contains a summary of the funding sources that support this service type.

(29) Operating Impacts - This section describes the operating impacts of the capital project.

Figure 1.8 - Capital Project Detail- Provides project identification, description and justification, financial summary, all policy and comprehensive plan information, and any operating budget impacts.

Leon County Fiscal Year 201X - 201X Capital Improvement Program										
Financial Hardware and Software										
Dept/Div:	Management Information Services		Comp Plan CIE Project:	N/A						
Project #:	076004		Capital Improvement:	N/A						
Service Type:	General Government		Level of Service Standard:	N/A						
Status:	Existing Project		Current Level of Service:	N/A						
(30)										
Project Description/Justification (31)										
This project is for the purchase of financial hardware and software technology. The FY1X request is for the purchase of a fiscal point-of-sale accounting system for Probation, Supervised Probation Release, and Drug and Alcohol Testing for tracking daily collections. This system will be interfaced with Banner.										
Financial Summary (32)										
Funding Source	Life To Date FY 201X	Adjusted Budget FY 201X	Year To Date FY 201X	FY 201X Budget	FY 201X Planned	FY 201X Planned	FY 201X Planned	FY 201X Planned	5 Year Total	Total Project Cost
300 Capital Improvements	293,128	29,119	4,159	30,000	0	0	0	0	30,000	312,247
	293,128	29,119	4,159	30,000	0	0	0	0	30,000	312,247
Policy/Comprehensive Plan Information (33)										
Leon County Policy No. 92-4: Accounting and Reporting Leon County Policy No. 93-41: Fiscal Planning										
Operating Budget Impact (34)										
Funding Source	FY 201X Budget	FY 201X Planned	FY 201X Planned	FY 201X Planned	FY 201X Planned					
001 General Fund	3,000	3,000	3,000	3,000	3,000					
	3,000	3,000	3,000	3,000	3,000					

This project has an annual impact on Management Information Services operating budget. The following are the estimated impacts anticipated to begin in FY 201X:
\$3,000 Annual Support fee for the Probation accounting system

(30) Project Identification – This section provides the project's managing department/division, project number, service type, project status, comprehensive plan elements, service standard, and current level of service.

(31) Project Description/Justification – This section describes the project and provides a brief justification for its overall purpose.

(32) Financial Summary – This section contains a summary of the funding sources for the project. In addition, this section summarizes the past, present, and future expenditure information for the project.

(33) Policy/Comprehensive Plan Information – This section outlines all major policies, Inter-local Agreements, Florida Statutes, and comprehensive plan amendments that pertain to the project.

(34) Operating Budget Impact – This section contains all the financial impacts on the operating budget. The impacts are listed by fiscal year.



LEON COUNTY BOARD OF COUNTY COMMISSIONERS

STRATEGIC PLAN

FY 2012 - FY 2016

Vision

As home to Florida's capitol, Leon County is a welcoming, diverse, healthy, and vibrant community, recognized as a great place to live, work and raise a family. Residents and visitors alike enjoy the stunning beauty of the unspoiled natural environment and a rich array of educational, recreational, cultural and social offerings for people of all ages. Leon County government is a responsible steward of the community's precious resources, the catalyst for engaging citizens, community, business and regional partners, and a provider of efficient services, which balance economic, environmental, and quality of life goals.

Core Values

We are unalterably committed to demonstrating and being accountable for the following core organizational values, which form the foundation for our people focused, performance driven culture:

SERVICE

RELEVANCE

INTEGRITY

ACCOUNTABILITY

RESPECT

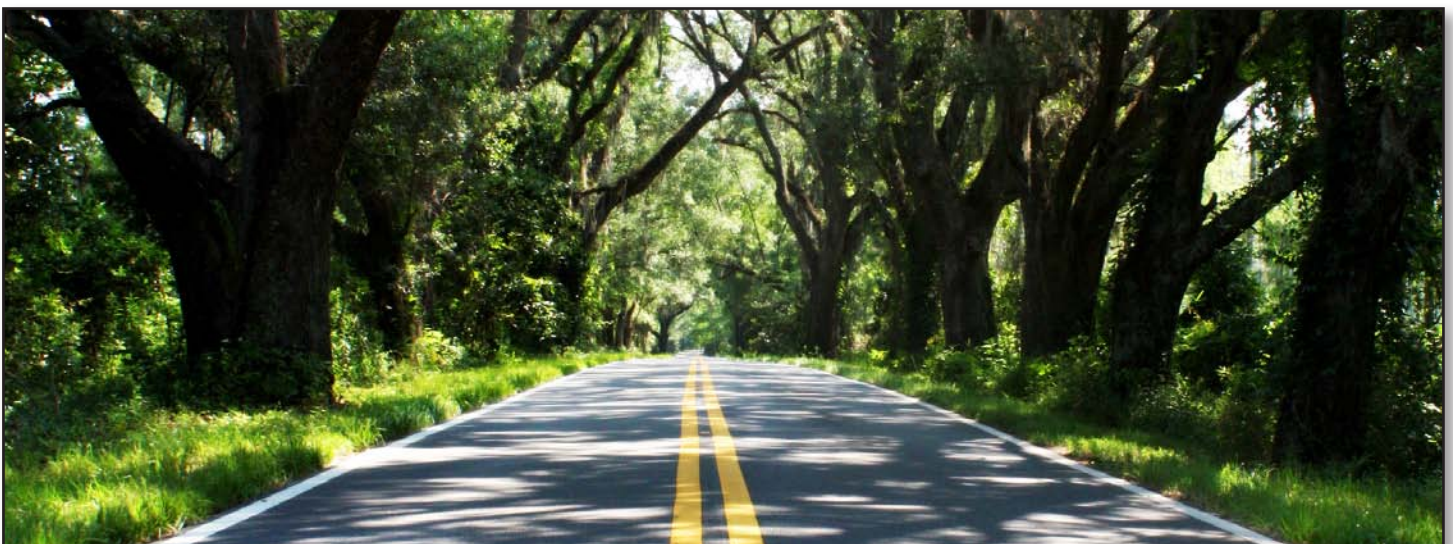
COLLABORATION

STEWARDSHIP

PERFORMANCE

TRANSPARENCY

VISION



Strategic Priority - Economy

To be an effective leader and a reliable partner in our continuous efforts to make Leon County a place which attracts talent, to grow and diversify our local economy, and to realize our full economic competitiveness in a global economy. (EC)

- ▶ (EC1) - Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (2012)
- ▶ (EC2) - Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (2012)
- ▶ (EC3) - Strengthen our partnerships with our institutions of higher learning to encourage entrepreneurship and increase technology transfer and commercialization opportunities, including: the Leon County Research and Development Authority and Innovation Park. (2012)
- ▶ (EC4) - Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (2012)
- ▶ (EC5) - Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (2012)
- ▶ (EC6) - Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (2012)
- ▶ (EC7) - Promote the local economy by protecting jobs and identifying local purchasing, contracting and hiring opportunities. (2013)

Strategic Initiatives - Economy

- (EC1, G3, G5) - Evaluate sales tax extension and associated community infrastructure needs through staff support of the Leon County Sales Tax Committee (2012)
- (EC1, G3, G5) - Develop a proposed economic development component for the Sales Tax extension being considered (2013)
- (EC1, G5) - Ensure projects being considered for funding associated with the infrastructure Sales Tax extension represent geographic diversity throughout the County (2014)
- (EC1, G5) - Ensure projects being considered for funding associated with the infrastructure Sales Tax extension address core infrastructure deficiencies in rural areas (2014)
- Implement strategies that encourage highest quality sustainable development, business expansion and redevelopment opportunities, including:
 - (E2) - Identify revisions to future land uses which will eliminate hindrances or expand opportunities to promote and support economic activity (rev. 2013);
 - (EC2) - Consider policy to encourage redevelopment of vacant commercial properties (2012); and
 - (EC2) - Consider policy to continue suspension of fees for environmental permit extensions (2012)
- Implement strategies that support business expansion and job creation, including:
 - (EC2) - Evaluate start-up of small business lending guarantee program (2012);
 - (EC2) - Identify local regulations that may be modified to enhance business development;
 - (EC2) - Implement Leon County 2012 Job Creation Plan (2012); and
 - (EC2) - Engage with local economic development partners to build and expand upon the success of Entrepreneur Month and community connectors (2014)
- (EC2, EC3) - Implement strategies to support Innovation Park and promote commercialization and technology transfer, including being a catalyst for a stakeholder’s forum (2012)
- Implement strategies that promote the region as a year round destination, including:
 - (EC4, Q1, Q4) - Evaluate competitive sports complex with the engagement of partners such as KCCI (2012);
 - (EC4) - Support VIVA FLORIDA 500 (2012);
 - (EC4) - Support Choose Tallahassee initiative (2012); and
 - (EC4, Q1) - Continue to work with FSU to bid and host NCAA cross country national and regional championships at Apalachee Regional Park (2014)
- Implement strategies that assist local veterans, including:
 - (EC5) - Hold “Operation Thank You!” celebration annually for veterans and service members (rev. 2013);

- (EC5, EC6) - Develop job search kiosk for veterans (2012);
- (EC5, EC6, Q3) - Consider policy to allocate a portion of Direct Emergency Assistance funds to veterans (2012); and
- (EC5, EC6, Q3) - Consider policy to waive EMS fees for uninsured or underinsured veterans (2012)
- (E6, Q2) - Implement strategies to promote work readiness and employment, including: provide job search assistance for County Probation and Supervised Pretrial Release clients through private sector partners (2012)
- (EC7) - Extend the term of Leon County's Local Preference Ordinance (2013)
- (EC1, EC4) - Work with FSU on the Civic Center District Master Plan to include the potential partnership to realize the convention center space desired by the County and to bring back issues related to the County's financial and programming roles and participation for future Board consideration (2014)
- (EC1, Q6, Q7) - Support sector planning for the area surrounding Veterans Affairs' outpatient clinic (2014)
- (EC1, Q6, Q7) - Engage in a needs assessment for the Bradfordville Study Area (2014)

Ongoing Support (Highlights) - Economy

- (EC1, Q2) - Develop and maintain County transportation systems, including roads, bike lanes, sidewalks, trails, and rights-of-way (2012)
- (EC2, G2) - Implement Department of Development Support & Environmental Management Project Manager, and dual track review and approval process (2012)
- (EC2) - Partner with and support the Economic Development Council, Qualified Targeted Industry program, Targeted Business Industry program, and Frenchtown/Southside and Downtown Redevelopment Areas (2012)
- (EC3) - Support and consider recommendations of Town and Gown Relations Project (2012)
- (EC4) - Promote region as a year round destination through the Fall Frenzy Campaign, and by identifying niche markets (2012)
- (EC5, EC6, Q3) - Collaborate with United Vets and attend monthly coordinating meetings, support Honor Flights, provide grants to active duty veterans, assist veterans with benefits claims, provide veterans hiring preference, waive building permit fees for disabled veterans, and fund Veterans Day Parade as a partner with V.E.T., Inc. (2012)
- (EC6, G3) - Provide internships, Volunteer LEON Matchmaking, Summer Youth Training program, 4-H programs, EMS Ride-Alongs, and enter into agreements with NFCC and TCC which establish internship programs at EMS for EMS Technology students (2012)



College Town Grand Opening



Leon County Apalachee Regional Park Cross Country Event



Minority /Women & Small Business Enterprise



Veterans Resource Center

People Focused. Performance Driven.

Strategic Priority - Environment

To be a responsible steward of our precious natural resources in our continuous efforts to make Leon County a place which values our environment and natural beauty as a vital component of our community's health, economic strength and social offerings. (EN)

- ▶ (EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013)
- ▶ (EN2) - Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (2012)
- ▶ (EN3)- Educate citizens and partner with community organizations to promote sustainable practices. (2012)
- ▶ (EN4) - Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (2012)

Strategic Initiatives - Environment

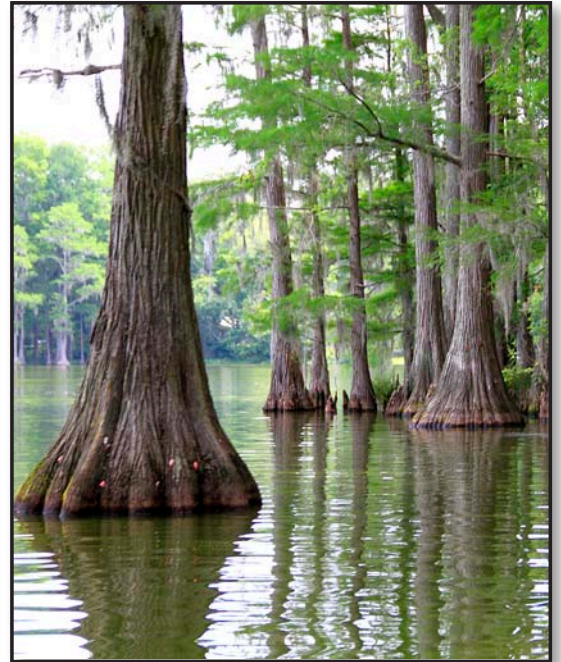
- Implement strategies that protect the environment and promote orderly growth, including:
 - (EN1, EN2) - Develop Countywide Minimum Environmental Standards (2012);
 - (EN1, EN2) - Develop minimum natural area and habitat management plan guidelines (2012);
 - (EN1, EN2, Q9) - Integrate low impact development practices into the development review process (2012);
 - (EN1, EN2) - Consider mobility fee to replace the concurrency management system (2012);
 - (EN1, EN2, G2) - Develop examples of acceptable standard solutions to expedite environmental permitting for additions to existing single-family homes (2012) ;
 - (EN1, EN2, G2) - Develop examples of acceptable standard solutions to expedite environmental permitting for new construction (2013); and
 - (EN1, EN2, G2) - Develop solutions to promote sustainable growth inside the Lake Protection Zone (2013)
- (EN1, EN2) - Implement strategies to protect natural beauty and the environment, including: update 100-year floodplain data in GIS based on site-specific analysis received during the development review process (2012)
- Implement strategies which plan for environmentally sound growth in the Woodville Rural Community, including:
 - (EN1, Q5) - Bring central sewer to Woodville consistent with the Water and Sewer Master Plan, including consideration for funding through Sales Tax Extension (2012); and
 - (EN1, EN2, Q5) - Promote concentrated commercial development in Woodville (2012)
- Continue to work with regional partners to develop strategies to further reduce nitrogen load to Wakulla Springs, including:
 - (EN1, EC4) - Conduct workshop regarding Onsite Sewage Treatment and Disposal and Management Options report (2012); and
 - (EN1) - Extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County (2013)
- Implement strategies to promote renewable energy and sustainable practices, including:
 - (EN4) - Complete construction of Leon County Cooperative Extension net-zero energy building (2012);
 - (EN2, EN3, EN4) - Pursue opportunities to fully implement a commercial and residential PACE program (2012);
 - (EN3, Q5, EC6) - Consider policy for supporting new and existing community gardens on County property and throughout the County (2012);
 - (EN3, Q5, EC6) - Expand the community gardens program (2013);
 - (EN4, G5) - Develop energy reduction master plan (2012); and
 - (EN4) - Further develop clean - green fleet initiatives, including compressed natural gas (rev. 2013)
- Develop and implement strategies for 75% recycling goal by 2020, including:
 - (EN4) - Evaluate Waste Composition Study (2012);
 - (EN4) - Identify alternative disposal options (2012);
 - (EN4) - Explore renewable energy opportunities at Solid Waste Management Facility (rev. 2013); and
 - (EN4) - Seek competitive solicitations for single stream curbside recycling and comprehensively reassess solid waste fees with goals of reducing costs and increasing recycling (2013)

Ongoing Support (Highlights) - Environment

- (EN1) - Develop and maintain County stormwater conveyance system, including enclosed systems, major drainage ways, stormwater facilities, and rights-of-way (2012)
- (EN1, EN3) - Provide Greenspace Reservation Area Credit Exchange (GRACE) (2012)
- (EN2) - Provide canopy road protections (2012)
- (EN1, EN4) - Provide Adopt-A-Tree program (2012)
- (EN1, EN3) - Provide hazardous waste collection (2012)
- (EN) - Provide water quality testing (2012)
- (EN1) - Implement the fertilizer ordinance (2012)
- (EN3) - Provide state landscaping and pesticide certifications (2012)
- (EN3) - Conduct Leon County Sustainable Communities Summit (2012)



Leon County 4-H Horticulture Club



Lake Munson



Leon County Net-Zero Facility



J. R. Alford Greenway

Strategic Priority - Quality of Life

To be a provider of essential services in our continuous efforts to make Leon County a place where people are healthy, safe, and connected to their community. (Q)

- ▶ (Q1) - Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (rev. 2013)
- ▶ (Q2) - Provide essential public safety infrastructure and services which ensure the safety of the entire community. (2012)
- ▶ (Q3) - Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (rev. 2013)
- ▶ (Q4) - Enhance and support amenities that provide social offerings for residents and visitors of all ages. (rev. 2013)
- ▶ (Q5) - Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (2012)
- ▶ (Q6) - Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (2012)
- ▶ (Q7) - Further create connectedness and livability through supporting human scale infrastructure and development, including: enhancing our multimodal districts. (2012)
- ▶ (Q8) - Maintain and enhance our educational and recreational offerings associated with our library system, inspiring a love of reading and lives of learning. (2013)
- ▶ (Q9) - Support the development of stormwater retention ponds that are aesthetically pleasing to the public and located in a manner that protects strong neighborhoods. (2013)



Leon County Tourism Development provides resource to make the most of local trails - www.Trailhassee.com

Strategic Initiatives - Quality of Life

- Implement strategies through the library system which enhance education and address the general public's information needs, including:
 - (Q8, EC1, EC6) - Complete construction of the expanded Lake Jackson Branch Library and new community center (2012); and
 - (Q8, EC1, EC6) - Relocate services into the expanded facility (2012)
- Implement strategies which advance parks, greenways, recreational offerings, including:
 - (Q1, EC1, EC4) - Explore extension of parks and greenways to incorporate 200 acres of Upper Lake Lafayette (2012);
 - (Q1, EC1, EC4) - Update Greenways Master Plan (2012);
 - (Q1, EC1, EC4) - Develop Miccosukee Greenway Management Plan (2012); and
 - (Q1, EC1, EC4) - Develop Alford Greenway Management Plan (2012)
- Expand recreational amenities, including:
 - (Q1, Q5, EC1, EC4) - Complete construction of Miccosukee ball fields (2012);
 - (Q1, EC1, EC4) - Continue to plan acquisition and development of a North East Park (2012);
 - (Q1, EC1, EC4) - Develop Apalachee Facility master plan to accommodate year-round events (rev. 2013);
 - (Q1, Q5, EC1, EC4) - Continue to develop parks and greenways consistent with management plans including Okeeheepkee Prairie Park, Fred George Park and St. Marks Headwater Greenway (2012);
 - (Q1, EC1) - In partnership with the City of Tallahassee and community partners, conduct a community-wide conversation on upper league competition with the goal of a higher degree of competition and more efficient utilization of limited fields (2013); and



Residents read together at Leon County's Lake Jackson Branch Library

- (Q4) - Further establish community partnerships for youth sports development programs (2014)
- (Q1, EC1,Q9) - Redevelop Huntington Oaks Plaza, which will house the expanded Lake Jackson Branch Library and new community center, through a sense of place initiative (2012)
- Provide essential public safety infrastructure and services, including:
 - (Q2, EC2) - Complete construction of Public Safety Complex (2012);
 - (Q2) - Consolidate dispatch functions (2012); and
 - (Q2) - Successfully open the Public Safety Complex (2013)
- (Q1, Q2) - Implement strategies to improve medical outcomes and survival rates, and to prevent injuries, including: continue to pursue funding for community paramedic telemedicine (2012) (rev. 2014)
- Implement strategies to maintain and develop programs and partnerships to ensure community safety and health, including:
 - (Q2, Q3) - Participate in American Society for the Prevention of Cruelty to Animals (ASPCA) Partnership, and in ASPCA ID ME Grant (2012);
 - (Q3) - Implement procedures for residents to take full advantage of the NACO Dental Card program (2013); and
 - (Q3) - Consider establishing a Domestic Partnership Registry (2013);
- Implement strategies that support amenities which provide social offerings, including:
 - (Q4, EC1, EC4) - Consider constructing Cascade Park amphitheatre, in partnership with KCCI (2012);
 - (Q4, EC4) - Consider programming Cascade Park amphitheatre (2012);
 - (Q4) - Work with the city to celebrate the opening of Cascades Park (2014);
 - (Q4) - Develop unified special event permit process (2012); and
 - (Q4, EC4, G5) - Evaluate opportunities to maximize utilization of Tourism Development taxes and to enhance effectiveness of County support of cultural activities, including management review of COCA (2012)
- (Q6) - Implement strategies to promote homeownership and safe housing, including: consider property registration for abandoned real property (2012)
- Implement strategies that preserve neighborhoods and create connectedness and livability, including:
 - (Q6, 7) - Implement design studio (2012);
 - (Q6, Q7) - Implement visioning team (2012);
 - (Q6, Q7) - Develop performance level design standards for Activity Centers (2012);
 - (Q6) - Revise Historic Preservation District Designation Ordinance (2012);
 - (Q6, Q7) - Develop design standards requiring interconnectivity for pedestrians and non-vehicular access (2012);
 - (Q7) - Develop bike route system (2012);
 - (Q7) - Establish Bicycle & Pedestrian Advisory Committee (2012);
 - (Q6, Q7) - Conduct a workshop that includes a comprehensive review of sidewalk development and appropriate funding (2013);
 - (Q1, Q5, EC1, EC4) - Expand, connect and promote "Trailhassee" and the regional trail system (2013);
 - (Q7, EC1) - Promote communication and coordination among local public sector agencies involved in multi-modal transportation, connectivity, walkability, and related matters (2013); and
 - (Q1, EC4) - Focus on improving Leon County's ranking as a bicycle friendly community (2014)



Leon County Public Safety Complex

- (Q4) - Seek community involvement with the VIVA FLORIDA 500 Time Capsule (2013)
- (Q4, EC1, EC4) - Institute a Sense of Place initiative for the fairgrounds (2014)

Ongoing Support (Highlights) - Quality of Life

- (Q1, Q9, EC1, EC6) - Maintain a high quality of offerings through the library system, including public access to books, media, digital resources, computers, Internet, reference resources, targeted programming, mobile library, and literacy training (2012)
- (Q2) - Fund Sheriff's operations, consisting of law enforcement, corrections, emergency management, and enhanced 9-1-1 (2012)
- (Q2) - Implement alternatives to incarceration (2012)
- (Q2) - Initiate county resources as part of emergency response activation (2012)
- (Q2) - Provide, support and deploy the geographic information system, integrated Justice Information System, Jail Management system, case management and work release management information systems for Probation, Supervised Pretrial Release and the Sheriff's Office, and the pawnshop network system (2012)
- (Q2, G5) - Provide for information systems disaster recovery and business continuity (2012)
- (Q2, Q3) - Provide Emergency Medical Services (2012)
- (Q2, Q3) - Support programs which advocate for AED's in public spaces (2012)
- (Q2, Q3) - Provide community risk reduction programs (such as AED/CPR training) (2012)
- (Q3) - Support Community Human Services Partnerships (CHSP) (2012)
- (Q3) - Support Leon County Health Departments (2012)
- (Q3) - Support CareNet (2012)
- (Q3) - Support DOH's Closing the Gap grant (including "Year of the Healthy Infant II" campaign, and Campaign for Healthy Babies) (2012)
- (Q3) - Maintain oversight of state-mandated programs, such as Medicaid and Indigent Burial, to ensure accountability and compliance with state regulations (2012)
- (Q3, EC6) - Educate at risk families to build healthy lives through the Expanded Food and Nutrition Education Program and other family community programs (2012)
- (Q3) - Support of Regional Trauma Center (2012)
- (Q3, G5) - Leverage grant opportunities with community partners (2012)
- (Q3) - Support of Palmer Monroe Teen Center in partnership with the City (2012)
- (Q3) - Provide targeted programs for Seniors (2012)
- (Q6) - Provide foreclosure prevention counseling and assistance (2012)
- (Q6) - Provide first time homebuyer assistance (2012)



*Leon County Eastside Branch Library
and Pedrick Pond*



*Leon County's 2013 Operation Thank You
welcomes home Vietnam Veterans*

Strategic Priority - Governance

To be a model local government which our citizens trust and to which other local governments aspire. (G)

- ▶ (G1) - Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service. (rev. 2013)
- ▶ (G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012)
- ▶ (G3) - Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community. (2012)
- ▶ (G4) - Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's Core Practices. (2012)
- ▶ (G5) - Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (2012)

Strategic Initiatives - Governance

- Implement strategies which promote access, transparency, and accountability, including:
 - (G1) - Explore providing On Demand - Get Local videos (2012);
 - (G1) - Explore posting URL on County vehicles (2012); and
 - (G1) - Instill Core Practices through: providing Customer Engagement training for all County employees, revising employee orientation, and revising employee evaluation processes (2012)
- Implement strategies to gain efficiencies or enhance services, including:
 - (G2) - Conduct LEADS Reviews (2012);
 - (G2) - Develop and update Strategic Plans (2012); and
 - (G5) - Convene periodic Chairman's meetings with Constitutional Officers regarding their budgets and opportunities to gain efficiencies (2013)
- Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including:
 - (G2) - Develop process by which the public may electronically file legal documents related to development review and permitting (2012);
 - (G2) - Expand electronic Human Resources business processes including applicant tracking, timesheets, e-Learning, employee self-service (2012);
 - (G2, EN4) - Investigate expanding internet-based building permitting services to allow additional classifications of contractors to apply for and receive County permits via the internet (2012);
 - (G2, EN4) - Institute financial self-service module, document management, and expanded web-based capabilities in Banner system (2012);
 - (G5) - Consider options to gain continuity of Commissioners' representation on committees, such as multi-year appointments (2013); and
 - (G5) - Periodically convene community leadership meetings to discuss opportunities for improvement (2013)
- (G2) - Investigate feasibility of providing after hours and weekend building inspections for certain types of construction projects (2012)
- Implement strategies to further engage citizens, including:
 - (G3) - Develop and offer Citizens Engagement Series (2012);
 - (G3) - Identify the next version of "Citizens Engagement" to include consideration of an "Our Town" Village Square concept (2013);
 - (G3) - Develop a proposed partnership for the next iteration of Citizen Engagement, possibly with the Village Square, which would be renewable after one year (2014); and
 - (G1, G3) - Expand opportunities for increased media and citizen outreach to promote Leon County (2013).
- (G4) - Implement healthy workplace initiatives, including: evaluate options for value-based benefit design (2012)



Citizen Engagement Series: Creating & Sustaining This Special Place

- Implement strategies to retain and attract a highly skilled, diverse and innovative workforce, which exemplifies the County's Core Practices, including:
 - (G4) - Revise employee awards and recognition program (2012);
 - (G4) - Utilize new learning technology to help design and deliver Leadership and Advanced Supervisory Training for employees (2012); and
- (G4, G1) - Pursue Public Works' American Public Works Association (APWA) accreditation (2012)
- Implement strategies which ensure responsible stewardship of County resources, including:
 - (G5) - Revise program performance evaluation and benchmarking (2012);
 - (G5) - Identify opportunities whereby vacant, unutilized County-owned property, such as flooded-property acquisitions, can be made more productive through efforts that include community gardens (2013);
 - (G5) - Develop financial strategies to eliminate general revenue subsidies for business operations (i.e., Stormwater, Solid Waste and Transportation programs) (2013);
 - (G5, EC1) - Create a capital projects priority list for the fifth-cent gas tax (program) (2014);
 - (G5) - Engage with the private sector to develop property at the corner of Miccosukee and Blair Stone, to include the construction of a Medical Examiner facility (2014); and
 - (G1) - Pursue expansion for whistleblower notification (2013).
- Implement strategies to maximize grant funding opportunities, including:
 - (G5) - Institute Grants Team (2012); and
 - (G5) - Develop and institute an integrated grant application structure (2012)
- (G5) - Consider approval of the local option to increase the Senior Homestead Exemption to \$50,000 for qualified seniors (2013)
- (G2) - Pursue Sister County relationships with Prince George's County, Maryland and Montgomery County, Maryland (2013)

Ongoing Support (Highlights) - Governance

- (G1) - Develop and deploy website enhancements (2012)
- (G1) - Provide and expand online services, such as Customer Connect, Your Checkbook, and Board agenda materials (2012)
- (G1) - Provide televised and online Board meetings in partnership with Comcast (2012)
- (G1, G2, G5) - Provide technology and telecommunications products, services and support necessary for sound management, accessibility, and delivery of effective, efficient services, including maintaining financial database system with interfaces to other systems (2012)
- (G3) - Organize and support advisory committees (2012)
- (G4) - Support and expand Wellness Works! (2012)
- (G4, Q2) - Maintain a work environment free from influence of alcohol and controlled illegal substances through measures including drug and alcohol testing (2012)
- (G4) - Support employee Safety Committee (2012)
- (G4) - Conduct monthly Let's Talk "brown bag" meetings with cross sections of Board employees and the County Administrator (2012)
- (G1, G2, G4) -Utilize LEADS Teams to engage employees, gain efficiencies or enhance services, such as: the Wellness Team, Safety Committee Team, Citizen Engagement Series Team, HR Policy Review & Development Team, Work Areas' Strategic Planning Teams (2012)
- (G5) - Prepare and broadly distribute the Annual Report (2012)
- (G5) - Conduct management reviews (2012)
- (G5) - Provide and enhance procurement services and asset control (2012)
- (G5) - Manage and maintain property to support County functions and to meet State mandates for entities such as the Courts (2012)



Peter Kageyama: For the Love of Leon County + Tallahassee



LISTENS FOR CHANGING NEEDS

ENGAGES CITIZENS AND EMPLOYEES

ALIGNS KEY STRATEGIC PROCESSES

DELIVERS RESULTS & RELEVANCE

STRIVES FOR CONTINUOUS IMPROVEMENT





CORE PRACTICES

Core Practices put our Core Values in action. Leon County employees are committed to the following Core Practices:

- **Delivering the “Wow” factor in Customer Service**

Employees deliver exemplary service with pride, passion and determination; anticipating and solving problems in “real time” and exceeding customer expectations. Customers know that they are the reason we are here.

- **Connecting with Citizens**

Employees go beyond customer service to community relevance, engaging citizens as stakeholders in the community’s success. Citizens know that they are part of the bigger cause.

- **Demonstrating Highest Standards of Public Service**

Employees adhere to the highest standards of ethical behavior, avoid circumstances that create even an appearance of impropriety and carry out the public’s business in a manner which upholds the public trust. Citizens know that we are on their side.

- **Accepting Accountability**

Employees are individually and collectively accountable for their performance, adapt to changing conditions and relentlessly pursue excellence beyond the current standard, while maintaining our core values.

- **Exhibiting Respect**

Employees exercise respect for citizens, community partners and each other.

- **Employing Team Approach**

Employees work together to produce bigger and better ideas to seize the opportunities and to address the problems which face our community.

- **Exercising Responsible Stewardship of the Community’s Resources**

Employees engage in the continuous effort to create and sustain a place which attracts talent, fosters economic opportunity and offers an unmatched quality of life, demonstrating performance, value and results for our citizenry.

- **Living our “People Focused, Performance Driven” Culture**

Employees have a structure in place to live all of this as our organizational culture and are empowered to help the people they serve.

Adopted: February 28, 2012

Revised: January 29, 2013

Revised: January 21, 2014

FOR MORE INFORMATION ONLINE, VISIT:

www.LeonCountyFL.gov

Reporting results is a key component in the County’s LEADs process. The following return on investment (ROI) calculations, benchmarks, and indicators represent a few selected measures being reported by the County. Throughout the budget document, there are many measures reported at the individual work unit level, however, the measures collectively shown here are meant to capture not only some of the ROI, but also, the Return on Vision for the community. This shared vision can be seen through the commitment to public health in the County’s extraordinary survival rates for EMS cardiac patients and the incredible demand for services at the libraries. The County intends to continue to review and refine this pool of measures to reflect the implementation and results supporting the community and Board’s priorities.

Return on Investment (ROI)

Tourism Development <i>(Fiscal Year)</i>			
	2011	2012	2013
Total Direct Economic Impact	\$563 Million	\$630 Million	\$952 Million
Tourism Tax Investment	\$2,988,709	\$3,133,100	\$3,280,540
Tourism Tax ROI	\$188.38	\$201.08	\$290.20

Healthcare			
	2011	2012	2013
Total Funding	\$1,583,200	\$1,739,582	\$1,743,543
Value of Services Reported	\$8,755,956	\$9,388,017	\$7,693,240
Healthcare ROI	\$5.53	\$5.40	\$4.41

Veteran Services			
	2011	2012	2013
Total Clients Served	14,992	18,628	17,456
Client Benefit Payments	\$8,134,891	\$9,224,907	\$9,328,977
Veteran Services ROI	\$25	\$38	\$37

Benchmarks

Solid Waste <i>(Calendar Year)</i>			
	2011	2012	2013 State Goal ¹
Recycling Rate	39%	42%	40%

EMS Cardiac Survival Rate			
	2011	2012	2013
Leon County	33.60%	32.9%	33%
National	7%	7%	7%

Library Services Benchmark		
	Leon County	Benchmark
# of Individual Registered Users (% of population)²	60%	46%

Indicators

Parks and Recreation			
	2011	2012	2013
Active Youth Participation ³	3,004	2,540	2,051
Active and Passive Acreage	898	898	898
Greenways	2,681	2,675	2,675

Intervention and Detention			
	2011	2012	2013
Jail Operating Costs Savings (Probation/ Pretrial Release)	\$14.9 Million	\$13.9 Million	\$11.9 Million

Development			
	2011	2012	2013
Building Permit Value	\$55,405,253	\$80,160,446	\$88,003,539

Financial Stewardship			
	2011	2012	2013
Bond Rating	AA	AA	AA

Library Services			
	2011	2012	2013
# of Library Uses	4,586,343	4,501,753	4,417,647

Return on Investment (ROI)

Tourism Development

Total Direct Economic Impact – direct effect generated in the local economy as a result of dollars spent within a community.

Tourism Tax Investment – amount of revenue devoted towards the betterment of a community after being acquired through means of a tourist tax. This amount does not include one-cent funding set aside for the performing arts center.

Tourism Tax ROI – monetary outcome reached in direct correlation to the amount of tax revenue dedicated to tourism (Total Direct Economic Impact/Tourism Tax Investment).

Healthcare

Public health funding is one dimension of measuring the physical health of a community, which mirrors attitudes toward the distribution of essential services among the population.

Total Funding – annual dollar amount Leon County expended on public healthcare costs.

Value of Services Reported - market costs of health services provided.

Healthcare ROI - compares health services value to services input (funding) in monetary term (Value of Services/Total Funding).

Veteran Services

Total Clients Served – number of veterans assisted through the Veteran Services program.

Client Benefit Payments – benefit entitlements from the U.S. Dept. of Veteran’s Affairs and other federal government agencies.

Veteran Services ROI – evaluates the efficiency of every investment dollar spent on veteran services (Client Benefit Payments/Veterans Services Budget).

Benchmarks

Solid Waste

Waste diversion is one measure of the size and use of environmental resources to support sustainable practices.

Recycling Rate – percentage of solid waste diverted from the landfills for other uses.

2012 State Recycling Goal - statewide recycling goal of 75% to be achieved by year 2020: 40% by 12/31/12, 50% by 12/31/14, 60% by 12/31/16, 70% by 12/31/18 and 75% by 12/31/20, established by The Energy, Climate Change, and Economic Security Act of 2008).

1. The Department of Environmental Protection publishes the annual recycling rates. The 2013 rates will be available in October 2014.

Emergency Medical Services

Cardiac Arrest Survival Rate – return of spontaneous circulation upon arrival at the emergency.

National Rate – national average cardiac arrest survival rate.

Library Services

Number of Registered Users – number of library users holding library cards.

2. Average of 29 libraries serving a population of 100,001 – 750,000 (Source: Florida Library Directory)

Indicators

Parks and Recreation

Parks measure a community’s ability to offer high quality of life outside of the workplace.

Active Youth Participation – number of youth participating in sports activities.

Active Acreage – formal designated sports fields and outdoor courts, e.g., basketball, volleyball, tennis, etc.

Passive Acreage – area not designated for specific activities and has no designated sports fields.

Greenway Acreage – scenic trail or route set aside for travel or recreational activities.

3. Fiscal year 2013 number reflects continual decreased participation in the Little League baseball program. This decrease is the result of kids “aging out” of the program.

Intervention and Detention

Jail Operating Costs Savings - includes savings associated with reduced costs for housing jail inmates due to incarceration alternatives provided through the Probation and Supervised Pretrial Release programs.

Development

Development provides one measure of a solid regional economy.

Building Permit Value – value of the work to be done on a parcel less the cost of the land, mechanical, electrical, plumbing, sewer, and water installation values.

Financial Stewardship

Bond Rating – grades indicating the bond issuer’s ability to pay its principal and interest in a timely manner.

Library Services

Library Uses – total of circulation (all items checked out or downloaded to library users) and computer use.



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Budget Overview

The total budget for FY 2014/2015 is \$228,455,029 or 2.71% increase over last fiscal year. The **operating budget** of \$210,828,934 represents an increase of 3.29% from last year's adopted budget. The **capital budget** of \$17,626,095 represents a 3.65% decrease from last year.

Funding

The FY 2015 budget was developed in a slowly improving economic environment, where growth in property tax revenues and state sales tax revenues are beginning to cover the inflationary costs of governmental expenses without having to reduce program services. Property valuations increased 4.1% from FY2014. The FY2015 budget is \$228 million or a 2.71% increase over the previous year's budget with the millage rate remaining the same as last year at 8.3144. This budget focuses on maintaining service levels and capital infrastructure needs.

As part of the budget process, the Board addressed increased Emergency Medical Service demands with the addition of a full crew and new ambulance and equipment. In addition, the Board approved the funds sweep of \$8.8 million to address the County's five-year capital improvement needs. Lastly, the Board also approved implementing reduced hours at rural waste centers to reduce costs and general revenue support saving \$135,000.

FY 2014/2015 Expenditures

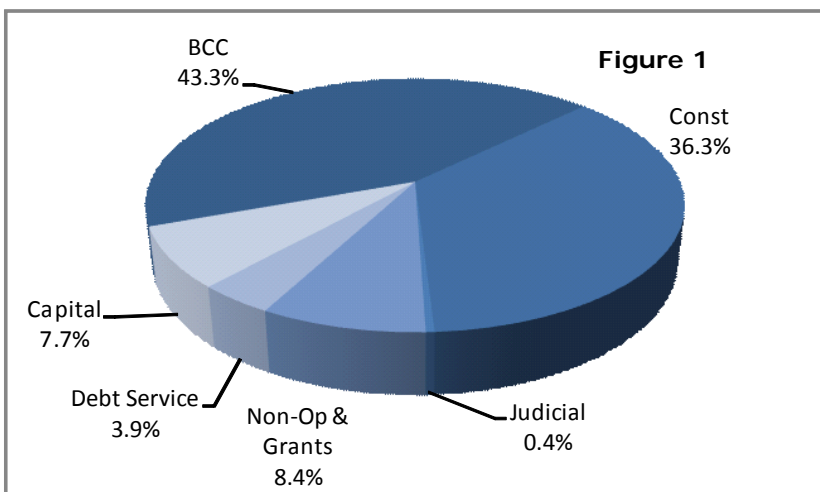
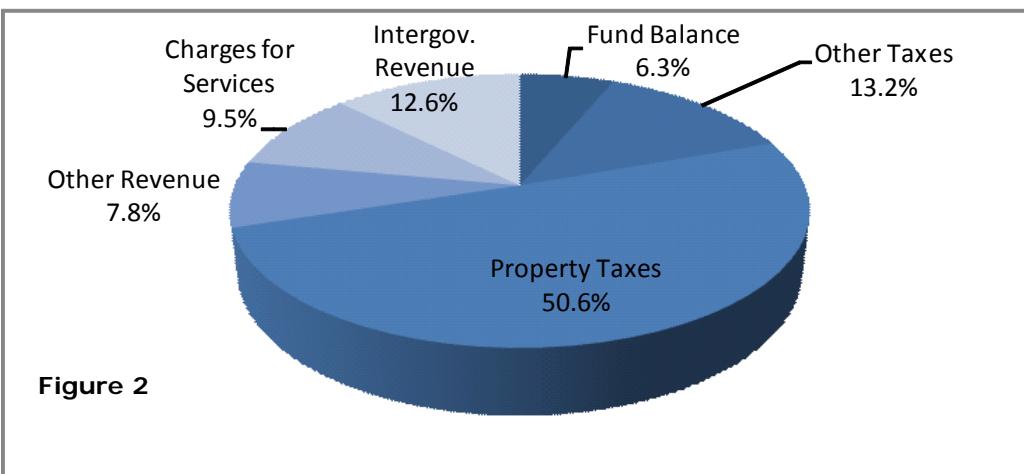


Figure 1 depicts the budget as it is reflected organizationally. The FY 2014/2015 budget shows a slight increase in most of the service levels to maintain and improve quality services in high priority, mandatory and essential programs such as public safety and transportation.

FY 2014/2015 Revenues



The Florida Statutes require that all local government budgets be balanced. Leon County's FY 2014/2015 budget of \$228,455,029 is balanced with the use of a variety of revenue sources, and fund balances, and retained earnings from previous fiscal years.

Figure 2 displays the major classifications of revenue sources used in support of the FY 2014/2015 adopted budget. In the Budget Summary/Analysis section - Revenue v. Expenditures, the major individual revenue sources are presented and summarized in more detail.

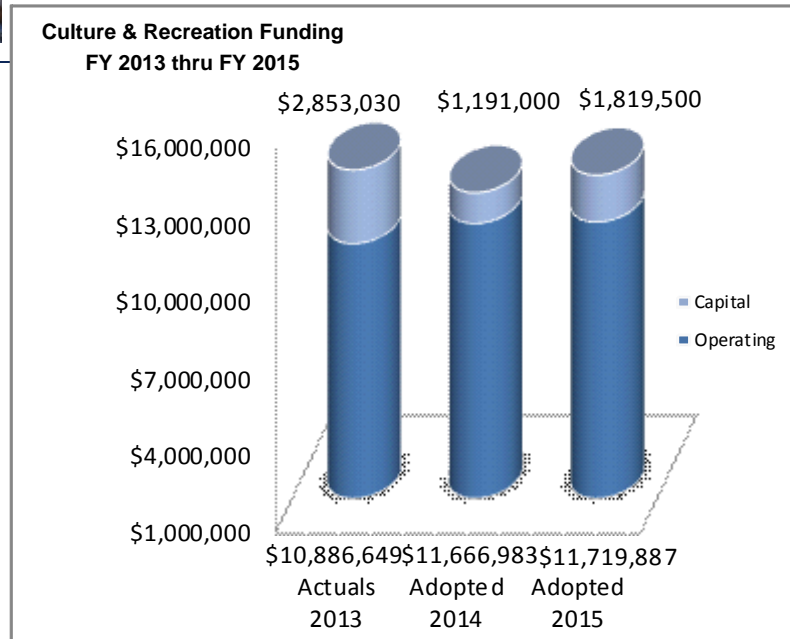
Culture & Recreation



Culture and recreation operations and capital projects funded for Fiscal Year 2014/2015 represent a broad range of services provided by Leon County designed to enhance the quality of life for both residents and visitors. This includes services provided by Parks and Recreation and Library Services. The Board showed its commitment to the community by allocating funding for general park improvements and library services.

Funding

In Fiscal Year 2014/2015, the Board of County Commissioners in support of culture and recreation operations and capital projects allocates a total of \$13,539,387. This is an increase of 5.3% from the previous year and represents approximately 6% of the total allocation Fiscal Year 2014/2015 budget. Funding was provided to maintain the high quality of existing services while continuing to support the capital maintenance of existing facilities.



County Fact:

Leon County operates and maintains more than 2,600 acres of greenways.

2015 Highlights

Key highlights of the Fiscal Year 2014/2015 operating and capital budgets, with respect to culture and recreational services include:

- Allocating \$500,000 for the addition and replacement of restrooms and the concession stand at Woodville Community Park.
- Funding for maintenance and improvements to the Fort Braden Community Center in the amount of \$25,000.
- Funding for a for the continued maintenance of Greenways in the amount of \$202,000.
- Allocating \$400,000 for park system improvements including fencing, equipment safety correction, paved parking lots, irrigation, turf management, and tennis and basketball court maintenance.
- Continuing support of the Council on Culture and Arts in the amount of \$504,500.
- Funding for the Main Library improvements including renovation of the atrium and two restrooms in the amount of \$92,000.

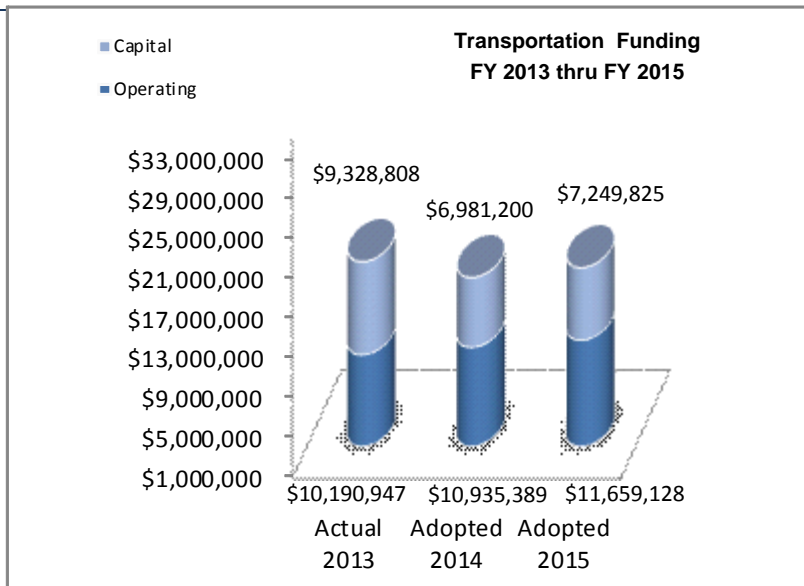
Transportation



Transportation operations and capital projects funded for Fiscal Year 2014/2015 represent a broad range of services provided by Leon County designed to enhance the safe and adequate flow of vehicles, travelers, and pedestrians. This includes services provided by Engineering Services and the Operations Division of the Public Works Department. Leon County is required to maintain the existing transportation network and deems it essential to conduct maintenance on a regular basis to avoid costly repairs due to neglect. During the FY14 budget development process, the Board approved implementation of the additional available Five Cent Gas Tax, to be split 50/50 with the City, which generated an additional \$2.0 million in FY14. For FY15, this revenue is estimated to generate \$2.7 million. The Board determined that this additional funding will be evenly split to reduce the general revenue subsidy and also provide funding for sidewalks and Bannerman Road.

Funding

In Fiscal Year 2014/2015, the Board of County Commissioners in support of transportation operations and capital projects allocates a total of \$18,908,953. This is a 6% increase from the previous fiscal year and represents 8% of the total Fiscal Year 2014/2015 budget. The increase represents the full 12 month revenue cycle of the additional five cent gas tax which will be used to minimize the general revenue subsidy to the program and for other transportation related projects such as sidewalks.



County Fact:

Public Works refurbished 98.58 line miles of pavement striping to improve driver visibility on our roadways.

2015 Highlights

Key highlights of the Fiscal Year 2014/2015 operating and capital budgets, with respect to transportation services include:

- Allocating \$3.2 million to resurface a part of the County’s arterial/collector and local roads system.
- Funding for improvements to Bannerman Road in the amount of \$750,000.
- Allocating \$589,000 for the vehicle and replacement equipment.
- Continue funding for community safety and mobility projects (e.g. sidewalks) in the amount of \$750,000.
- Funding in the amount of \$615,625 for the Sidewalk Construction Program.
- Allocating \$135,200 to continue the installation of arterial & collector roads pavement markings.

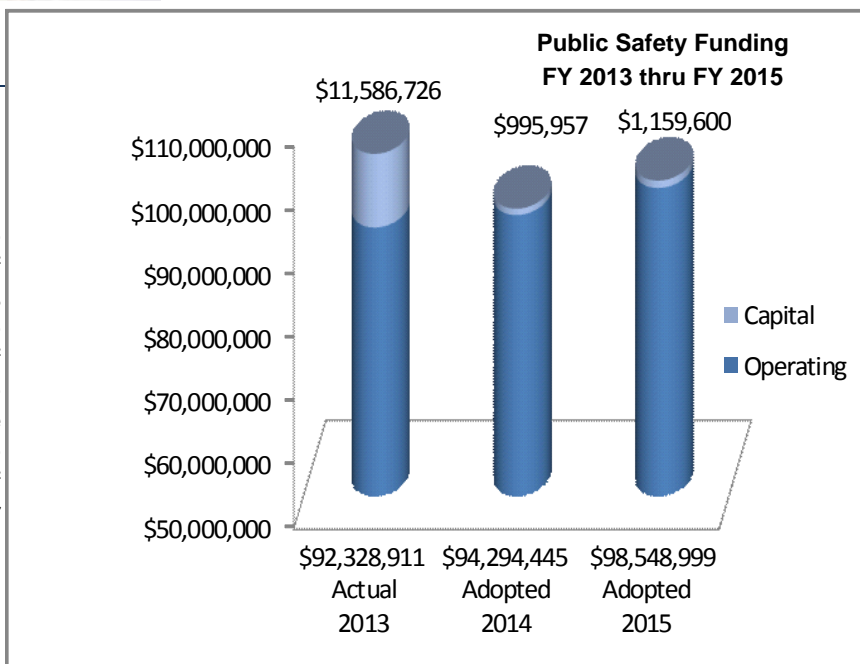
Public Safety



Public Safety operations and capital projects funded for Fiscal Year 2014/2015 represent a broad range of services provided by Leon County that are designed to enhance the quality of life by ensuring the security of both persons and property. This includes services provided by Emergency Medical Services (EMS), the Leon County Sheriff's Office, the Medical Examiner, Building Inspection, Pollutant Storage Tank Program, Probation Services, and Leon County Volunteer Fire Departments.

Funding

In Fiscal Year 2014/2015, the Board of County Commissioners in support of public safety operations and capital projects allocates a total of \$99,708,599. This represents a 5% increase of the prior fiscal year and represents approximately 44% of the total Fiscal Year 2014/2015 budget.



County Fact:

Leon County EMS provided 136 internships for Tallahassee Community College and North Florida College EMS Technology students.

2015 Highlights

Key highlights of the Fiscal Year 2014/2015 operating and capital budgets, with respect to public safety services include:

- Ninety percent (89%) of the total Public Safety budget is allocated to the Law Enforcement, Jail/Corrections, Pre-trial/Probation, Emergency Management (\$70,869,886) and Emergency Medical Services (\$17,866,578).
- Approving adding an additional ambulance and ambulance crew in the amount of \$920,477.
- Appropriating \$1,109,600 for the purchase of replacement ambulances to meet current demand for service.
- Appropriating \$180,000 for Emergency Medical Services Professional Career Path Development.
- Funding of \$524,980 for in-car camera replacement and mobile data devices for the Sheriff's Office.
- Appropriating funding for additional building inspection positions to ensure the increase in permit activity is reviewed timely.

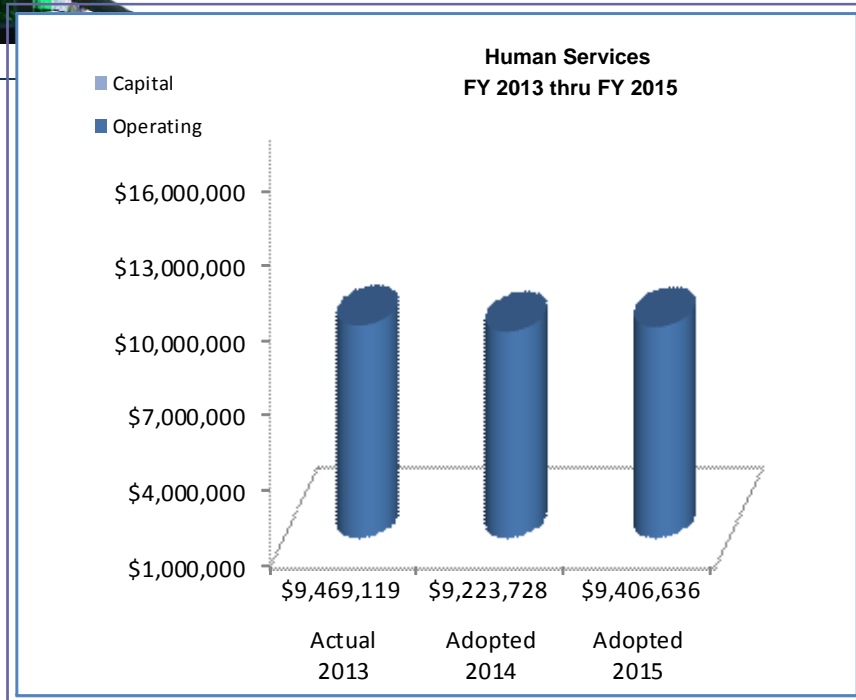
Human Services



Human Services operations funded for Fiscal Year 2014/2015 represent a broad range of services provided by Leon County for the welfare of the community as a whole and its individuals. This includes services primarily provided by Health and Human Services, Mosquito Control, and Primary Health Care.

Funding

In Fiscal Year 2014/2015, a total of \$9,406,636 is allocated by the Board of County Commissioners in support of human services operations. This is a 2% increase from the prior fiscal year and represents approximately 4% of the total Fiscal Year 2014/2015 budget.



County Fact:

In FY13, Leon County, through the Florida Hardest Hit Foreclosure Prevention Program, secured funds for 35 eligible residents.

2015 Highlights

Key highlights of the Fiscal Year 2014/2015 operating budget, with respect to human services include:

- Appropriating \$23,750 for United Partners for Human Service and \$38,000 for Whole Child Leon.
- Continuing support for the Tallahassee Memorial Trauma Center in the amount of \$200,000.
- Continuing funding to support the Community Human Service Partnership (CHSP) grant program for a total of \$865,000.
- Provided \$100,000 for the Homeless Shelter Relocation; \$500,000 to be provided over five years to assist with capital cost of the facility.
- Appropriating \$25,000 for the Domestic Violence Coordinating Council.

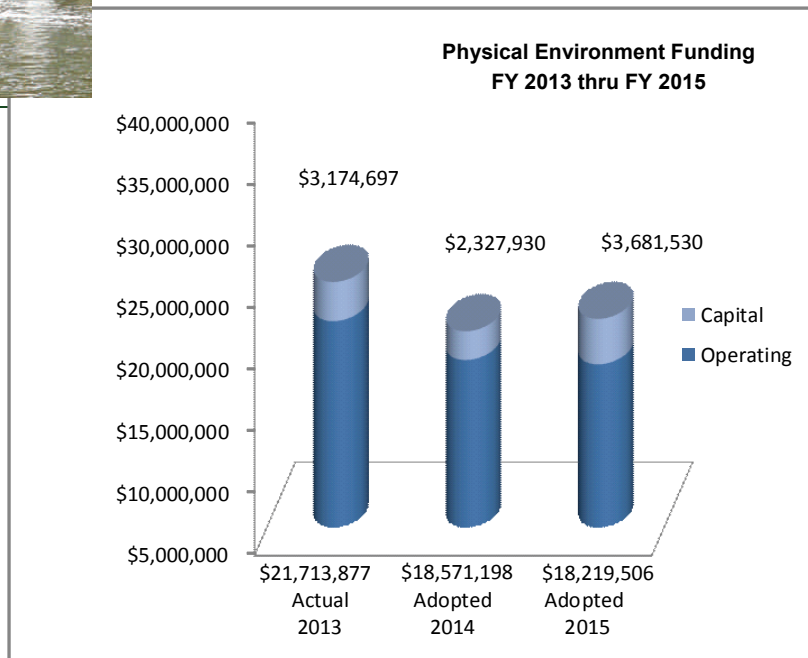
Physical Environment



Physical environment operations and capital projects funded for Fiscal Year 2014/2015 represent a broad range of services provided by Leon County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. This includes services provided by Solid Waste, Stormwater Engineering, Stormwater Maintenance, Geographic Information Services, Cooperative Extension, Environmental Compliance and the Development Services divisions of the Development Support and Environmental Services.

Funding

In Fiscal Year 2014/2015, the Board of County Commissioners in support of physical environment operations and capital projects allocates a total of \$21,901,036. This is a 4.7% increase from the prior fiscal year and represents about 10% of the total Fiscal Year 2014/2015 budget.



County Fact:

In FY13, more than 12,792 walk-in customers were assisted, over 32,652 phone calls were answered, and over 238 online Citizens Connect service requests were addressed by Development Support and Environmental Services.

2015 Highlights

Key highlights of the Fiscal Year 2014/2015 operating and capital budgets, with respect to physical environment services include:

- Allocating \$282,000 for Blueprint 2000 Water Quality Enhancements.
- Funding for Killlearn Lakes Plantation Stormwater Improvements in the amount of \$750,000.
- Appropriating \$238,280 for Geographical Information Systems Increment Basemap Update.
- Allocating \$100,000 for Killlearn Acres Flood Mitigation.
- Funding for Rural Waste Vehicle and Equipment Replacement in the amount of \$230,000.
- Solid Waste Transfer Station improvements funded at \$525,000.
- Stormwater Vehicle and Equipment replacement in the amount of \$624,000.
- Allocated \$130,000 for Stormwater Pond Repairs, such as sand filter replacement and resodding.

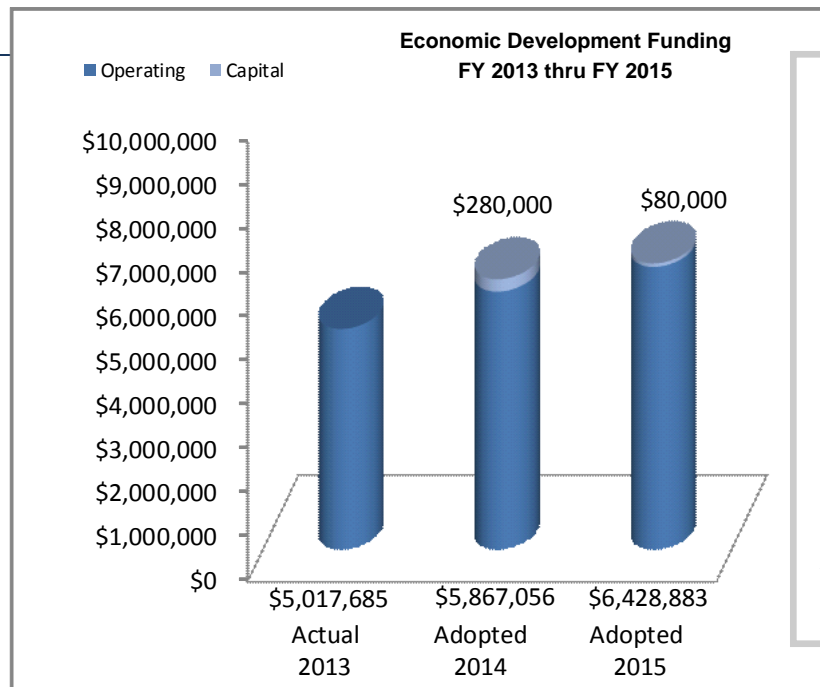
Economic Development



Economic Development operations funded for Fiscal Year 2014/2015 represent a broad range of services provided by Leon County designed to develop and improve the economic condition of the community and its citizens. This includes services provided by the Tourist Development Council, the Economic Development Council, Veteran Services, and Housing Services. Leon County is also the primary contributor to the Community Redevelopment Areas (Frenchtown and Downtown).

Funding

In Fiscal Year 2014/2015, the Board of County Commissioners in support of economic development operations allocates a total of \$6,508,883. This is 5.8% increase to the prior year funding and represents almost 3% of the total fiscal year 2014/2015 budget. The increase in funding is primarily due to the approval of funding for tourism related events and projects designed to increase tourism to Leon County and the support of business expansion.



County Fact:

An estimated 11 million people saw articles about Leon County as a result of hosting events such as journalist tours, which is equivalent to \$500,000 of free advertising for local businesses.

2015 Highlights

Key highlights of the Fiscal Year 2014/2015 operating and capital budgets, with respect to economic development services include:

- Allocating \$25,000 to the Knight Creative Communities Initiative.
- Continued support in the amount of \$136,000 for marketing and programming for the new Cascade Park Amphitheatre concert series.
- Allocating \$7,500 for the Entrepreneur Month Activities.
- Increased special events grant program funding from \$60,000 to \$100,000 and continued sports grants funding in the amount of \$115,000.
- Continuing to support signature community event fund to drive tourism in the amount of \$125,000.
- Allocating \$80,000 for a capital project to replace the roof of the Welcome Center.

Court Services

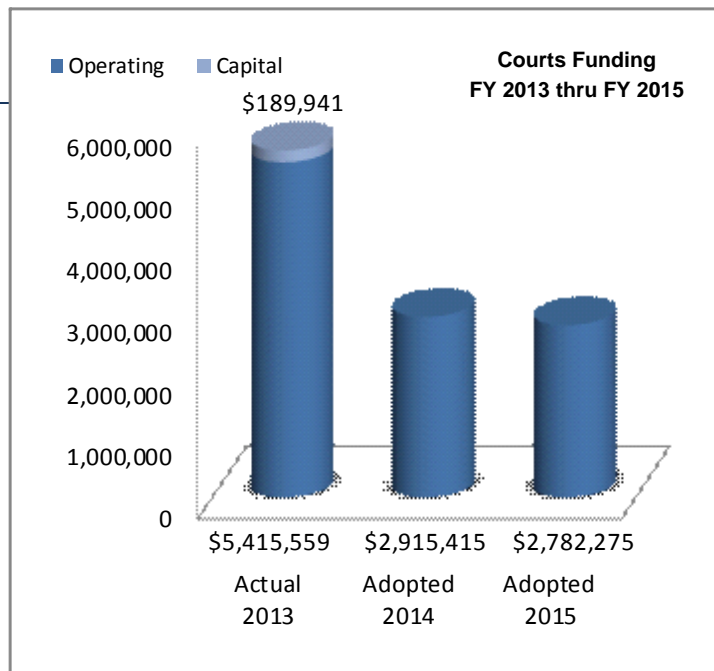


Court operations funded for Fiscal Year 2014/2015 represent a broad range of services provided by the Judicial Branch of Leon County government. This includes services provided by the Second Judicial Circuit of the State of Florida, the State Attorney and the Public Defender. The County Constitutional Office of the Clerk of the Court also provides services in support of the Judicial Branch of government. Beginning July 1, 2004, the County's role in support of the Courts changed significantly with the implementation of Revision 7 to Article V of the state constitution. The County is obligated to fund a number of items, including facilities, technology and court security.

Funding

In Fiscal Year 2014/2015, the Board of County Commissioners in support of the Judicial Branch allocates a total of \$2,782,275 for court related operations. This is a 4.5% decrease from the previous fiscal year and represents about 1% of the total Fiscal Year 2014/2015 budget.

NOTE: Capital funding for Court related expenses are contemplated in the General Government Section. At year end in compliance with Article V reporting requirements expenses related to security, management information, communication, facilities management capital construction and other required expenditures are realigned to judicial cost centers. These costs are then reflected in the FY 2013 actual column.



County Fact:

Supervised pretrial release reduces the number of days defendants are ordered to jail while awaiting trial, diverting jail operating costs by approximately \$11 million in FY13.

2015 Highlights

Key highlights of the Fiscal Year 2014/2015 operating and capital budgets, with respect to court related services include:

- Funding for technology for the State Attorney and Public Defender in the amount of \$85,000.
- Funding of Courthouse renovations in the amount \$408,000.
- Allocation of \$160,000 for courtroom minor renovations and courtroom technology.
- Continued funding of Teen Court, Law Library, Legal Aid, and the Guardian Ad Litem (GAL) program.
- As reflected in the FY 2013 actual expenditures, the County spent more than \$2.9 million annually for central services from other departments such as MIS and Facilities Management plus capital construction costs in support of the court system.

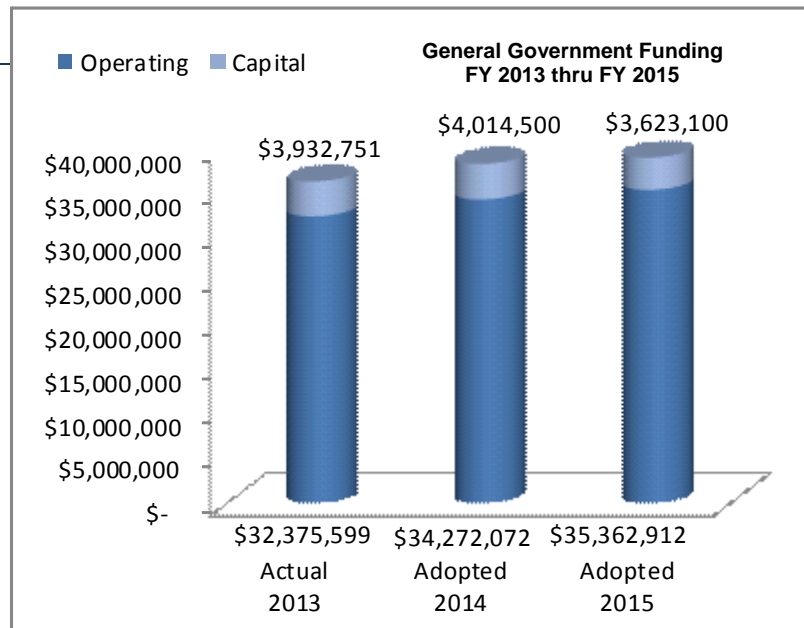
General Government Services



General government operations and capital projects funded for Fiscal Year 2014/2015 represent a broad range of general services provided by Leon County. This includes services provided by the legislative and administrative branches of County government like the County Commission and the County Administrator. Additionally, general government funding is allocated in support of services provided by the Property Appraiser, the Tax Collector, the Supervisor of Elections, and the County Attorney.

Funding

In Fiscal Year 2014/2015, the Board of County Commissioners in support of the general government services allocates a total of \$38,986,012 for general government operations. This is a 2% increase from the previous fiscal year and represents almost 17% of the total Fiscal Year 2014/2015 budget.



County Fact:

For FY 2015, Leon County will maintain a millage rate of 8.3144.

2015 Highlights

Key highlights of the Fiscal Year 2014/2015 operating and capital budgets, with respect to general government services include:

- Allocating \$396,100 for general vehicle and equipment replacement.
- Funding for the Community Services Building renovations in the amount of \$200,000.
- Continued support of the Lake Jackson Town Center Sense of Place Initiative in the amount of \$100,000.
- \$20,000 for the revised Employee Reward Program.
- Leon County Government Annex renovations in the amount of \$545,000.
- Allocation for File Server maintenance in the amount of \$375,000.
- An additional \$85,000 for the County Attorney for outside legal council services.
- Energy saving efforts for the Courthouse and the County Government Annex has resulted in utility savings of \$500,000.

Other Expenses & Debt Services



Non-operating funding is provided by the Board of County Commissioners for those activities for which costs do not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees responsible for the administration of these programs are presented in specific County Administrator department budgets.

In Fiscal Year 2014/2015, the Board of County Commissioners allocates \$16,713,248 for non-operating expenses, including reserves, and reflects a 3% decrease from the previous fiscal year.

County Fact:

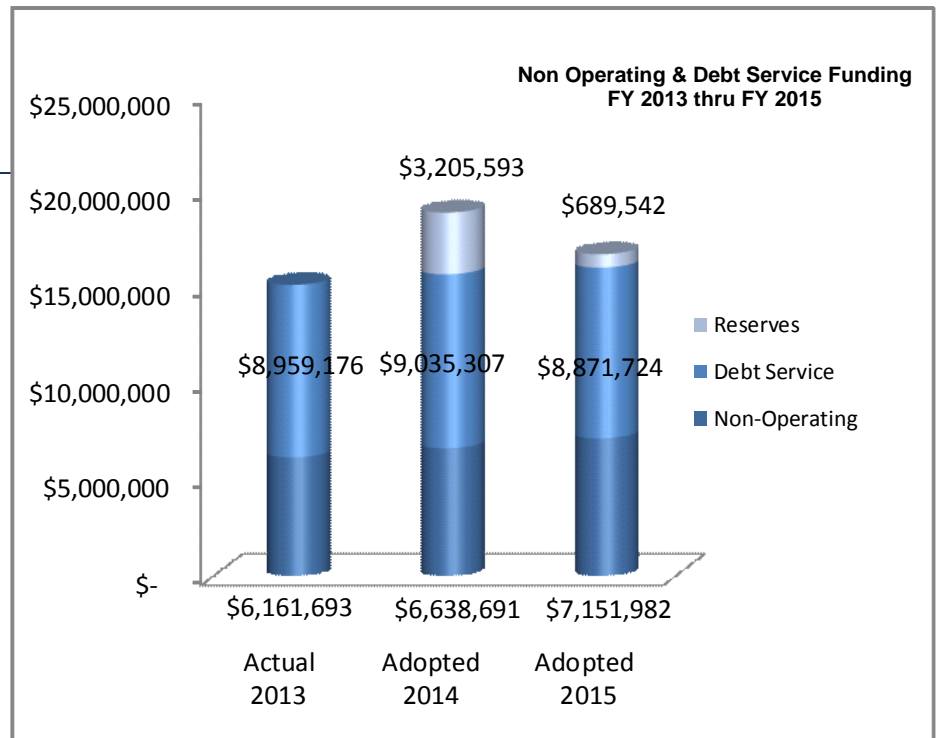
Through the Green Fleet program, Leon County increased the average miles per gallon of the Leon County fleet by 4.63 miles per gallon, or 19%.

Non-Operating expenditures support the various County activities which include: Fleet Management, countywide communication services and infrastructure improvements, risk management and insurance programs, and reserve and contingency funding for many County programs and activities.

Debt Service\Reserves

The various Debt Service Funds account for the debt service, including the accumulation of resources and payment of principal and interest, associated with the existing bonds previously issued by the County.

In Fiscal Year 2014/2015, the Board of County Commissioners budgeted \$8,871,724 for debt service. Due to the County's debt refinancing an annual savings of \$170,000 will occur over the next 11 years. This is a 1.8% decrease from the prior fiscal year. This allocation represents approximately 3.9% of the total Fiscal Year 2014/2015 budget. Budgeted reserves decreased by 78.5% due to the draw down of capital reserves established for the long-term funding of capital projects associated with the maintenance of County infrastructure.



Median Value Single Family Home in Leon County

The following table shows the monthly costs for County Government services paid for with property tax revenue. The example depicts the FY 2015 median taxable value¹ (\$84,043) of a median assessed² home (\$132,441) with a \$50,000 homestead exemption as specified in the January 2008 voter approved property tax reform referendum.

Services	FY 2015 Ad Valorem Tax Bill \$740	FY 2015 Monthly Cost	FY 2015 Percent of Ad Valorem Taxes
Sheriff - Law Enforcement	\$ 187.20	\$ 15.60	25.30%
Sheriff - Corrections	175.84	14.65	23.76%
Facilities Management	43.61	3.63	5.89%
Emergency Medical Services	41.98	3.50	5.67%
Health & Human Services	41.30	3.44	5.58%
Library Services	36.01	3.00	4.87%
Property Appraiser	25.92	2.16	3.50%
Management Information Services	25.74	2.14	3.48%
Tax Collector	23.92	1.99	3.23%
Supervisor of Elections	21.46	1.79	2.90%
Administrative Services ³	21.22	1.77	2.87%
Other Criminal Justice (Probation, DJJ, Diversion)	18.96	1.58	2.56%
Veterans, Volunteer, Agricultural Co-op, Planning	12.85	1.07	1.74%
Community Redevelopment - Payment	9.21	0.77	1.24%
Board of County Commissioners	8.25	0.69	1.11%
Clerk of the Circuit Court	6.68	0.56	0.90%
Geographic Information Systems	6.49	0.54	0.88%
Other Non-Operating/Communications	5.77	0.48	0.78%
Court Administration and Other Court Programs ⁴	5.74	0.48	0.78%
Capital Improvement	5.66	0.47	0.76%
800 MHz Radio Communication System	4.14	0.35	0.56%
Risk Allocations	3.87	0.32	0.52%
Mosquito Control	3.43	0.29	0.46%
Sustainability	1.65	0.14	0.22%
Budgeted Reserves	1.37	0.11	0.18%
Purchasing/MWSBE	1.08	0.09	0.15%
Line Item Agency Funding	0.68	0.06	0.09%
Total	\$ 740.00	\$ 61.67	100.00%

1. The Taxable Value is the value the millage rate is multiplied against to calculate taxes (Assessed Value less Exemptions).

2. The Assessed Value is the value of property as calculated under the Save Our Homes (SOH) cap, 10% non-homestead cap or Agricultural Classification.

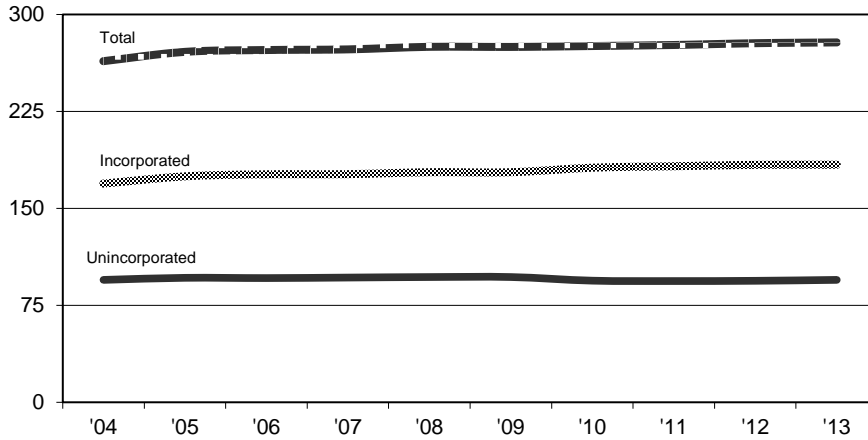
3. Administrative Services include: County Administration, the County Attorney's Office, Economic Development/Intergovernmental Affairs, Community and Media Relations Office, the Office of Financial Stewardship, and Human Resources.

4. Other Court Programs included the State Attorney, the Public Defender, and funding for the Jail Detention/Mental Health Coordinator positions and diversionary programs.



Population

Thousands



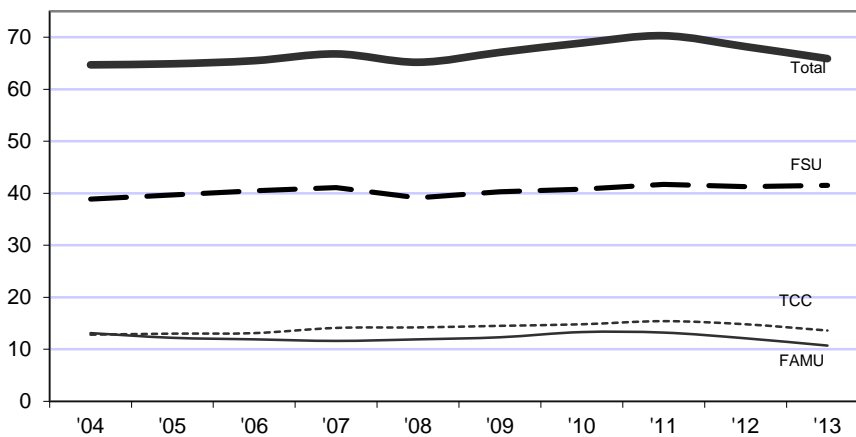
Sources:
 - 2012, Population Estimates and Projections from Tallahassee/Leon County Planning Department 2012.
 - 1998-2007, Division of Research & graphics and University of Florida BEBR, Florida Statistical Abstract 2010.
 - 2010 United States Census

According to the 2010 United States Census data and 2013 estimates from the Florida Bureau of Economic and Business Research, Florida Statistical Abstract, the current Leon County population is 278,377; 66% incorporated and 34% unincorporated. Total county population estimates had slowed to less than 1% annual growth since 2006. In 2009, there was a slight decline in population estimates. According to 2013 estimates, the total population has seen a 1% increase since the 2010 Census. Population estimates include higher education enrollment.

Leon County had the second highest growth rate of neighboring counties since the 2010 Census behind only Gadsden County: Gadsden (2.6%), Leon (1.0%), Wakulla (0.3%), and Jefferson (-1.4%).

Higher Education Enrollment

Thousands

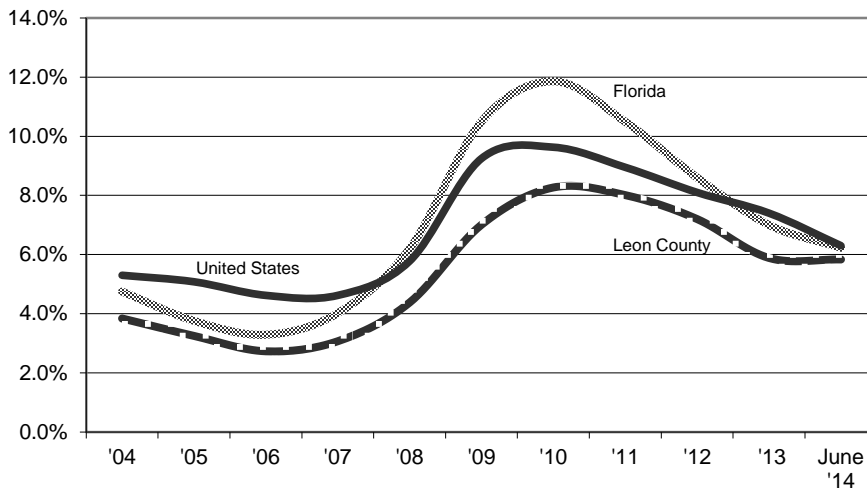


Source: Fall Enrollment Statistics from the Office of the Registrar for FSU/FAMU/TCC

Three institutions of higher learning are located in Tallahassee: Florida State University (FSU), Florida Agricultural & Mechanical University (FAMU), and Tallahassee Community College (TCC). Total enrollment for Fall 2013 decreased 3.56% from 2012 to 65,854, down from the 3% decrease in the previous year.

In the last decade, FSU has had the highest overall average enrollment increase (1.02%), followed by TCC (0.72%) and FAMU (-1.53%).

Unemployment Statistics



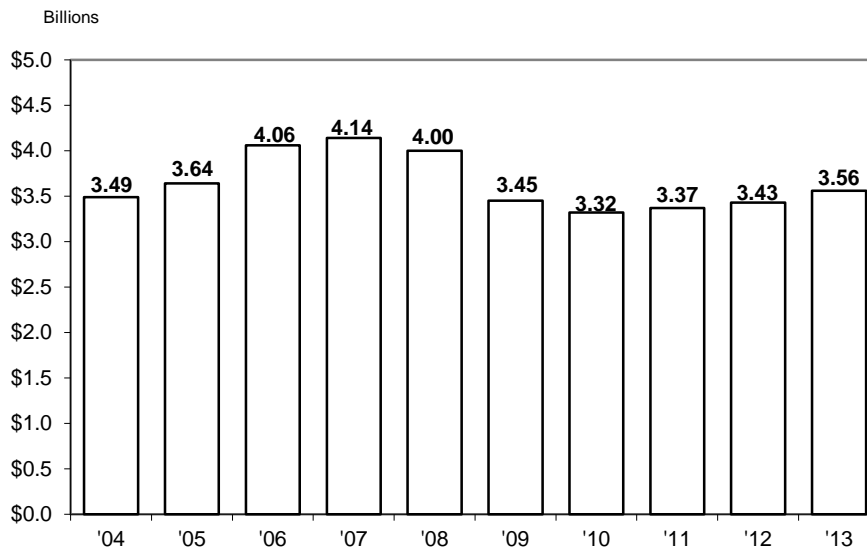
*Source: Florida Agency for Workforce Innovation, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics

Unemployment rates are a traditional indicator of economic health. Leon County's unemployment rate has remained below the state and national averages for the past ten years. The unemployment rate decreased from 2004 through 2006. In 2008, a troubled economy caused unemployment to rise nationwide. In 2009, the state of Florida experienced a 70% increase in unemployment compared to Leon County's 60% increase.

In 2011, Florida's unemployment rate decreased for the first time since 2006 from 11.9% in 2010 to 10.5% in 2011, which is approximately 4% higher than the current national average of 6.8%. Leon County's unemployment rate continues to trend lower than the state or national rates as the June 2014 rate of 5.8% is a decrease from the 6.8% unemployment rate in June of 2013.

*FY14 Unemployment data released 7/18/2014.

Taxable Sales

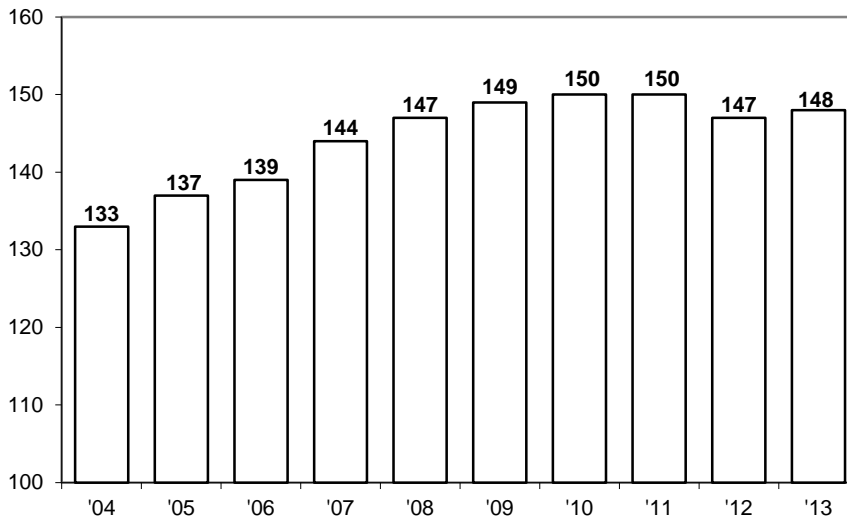


Source: Florida Legislature's Office of Economic and Demographic Research for Tallahassee Metropolitan Statistical Area

Taxable sales data is popularly used as one indicator of regional economic activity. The data is derived from sales tax returns filed monthly by retail establishments with the Florida Department of Revenue. Retail sales experienced a steady increase beginning in 2003 and peaking in 2007 before the beginning of the current economic downturn. In 2009, taxable sales decreased 14%. In 2010, taxable sales decreased 4%. In 2011, however taxable sales increased by \$51 million or approximately 2% and continued with a \$60 million increase in 2012. This upwards trend has continued into 2013, increasing by \$130 million.

Total County Labor Force

Thousands



Source: Florida Agency for Workforce Innovation, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics

The local labor force consists of the total number of people employed and individuals seeking employment, including those classified as unemployed.

From 2004 to 2010, Leon County's labor force has increased an average of 1.6% annually. This growing trend slowed in 2010 as the County's labor force from 2010 to 2011 remained flat. In 2013 the labor force had an increase of 1% after its first decline since 2002 decreasing -2.0% in 2012.

Employment by Industry – 2003 vs. 2013

Industry	Employees 2003	% Labor Force	Employees 2013	% Labor Force	% Change
Government	63,800	38.4%	61,100	35.8%	-4.4%
Education and Health Services	16,700	10.0%	19,800	11.6%	18.6%
Professional and Business Services	17,100	10.3%	18,600	10.9%	8.8%
Retail Trade	19,800	11.9%	18,800	11.0%	-5.1%
Leisure and Hospitality	13,900	8.4%	18,100	10.6%	30.2%
Other Services	7,000	4.2%	8,900	5.2%	27.1%
Financial Activities	7,800	4.7%	7,400	4.3%	-5.1%
Construction	7,700	4.6%	6,100	3.6%	-20.8%
Manufacturing	4,100	2.5%	3,000	1.8%	-26.8%
Information	3,500	2.1%	3,400	2.0%	-2.9%
Wholesale	3,100	1.9%	3,400	2.0%	9.7%
Transportation, Warehousing, and Utilities	1,800	1.1%	2,000	1.2%	11.1%
Total	166,300	100.0%	170,600	100.0%	2.6%

Source: Florida Department of Economic Opportunity; Includes data from the Tallahassee Metropolitan Statistical Area (MSA), which is comprised of Gadsden, Jefferson, Leon, and Wakulla

Over the past ten years, Leon County's major industries have included Government, Education and Health Services, and Retail Trade. This is attributed to the support needed for the large government and higher education infrastructure in the Tallahassee Metropolitan Statistical Area (MSA).

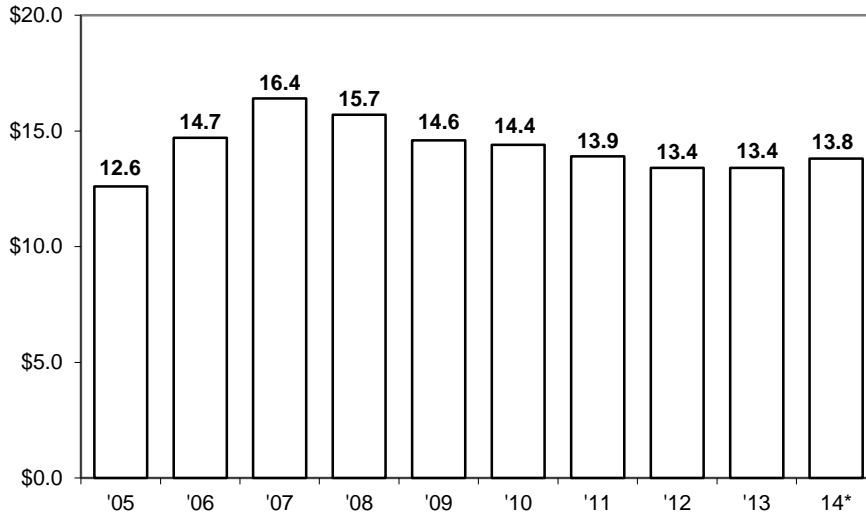
The percentage of the labor force for Government has decreased since 2003, while Professional and Business Services, Education and Health Services, and Leisure and Hospitality have all increased, which reflects a more diverse economy.

The most dramatic increase over the past decade has included Leisure and Hospitality, Education and Health Services, Other Services and Transportation Warehousing, and Utilities. Manufacturing has seen the largest decrease, followed by Construction.

As a whole, these industries have seen a 2.6% increase in employment over the past ten years, with 170,600 employees in 2013.

Taxable Value

Billions

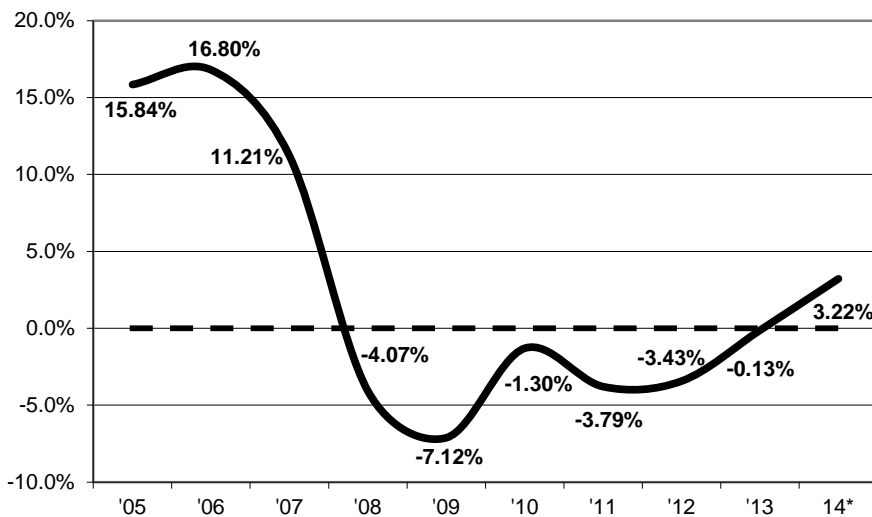


Certification of Final Taxable Value, Forms DR-403
* DR 420

Taxable values increased steadily from 1998 to 2006; however, due to property tax reform in 2007, the value of taxable property fell to \$15.7 billion. From 2007 to 20012, valuations decreased by \$3 billion or 18% due to the continuing recession and a repressed housing market. Values leveled in 2012 and 2013 followed by a 3.2% increase in 2014 showing signs of the rebuilding economy.

Valuations from the prior year ending December 31 are used to develop the next year budget (e.g. 2013 valuations are used to develop the FY 2014/2015 budget).

Annual Percentage Change in Taxable Value



Source: Certification of Final Taxable Value, Forms DR-403
*DR-420

Property tax reform in 2007 and 2008 contributed to the first declines in taxable value percentage in over a decade. The continued decline is due to the recession economy and the repressed housing market. In 2006 values increased by 11.2% followed by seven years of fluctuating decline (4.1%, 7.1%, 1.3%, 3.8%, 3.4%, and 0.01% respectively). 2014 represents the first year of positive growth since 2007.

Principal Taxpayers

2012			2013		
Name	Total Taxable Value	Total Taxes	Name	Total Taxable Value	Total Taxes
Smith Interest General Partnership	\$123,896,491	\$2,498,478	CenturyLink	\$123,878,259	\$2,424,600
Century Link	\$119,969,285	\$2,391,564	Smith Interest General Partnership	\$114,254,082	\$2,223,878
Florida Gas Transmission Company	\$83,848,719	\$1,397,345	Tallahassee Medical Center, Inc.(1)	\$68,643,022	\$1,366,521
Tallahassee Medical Center, Inc.(1)	\$65,332,567	\$1,323,729	Florida Gas Transmission Company	\$77,460,022	\$1,262,889
DRA CRT Tallahassee Center, LLC(2)	\$59,943,628	\$1,214,534	DRA CRT Tallahassee Center, LLC(2)	\$59,539,770	\$1,184,865
Talquin Electric Coop, Inc.	\$64,676,443	\$1,074,171	Talquin Electric Coop, Inc.	\$64,928,217	\$1,055,262
Wal-Mart Stores, Inc	\$52,455,074	\$1,019,974	Wal-Mart Stores, Inc	\$50,006,394	\$955,640
St. Joe Company	\$45,737,053	\$922,141	St. Joe Company	\$45,236,100	\$890,057
Capital City Bank	\$37,513,217	\$737,912	Comcast Cablevision	\$37,592,976	\$695,863
Comcast Cablevision	\$39,171,835	\$735,050	Capital City Bank	\$35,456,968	\$690,189
Total	\$692,544,312	\$13,314,898	Total	\$676,995,810	\$12,749,764

Notes:

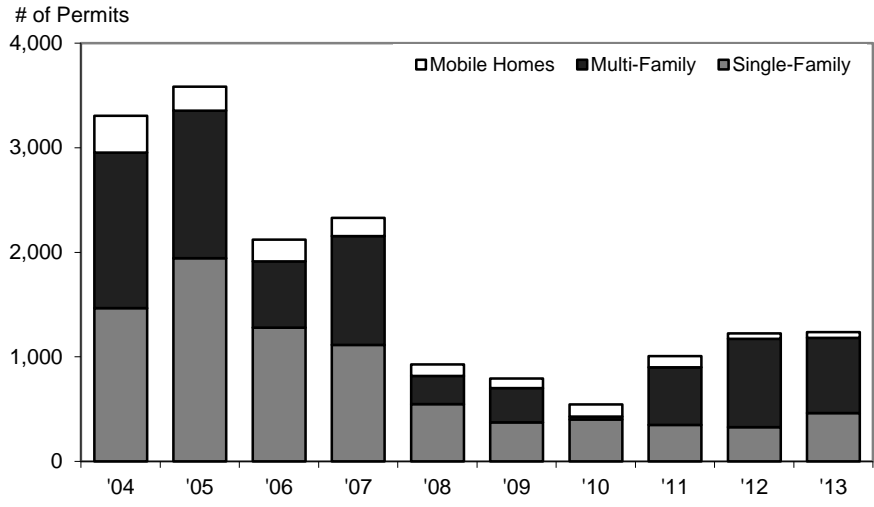
Taxes paid reflect all taxing authorities (i.e. School Board, City, Northwest Water Management District, and the Downtown Improvement Authority).

The taxable value of Leon County's Top Ten Taxpayers decreased by \$16 million from 2012 to 2013; this 2% decrease in value led to a corresponding decrease in total taxes paid based on total taxable value.

(1) Tallahassee Medical Center, Inc. is also known as Capital Regional Medical Center

(2) DRA CRT Tallahassee Center, Inc is also known as the Koger Center Properties

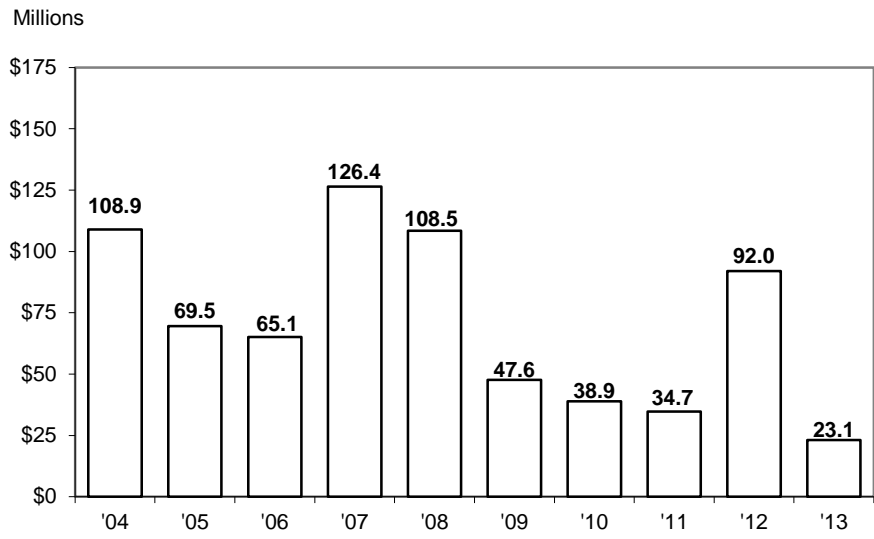
Residential Building Permits



Source: Leon County Growth & Environmental Management, City of Tallahassee Building Inspection Division, and Tallahassee-Leon County Planning Department

Total countywide residential building permits grew relatively steady and peaked in 2005. Signaling the beginning of a housing crisis, 2006 experienced a dramatic decrease in overall permits. By 2010, total Residential Building Permits decreased by 85% from peak 2005 levels. An increase in 2013 permits of Single-Family over 2012 numbers compensated for the decrease in multi-family permits. This 3% increase continues the upward trend in residential building permits since 2010.

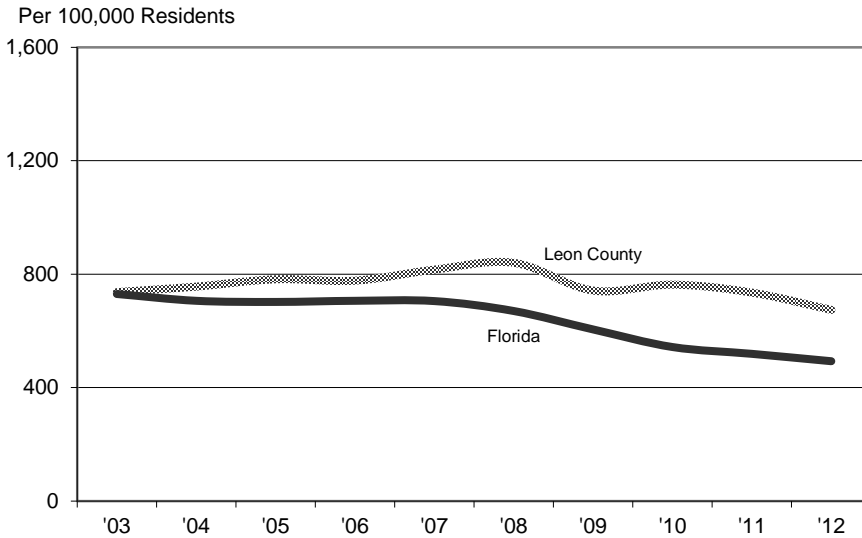
Value of Commercial Permits



Source: Leon County Growth & Environmental Management, City of Tallahassee Building Inspection Division, and Tallahassee-Leon County Planning Department

Over the past 10 years countywide commercial permit valuation has been volatile. Spikes in 2004 and 2007 were both followed by significant reductions the following years. Since 2009 there has been a trending decline. The values of commercial permits fell by 56% in 2009; and have dropped 72% in 2011 from peak values in 2007. This decline was followed by the largest rebound since 2007 as values increased 165% in 2012. The values fell from the 2012 rebound by 75% in 2013 to the lowest level in the last ten years.

Violent Crime Rate

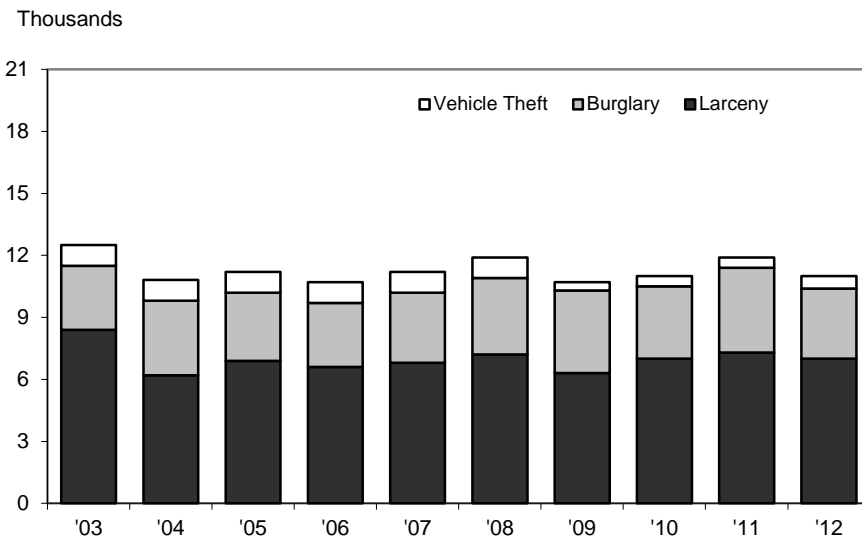


Source: Florida Statistical Analysis Center, FDLE

Violent Crime consists of murder, sex offenses, robbery and aggravated assault.

Over the past ten years, Violent Crime in Leon County has decreased an average of 4%. In 2012, Leon County saw a 7.8% decrease in violent crimes committed per 100,000 residents.

Crimes Against Property in Leon County



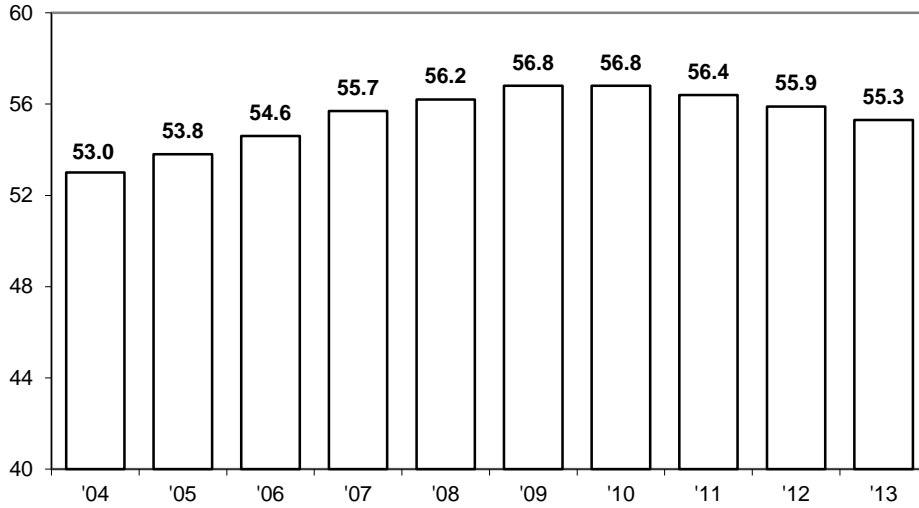
Source: Florida Statistical Analysis Center, FDLE

Generally, property crime in Leon County has fluctuated since 2003. Over a ten-year period, there has been an average of 2.5% decrease for Leon County. The greatest decline occurred from 2003 to 2004 at 15.6%.

In Leon County there was an overall 7.3% decrease in property crimes committed in 2012 compared to the rest of the State of Florida, which saw a 6.7% decline in property crimes.

Homestead Parcels

Hundreds

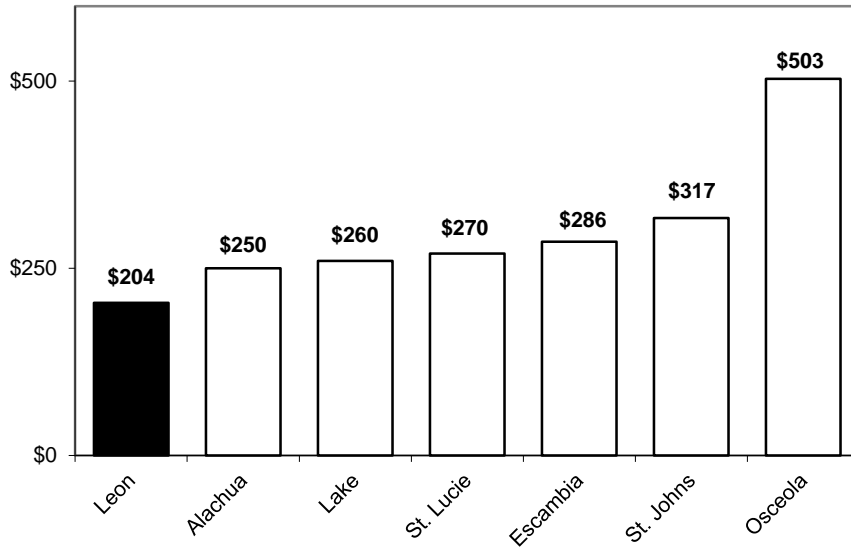


Source: Property Appraiser, Official Tax Roll Certification

Growth in homestead parcels has remained steady at an average of 0.90% growth per year since 2002. However, from 2010 to 2012 there has been a decrease of 1,533 fewer homesteaded parcels, or a 3% decline.

Total Net Budget (FY14)

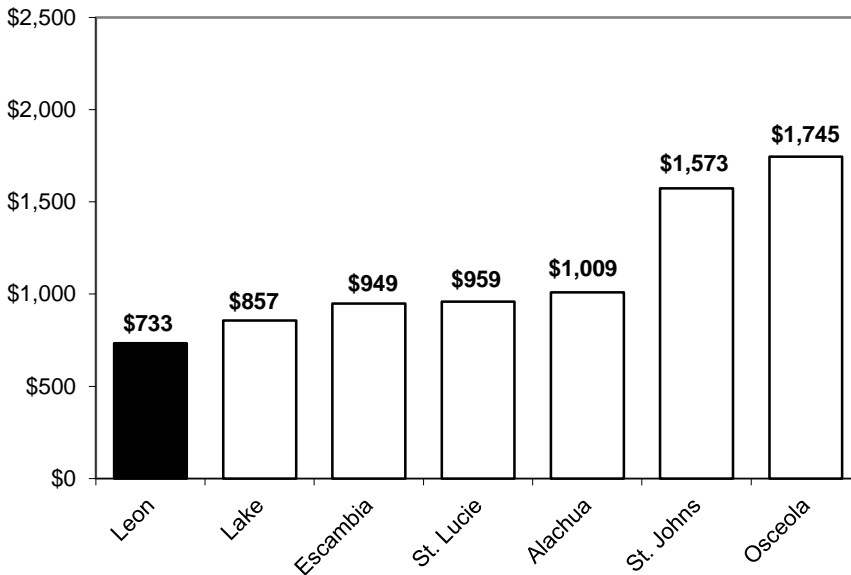
Millions



Leon County ranks lowest in operating budget among like-sized counties, with a net budget of \$204 million. Alachua County's net budget is 22.5% higher than Leon County's.

As recommended by the International City County Management Association (ICMA), total net budget excludes capital and county total budgeted reserves.

Net Budget Per Countywide Resident (FY14)

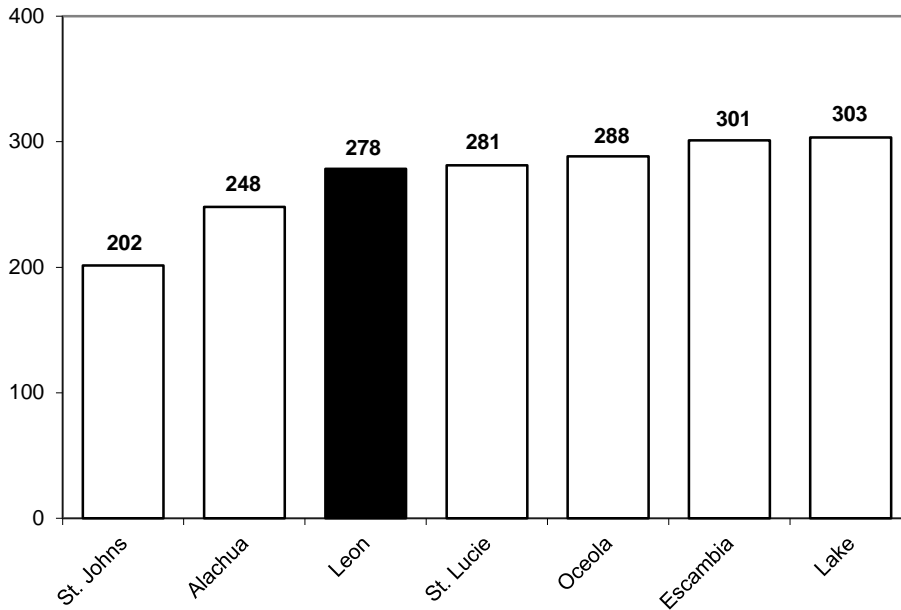


Leon County is the lowest for dollars spent per county resident. Osceola County spends more than two and a half times the amount per resident than Leon County. The next closest County's net budget per capita is 17% higher than Leon County's (Lake County).

* Comparative Counties updated based on 2013 population estimates.
 Source: University of Florida, Bureau of Economic and Business Research, 11/1/2013.

Countywide Population (2013)

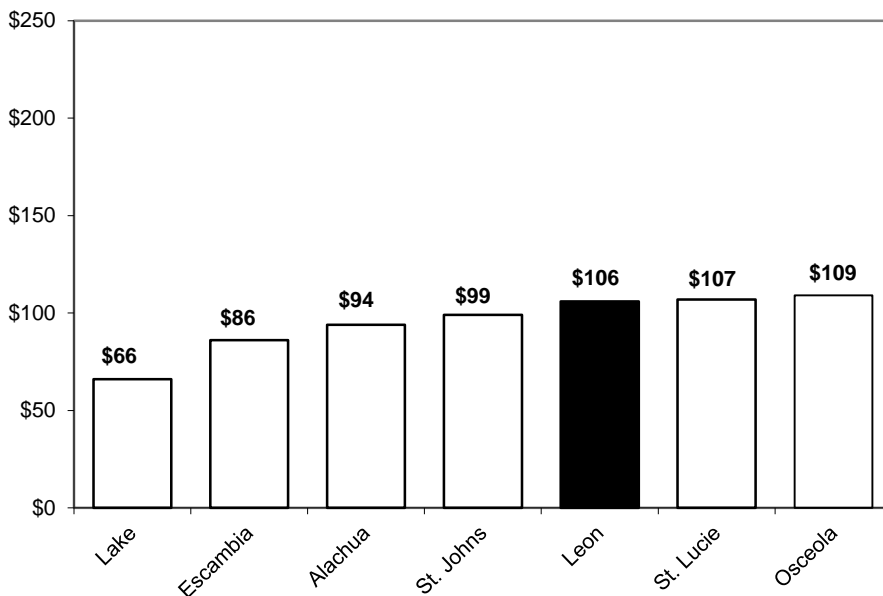
Thousands



The Florida Bureau of Economic and Business Research estimated the Leon County 2013 population at 278,377 residents. The selection of comparative counties is largely based on population served.

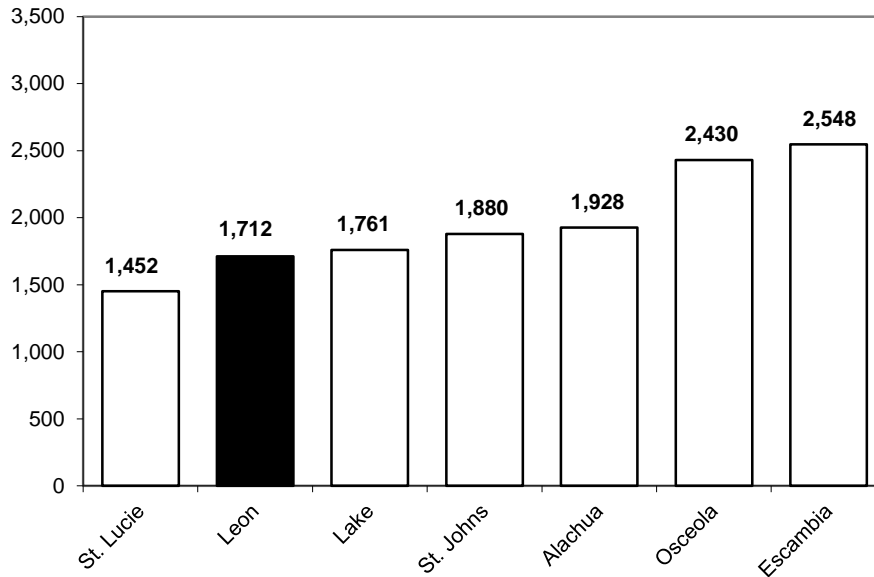
Anticipated Ad Valorem Tax Collections (FY14)

Millions



Among the like-sized counties, Leon County collects \$106 million in ad valorem taxes. Leon County collects \$11 million more than the mean collection (\$95 million). Due to the 2008 passage of property tax reform by referendum and enabling legislative actions, ad valorem tax collections rates were significantly impacted in all counties. In addition, decreased property valuations associated with the recession and a repressed housing market will further effect collections in the near term. Ad valorem taxes account for 50% of the County's operating revenue.

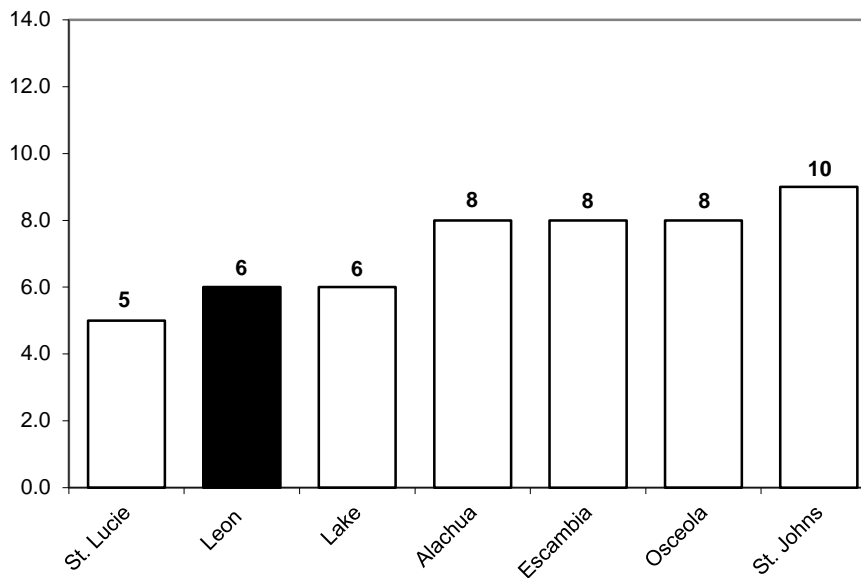
Total Number of County Employees (FY14)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has the second lowest number employees among like-sized counties.

All comparable counties surveyed reported either the same or fewer employees than in FY13 except for Alachua, Osceola, and Escambia Counties. This is an ongoing symptom of the Great Recession which impacted county revenues and services.

County Employees per 1,000 Residents (FY14)

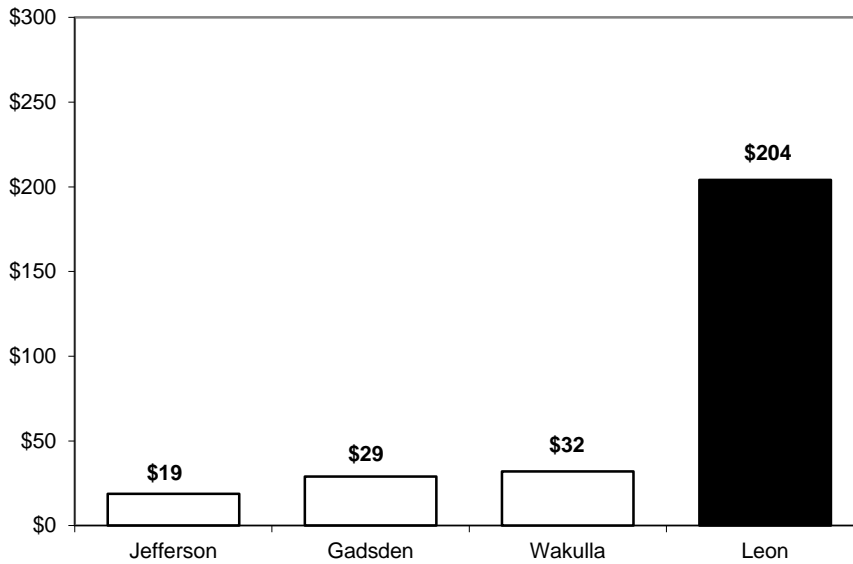


Leon County has a ratio of 6 employees for every thousand County residents, tied with Lake County for 2nd in lowest per capita employees.

* Comparative Counties updated based on 2013 population estimates.
 Source: University of Florida, Bureau of Economic and Business Research, 11/1/2013

Total Net Budget (FY14)

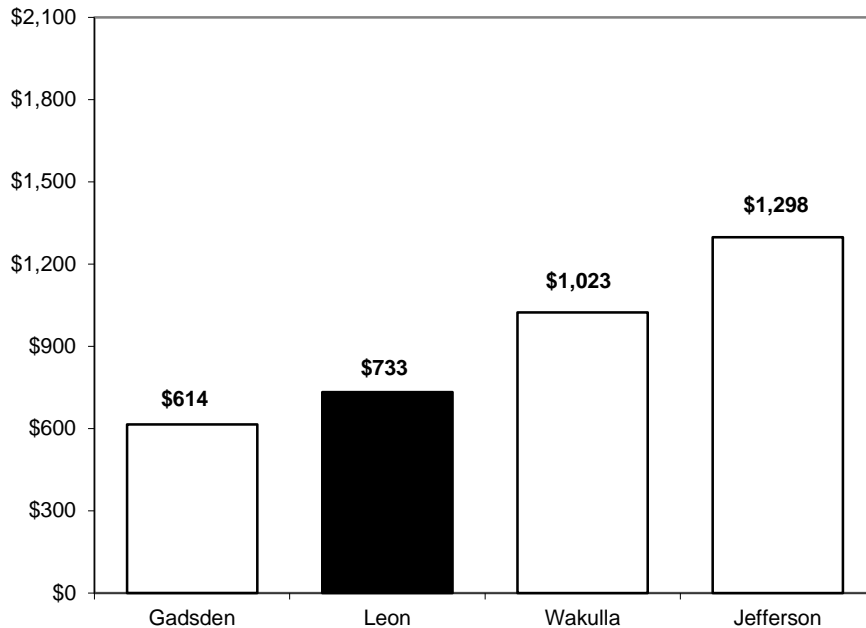
Millions



Leon County ranks highest in operating budget among surrounding counties, with a net budget of \$204 million. Jefferson County ranks lowest with a net budget of \$19 million.

As recommended by the International City County Management Association (ICMA), total net budget excludes capital and county total budgeted reserves.

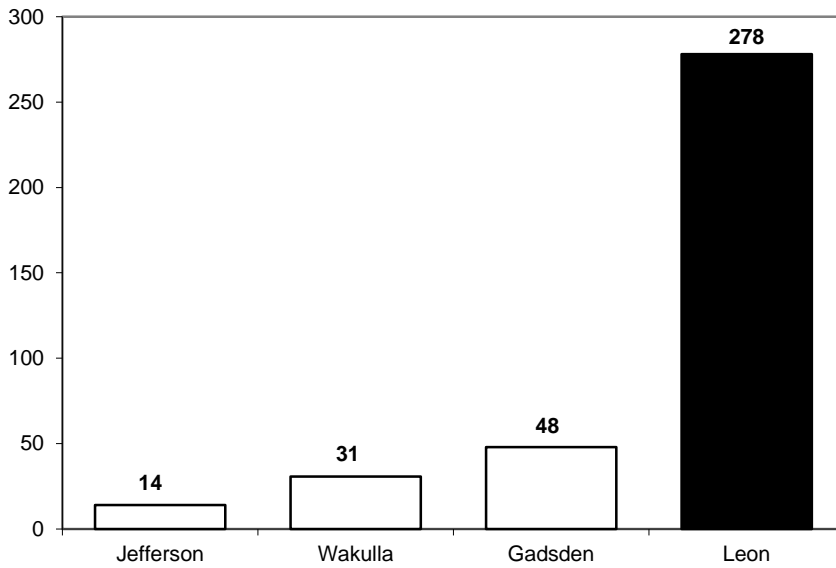
Net Budget Per Countywide Resident (FY14)



Leon County is the second lowest for dollars spent per county resident. Gadsden County spends 16% less, while Jefferson County spends 77% more per county resident.

Countywide Population (2013)

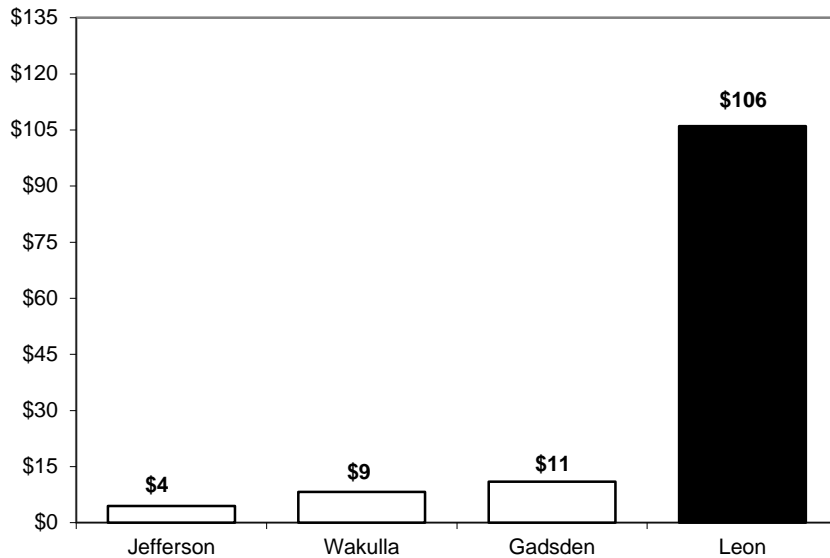
Thousands



The Florida Bureau of Economic and Business Research estimated the 2012 Leon County population at 278,377. Leon County has approximately 230,000 more residents than neighboring Gadsden County which has the next highest population. Of the surrounding counties, Gadsden has the highest projected population growth rate since the 2010 census at 2.5% compared to Leon (2%), Wakulla (0%), and Jefferson (-1%).

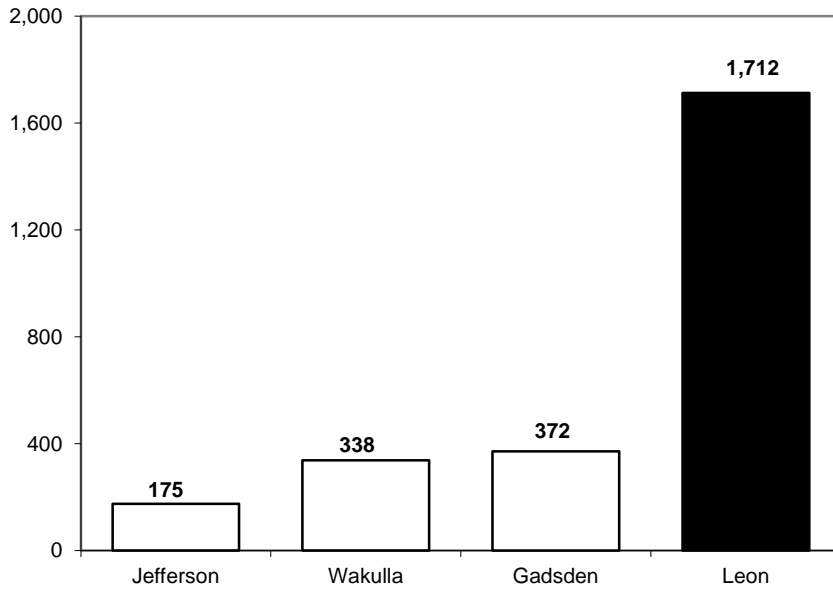
Anticipated Ad Valorem Tax Collections (FY14)

Millions



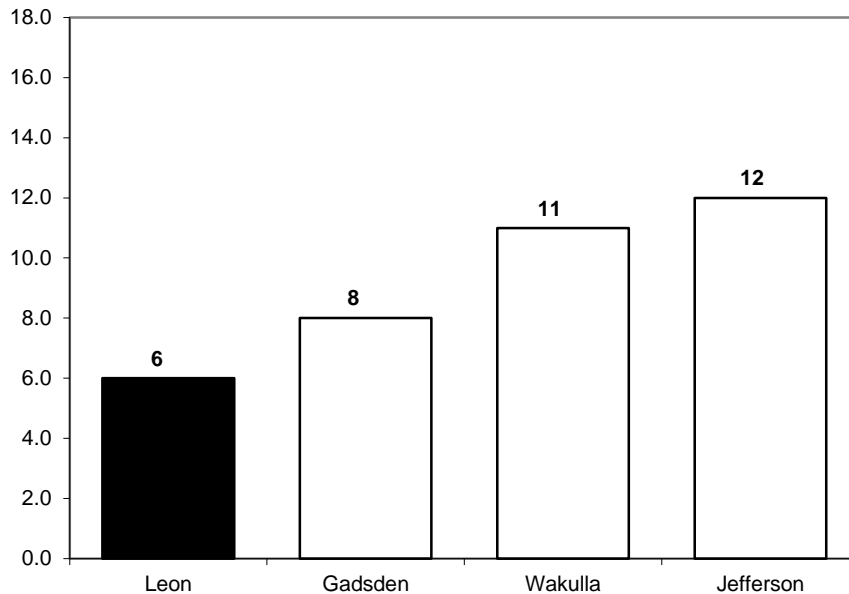
Among the surrounding counties, Leon County collects the highest amount of ad valorem taxes.

Total Number of County Employees (FY14)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has the highest number of county employees.

Total County Employees per 1,000 Residents (FY14)



Leon County has a ratio of 6 employees for every thousand county residents. When compared to surrounding counties, Leon County ranks the lowest.

Net Budget per Countywide Resident

<i>County</i>	<i>Net Budget Per Capita</i>	<i>Staff Per 1000</i>	<i>% Exempt</i>
Union	\$344	7	73%
Santa Rosa	\$422	5	36%
Lafayette	\$528	10	66%
DeSoto	\$579	9	55%
Gadsden	\$614	8	52%
Calhoun	\$617	9	52%
Flagler	\$686	7	32%
Baker	\$708	9	52%
Holmes	\$726	7	64%
Leon	\$733	6	43%
Jackson	\$734	8	52%
Volusia	\$812	7	33%
Columbia	\$820	9	46%
Washington	\$842	6	45%
Lake	\$857	6	30%
Highlands	\$871	9	34%
Taylor	\$877	10	42%
Seminole	\$880	7	25%
Clay	\$880	7	36%
Suwannee	\$908	10	46%
Citrus	\$920	8	29%
Okaloosa	\$925	8	28%
Marion	\$926	7	40%
Hernando	\$936	8	40%
Escambia	\$949	8	44%
Madison	\$951	11	54%
St. Lucie	\$959	5	34%
Okeechobee	\$1,001	10	41%
Alachua	\$1,009	8	52%
Bay	\$1,015	7	31%
Wakulla	\$1,024	11	55%
Polk	\$1,029	7	32%
Brevard	\$1,040	7	43%
Bradford	\$1,047	10	49%

<i>County</i>	<i>Net Budget Per Capita</i>	<i>Staff Per 1000</i>	<i>% Exempt</i>
Putnam	\$1,059	9	48%
Nassau	\$1,077	8	33%
Pinellas	\$1,120	5	29%
Glades	\$1,121	16	83%
Sumter	\$1,138	5.7	30%
Hendry	\$1,145	9.8	66%
Levy	\$1,150	12	50%
Lee	\$1,165	7	25%
Pasco	\$1,172	8	35%
Liberty	\$1,184	14	77%
Hamilton	\$1,246	12	41%
Dixie	\$1,267	12	70%
Jefferson	\$1,298	12	64%
Hillsborough	\$1,324	8	31%
Gulf County	\$1,353	11	41%
Manatee	\$1,401	9	23%
Indian River	\$1,441	9	27%
Orange	\$1,462	8	27%
Gilchrist	\$1,497	11	54%
Martin	\$1,508	11	27%
Palm Beach	\$1,518	8	24%
Miami-Dade	\$1,532	10	28%
St. Johns	\$1,573	9	27%
Walton	\$1,684	14	16%
Hardee	\$1,718	11.8	52%
Duval	\$1,742	8	39%
Osceola	\$1,745	8	37%
Broward	\$1,801	6	24%
Sarasota	\$1,803	9	25%
Collier	\$1,901	10	18%
Franklin	\$2,661	14	42%
Charlotte	\$2,703	11	30%
Monroe	\$3,975	17	30%

Percent of Exempt Property

<i>County</i>	% Exempt	<i>Net Budget Per Capita</i>	<i>Staff Per 1000</i>
Walton	16%	\$ 1,684	14
Collier	18%	\$ 1,901	10
Manatee	23%	\$ 1,401	9
Palm Beach	24%	\$ 1,518	8
Lee	25%	\$ 1,165	7
Sarasota	25%	\$ 1,803	9
Seminole	25%	\$ 880	7
Indian River	27%	\$ 1,441	9
Orange	27%	\$ 1,462	8
Martin	27%	\$ 1,509	11
St. Johns	27%	\$ 1,573	9
Okaloosa	28%	\$ 925	8
Miami-Dade	28%	\$ 1,532	10
Citrus	29%	\$ 920	8
Broward	29%	\$ 1,801	6
Pinellas	29%	\$ 1,120	5
Lake	30%	\$ 857	6
Charlotte	30%	\$ 2,704	11
Monroe	30%	\$ 3,975	17
Sumter	30%	\$ 1,138	6
Bay	31%	\$ 1,016	7
Hillsborough	31%	\$ 1,324	8
Flagler	32%	\$ 686	7
Polk	32%	\$ 1,029	7
Nassau	33%	\$ 1,077	8
Volusia	33%	\$ 812	7
Highlands	34%	\$ 871	9
St. Lucie	34%	\$ 959	5
Pasco	35%	\$ 1,172	8
Clay	36%	\$ 881	7
Santa Rosa	36%	\$ 422	5
Osceola	37%	\$ 1,745	8
Duval	39%	\$ 1,742	8
Marion	40%	\$ 926	7

<i>County</i>	% Exempt	<i>Net Budget Per Capita</i>	<i>Staff Per 1000</i>
Hernando	40%	\$ 936	8
Gulf County	41%	\$ 1,353	11
Hamilton	41%	\$ 1,246	12
Okeechobee	41%	\$ 1,001	10
Taylor	42%	\$ 877	10
Franklin	42%	\$ 2,661	14
Leon	43%	\$ 733	6
Brevard	43%	\$ 1,040	7
Escambia	44%	\$ 949	8
Washington	45%	\$ 842	6
Suwannee	46%	\$ 908	10
Columbia	46%	\$ 820	9
Putnam	48%	\$ 1,059	9
Bradford	49%	\$ 1,047	10
Levy	50%	\$ 1,151	12
Alachua	52%	\$ 1,009	8
Gadsden	52%	\$ 614	8
Hardee	52%	\$ 1,718	12
Jackson	52%	\$ 734	8
Baker	52%	\$ 708	9
Gilchrist	54%	\$ 1,497	11
Madison	54%	\$ 951	11
Wakulla	55%	\$ 1,024	11
DeSoto	55%	\$ 580	9
Calhoun	57%	\$ 617	9
Holmes	64%	\$ 726	7
Jefferson	64%	\$ 1,298	12
Lafayette	66%	\$ 528	10
Hendry	66%	\$ 1,145	10
Dixie	70%	\$ 1,267	12
Union	73%	\$ 344	7
Liberty	77%	\$ 1,184	14
Glades	83%	\$ 1,122	16

Total County Employees per 1,000 Residents

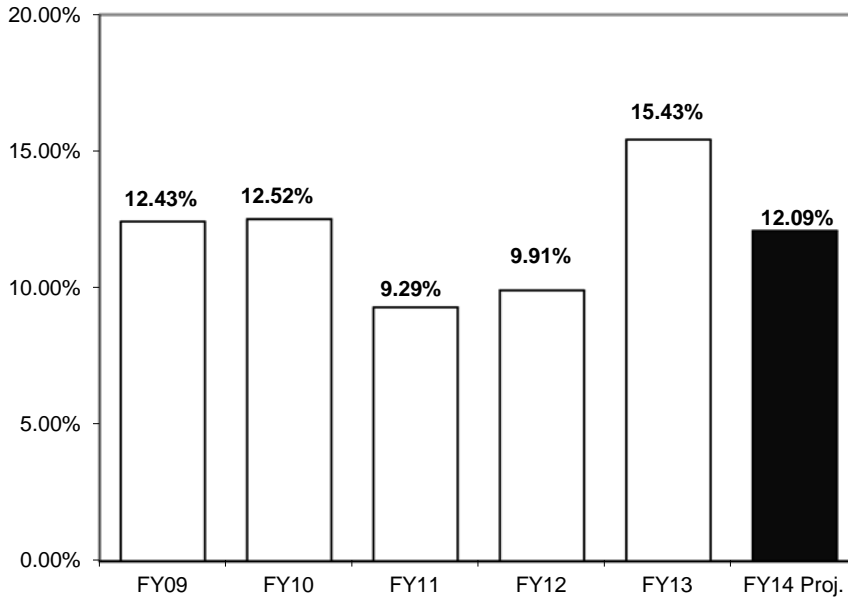
<i>County</i>	<i>Staff Per 1000</i>	<i>Net Budget Per Capita</i>	<i>% Exempt</i>
St. Lucie	5	\$ 959	34%
Santa Rosa	5	\$ 422	36%
Pinellas	5	\$ 1,120	29%
Sumter	6	\$ 1,138	30%
Lake	6	\$ 857	30%
Leon	6	\$ 733	43%
Broward	6	\$ 1,801	29%
Washington	6	\$ 842	45%
Seminole	7	\$ 880	25%
Volusia	7	\$ 812	33%
Brevard	7	\$ 1,040	43%
Polk	7	\$ 1,029	32%
Clay	7	\$ 881	36%
Flagler	7	\$ 686	32%
Lee	7	\$ 1,165	25%
Bay	7	\$ 1,016	31%
Marion	7	\$ 926	40%
Holmes	7	\$ 726	64%
Union	7	\$ 344	73%
Citrus	8	\$ 920	29%
Okaloosa	8	\$ 925	28%
Hillsborough	8	\$ 1,324	31%
Alachua	8	\$ 1,009	52%
Gadsden	8	\$ 614	52%
Jackson	8	\$ 734	52%
Hernando	8	\$ 936	40%
Duval	8	\$ 1,742	39%
Palm Beach	8	\$ 1,518	24%
Orange	8	\$ 1,462	27%
Nassau	8	\$ 1,077	33%
Pasco	8	\$ 1,172	35%
Osceola	8	\$ 1,745	37%
Escambia	8	\$ 949	44%
Columbia	9	\$ 820	46%

<i>County</i>	<i>Staff Per 1000</i>	<i>Net Budget Per Capita</i>	<i>% Exempt</i>
Highlands	9	\$ 871	34%
Calhoun	9	\$ 617	57%
Sarasota	9	\$ 1,803	25%
DeSoto	9	\$ 580	55%
Indian River	9	\$ 1,441	27%
Manatee	9	\$ 1,401	23%
St. Johns	9	\$ 1,573	27%
Putnam	9	\$ 1,059	48%
Baker	9	\$ 708	52%
Suwannee	10	\$ 908	46%
Hendry	10	\$ 1,145	66%
Lafayette	10	\$ 528	66%
Miami-Dade	10	\$ 1,532	28%
Taylor	10	\$ 877	42%
Okeechobee	10	\$ 1,001	41%
Collier	10	\$ 1,901	18%
Bradford	10	\$ 1,047	49%
Martin	11	\$ 1,509	27%
Wakulla	11	\$ 1,024	55%
Gilchrist	11	\$ 1,497	54%
Madison	11	\$ 951	54%
Gulf	11	\$ 1,353	41%
Charlotte	11	\$ 2,704	30%
Hardee	12	\$ 1,718	52%
Jefferson	12	\$ 1,298	64%
Levy	12	\$ 1,151	50%
Hamilton	12	\$ 1,246	41%
Dixie	12	\$ 1,267	70%
Liberty	14	\$ 1,184	77%
Walton	14	\$ 1,684	16%
Franklin	14	\$ 2,661	42%
Glades	16	\$ 1,122	83%
Monroe	17	\$ 3,975	30%



Intergovernmental Revenue

Percent of Operating Revenues



Analysis: The monitoring of intergovernmental revenue is important due to the variability of this funding source. Dependence on intergovernmental revenue can be harmful; especially, if the external source withdraws the funds entirely and/or reduces its share of costs. Leon County exhibits a reduced dependency on intergovernmental revenues in comparison to total operating revenues.

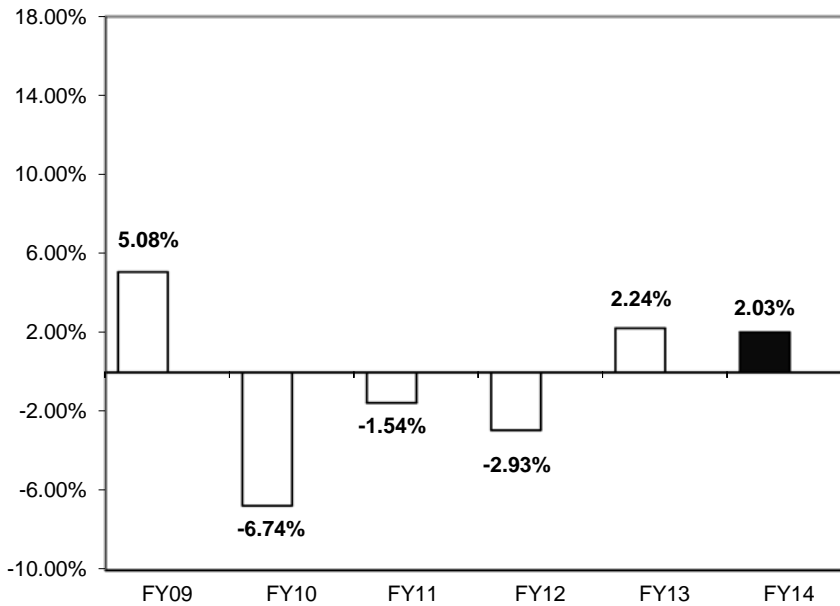
Grants are not included in intergovernmental revenue projections; however, grants account for a significant portion of actual intergovernmental revenue. Intergovernmental revenue is trending up due to increased grant funding in FY13. The FY14 projection does not include grant funding due to funding that may not be received during the fiscal year.

Formula: Intergovernmental Revenues divided by Total Operating Revenues.

Source: FY 2013 TRIM AD

Property Tax Revenues

Rate of Change



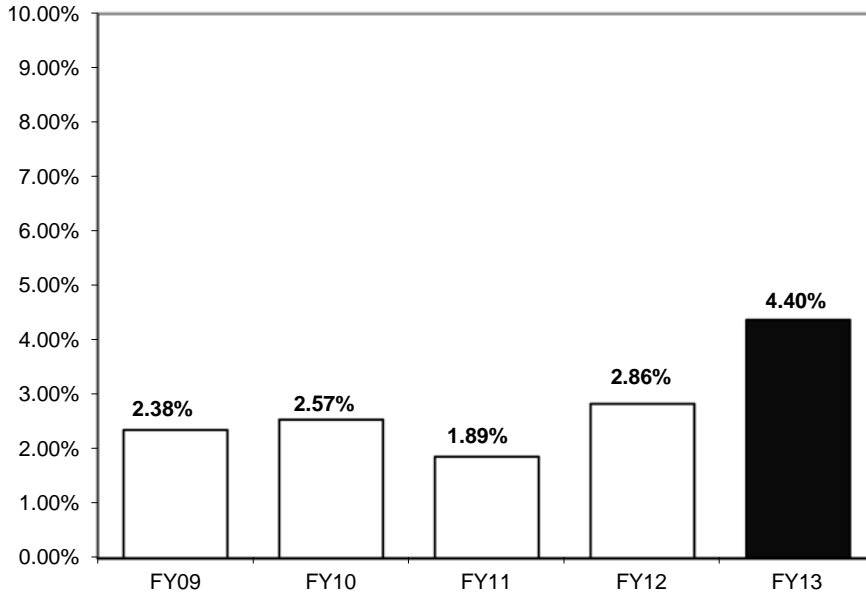
Analysis: In the past ten years, Leon County has become more reliant on property tax revenue, primarily due to the reduction of intergovernmental revenue.

The Board maintained the 8.3144 millage rate through FY14. Property tax revenue is projected to increase 2.03% over the FY13 actual property tax collections due to an increase in property values.

Formula: Current Year minus Prior Year divided by Prior Year.

Source: 2013 Certification of Final Taxable Value and Statistical Digest.

Revenue Projections
Budgeted v. Actual Revenues

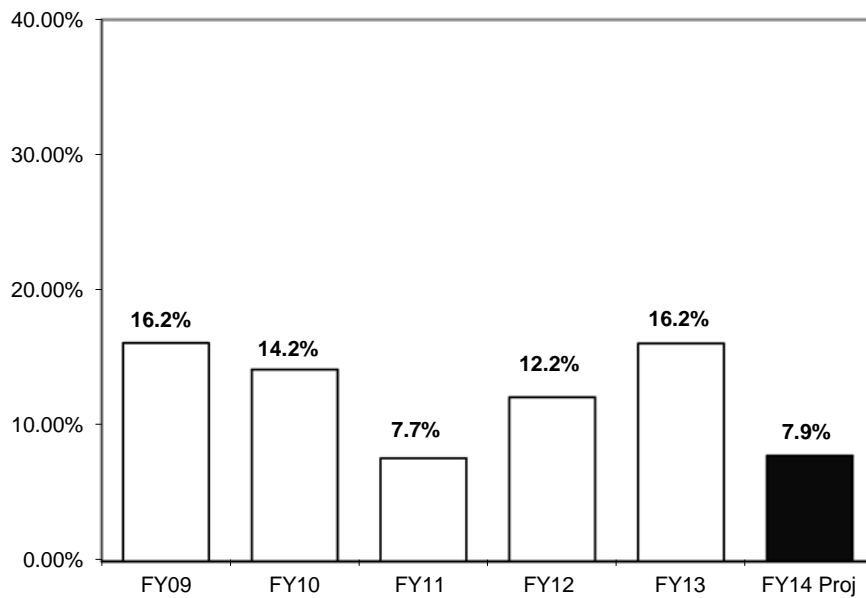


Analysis: This indicator examines the differences between actual revenues received versus budgeted revenues during the past fiscal year. Typically, actual revenues versus budgeted revenues fall in the range of + or - five percent.

Formula: Actual General Fund, Special Funds and Enterprise Fund Revenue minus Budgeted General Fund, Special Funds and Enterprise Fund Revenue divided by Budgeted Revenues.

Source: FY 2013 Revenue Summary Report.

Capital Outlay
Percentage of Total Expenditures

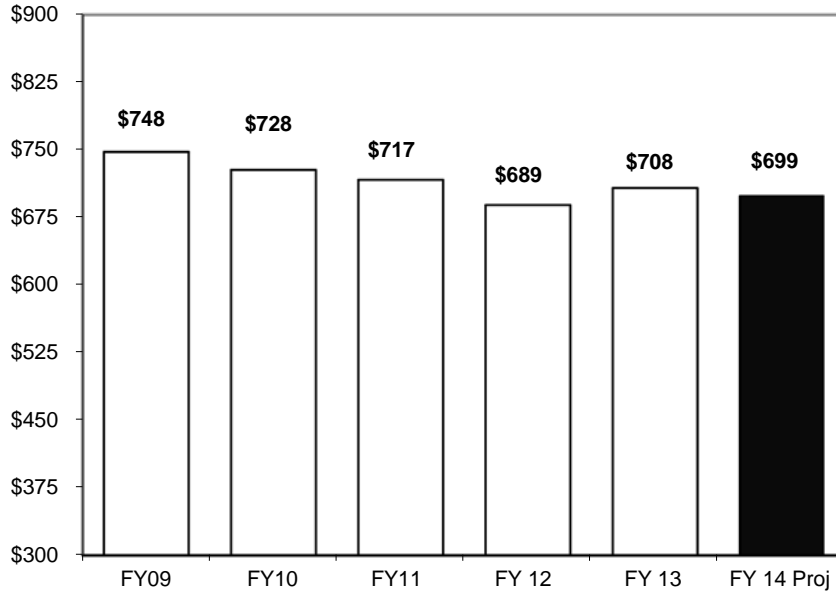


Analysis: The purpose of capital outlay in the operating budget is to replace equipment or to add new equipment and infrastructure. The ratio of capital outlay to net operating expenditures is a rough indicator of whether the stock of equipment and infrastructure is being replaced or added. The FY14 projection is based upon what has been budgeted for the current fiscal year and does not include carry forward projects from the previous fiscal year.

Formula: Capital Outlay Divided by Total Operating Expenditures.

Source: FY 2013 Expenditure Summary Report and Budget Summary.

Revenue Per Capita



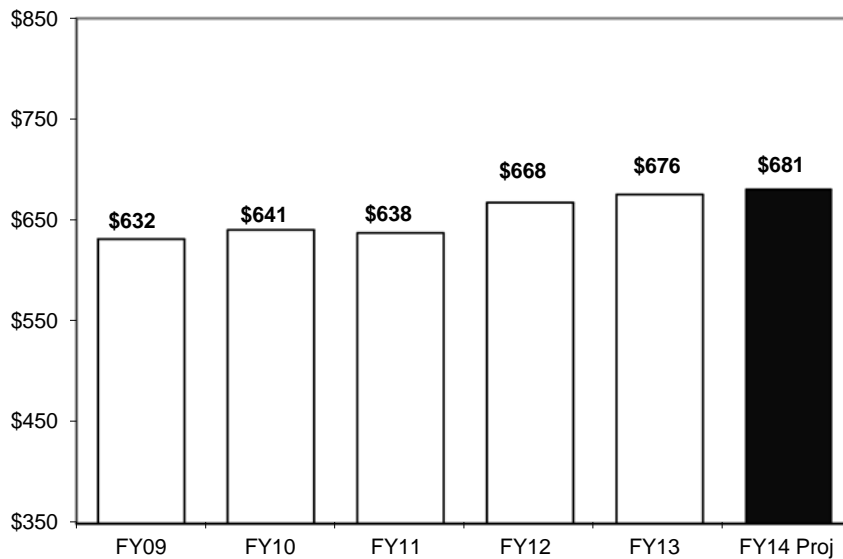
Analysis: Examining per capita revenue indicates changes in revenue relative to changes in population size. If the County's population increases, revenue will need to increase to meet the needs for services of the population. As per capita revenue decreases, it becomes difficult to maintain the existing level of services unless new revenue sources are found or there is a decrease in operating expenses.

The FY13 increase in revenue per capita resulted from an uptick in intergovernmental grant in aid. This funding source dipped in FY12. Projections for FY14 are conservative due to the year-to-year variability of intergovernmental revenue.

Formula: General Fund, Special Revenue Funds, and Enterprise Fund Revenues Divided by Population.

Source: FY 2012 Revenue Summary Report and the FY 2013 Budget Summary.

Expenditures Per Capita



Analysis: Changes in per capita expenditures reflect changes in expenditures relative to changes in population. This indicator has increased the past two years after a major decline in FY09-FY11.

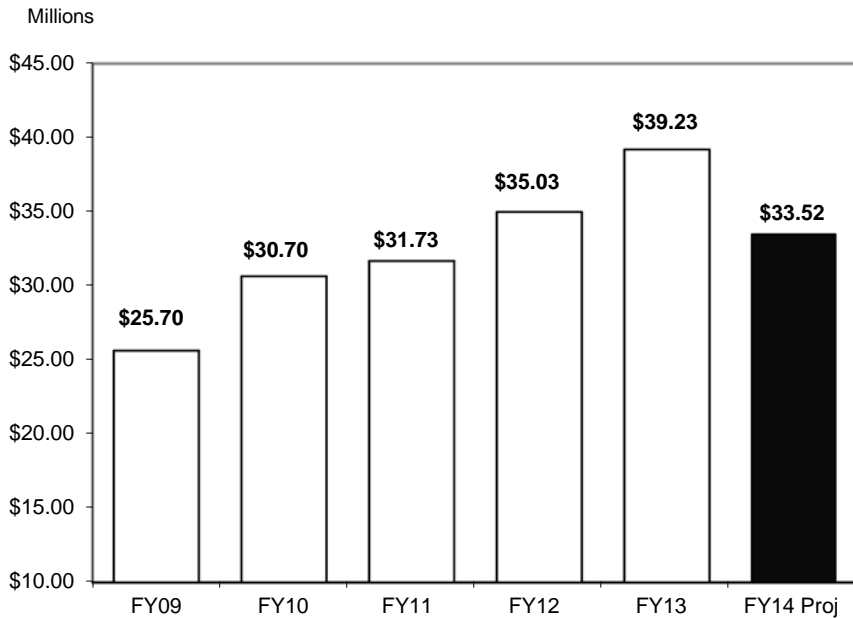
The expenditure decreases from FY09-FY11 reflected reductions in personnel costs due to a hiring freeze and vacant position elimination. The FY14 projection reflects increased payments to Medicaid; healthcare and retirement costs.

The additional one cent tax for the Performing Arts Center is included in this calculation of operating expenditures per capita.

Formula: Actual General Fund, Special Funds and Enterprise Fund divided by population.

Source: FY 2013 Expenditure Summary Report, the 2012 Statistical Digest, and the FY 2012 Budget Summary.

General/Fine and Forfeiture Fund Balance



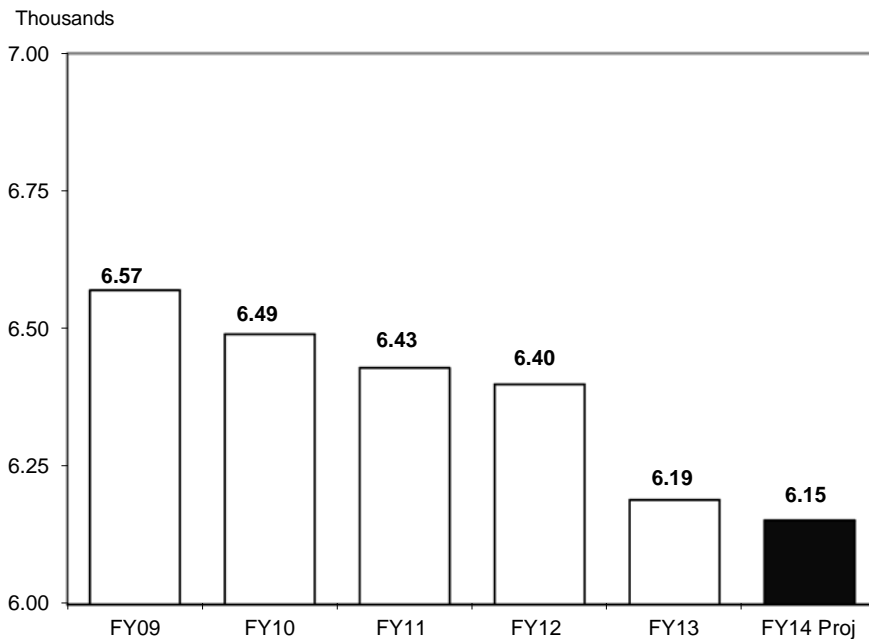
Analysis: Positive fund balances can be thought of as reserves, although the “fund balance” entries on the annual report will not always be synonymous with the funds “available for appropriation.” The County’s reserve policy requires fund balances to be between a minimum of 15% and a maximum of 30% of operating expenditures. The proposed decline in FY14 Fund Balance is due to the \$4 million appropriation used to balance the budget. In addition, \$1 million in operating carry forwards were also appropriated for uncompleted projects.

Formula: Prior year fund balance plus actual revenues minus actual expenditures.

Source: FY13 Summary of Fund Balance and Retained Earnings and Year Ending Report.

Employees Per Capita

Employees Per 1,000 Leon County Residents



Analysis: Personnel costs are a major portion of an operating budget; for that reason plotting changes in the number of employees per capita effectively measures changes in expenditures. Overall, the County is controlling the cost associated with this financial indicator. Note that the number of employees includes Constitutional Officers. In comparison to other like-sized counties, Leon County, along with St. Lucie, ranks the lowest in number of employees per capita.

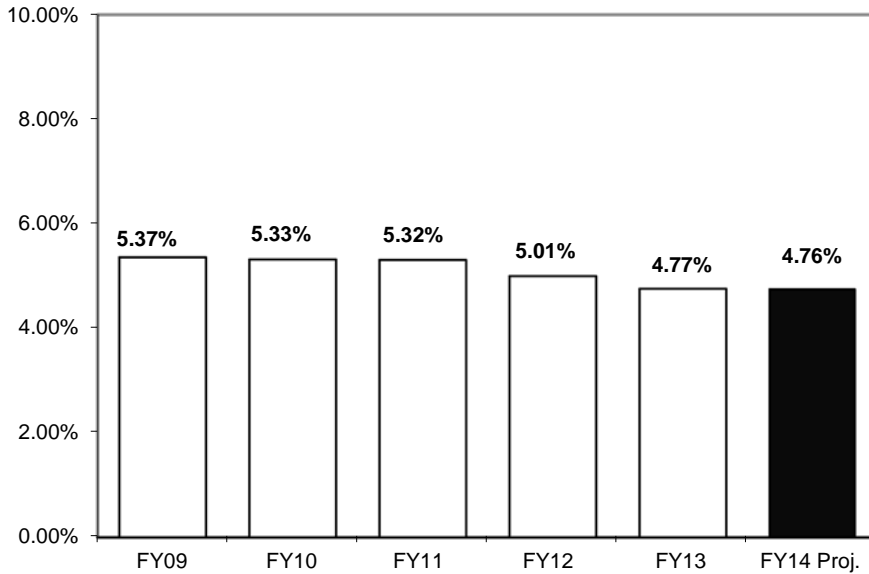
In FY13, The Sheriff’s Office eliminated 39 positions. EMS had 4 positions realigned to the Public Safety Complex. The County eliminated an additional 7 positions in FY14.

Formula: Number of Full-Time Employees Divided by Population multiplied by 1,000.

Source: FY 13-14 Annual Budget Document and Tallahassee/Leon County Planning Department.

Debt Service

Percentage of Total Operating Expenditures



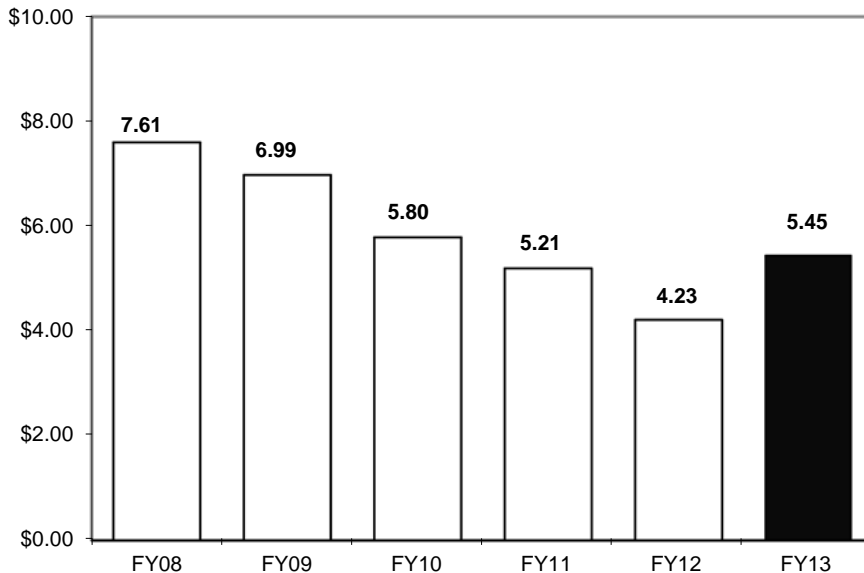
Analysis: Debt service is defined as the amount of principal and interest that a local government pays each year on net direct bonded long-term debt, plus the interest on direct short-term debt. Increasing debt service reduces expenditure flexibility by adding to the County's financial obligations. Leon County's debt service has trended downward over the past five years. By capitalizing on the availability of low interest rates and renegotiating long-term debt, Leon County's debt services is projected to continue to decrease.

Formula: Debt Service divided by Total Operating Expenditures.

Source: FY 2013 Expenditure Summary and the FY 2013 Budget Summary.

Liquidity

Ratio of Current Assets to Current Liabilities



Analysis: The current ratio is a liquidity indicator that measures a government's short-run financial condition by examining the ratio of cash and short term assets against current liabilities. This ratio shows whether a government can pay its short-term debt obligations.

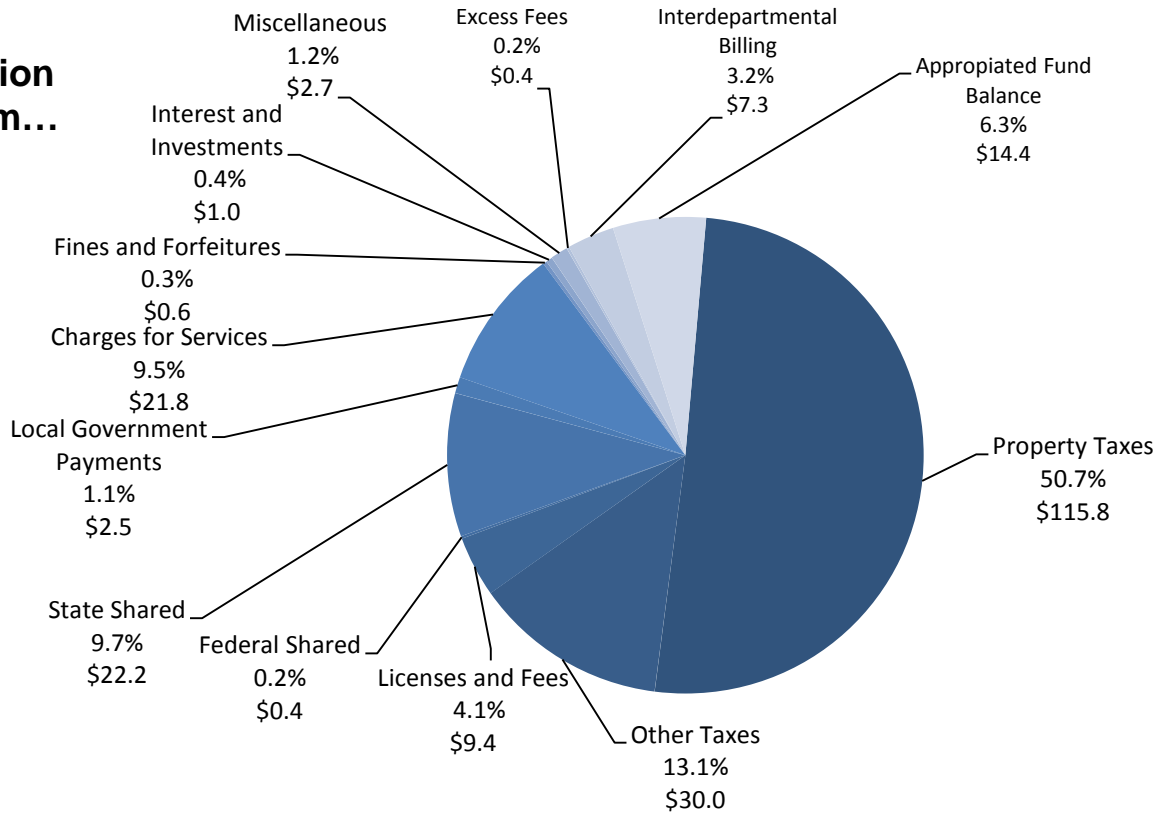
The International City / County Management Association (ICMA) states a ratio that fall below 1:1 for more than consecutive three years is a decidedly negative indicator. The ICMA further recommends keeping this ratio above 1:1. Leon County maintains a liquidity ratio above this level even during the current economic climate, a sign of short-term financial strength.

Formula: Cash and short-term investments divided by Current Liabilities

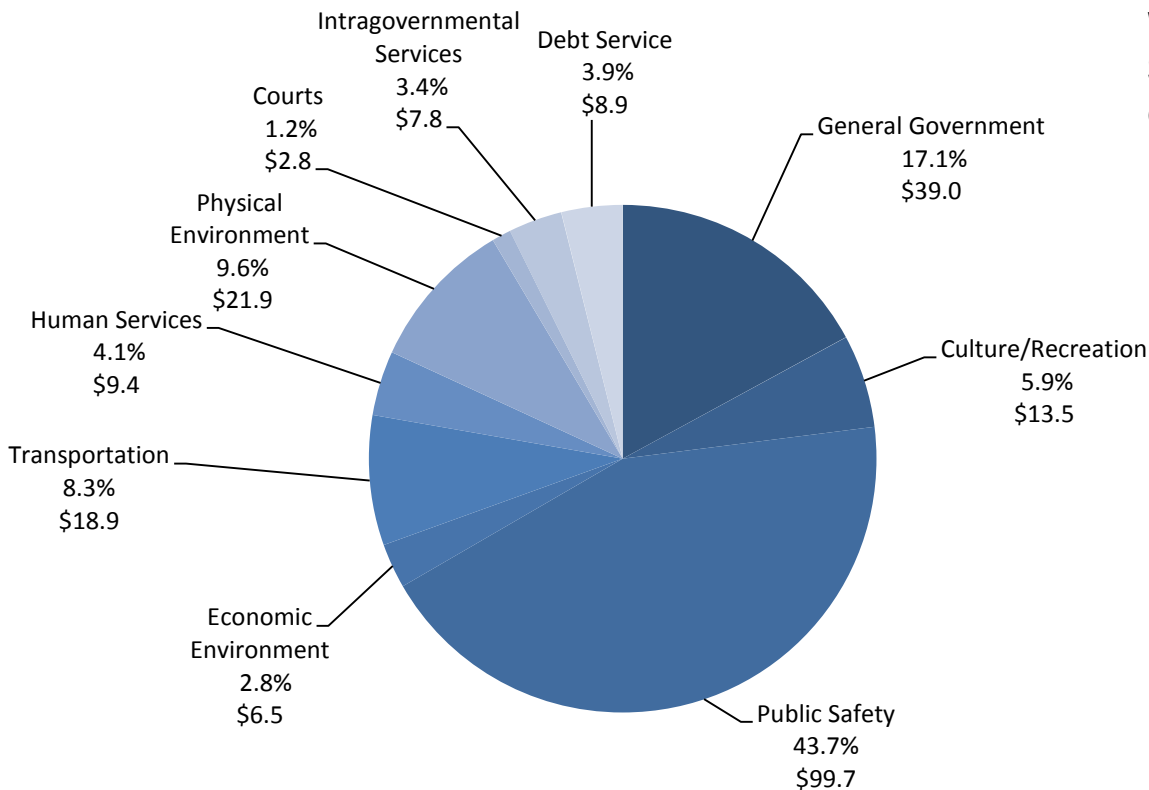
Source: FY 2013 Comprehensive Annual Financial Report



Where the \$228.4 million comes from...



Where the \$228.4 million goes...



Leon County Fiscal Year 2015 Adopted Budget

Total Revenue By Source

	FY 2013 Actual	%	FY 2014 Adopted	%	FY 2015 Budget	%
General Property Taxes						
Ad Valorem - General Fund	42,970,744		39,811,851		41,473,777	
Ad Valorem - Fine/Fore.	64,456,115		64,887,387		67,533,125	
MSTU Ad Valorem	6,460,311		6,296,259		6,555,308	
Delinquent Taxes	213,898		380,000		285,000	
Subtotal	114,101,068	53.3%	111,375,497	50.1%	115,847,210	50.7%
Other Taxes						
Local Option Resort Tax	4,282,418		4,275,903		4,538,673	
Local Option Gas tax	4,793,118		6,586,600		7,511,650	
1 Cent Sales Tax	3,593,058		3,593,850		3,813,300	
Franchise Fee	422,953		227,050		213,750	
Public Service Taxes	6,311,258		5,212,745		5,702,850	
Local Communication Svcs Tax	3,541,700		3,365,850		3,441,849	
Non Ad-Valorem Assessments	2,465,086		4,641,223		4,692,342	
Delinquent Assessments	15,241		0		0	
Subtotal	25,424,831	11.9%	27,903,221	12.5%	29,914,414	13.1%
Licenses and Fees						
Building Permits	1,403,992		1,188,450		1,483,900	
Fire Services Fees	7,165,041		7,139,672		6,878,610	
Growth Fees	822,912		589,570		1,012,130	
Subtotal	9,391,946	4.4%	8,917,692	4.0%	9,374,640	4.1%
Federal Shared						
Federal Grants	6,453,012		176,316		141,945	
Federal Payments in Lieu of Taxes	247,318		216,600		221,350	
Subtotal	6,700,329	3.1%	392,916	0.2%	363,295	0.2%
State Shared						
State Grants	623,538		365,274		373,913	
State Revenue Sharing	4,554,832		4,420,731		4,770,900	
Other State Revenues	1,660,938		1,673,806		1,691,082	
Local 1/2 Cent Sales Tax	10,899,174		10,583,000		11,415,200	
State Shared Gas & Transportation Tax	3,924,225		3,723,335		3,963,400	
Subtotal	21,662,708	10.1%	20,766,146	9.3%	22,214,495	9.7%
Local Government Payments						
	2,756,346	1.3%	2,555,159	1.1%	2,506,911	1.1%
Charges for Service						
General Government	927,568		945,480		992,390	
Public Safety	10,140,926		8,867,680		9,548,510	
Tipping Fees	7,411,261		6,368,406		6,311,990	
Other Physical	116,070		965,455		1,581,771	
Transportation	389,077		346,014		427,491	
Economic Environmental	139,844		30,210		29,925	
Cultural and Recreational	168,433		192,233		169,290	
Other Charges for Services	3,073,020		2,760,781		2,739,165	
Subtotal	22,366,199	10.5%	20,476,259	9.2%	21,800,532	9.5%
Fines and Forfeitures						
	467,165	0.2%	587,414	0.3%	570,969	0.2%
Interest and Investments						
	423,919	0.2%	3,060,741	1.4%	1,013,736	0.4%
Miscellaneous						
	2,912,015	1.4%	2,668,374	1.2%	2,736,957	1.2%
Excess Fees						
Clerk Excess Fees	571,202		0		0	
Sheriff Excess Fees	1,024,265		0		0	
Property Appraiser	46,697		0		0	
Tax Collector	165,688		350,000		350,000	
Supervisor Of Elections	89,646		0		0	
Subtotal	1,897,498	0.9%	350,000	0.2%	350,000	0.2%
Interdepartmental Billing						
	5,898,771	2.8%	6,750,884	3.0%	7,343,440	3.2%
Appropriated Fund Balance						
	0		16,612,161	7.5%	14,418,430	6.3%
TOTAL:	214,002,794	100%	222,416,464	100%	228,455,029	100%

Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Function

	FY 2013		FY 2014		FY 2015	
	Actual	%	Adopted	%	Budget	%
General Government Services						
Legislative	1,308,893		1,355,409		1,506,017	
Executive	1,072,988		967,219		1,250,689	
Property Appraiser	4,329,859		4,484,136		4,734,406	
Tax Collector	4,591,023		4,553,837		4,646,401	
Clerk Finance	1,403,766		1,480,021		1,520,544	
Financial & Administrative	7,877,623		10,840,111		10,523,825	
Legal Counsel	1,744,440		1,763,206		1,903,465	
Comprehensive Planning	1,029,216		1,129,994		1,153,855	
Other General Governmental Services	5,911,810		7,978,776		7,844,174	
Supervisor of Elections	3,105,983		3,733,863		3,902,637	
Subtotal	32,375,599	14%	38,286,572	17%	38,986,012	17%
Public Safety						
Law Enforcement	35,237,877		33,641,589		35,590,947	
Fire Control	7,009,245		7,104,902		6,845,249	
Detention and Correction	33,295,414		34,425,881		35,278,939	
Protective Inspections	1,246,120		1,497,408		1,718,264	
Emergency & Disaster Relief	126,166		126,166		126,155	
Ambulance & Rescue	18,028,866		15,958,808		17,866,578	
Medical Examiner	479,523		634,037		491,922	
Other Public Safety	8,492,426		1,901,611		1,790,545	
Subtotal	103,915,638	45%	95,290,402	43%	99,708,599	44%
Physical Environment						
Garbage/Solid Waste Control	11,011,051		9,989,107		10,057,486	
Sewer/Wastewater Services	223,698		232,500		232,500	
Conservation & Resource Management	3,661,475		3,913,458		4,172,914	
Flood Control	7,972,434		4,379,346		4,940,393	
Other Physical Environment	2,019,915		2,384,717		2,497,743	
Subtotal	24,888,574	11%	20,899,128	9%	21,901,036	10%
Transportation						
	19,519,755	8%	17,916,589	8%	18,908,953	8%
Economic Environment						
Employment Opportunity (Summer Youth)	71,605		74,265		80,425	
Tourist Development/Econ. Dev.	3,000,600		4,412,950		4,367,288	
Community Redevelopment/Housing	1,945,481		1,659,841		2,061,170	
Subtotal	5,017,685	2%	6,147,056	3%	6,508,883	3%
Human Services						
	9,469,119	4%	9,223,728	4%	9,406,636	4%
Culture/Recreation						
Libraries	7,566,799		6,546,799		6,729,912	
Parks & Recreation	5,496,880		5,493,184		6,154,975	
Cultural Services	654,500		654,500		654,500	
Special Events	21,500		163,500		-	
Subtotal	13,739,679	6%	12,857,983	6%	13,539,387	6%
Debt Service						
	8,959,176	4%	9,035,307	4%	8,871,724	4%
Intragovernmental Services						
Intragovernmental Services	301,343		502,690		595,782	
Motor Pool	2,938,625		3,220,647		3,163,381	
Grants Program	1,407		92,338		91,834	
Insurance Program	2,920,318		2,823,016		3,300,985	
Budgeted Contingency	-		3,205,593		689,542	
Subtotal	6,161,693	3%	9,844,284	4%	7,841,524	3%
Court Related						
Court Administration	211,020		227,203		231,420	
State Attorney	49,125		110,520		111,080	
Public Defender	65,980		134,845		134,918	
Clerk of Circuit Court	439,981		414,527		413,828	
Guardian Ad Litem	-		20,852		19,792	
Article V Expenses	2,953,106		34,900		32,865	
Other Court Related Programs	1,886,288		1,972,568		1,838,372	
Subtotal	5,605,500	2%	2,915,415	1%	2,782,275	1%
TOTAL	229,652,417	100%	222,416,464	100%	228,455,029	100%

Leon County Fiscal Year 2015 Adopted Budget

Total Operating and Capital Expenditures by Function

	FY 2013 Actual				FY 2014 Adopted				FY 2015 Budget			
	Operating	Capital	Total	%	Operating	Capital	Total	%	Operating	Capital	Total	%
General Government Services												
Legislative	1,308,893	-	1,308,893		1,355,409	-	1,355,409		1,506,017	-	1,506,017	
Executive	1,072,988	-	1,072,988		967,219	-	967,219		1,250,689	-	1,250,689	
Property Appraiser	4,329,859	-	4,329,859		4,484,136	-	4,484,136		4,734,406	-	4,734,406	
Tax Collector	4,591,023	-	4,591,023		4,553,837	-	4,553,837		4,646,401	-	4,646,401	
Clerk Finance	1,403,766	-	1,403,766		1,480,021	-	1,480,021		1,520,544	-	1,520,544	
Financial & Administrative	7,877,623	-	7,877,623		10,040,111	-	10,040,111		10,523,825	-	10,523,825	
Legal Counsel	1,744,440	-	1,744,440		1,763,206	-	1,763,206		1,903,465	-	1,903,465	
Comprehensive Planning	1,029,216	-	1,029,216		1,129,994	-	1,129,994		1,153,855	-	1,153,855	
Other General Governmental Services	1,979,059	3,932,751	5,911,810		4,764,276	3,214,500	7,978,776		4,221,074	3,623,100	7,844,174	
Supervisor of Elections	3,105,983	-	3,105,983		3,733,863	800,000	4,533,863		3,902,637	-	3,902,637	
Subtotal	28,442,849	3,932,751	32,375,599	14%	34,272,072	4,014,500	38,286,572	17%	35,362,912	3,623,100	38,986,012	17%
Public Safety												
Law Enforcement	35,237,877	-	35,237,877		33,641,589	-	33,641,589		35,590,947	-	35,590,947	
Fire Control	7,009,245	-	7,009,245		7,104,902	-	7,104,902		6,845,249	-	6,845,249	
Detention and Correction	32,930,256	365,158	33,295,414		34,250,881	175,000	34,425,881		35,278,939	-	35,278,939	
Protective Inspections	1,243,712	2,408	1,246,120		1,497,408	-	1,497,408		1,718,264	-	1,718,264	
Emergency & Disaster Relief	126,166	-	126,166		126,166	-	126,166		126,155	-	126,155	
Ambulance & Rescue	14,725,194	3,303,672	18,028,866		15,187,851	770,957	15,958,808		16,706,978	1,159,600	17,866,578	
Medical Examiner	479,523	-	479,523		584,037	50,000	634,037		491,922	-	491,922	
Other Public Safety	576,938	7,915,488	8,492,426		1,901,611	-	1,901,611		1,790,545	-	1,790,545	
Subtotal	92,328,911	11,586,726	103,915,638	45%	94,294,445	995,957	95,290,402	43%	98,548,999	1,159,600	99,708,599	44%
Physical Environment												
Garbage/Solid Waste Control	10,157,637	853,415	11,011,051		9,403,357	585,750	9,989,107		8,858,736	1,198,750	10,057,486	
Sewer/Wastewater Services	223,698	-	223,698		232,500	-	232,500		232,500	-	232,500	
Conservation & Resource Management	3,524,734	136,741	3,661,475		3,763,458	150,000	3,913,458		4,122,914	50,000	4,172,914	
Flood Control	5,993,049	1,979,385	7,972,434		3,273,946	1,105,400	4,379,346		3,044,393	1,896,000	4,940,393	
Other Physical Environment	1,814,759	205,156	2,019,915		1,897,937	486,780	2,384,717		1,960,963	536,780	2,497,743	
Subtotal	21,713,877	3,174,697	24,888,574	11%	18,571,198	2,327,930	20,899,128	9%	18,219,506	3,681,530	21,901,036	10%
Transportation												
Road & Street Facilities	10,190,947	9,328,808	19,519,755		10,935,389	6,981,200	17,916,589		11,659,128	7,249,825	18,908,953	
Subtotal	10,190,947	9,328,808	19,519,755	8%	10,935,389	6,981,200	17,916,589	8%	11,659,128	7,249,825	18,908,953	8%
Economic Environment												
Employment Opportunity (Summer Youth)	71,605	-	71,605		74,265	-	74,265		80,425	-	80,425	
Tourist Development/Econ. Dev.	3,000,600	-	3,000,600		4,132,950	280,000	4,412,950		4,287,288	80,000	4,367,288	
Community Redevelopment/Housing	1,945,481	-	1,945,481		1,659,841	-	1,659,841		2,061,170	-	2,061,170	
Subtotal	5,017,685	-	5,017,685	2%	5,867,056	280,000	6,147,056	3%	6,428,883	80,000	6,508,883	3%
Human Services	9,469,119	-	9,469,119	4%	9,223,728	-	9,223,728	4%	9,406,636	-	9,406,636	4%
Culture/Recreation												
Libraries	6,344,233	1,222,566	7,566,799		6,526,799	20,000	6,546,799		6,590,412	139,500	6,729,912	
Parks & Recreation	3,866,416	1,630,464	5,496,880		4,322,184	1,171,000	5,493,184		4,474,975	1,680,000	6,154,975	
Cultural Services	654,500	-	654,500		654,500	-	654,500		654,500	-	654,500	
Special Events	21,500	-	21,500		163,500	-	163,500		-	-	-	
Subtotal	10,886,649	2,853,030	13,739,679	6%	11,666,983	1,191,000	12,857,983	6%	11,719,887	1,819,500	13,539,387	6%
Debt Service	8,959,176	-	8,959,176	4%	9,035,307	-	9,035,307	4%	8,871,724	-	8,871,724	4%
Intragovernmental Services												
Intragovernmental Services	301,343	-	301,343		502,690	-	502,690		595,782	-	595,782	
Motor Pool	2,938,625	-	2,938,625		3,220,647	-	3,220,647		3,163,381	-	3,163,381	
Grants Program	1,407	-	1,407		92,338	-	92,338		91,834	-	91,834	
Insurance Program	2,920,318	-	2,920,318		2,823,016	-	2,823,016		3,300,985	-	3,300,985	
Budgeted Contingency	-	-	-		702,445	2,503,148	3,205,593		677,002	12,540	689,542	
Subtotal	6,161,693	-	6,161,693	3%	7,341,136	2,503,148	9,844,284	4%	7,828,984	12,540	7,841,524	3%
Court Related												
Court Administration	211,020	-	211,020		227,203	-	227,203		231,420	-	231,420	
State Attorney	49,125	-	49,125		110,520	-	110,520		111,080	-	111,080	
Public Defender	65,980	-	65,980		134,845	-	134,845		134,918	-	134,918	
Clerk of Circuit Court	439,981	-	439,981		414,527	-	414,527		413,828	-	413,828	
Guardian Ad Litem	-	-	-		20,852	-	20,852		19,792	-	19,792	
Article V Expenses	2,763,165	189,941	2,953,106		34,900	-	34,900		32,865	-	32,865	
Other Court Related Programs	1,886,288	-	1,886,288		1,972,568	-	1,972,568		1,838,372	-	1,838,372	
Subtotal	5,415,559	189,941	5,605,500	2%	2,915,415	-	2,915,415	1%	2,782,275	-	2,782,275	1%
TOTAL	198,586,465	31,065,952	229,652,417	100%	204,122,729	18,293,735	222,416,464	100%	210,828,934	17,626,095	228,455,029	100%

Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Division

Board of County Commissioners

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
1) County Commission	1,308,893	1,355,409	1,506,017	11.11%	1,530,045	1,541,625	1,581,017	1,608,036
	<u>1,308,893</u>	<u>1,355,409</u>	<u>1,506,017</u>	<u>11.11%</u>	<u>1,530,045</u>	<u>1,541,625</u>	<u>1,581,017</u>	<u>1,608,036</u>

- 1) Increases reflect costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, and estimated health insurance premium rates at 4.1%.

Administration

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
2) County Administration*	546,408	559,526	611,693	9.32%	634,152	657,045	680,843	705,600
3) Human Resources*	1,088,755	1,238,806	1,338,865	8.08%	1,379,364	1,421,494	1,465,303	1,490,861
4) Management Information Services*	6,934,295	7,755,210	7,901,138	1.88%	8,119,177	8,335,985	8,561,464	8,819,401
5) Strategic Initiatives*	863,438	957,233	965,483	0.86%	995,431	1,026,340	1,058,481	1,059,745
	<u>9,432,896</u>	<u>10,510,775</u>	<u>10,817,179</u>	<u>2.92%</u>	<u>11,128,124</u>	<u>11,440,864</u>	<u>11,766,091</u>	<u>12,075,607</u>

- 2) Additional increases related to communication costs.
 3) Two position reclassifications of a Human Resources Tech to a Human Resources Specialist and a Document Scanner to an HR Records Coordinator.
 4) *See personnel note below.
 5) Increase reflects a reclass of a Public Information Specialist to a Public Information and Communications Manager offset by a realignment and reclassification of a Special Projects Coordinator position from Strategic Initiatives to a Management Analyst within Economic Development/Intergovernmental Affairs.

County Attorney's Office

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
6) County Attorney*	1,744,440	1,763,206	1,903,465	7.95%	1,955,563	2,009,259	2,065,095	2,123,167
	<u>1,744,440</u>	<u>1,763,206</u>	<u>1,903,465</u>	<u>7.95%</u>	<u>1,955,563</u>	<u>2,009,259</u>	<u>2,065,095</u>	<u>2,123,167</u>

- 6) Increase reflects costs associated with professional services in the amount of \$85,000 for outside counsel and expert witnesses associated with an increase in legal cases.

Department of Public Works

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
7) PW Support Services*	507,843	583,169	589,463	1.08%	605,494	621,922	639,004	656,771
8) Fleet Management*	2,932,195	3,210,532	3,153,416	-1.78%	3,182,852	3,212,393	3,242,047	3,271,849
9) Operations*	8,642,880	9,688,044	9,896,876	2.16%	10,193,100	10,415,330	10,690,021	10,995,719
10) Parks & Recreation*	2,227,026	2,616,250	2,715,422	3.79%	2,784,747	2,840,374	2,898,228	2,958,391
11) Engineering Services*	2,691,573	2,987,714	3,151,459	5.48%	3,276,889	3,381,162	3,489,596	3,602,378
	<u>17,001,517</u>	<u>19,085,709</u>	<u>19,506,636</u>	<u>2.21%</u>	<u>20,043,082</u>	<u>20,471,181</u>	<u>20,958,896</u>	<u>21,485,108</u>

- 7) *See personnel note below.
 8) Decrease reflects reduced costs in fuel, oil, and vehicle maintenance supplies.
 9) Increased personnel costs in the amount of \$33,109 for the addition of one new Service Worker position in the Right of Way division.
 10) Operating costs increase associated long-term preparation for the St. Mark's Headwater Greenway project such as invasive plant elimination and mowing.
 11) An increase in overtime costs.

* Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Division

Department of Development Support & Environmental Management

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
12) Building Plans Review & Inspection*	928,817	1,166,895	1,332,142	14.16%	1,381,444	1,425,600	1,471,516	1,519,274
13) DEP Storage Tank*	143,859	158,101	159,201	0.70%	164,732	170,489	176,478	182,702
14) Development Services*	590,641	659,267	760,188	15.31%	785,210	811,185	838,202	866,294
15) DS Support Services*	314,579	332,839	347,285	4.34%	359,871	372,764	386,170	400,114
16) Environmental Services*	1,236,242	1,312,385	1,362,273	3.80%	1,412,986	1,465,416	1,519,938	1,576,635
17) Permit and Code Services*	418,006	453,367	501,503	10.62%	518,016	535,144	552,962	571,491
	3,632,144	4,082,854	4,462,592	9.30%	4,622,259	4,780,598	4,945,266	5,116,510

12) Additional increases related to personnel services due to a rebound in housing construction. Funding for a Combination Inspector and an OPS Records Technician position as well as an additional Plans Examiner added in mid-FY2014 as approved by the Board. Building fees will cover the complete cost of these positions.

13) *See personnel note below.

14) Increased costs associated with the addition of a Senior Planner position needed due to an increase in application submissions. Position is funded through revenue increases.

15) *See personnel note below.

16) *See personnel note below.

17) Additional increases are related to the re-establishment of a Senior Compliance Specialist position in response to the institution of abandon property program, sign ordinance, and fueling assistance in FY14. The abandoned property fee will fund this position.

Department of Facilities Management

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
18) Facilities Management*	7,428,655	9,460,109	8,949,727	-5.40%	9,252,674	9,409,369	9,549,127	9,598,871
19) Real Estate Management*	214,085	339,225	397,620	17.21%	406,864	416,477	426,471	427,823
	7,642,740	9,799,334	9,347,347	-4.61%	9,659,538	9,825,846	9,975,598	10,026,694

18) Decreases associated with the split funding of two positions with the Public Safety Complex: Construction Manager and Facilities Maintenance Supervisor. Additional decreases are energy savings reductions in utility costs in the amount of \$500,000.

19) Increased professional services costs such as appraisal and title fees, required demolition and debris removal services due to County property acquisition through code compliance in the amount of \$25,000, and County payments for non ad valorem assessments and homeowner association dues realigned from non operating expenditure accounts in the amount of \$30,000.

Department of PLACE

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
20) Blueprint 2000*	59,297	60,433	62,897	4.08%	65,400	68,001	70,705	73,520
21) Planning Department*	753,925	838,533	852,752	1.70%	855,968	859,312	862,790	866,408
	813,222	898,966	915,649	1.86%	921,368	927,313	933,495	939,928

20) *See personnel note below.

21) Increases in Planning Department inter-local agreement with the City of Tallahassee.

* Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Division

Office of Financial Stewardship

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
22) Office of Management and Budget*	567,086	674,550	764,507	13.34%	790,137	816,786	844,491	873,285
23) Purchasing*	364,574	382,262	401,746	5.10%	415,590	429,957	444,893	460,427
24) Risk Management*	185,532	233,664	237,009	1.43%	240,919	244,984	249,213	253,611
	<u>1,117,192</u>	<u>1,290,476</u>	<u>1,403,262</u>	<u>8.74%</u>	<u>1,446,646</u>	<u>1,491,727</u>	<u>1,538,597</u>	<u>1,587,323</u>

22) Increased costs associated with the reclassification of a Management & Budget Technician position to Management Analyst, and the eCivis Grant Software Contract realigned from Economic Development in the amount of \$17,000. As approved by the Board at the March 11, 2014 Board meeting, the Tallahassee Trust for Historic Preservation contract has been realigned to OMB in the amount of \$63,175.

23) *See personnel note below.

24) *See personnel note below.

Office of Economic Development & Business Partnerships

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
25) Economic Development/Intergovernmental Affairs*	726,080	607,193	638,996	5.24%	641,644	652,193	663,170	674,583
26) M/W Small Business Enterprise*	168,855	223,199	194,380	-12.91%	449,888	205,612	211,564	217,751
27) Tourism Development*	3,326,742	4,591,066	4,746,986	3.40%	4,816,209	4,887,967	4,962,578	4,769,257
	<u>4,221,678</u>	<u>5,421,458</u>	<u>5,580,362</u>	<u>2.93%</u>	<u>5,907,741</u>	<u>5,745,772</u>	<u>5,837,312</u>	<u>5,661,591</u>

25) Increases reflect the realignment and reclassification of a Special Projects Coordinator position from Strategic Initiatives to a Management Analyst within Economic Development/Intergovernmental Affairs, offset by decreases in expenditures relating to the Grant Coordinator position realigned to the Office of Financial Stewardship

26) Decrease associated with a reduction in contract services subsequent to the implementation of a new software tracking system in the amount of \$34,450.

27) Increase also due to Special Events funding such as Red Hills Horse Trials, New Year's Eve Celebration, and Southern Shakespeare Festival associated with the Special Events Grant program in the amount of \$40,000 offset by a decrease in promotional activities in the amount of \$34,000. One additional position, a Social Media Specialist, will bring these services in-house and will be offset by a reduction in advertising contractual services.

Office of Public Services

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
28) Animal Services*	1,909,590	1,134,642	1,273,340	12.22%	1,288,453	1,304,147	1,320,479	1,337,459
29) Emergency Medical Services*	13,318,809	13,852,187	15,465,226	11.64%	15,728,051	16,003,933	16,308,882	16,571,536
30) Library Services*	6,211,080	6,511,799	6,575,412	0.98%	6,777,471	6,986,379	7,203,663	7,426,605
	<u>21,439,478</u>	<u>21,498,628</u>	<u>23,313,978</u>	<u>8.44%</u>	<u>23,793,975</u>	<u>24,294,459</u>	<u>24,833,024</u>	<u>25,335,600</u>

28) Increase in costs to the Animal Shelter contract and funding for capital repairs to the facility.

29) Increase reflects costs to fund one additional crew and ambulance, a contractual obligation with the City for the Advanced Life Saving service agreement, operating supplies such as IV solutions, disposables, and other miscellaneous items and transportation cost adjustments related to vehicle insurance, maintenance, and fuel. Additional increases include \$180,000 for EMS Professional Career Path Development and \$38,000 for S.W.A.T. training and equipment as approved by the Board at the June 10, 2014 Budget Workshop.

30) Increase reflects costs associated with the reclassification of two Library Assistants to Sr. Library Assistants and contractual services increase related to the County's security contract with the Sheriff.

* Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Division

Office of Intervention & Detention Alternatives

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
31) County Probation*	1,375,376	1,455,005	1,536,566	5.61%	1,580,917	1,477,007	1,524,929	1,574,766
32) Drug & Alcohol Testing*	149,525	149,520	158,884	6.26%	163,439	168,174	173,100	178,220
33) Supervised Pretrial Release*	1,052,725	1,118,132	1,141,025	2.05%	1,175,595	1,198,139	1,248,933	1,194,806
	<u>2,577,626</u>	<u>2,722,657</u>	<u>2,836,475</u>	<u>4.18%</u>	<u>2,919,951</u>	<u>2,843,320</u>	<u>2,946,962</u>	<u>2,947,792</u>

31) Costs increase related to market pay study performed by HR which adjusted Pre-Trial Release Specialists and Probation Officer position salaries. Additionally there is a position reclassification of a Diversion Alternative Analyst to a Intervention and Alternatives Coordinator.

32) *See personnel note below.

33) Increased costs associated with an adjustment to increase shift (day, evening, night) differential pay based on a market pay study.

Office of Human Services & Community Partnerships

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
34) Housing Services*	549,811	482,132	529,250	9.77%	545,918	563,238	581,249	599,981
35) Human Services*	6,297,398	6,947,350	7,080,286	1.91%	7,109,786	7,151,989	7,194,913	7,236,752
36) Veteran Services*	252,087	301,120	312,020	3.62%	318,117	324,432	330,999	320,331
37) Volunteer Center*	145,747	167,160	187,804	12.35%	194,270	200,986	207,969	215,231
	<u>7,245,042</u>	<u>7,897,762</u>	<u>8,109,360</u>	<u>2.68%</u>	<u>8,168,091</u>	<u>8,240,645</u>	<u>8,315,130</u>	<u>8,372,295</u>

34) Increases include professional services in the amount of \$38,000 for temporary contract employment to provide additional administrative and financial services funded through existing HFA revenues.

35) Additional increases related to the realignment of line item funding to contracts for service for TMH Trauma Center, Whole Child Leon, and United Partners for Human Services that total \$261,750. This is offset by a decrease in contractual services costs for the Medical Examiner of \$92,115.

36) *See personnel note below.

37) Increase reflects costs in promotional activities and supplies related to the Days of Service Project.

Office of Resource Stewardship

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
38) Cooperative Extension*	481,135	541,844	542,904	0.20%	560,926	579,632	599,086	619,321
39) Office of Sustainability*	236,871	284,960	300,884	5.59%	297,813	305,024	312,521	320,320
40) Solid Waste*	9,499,189	8,735,340	8,353,352	-4.37%	8,535,883	8,633,888	8,701,168	8,788,463
	<u>10,217,195</u>	<u>9,562,144</u>	<u>9,197,140</u>	<u>-3.82%</u>	<u>9,394,622</u>	<u>9,518,544</u>	<u>9,612,775</u>	<u>9,728,104</u>

38) *See personnel note below.

39) Increase in costs associated with the realignment of the budget for Keep Tallahassee/Leon County Beautiful from line item funding to contracts for services as approved by the Board at the March 11, 2014 meeting and \$10,000 approved at the June 10, 2014 Budget Workshop for the Community Carbon Fund partnership with Sustainable Tallahassee.

40) Decreases reflect operating costs associated with one-time consulting fee, operating permit renewals, equipment leasing, and repair and maintenance, offset by increased Transportation costs associated with vehicle insurance, repairs, and fuel.

* Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Division

Constitutional

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
41) Clerk of the Circuit Court*	1,843,747	1,894,548	1,934,372	2.10%	1,973,060	2,012,521	2,052,771	2,093,826
42) Property Appraiser*	4,329,859	4,484,136	4,734,406	5.58%	4,876,438	5,022,731	5,123,186	5,225,650
43) Sheriff*	64,099,740	64,777,410	67,702,977	4.52%	69,573,095	71,394,847	73,289,486	73,308,322
44) Supervisor of Elections*	3,105,983	3,733,863	3,902,637	4.52%	5,172,767	4,070,820	4,070,536	4,161,806
45) Tax Collector*	4,591,023	4,553,837	4,646,401	2.03%	4,737,435	4,830,507	4,924,616	5,020,420
	77,970,352	79,443,794	82,920,793	4.38%	86,332,795	87,331,426	89,460,595	89,810,024

41) *See personnel note below.

42) *See personnel note below.

43) Increase reflects costs associated with the addition of two positions, a Fiscal Clerk and a Traffic Support Specialist which relates to the towing ordinance. Additional Law Enforcement increases related to increased operating supplies and maintenance & repair of machinery and equipment. Corrections operating cost increases are related to repair and maintenance and operating supplies and machinery and equipment at the jail.

44) Increase reflects other personnel related costs including the conversion of an Outreach Specialist OPS position to a full-time position.

45) *See personnel note below.

Judicial

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
46) Court Administration*	243,465	236,203	240,420	1.79%	247,506	254,874	262,537	270,508
47) Guardian Ad Litem	15,627	22,347	21,282	-4.77%	21,282	21,282	21,282	21,282
48) Other Court-Related Programs	434,688	482,184	495,931	2.85%	510,045	525,322	539,088	552,680
49) Public Defender	127,629	132,875	131,245	-1.23%	131,245	131,245	131,245	131,245
50) State Attorney	104,100	108,655	108,255	-0.37%	108,255	108,255	108,255	108,255
	925,509	982,264	997,133	1.51%	1,018,333	1,040,978	1,062,407	1,083,970

46) *See personnel note below.

47) Decrease reflects a decrease in case filings for Leon County.

48) *See personnel note below.

49) Reflects a reduced cost for communications.

50) Reflects a reduced cost for communications.

Non-Operating

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
51) Budgeted Reserves	0	702,445	677,002	-3.62%	656,418	687,582	717,986	775,542
52) Communications	562,002	718,790	820,245	14.11%	820,245	820,245	820,245	820,245
53) Fire Control	7,009,245	7,104,902	6,795,249	-4.36%	6,857,376	6,920,093	6,983,410	7,047,671
54) Line Item Funding	21,500	29,000	0	-100.00%	0	0	0	0
55) Other Non-Operating	5,742,831	5,850,124	6,141,971	4.99%	6,273,099	6,390,389	6,510,595	6,591,976
56) Risk Allocations	751,679	1,057,055	1,094,869	3.58%	1,094,869	1,094,869	1,094,869	1,094,869
57) Risk Financing & Workers Comp	2,889,577	2,792,275	3,280,986	17.50%	3,280,985	3,280,985	3,280,985	3,280,985
	16,976,834	18,254,591	18,810,322	3.04%	18,982,992	19,194,163	19,408,090	19,611,288

51) Reflects decrease in the General, Fine and Forfeiture, Stormwater Utility and Probation fund contingencies.

52) Increase reflects costs associated with contract increases for network data and the phone system.

53) Decreased costs associated with payments to the City of Tallahassee for fewer delinquent assessment payments transferred to the non-ad valorem tax bill.

54) As approved by the Board at the March 11, 2014 meeting, decrease reflects the realignment of line item funding to contract payments in the appropriate departmental budgets.

55) Reflects increased payments to the Community Redevelopment Agency (CRA) due to the increase in property values.

56) Reflects an increase in insurance premiums associated with property and general liability.

57) Reflects an increase in workers' compensation claims and vehicle coverage.

* Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and a 2.5% Cost of Living Adjustment for the Constitutional Officers.

Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Division

Debt Service

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
58) Debt Service	8,959,176	9,035,307	8,871,724	-1.81%	8,866,218	8,868,544	8,119,145	7,638,023
	8,959,176	9,035,307	8,871,724	-1.81%	8,866,218	8,868,544	8,119,145	7,638,023

58) Decrease reflects savings from debt refinancing to save long-term interest costs.

Capital Improvement Program

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
59) Budgeted Capital Reserves	0	2,503,148	12,540	-99.50%	12,540	12,540	12,540	5,761,659
60) Engineering Services	8,765,980	6,435,000	7,097,625	10.30%	10,913,129	5,939,400	6,466,050	5,733,175
61) Facilities Management	12,185,393	1,954,000	2,166,000	10.85%	2,542,910	1,920,750	1,840,750	826,000
62) Fleet Management	2,145,661	2,125,357	2,718,700	27.92%	3,038,000	2,939,000	2,768,000	2,640,000
63) Management Information Services	1,846,902	1,984,280	1,942,280	-2.12%	1,851,780	1,664,280	1,639,280	1,639,280
64) Miscellaneous	2,119,076	800,000	0	-100.00%	50,000	50,000	50,000	50,000
65) Parks & Recreation	1,672,802	1,171,000	1,655,000	41.33%	1,472,000	1,897,000	757,000	930,000
66) Public Works - Operations	1,476,723	735,200	835,200	13.60%	835,200	835,200	835,200	835,200
67) Solid Waste	853,415	585,750	1,198,750	104.65%	1,218,750	1,635,000	1,127,500	950,000
	31,065,952	18,293,735	17,626,095	-3.65%	21,934,309	16,893,170	15,496,320	19,365,314

- 59) Depletion of budgeted reserves set aside in FY2008 and Gas Tax reserves associated with the Five Cent Gas Tax established in FY2014 realigned to sidewalk projects.
- 60) Increases reflect funding for Lake Henrietta renovation, Killearn Lakes Flooding Mitigation, Killearn Lakes Plantation Stormwater and Blueprint 2000 water quality enhancement projects.
- 61) Increased costs associated with general maintenance and repair of County facilities, efficiency upgrades and renovations at the Courthouse, Community Services Building and Cooperative Extension.
- 62) Increases associated with the scheduled replacement of general Stormwater and Public Works vehicles and the addition of a new EMS ambulance and related equipment.
- 63) Decrease is related to reduced costs of the phone system.
- 64) Decrease reflects a reduction in the purchase of Elections equipment in the previous budget year.
- 65) Increase associated with funding for the continuation of the implementation of the park improvement plan.
- 66) Increase associated with funding for the stormwater pond maintenance.
- 67) Costs associated with Transfer Station improvements, specifically the floor, and Solid Waste equipment replacement.

Transfers

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
68) Transfers	36,287,333	30,975,924	34,455,187	11.23%	36,937,673	37,480,361	39,974,801	44,721,910
	36,287,333	30,975,924	34,455,187	11.23%	36,937,673	37,480,361	39,974,801	44,721,910

68) Reflects an increase in transfers to Transportation, Solid Waste, Probation and Radio Communications System(800 MHz) funds.

Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Division

Grants Administration

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Grants Adult Drug Court	62,184	0	0	0.00%	0	0	0	0
69) Grants EMS	148,002	60,000	60,000	0.00%	0	0	0	0
Grants Housing	243,242	0	0	0.00%	0	0	0	0
70) Grants Library	133,154	15,000	15,000	0.00%	15,000	15,000	15,000	15,000
Grants Management Services	27,157	0	0	0.00%	0	0	0	0
Grants Parks	96,530	0	0	0.00%	0	0	0	0
71) Grants Public Services Admin	148,735	97,470	104,500	7.21%	106,115	107,635	109,250	110,960
Grants Public Works	459,097	0	0	0.00%	0	0	0	0
Grants Sheriff	1,105,787	0	0	0.00%	0	0	0	0
Grants Stormwater	936,341	0	0	0.00%	0	0	0	0
Grants Stormwater	1,655,375	0	0	0.00%	0	0	0	0
	5,015,604	172,470	179,500	4.08%	121,115	122,635	124,250	125,960

69) Reflects funding for Emergency Medical Services equipment.

70) Reflects expenditures associated with the receipt of donations from the Friends of the Library.

71) Increase reflects the anticipation of additional funds collected for driver's education through the collection of traffic fines in the Slosberg Drivers' Education Fund.

Non-Departmental

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
72) Line Item Funding	344,925	344,925	150,000	-56.51%	100,000	100,000	100,000	100,000
	344,925	344,925	150,000	-56.51%	100,000	100,000	100,000	100,000

72) Reflects funding of \$100,000 for the Homeless Shelter Relocation as approved by the Board at their March 11, 2014 meeting and \$25,000 for the Domestic Violence Coordinating Council and \$25,000 for the Knight Creative Communities Initiatives that was approved by the Board at the June 10, 2014 Budget Workshop.

Summary Totals

Department / Division	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	Adopted Change	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
BCC	88,394,065	95,889,378	98,899,462	53.89%	101,491,005	103,131,153	105,309,258	107,007,755
Constitutional Officers	77,970,352	79,443,794	82,920,793	4.38%	86,332,795	87,331,426	89,460,595	89,810,024
Judicial	925,509	982,264	997,133	1.51%	1,018,333	1,040,978	1,062,407	1,083,970
Non-Operating	17,321,759	18,599,516	18,960,322	1.94%	19,082,992	19,294,163	19,508,090	19,711,288
Capital	31,065,952	18,293,735	17,626,095	-3.65%	21,934,309	16,893,170	15,496,320	19,365,314
Debt Service	8,959,176	9,035,307	8,871,724	-1.81%	8,866,218	8,868,544	8,119,145	7,638,023
Grants	5,015,604	172,470	179,500	4.08%	121,115	122,635	124,250	125,960
Total Budget Net Transfers	229,652,417	222,416,464	228,455,029	2.71%	238,846,767	236,682,069	239,080,066	244,742,334
Total Operating Budget	198,586,465	204,122,729	210,828,934	3.29%	216,912,458	219,788,899	223,583,746	225,377,020
Total Capital Budget	31,065,952	18,293,735	17,626,095	-3.65%	21,934,309	16,893,170	15,496,320	19,365,314
Total Budget Net Transfers	229,652,417	222,416,464	228,455,029	2.71%	238,846,767	236,682,069	239,080,066	244,742,334

Leon County Fiscal Year 2015 Adopted Budget

Expenditures by Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY13 Adopted	FY14 Adopted	% Change	FY15 Budget	% Change	Reference
MANDATORY						
Constitutional Officers						
Supervisor of Elections	3,042,822	3,733,863		3,902,637		FS 129.202, FS 97-107
Tax Collector	4,505,472	4,553,837		4,646,401		FL Constitution: Article VIII Section 1(d), FS 192.091(2), FS 197
Property Appraiser	4,326,795	4,484,136		4,734,406		FL Const: Article VIII Section 1(d), FS 192.091(1), FS 193.023, FS 193-194, 196, 200
Sheriff	61,282,990	63,549,880		66,298,622		FL Constitution: Article VIII Section 1(d), FS 30.49 and 30.50
Clerk of Court	1,843,747	1,894,548		1,934,372		FL Constitution: Article VIII Section 1(d), FL Constitution: Article V Section 16
subtotal	75,001,826	78,216,264	4.29%	81,516,438	4.22%	
Judiciary (Article V)						
State Attorney	106,945	108,655		108,255		FL Const: Article V Sec. 14 & 17, FS 29.008
Public Defender	130,450	132,875		131,245		FL Const: Article V Sec. 14 & 18, FS 29.008
Guardian Ad Litem	20,006	22,347		21,282		FS 29.008, FS 39.8296
Court Administration	217,201	168,762		187,028		FL Constitution: Article V, FS 29.008
Legal Aid	176,500	181,155		182,559		FS 939.185(2)
subtotal	651,102	613,794	-5.73%	630,369	2.70%	
Charter						
County Commission	1,304,800	1,355,409		1,506,017		FL Constitution: Article VIII Section 1(e), FS 125.01, Leon County Charter
County Attorney	1,670,718	1,763,206		1,903,465		Leon County Charter, LCL: Ch 2-Article X Section 2-503, FS 127.01
County Administrator's Office	533,160	559,526		611,693		Leon County Charter, LCL: Ch 2-Article X Section 2-501, F.S. 125.7
subtotal	3,508,678	3,678,141	4.83%	4,021,175	9.33%	
Payments						
CRA-Payment	1,384,507	1,328,511		1,681,225		FS 163.506
Debt Service	9,367,607	9,035,307		8,871,724		FS 130
Medical Examiner	543,008	584,037		491,922		FS 406.08
Tubercular Care & Child Protection Exams	61,000	61,000		61,000		FS 392.68
Baker and Marchmen Act	664,575	678,380		692,601		FS 394.76(3)b
Medicaid & Indigent Burial	3,536,220	2,589,550		2,607,830		Med: FS 409.915, IB: FS 406.50
Tax Deed Applications	62,500	62,500		62,500		FS 197.502
Juvenile Detention Payment	1,250,000	1,286,000		1,100,000		FS 985.686
subtotal	16,869,417	15,625,285	-7.38%	15,568,802	-0.36%	
Transportation/Stormwater						
Public Works Support Services	569,286	583,169		589,463		
Engineering Services	2,882,639	2,987,714		3,151,459		FS 316.006(3)
Transportation Maintenance	4,325,001	3,764,548		4,205,009		FS 206.47(7), FS 206.60(2), FS 336.02(1)
Right of Way Maintenance	2,054,878	2,489,913		2,361,277		FS 337.401
Capital Project Reimbursements	(675,000)	(600,000)		(500,000)		
Stormwater Maintenance	2,721,002	2,828,250		2,674,429		LCL: Ch 10-Article VII Div. 1 & 2, FS 403.0893
subtotal	11,877,806	12,053,594	1.48%	12,481,637	3.55%	
Growth Management						
Development Services (not including Bldg Dept)	662,666	659,267		760,188		LCL: Chapter 10, FS 163.3180, FS 163.3202 County Charter, LCL: Ch 10-Article IV Sec. 10, FS 380.021
Environmental Compliance	1,242,959	1,312,385		1,362,273		
Growth - Support Services	547,266	560,053		598,230		Supports functions of Fund 121
subtotal	2,452,891	2,531,705	3.21%	2,720,691	7.46%	
Other						
Veterans Services	167,162	168,620		179,520		FS 292.11
Planning	860,855	838,533		852,752		FS 163.3174, FS 163.3167(2)
Court House Annex (Bank of America Bldg.)	749,981	763,386		694,707		FL Constitution: Article V, FS 29.008
Property/Liability Insurance	1,130,302	1,057,055		1,094,869		
subtotal	2,908,300	2,827,594	-2.78%	2,821,848	-0.20%	
Solid Waste						
Landfill Closure	546,483	110,123		-		FS 403.707
Transfer Station	6,053,235	5,170,872		5,190,309		FS 403.706 and Interlocal Agreement
Solid Waste Management Facility	2,007,212	1,758,157		1,747,468		FS 403.706 and Interlocal Agreement
Hazardous Waste	560,457	600,490		604,095		FS 403.7225, FS 403.704
Recycling Services	293,670	198,128		160,251		FS 403.706(2)
subtotal	9,461,057	7,837,770	-17.16%	7,702,123	-1.73%	
TOTAL MANDATORY	122,731,077	123,384,147	0.53%	127,463,083	3.31%	

Leon County Fiscal Year 2015 Adopted Budget

Expenditures by Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY13 Adopted	FY14 Adopted	% Change	FY15 Budget	% Change	Reference
NON-MANDATORY						
Jail Detention/Mental Health Coordination	63,502	67,441		53,392		FL Const: Article V Section 14(c), FS 29.008
Pre-Trial Release	879,498	993,137		1,019,628		Provided alternative to incarceration
MWSBE	231,804	223,199		194,380		FS 255.101-102, County Policy No. 96-1
Code Enforcement	285,924	226,153		250,558		Numerous Leon County Code of Laws
Intergovernmental Affairs	508,483	407,693		638,996		FS 951.26
Public Information Office	393,064	475,809		513,412		FS 125.001
Volunteer Services	161,077	167,160		187,804		FS 125.9503, County Emergency Management Plan
Parks and Recreation	2,447,979	2,616,250		2,715,422		
Cooperative Extension	520,297	541,844		542,904		FS 1004.37
Mosquito Control	577,067	575,876		626,161		FS 388.161-162
Library	6,519,641	6,508,799		6,572,412		
Housing Services	425,176	451,922		461,325		FS 420.9075, FS 420.9079, FS 125.0103(7)
Health Department	237,345	237,345		237,345		FS 154.01
Animal Services	1,165,688	1,134,642		1,273,340		FS 828.03(1), FS 828.27 - Cruelty, FS 828.30 - Rabies, FS 588.16, LCL: Chapter 4, F.A.C 64D-3.040
Probation	1,075,635	1,119,246		1,200,807		Provides an alternative to the County Jail
Rural Waste Service Centers	842,718	897,570		651,229		
Primary Health Care	1,830,738	1,834,136		2,002,533		FS 154.011, LCL: Ch 11-Article XVII Sec. 11
Office of Sustainability	261,604	263,585		300,884		
Strategic Initiatives	427,655	481,424		452,071		
Real Estate	217,248	276,725		335,120		
subtotal	19,072,143	19,499,956	2.24%	20,229,723	3.74%	
Agreements/Payments						
Fire Department - City Payment	5,879,213	6,622,423		6,312,770		FS 125.01(1)d and Interlocal Agreement
City Payment - Parks Rec/Animal Shelter CIP	1,122,249	1,169,944		1,171,893		Interlocal Agreement with City of Tallahassee
subtotal	7,001,462	7,792,367	11.30%	7,484,663	-3.95%	
Line Item Funding						
Cultural Resources Comm. (COCA)	504,500	654,500		654,500		Ordinance 2006-34
DISC Village/Juvenile Assess. Center	185,759	185,759		185,759		Ordinance 2006-34
Special Event Funding	-	234,500		-		Ordinance 2006-34
Palmer Monroe Teen Center	150,000	150,000		150,000		Ordinance 2006-34
Knight Creative Communities Initiative	-	-		25,000		
Domestic Violence Cood Council	-	-		25,000		
Homeless Shelter Relocation	-	-		100,000		
subtotal	1,396,059	1,790,559	28.26%	1,140,259	-36.32%	
Miscellaneous						
Youth Sports Teams	4,750	4,750		-		
Human Services CHSP	1,058,776	962,902		987,055		County Policy No. 01-04
Military Grant	100,000	100,000		100,000		County Policy No. 03-18
Summer Youth Employment	74,265	74,265		80,425		
Volunteer Fire Department	482,479	482,479		482,479		
Diversionary Funding	100,000	110,000		100,000		
Blueprint 2000	61,082	60,433		62,897		
CRTPA	217,646	231,028		238,206		Ordinance 2006-34
subtotal	2,098,998	2,025,857	-3.48%	2,051,062	1.24%	
Event Sponsorships						
Friends of Library	3,000	3,000		3,000		Ordinance 2006-34
NAACP Freedom Awards Banquet	1,000	1,000		-		Ordinance 2006-34
After School Jazz Jams	2,000	2,000		-		Ordinance 2006-34
Honor Flight	-	15,000		15,000		Ordinance 2006-34
Operation Thank You!	15,000	15,000		15,000		Ordinance 2006-34
New Years Eve Celebration	-	10,000		-		Ordinance 2006-34
Soul Santa	4,000	4,000		-		Ordinance 2006-34
Veterans Day Parade	2,500	2,500		2,500		Ordinance 2006-34
subtotal	39,500	64,500	63.29%	35,500	-44.96%	
TOTAL NON-MANDATORY	29,608,162	31,173,239	5.29%	30,941,207	-0.74%	

Leon County Fiscal Year 2015 Adopted Budget

Expenditures by Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY13 Adopted	FY14 Adopted	% Change	FY15 Budget	% Change	Reference
SUPPORT FUNCTIONS						
Office of Management & Budget	805,580	908,214		1,001,516		FS 129
Facilities Management	8,001,422	8,572,298		8,120,595		FS 29.008 Maintains County Facilities
Human Resources	1,150,518	1,238,806		1,338,865		Implement Federal and State legislation regarding employment practices
Management Information Services	5,507,077	5,878,648		5,940,175		FS 29.008 Maintains all County information systems - emails, hardware, software, etc
Purchasing	400,796	382,262		401,746		FS 274.03, FS 287, LCL: Chapter 2-Article IX Section 2.401
Geographic Information Systems	1,823,738	1,876,562		1,960,963		Interlocal Agreement with the City of Tallahassee
Public Services - Support	-	-		-		LCL:Chapter 2, Article X Section 2-502
Non-Operating (Audit, Bank Charges, etc.)	772,178	790,356		806,959		
TOTAL SUPPORT FUNCTIONS	18,461,309	19,647,146	6.42%	19,570,819	-0.39%	
RESERVES						
Budgeted Contingency; all funds	882,383	702,445		677,002		
TOTAL BUDGETED RESERVES	882,383	702,445	-20.39%	677,002	-3.62%	
TOTAL GENERAL REVENUE SUPPORTED	171,682,931	174,906,977	1.88%	178,652,111	2.14%	
SELF SUPPORTING AND INTERNAL SERVICES						
Building Inspection	1,027,174	1,166,895		1,332,142		Numerous FS cites - see division page
Fleet Management	3,460,656	3,210,532		3,153,416		
Risk Management	2,763,400	2,792,275		3,280,985		Workers Compensation, Property, Liability Insurance
Communications Trust Fund	692,016	718,790		820,245		
Teen Court	133,751	158,529		155,358		FS 938.19, Ordinance 9-18, LCL: Ch 7-Article 2 Section 7-28
Drug Abuse Trust Fund	47,770	48,450		52,540		
Judicial Programs	203,901	142,500		158,014		FS 939.185, LCL: Ch 7-Article II Section 7-24
Other Grant Related Activity	674,205	696,178		701,253		
9-1-1 Funding	1,080,436	1,106,375		1,283,200		FS 365.171
Emergency Medical Services (EMS)	13,544,092	13,852,187		15,465,226		FS 125.01(1)e, LCL: Ch 8-Article III Section 8
Tourist Development Funding (all 5 Cents)	3,351,609	3,702,066		4,092,486		
Housing Finance Authority	30,495	30,210		67,925		FS 159.601, FS 159.604
Amtrak	-	-		-		
Killlearn Lakes Special Assessment	232,500	232,500		232,500		Interlocal Agreement with the City of Tallahassee
800 Mhz Radio Support	1,057,250	1,084,320		1,088,224		
Huntington Oaks Plaza	92,775	124,425		134,425		
Drug & Alcohol Testing	139,686	149,520		158,884		
TOTAL SELF SUPPORTING AND INTERNAL SERVICES	28,531,716	29,215,752	2.40%	32,176,823	10.14%	
TOTAL OPERATING BUDGET	200,214,601	204,122,729	1.95%	210,828,934	3.29%	
TOTAL CAPITAL BUDGET	16,076,849	15,790,587	-1.78%	17,613,555	11.54%	
TOTAL CAPITAL RESERVES	6,799,054	2,503,148	-63.18%	12,540	-99.50%	
GRAND TOTAL	223,090,504	222,416,464	-0.30%	228,455,029	2.71%	

Notes:

1. Definitions of categories:

- Mandatory: Required expenditures per the Florida Constitution, Florida Statutes or the County Charter. For purposes of this exercise, there maybe certain functions that have components that are non-mandatory, but the amounts are not significant enough to break-out. Although an expenditure is included in the Mandatory category, the County does not necessarily need to continue to provide the service at its current level.

- Non-Mandatory: Expenditures that are not required.

- Support Functions: Includes departments and programs that provide services that benefit all of County government. As with the mandatory category, portions of these functions can be performed at a lower level of service.

- Budgeted Reserves: Includes budgeted reserves for raises and contingencies.

- Self Supporting - Programs that have a dedicated revenue stream and therefore do not receive general revenue for support.

2. References - Citations in Florida Statutes or local ordinance that govern the service. References in categories other than mandatory govern the administration of the activity and do not specify that the service is required.

(FY 2015 Revenue Estimates projected in Millions at 95%)

AD VALOREM PROPERTY TAXES (\$109.01)

Ad Valorem property taxes are derived from all nonexempt real and personal property located within the County. (MSTU Ad Valorem not included)

LOCAL OPTION GAS TAX (\$7.39)

This is a locally imposed tax of 6 cents per gallon on every net gallon of motor and diesel fuel. Per the interlocal agreements, this revenue is shared 50%/50% for the first 4 cents between the City and County and 60% City and 40% County for the remaining 2 cents. At the September 10th 2013 meeting, the Board approved levying an additional 5 cents to be shared with the City of Tallahassee 50%/50%.

9TH CENT GAS TAX (\$1.28)

Prior to FY02, the 9th Cent Gas Tax was a state imposed one cent tax on special and diesel fuel. Effective FY02, the County levies the amount locally on all fuel consumption.

STATE SHARED GAS TAX (\$3.83)

Tax derived from the County Fuel Tax and the Constitutional Gas Tax. These revenues are all restricted to transportation related expenditures.

ENVIRONMENTAL PERMITS (\$0.93)

Environmental permit/development review fees are revenues derived from development projects for compliance with stormwater, landscape, tree protection, site development, and zoning and subdivision regulations.

BUILDING PERMITS (\$1.55)

Building permit fees are revenues derived from developers of residential and commercial property. Revenues are intended to offset the cost of inspections assuring that development activity meets local, state and federal building code requirements.

LOCAL OPTION SALES TAX (\$3.81)

The Local Government Infrastructure Sales Tax (Local Option) is a 1 cent sales tax on all transactions up to \$5,000. Effective December 2004, the sales taxes are disbursed at 80% for Blueprint 2000, 10% County and 10% City.

LOCAL GOVERNMENT 1/2 CENT SALES TAX (\$11.42)

The Local Government 1/2 Cent Sales Tax is based on 8.814 percent of net sales tax proceeds remitted by all sales tax dealers located within the County. Revenue is shared between County (56.6%) and City (43.4%) based on statutory defined distribution formula.

TELECOMMUNICATIONS TAX (\$3.44)

This is a two-tiered tax, each with its own rate. The two taxes are (1) The State Communications Services Tax (State Tax) and the Local Option Communications Services Tax (Local Option Tax). The County levies the local tax at a rate of 5.22%.

PUBLIC SERVICE TAX (\$5.64)

The Public Service Tax is based upon a 10% levy on gas, water, electric services and \$.04 per gallon on fuel oil.

STATE REVENUE SHARING TAX (\$4.64)

The Florida Legislature repealed the intangible tax revenues which comprised the majority of the County's revenue sharing in 2002. The Legislature replaced the lost revenue with a 2.044% of sales tax collections (96.5% of revenue sharing comes from this source and 3.5% comes from cigarette tax collections). (FL Statutes 210 and 212).

LOCAL OPTION TOURIST TAX (\$4.49)

This is a locally imposed 5% tax levied on rentals and leases of less than six months duration. A 1% option has been levied by the Board to pay for a performing arts center.

EMERGENCY MEDICAL SERVICES MSTU and AMBULANCE FEES (\$15.49)

Funding for emergency medical services is provided by a .50 mill municipal service taxing unit (MSTU) property tax and ambulance transport fees. Estimates indicate that \$6.6 million will be generated from the MSTU and \$8.93 million from ambulance fees.

PROBATION FEES (\$0.91)

The Probation fees are a combination of County court probation fees, alternative community service fees, no-show fees, and pretrial release fees. These fees are collected from individuals committing infractions that fall within the jurisdiction of Leon County Courts.

SOLID WASTE FEES (\$8.21)

These revenues include Tipping fees collected by the County for sorting, reclaiming and disposing of solid waste at the County landfill and transfer station. This also includes the non-ad valorem assessment of \$40/single family home for disposal and rural waste service center permit fees.

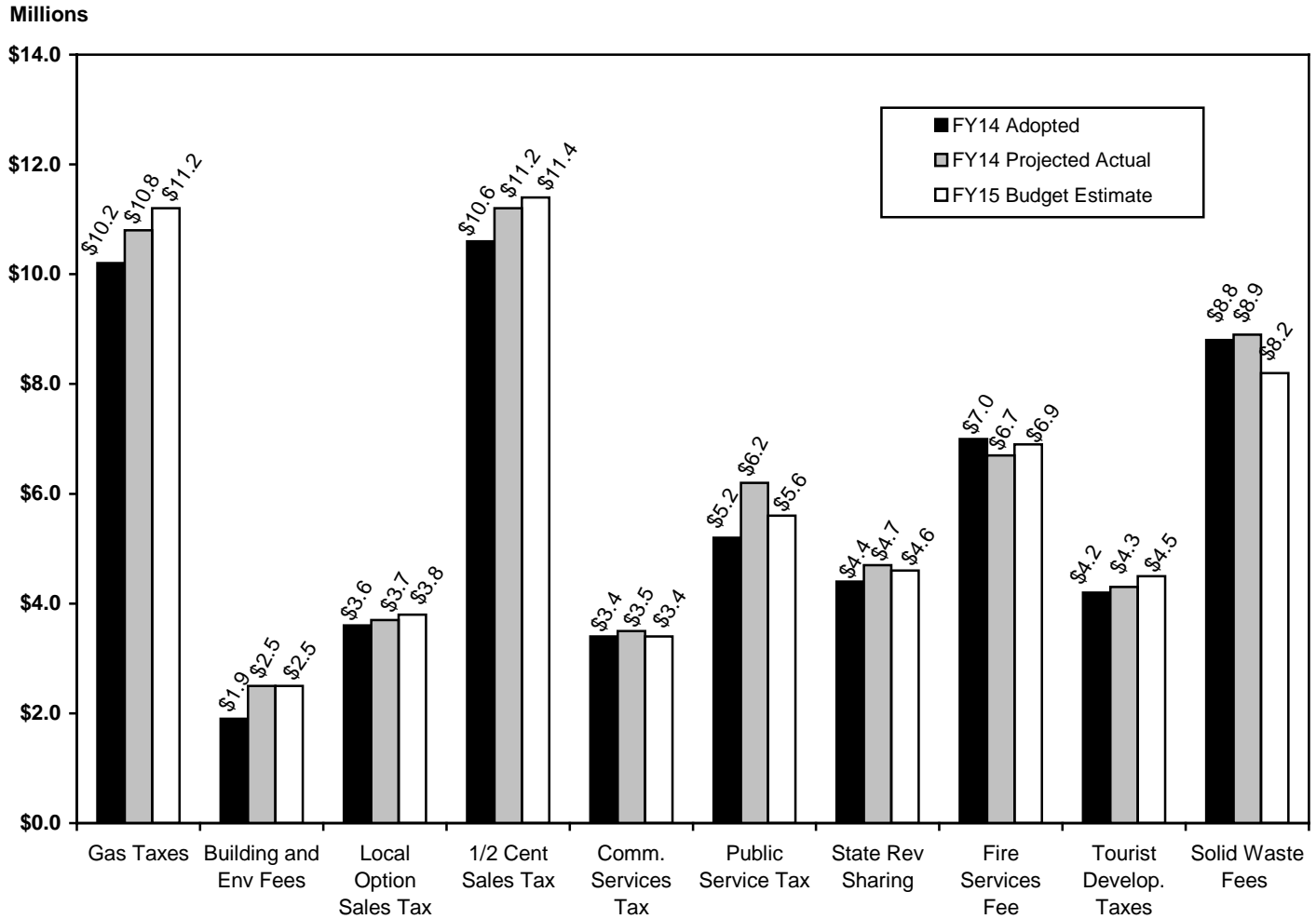
FIRE SERVICES FEE (\$6.88)

This fee adopted on June 9, 2009, is charged as a flat fee to single family homes and on a square footage basis to businesses in the unincorporated area to pay for fire services.

COURT FACILITIES FEE (\$1.28)

Court Facilities Fees are established to fund "state court facilities" as defined in Chapter 29, Florida Statutes (2009) and are collected through a surcharge placed on non-criminal traffic infractions.

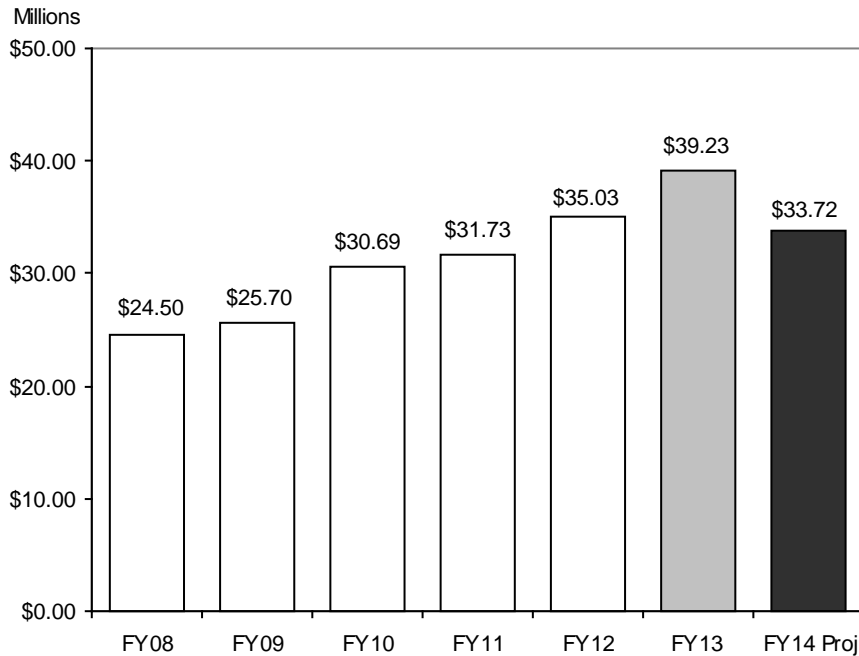
Adopted Budget FY 2014, Projected Actuals FY 2014, and Estimated Budget FY 2015



Adopted Budget FY 2014, Projected Actual Collections FY 2014, and Estimated Budget FY 2015:

This chart illustrates a comparison between the current budget, the projected actual collections for FY 2014, and the FY 2015 budget estimates. The chart depicts FY15 revenues forecasted at 95% as required by Florida Statute. Detailed charts of these revenues are shown on the subsequent pages, including ad valorem taxes.

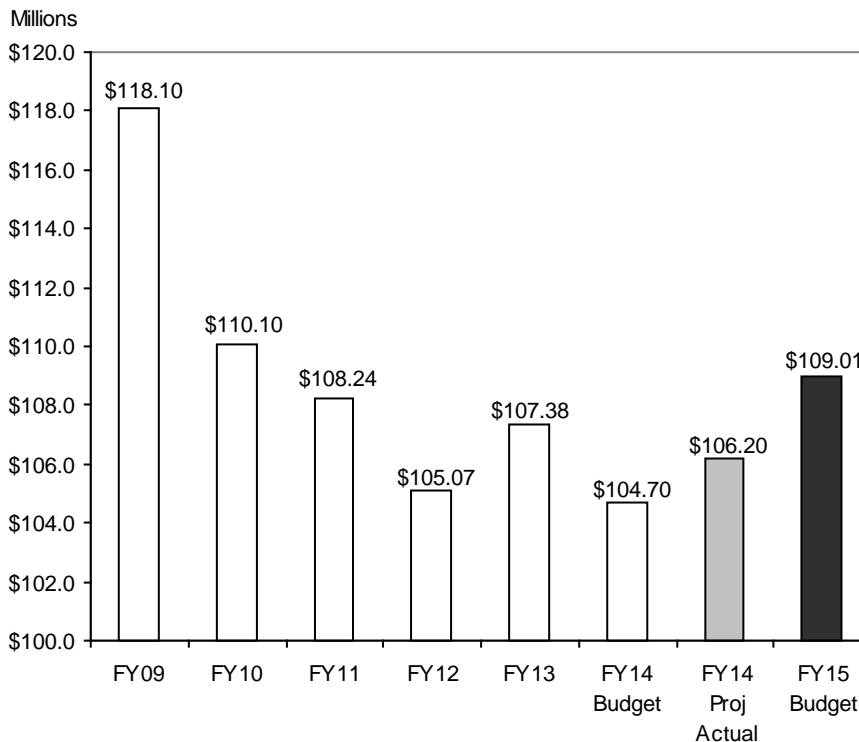
General/Fine & Forfeiture: Fund Balance



General Fund – Fund Balance:

Fund Balance is maintained for cash flow purposes, as an emergency reserve and a reserve for one-time capital improvement needs. In addition, the amount of fund balance is used by rating agencies in determining the bond rating for local governments. The Leon County Reserves Policy requires fund balances to be between a minimum of 15% and a maximum of 30% of operating expenditures. The unaudited fund balance for FY14 is \$33.72 million. This reflects 28% of operating expenditures and is consistent with the County's Reserve Policy. The projected decline in Fund Balance is due to the budgeting of \$5 million in Fund Balance in FY14. Of this amount, \$4 million was used to balance the budget and approximately \$1 million was dedicated towards operating budget carry forwards for uncompleted projects.

Ad Valorem Tax: Actuals and Projections

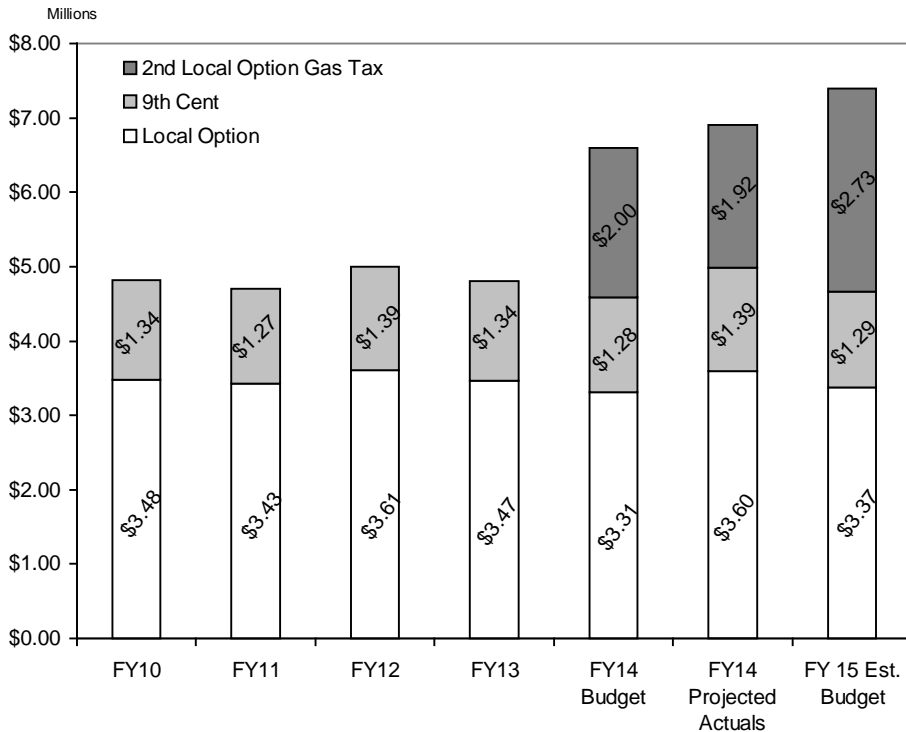


Ad Valorem Property Taxes:

The amounts shown are the combined General Fund and Fine and Forfeiture Fund levies. The tentative millage rate for FY15 is 8.3144. The revenues budgeted for FY14 represent 95% of anticipated revenues and do not include Municipal Services Taxing Unit (MSTU) revenues.

In January 2008 a constitutional amendment was passed that established restrictions on property valuations, such as an additional \$25,000 homestead exemption and Save Our Homes tax portability. These restrictions will limit future growth in ad valorem taxes. Beginning with FY10, revenues for ad valorem collections began to trend downward as property values fell associated with the repressed housing market and the Board chose to leave the millage rate of 7.85 unchanged. The FY13 increase is a result of the Board establishing the rolled back rate at 8.3144. The forecasted trend indicates a rebound in housing market.

Local Option Gas Tax: Actuals and Projections

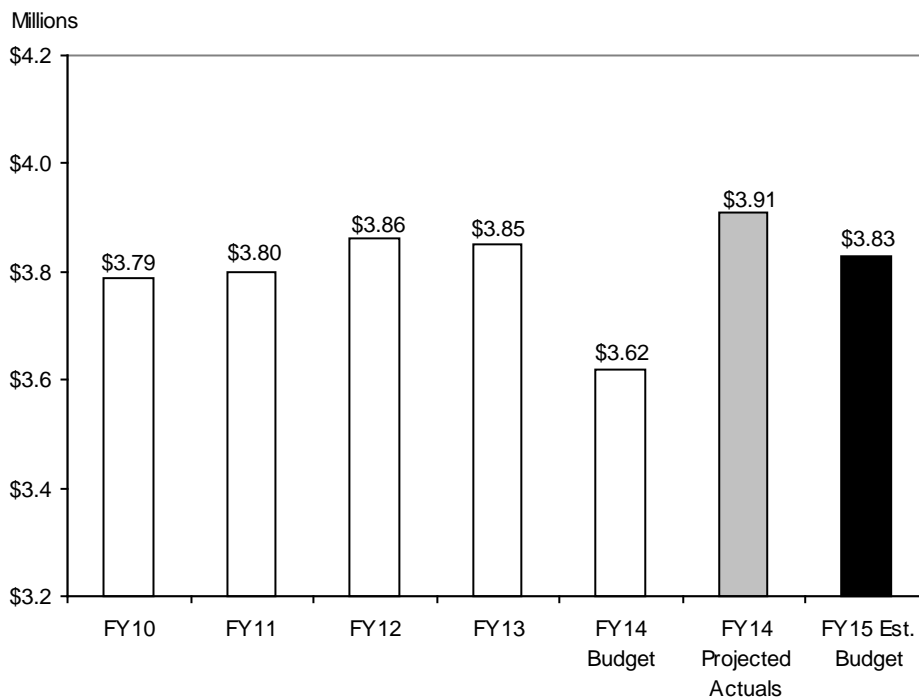


Local Gas Taxes:

The Local Option Gas Tax is a locally imposed 6 cents per gallon on every net gallon of motor and diesel fuel. Per the interlocal agreements, this revenue is shared 50/50 for the first 4 cents between the City and County and 60% City and 40% County for the remaining 2 cents. This equates to the County 46% and the City 54%. Funds are restricted to transportation related expenditures. The Board renewed this tax during FY13. On September 10, 2013, the Board approved levying an additional five-cent gas tax, to be split with the City 50/50, that is projected to generate an additional \$2 million in revenues in FY14. Fiscal year 2015 reflects the first full year of collection. The amounts shown are the County's share only.

This is a consumption-based tax on gallons purchased. Since FY10, revenues have remained moderately flat as pump prices and consumption levels fluctuated through the years. The FY14 projected actuals are based on the first six months of the 2nd Local Option collections, as budgeted amounts began in January.

State Shared Gas Tax: Actuals and Projections



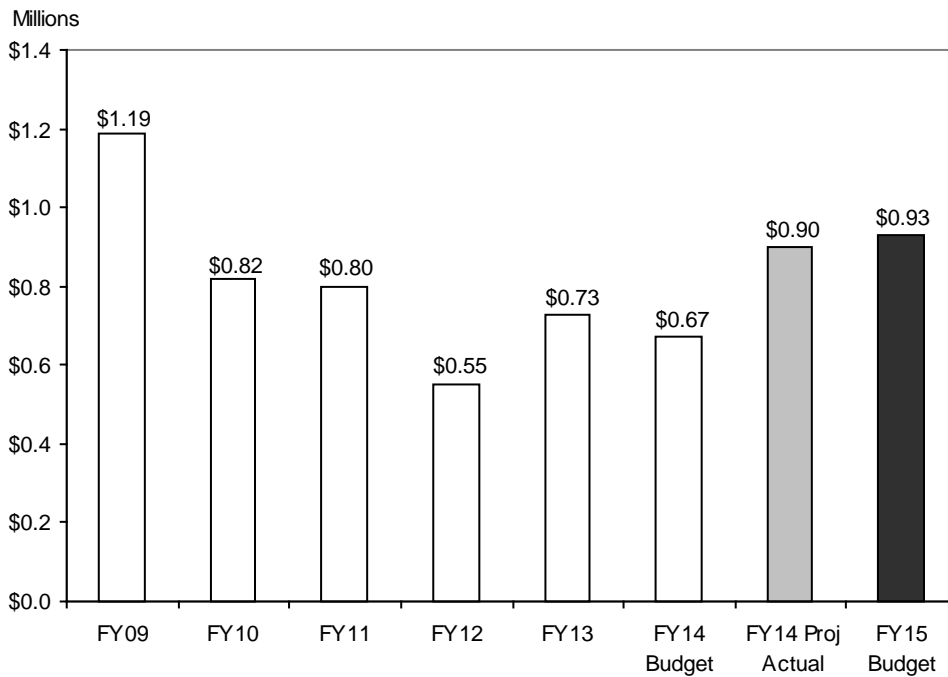
State Shared Gas Taxes:

The State Shared Gas Tax consists of two discrete revenue streams: County Fuel Tax and the Constitutional Gas Tax. These revenues are all restricted to transportation related expenditures (Florida Statutes 206). The revenues are disbursed from the State based on a distribution formula consisting of county area, population, and collection.

This is a consumption based tax on gallons purchased. Prior to FY10, there was modest growth in this revenue stream. Decreased fuel consumption due to the recession, more fuel efficient vehicles coupled with high fuel costs has caused a leveling trend in gas tax revenue over time.

Gas tax revenue collections for FY14 are anticipated to be slightly higher than originally budgeted based on current revenue received and revised highway fuel sales estimates from the Transportation Revenue Estimating conference. FY15 projects a minimal incline in this revenue.

Environmental Permit Fees: Actuals & Projections



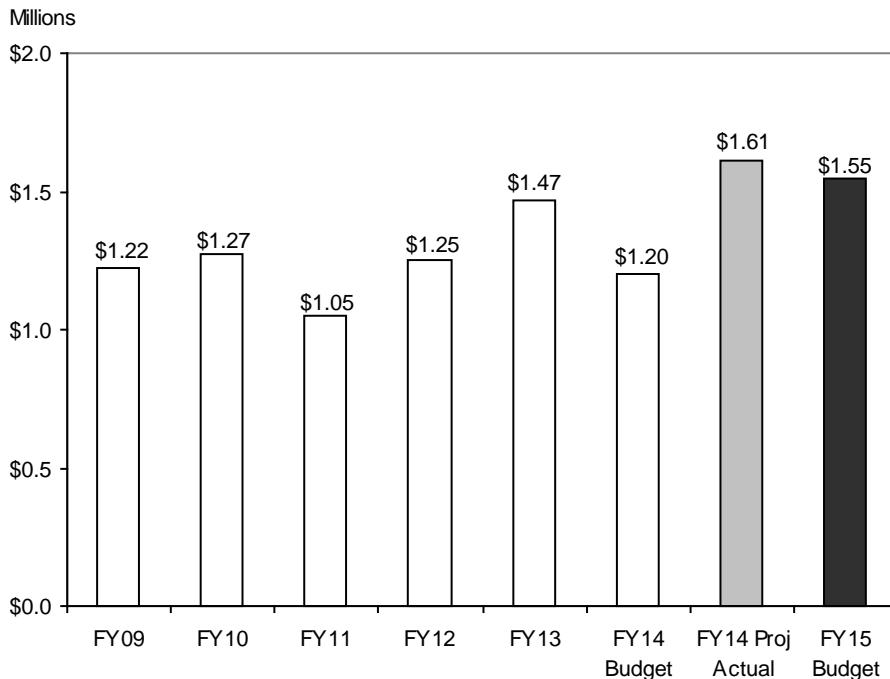
Environmental Permit Fees:

Environmental Permit Fees are derived from development projects for compliance with stormwater, landscape, tree protection, site development and zoning, and subdivision regulations. As a result of a fee study, the Board adopted a revised fee resolution effective October 1, 2006.

Environmental Permit Fees experienced a sharp decrease correlating with the start of the economic downturn in FY08. On March 11, 2008 the Board approved an overall fee increase of 20% in addition to adopting new fees for Growth Management. The new fees were implemented immediately and the overall fee increase was effective as of October 1, 2008.

Despite the fee increase, persistent negative economic conditions in the construction industry continued to diminish revenue collection. To offset this decline in revenue, eight positions were eliminated in FY10. Recent development activity suggests a rebound in projected revenue collections for FY14. However, budgeted revenues are projected to increase in FY15.

Building Permits: Actuals and Projections

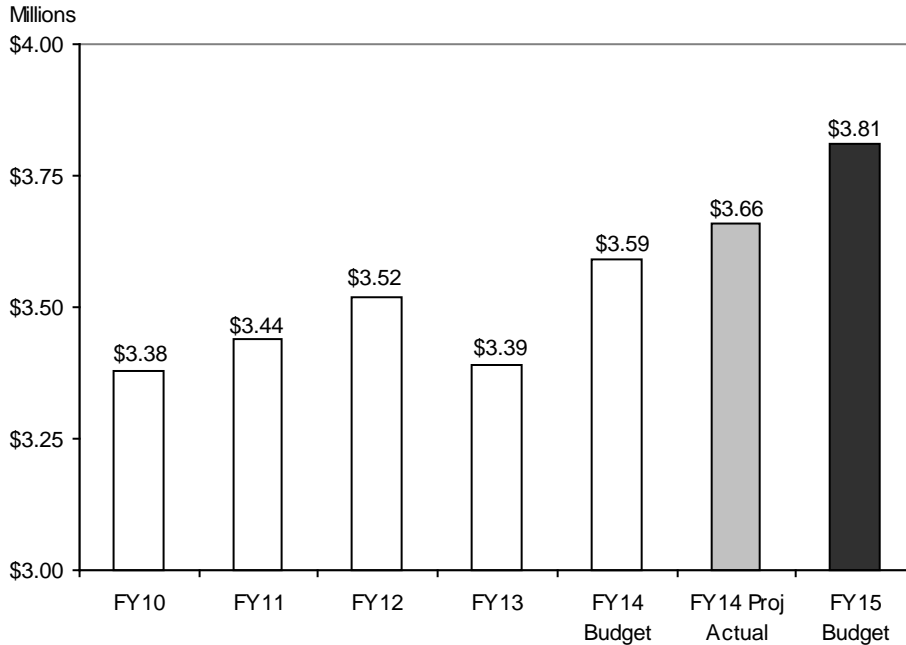


Building Permit Fees:

Building Permit Fees are derived from developers of residential and commercial property and are intended to offset the cost of inspections to assure that development activity meets local, state, and federal building code requirements. The County only collects these revenues for development occurring in the unincorporated area. As a result of a fee study, the Board adopted the first revised fee study in more than ten years. The fee increase was implemented in three phases: 34% on March 1, 2007; 22% on October 1, 2007; and a final 7% on October 1, 2008.

Due to the housing market and construction beginning to show signs of recovery, this revenue stream shows projections returning to pre-recession levels. Revenues have consistently increased since FY11 and are forecasted to continue this trend in FY14. FY15 projected budget contemplates this continuing.

Local Option Sales Tax: Actuals and Projections

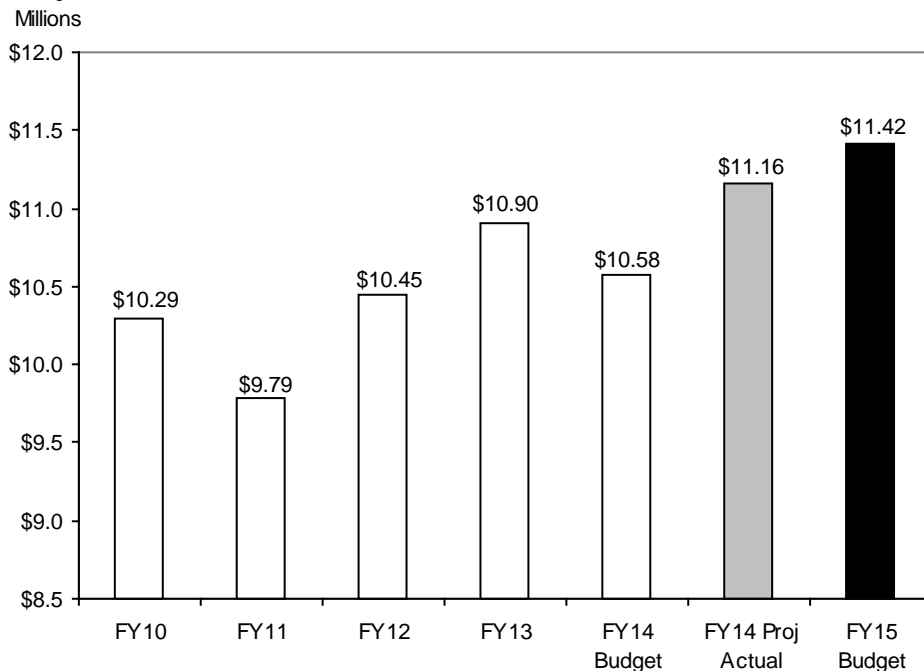


Local Option Sales Tax:

In a November 2000 referendum, the citizens of Leon County extended the sales tax for an additional 15 years beginning in 2004. The Local Option Sales Tax is a 1 cent sales tax on all transactions up to \$5,000. The revenues are distributed at a rate of 10% to the County, 10% to the City, and 80% to Blueprint 2000.

Leon County anticipates collecting a slightly higher amount of local sales tax as budgeted in FY14. This indicates a recovering economy and an increase in consumer spending. The FY15 estimated budget continues the modest upward trend in expected consumer spending.

Local Government 1/2 Cent Sales Tax: Actuals and Projections

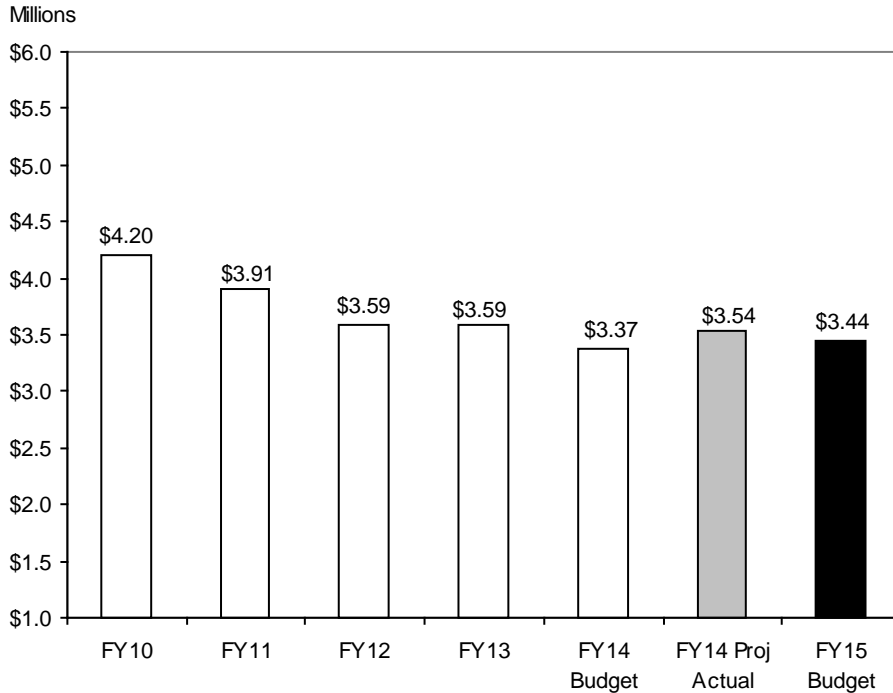


Local Government 1/2 Cent Sales Tax:

The Local Government 1/2 Cent Sales Tax is based on 9.653% of net sales tax proceeds remitted by all sales tax dealers located within the County. Effective July 1, 2004, the distribution formula reduces the County's share to 8.814% or a net reduction of approximately 9.5%. The revenue is split 56.6% County and 43.4% City based on a statutory defined distribution formula (Florida Statutes Part VI, Chapter 218).

Sales tax revenue steadily declined from FY09 – FY11, a trend that ended in FY12 and has continued on an upward direction. Projected actuals for FY14 and FY15 preliminary budget forecasts show an increase over the FY14 budget signaling a continued economic recovery.

Communication Service Tax: Actuals and Projections



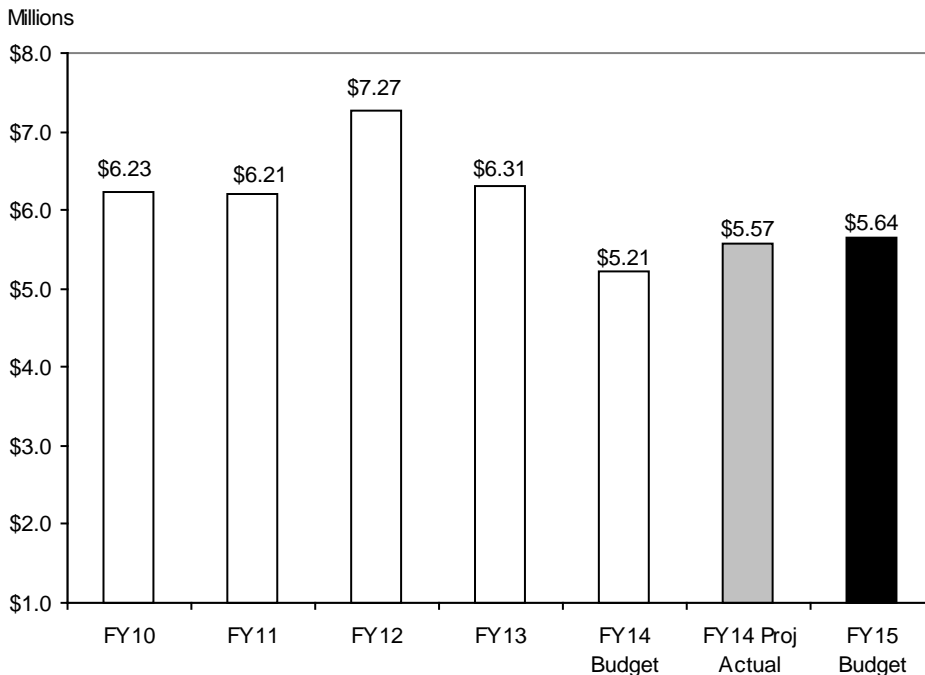
Communication Services Tax:

The Communication Services Tax combined seven different State and local taxes or fees by replacing them with a two-tiered tax, each with its own rate. These two taxes are (1) the State Communication Services Tax and (2) the Local Option Communication Services Tax. The County correspondingly eliminated its 5% Cable Franchise Fee and certain right-of-way permit fees. Becoming a Charter county allowed the County to levy at a rate of 5.22%. This rate became effective in February of 2004.

Beginning in FY10, actual revenues began to decrease statewide. Current trend indicate revenues stabilizing in FY15 with little anticipated decline over future fiscal years.

In December 2008, the County received a \$2.5 million audit adjustment from the State, distributed in the form of a \$1.3 million lump sum payment in December of FY09 with the remainder prorated in equal monthly payments of \$33,429 from February 2009 until December 2012. These monthly adjustment payments have been contemplated in the budget graphs, accounting for the higher than expected revenue figures in past years.

Public Service Tax: Actuals and Projections

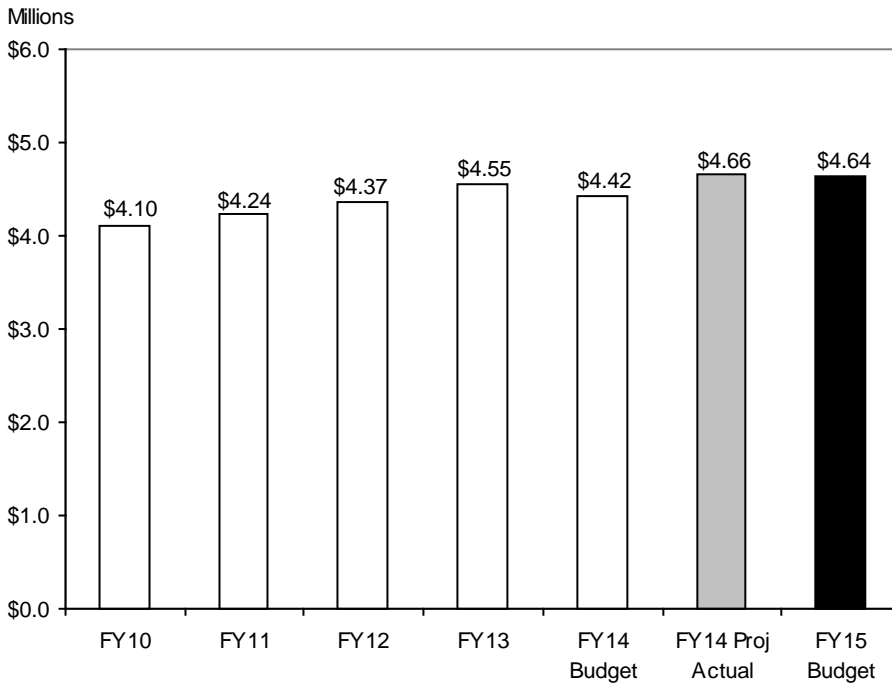


Public Service Tax:

The Public Services Tax is a 10% tax levied upon each purchase of electricity, water, and metered or bottled gas within the unincorporated areas of the County. It is also levied at \$0.04 per gallon on the purchase of fuel oil within the unincorporated areas of the County. This tax became effective on October 1, 2003.

Due to its consumption basis, this tax is subject to many variables including rates and usage. Revenues have steadily trended upward since FY09, however recently the City of Tallahassee determined it had incorrectly overpaid \$2.1 million on the electric portion of the tax for the past three years. As such, future year's revenue projections reflect the payback of these revenues through withholding over the 30 months. The payback period started March 2013.

State Revenue Sharing: Actuals and Projections

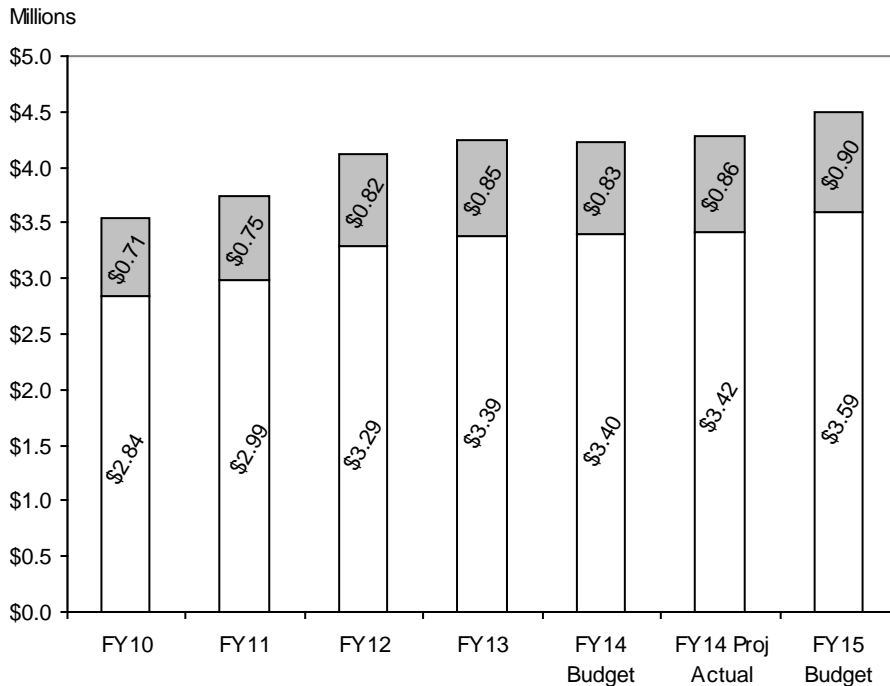


State Revenue Sharing:

The Florida Revenue Sharing Act of 1972 was an attempt by the Legislature to ensure a minimum level of parity across units of local government. Currently, the Revenue Sharing Trust Fund for counties receives 2.9% of the net cigarette tax collections and 2.25% of sales and use tax collections. Effective July 1, 2004, the distribution formula reduced the County's share to 2.044% or a net reduction of approximately 10%. The sales and use tax collections provide approximately 96% of the total revenue shared with counties, with the cigarette tax collections making up the small remaining portion. These funds are collected and distributed on a monthly basis by the Florida Department of Revenue.

Following several years of decline, FY09 began a trend of level state revenue sharing taxes for Leon County due to the recession. During the 2014 General Revenue Estimating Conference, the State forecasted modest positive growth in FY15 and the out-years.

Local Option Tourist Tax: Actuals and Projections



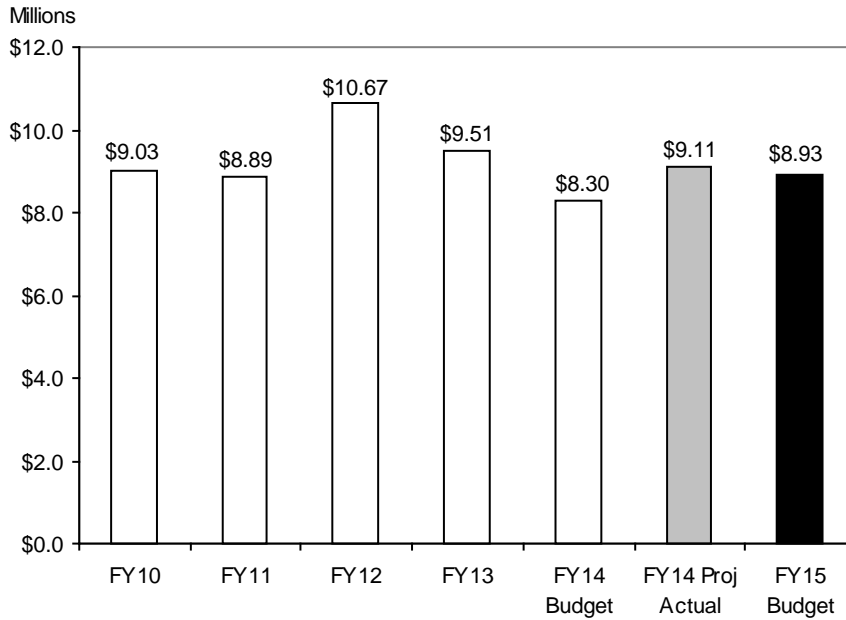
Local Option Tourist Tax:

The Local Option Tourist Tax is a locally imposed 5% tax levied on rentals and leases of less than 6-month duration. This tax is administered locally by the Tax Collector. The funds are restricted to advertising, public relations, promotional programs, visitor services and approved special events (Florida Statute 125.014). This tax dedicates one cent to the performing arts center.

On March 19, 2009, the Board approved to increase total taxes levied on rentals and leases of less than 6-month duration by 1%. The total taxes levied are now 5%. The additional 1% became effective on May 1, 2009 and will be used as specified in the TDC Strategic Plan.

Subsiding recessionary economic conditions allowed for an increase in tourist tax revenue from FY10 to FY13. The additional one cent levied in May 2009, along with an increase in available rooms, increased rates, and an increase in the business travelers sector of the market contributed to the increase over the previous three years, which is forecasted to continue in FY14 and FY15.

Ambulance Fees: Actuals and Projections

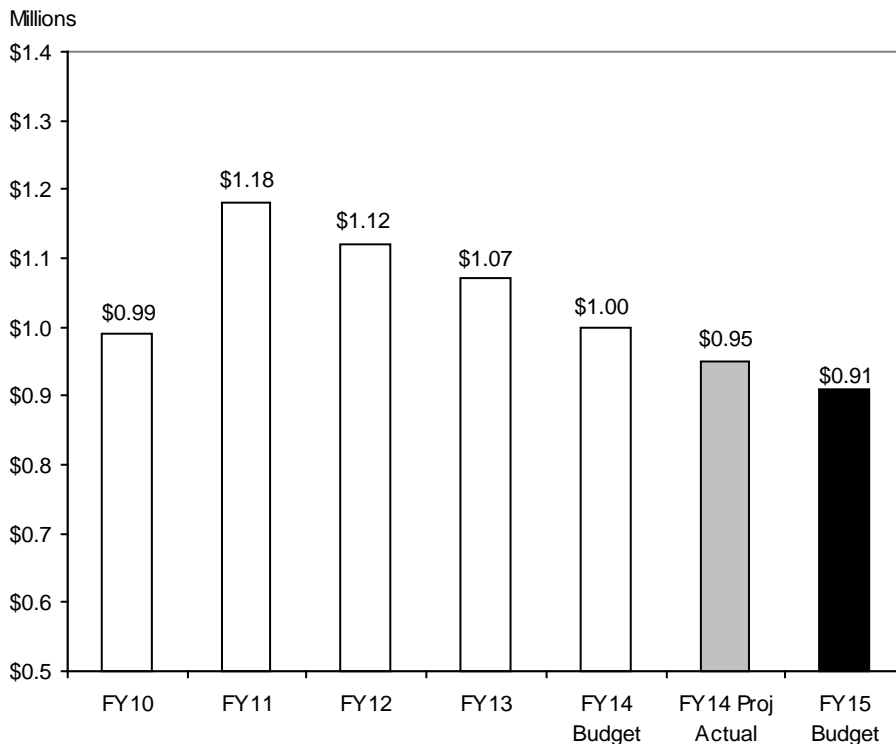


Ambulance Fees:

Leon County initiated its ambulance service on January 1, 2004. Funding for the program comes from patient billings and a Countywide Municipal Services Tax. The amounts shown are the patient billings only.

The EMS system bills patients based on the use of an ambulance transport to the hospital. As with a business, the County has an ongoing list of patients/insurers that owe the County monies (outstanding receivables). In FY08, the County established a collection policy to pursue uncollected bills, and to allow the write-off of billings determined uncollectible. The decline in revenue from FY12-FY14 corresponds to a decline in the booking of receivables (outstanding billings) from 41% to 36%.

Probation Fees: Actuals and Projections

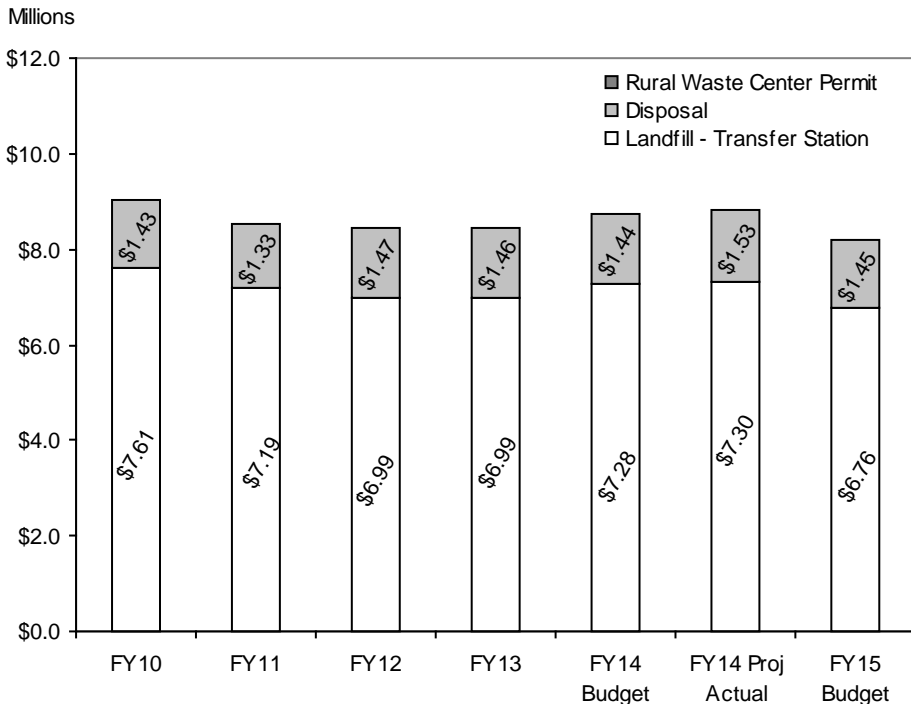


Probation Fees:

The Probation Fees are a combination of County court probation fees, alternative community service fees, no-show fees (all governed by Florida Statute 948) and pretrial release fees (governed by an Administrative Order). These fees are collected from individuals committing infractions that fall within the jurisdiction of Leon County Courts. The amount of each individual fee is expressly stated in either the Florida Statute or the Administrative Order.

Revenues collected through Probation and Pre-Trial fees have steadily declined since FY11. This can be attributed to a decline in Probation and Pre-Trial caseloads, associated with early termination of sentences and a decrease in court ordered GPS pre-trial tracking. FY14 and FY15 anticipated revenue is expected to decrease slightly as the amount of fees that go uncollected continues to remain at a high level. With the creation of an on-site urinalysis testing program, an increase in the number of alcohol testing fees is expected. Without the addition of the urinalysis program, revenues from the existing probation and pre-trial programs would see a greater decline.

Solid Waste: Actuals and Projections



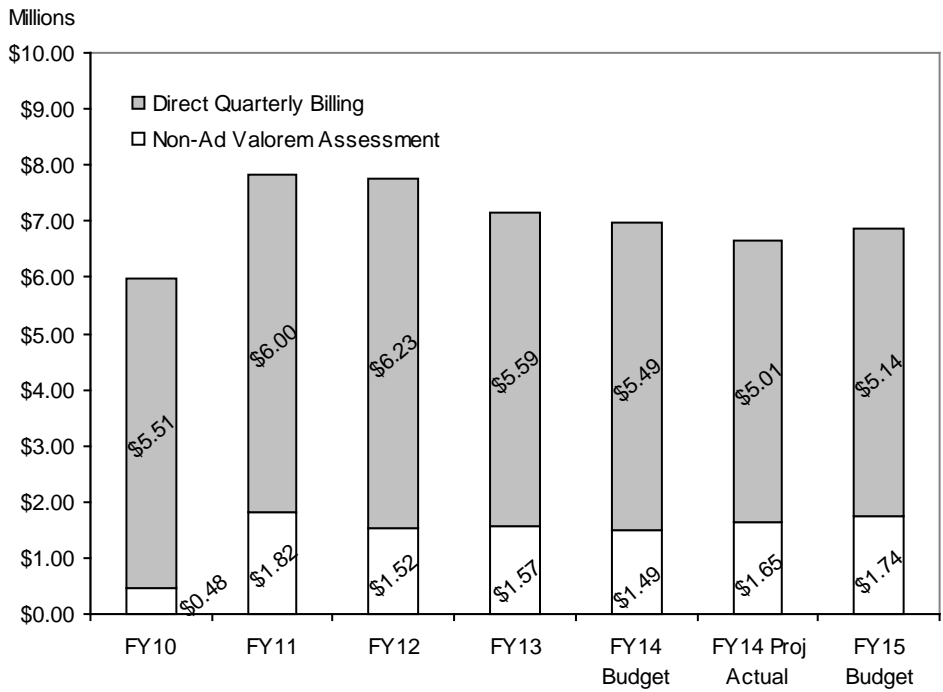
Solid Waste Fees:

Solid Waste Fees are collected for sorting, reclaiming, and disposing of solid waste at the County landfill and transfer station. Revenues collected will be used for the operation of all solid waste disposal sites.

In October 2008, the Board entered into a contractual agreement with Marpan Recycling. The Solid Waste Management Facility is no longer accepting Class III waste as of January 1, 2009. This contract caused a decline in revenues for Solid Waste. However, expenditures have been adjusted to reflect the change in operations at the facility.

Leon County established a new tipping fee in FY13 due to reduced hauling rates. The FY15 estimated budget forecasts lower collection amounts due to the new fee structure. Solid Waste fees for the collection of Class III waste residuals from Marpan may stop in FY15 or FY16 as the Board considers closure of the landfill.

Fire Services Fee: Actuals and Projections



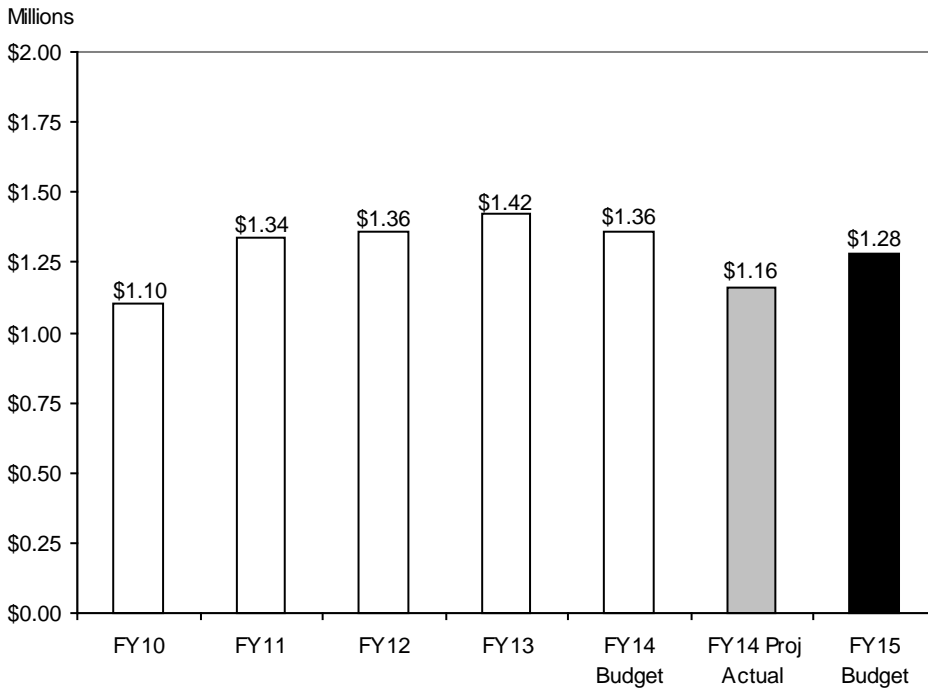
Fire Services Fee:

The fire service fee is collected for enhanced fire protection services in the unincorporated area of Leon County.

This fee was adopted June 9, 2009 and is charged as a flat fee to single family homes and on a square footage basis to businesses in the unincorporated area of the County to pay for fire services.

The FY10 collections were lower than expected due to property owners opting to defer the payment of their fire services quarterly bills in order to have the fee incorporated as a non-ad valorem assessment on their property tax bill. FY11 and FY12 collections show a consistent trend in billing collections where FY13 actuals and FY14 projections show a downward trend. The FY15 budget is consistent with the FY14 projections.

Court Facilities Fee: Actuals and Projections



Court Facilities Fee:

Court Facilities Fees are established to fund “state court facilities” as defined in Chapter 29, Florida Statutes (2009). In FY09 the County collected \$1.9 million but expended more than \$11 million on behalf of the State Court system. On June 19, 2009 SB2108 was approved permitting counties to change the surcharge placed on non-criminal traffic infractions from \$15 to \$30.

The Board approved the increase surcharges on August 25, 2009.

By the first quarter in FY10, revenues began to show improvement from the approved fee increase. The first two years with the new fee increase, FY11 and FY12 showed moderate revenue increases. Due to a recent decline in the issuance of moving traffic violations, FY14 actuals are forecasted to come in below budgeted amounts. It is unknown if this trend will continue in FY15.



Recommended Position Changes

Board of County Commissioners	FTE	Impact	Judicial and Constitutionals	FTE	Impact
<u>Administration</u>			<u>Constitutionals</u>		
Management Information Systems			Sheriff		
GIS Oracle Database Administrator ¹	1.00	79,890	Traffic Support Specialist	1.00	30,991
Total Administration	1.00	79,890	Fiscal Clerk II	1.00	58,880
<u>Office of Public Services</u>			Total Sheriff	2.00	89,871
Emergency Medical Services			Supervisor of Elections		
Paramedic	8.00	484,511	Outreach Specialist	1.00	53,221
Emergency Medical Technician	2.00	127,566	Total Sheriff	1.00	53,221
Total Public Services	10.00	612,077	<hr/>		
<u>Department of Public Works</u>			Total Constitutionals	3.00	143,092
Operations			<hr/>		
Service Worker	1.00	33,006			
Total Public Works	1.00	33,006			
<u>Office of Econ. Dev. & Business Partnerships</u>					
Tourism Development					
Social Media Specialist	1.00	40,000			
Total EDBP	1.00	40,000			
<u>Department of Dev.Support & Environmental Management</u>					
Building Plans Review & Inspection					
Combination Inspector	1.00	67,908			
Plans Examiner	1.00	58,295			
Development Services					
Senior Planner	1.00	56,560			
Total DSEM	3.00	182,763			
<hr/>					
Total Board of County Commissioners	16.00	947,736			
<hr/>					
Total Board, Judicial and Constitutionals	19.00	1,090,828			
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1. Position funded by the City of Tallahassee.

Leon County Fiscal Year 2015 Adopted Budget

Authorized Position Summary

Board of County Commissioners

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
County Commission	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00
	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00

Administration

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
County Administration	3.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
Strategic Initiatives	9.00	10.00	9.00	0.00	9.00	9.00	9.00	9.00	9.00
Human Resources	12.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00
Management Information Services	61.00	60.00	60.00	1.00	61.00	61.00	61.00	61.00	61.00
	85.00	85.00	84.00	1.00	85.00	85.00	85.00	85.00	85.00

County Attorney's Office

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
County Attorney	12.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00
	12.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00

Department of Public Works

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
PW Support Services	4.00	4.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
Operations	128.00	129.00	129.00	1.00	130.00	130.00	130.00	130.00	130.00
Engineering Services	32.00	32.00	32.00	0.00	32.00	32.00	32.00	32.00	32.00
Fleet Management	9.00	9.00	9.00	0.00	9.00	9.00	9.00	9.00	9.00
Parks & Recreation	28.00	28.00	28.00	0.00	28.00	28.00	28.00	28.00	28.00
	201.00	202.00	202.00	1.00	203.00	203.00	203.00	203.00	203.00

Department of Development Support & Environmental Management

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Permit and Code Services	8.02	7.13	7.88	0.00	7.88	7.88	7.88	7.88	7.88
DS Support Services	4.12	3.92	3.92	0.00	3.92	3.92	3.92	3.92	3.92
Building Plans Review & Inspection	12.86	13.95	14.20	2.00	16.20	16.20	16.20	16.20	16.20
Environmental Services	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00
Development Services	9.00	9.00	9.00	1.00	10.00	10.00	10.00	10.00	10.00
DEP Storage Tank	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	50.00	50.00	51.00	3.00	54.00	54.00	54.00	54.00	54.00

Department of Facilities Management

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Support Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilities Management	43.00	40.00	40.00	0.00	40.00	40.00	40.00	40.00	40.00
Real Estate Management	3.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
	46.00	43.00	43.00	0.00	43.00	43.00	43.00	43.00	43.00

Department of PLACE

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Capital Reg Transportation Planning Agency	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Planning Department	26.00	26.00	26.00	0.00	26.00	26.00	26.00	26.00	26.00
Blueprint 2000	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	29.00	27.00	27.00	0.00	27.00	27.00	27.00	27.00	27.00

Office of Financial Stewardship

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Office of Management and Budget	7.00	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00
Purchasing	6.00	6.00	6.00	0.00	6.00	6.00	6.00	6.00	6.00
Risk Management	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00

Leon County Fiscal Year 2015 Adopted Budget

Authorized Position Summary

Office of Economic Development & Business Partnerships

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Tourist Development	10.00	10.00	10.00	1.00	11.00	11.00	11.00	11.00	11.00
Economic Dev/Intergovernmental Affairs	4.00	3.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
M/W Small Business Enterprise	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	16.00	15.00	16.00	1.00	17.00	17.00	17.00	17.00	17.00

Office of Public Services

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Library Services	103.70	101.70	101.70	0.00	101.70	101.70	101.70	101.70	101.70
Emergency Medical Services	107.10	107.20	111.20	10.00	121.20	121.20	121.20	121.20	121.20
Animal Services	7.00	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00
	217.80	215.90	219.90	10.00	229.90	229.90	229.90	229.90	229.90

Office of Intervention & Detention Alternatives

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
County Probation	17.00	17.00	17.00	0.00	17.00	17.00	17.00	17.00	17.00
Supervised Pretrial Release	15.00	15.00	15.00	0.00	15.00	15.00	15.00	15.00	15.00
Drug & Alcohol Testing	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	34.00	34.00	34.00	0.00	34.00	34.00	34.00	34.00	34.00

Office of Human Services & Community Partnerships

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Veteran Services	3.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
Volunteer Center	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Housing Services	6.00	6.00	6.00	0.00	6.00	6.00	6.00	6.00	6.00
Health & Human Services	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	13.00	13.00	13.00	0.00	13.00	13.00	13.00	13.00	13.00

Office of Resource Stewardship

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Cooperative Extension	13.18	13.00	13.00	0.00	13.00	13.00	13.00	13.00	13.00
Office of Sustainability	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Solid Waste	37.00	35.00	35.00	0.00	35.00	35.00	35.00	35.00	35.00
	52.18	50.00	50.00	0.00	50.00	50.00	50.00	50.00	50.00

Constitutional

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Clerk of the Circuit Court	168.00	168.00	168.00	0.00	168.00	168.00	168.00	168.00	168.00
Property Appraiser	52.00	52.00	52.00	0.00	52.00	52.00	52.00	52.00	52.00
Sheriff	604.00	604.00	604.00	2.00	606.00	606.00	606.00	606.00	606.00
Supervisor of Elections	17.00	17.00	17.00	1.00	18.00	18.00	18.00	18.00	18.00
Tax Collector	86.00	86.00	86.00	0.00	86.00	86.00	86.00	86.00	86.00
	927.00	927.00	927.00	3.00	930.00	930.00	930.00	930.00	930.00

Judicial

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Court Administration	4.18	3.00	2.90	0.00	2.90	2.90	2.90	2.90	2.90
Other Court-Related Programs	4.32	5.50	5.60	0.00	5.60	5.60	5.60	5.60	5.60
	8.50	8.50	8.50	0.00	8.50	8.50	8.50	8.50	8.50

Non-Operating

Authorized Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Other Non-Operating ¹	0.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	0.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTE)	1,719.48	1,712.40	1,717.40	19.00	1,736.40	1,736.40	1,736.40	1,736.40	1,736.40

1. The Capital Regional Transportation Planning Agency reimburses the County for two positions.

Leon County Fiscal Year 2015 Adopted Budget

Authorized OPS Position Summary

Department of Public Works

OPS Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Operations	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00

Office of Economic Development & Business Partnerships

OPS Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Tourist Development	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00

Office of Public Services

OPS Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Library Services	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Emergency Medical Services	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00

Office of Resource Stewardship

OPS Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Solid Waste	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00

Constitutional

OPS Positions	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Adopted	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
Supervisor of Elections	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Total OPS FTE	7.00	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00

Leon County Fiscal Year 2015 Adopted Budget

Total OPS Position Salary Funding

OPS Positions	FY 2014 Adopted	FY 2015 Budget	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget
Public Works						
Operations - Mosquito Control	85,552	104,567	108,749	113,099	117,624	122,329
Subtotal	<u>85,552</u>	<u>104,567</u>	<u>108,749</u>	<u>113,099</u>	<u>117,624</u>	<u>122,329</u>
Econ. Dev & Business Partnerships						
Tourist Development	21,424	25,422	26,438	27,498	28,596	29,738
Subtotal	<u>21,424</u>	<u>25,422</u>	<u>26,438</u>	<u>27,498</u>	<u>28,596</u>	<u>29,738</u>
Public Services						
Library Services	24,964	29,671	30,858	32,091	33,375	34,709
Emergency Medical Services	59,536	71,157	74,003	76,964	80,042	83,244
Subtotal	<u>84,500</u>	<u>100,828</u>	<u>104,861</u>	<u>109,055</u>	<u>113,417</u>	<u>117,953</u>
Resource Stewardship						
Solid Waste - Hazardous Waste	16,190	20,091	20,894	21,730	22,600	23,503
Solid Waste - Rural Waste	27,639	34,297	35,668	37,095	38,579	40,122
Subtotal	<u>43,829</u>	<u>54,388</u>	<u>56,562</u>	<u>58,825</u>	<u>61,179</u>	<u>63,625</u>
Constitutional						
Supervisor of Elections	450,000	483,675	503,177	523,227	544,074	565,759
Subtotal	<u>450,000</u>	<u>483,675</u>	<u>503,177</u>	<u>523,227</u>	<u>544,074</u>	<u>565,759</u>
Total OPS Funding	<u>685,305</u>	<u>768,880</u>	<u>799,787</u>	<u>831,704</u>	<u>864,890</u>	<u>899,404</u>

Notes:

1. The amounts represented in this table include benefit costs.



Leon County Fiscal Year 2015 Adopted Budget

Summary of Fund Balance & Retained Earnings (unaudited)

Org	Fund Title	FY12	FY13	FY 14 Estimate			% Change(+/-)
		Actual	Actual	Rev	Exp.	Year End (A)	
General & Fine and Forfeiture Funds *							
001	General Fund	32,260,401	38,154,281	91,815,244	59,347,488	32,467,756	-14.90%
110	Fine and Forfeiture Fund (B)	2,771,245	1,072,061	68,008,737	66,760,010	1,248,727	16.48%
	Subtotal:	35,031,646	39,226,342	159,823,981	126,107,498	33,716,482	-14.05%
* The combined fund balances for the general and fine and forfeiture funds fall within the allowable range of the County Reserve Policy, which requires a minimum of 15% and a maximum of 30% reserve.							
Special Revenue Funds							
106	County Transportation Trust Fund (B)	4,573,264	5,427,126	19,621,117	15,452,987	4,168,131	-23.20%
111	Probation Services Fund	805,929	837,046	3,565,532	2,668,194	897,338	7.20%
114	Teen Court Fund	160,385	148,155	260,039	168,268	91,771	-38.06%
116	Drug Abuse Trust Fund	10,836	12,054	59,816	48,450	11,366	-5.71%
117	Judicial Programs Fund (C)	7,804	39,913	256,619	241,782	14,837	-62.83%
120	Building Inspection Fund (C)	726,101	1,116,240	2,626,778	1,185,475	1,441,303	29.12%
121	Growth Management Fund	947,700	1,083,043	4,171,496	3,124,339	1,047,158	-3.31%
123	Stormwater Utility Fund	870,700	1,100,965	5,413,781	4,249,634	1,164,147	5.74%
124	Ship Trust Fund	181	181	230,168	230,168	0	N/A
125	Grants	194,169	184,819	11,936,304	11,731,067	205,237	11.05%
125	Capacity Fees (D)	1,399,517	1,399,517	1,550,518	1,550,518	0	N/A
126	Non-Countywide General Revenue Fund (B)(E)	4,051,182	5,833,543	25,845,484	23,906,087	1,939,397	-66.75%
127	Grants (F)	172,681	151,336	853,557	697,109	156,448	3.38%
130	911 Emergency Communications Fund	498,046	751,935	1,990,148	1,267,300	722,848	-3.87%
131	Radio Communications Systems Fund (G)	576,864	152,188	1,106,690	1,092,861	13,829	-90.91%
135	Emergency Medical Services Fund (H)	8,850,568	9,290,924	25,685,131	16,161,879	9,523,252	2.50%
140	Municipal Service Fund (B)	2,837,041	2,173,493	8,243,548	6,080,271	2,163,276	-0.47%
145	Fire Services Fund	461,994	584,503	7,675,990	7,139,672	536,318	-8.24%
160	Tourist Development Fund (1st - 3rd & 5th Cent) (I)	1,588,471	1,293,347	4,813,355	3,775,952	1,037,403	-19.79%
160	Tourist Development Fund (4th Cent) (I)	4,094,990	4,408,112	5,285,152	513,038	4,772,114	8.26%
161	Housing Finance Authority Fund (J)	896,829	738,522	777,290	271,002	506,288	-31.45%
162	Special Assessment Paving Fund (B)	1,140,261	1,191,097	1,658,179	1,339,400	318,779	-73.24%
164	Killearn Lakes Units I and II Sewer	3,025	1,213	238,713	237,500	1,213	0.00%
165	Bank of America Building Operating Fund	2,599,522	1,894,185	4,568,491	3,033,722	1,534,770	-18.97%
166	Huntington Oaks Plaza Fund	489,477	32,312	251,076	212,791	38,285	18.49%
	Subtotal:	37,957,536	39,845,769	138,684,975	106,379,465	32,305,510	-18.92%
Debt Service Funds							
211	Debt Service - Series 2003 A&B	20,016	314,793	894,180	582,187	311,993	-0.89%
216	Debt Service - Series 1998B	142,788	N/A	N/A	N/A	N/A	N/A
220	Debt Service - Series 2004	126,836	127,098	8,097,304	7,970,206	127,098	0.00%
	Subtotal:	289,641	441,891	9,332,374	8,893,283	439,091	-0.63%

Leon County Fiscal Year 2015 Adopted Budget

Summary of Fund Balance & Retained Earnings (unaudited)

Org	Fund Title	FY12	FY13	FY 14 Estimate			% Change(+/-)
		Actual	Actual	Rev	Exp.	Year End (A)	
Capital Projects Funds							
305	Capital Improvements Fund (K)	44,952,099	30,149,467	39,343,581	20,592,194	18,751,387	-37.81%
306	Gas Tax Transportation Fund	2,759,818	2,913,468	4,767,191	4,716,646	50,545	-98.27%
308	Local Option Sales Tax Fund (L)	24,487,497	17,554,242	17,657,732	16,985,383	672,349	-96.17%
309	Local Option Sales Tax Extension Fund	8,123,268	10,801,248	22,519,530	20,758,574	1,760,956	-83.70%
311	Construction Series 2003 A&B Fund (M)	159,818	159,475	160,675	160,675	0	N/A
318	1999 Bond Construction Fund	514,702	471,776	475,148	471,720	3,428	-99.27%
320	Construction Series 2005	836,491	662,332	666,916	656,647	10,269	-98.45%
321	Energy Savings Contract ESCO Capital Fund	19,961	20,155	20,305	0	20,305	0.74%
330	911 Capital Projects Fund	2,298,982	1,808,058	1,993,972	194,864	1,799,108	-0.50%
341	Countywide Road District Fund - Impact Fee	2,029,339	2,022,112	2,036,692	1,736,912	299,780	-85.17%
343	NW Urban Collector Fund - Impact Fee	437,226	432,810	435,930	370,278	65,652	-84.83%
344	SE Urban Collector Fund - Impact Fee	493,100	158,803	159,949	62,498	97,451	-38.63%
	Subtotal:	87,112,300	67,153,946	90,237,621	66,706,391	23,531,230	-64.96%
Enterprise Funds							
401	Solid Waste Fund (N)	6,116,122	4,738,609	14,424,202	9,334,857	5,089,345	7.40%
	Subtotal:	6,116,122	4,738,609	14,424,202	9,334,857	5,089,345	7.40%
Internal Service Funds							
501	Insurance Service Fund	2,234,940	1,734,075	4,430,912	3,052,007	1,378,905	-20.48%
502	Communications Trust Fund	53,359	87,028	589,718	502,690	0	N/A
505	Motor Pool Fund	15,242	12,341	3,249,941	3,170,824	0	N/A
	Subtotal:	2,303,541	1,833,444	8,270,571	6,725,521	1,378,905	-24.79%
TOTAL:		168,810,786	153,240,001	420,773,723	324,147,014	96,460,564	-37.05%

Notes:

- A. Balances are estimated as year ending for FY 2014 and may be changed pending final audit adjustments. The Board approved the use of \$4.0 million of General revenue fund balance to balance the FY 2015 budget at the June 2014 Budget Workshop. The FY 2014 estimated year end General/Fine & Forfeiture fund balance figure does not reflect the drawdown of the fund balance.
- B. As part of a strategy to replenish general capital reserves for future projects, fund balances above County policy minimum in these funds were transferred to fund 305, accounting for the reduction in estimated year end fund balances.
- C. The increase in the Building fund balance and the leveling of the Development Support fund balance is reflective of an increase in building and development permitting.
- D. The fund balance reflects the portion of the grant fund that relates to the collection of fees that are not truly grants but need to be placed in a discrete funding account such as the concurrency capacity payments.
- E. Non-countywide general revenue includes state shared and 1/2 cent sales tax. This fund is used to account for non countywide general revenue sources. Funds are not expended directly from the fund, but are transferred to funds that provide non-countywide services. To Support the Solid Waste Rural Service Centers program, fund balance above County policy minimum was transferred to fund 401, accounting for the reduction in estimated year end fund balance.
- F. This fund is used to separate grants that are interest bearing grants.
- G. The Radio Communications Systems Fund is used to account for the new radio system for Joint Dispatch. These funds were previously reflected in Fund 331.
- H. At the FY 2015 budget workshop, the Board approved the utilization of fund balance above County policy minimum to support the addition of a new ambulance and full crew as calls for service continue to increase. This is not reflected in the FY14 year end estimate.
- I. The Tourist Development Tax is reflected in two separate fund balances: the first three cents and the fifth cent support the Tourist Development Council activities. The fourth cent was dedicated towards the Performing Arts Center. The Board, in conjunction with the Community Redevelopment Agency, is in the process of deciding whether to redirect the fourth cent fund balance for other performing arts projects that are in accordance with state statute.
- J. The fund balance reflects a gain from investments through previous bond issues.
- K. The fund balance reflects the remaining capital reserves budgeted during FY 2014 as a "sinking fund" and \$8.0 million in fund balances swept from other general revenue fund balances for maintaining existing County infrastructure for the next five years.
- L. The fund balance reflects the remaining capital reserves budgeted during FY 2014 as a "sinking fund" for maintaining existing infrastructure associated with the initial local option tax. These reserves are projected to be depleted by FY15.
- M. Fund 311 will be closed at the end of fiscal year 2014.
- N. Amount reflected is unrestricted retained earnings.

Leon County Fiscal Year 2015 Adopted Budget

Summary of Fund Balance and County Reserves Policy

Fund	Fund Title	FY14 Yr Ending Est. Bal. (B)	FY15 Tentative Budget	Policy (A) Minimum 15% Budget	Policy (A) Maximum 30% Budget	FY15: Fund Balance Allocation (B)		
						Budgeted For Spending	Emergency Contingency & Cash Flow	Available for Future Allocation
General & Fine and Forfeiture Funds								
001	General Fund	32,467,756	59,571,649	8,935,747	17,871,495	4,000,000	28,467,756	
110	Fine and Forfeiture Fund	<u>1,248,727</u>	<u>68,656,219</u>	<u>10,298,433</u>	<u>20,596,866</u>	<u>0</u>	<u>1,248,727</u>	
	Subtotal:	33,716,482	128,227,868	19,234,180	38,468,360	4,000,000	29,716,482	0
Special Revenue Funds (C)								
106	County Transportation Trust Fund	4,168,131	15,208,983	2,281,347	4,562,695	0	4,168,131	0
111	Probation Services Fund	897,338	2,845,908	426,886	853,772	0	853,772	43,566
114	Teen Court Fund	91,771	165,072	24,761	49,522	57,342	34,429	0
116	Drug Abuse Trust Fund	11,366	52,540	7,881	15,762	0	11,366	0
117	Judicial Programs Fund	14,837	207,100	31,065	62,130	0	14,837	0
120	Building Inspection Fund	1,441,303	1,560,375	234,056	468,113	0	468,113	973,191
121	Growth Management Fund	1,047,158	3,580,010	537,002	1,074,003	544,415	502,743	0
122	Mosquito Control Fund	0	0	0	0	0	0	0
123	Stormwater Utility Fund	1,164,147	4,473,588	671,038	1,342,076	0	1,164,147	0
124	Ship Trust Fund	0	0	0	0	0	0	0
125	Grants	205,237	643,087	96,463	192,926	0	192,926	12,311
126	Non-Countywide General Revenue Fund	1,939,397	20,078,332	3,011,750	6,023,500	0	1,939,397	0
127	Grants	156,448	60,000	9,000	18,000	0	18,000	138,448
130	911 Emergency Communications Fund	722,848	1,288,200	193,230	386,460	0	386,460	336,388
131	Radio Communications Systems Fund	13,829	1,091,224	163,684	327,367	0	13,829	0
135	Emergency Medical Services Fund	9,523,252	18,067,578	2,710,137	5,420,273	2,325,390	5,420,273	1,777,589
140	Municipal Service Fund	2,163,276	6,205,409	930,811	1,861,623	0	1,861,623	301,654
145	Fire Services Fund	536,318	6,878,610	1,031,792	2,063,583	0	536,318	0
160	Tourist Development Fund - 1st - 3rd & 5th Cent	1,037,403	4,152,765	622,915	1,245,830	495,179	542,224	0
160	Tourist Development Fund - 4th Cent	4,772,114	898,462	134,769	269,539	0	269,539	4,502,576
161	Housing Finance Authority Fund	506,288	67,925	10,189	20,378	0	20,378	485,911
162	Special Assessment Paving Fund	318,779	313,907	47,086	94,172	0	94,172	224,607
164	Killearn Lakes Units I & II Sewer	1,213	237,500	35,625	71,250	0	1,213	0
165	Bank of America Building Operating Fund	1,534,770	1,573,459	236,019	472,038	0	472,038	1,062,732
166	Huntington Oaks Plaza Fund	<u>38,285</u>	<u>200,197</u>	<u>30,030</u>	<u>60,059</u>	<u>197</u>	<u>38,088</u>	<u>0</u>
	Subtotal:	32,305,510	89,850,231	13,477,535	26,955,069	3,422,523	19,024,016	9,858,971
Debt Service Funds								
211	Debt Service - Series 2003 A&B	311,993	Debt Service:			314,793	0	n/a
216	Debt Service - Series 1998B	0	The County transfers the necessary funds to make			0	0	n/a
220	Debt Service - Series 2005	<u>127,098</u>	debt service payments on an as needed basis. Any			<u>800</u>	<u>0</u>	<u>126,298</u>
	Subtotal:	439,091	balances will be used to support future debt service			315,593	0	126,298
			requirements.					
Capital Projects Funds (D)								
305	Capital Improvements Fund	18,751,387	Capital Projects:			4,917,546	n/a	13,833,841
306	Gas Tax Transportation Fund	50,545	Actual project balances will be carried forward into the			0	n/a	50,545
308	Local Option Sales Tax Fund	672,349	new fiscal year. Capital projects do not require			672,349	n/a	0
309	Local Option Sales Tax Ext. Fund	1,760,956	reserves for cash flow as all funding is accumulated			0	n/a	1,760,956
311	Construction Series 2003 A&B Fund	0	prior to a project commencing. Excess funds in			0	n/a	0
318	1999 Bond Construction Fund	3,428	specific capital project funds are available for future			0	n/a	3,428
320	Construction Series 2005	10,269	capital project needs. Many of the funds have specific			0	n/a	10,269
321	Energy Savings Contract ESCO Capital Fund	20,305	constraints based on the revenue source (i.e. 9-1-1			0	n/a	20,305
330	911 Capital Projects Fund	1,799,108	funding, etc.).			0	n/a	1,799,108
341	Countywide Road District Fund	299,780				0	n/a	165,533
343	NW Urban Collector Fund - Impact Fee	65,652				0	n/a	55,077
344	SE Urban Collector Fund - Impact Fee	<u>97,451</u>				<u>0</u>	<u>n/a</u>	<u>100,175</u>
	Subtotal:	23,531,230				5,589,895	0	17,799,237
Enterprise Funds (D)								
401	Solid Waste Fund (E)	<u>5,089,345</u>	<u>10,090,106</u>	<u>1,513,516</u>	<u>3,027,032</u>	<u>1,052,419</u>	<u>3,027,032</u>	<u>1,009,894</u>
	Subtotal:	5,089,345	10,090,106	1,513,516	3,027,032	1,052,419	3,027,032	1,009,894
Internal Service Funds (D)								
501	Insurance Service Fund	1,378,905	3,567,563	535,134	1,070,269	0	1,378,905	0
502	Communications Trust Fund	0	595,782	89,367	178,735	0	0	0
505	Motor Pool Fund	0	<u>3,195,105</u>	<u>479,266</u>	<u>958,532</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Subtotal:	1,378,905	7,358,450	1,103,768	2,207,535	0	1,378,905	0
TOTAL:		96,460,564	235,526,655	35,328,998	70,657,997	14,380,430	53,146,435	28,794,400

The following is the relevant sections of Leon County Policy No. 07-02 "Reserves", the entire policy is contained in the Appendix Section of the budget document:

1. Emergency Reserves

- a. The general revenue emergency reserves will be maintained at an amount not to be less than five (5%) and to not exceed ten (10%) of projected general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year.
- b. The reserve for contingency is separate from the reserve for cash balances.
- c. Annually the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances

- a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.
- b. The unappropriated fund balance shall be no less than ten (10%) and no greater than twenty (20%) of projected general fund and fine and forfeiture fund operating expenditures.
- c. The reserve for cash balance shall be separate from the emergency reserves.
- d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.

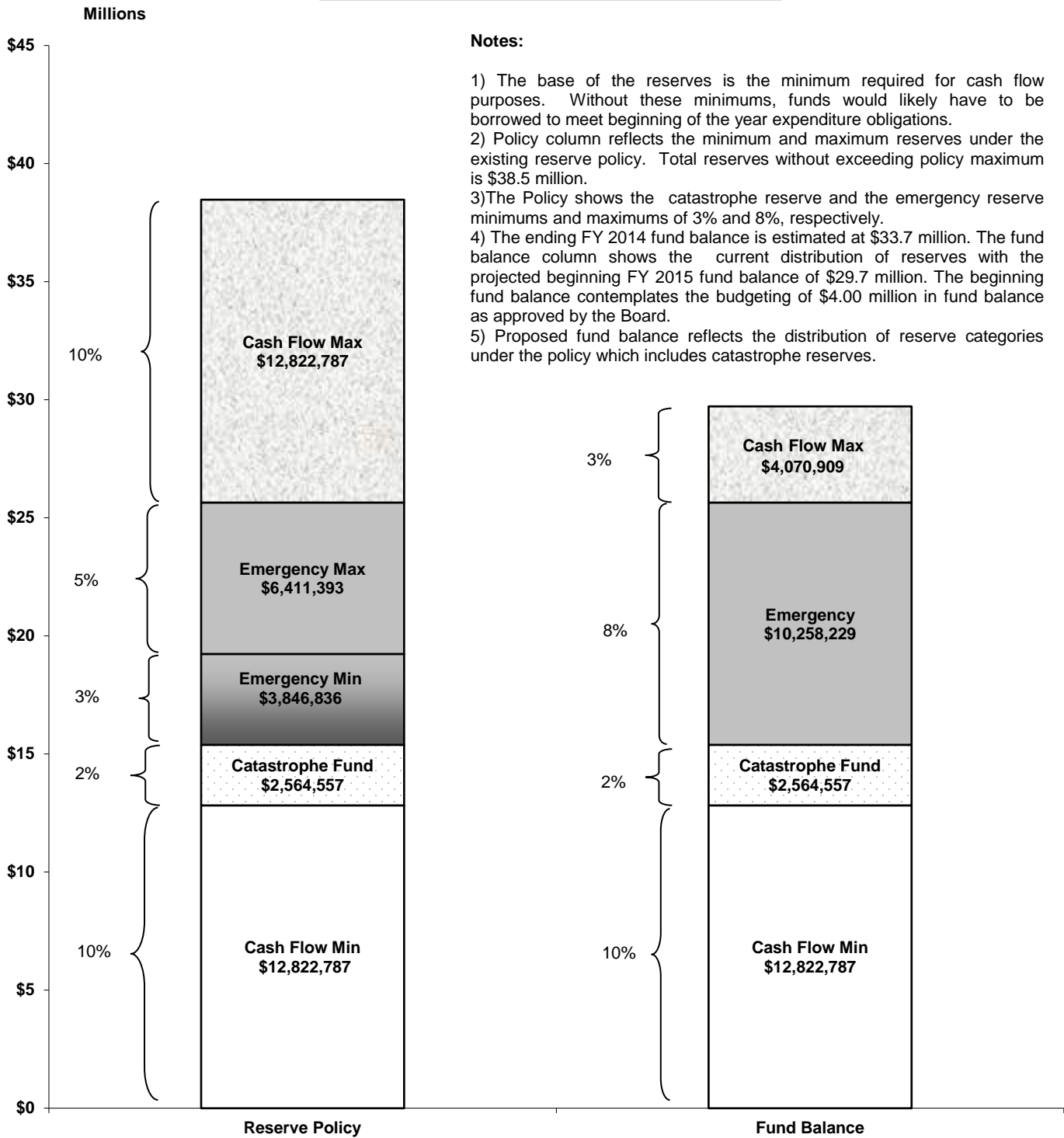
3. Utilization of Fund Balance

- a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in 1 and 2 above.
- b. Funds in excess of the minimums established can be utilized to support one-time capital expenses.

Notes:

- A. The policy minimums and maximums are based on the total amount of reserves for emergency contingency and cash flow as a percent of the FY 2015 Budget.
- B. The "Fund Balance Allocation" reflects three categories. The "Budgeted for Spending" indicates fund balance being utilized in the FY 2015 budget to support operating and capital projects. Except for the General/Fine and Forfeiture fund balance which includes the budgeted Catastrophe Reserved, the "Emergency Contingency & Cash Flow" is the unbudgeted portion of the reserve and the amount dedicated to support these categories. Due to space limitations these categories are shown together. The "Available for Future Allocation" are funds in excess of the policy's recommended maximums; however, they are typically dedicated for specific purposes (i.e. 9-1-1, Transportation, Growth Management). The total of all three categories equals the total of the estimated year ending FY 2014 balance.
- C. The Special Revenue Funds are presented based on the County's reserve policies. However, each of the funds has been established for a discrete purpose and often has dedicated revenues that can only be utilized for a specific purpose. The balances may be accruing for a specific purpose (i.e. the Tourist Development Additional One Cent for the Performing Arts Center).
- D. Capital Projects, Enterprise and Internal Service Funds maintain differing levels of balances depending upon on-going capital project requirements and other audit requirements. The percentages for the other funds are intended to show compliance with the County's policy for maintaining sufficient balances. The budgeted appropriated fund balance in funds 305 and 308 are capital reserves budgeted by the Board for mandatory and necessary capital projects for the next five to six years. These reserves are reviewed as part of the annual budget process and allocated to the appropriate projects accordingly.
- E. Amount reflected is unrestricted retained earnings. FY 2014 estimated balance is based on current Solid Waste proforma projections.

General Fund / Fine and Forfeiture Reserve Illustration Using Reserve Policy *



Notes:

- 1) The base of the reserves is the minimum required for cash flow purposes. Without these minimums, funds would likely have to be borrowed to meet beginning of the year expenditure obligations.
- 2) Policy column reflects the minimum and maximum reserves under the existing reserve policy. Total reserves without exceeding policy maximum is \$38.5 million.
- 3) The Policy shows the catastrophe reserve and the emergency reserve minimums and maximums of 3% and 8%, respectively.
- 4) The ending FY 2014 fund balance is estimated at \$33.7 million. The fund balance column shows the current distribution of reserves with the projected beginning FY 2015 fund balance of \$29.7 million. The beginning fund balance contemplates the budgeting of \$4.00 million in fund balance as approved by the Board.
- 5) Proposed fund balance reflects the distribution of reserve categories under the policy which includes catastrophe reserves.

* Based on estimated beginning FY 2015 Fund Balance



Leon County Fiscal Year 2015 Adopted Budget

Debt Service Schedule

General Obligation Bonds

No outstanding issues.

Non Self-Supporting Revenue Debt

Description	Purpose	Pledge/ Security	Original Principal Amount	Outstanding Principal Amount	FY14/15 Principal Payment	Remaining Principal	Final Maturity Date
Series 2012A: Tax Exempt & Series 2012B: Taxable	These bonds were issued to fund the acquisition of the Bank of America (BOA) building and for major repairs and renovations to the existing County Courthouse facility.	The pledged revenues for these bonds include guaranteed entitlement revenue, Local Government Half Cent Sales Tax, State Revenue Sharing, Race Track funds and other non-ad valorem revenue sources.	\$21,223,000	\$20,946,000	\$162,000	\$20,784,000	2020
Series 2014	This was issued in FY 2014 to refund the non-taxable portion of Bond Series 2005. The closing date was on July 23. The Board approved refunding the bond at the July 8, 2014 public hearing.		\$16,200,000	\$16,200,000	\$435,780	\$15,764,220	2025
Series 2005	This was issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the Growth and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building.		\$54,695,000	\$20,040,000	\$6,390,000	\$13,650,000	2025
ESCO Lease	This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements.	The energy efficiency improvements will offset the cost of the lease.	\$4,466,238	\$1,799,256	\$421,606	\$1,377,650	2018
TOTAL			\$96,584,238	\$58,985,256	\$7,409,386	\$51,575,870	

Summary of Transfers

Governmental accounting requires certain funds (self-balancing sets of accounts) to be created. Each fund has a discrete purpose. However, often, there is a need for one fund to support a portion of another fund's activities. To accomplish this, monies are moved between funds through a process called "interfund transfers". The following provides a brief description of each transfer occurring in the budget.

General Fund

General Fund (001) **from** Non-Countywide General Revenue (126) **\$7,286,083**: Funds accumulated in the Non-Countywide General Revenue fund are partially available to support unincorporated area only programs, as well as countywide activities. The funds transferred support a portion of the countywide activities in the General Fund and supplement property tax collections.

General Fund (001) **from** County Accepted Roadways and Drainage Systems Program (162) **\$308,407**: FY 2015 fund transfer, normally for general capital expenditures, was transferred to the General Fund as part of the budget balancing strategy.

Supervisor of Elections (060) **from** General Fund (001) **\$3,919,123**: Funds are transferred from the General Fund to the Supervisor of Elections in order to establish the budget for the fiscal year. This transfer is done on an annual basis. Any remaining budget is returned to the general fund at the end of the fiscal year.

Special Revenue Funds

Transportation Trust Fund (106) **from** Stormwater Utility Fund (123) **\$1,268,941**: The County maintains one engineering division. Within this division are transportation and stormwater engineers. To avoid having gas taxes (which are the main source of revenue contained in the Transportation Fund) support unrelated activities, a transfer from the Stormwater Utility offsets the engineering cost provided to the stormwater utility.

Transportation Trust Fund (106) **from** Non-Countywide General Revenue (126) **\$2,223,757**: Gas tax revenues are insufficient to support transportation related activities. This transfer provides additional general revenues to offset the shortfall. At the July 8, 2013 FY 2014 Budget Workshop, the Board approved levying the additional five-cent gas tax. Subsequent to the Workshop, at its January 21, 2014 meeting, the Board approved allocating 50% of the gas tax revenue to offset transportation operating expenditures, consequently reducing the general revenue subsidy.

Probation Services (111) **from** General Fund (001) **\$1,926,118**: The transfer provides the necessary revenue to offset the gap between the fees generated in pre-trial/probation and the cost of the programs.

Development Services & Environmental Management (121) **from** Non-Countywide General Revenue (126) **\$2,000,000**: The County's growth management fees do not provide 100% support for services provided by the Department. The transfer is necessary to fund non-fee related activity and any additional difference. Prior to FY 2011, the general revenue support for this fund was approximately 50% of expenses. Due to the continued weak economy, the subsidy for FY 2015 is 56%.

Stormwater Utility (123) **from** Transportation Trust (106) **\$800,000**: The stormwater operations function provides roadside swale maintenance on behalf of the transportation network. On May 28, 2013, the Board approved increasing the stormwater non ad valorem assessment to provide support for stormwater program activities. This additional revenue reduced the FY 2015 transfer by 25%.

Stormwater Utility (123) **from** Non-Countywide General Revenue (126) **\$424,391**: This transfer provides the additional revenue to support the county's stormwater utility program not funded through the stormwater non ad valorem assessment. This transfer will offset the discount provided to veterans and low-income seniors and properties receiving stormwater credit discounts.

Grants (125) **from** Non-Countywide General Revenue (126) **\$255,587**: This transfer provides matching funds for state and federal grants, including emergency management.

Special Revenue Funds Continued

Radio Communication Systems (131) **from** General Fund (001) **\$756,539**: This transfer provides funds acquired for the capital costs for the 800 Mhz radio system to support the operating requirements of the system subsequent to the completion of the capital project.

Municipal Services (140) **from** Non-Countywide General Fund (126) **\$455,629**: This transfer supports unincorporated area activities such as Animal Control and Parks and Recreation.

Debt Service Funds

In accordance with all enabling bond ordinances and resolutions, the County is required to establish separate funds for the purposes of making debt service payments. To avoid "splitting revenues" across multiple funds, the County accrues all the revenues to individual accounts in a particular fund. The County then makes transfers from the applicable funds to the appropriate debt (or other) funds. On July 8, 2014, the Board approved refunding Bond Series 2005, producing an estimating \$1.7 million savings over a period of 11 years.

Capital Projects Funds

Capital Improvements (305) **from** General Fund (001) **\$1,033,500**: At the June 10, 2014 FY 2015 Budget Workshop, the Board approved restoring regular general revenue fund transfers to support capital projects.

Capital Improvements (305) **from** Stormwater Utility (123) **\$74,334**: This transfer will help fund stormwater capital projects.

Gas Tax Transportation (306) **from** Transportation Trust (106) **\$2,699,825**: The transfer is to support transportation fund vehicle and equipment replacements, pavement markings and road-related stormwater capital projects funded from the gas tax. On September 10, 2013, the Board directed staff to allocate the 5-cent gas tax revenue 50/50 between transportation operating expenses and capital expenditures. The FY 2015 Five Cent gas tax allocation will fund the Sidewalk Program and interim improvements to Bannerman Road.

Enterprise Funds

Solid Waste (401) **from** Non-Countywide General Revenue (126) **\$466,822**: The transfer is necessary as the tipping fees and non-ad valorem assessment currently supporting the Solid Waste Fund are not sufficient to fund the entire cost of the program. During the July 9, 2013 Budget Workshop, the Board authorized staff to implement a fee structure for the use of Rural Waste Services Centers (RWSC) located in unincorporated Leon County, in an effort to eliminate the general revenue subsidy. Subsequently, due to a user fee revenue shortfall, the Board at its June 10, 2014 Budget Workshop, approved a general revenue transfer increase and directed the implementation of a modified operational schedule (reduce hours and days) to further offset the revenue shortfall.

Schedule of Transfers

<u>Fund #</u>	<u>Transfer To</u>	<u>Fund #</u>	<u>Transfer From</u>	<u>Transfer Amount</u>
General Funds				
001	General Fund	126	Non-Countywide General Revenue	7,286,083
001	General Fund	162	Co. Accepted Roadways & Drainage System	308,407
060	Supervisor of Elections	001	General Fund	3,919,123
			Subtotal	11,513,613
Special Revenue Funds				
106	Transportation Trust	123	Stormwater Utility	1,268,941
106	Transportation Trust	126	Non-Countywide General Revenue	2,223,757
111	Probation Services	001	General Fund	1,926,118
121	Dvpmt. Svcs. & Environ. Mgmt.	126	Non-Countywide General Revenue	2,000,000
123	Stormwater Utility	106	Transportation Trust	800,000
123	Stormwater Utility	126	Non-Countywide General Revenue	424,391
125	Grants	126	Non-Countywide General Revenue	255,587
131	Radio Communications Systems	001	General Fund	756,539
140	Municipal Services	126	Non-Countywide General Revenue	455,629
			Subtotal	10,110,962
Debt Service Funds				
211	Bond Series 2012A & 2012B	126	Non-Countywide General Revenue	66,572
211	Bond Series 2012A & 2012B	165	Bank of America Building Operations	199,715
220	Bond Series 2014 (2005)	001	General Fund	416,004
220	Bond Series 2014 (2005)	126	Non-Countywide General Revenue	6,899,491
220	Bond Series 2014 (2005)	140	Municipal Services	326,384
220	Bond Series 2014 (2005)	160	Tourism Development	163,451
221	ESCO Lease	001	General Fund	484,514
			Subtotal	8,556,131
Capital Projects Funds				
305	Capital Improvements	001	General Fund	1,033,500
305	Capital Improvements	123	Stormwater Utility	74,334
306	Gas Tax Transportation	106	Transportation Trust	2,699,825
			Subtotal	3,807,659
Enterprise Funds				
401	Solid Waste	126	Non-Countywide General Revenue	466,822
			Subtotal	466,822
TOTAL				\$34,455,187

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Capital Funds	6 - 41
Enterprise Funds	6 - 55
Internal Service Funds	6 - 57

Basis of Budget

Leon County's Governmental and Fiduciary Funds are prepared on a modified accrual basis.

Revenues are recognized when measurable and available under budgetary basis. The following revenues are considered to be susceptible to accrual: taxes, charges for services, interest, state revenue sharing, federal forestry revenue, insurance agent revenues, 5th & 6th cent gas tax, federal and state grants, planning and zoning revenue, communication services tax, and special assessments.

Obligations are budgeted as expenses and generally recorded when the related fund liability is incurred. An exception is principal and interest on general long-term debt which is recorded when due.

The budgets of the proprietary funds are prepared on an accrual basis. The revenues are recognized when earned and their expenses are recognized when incurred.

Florida state law requires that receipts from all sources be budgeted at 95% of anticipated receipts.

Funds

The financial activities of the County are recorded in separate funds. Each fund is considered a separate accounting entity. The operations of each fund are accounted for within a set of self-balancing accounts that include assets, liabilities, fund equity, revenues, and expenditures, or expenses, as necessary. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The various funds are as follows:

Governmental Fund Types:

General Fund – The general operating fund of the Board. This fund is used to account for all financial transactions not required to be accounted for in another fund.

Special Revenue Funds – Funds used to account for special assessments and specific governmental revenue sources. Major capital projects that are restricted by law, or administrative action, for expenditures for specific purposes are not considered Special Revenue Funds. Examples of Special Revenue Funds are Building Inspection, Transportation Trust, Emergency Medical Services, Fire Rescue Services, Tourist Development, and Probation Services.

Debt Service Funds – Funds used to record the funding and payment of principal and interest on debt reported in the General Long-Term Debt Account Group.

Capital Projects Funds – These funds are used to account for the acquisition or construction of major capital facilities other than those financed by the Proprietary Funds. Examples of Capital Projects Funds are the Local Option Sales Tax and Governmental Capital.

Proprietary Fund Types:

Enterprise Fund – A fund used to report operations that provide services financed primarily by user charges. An example of an enterprise fund is the Solid Waste Operations Fund.

Internal Service Funds – A fund used to account for goods or services provided by various departments to other departments of the Board on a cost-reimbursement basis. These funds consist of the Motor Pool Fund, the Communication Trust Fund, and the Insurance Service Fund.

Leon County Fiscal Year 2015 Adopted Budget

Fund Revenue By Source

Fund	Property Tax MSTU or Assmt	State Gas Tax	Local Gas Tax	State Revenue Sharing	1/2 Cent Sales Tax	Local Sales Tax	PST and CST (1)	Fund Balance (2)	Fines	Fees & Licenses (3)	Transfers	Other Revenue (4)	Total Budgeted Revenue
001 General Fund	41,473,777							4,000,000		2,335,980	7,594,490	4,167,402	59,571,649
060 Supervisor of Elections											3,919,123		3,919,123
106 Transportation Trust		3,858,900	4,780,400							145,255	3,492,698	2,931,700	15,208,953
110 Fine and Forfeiture	67,533,125								117,249	907,900		97,944	68,656,218
111 Probation Services									912,380		1,926,118	7,410	2,845,908
114 Teen Court								57,342		107,730			165,072
116 Drug Abuse Trust										52,540			52,540
117 Judicial Programs										207,100			207,100
120 Building Inspection										1,550,305		10,070	1,560,375
121 Dvlpmt Svcs & Envrmt Mgmt								544,415	12,160	1,014,790	2,000,000	8,645	3,580,010
123 Stormwater Utility										3,238,082	1,224,391	11,115	4,473,588
125 Grants											255,587	387,500	643,087
126 Non-Countywide Gen Rev				4,770,900	11,415,200		3,441,850			402,882		47,500	20,078,332
127 Grants - Interest Bearing												60,000	60,000
130 9-1-1 Emergency Comm				1,288,200									1,288,200
131 Radio Comm Systems									333,830		756,539	855	1,091,224
135 Emergency Medical Svcs	6,555,308							2,325,390		8,930,000		256,880	18,067,578
140 Municipal Services							5,702,850			25,650	455,629	21,280	6,205,409
145 Fire Rescue Service										6,878,610			6,878,610
160 Tourist Development						4,492,313		495,179				63,735	5,051,227
161 Housing Fin. Authority								38,000		29,925			67,925
162 Special Assess. 2/3 Paving												313,907	313,907
164 Special Assess. - Killlearn												237,500	237,500
165 Bank of America Building										1,560,444		13,015	1,573,459
166 Huntington Oaks Plaza								197				200,000	200,197
211 Bond Series 2012A & 2012B								314,793			266,287		581,080
220 Bond Series 2005								800			7,247,350		7,248,150
221 ESCO Lease											484,514		484,514
222 Bond Series 2014											558,780		558,780
305 Capital Improvements								4,917,546			1,107,834	133,000	6,158,380
306 Transportation											2,699,825		2,699,825
308 Sales Tax								672,349				80,750	753,099
309 Sales Tax - Extension						3,813,300						1,155,601	4,968,901
330 9-1-1 Capital Projects												12,540	12,540
401 Solid Waste								1,052,419		8,403,225	466,822	167,640	10,090,106
501 Insurance Service												3,567,563	3,567,563
502 Communications Trust												595,782	595,782
505 Motor Pool												3,195,105	3,195,105
Total	115,562,210	3,858,900	4,780,400	6,059,100	11,415,200	8,305,613	9,144,700	14,418,430	1,375,619	35,790,418	34,455,987	17,744,439	228,455,029

Notes:

- The \$228,455,029 total budgeted revenue is net of interfund Transfers.
- 1. The Public Services Taxes (PST) on utilities is estimated to provide \$5.7 million in funding for Fund 140 Municipal Services, and Communications Services Taxes (CST) is estimated to provide \$3.4 million in funding for Fund 126 Non-Countywide General Revenue.
- 2. Appropriated Fund Balance amount for FY 2015.
- 3. Fees and Assessments account for \$25.9 million of the \$35.8million in revenue, licenses account for \$3.0 million (\$1.6 million to Fund 120 Building Inspection, \$1 million to Fund 121 Development Services & Envrn. Mgmt., and \$0.4 million to Fund 126 Non-Countywide General Revenue). \$6.9 million is for Fire Services.
- 4. Other Revenue include funding from interest, rents and royalties, grants, intergovernmental reimbursements, departmental billings, and other miscellaneous revenue.

Leon County Fiscal Year 2015 Adopted Budget

Summary of All Funds

		FY 2013 Actual	FY 2014 Adopted	FY 2015 Requested	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
Millage Rates									
General Countywide		7.8500	8.3144	8.3144	8.3144	8.3144	8.3144	8.3144	8.3144
Primary Healthcare MSTU		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
EMS MSTU		0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500
General Fund	001	50,793,500	57,051,670	60,599,057	59,571,649	62,769,103	63,455,148	65,805,899	71,286,309
Special Revenue Funds									
Supervisor of Elections	060	3,113,769	3,751,522	3,920,718	3,919,123	5,189,253	4,087,306	4,087,022	4,178,292
Transportation Trust	106	12,574,343	13,616,589	16,107,267	15,208,953	15,613,459	15,808,957	16,519,615	16,497,080
Fine and Forfeiture	110	69,916,829	66,095,977	69,723,998	68,656,219	70,539,802	72,374,233	74,279,847	74,288,630
Probation Services	111	2,640,155	2,800,461	2,846,896	2,845,908	2,937,022	3,018,211	3,129,856	3,138,879
Teen Court	114	155,047	168,268	165,866	165,072	173,113	181,362	187,792	194,470
Drug Abuse Trust	116	93,898	48,450	52,540	52,540	52,920	53,395	53,870	54,345
Judicial Programs	117	164,213	190,000	233,930	207,100	212,985	219,856	227,020	234,196
Building Inspection	120	1,102,261	1,339,307	1,479,694	1,560,375	1,634,950	1,713,325	1,795,595	1,881,665
Dvlpmt Svcs & Environ. Mgmt.	121	3,016,442	3,221,614	3,581,040	3,580,010	3,702,394	3,828,897	3,960,279	4,096,718
Stormwater Utility	123	4,848,577	4,449,346	4,475,826	4,473,588	4,637,344	4,722,386	4,854,695	5,034,701
SHIP Trust	124	174,469	-	-	-	-	-	-	-
Grants	125	6,220,560	638,516	648,708	643,086	655,075	667,386	680,227	693,606
Non-Cntywide Gen. Rev.	126	18,019,070	18,776,087	10,180,408	20,078,332	20,471,038	20,891,858	21,519,058	22,108,849
Grants	127	1,189,781	60,000	-	60,000	-	-	-	-
9-1-1 Emergency Communication	130	1,170,400	1,267,300	1,293,200	1,288,200	1,306,250	1,325,250	1,346,150	1,365,150
Radio Communication Systems	131	1,068,966	1,092,861	1,115,020	1,091,224	1,123,961	1,157,681	1,192,411	1,209,029
EMS MSTU	135	15,773,625	16,157,605	18,068,208	18,067,578	18,135,223	18,428,028	18,789,432	19,029,605
Municipal Services	140	7,018,897	5,936,335	6,275,511	6,205,409	6,308,123	6,627,105	6,747,945	6,868,785
Fire Rescue Services	145	7,040,785	7,139,672	7,256,243	6,878,610	6,942,571	7,007,171	7,072,419	7,138,319
Tourist Development	160	3,626,541	4,806,899	5,052,417	5,051,227	5,054,082	5,130,599	5,046,660	5,158,387
Housing Finance Authority	161	158,917	30,210	67,925	67,925	67,925	67,925	67,925	67,925
Special Assessment. Paving	162	332,460	339,400	313,907	313,907	279,675	279,675	196,773	147,106
Killearn Lakes Units I and II Sewer	164	228,263	237,500	237,500	237,500	237,500	237,500	237,500	237,500
Bank of America Building	165	2,382,419	2,036,813	1,674,894	1,573,459	2,012,059	1,941,386	2,445,823	1,756,477
Huntington Oaks Plaza	166	526,274	233,990	565,197	200,198	278,000	281,000	284,000	286,000
Subtotal		162,556,961	154,434,722	155,336,913	162,425,543	167,564,724	170,050,492	174,721,914	175,665,714
Debt Service Funds									
Series 2003A & 2003B	211	658,903	580,587	581,080	581,080	581,483	580,798	7,076,046	7,079,016
Series 1998B	216	2,718,002	-	-	-	-	-	-	-
Series 2005	220	5,097,758	7,970,206	7,832,181	7,247,350	7,241,750	7,244,150	-	-
ESCO Lease	221	484,514	484,514	484,514	484,514	484,514	484,514	484,514	-
Series 2014	222	0	0	558,780	558,780	558,471	559,082	558,585	559,007
Subtotal		8,959,176	9,035,307	9,456,555	8,871,724	8,866,218	8,868,544	8,119,145	7,638,023
Capital Projects Fund									
Capital Improvements	305	15,324,965	6,038,680	8,973,755	6,158,380	6,581,690	6,189,530	4,894,530	9,820,899
Transportation Improvements	306	1,204,791	1,831,200	3,084,200	2,699,825	2,687,475	2,528,600	2,871,250	2,488,375
Sales Tax	308	6,766,034	4,108,284	753,099	753,099	-	-	-	-
Sales Tax - Extension	309	1,742,910	3,850,000	5,472,000	4,968,901	9,605,854	4,800,000	4,765,000	4,730,000
Series 2003A & 2003B	311	1,878	-	-	-	-	-	-	-
Series 1999 Construction	318	47,582	-	-	-	-	-	-	-
Series 2005 Construction	320	174,183	-	-	-	-	-	-	-
9-1-1 Capital Projects	330	576,011	194,864	202,039	12,540	12,540	12,540	12,540	12,540
Impact Fee - Countywide Rd.	341	9,365	-	-	-	-	-	-	-
Impact Fee - NW Urban Coll.	343	8,642	-	-	-	-	-	-	-
Impact Fee - SE Urban Coll.	344	336,672	-	-	-	-	-	-	-
Subtotal		26,193,033	16,023,028	18,485,093	14,592,745	18,887,559	13,530,670	12,543,320	17,051,814
Enterprise Funds									
Solid Waste	401	11,040,424	10,020,777	11,624,137	10,090,106	10,306,437	10,834,906	10,409,326	10,334,201
Subtotal		11,040,424	10,020,777	11,624,137	10,090,106	10,306,437	10,834,906	10,409,326	10,334,201
Internal Service Funds									
Insurance Service	501	3,105,850	3,086,594	3,567,563	3,567,563	3,567,563	3,567,563	3,567,562	3,567,562
Communications Trust	502	351,681	502,690	595,782	595,782	595,782	595,782	595,782	595,782
Motor Pool	505	2,939,125	3,237,600	3,195,105	3,195,105	3,227,055	3,259,326	3,291,919	3,324,839
Subtotal		6,396,656	6,826,884	7,358,450	7,358,450	7,390,400	7,422,671	7,455,263	7,488,183
TOTAL:		265,939,750	253,392,388	262,860,205	262,910,216	275,784,440	274,162,430	279,054,867	289,464,244
<i>Less Interfund Transfers</i>		<i>36,287,333</i>	<i>30,975,924</i>	<i>14,019,630</i>	<i>34,455,187</i>	<i>36,937,673</i>	<i>37,480,361</i>	<i>39,974,801</i>	<i>44,721,910</i>
TOTAL NET OF TRANS:		229,652,417	222,416,464	248,840,575	228,455,029	238,846,767	236,682,069	239,080,066	244,742,334

Leon County Fiscal Year 2015 Adopted Budget

General Fund (001)

Fund Type: General Fund

The General Fund is the general operating fund of the County established by F.S. 129.02(1). Major revenue sources for the County's General Fund include proceeds from ad valorem and other taxes, charges for services, fees, and other miscellaneous revenues. The General Fund is used to account for financial resources and expenditures of general government (except those required to be accounted for in another fund) such as libraries, management information systems, facilities management, etc.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Ad Valorem - General Fund	311110	42,970,744	39,811,851	43,656,607	41,473,777	45,510,232	48,250,333	50,602,391	53,007,108
Delinquent Taxes	311200	-	380,000	300,000	285,000	285,000	285,000	285,000	285,000
Delinquent Taxes 2005	311205	473	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	165	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	5,596	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	11,295	-	-	-	-	-	-	-
Delinquent Taxes 2009	311209	11,024	-	-	-	-	-	-	-
Delinquent Taxes - 2010	311210	26,119	-	-	-	-	-	-	-
Delequent Taxes 2011	311211	146,391	-	-	-	-	-	-	-
Tourist Development (3 Cents & 5th Cent)	312100	34,962	41,800	39,000	37,050	37,430	37,810	38,190	38,570
Tourist Development (1 Cent)	312110	8,735	8,360	9,800	9,310	9,405	9,500	9,595	9,690
Federal Payments in Lieu of Taxes	333000	190,363	166,250	180,000	171,000	171,000	171,000	171,000	171,000
State Library Aid	334710	165,913	157,617	174,645	165,913	165,913	165,913	165,913	165,913
COT Reimbursement for PSC	337220	108,688	898,917	881,099	881,099	963,386	979,734	996,663	995,017
GIS	337300	1,401,098	1,129,965	1,320,100	1,320,100	1,320,100	1,320,100	1,320,100	1,320,100
CRTPA Reimbursement	337401	209,601	452,082	230,017	230,017	230,712	231,441	232,207	233,011
Blueprint 2000 Reimbursement	337402	120,067	59,195	60,695	60,695	61,274	61,882	62,521	63,192
Payments In Lieu Of Taxes	339100	23,849	-	-	-	-	-	-	-
FS 29.0085 Court Technology	341150	-	444,885	465,000	441,750	446,168	450,630	455,181	459,733
\$2.00 IT Added Court Cost FS 28.24(12)	341160	462,778	-	-	-	-	-	-	-
Zoning Fees	341200	1,650	-	-	-	-	-	-	-
GIS User Fees	341910	8,959	8,780	10,000	9,500	9,500	9,500	9,500	9,500
CJIS User Fees	341920	81,150	83,315	79,200	75,240	77,425	79,800	82,175	84,645
Room And Board - Prisoners	342300	-	-	-	-	-	-	-	-
Hand Fogging Fees	342950	350	-	-	-	-	-	-	-
Parking Facilities	344500	150,929	147,250	154,000	146,300	146,300	146,300	146,300	146,300
Library Parking	344510	12,511	14,250	60,000	57,000	57,570	58,235	58,805	59,375
Library Fees	347100	138,626	123,842	136,200	129,390	128,060	126,825	125,495	124,260
Library Printing	347101	-	45,401	15,000	14,250	14,535	14,915	15,200	15,485
Other Counties-Circuitwide Reimbursement	348820	30,911	-	50,000	47,500	47,500	47,500	47,500	47,500
FS 29.0085 Court Facilities	348930	1,422,383	1,384,150	1,440,000	1,368,000	1,380,996	1,395,220	1,409,451	1,423,687
Process Server Fee	348991	8,850	11,400	10,000	10,000	10,000	10,000	10,000	10,000
Civil Fee - Circuit Court	349200	73	-	-	-	-	-	-	-
Crt Admin/ Circuit-wide Reimbursement	349500	-	9,600	-	-	-	-	-	-
GAL / Circuit-wide Reimbursement	349501	-	19,836	39,000	37,050	37,050	37,050	37,050	37,050
Fees	349600	151	-	-	-	-	-	-	-
Interest Income - Investment	361110	638	-	-	-	-	-	-	-
Pool Interest Allocation	361111	423,243	752,115	284,525	270,299	270,299	270,299	270,299	270,299
Net Incr(decr) In Fmv Of Investment	361300	(279,655)	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	5,077	-	-	-	-	-	-	-
Rents And Royalties	362000	1,515	-	-	-	-	-	-	-
Disposition Of Fixed Assets	364000	1,500	-	-	-	-	-	-	-
Other Scrap Or Surplus	365900	150,777	143,213	202,000	191,900	194,433	195,696	198,220	199,489
Refund Of Prior Year Expenses	369300	4,206	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	78,039	-	50,000	47,500	47,500	47,500	47,500	47,500
Volunteer Certificate Training Fees	369930	1,200	950	951	903	903	903	903	903
Transfer From Fund 110	381110	4,600,000	-	-	-	-	-	-	-
Transfer From Fund 125	381125	22,918	-	-	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

General Fund (001)

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Transfer From Fund 126	381126	2,086,375	5,967,235	7,286,083	7,286,083	7,200,389	7,548,399	7,716,322	8,326,052
Transfer From Fund 135	381135	155,984	-	-	-	-	-	-	-
Transfer From Fund 140	381140	648,500	-	-	-	-	-	-	-
Transfer From Fund 162	381162	-	150,000	308,407	308,407	274,175	274,175	191,273	141,606
Pensacola Care Lease	383001	159,398	146,616	146,616	146,616	146,616	146,616	146,616	146,616
Clerk Excess Fees	386100	571,202	-	-	-	-	-	-	-
Property Appraiser	386600	46,697	-	-	-	-	-	-	-
Tax Collector	386700	165,688	350,000	350,000	350,000	-	-	-	-
Supervisor Of Elections	386800	89,646	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	4,142,795	4,000,000	4,000,000	3,525,232	1,082,872	454,529	447,708
Total Revenues		56,687,354	57,051,670	61,938,945	59,571,649	62,769,103	63,455,148	65,305,899	68,286,309

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
County Commission	100-511	1,244,870	1,266,011	1,419,525	1,416,709	1,440,737	1,452,317	1,491,709	1,518,728
Commission District 1	101-511	10,103	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 2	102-511	1,363	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 3	103-511	7,874	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 4	104-511	7,000	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 5	105-511	5,202	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission At-Large (Group 1)	106-511	5,567	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission At-Large (Group 2)	107-511	9,205	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commissioners' Account	108-511	17,708	22,898	22,808	22,808	22,808	22,808	22,808	22,808
County Administration	110-512	546,408	559,526	614,095	611,693	634,152	657,045	680,843	705,600
Minority/Women Small Business Enterprise	112-513	168,855	223,199	195,118	194,380	449,888	205,612	211,564	217,751
Volunteer Center	113-513	145,747	167,160	188,183	187,804	194,270	200,986	207,969	215,231
Economic Development/Intergovernmental Affairs	114-512	526,580	407,693	639,238	638,996	641,644	652,193	663,170	674,583
Strategic Initiatives	115-513	863,438	957,233	1,000,847	965,483	995,431	1,026,340	1,058,481	1,059,745
County Attorney	120-514	1,744,440	1,763,206	1,907,650	1,903,465	1,955,563	2,009,259	2,065,095	2,123,167
Office of Sustainability	127-513	215,496	263,585	301,795	300,884	297,813	305,024	312,521	320,320
Office of Management & Budget	130-513	567,086	674,550	776,112	764,507	790,137	816,786	844,491	873,285
Clerk - Finance Administration	132-586	1,403,766	1,480,021	1,524,335	1,520,544	1,550,955	1,581,974	1,613,613	1,645,885
Procurement	140-513	225,225	288,365	303,772	302,492	312,960	323,837	335,148	346,910
Warehouse	141-513	90,640	93,897	99,657	99,254	102,630	106,120	109,745	113,517
Property Control	142-513	48,709	-	-	-	-	-	-	-
Facilities Management	150-519	5,287,206	7,104,037	6,777,189	6,655,685	6,779,325	6,900,093	7,002,973	7,059,176
Facilities Management: Judicial Security	150-711	621,285	-	-	-	-	-	-	-
Facilities Management: Judicial Maintenance	150-712	480,510	-	-	-	-	-	-	-
Real Estate Management	156-519	225,127	276,725	359,500	335,120	344,364	353,977	363,971	365,323
Human Resources	160-513	1,088,755	1,238,806	1,341,066	1,338,865	1,379,364	1,421,494	1,465,303	1,490,861
Management Information Services	171-513	4,056,268	5,542,768	5,738,265	5,719,040	5,880,854	6,039,301	6,204,072	6,398,882
Article V MIS	171-713	1,044,726	-	-	-	-	-	-	-
Health Department	190-562	237,345	237,345	237,345	237,345	237,345	237,345	237,345	237,345
Mosquito Control	216-562	542,985	575,876	627,114	626,161	639,472	653,308	667,701	682,662
Lib - Policy, Planning, & Operations	240-571	797,447	836,577	864,406	862,266	879,693	897,736	916,505	933,021
Library Public Services	241-571	2,325,974	2,463,124	2,466,077	2,484,745	2,555,372	2,627,793	2,703,118	2,781,432
Library Collection Services	242-571	794,236	794,835	849,504	799,237	823,903	849,519	876,165	903,871
Library Extension Services	243-571	2,293,422	2,417,263	2,441,474	2,429,164	2,518,503	2,611,331	2,707,875	2,808,281
Summer Youth Employment	278-551	71,605	74,265	80,425	80,425	80,425	80,425	80,425	80,425
Cooperative Extension	361-537	481,135	541,844	545,264	542,904	560,926	579,632	599,086	619,321
Medical Examiner	370-527	479,523	584,037	491,922	491,922	489,520	499,310	509,296	519,482

Leon County Fiscal Year 2015 Adopted Budget

General Fund (001)

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Tubercular Care & Child Protection Exams	370-562	46,500	61,000	61,000	61,000	61,000	61,000	61,000	61,000
Baker Act & Marchman Act	370-563	638,156	678,380	692,601	692,601	692,601	692,601	692,601	692,601
Medicaid & Indigent Burials	370-564	2,148,956	2,589,550	2,632,830	2,607,830	2,635,405	2,663,319	2,691,578	2,718,366
CHSP & Emergency Assistance	370-569	1,022,434	962,902	987,387	987,055	989,450	991,939	994,528	997,221
Housing Services	371-569	390,894	451,922	463,826	461,325	477,993	495,313	513,324	532,056
Youth Sports Teams	379-572	1,500	4,750	-	-	-	-	-	-
Veteran Services	390-553	252,087	301,120	311,462	312,020	318,117	324,432	330,999	320,331
Capital Regional Transportation Planning Agency	402-515	215,993	231,028	241,310	238,206	246,926	255,991	265,420	275,228
Blueprint 2000	403-515	59,297	60,433	63,245	62,897	65,400	68,001	70,705	73,520
Public Safety Complex Facilities	410-529	388,286	1,468,261	1,466,139	1,464,910	1,623,628	1,650,165	1,677,590	1,687,754
Public Safety Complex Technology	411-529	39,917	335,880	222,737	221,135	225,519	230,082	234,826	239,759
Geographic Info. Systems	421-539	1,793,384	1,876,562	1,961,582	1,960,963	2,012,804	2,066,602	2,122,566	2,180,760
MIS Automation - General Fund	470-519	131,701	138,120	136,675	136,675	136,675	136,675	136,675	136,675
General Fund - Risk	495-519	216,970	446,611	415,999	415,999	415,999	415,999	415,999	415,999
Indirect Costs - General Fund	499-519	(5,766,235)	(5,760,392)	(5,791,000)	(5,791,000)	(5,964,730)	(6,143,674)	(6,327,981)	(6,517,823)
Property Appraiser	512-586	4,329,859	4,484,136	4,754,869	4,734,406	4,876,438	5,022,731	5,123,186	5,225,650
Tax Collector	513-586	4,365,110	4,278,000	4,368,000	4,368,000	4,455,700	4,545,434	4,636,203	4,729,007
Court Administration	540-601	205,177	227,203	246,409	231,420	238,506	245,874	253,537	261,508
Court Information Systems	540-713	13,739	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Court Operating	540-719	24,549	-	-	-	-	-	-	-
Guardian Ad Litem	547-685	-	20,852	19,792	19,792	19,792	19,792	19,792	19,792
GAL Information Systems	547-713	9,887	1,495	1,490	1,490	1,490	1,490	1,490	1,490
GAL Operating	547-719	5,740	-	-	-	-	-	-	-
Planning Department	817-515	753,925	838,533	853,297	852,752	855,968	859,312	862,790	866,408
Non-Operating General Fund	820-519	852,825	790,356	807,055	806,959	790,055	790,055	790,055	790,055
Tax Deed Applications	831-513	(11,041)	62,500	62,500	62,500	62,500	62,500	62,500	62,500
Line Item - Detention/Correction	888-523	335,759	335,759	335,759	335,759	335,759	185,759	185,759	185,759
Line Item - Keep Tall. Beautiful	888-539	21,375	21,375	-	-	-	-	-	-
Line Item - Economic Development	888-552	199,500	199,500	-	25,000	-	-	-	-
Line Item - Human Service Agencies	888-569	344,925	344,925	100,000	125,000	100,000	100,000	100,000	100,000
Line Item - COCA Administration	888-573	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Line Item - Special Events	888-574	21,500	29,000	-	-	-	-	-	-
Transfers	950-581	5,849,209	7,078,916	9,436,316	8,535,798	10,393,239	10,403,921	11,186,416	13,202,981
Primary Health Care	971-562	1,724,484	1,834,136	2,017,794	2,002,533	2,004,465	2,006,475	2,008,565	2,010,737
CRA-Payment	972-559	1,334,305	1,328,511	1,441,796	1,681,225	1,714,849	1,766,294	1,819,283	1,873,862
Budgeted Reserves - General Fund	990-599	-	250,000	250,000	200,000	200,000	200,000	200,000	200,000
Total Appropriations		50,793,500	57,051,670	60,599,057	59,571,649	62,769,103	63,455,148	65,305,899	68,286,309
Revenues Less Appropriations		5,893,855	-	1,339,888	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

General Fund (001)

Notes:

The Board of Commissioners balanced the budget without increasing the current 8.3144 millage rate (The total estimated tax collections for FY2015 will be \$4.3 million or a 2.71 percent increase over 2014).

For FY15, property values increased by 4.1%, providing an additional \$4.3 million in property tax revenue. This and the additional \$1.2 million State Shared Revenue allowed the Board to balance the budget with no reduction in service delivery for the first time in seven years. In addition, the Board appropriated \$4 million in fund balance to fund recurring operating expenditures. The use of this fund balance still leaves the general fund reserves within policy limits.

For the first time in two years, there is a recurring general revenue transfer to capital projects (Fund 305) in the amount of \$1 million. Out years reflect the transfer of recurring general revenue to fund capital projects.

Out years from FY16 to FY19 show the use of fund balance declining from \$3.5 million per year to \$447,708 by FY19. Using fund balance in this amount will allow the Board to maintain the millage rate 8.3144 in FY16 and the remaining out years to maintain current service levels. This millage rate assumes property values will continue to increase with the economic recovery continuing in the out years. FY16 to FY19 reflects property valuations increasing by 4% each year and a steady millage rate of 8.3144.

Leon County Fiscal Year 2015 Adopted Budget

Supervisor of Elections (060)

Fund Type: General Fund

The Supervisor of Elections Fund is a general fund established as part of the FY 2002 budget process. The Supervisor of Elections has requested their appropriation be established in a separate fund to provide discrete accounting of their budget. The revenue is transferred from the General Fund. At the conclusion of the fiscal year, any funds available in the Supervisor of Elections fund will be returned to the General Fund as excess fees.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
ADA Voting Equipment	331110	46,783	-	-	-	-	-	-	-
Supervisor Of Elections	341550	12,017	-	-	-	-	-	-	-
Transfer From Fund 001	381001	3,054,968	3,751,522	3,919,123	3,919,123	5,189,253	4,087,306	4,087,022	4,178,292
Total Revenues		3,113,769	3,751,522	3,919,123	3,919,123	5,189,253	4,087,306	4,087,022	4,178,292

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Supervisor of Elections - Risk	495-513	7,786	17,659	16,486	16,486	16,486	16,486	16,486	16,486
Voter Registration	520-513	1,792,507	1,867,575	2,148,742	2,126,269	2,299,453	2,285,665	2,337,574	2,392,040
Elections	520-586	54,451	-	-	-	-	-	-	-
Elections	521-513	1,170,029	1,866,288	1,755,490	1,776,368	2,873,314	1,785,155	1,732,962	1,769,766
Elections	521-586	35,195	-	-	-	-	-	-	-
SOE Grants	525-513	53,801	-	-	-	-	-	-	-
Total Appropriations		3,113,769	3,751,522	3,920,718	3,919,123	5,189,253	4,087,306	4,087,022	4,178,292
Revenues Less Appropriations		-	-	(1,595)	-	-	-	-	-

Notes:

Due to increased costs associated with the FY15 general election cycle, the Supervisor of Election's budget increased by 4.52% from the FY14 budget.

Leon County Fiscal Year 2015 Adopted Budget

Transportation Trust (106)

Fund Type: Special Revenue

The Transportation Trust Fund is a special revenue fund established by F.S. 129.02(2). Major revenue sources for the Transportation Trust Fund include proceeds from local and state gas taxes. The fund is used to account for resources dedicated and expenditures restricted to the maintenance/construction of roads and bridges.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
County Ninth-Cent Voted Fuel Tax	312300	1,334,475	1,276,800	1,427,000	1,355,650	1,383,200	1,410,750	1,438,300	1,467,750
Local Option Gas Tax	312410	3,458,643	3,309,800	3,605,000	3,424,750	3,493,150	3,563,450	3,634,700	3,706,900
2nd Local Option Gas Tax	312420	-	2,000,000	2,875,000	2,731,250	2,744,550	2,758,800	2,772,100	2,786,350
Federal Payments in Lieu of Taxes	333000	56,955	50,350	53,000	50,350	50,350	50,350	50,350	50,350
20% Surplus Gas Tax	335420	534,521	502,550	569,000	540,550	543,400	546,250	549,100	551,950
5th & 6th Cent Gas Tax	335430	2,138,085	2,008,300	2,276,000	2,162,200	2,172,650	2,183,100	2,194,500	2,204,950
Gas Tax Pour-Over Trust	335440	1,179,604	1,110,550	1,217,000	1,156,150	1,178,950	1,202,700	1,226,450	1,251,150
Other Transportation	335490	72,015	101,935	110,000	104,500	104,500	104,500	104,500	104,500
Service Area App Fees	343651	1,502	950	1,000	950	950	950	950	950
Grading Fee Public Works	343920	33,302	36,100	34,000	32,300	32,300	32,300	32,300	32,300
Traffic Signs	344910	5,609	950	1,000	950	950	950	950	950
Subdivision Fees	344911	2,231	950	2,500	2,375	2,375	2,375	2,375	2,375
R-O-W Placement Fees	344913	55,715	42,750	52,400	49,780	50,255	50,825	51,300	51,775
Signal Maintenance - State Reimb	344914	64,701	55,955	62,000	58,900	58,900	58,900	58,900	58,900
Pool Interest Allocation	361111	39,169	122,645	43,000	40,850	40,850	40,850	40,850	40,850
Interest Income - Other	361120	(488)	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(33,692)	-	-	-	-	-	-	-
Equipment Buyback	364100	-	107,350	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	6,381	2,375	5,000	4,750	4,750	4,750	4,750	4,750
Transfer From Fund 123	381123	1,886,104	1,076,400	1,268,941	1,268,941	1,296,094	1,324,457	1,354,079	1,384,998
Transfer From Fund 126	381126	2,592,697	1,809,879	2,223,757	2,223,757	2,455,285	2,472,700	3,003,161	2,795,332
Total Revenues		13,427,530	13,616,589	15,825,598	15,208,953	15,613,459	15,808,957	16,519,615	16,497,080

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Support Services	400-541	507,843	583,169	591,490	589,463	605,494	621,922	639,004	656,771
Engineering Services	414-541	2,691,573	2,987,714	3,164,681	3,151,459	3,276,889	3,381,162	3,489,596	3,602,378
Transportation Maintenance	431-541	3,614,262	3,764,548	4,028,873	4,205,009	4,312,234	4,423,606	4,539,443	4,638,071
Right-Of-Way Management	432-541	1,962,769	2,489,913	2,370,478	2,361,277	2,426,347	2,493,954	2,564,275	2,637,414
MIS Automation - Transportation Trust	470-541	8,730	11,350	9,600	9,600	9,600	9,600	9,600	9,600
Transportation Trust - Risk	495-541	45,273	73,695	72,320	72,320	72,320	72,320	72,320	72,320
Indirect Costs - Transportation Trust	499-541	1,625,000	1,625,000	1,770,000	1,770,000	1,823,100	1,877,793	1,934,127	1,992,151
Transfers	950-581	2,427,312	2,631,200	4,499,825	3,499,825	3,487,475	3,328,600	3,671,250	3,288,375
Public Works Admin Chargebacks	978-541	(308,418)	(600,000)	(450,000)	(500,000)	(450,000)	(450,000)	(450,000)	(450,000)
Budgeted Reserves - Transport. Trust	990-599	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Appropriations		12,574,343	13,616,589	16,107,267	15,208,953	15,613,459	15,808,957	16,519,615	16,497,080
Revenues Less Appropriations		853,186	-	(281,669)	-	-	-	-	-

Notes:

In FY14, the Board voted to levy the available additional five cent gas tax. The proceeds from this tax are split evenly with the City of Tallahassee. This gas tax revenue generated an additional \$2 million in FY14. This was based on only 8 months of collections due to the proposed ordinance enactment date of January 2014. However, in FY15 and the out years, collections are anticipated to increase to \$2.7 million for a full 12 month collection cycle. The Board determined that this additional revenue would be split 50/50 to be used for capital transportation projects (sidewalks and Bannerman Road the first two years) and to reduce the general revenue transfer to the Transportation Fund. The out years reflect the same 50/50 split between additional funding for capital transportation projects and reduction of the general revenue transfer.

Leon County Fiscal Year 2015 Adopted Budget

Fine and Forfeiture (110)

Fund Type: Special Revenue

The Fine and Forfeiture Fund is a special revenue fund established by F.S. 129.02(3) and F.S. 142.01. Major revenue sources for the County Fine and Forfeiture Fund include proceeds from ad valorem taxes and other miscellaneous revenues. The fund is used to account for revenues collected in support of and expenditures dedicated to criminal prosecution, court operations, and operations of the Sheriff's Department.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Ad Valorem - Fine/Fore. Fund	311120	64,456,115	64,887,387	71,087,500	67,533,125	69,410,762	71,239,194	73,637,896	76,140,568
Child Support Enforcement	331240	14,507	21,945	23,100	21,945	22,420	22,895	23,275	23,750
Title IV - Child Support Enforcement	331691	3,085	21,945	-	-	-	-	-	-
Sheriff Fees-Warrants, Fingerprints, Records	341520	361,013	408,500	402,000	381,900	385,719	389,576	393,472	397,407
Sheriff Wrecker Services	341525	-	-	88,421	84,000	84,840	85,688	86,545	87,410
Room And Board - Prisoners	342300	433,993	407,550	465,263	442,000	442,000	442,000	442,000	442,000
Court Fines	351120	28,491	23,750	38,000	36,100	36,100	36,100	37,050	37,050
Crime Prevention (fs 775.083(2))	351150	78,447	71,250	85,420	81,149	81,961	82,780	83,609	84,445
Pool Interest Allocation	361111	113,891	253,650	80,000	76,000	76,000	76,000	76,000	76,000
Net Incr(decr) In Fmv Of Investment	361300	(15,012)	-	-	-	-	-	-	-
Sheriff F.S. 125.315	361330	184	-	-	-	-	-	-	-
Sheriff Excess Fees	386400	1,006,616	-	-	-	-	-	-	-
Total Revenues		66,481,331	66,095,977	72,269,704	68,656,219	70,539,802	72,374,233	74,779,847	77,288,630

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
MIS Automation - State Attorney	470-602	11,660	11,920	12,480	12,480	12,480	12,480	12,480	12,480
MIS Automation - Public Defender	470-603	12,830	16,320	16,393	16,393	16,393	16,393	16,393	16,393
Fine & Forfeiture - Risk	495-689	306,191	242,145	291,314	291,314	291,314	291,314	291,314	291,314
Diversionsary Programs	508-569	115,543	110,000	100,000	100,000	100,000	100,000	100,000	100,000
Law Enforcement	510-586	33,064,962	32,410,219	34,735,410	34,186,350	35,196,732	36,192,483	37,476,823	38,726,823
Corrections	511-586	29,954,342	31,139,661	32,580,991	32,112,272	32,954,108	33,761,264	34,850,822	36,100,822
State Attorney	532-602	37,465	98,600	98,600	98,600	98,600	98,600	98,600	98,600
State Attorney	532-713	5,643	10,055	9,655	9,655	9,655	9,655	9,655	9,655
State Attorney	532-719	60,992	-	-	-	-	-	-	-
Public Defender	533-603	53,150	118,525	118,525	118,525	118,525	118,525	118,525	118,525
Public Defender	533-713	22,240	14,350	12,720	12,720	12,720	12,720	12,720	12,720
Public Defender	533-719	52,240	-	-	-	-	-	-	-
Clerk - Article V Expenses	537-614	439,981	414,527	413,828	413,828	422,105	430,547	439,158	447,941
Legal Aid	555-715	131,424	133,655	134,082	134,082	134,510	134,914	135,341	135,341
Juvenile Detention Payment - State	620-689	1,003,167	1,286,000	1,100,000	1,100,000	1,122,660	1,145,338	1,168,016	1,168,016
Transfers	950-581	4,645,000	-	-	-	-	-	-	-
Budgeted Reserves - Fine and Forfeiture	990-599	-	90,000	100,000	50,000	50,000	50,000	50,000	50,000
Total Appropriations		69,916,829	66,095,977	69,723,998	68,656,219	70,539,802	72,374,233	74,779,847	77,288,630
Revenues Less Appropriations		(3,435,499)	-	2,545,706	-	-	-	-	-

Notes:

The Board of County Commissioners implemented and maintained the countywide millage rate of 8.3144 for FY 2015. Additional information regarding this levy is located on the general fund page.

Leon County Fiscal Year 2015 Adopted Budget

Probation Services (111)

Fund Type: Special Revenue

The Probation Services Fund is a special revenue fund established in support of the administration of County Probation programs. Major revenue sources for the Probation Services Fund include fees related to pre-trial costs, other probation related services, and a transfer from the General Fund. The fund is used to account for resources and expenditures related to the alternative Community Service Work Program, the Pre-trial Release Program, urinalysis testing fees and other County Probation programs and services.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Active GPS Monitoring Fee	348680	175	-	-	-	-	-	-	-
County Court Probation Fees	349120	598,209	550,050	496,000	471,200	466,450	461,700	456,950	453,150
Probation-no Show Fees	349125	30,695	30,305	25,300	24,035	23,750	23,560	23,275	23,085
Pre-trial Fees	349130	105,836	103,550	83,700	79,515	80,275	81,035	81,890	82,650
SCRAM Unit User Fees	349135	59,781	46,455	94,000	89,300	90,250	91,105	92,055	92,910
Alternative Community Service Fees	349140	74,449	74,290	58,600	55,670	56,240	56,810	57,380	57,950
UA Testing Fees	349147	135,170	129,200	139,000	132,050	133,950	134,900	136,800	137,750
Alcohol Testing Fees	349148	66,851	65,930	63,800	60,610	61,180	61,845	62,415	63,080
Pool Interest Allocation	361111	6,687	24,605	7,800	7,410	7,410	7,410	7,410	7,410
Net Incr(decr) In Fmv Of Investment	361300	496	-	-	-	-	-	-	-
Transfer From Fund 001	381001	1,592,924	1,776,076	1,926,118	1,926,118	2,017,517	2,099,846	2,211,681	2,220,894
Total Revenues		2,671,273	2,800,461	2,894,318	2,845,908	2,937,022	3,018,211	3,129,856	3,138,879

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
MIS Automation - Probation Services	470-523	3,590	3,330	3,860	3,860	3,860	3,860	3,860	3,860
Probation Services - Risk	495-523	12,939	20,622	31,729	31,729	31,729	31,729	31,729	31,729
Indirect Costs - Probation Services	499-523	489,606	489,606	416,000	416,000	428,480	441,334	454,574	468,212
County Probation	542-523	1,039,617	1,119,246	1,199,393	1,200,807	1,245,158	1,291,248	1,339,170	1,389,007
Pretrial Release	544-523	944,878	993,137	1,012,734	1,019,628	1,049,356	1,066,866	1,112,423	1,052,851
Drug & Alcohol Testing	599-523	149,525	149,520	158,180	158,884	163,439	168,174	173,100	178,220
Budgeted Reserves - Probation Services	990-599	-	25,000	25,000	15,000	15,000	15,000	15,000	15,000
Total Appropriations		2,640,155	2,800,461	2,846,896	2,845,908	2,937,022	3,018,211	3,129,856	3,138,879
Revenues Less Appropriations		31,118	-	47,422	-	-	-	-	-

Notes:

For FY 2015, the Board provided a \$1.9 million general revenue subsidy to the Probation Services fund. Due to a decline in program revenues, this subsidy is anticipated to grow to \$2.2 million in FY 2019.

Leon County Fiscal Year 2015 Adopted Budget

Teen Court (114)

Fund Type: Special Revenue

Effective July 1, 2005, the Board of County Commissioners authorized a \$3 fee be imposed for certain Court proceedings; the revenue will be used to support the Teen Court program.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Court Related Coll Not Remitted to State	348990	141,332	-	-	-	-	-	-	-
Mediation Fees	349310	116	-	-	-	-	-	-	-
Teen Court Fees	351500	-	140,030	113,400	107,730	109,820	112,005	114,285	116,565
Pool Interest Allocation	361111	1,370	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	28,238	57,342	57,342	63,293	69,357	73,507	77,905
Total Revenues		142,817	168,268	170,742	165,072	173,113	181,362	187,792	194,470
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Teen Court - Risk	495-662	917	1,488	1,714	1,714	1,714	1,714	1,714	1,714
Indirect Costs - Teen Court	499-662	8,251	8,251	8,000	8,000	8,240	8,487	8,742	9,004
Court Administration - Teen Court	586-662	145,879	158,529	156,152	155,358	163,159	171,161	177,336	183,752
Total Appropriations		155,047	168,268	165,866	165,072	173,113	181,362	187,792	194,470
Revenues Less Appropriations		(12,230)	-	4,876	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Drug Abuse Trust (116)

Fund Type: Special Revenue

The Drug Abuse Trust Fund is a special revenue fund established as the repository for the collection of court costs from felony fines. Funding is used to support drug intervention programs.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
County Alcohol Tf (fs 938.13)	348125	-	7,600	5,800	5,800	5,800	5,800	5,800	5,800
Felony Drug Intervention	348241	-	40,850	49,200	46,740	47,120	47,595	48,070	48,545
Court Related Coll Not Remitted to State	348990	50,116	-	-	-	-	-	-	-
Transfer From Fund 110	381110	45,000	-	-	-	-	-	-	-
Total Revenues		95,116	48,450	55,000	52,540	52,920	53,395	53,870	54,345
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Drug Abuse	800-562	93,898	48,450	52,540	52,540	52,920	53,395	53,870	54,345
Total Appropriations		93,898	48,450	52,540	52,540	52,920	53,395	53,870	54,345
Revenues Less Appropriations		1,218	-	2,460	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Judicial Programs (117)

Fund Type: Special Revenue

On June 8th, 2004, the Board of County Commissioners authorized the imposition of a \$65.00 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either the State or local requirements.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Court Innovations Local Requirement	348921	61,076	47,500	54,500	51,775	52,060	52,250	52,535	52,820
Legal Aid Local Ordinance	348922	45,076	47,500	54,500	51,775	52,060	52,250	52,535	52,820
Law Library Local Ordinance	348923	45,076	47,500	54,500	51,775	52,060	52,250	52,535	52,820
Juvenile Alternative Local Ordinance	348924	45,076	47,500	54,500	51,775	52,060	52,250	52,535	52,820
Fees	349600	17	-	-	-	-	-	-	-
Total Revenues		196,321	190,000	218,000	207,100	208,240	209,000	210,140	211,280

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Judicial Programs - Risk	495-569	985	-	609	609	609	609	609	609
Indirect Costs - Judicial Programs	499-601	5,843	-	-	-	-	-	-	-
Alternative Juvenile Programs	509-569	72,630	47,500	77,947	51,623	61,675	64,884	68,223	71,695
Law Library	546-714	8,774	47,500	28,000	51,623	52,060	52,250	52,535	52,820
Judicial Programs/Article V	548-662	30,905	47,500	79,636	51,623	74,726	78,150	81,714	85,418
Legal Aid - Court	555-715	45,076	47,500	47,738	51,622	52,060	52,250	52,535	52,820
Total Appropriations		164,213	190,000	233,930	207,100	241,130	248,143	255,616	263,362
Revenues Less Appropriations		32,108	-	(15,930)	-	(32,890)	(39,143)	(45,476)	(52,082)

Notes:

The increase in expenditures is related to the increase in anticipate revenues in this fund. For the out years, since the fund balance will be depleted, costs reductions or shifting of the costs to other sources of funding will be required.

Leon County Fiscal Year 2015 Adopted Budget

Building Inspection (120)

Fund Type: Special Revenue

The Building Inspection Fund is a special revenue fund established to account for fees collected on building permits issued within the unincorporated area of Leon County. The fees are used to fund the operation of the Building Inspection Department.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Building Permits	322000	1,403,795	1,188,450	1,562,000	1,483,900	1,558,000	1,635,900	1,717,600	1,803,100
Manufactured Homes	322005	20,961	-	26,300	24,985	24,985	24,985	24,985	24,985
Building/Environmental Inspections	329114	32,760	-	26,300	24,985	24,985	24,985	24,985	24,985
Contractor's Licenses	329140	9,464	8,170	13,800	13,110	13,585	14,155	14,725	15,295
Proj Status - Bldg Set Backs	329241	150	-	-	-	-	-	-	-
Electronic Document Recording Fee	329290	6,578	-	-	-	-	-	-	-
State Surcharge Retention	335291	4,031	-	-	-	-	-	-	-
Driveway Permit Fees	343930	5,664	4,655	3,400	3,230	3,230	3,135	3,135	3,135
Reinspection Fees	349100	65	95	100	95	95	95	95	95
Pool Interest Allocation	361111	8,216	16,150	10,600	10,070	10,070	10,070	10,070	10,070
Net Incr(decr) In Fmv Of Investment	361300	716	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	121,787	-	-	-	-	-	-
Total Revenues		1,492,400	1,339,307	1,642,500	1,560,375	1,634,950	1,713,325	1,795,595	1,881,665

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Growth & Environmental Management Technology	076055-524	2,408	-	-	-	-	-	-	-
Building Plans Review and Inspection	220-524	928,817	1,166,895	1,333,454	1,332,142	1,381,444	1,425,600	1,471,516	1,519,274
MIS Automation - Building Inspection	470-524	1,780	720	1,800	1,800	1,800	1,800	1,800	1,800
Building Inspection	495-524	4,256	6,692	6,121	6,121	6,121	6,121	6,121	6,121
Indirect Costs - Building Inspections	499-524	165,000	165,000	219,000	219,000	225,570	232,337	239,307	246,486
Budgeted Reserves - Building Inspection	990-599	-	-	-	1,312	20,015	47,467	76,851	107,984
Total Appropriations		1,102,261	1,339,307	1,560,375	1,560,375	1,634,950	1,713,325	1,795,595	1,881,665
Revenues Less Appropriations		390,139	-	82,125	-	-	-	-	-

Notes:

Increases funds are related to a rebound in housing construction and associated permitting. Likewise, expenses increased due to the necessity of adding positions to handle the increased permitting demands. For FY15, funding is allocated for a Combination Inspector and an OPS Records Technician position as well as an additional Plans Examiner added in mid FY2014 as approved by the Board. The anticipated increase in Building fee revenue related to the recovering economy will cover the complete cost of these positions.

Leon County Fiscal Year 2015 Adopted Budget

Development Services & Environ. Mgmt. Fund (121)

The Development Services and Environmental Management Fund is a special revenue established to account for the activities related to Development Services and Environmental Management in accordance with the City of Tallahassee/Leon County Comprehensive Plan. The fund has been previously supported by both permitting fees and general revenue at approximately a 50/50 percent split. The functions supported by the Growth Management Fund include development review, environmental compliance, permit and compliance services, and support services.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Building Permits	322000	197	-	-	-	-	-	-	-
Licenses And Permits	322100	-	581,400	999,000	949,050	1,118,150	1,286,300	1,414,550	1,556,100
Stormwater - Standard Form	329100	31,077	-	-	-	-	-	-	-
Stormwater - Short Form B-High	329110	36,558	-	-	-	-	-	-	-
Stormwater - Short Form B-Low	329111	36,539	-	-	-	-	-	-	-
Stormwater - Short Form A	329112	102,108	-	-	-	-	-	-	-
New Address Assignments	329113	26,364	-	-	-	-	-	-	-
Tree Permits	329120	2,761	-	-	-	-	-	-	-
Vegetative Management Plans	329121	3,297	-	-	-	-	-	-	-
Landscape Permit Fees	329130	11,344	-	-	-	-	-	-	-
Amend/Resubmittal/Extensions	329150	2,656	-	-	-	-	-	-	-
General Utility Permit	329160	28,380	-	-	-	-	-	-	-
Operating Permit	329170	70,516	-	-	-	-	-	-	-
Communications Tower Bonds	329171	20,462	-	-	-	-	-	-	-
Subdivision Exemptions	329200	29,690	-	-	-	-	-	-	-
Certificate Of Concurrence	329210	4,977	-	-	-	-	-	-	-
Parking Standards	329220	1,800	-	-	-	-	-	-	-
Project Status	329240	54,000	-	-	-	-	-	-	-
PUV - Permitted Use Verification	329250	23,083	-	-	-	-	-	-	-
Site Plan Review	329260	85,804	-	-	-	-	-	-	-
Other Development Review Fees	329270	48,649	-	-	-	-	-	-	-
Electronic Document Recording Fee	329290	735	-	-	-	-	-	-	-
Permits for Internet Cafe	329400	132,200	-	-	-	-	-	-	-
Environmental Analysis	343941	70,249	-	-	-	-	-	-	-
Reinspection Fees	349100	2,874	-	-	-	-	-	-	-
Code Enforcement Board Fines	354100	18,062	16,625	12,800	12,160	12,350	12,635	12,825	13,110
Pool Interest Allocation	361111	8,843	22,325	8,100	7,695	7,695	7,695	7,695	7,695
Net Incr(decr) In Fmv Of Investment	361300	(8,247)	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	21	950	1,000	950	950	950	950	950
Abandon Property Registration Fee	369905	55,800	71,250	69,200	65,740	67,070	68,400	69,730	71,155
Transfer From Fund 126	381126	2,250,988	2,250,988	2,000,000	2,000,000	2,000,000	2,412,094	2,454,529	2,447,708
Appropriated Fund Balance	399900	-	278,076	544,415	544,415	496,179	40,823	-	-
Total Revenues		3,151,785	3,221,614	3,634,515	3,580,010	3,702,394	3,828,897	3,960,279	4,096,718

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Environmental Services	420-537	1,236,242	1,312,385	1,368,752	1,362,273	1,412,986	1,465,416	1,519,938	1,576,635
Development Services	422-537	590,641	659,267	763,647	760,188	785,210	811,185	838,202	866,294
Permit & Code Services	423-537	418,006	453,367	491,115	501,503	518,016	535,144	552,962	571,491
DS Support Services	424-537	314,579	332,839	348,765	347,285	359,871	372,764	386,170	400,114
MIS Automation - Growth Management	470-537	6,530	6,530	6,300	6,300	6,300	6,300	6,300	6,300
Growth Management - Risk	495-537	10,444	17,226	17,461	17,461	17,461	17,461	17,461	17,461
Indirect Costs - Growth Management	499-537	440,000	440,000	585,000	585,000	602,550	620,627	639,246	658,423
Total Appropriations		3,016,442	3,221,614	3,581,040	3,580,010	3,702,394	3,828,897	3,960,279	4,096,718
Revenues Less Appropriations		135,344	-	53,475	-	-	-	-	-

Development Services & Environ. Mgmt. Fund (121)

Notes:

Anticipated increases in revenue in this fund are associated with the increased activity in development and permitting fee revenue related to the steady rebound in the construction economy. The increase in expenditures is related to re-establishment of positions to meet the increased demands of Code Enforcement, Development Services, and Environmental Services as a result of the increased level of construction activity.

Leon County Fiscal Year 2015 Adopted Budget

Stormwater Utility (123)

Fund Type: Special Revenue

The Stormwater Utility Fund is a special revenue fund established in support of the administration of the unincorporated areas Stormwater Maintenance, Engineering, Facility Improvements, and Water Quality Monitoring programs. Major revenue sources for the Stormwater Utility Fund include non-restricted revenues (i.e. local half-cent sales, State revenue sharing, etc.) and the non ad valorem assessment for stormwater utility.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Non Ad-valorem Assessment	319100	1,005,254	3,203,866	3,408,507	3,238,082	3,238,082	3,238,082	3,238,082	3,238,082
Delinquent Assessments 2005	319205	18	-	-	-	-	-	-	-
Delinquent Assessments 2007	319207	130	-	-	-	-	-	-	-
Delinquent Taxes 2008	319208	500	-	-	-	-	-	-	-
Delinquent Assessment - 2009	319209	234	-	-	-	-	-	-	-
Delinquent Assessments-2010	319210	772	-	-	-	-	-	-	-
Delinquent Assessments-2011	319211	4,884	-	-	-	-	-	-	-
Pool Interest Allocation	361111	11,066	40,375	11,700	11,115	11,115	11,115	11,115	11,115
Net Incr(decr) In Fmv Of Investment	361300	(7,726)	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	6,357	-	-	-	-	-	-	-
Transfer From Fund 106	381106	1,072,112	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Transfer From Fund 126	381126	2,985,242	405,105	424,391	424,391	588,147	673,189	805,498	985,504
Total Revenues		5,078,842	4,449,346	4,644,598	4,473,588	4,637,344	4,722,386	4,854,695	5,034,701

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Stormwater Maintenance	433-538	2,504,365	2,828,250	2,864,195	2,674,429	2,785,047	2,814,462	2,888,602	3,007,572
MIS Automation - Stormwater	470-538	500	500	-	-	-	-	-	-
Stormwater Utility - Risk	495-538	11,819	19,644	16,964	16,964	16,964	16,964	16,964	16,964
Indirect Costs - Stormwater Utility	499-538	425,552	425,552	353,000	353,000	363,590	374,498	385,733	397,305
Tax Collector	513-586	20,237	64,000	65,920	65,920	65,920	65,920	65,920	65,920
Transfers	950-581	1,886,104	1,076,400	1,140,747	1,343,275	1,385,823	1,430,542	1,477,476	1,526,940
Budgeted Reserves - Stormwater Utility	990-599	-	35,000	35,000	20,000	20,000	20,000	20,000	20,000
Total Appropriations		4,848,577	4,449,346	4,475,826	4,473,588	4,637,344	4,722,386	4,854,695	5,034,701
Revenues Less Appropriations		230,265	-	168,772	-	-	-	-	-

Notes:

In FY14, the Board approved the first increase in 23 years of the stormwater non ad valorem assessment from \$20 to \$85. This allowed for the general revenue subsidy will be decreased by \$2.5 million dollars. The current general revenue subsidy covers the cost of the modest fee increase for low income seniors and disabled veterans and properties that receive a stormwater credit discount, as specified in the related ordinance. The transfer of \$800,000 from transportation covers the costs of stormwater activity related to roadways.

Leon County Fiscal Year 2015 Adopted Budget

SHIP Trust (124)

Fund Type: Special Revenue

The State Housing Initiatives Partnership (SHIP) Trust Fund is a special revenue fund established in accordance with F.S. 420.9075(5) to account for the distribution of State funds to local housing programs. Expenditures are limited to the administration and implementation of local housing programs.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
SHIP - Doc Stamp Revenue	345100	129,146	-	-	-	-	-	-	-
SHIP Recaptured Revenue	345150	10,697	-	-	-	-	-	-	-
Pool Interest Allocation	361111	3,359	-	-	-	-	-	-	-
Total Revenues		143,203	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
SHIP 2012-2015	932044-554	143,203	-	-	-	-	-	-	-
SHIP 2013 - 2015	932046-554	31,267	-	-	-	-	-	-	-
Total Appropriations		174,469	-	-	-	-	-	-	-
Revenues Less Appropriations		(31,267)	-	-	-	-	-	-	-

Notes:

The State did appropriate funding for SHIP during the FY14 legislative session however, the distribution amount had not yet been determined. The amount of SHIP funding allocated for Leon County is \$440,647. The Board will approve this funding at the October 14, 2014 meeting.

Leon County Fiscal Year 2015 Adopted Budget

Grants (125)

Fund Type: Special Revenue

The Grants Fund is a special revenue fund established to account for the County Emergency Management State Grants, the Department of Environmental Storage Tank Program, and the Slosberg Driver Education Fund. The fund also accounts for other restricted revenues such as Friends of the Library and payments to the Tree Bank. As grants are actually received during the fiscal year, appropriate action is taken by the Board of County Commissioners to realize these additional grant proceeds into the budget. This fund includes the corresponding County matching funds for the various grants.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Lafayette Street Improvements	331208	130,842	-	-	-	-	-	-	-
St Haz Mitigation Grant/Joint Dispa	331226	2,017,258	-	-	-	-	-	-	-
Law Enforcement Block Grant	331280	107,847	132,426	120,000	120,000	120,000	120,000	120,000	120,000
CDBG Emergency Housing Set Aside	331525	54,185	-	-	-	-	-	-	-
USDA Housing Grant	331526	-	-	-	-	-	-	-	-
CDBG Disaster Recovery Initiative	331530	1,315,311	-	-	-	-	-	-	-
Disaster Recovery Enhancement Grant	331531	1,778,563	-	-	-	-	-	-	-
DCF Drug Court	334240	62,184	-	-	-	-	-	-	-
Dep Storage Tank Program	334392	84,889	118,200	118,000	118,000	118,000	118,000	118,000	118,000
DOT - North Monroe Street Grant	334491	60,263	-	-	-	-	-	-	-
Housing Services Home Expo	334511	112	-	-	-	-	-	-	-
Florida Hardest Hit Program	334512	25,591	-	-	-	-	-	-	-
Mosquito Control	334610	18,500	29,457	30,000	30,000	30,000	30,000	30,000	30,000
Miccosukee Canopy Road Greenways	334785	33,156	-	-	-	-	-	-	-
Boating Improvement	334792	48,717	-	-	-	-	-	-	-
BP 2000 Fred George Park	337701	36,178	-	-	-	-	-	-	-
Friends Of The Library	337714	17,578	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Friends/Tribute	337717	16,916	-	-	-	-	-	-	-
Slosberg \$3 Driver Education	348531	-	97,470	110,000	104,500	106,115	107,635	109,250	110,960
Slosberg Driver Ed-cfwd	348532	148,663	-	-	-	-	-	-	-
Pool Interest Allocation	361111	46,108	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(12,394)	-	-	-	-	-	-	-
Contributions And Donations	366000	6,040	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	3,313	-	-	-	-	-	-	-
Library E-Rate Program	369910	47,108	-	-	-	-	-	-	-
Transfer From Fund 126	381126	121,155	245,963	255,587	255,587	265,960	276,751	287,977	299,646
Transfer From Fund 305	381305	74,395	-	-	-	-	-	-	-
Total Revenues		6,242,476	638,516	648,587	643,087	655,075	667,386	680,227	693,606

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Fred George Park	043007-541	36,178	-	-	-	-	-	-	-
Miccosukee Greenways	044003-537	66,313	-	-	-	-	-	-	-
North Monroe Turn Lane	053003-541	60,263	-	-	-	-	-	-	-
Lafayette Street Stormwater	065001-538	130,842	-	-	-	-	-	-	-
Public Safety Complex	096016-529	2,017,258	-	-	-	-	-	-	-
Mosquito Control Grant	214-562	18,500	29,457	40,000	30,000	30,000	30,000	30,000	30,000
Grants - Risk	495-595	1,407	2,338	1,834	1,834	1,834	1,834	1,834	1,834
Emergency Management	864-525	-	121,155	121,155	121,155	121,155	121,155	121,155	121,155
Emergency Management- Base Grant	864-586	121,155	-	-	-	-	-	-	-
DEP Storage Tank	866-524	143,859	158,101	161,203	159,201	164,732	170,489	176,478	182,702
Library E-Rate Program	912013-571	47,108	-	-	-	-	-	-	-
Patron Donations- Library	913023-571	6,040	-	-	-	-	-	-	-
Friends-main Library	913032-571	16,916	-	-	-	-	-	-	-
Friends Literacy Contract 2005	913045-571	17,578	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Climate Action Summit	915011-537	27,157	-	-	-	-	-	-	-
Slosberg Drivers Education Grant	915013-529	148,735	97,470	97,470	104,500	106,115	107,635	109,250	110,960

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Grants (125)

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Boating Improvement	921043-572	48,717	-	-	-	-	-	-	-
Housing Services Home Expo	932014-554	112	-	-	-	-	-	-	-
Florida Hardest Hit Program	932015-554	25,591	-	-	-	-	-	-	-
CDBG Emergency Housing Set Aside	932035-581	22,918	-	-	-	-	-	-	-
CDBG Disaster Recovery - Admin	932060-569	43,070	-	-	-	-	-	-	-
CDBG Disaster Recovery - Franklin Blvd Flood Improv	932066-538	389,920	-	-	-	-	-	-	-
CDBG Disaster Recovery - FB Ferry Emerg Access	932067-538	282,818	-	-	-	-	-	-	-
DREF Oakridge Flood Property Acq	932069-538	123,188	-	-	-	-	-	-	-
DREF Timberlake Flood Control	932070-538	140,415	-	-	-	-	-	-	-
DREF Capital Cascade Trail Sgmt 3	932071-538	1,655,375	-	-	-	-	-	-	-
CDBG Disaster Rec Lakeside Flood Control	932073-538	459,097	-	-	-	-	-	-	-
DCF - Drug Testing	943083-622	45,096	-	-	-	-	-	-	-
DCF Drug Court Grant	943084-622	17,088	-	-	-	-	-	-	-
FDLE JAG Grant - Pretrial	982058-521	107,847	-	-	-	-	-	-	-
FDLE JAG Grant - Pretrial	982059-521	-	124,995	122,046	121,397	126,239	131,273	136,510	141,955
Grant Match Funds	991-595	-	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Total Appropriations		6,220,560	638,516	648,708	643,087	655,075	667,386	680,227	693,606
Revenues Less Appropriations		21,917	-	(121)	-	-	-	-	-

Note:

The Mosquito Control grant was realigned to the Grant fund due to the closure of the Mosquito Control fund (122).

Leon County Fiscal Year 2015 Adopted Budget

Non-Countywide General Revenue (126)

Fund Type: Special Revenue

The Non-County-wide General Revenue Fund is a special revenue fund originally established as part of the FY2002 budget process and was originally the Unrestricted Revenue Fund 070. Prior to FY2002, the 1/2 Cent Sales Tax, State Revenue Sharing, and other unrestricted resources were directly budgeted into the specific funds they supported. Beginning in FY 2002, the revenues were brought into this fund and budgetary transfers were established to the funds supported by these revenues. This approach allows for the entire revenue to be shown in one place and all funds being supported to be similarly reflected. These revenues are not deposited directly into the General Fund in order to discretely show support for activities not eligible for Countywide property tax revenue. This fund was renumbered to Fund 126 as part of the FY2004 budget process.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Solid Waste	313700	422,953	-	-	-	-	-	-	-
Local Communication Svcs Tax	315000	3,541,700	3,365,850	3,623,000	3,441,850	3,476,050	3,528,300	3,598,600	3,670,800
State Revenue Sharing	335120	4,554,832	4,420,731	5,022,000	4,770,900	5,009,445	5,259,417	5,522,387	5,799,058
Insurance Agents County	335130	71,630	64,600	68,000	64,600	65,265	65,930	66,975	67,213
Mobile Home Licenses	335140	28,567	39,568	37,336	35,469	39,568	39,758	39,948	40,185
Alcoholic Beverage Licenses	335150	19,519	90,250	95,500	90,725	91,770	93,765	95,760	97,755
Racing Tax F.S. 212.20(6)	335160	223,250	212,088	223,251	212,088	212,088	212,088	212,088	212,088
Local 1/2 Cent Sales Tax	335180	10,899,174	10,583,000	12,016,000	11,415,200	11,529,352	11,645,100	11,935,800	12,174,250
Pool Interest Allocation	361111	62,730	-	50,000	47,500	47,500	47,500	47,500	47,500
Net Incr(decr) In Fmv Of Investment	361300	(22,924)	-	-	-	-	-	-	-
Total Revenues		19,801,430	18,776,087	21,135,086	20,078,332	20,471,038	20,891,858	21,519,058	22,108,849

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Transfers	950-581	18,019,070	18,776,087	20,078,332	20,078,332	20,471,038	20,891,858	21,519,058	22,108,849
Total Appropriations		18,019,070	18,776,087	20,078,332	20,078,332	20,471,038	20,891,858	21,519,058	22,108,849
Revenues Less Appropriations		1,782,360	-	1,056,754	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Grants - Interest Bearing (127)

Fund Type: Special Revenue

This fund was established independently of the reimbursement grant fund (Fund 125) in order post interest to grants as may be required by the grant contract and/or special endowment.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Sheriff - E911 Grant	331211	984,632	-	-	-	-	-	-	-
DOH-Emergency Medical Services	334201	52,900	60,000	60,000	60,000	-	-	-	-
DOH-State EMS Matching Grant	334202	71,314	-	-	-	-	-	-	-
Tree Bank Donations	337410	7,576	-	-	-	-	-	-	-
Friends Endowment	337716	16,051	-	-	-	-	-	-	-
Van Brunt Library Trust	337725	3,879	-	-	-	-	-	-	-
Parks And Recreation	347200	3,695	-	-	-	-	-	-	-
Pool Interest Allocation	361111	14,230	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(14,364)	-	-	-	-	-	-	-
Contributions And Donations	366000	23,190	-	-	-	-	-	-	-
Transfer From Fund 135	381135	5,333	-	-	-	-	-	-	-
Total Revenues		1,168,436	60,000	60,000	60,000	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Ralph Cook Trust	913082-571	23,390	-	-	-	-	-	-	-
Friends Endowment 2005	913115-571	16,197	-	-	-	-	-	-	-
Van Brunt Library Trust	913200-571	5,925	-	-	-	-	-	-	-
Tree Bank	921053-541	7,738	-	-	-	-	-	-	-
Miccosukee Community Center	921116-572	917	-	-	-	-	-	-	-
Miccosukee Community Center	921126-572	659	-	-	-	-	-	-	-
Woodville Community Center	921136-572	395	-	-	-	-	-	-	-
Ft. Braden Community Center	921146-572	1,539	-	-	-	-	-	-	-
Bradfordville Community Center	921156-572	388	-	-	-	-	-	-	-
Sheriff - E911 Grant	952020-521	984,632	-	-	-	-	-	-	-
DOH-EMS Match M0004	961033-526	1,629	-	-	-	-	-	-	-
DOH-EMS Match M0005	961034-526	41,689	-	-	-	-	-	-	-
EMS/DOH Matching Grant M1071	961042-526	33,312	-	-	-	-	-	-	-
EMS/DOH Matching Grant M1072	961043-526	18,472	-	-	-	-	-	-	-
EMS/DOH - EMS Equipment	961045-526	52,900	60,000	-	60,000	-	-	-	-
Total Appropriations		1,189,781	60,000	-	60,000	-	-	-	-
Revenues Less Appropriations		(21,345)	-	60,000	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

9-1-1 Emergency Communications (130)

Fund Type: Special Revenue

The 9-1-1 Emergency Communications Fund is a special revenue fund established in accordance with the Florida Emergency Telephone Act F.S. 365.171. Major revenue sources of the 9-1-1 Emergency Communications Fund include proceeds from the wireless Enhanced 9-1-1 fee (50 cents/month per service subscriber) pursuant to F.S. 365.172 - 365.173 and the 9-1-1 fee (50 cents/month per service line) pursuant to F.S. 365.171(13). The fund is used to account for resources and expenditures associated with 9-1-1 emergency services within Leon County.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
State Revenue Sharing Enhanced 911 Fee	335220	602,610	581,400	634,000	602,300	613,700	626,050	639,350	651,700
State Revenue Sharing Enhanced 911 DMS	335221	711,331	685,900	722,000	685,900	692,550	699,200	706,800	713,450
Pool Interest Allocation	361111	5,888	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	680	-	-	-	-	-	-	-
Transfer From Fund 330	381330	576,011	-	-	-	-	-	-	-
Sheriff Excess Fees	386400	17,649	-	-	-	-	-	-	-
Total Revenues		1,914,169	1,267,300	1,356,000	1,288,200	1,306,250	1,325,250	1,346,150	1,365,150
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Enhanced 9-1-1	180-586	1,080,436	1,106,375	1,288,200	1,283,200	1,301,100	1,319,945	1,340,686	1,359,522
Indirect Costs - Emergency 911	499-525	5,011	5,011	5,000	5,000	5,150	5,305	5,464	5,628
Transfers	950-581	84,953	155,914	-	-	-	-	-	-
Total Appropriations		1,170,400	1,267,300	1,293,200	1,288,200	1,306,250	1,325,250	1,346,150	1,365,150
Revenues Less Appropriations		743,769	-	62,800	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Radio Communication Systems (131)

In accordance with F.S. 318.21(10) \$12.50 from each moving traffic violation shall be distributed and paid monthly via the Clerk of Court's fine distribution system. The fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs that have been previously approved by the State of Florida, Department of Management Services. This program for Leon County is the 800 MHZ radio system.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Radio Communications Program	351600	341,780	335,759	351,400	333,830	337,155	340,575	343,995	347,415
Pool Interest Allocation	361111	2,510	7,885	900	855	855	855	855	855
Transfer From Fund 001	381001	300,000	650,000	756,539	756,539	785,951	816,251	847,561	860,759
Appropriated Fund Balance	399900	-	99,217	-	-	-	-	-	-
Total Revenues		644,290	1,092,861	1,108,839	1,091,224	1,123,961	1,157,681	1,192,411	1,209,029

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Indirect Costs - Radio Communications	499-519	8,541	8,541	3,000	3,000	3,090	3,183	3,278	3,377
800 Mhz System Maintenance	529-519	1,060,425	1,084,320	1,112,020	1,088,224	1,120,871	1,154,498	1,189,133	1,205,652
Total Appropriations		1,068,966	1,092,861	1,115,020	1,091,224	1,123,961	1,157,681	1,192,411	1,209,029
Revenues Less Appropriations		(424,676)	-	(6,181)	-	-	-	-	-

Notes:

There was a general revenue transfer established to support program in FY12. This transfer was increased for FY15 and will need to continue to increase for the out years as the fund balance has been depleted.

Leon County Fiscal Year 2015 Adopted Budget

Emergency Medical Services MSTU (135)

Fund Type: Special Revenue

The Emergency Medical Services MSTU Fund is a special revenue fund established in FY 2004 for emergency medical and transport services. The primary revenue source is transport fees paid primarily by medical insurance, Medicare and the Emergency Medical Services Municipal Services Taxing Unit.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
MSTU Ad Valorem	311130	6,460,311	6,296,259	6,900,324	6,555,308	6,817,520	7,090,221	7,373,830	7,668,783
Delinquent Taxes 2005	311205	27	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	10	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	388	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	719	-	-	-	-	-	-	-
Delinquent Taxes 2009	311209	702	-	-	-	-	-	-	-
Delinquent Taxes - 2010	311210	1,664	-	-	-	-	-	-	-
Delequent Taxes 2011	311211	9,324	-	-	-	-	-	-	-
Ambulance Fees	342600	9,510,448	8,303,000	9,400,000	8,930,000	9,019,300	9,109,493	9,200,560	9,291,646
Special Events	342604	179,516	151,240	179,800	170,810	172,615	174,420	176,320	178,125
Patient Transports	342605	16,619	5,890	6,000	5,700	5,700	5,700	5,700	5,700
Pool Interest Allocation	361111	73,425	247,380	84,600	80,370	80,370	80,370	80,370	80,370
Net Incr(decr) In Fmv Of Investment	361300	(50,345)	-	-	-	-	-	-	-
Other Scrap Or Surplus	365900	2,397	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	8,775	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	1,153,836	2,325,390	2,325,390	2,039,718	1,967,824	1,952,652	1,804,981
Total Revenues		16,213,981	16,157,605	18,896,114	18,067,578	18,135,223	18,428,028	18,789,432	19,029,605

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Emergency Medical Services Vehicle & Equipment Replacement	026014-526	850,149	758,457	1,143,600	1,109,600	878,000	895,000	913,000	851,000
Emergency Medical Services Technology	076058-526	51,170	12,500	50,000	50,000	50,000	12,500	12,500	12,500
Emergency Medical Services	185-526	13,318,809	13,852,187	15,431,856	15,465,226	15,728,051	16,003,933	16,308,882	16,571,536
MIS Automation - EMS Fund	470-526	6,910	3,650	8,595	8,595	8,595	8,595	8,595	8,595
EMS - Risk	495-526	32,041	52,582	59,157	59,157	59,157	59,157	59,157	59,157
Indirect Costs - EMS	499-526	1,219,432	1,219,432	1,114,000	1,114,000	1,147,420	1,181,843	1,217,298	1,253,817
Tax Collector	513-586	133,797	133,797	136,000	136,000	139,000	142,000	145,000	148,000
Transfers	950-581	161,317	-	-	-	-	-	-	-
Budgeted Reserves - EMS Fund	990-599	-	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Total Appropriations		15,773,625	16,157,605	18,068,208	18,067,578	18,135,223	18,428,028	18,789,432	19,029,605
Revenues Less Appropriations		440,356	-	827,906	-	-	-	-	-

Notes:

An increase in property valuations generated increased ad valorem revenue for this fund. In FY15, due to increased service demands, the Board approved a new full crew and ambulance. The Board also approved funding for a pay progression plan for Emergency Medical Technicians in the amount of \$180,000. The increase in expenditures is offset by an increase in revenues and an increased use of fund balance For FY15. The EMS fund balance levels will begin to be reduced in out years and at some point reach the lowest acceptable level per county policy of 15% around FY19 or FY20. As presented to the Board during the FY15 Budget Workshop, the Board may need to consider an increase in the EMS MSTU at this time.

Leon County Fiscal Year 2015 Adopted Budget

Municipal Services (140)

Fund Type: Special Revenue

The Municipal Services Fund is a special revenue fund established in support of various municipal services provided in the unincorporated area of Leon County. These services include: parks and recreation, and animal control. The major revenue sources for the Municipal Services Fund are transfers from the Non-Restricted Revenue Fund (i.e. State revenue sharing, the local cent sales tax, etc.) and the Public Services Tax.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Public Service Tax - Electric	314100	5,061,957	3,924,450	4,526,000	4,299,700	4,386,150	5,142,350	5,244,950	5,349,450
Public Service Tax - Water	314300	823,137	851,295	945,000	897,750	906,300	915,800	925,300	933,850
Public Service Tax - Gas	314400	452,448	463,600	560,000	532,000	539,600	548,150	556,700	564,300
Public Service Tax - Fuel Oil	314700	1,419	2,850	3,000	2,850	2,850	2,850	2,850	2,850
Public Service Tax - 2% Discount	314999	(28,728)	(29,450)	(31,000)	(29,450)	(29,450)	(29,450)	(29,450)	(29,450)
Waste Disposal Special Assessment	319150	(40)	-	-	-	-	-	-	-
DOT-Reimbursement Route 27	343913	5,352	-	-	-	-	-	-	-
Parks And Recreation	347200	5,918	5,700	5,700	5,415	5,415	5,415	5,415	5,415
Coe's Landing Park	347201	20,194	17,290	21,300	20,235	20,520	20,710	20,900	21,090
Animal Control Education	351310	386	-	-	-	-	-	-	-
Pool Interest Allocation	361111	30,277	88,255	22,400	21,280	21,280	21,280	21,280	21,280
Net Incr(decr) In Fmv Of Investment	361300	(18,525)	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	55	-	-	-	-	-	-	-
Contributions And Donations	366000	-	3,800	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	1,500	-	-	-	-	-	-	-
Transfer From Fund 126	381126	-	608,545	455,629	455,629	455,458	-	-	-
Total Revenues		6,355,349	5,936,335	6,508,029	6,205,409	6,308,123	6,627,105	6,747,945	6,868,785

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Animal Services	201-562	1,909,590	1,134,642	1,278,459	1,273,340	1,288,453	1,304,147	1,320,479	1,337,459
Parks and Recreation Services	436-572	2,227,026	2,616,250	2,732,632	2,715,422	2,784,747	2,840,374	2,898,228	2,958,391
MIS Automation - Animal Control	470-562	1,240	660	710	710	710	710	710	710
MIS Automation - Parks and Recreation	470-572	1,240	540	335	335	335	335	335	335
Municipal Services - Risk	495-572	40,798	65,753	67,325	67,325	67,325	67,325	67,325	67,325
Indirect Costs - Municipal Services (Animal Control)	499-562	116,983	116,983	90,000	90,000	92,700	95,481	98,345	101,296
Indirect Costs - Municipal Services (Parks & Recreation)	499-572	464,947	464,947	520,000	520,000	535,600	551,668	568,218	585,265
Payment to City- Parks & Recreation	838-572	1,078,290	1,169,944	1,219,666	1,171,893	1,171,893	1,171,893	1,171,893	1,171,893
Transfers	950-581	1,178,783	326,616	326,384	326,384	326,360	552,216	579,446	602,921
Budgeted Reserves - Municipal Service	990-599	-	40,000	40,000	40,000	40,000	42,956	42,966	43,190
Total Appropriations		7,018,897	5,936,335	6,275,511	6,205,409	6,308,123	6,627,105	6,747,945	6,868,785
Revenues Less Appropriations		(663,548)	-	232,518	-	-	-	-	-

Notes:

In FY14, this fund began to see reduced revenue when the City of Tallahassee overpaid the County \$2.1 million in electric Public Service Tax due to an over remittance error. The utility revenue will repay the overpayment until FY16. The decline in revenue has caused a decrease in the transfer of funding for Capital Projects.

Leon County Fiscal Year 2015 Adopted Budget

Fire Rescue Services (145)

Fund Type: Special Revenue

The Fire Services Fund is a special revenue fund established in FY 2010 as a method to fund enhanced fire protection services in the unincorporated area of Leon County. This includes adding another fire fighter at unincorporated area fire stations. The funding is derived from a fire service fee levied on single-family, commercial and governmental properties in the unincorporated area of the County. Homes are charged a flat rate, and commercial and governmental properties pay per square foot. Square footage associated with the worship area of a church is excluded from the fee. By interlocal agreement with the City of Tallahassee, emergency medical and fire rescue services have been functionally consolidated with both Department Chiefs reporting to the County Administrator and City Manager. In addition, the County provides support to the Volunteer Fire Departments.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Fire Service Fee	325201	5,588,033	5,488,089	5,412,259	5,141,646	5,188,237	5,235,295	5,282,823	5,330,827
Fire Service Fee	325202	1,570,154	1,490,101	1,828,383	1,736,964	1,754,334	1,771,876	1,789,596	1,807,492
Delinquent Fees	325203	6,854	161,482	-	-	-	-	-	-
Pool Interest Allocation	361111	18,003	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(19,749)	-	-	-	-	-	-	-
Total Revenues		7,163,295	7,139,672	7,240,642	6,878,610	6,942,571	7,007,171	7,072,419	7,138,319

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Indirect Costs - Fire Services	499-522	-	-	50,000	50,000	51,500	53,045	54,636	56,275
Tax Collector	513-586	31,540	34,770	33,361	33,361	33,695	34,033	34,373	34,373
Fire Services Payment	838-522	6,652,296	6,622,423	6,690,403	6,312,770	6,374,897	6,437,614	6,500,931	6,565,192
Volunteer Fire Department	843-522	356,949	482,479	482,479	482,479	482,479	482,479	482,479	482,479
Total Appropriations		7,040,785	7,139,672	7,256,243	6,878,610	6,942,571	7,007,171	7,072,419	7,138,319
Revenues Less Appropriations		122,510	-	(15,601)	-	-	-	-	-

Notes:

In FY10, the Board approved placing this assessment on the tax bill for property owners who did not pay the fee via the established billing system. Non ad valorem collections for FY15 include \$1.7 million in current charges. Direct billing by the City of Tallahassee is still the primary source for the collection of this fee. At the July 8, 2014 meeting the Board approved moving forward with an updated joint rate study with the City of Tallahassee with anticipated effective date of October 1, 2015 and continue for a term of 10 years.

Leon County Fiscal Year 2015 Adopted Budget

Tourism Development (160)

Fund Type: Special Revenue

The Tourist Development Fund is a special revenue fund established as the repository for the collection of the 5% Local Option Tourist Development Tax on transient lodging sales in Leon County (bed tax). The Tourist Development Council administers the expenditure of these revenues, as limited by law, to tourist development initiatives. Annual reserves for contingencies are supported by available fund balance. This amount will be determined on an annual basis as part of the budget process.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Tourist Development (3 Cents & 5th Cent)	312100	3,390,980	3,401,000	3,783,000	3,593,850	3,629,950	3,666,050	3,703,100	3,740,150
Tourist Development (1 Cent)	312110	847,740	824,743	945,751	898,463	907,440	916,465	925,585	934,800
Pool Interest Allocation	361111	55,502	143,260	47,300	44,935	44,935	44,935	44,935	44,935
Net Incr(decr) In Fmv Of Investment	361300	(46,095)	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	264	-	-	-	-	-	-	-
Rents And Royalties	362000	10,200	10,200	10,200	10,200	10,200	10,200	10,200	10,200
Merchandise Sales	365000	3,702	7,500	5,000	5,000	5,000	5,000	5,000	5,000
Other Contributions	366930	10,830	9,534	3,600	3,600	3,600	3,600	3,600	3,600
Refund Of Prior Year Expenses	369300	5,852	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	13,629	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	410,662	495,179	495,179	452,957	484,349	354,240	419,702
Total Revenues		4,292,603	4,806,899	5,290,030	5,051,227	5,054,082	5,130,599	5,046,660	5,158,387

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Elevator Generator Upgrade	086037-552	-	-	-	-	-	-	-	300,000
Welcome Center Roof Replacement	086065-552	-	30,000	80,000	80,000	-	-	-	-
Administration	301-552	495,071	486,459	537,767	536,133	549,287	562,729	576,699	586,732
Advertising	302-552	829,716	942,428	900,000	960,000	960,000	960,000	960,000	960,000
Marketing	303-552	948,813	1,238,436	1,618,816	1,357,891	1,378,022	1,398,962	1,420,732	1,217,378
Special Projects	304-552	134,934	310,000	340,000	340,000	340,000	340,000	340,000	340,000
1 Cent Expenses	305-552	263,708	824,743	898,462	898,462	934,400	971,776	1,010,647	1,010,647
MIS Automation - Tourism Development	470-552	8,640	8,560	8,815	8,815	8,815	8,815	8,815	8,815
Tourism Development - Risk	495-552	4,310	6,916	6,987	6,987	6,987	6,987	6,987	6,987
Indirect Costs - Tourism Development	499-552	115,908	115,908	154,000	154,000	158,620	163,379	168,280	173,328
Council on Culture & Arts (COCA)	888-573	504,500	504,500	504,500	504,500	504,500	504,500	504,500	504,500
Line Item - Special Events	888-574	-	134,500	-	-	-	-	-	-
Transfers	950-581	320,941	163,451	163,451	163,451	163,451	163,451	-	-
Budgeted Reserves - Tourism Development	990-599	-	40,998	40,988	40,988	50,000	50,000	50,000	50,000
Total Appropriations		3,626,541	4,806,899	5,253,786	5,051,227	5,054,082	5,130,599	5,046,660	5,158,387
Revenues Less Appropriations		666,062	-	36,244	-	-	-	-	-

Notes:

For FY15, estimated revenue per penny is anticipated to increase from \$824,743 per penny in FY14 to \$898,462. In addition, an increase in fund balance was allocated for the costs associated with of the Welcome Center Roof Replacement CIP project.

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Housing Finance Authority (161)

Fund Type: Special Revenue

The Housing Finance Authority Fund is a special revenue fund established as the repository for the collection of issuer fees that are deposited when single family revenue bonds are placed on the open market for purchase by banks pursuant to Florida Statute Chapter 159 and Leon County Ordinance. Expenditures are limited to single family mortgage loans.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Project Fees	345125	-	30,210	31,500	29,925	29,925	29,925	29,925	29,925
Pool Interest Allocation	361111	8,515	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(7,905)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	38,000	38,000	38,000	38,000	38,000	38,000
Total Revenues		610	30,210	69,500	67,925	67,925	67,925	67,925	67,925
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Housing Finance Authority	808-554	158,917	30,210	67,925	67,925	67,925	67,925	67,925	67,925
Total Appropriations		158,917	30,210	67,925	67,925	67,925	67,925	67,925	67,925
Revenues Less Appropriations		(158,307)	-	1,575	-	-	-	-	-

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County Accepted Roadways and Drainage Systems Program (162)

Fund Type: Special Revenue

The County Accepted Roadways and Drainage Systems Program (CARDS) Fund is a special revenue fund established to account for the repayment of special assessments associated with the County's CARDS program (formerly the 2/3 2/3's paving program). The revenue received into this fund is collected as a non-ad valorem special assessment on the annual tax bill. These revenues are repaying the County for loans utilized to construct special assessment paving projects. The revenues are annually transferred to the Capital Projects Fund (305). Prior to FY 2002, each road project had a discrete fund for the repayments to be accounted. The County's finance system (Banner) is currently tracking each individual parcel's obligation as a discrete account negating the need for individual funds.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	10,090	34,770	11,300	10,735	10,735	10,735	10,735	10,735
Net Incr(decr) In Fmv Of Investment	361300	(9,431)	-	-	-	-	-	-	-
Other Interest Earnings	361390	62,871	95,696	69,665	66,182	53,153	42,026	30,223	23,341
Special Assessments	363000	283,341	208,934	249,463	236,990	215,787	226,914	155,815	113,030
Total Revenues		346,871	339,400	330,428	313,907	279,675	279,675	196,773	147,106

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Tax Collector	513-586	6,400	6,600	5,500	5,500	5,500	5,500	5,500	5,500
Transfers	950-581	326,060	332,800	308,407	308,407	274,175	274,175	191,273	141,606
Total Appropriations		332,460	339,400	313,907	313,907	279,675	279,675	196,773	147,106
Revenues Less Appropriations		14,411	-	16,521	-	-	-	-	-

Notes:

FY15 fund transfer normally for general capital expenditures was transferred to the General Fund as part of the savings associated with capital project deferral.

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Special Assessment - Killearn Lakes Units I and II Sewer (164)

Fund Type: Special Revenue

This Special Assessment Fund was established to account for revenues and expenditures associated with of the special assessment levied on property owners in Killearn Lakes Units I and II to pay for the costs associated with maintaining the new City of Tallahassee sewer service distribution system completed in October 2006. The assessment is collected and remitted to the City of Tallahassee in accordance with an interlocal agreement with the City of Tallahassee. The charge levied to each parcel within Units I and II is \$179.43.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	1,812	-	-	-	-	-	-	-
Special Assessment - Killearn Lakes Sewer	363230	228,263	237,500	250,000	237,500	237,500	237,500	237,500	237,500
Total Revenues		230,075	237,500	250,000	237,500	237,500	237,500	237,500	237,500

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Tax Collector	513-586	4,565	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Sewer Services Killearn Lakes Units I and II	838-535	223,698	232,500	232,500	232,500	232,500	232,500	232,500	232,500
Total Appropriations		228,263	237,500	237,500	237,500	237,500	237,500	237,500	237,500
Revenues Less Appropriations		1,812	-	12,500	-	-	-	-	-

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Bank of America Building Operations (165)

Fund Type: Special Revenue

On June 26, 2003, the Board of County Commissioners purchased the Bank of America Building on Calhoun Street. The operating fund will be used to facilitate and account for the ongoing operations of this building. In FY 2004 and for a predetermined future period, revenues associated with this fund will primarily be generated by the remaining leases associated with the current tenants of the building. Expenses associated with this fund are comprised of necessities required in the upkeep, maintenance, and management of the facility. Revenue from this fund is transferred to the associated debt service fund to pay the existing debt service for the bonds issued to purchase the building.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Parking Facilities	344500	97,381	83,909	118,091	112,186	112,308	112,525	112,746	112,091
Pool Interest Allocation	361111	25,031	68,305	13,700	13,015	13,015	13,015	13,015	13,015
Net Incr(decr) In Fmv Of Investment	361300	(23,575)	-	-	-	-	-	-	-
Rents And Royalties	362000	1,468,244	1,433,326	1,448,258	1,448,258	1,477,885	1,502,634	1,527,859	1,545,085
Other Miscellaneous Revenue	369900	110,000	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	451,273	-	-	408,851	313,212	792,203	86,286
Total Revenues		1,677,082	2,036,813	1,580,049	1,573,459	2,012,059	1,941,386	2,445,823	1,756,477

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Bank of America Building Acquisition/Renovations	086025-519	1,062,476	784,000	720,000	545,000	800,000	720,000	800,000	100,000
Bank of America	154-519	46,288	763,386	694,966	694,707	715,074	724,235	733,688	743,265
Bank of America	154-711	45,403	-	-	-	-	-	-	-
Bank of America	154-712	469,394	-	-	-	-	-	-	-
Bank of America - Risk	495-519	26,533	37,823	38,213	38,213	38,213	38,213	38,213	38,213
Indirect Costs - Bank of America	499-519	17,064	17,064	22,000	22,000	22,660	23,340	24,040	24,761
Transfers	950-581	715,260	434,540	199,715	199,715	436,112	435,598	849,882	850,238
Budgeted Reserves - BOA Building (Operating)	990-599	-	-	-	73,824	-	-	-	-
Total Appropriations		2,382,419	2,036,813	1,674,894	1,573,459	2,012,059	1,941,386	2,445,823	1,756,477
Revenues Less Appropriations		(705,337)	-	(94,845)	-	-	-	-	-

Notes:

For FY15 through FY19, funding is allocated for renovations, mechanical and electrical upgrades and safety improvements at the Leon County Courthouse Annex. Improvements include replacing air handlers and remodeling bathrooms, converting second floor office space and replacing information technology cabling. Specific project details are located in the Capital Improvements Project Section.

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Huntington Oaks Plaza (166)

Fund Type: Special Revenue

This fund was established to maintain accounting for the maintenance of the Huntington Oaks Plaza purchased by the County in FY10 for the expansion of the Lake Jackson store front library and the construction of community room. Revenue from this fund is derived from lease payments from space rentals for use in maintaining the property.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	3,709	-	-	-	-	-	-	-
Rents And Royalties	362000	65,400	180,376	200,000	200,000	278,000	281,000	284,000	286,000
Appropriated Fund Balance	399900	-	53,614	197	197	-	-	-	-
Total Revenues		69,108	233,990	200,197	200,197	278,000	281,000	284,000	286,000
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Huntington Oaks Plaza Bldg Improvement	083002-519	429,033	100,000	415,000	50,000	100,000	100,000	100,000	100,000
Huntington Oaks Plaza Operating	155-519	90,282	124,425	134,425	134,425	134,647	134,876	134,876	108,676
Huntington Oaks - Risk	495-519	5,177	7,784	13,772	13,772	13,772	13,772	13,772	13,772
Indirect Costs - Huntington Oaks Plaza	499-519	1,781	1,781	2,000	2,000	2,060	2,122	2,185	2,251
Budgeted Reserves - Huntington Oaks	990-599	-	-	-	-	27,521	30,230	33,167	61,301
Total Appropriations		526,274	233,990	565,197	200,197	278,000	281,000	284,000	286,000
Revenues Less Appropriations		(457,165)	-	(365,000)	-	-	-	-	-

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Bond Series 2012A & 2012B (211)

Fund Type: Debt Service

The Bond Series 2012A & 2012B Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Bonds Series 2012A (Tax Exempt) and 2012B (Taxable). These bonds were issued to fund the acquisition of the Bank of America building and for major repairs and renovations to the existing County Courthouse facility. (This fund was changed from Bond Series 2003A & 2003B due to refinancing of the Bond with a bank loan in 2012).

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Transfer From Fund 126	381126	238,420	144,847	66,572	66,572	145,371	145,200	6,226,164	6,228,778
Transfer From Fund 165	381165	715,260	434,540	199,715	199,715	436,112	435,598	849,882	850,238
Appropriated Fund Balance	399900	-	1,200	314,793	314,793	-	-	-	-
Total Revenues		953,680	580,587	581,080	581,080	581,483	580,798	7,076,046	7,079,016

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Bond Series 2012A (Tax Exempt)	975-582	179,647	136,706	136,706	136,706	136,706	136,706	136,706	1,441,706
Bond Series 2012B (Taxable)	976-582	479,257	443,881	444,374	444,374	444,777	444,092	6,939,340	5,637,310
Total Appropriations		658,903	580,587	581,080	581,080	581,483	580,798	7,076,046	7,079,016
Revenues Less Appropriations		294,777	-	-	-	-	-	-	-

Notes:

Savings associated with the FY13 refinancing saved the County a total of \$2.6 million for the refinancing period.

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Bond Series 2011 (216)

Fund Type: Debt Service

The Bond Series 1998B Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 1998B. This bond was issued to refund the Library Bond Series 1991, which was originally issued to finance various capital projects including the construction of a public library and improvements to the County owned solid waste management facility. This bond refunded during FY 2011 at a rate of 1.15%, which provides savings of \$390,000 over the life of the refinancing and be fully paid by FY 2013.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Transfer From Fund 126	381126	2,830,195	-	-	-	-	-	-	-
Total Revenues		2,830,195	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Bond Series 1998B	951-582	2,718,002	-	-	-	-	-	-	-
Total Appropriations		2,718,002	-	-	-	-	-	-	-
Revenues Less Appropriations		112,193	-	-	-	-	-	-	-

Notes:

Fiscal payment of refinancing was paid in FY13 and this fund was closed in FY14.

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Bond Series 2005 (220)

Fund Type: Debt Service

The Bond Series 2005 Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 2005. This bond was issued to fully refund the Parks and Recreation Bond Series 1998A, a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the Growth and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building. The non-taxable portion of these bonds were refinanced in July 2014 with a bank loan. This bank loan is accounted for in Fund 222.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Transfer From Fund 001	381001	416,804	416,804	416,004	416,004	416,004	416,004	-	-
Transfer From Fund 126	381126	4,224,299	7,063,335	6,340,711	6,340,711	6,335,135	6,337,621	-	-
Transfer From Fund 140	381140	293,465	326,616	326,384	326,384	326,360	326,274	-	-
Transfer From Fund 160	381160	163,451	163,451	163,451	163,451	163,451	163,451	-	-
Appropriated Fund Balance	399900	-	-	800	800	800	800	-	-
Total Revenues		5,098,019	7,970,206	7,247,350	7,247,350	7,241,750	7,244,150	-	-

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Bond Series 2005	958-582	5,097,758	7,970,206	7,832,181	7,247,350	7,241,750	7,244,150	-	-
Total Appropriations		5,097,758	7,970,206	7,832,181	7,247,350	7,241,750	7,244,150	-	-
Revenues Less Appropriations		262	-	(584,831)	-	-	-	-	-

Notes:

At the July 8, 2014 Public Hearing, the Board authorized the County proceed with the refinancing of the non-taxable portion of the Capital Improvement Revenue Bond, Series 2005. The refinancing of these bonds was completed on July 23, 2014. Based on current market conditions, a refunding of the outstanding bonds will realize savings of approximately \$170,000 a year in annual debt service payments. Total savings are estimated at approximately \$1.8 million over the life of the bonds.

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ESCO Lease (221)

Fund Type: Debt Service

The ESCO Lease Fund is a debt service fund established to account for the debt service associated with the obligations relating to the County's Energy Performance Contract with Energy Systems Group. This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements. These energy efficiency improvements will offset the cost of the lease. Energy Systems Group will pay any balance on the lease not offset by these energy cost savings. The net savings will total approximately \$850,000.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Transfer From Fund 001	381001	484,513	484,514	484,514	484,514	484,514	484,514	484,514	-
Total Revenues		484,513	484,514	484,514	484,514	484,514	484,514	484,514	-
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
ESCO Lease	977-582	484,514	484,514	484,514	484,514	484,514	484,514	484,514	-
Total Appropriations		484,514	484,514	484,514	484,514	484,514	484,514	484,514	-
Revenues Less Appropriations		(1)	-	-	-	-	-	-	-

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Debt Series 2014 (222)

Fund Type: Debt Service

The Debt Series 2014 Fund is a debt service fund established to account for the debt service associated with the refinancing of the non taxable portion of the Capital Improvement Revenue Refunding Bond Series 2005 with a bank loan. The original bond was issued to fully refund the Parks and Recreation Bond Series 1998A, a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. The remaining taxable portion of this bond is accounted for in Fund 220.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Transfer From Fund 126	381126	-	-	558,780	558,780	558,471	559,082	558,585	559,007
Total Revenues		-	-	558,780	558,780	558,471	559,082	558,585	559,007
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
2014 Debt Series	976-582	-	-	558,780	558,780	558,471	559,082	558,585	559,007
Total Appropriations		-	-	558,780	558,780	558,471	559,082	558,585	559,007
Revenues Less Appropriations		-	-	-	-	-	-	-	-

Notes:

This fund was established to account for the debt service associated with the refinancing of the non-taxable portion of the Capital Improvement Revenue Refunding Bond Series 2005 (Fund 220) with a bank loan. This financing will save \$170,000 per year or \$1.8 million over the life of the loan.

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Capital Improvements (305)

Fund Type: Capital Projects

The Capital Improvements Fund is a capital project fund established in support of the County's Capital Improvement Program. A major revenue source of the Capital Improvement Fund is a transfer from general revenue dollars. The fund is used to account for resources and expenditures associated with the acquisition or construction of major non-transportation related capital facilities and/or projects other than those financed by Proprietary Funds.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	351,972	430,730	140,000	133,000	133,000	133,000	133,000	133,000
Net Incr(decr) In Fmv Of Investment	361300	(410,763)	-	-	-	-	-	-	-
Transfer From Fund 001	381001	-	-	1,033,500	1,033,500	1,500,000	2,500,000	3,555,638	5,943,036
Transfer From Fund 123	381123	-	-	74,334	74,334	89,729	106,085	123,397	141,942
Transfer From Fund 140	381140	236,818	-	-	-	-	225,942	579,446	602,921
Transfer From Fund 160	381160	157,490	-	-	-	-	-	-	-
Transfer From Fund 162	381162	326,060	182,800	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	5,425,150	4,917,546	4,917,546	4,858,961	3,224,503	503,049	-
Total Revenues		661,578	6,038,680	6,165,380	6,158,380	6,581,690	6,189,530	4,894,530	6,820,899

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
General Vehicle & Equipment Replacement	026003-519	204,609	350,500	382,000	396,100	450,000	410,000	420,000	394,000
Stormwater Vehicle & Equipment Replacement	026004-538	330,118	430,400	624,000	624,000	690,000	680,000	570,000	620,000
Fleet Management Shop Equipment	026010-519	25,413	-	-	-	50,000	50,000	25,000	25,000
General Government New Vehicle Requests	026018-519	-	-	32,600	-	-	-	-	-
General Vehicle & Equipment Major Repairs	026019-519	-	-	14,100	-	-	-	-	-
Woodville Community Park	041002-572	-	50,000	500,000	500,000	-	-	-	-
Fort Braden Community Park	042005-572	25,949	-	-	-	-	-	-	-
Fred George Park	043007-572	30,967	-	50,000	-	-	-	-	-
Okeehoopkee Prairie Park	043008-572	-	-	50,000	50,000	-	-	-	-
Stoneler Road Park Improvements	043010-572	64,281	-	-	-	-	-	-	-
Northeast Community Park	044001-572	338,000	388,000	-	-	-	-	-	-
Miccosukee Park	044002-572	46,150	-	-	-	-	-	-	-
Miccosukee Greenway	044003-572	6,325	-	200,000	200,000	-	-	-	-
Miccosukee Community Center	044005-572	-	-	-	-	15,000	-	-	-
Apalachee Parkway Regional Park	045001-572	342,878	-	350,000	150,000	250,000	600,000	200,000	500,000
Pedrick Pond Stormwater Reuse Irrigation Sys	045007-537	-	100,000	-	-	-	-	-	-
Parks Capital Maintenance	046001-572	171,985	400,000	450,000	400,000	900,000	910,000	300,000	300,000
Playground Equipment Replacement	046006-572	138,209	-	130,000	130,000	-	130,000	-	130,000
New Vehicles and Equipment for Parks/Greenways	046007-572	254,752	17,000	23,000	23,000	84,000	-	-	-
Athletic Field Lighting	046008-572	-	150,000	-	-	-	-	-	-
Greenways Capital Maintenance	046009-572	139,409	166,000	202,000	202,000	238,000	257,000	257,000	-
Stormwater and Transportation Improvements	056010-541	837,650	-	-	-	-	-	-	-
CARDS Program: Start Up Costs	057900-541	4,325	-	-	-	-	-	-	-
2/3 Program: Terre Bonne	057916-541	97,479	-	-	-	-	-	-	-
Baum Road Drainage Improvements	064010-538	-	-	-	-	75,000	-	155,000	-
CARDS: Brushy Creek Road Stormwater Improvements	065003-538	39,630	-	-	-	-	-	-	-
Stormwater Structure Inventory and Mapping	066003-538	-	125,000	-	-	-	-	-	-
TMDL Compliance Activities	066004-538	-	50,000	250,000	-	250,000	250,000	250,000	-
Stormwater Maintenance Filter Replacement	066026-538	-	-	100,000	100,000	100,000	100,000	100,000	100,000
Stormwater Maintenance Filter Replacement	066026-562	104,630	-	-	-	-	-	-	-
Financial Hardware and Software	076001-519	4,531	30,000	32,000	32,000	-	-	-	-
Data Wiring	076003-519	12,101	25,000	25,000	25,000	25,000	25,000	25,000	25,000

Leon County Fiscal Year 2015 Adopted Budget

Capital Improvements (305)

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Digital Phone System	076004-519	118,193	400,000	100,000	100,000	150,000	25,000	25,000	25,000
Supervisor of Elections Technology	076005-519	25,000	30,000	76,000	76,000	25,000	25,000	25,000	25,000
File Server Maintenance	076008-519	202,526	375,000	375,000	375,000	375,000	375,000	375,000	375,000
Geographic Information Systems	076009-539	205,156	188,280	238,280	238,280	238,280	238,280	238,280	238,280
Library Services Technology	076011-571	21,574	20,000	47,500	47,500	30,000	30,000	30,000	30,000
Permit & Enforcement Tracking System	076015-537	70,429	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Network Backbone Upgrade	076018-519	79,416	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Technology In Chambers	076022-519	-	85,000	-	-	-	-	-	-
Courtroom Technology	076023-519	-	100,000	100,000	100,000	75,000	50,000	50,000	50,000
Courtroom Technology	076023-713	54,325	-	-	-	-	-	-	-
User Computer Upgrades	076024-519	398,317	200,000	300,000	300,000	300,000	300,000	300,000	300,000
Work Order Management	076042-519	3,475	20,000	35,000	35,000	20,000	20,000	20,000	20,000
Disaster Recovery	076044-519	250,000	-	-	-	-	-	-	-
Property Appraiser Technology	076045-519	177,344	-	-	-	-	-	-	-
State Attorney Technology	076047-519	-	25,000	30,000	30,000	30,000	30,000	30,000	30,000
State Attorney Technology	076047-713	15,754	-	-	-	-	-	-	-
Electronic Timesheets	076048-519	3,720	-	-	-	-	-	-	-
Public Defender Technology	076051-519	30,000	25,000	55,000	55,000	55,000	55,000	30,000	30,000
Geographic Information Systems	076060-539	-	298,500	298,500	298,500	298,500	298,500	298,500	298,500
Incremental Basemap Update									
Records Management	076061-519	121,465	-	50,000	50,000	50,000	50,000	50,000	50,000
E-Filing System for Court Documents	076063-519	-	20,000	-	-	-	-	-	-
Fort Braden Renovations	082003-572	23,975	-	25,000	25,000	-	-	-	-
Lake Jackson Library	083001-571	1,181,349	-	-	-	-	-	-	-
Huntington Oaks Plaza Renovations	083002-519	-	-	-	-	-	-	40,000	-
Eastside Library	085001-571	8,690	-	-	-	-	-	-	-
Courtroom Minor Renovations	086007-519	-	-	60,000	60,000	60,000	60,000	60,000	60,000
Courtroom Minor Renovations	086007-712	118,064	-	-	-	-	-	-	-
Architectural & Engineering Services	086011-519	59,403	40,000	80,000	80,000	80,000	80,000	60,000	60,000
Courthouse Security	086016-519	-	-	20,000	20,000	20,000	20,000	20,000	20,000
Courthouse Security	086016-712	1,798	-	-	-	-	-	-	-
Common Area Furnishings	086017-519	21,403	20,000	30,000	30,000	30,000	30,000	30,000	30,000
Courthouse Repairs	086024-519	106,424	100,000	395,000	170,000	315,000	315,000	235,000	115,000
Bank of America Building Acquisition/Renovations									
Courthouse Renovations	086027-519	-	30,000	408,000	408,000	-	-	-	-
Agriculture Center Renovations	086030-519	-	-	125,000	75,000	-	-	-	-
Parking Lot Maintenance	086033-519	-	25,000	16,000	66,000	111,910	16,000	16,000	16,000
Elevator Generator Upgrades	086037-519	65,762	-	550,000	-	550,000	250,000	350,000	-
Energy & Resource Conservation Improvements	086041-519	101,819	-	-	-	-	-	-	-
Sheriff Heliport Building Construction	086042-523	-	175,000	-	-	-	-	-	-
Main Library Improvements	086053-571	10,953	-	92,000	92,000	300,000	200,000	-	-
Centralized Storage Facility	086054-519	34,485	-	-	-	50,000	-	-	-
General County Maintenance and Minor Renovations	086057-519	29,256	-	75,000	125,000	25,000	25,000	25,000	25,000
Community Services Building Roof Replacement	086062-519	60,000	200,000	200,000	200,000	-	-	-	-
Air Conditioning Unit Replacements	086064-519	-	-	134,000	40,000	36,000	36,000	36,000	-
Pre-Fabricated Buildings	086066-572	-	-	-	-	-	18,750	18,750	-
Morgue Facility	086067-527	-	50,000	-	-	-	-	-	-
Lake Jackson Town Center Sense of Place	086068-519	-	100,000	50,000	50,000	50,000	50,000	50,000	-
Business Incubator Facility	086069-552	-	250,000	-	-	-	-	-	-
Fairground Sense of Place Initiative	086070-519	-	50,000	-	-	-	-	-	-
Fleet Management Shop Improvements	086071-519	-	-	363,000	50,000	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Capital Improvements (305)

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Gaines Street Sense of Place Initiative	086072-519	-	-	50,000	-	-	-	-	-
Emergency Medical Services Facility	096008-526	2,402,353	-	-	-	-	-	-	-
Electronic Poll Book	096014-513	-	-	1,050,775	-	-	-	-	-
Election Equipment	096015-513	-	800,000	-	-	-	-	-	-
Public Safety Complex	096016-529	5,898,231	-	-	-	-	-	-	-
Voting Equipment Replacement	096028-513	-	-	-	-	50,000	50,000	50,000	50,000
Transfers	950-581	74,395	-	-	-	-	-	-	-
Capital Improvements	990-599	-	-	-	-	-	-	-	2,749,119
Total Appropriations		15,324,965	6,038,680	8,973,755	6,158,380	6,581,690	6,189,530	4,894,530	6,820,899
Revenues Less Appropriations		(14,663,387)	-	(2,808,375)	-	-	-	-	-

Notes:

The majority of FY15 Capital Improvement Plan is related to the maintenance of existing infrastructure, purchase of replacement vehicles and equipment, information technology upgrades, and limited resources committed to new construction or facility improvements. During FY12, the Board replenished the general capital reserves in the amount of \$13.1 million, which originally put the Board in position to fund the general County maintenance projects in the capital improvement fund for the next five years. However, in FY 13 and FY14, to assist with balancing the budgets, the Board did not transfer recurring general revenue dollars to support the capital program. To make up these previous actions, the Board approved a "fund sweep" of extra general revenue reserves in the amount of \$8.8 million during FY14. In addition, for the first time in two years, the Board transferred \$1 million in recurring revenue to fund the capital program. The out year budgets show additional general revenue support of \$1.5 million for FY16, \$2.5 million for FY17, \$4 million for FY18, and \$8 million in FY19.

Leon County Fiscal Year 2015 Adopted Budget

Transportation Improvements (306)

Fund Type: Capital Projects

The Transportation Improvement Fund is a capital project fund established to account for transportation related capital projects.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	28,457	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(25,215)	-	-	-	-	-	-	-
Transfer From Fund 106	381106	1,355,200	1,831,200	2,699,825	2,699,825	2,687,475	2,528,600	2,871,250	2,488,375
Total Revenues		1,358,441	1,831,200	2,699,825	2,699,825	2,687,475	2,528,600	2,871,250	2,488,375

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Public Works Vehicle & Equipment Replacement	026005-541	735,372	586,000	589,000	589,000	970,000	904,000	840,000	750,000
Arterial & Collector Roads Pavement Markings	026015-541	154,251	135,200	135,200	135,200	135,200	135,200	135,200	135,200
Old Bainbridge Road Reconstruction	051001-541	-	-	500,000	-	-	-	-	-
Bannerman Road	054003-541	-	-	750,000	750,000	-	-	-	-
Buck Lake Road	055001-541	50,000	-	-	-	-	-	-	-
Florida Department of Transportation Permitting Fees	056007-541	204	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Stormwater and Transportation Improvements	056010-541	-	-	500,000	500,000	100,000	-	400,000	100,000
Public Works Design and Engineering Services	056011-541	43,966	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Sidewalk Program	056013-541	-	-	500,000	615,625	1,372,275	1,379,400	1,386,050	1,393,175
Local Road Resurfacing	057005-541	151,648	-	-	-	-	-	-	-
Bradfordville Pond 6 Rehabilitation	064004-538	9,720	-	-	-	-	-	-	-
Bradfordville Pond 4 Outfall Stabilization	064005-538	59,632	-	-	-	-	-	-	-
Reserves for Future Transportation Projects	990-599	-	1,000,000	-	-	-	-	-	-
Total Appropriations		1,204,791	1,831,200	3,084,200	2,699,825	2,687,475	2,528,600	2,871,250	2,488,375
Revenues Less Appropriations		153,650	-	(384,375)	-	-	-	-	-

Notes:

In FY14, the Board voted to levy the available additional five cent gas tax. The proceeds from this tax are split evenly with the City of Tallahassee. This gas tax revenue will generated an additional \$2 million in FY14. This was based on only 9 months of collections due to the proposed ordinance enactment date of January 2014. However, in FY15 and the out years, collections are anticipated to increase to \$2.7 million for a full 12 month collection cycle. The Board determined that this additional revenue would be split 50/50 to be used for capital transportation projects and to reduce the general revenue transfer to the Transportation Fund. The out years reflect the same 50/50 split between additional funding for capital transportation projects and reduction of the general revenue transfer. For FY15, the Sidewalk Program, Bannerman Road are the projects that will use this additional funding.

Leon County Fiscal Year 2015 Adopted Budget

Sales Tax (308)

Fund Type: Capital Projects

The Local Option Sales Tax Fund is a capital project fund established in accordance with a 1989 county-wide referendum, and is used to account for resources and expenditures associated with the construction of transportation and jail facility related projects. The Local Government Infrastructure Surtax includes proceeds from a One-Cent Sales Tax on all transactions up to \$5,000. Pursuant to an interlocal agreement with the City of Tallahassee, the revenue generated by the tax will be split between the County and the City. The County's share of the proceeds is equal to 52.84%, and the City's share is equal to 47.16%. The 1989 referendum approved the sales tax levy for a period of fifteen years; however, through a county-wide referendum passed in November 2000, the sales tax was extended for an additional fifteen years (Note: the extended sales tax will be accounted for in Fund 309).

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	210,028	108,585	85,000	80,750	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(216,788)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	3,999,699	672,349	672,349	-	-	-	-
Total Revenues		(6,760)	4,108,284	757,349	753,099	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Open Graded Hot Mix Stabilization	026006-541	1,167,842	600,000	600,000	600,000	-	-	-	-
Bannerman Road	054003-541	471,588	-	-	-	-	-	-	-
Beech Ridge Trail Extension	054010-541	8,366	-	-	-	-	-	-	-
Arterial/Collector Resurfacing	056001-541	4,054,193	1,350,000	153,099	153,099	-	-	-	-
Intersection & Safety Improvements	057001-541	663,911	-	-	-	-	-	-	-
Local Road Resurfacing	057005-541	34,976	850,000	-	-	-	-	-	-
Jail Roof Replacement	086031-523	365,158	-	-	-	-	-	-	-
Reserves for Resurfacing and Intersection Improvements	990-599	-	1,308,284	-	-	-	-	-	-
Total Appropriations		6,766,034	4,108,284	753,099	753,099	-	-	-	-
Revenues Less Appropriations		(6,772,794)	-	4,250	-	-	-	-	-

Notes:

During the FY08 budget process, the Board restructured the local option sales tax fund by eliminating funding for some capital projects, and reallocating funding for mandatory and maintenance transportation and intersection improvement projects. The Board established \$26.5 million in capital reserves to fund these projects for five to eight years. The reserve is reviewed annually, and appropriations made according to the specific resurfacing or intersection capital project needs. For FY15 projects that are funded include local arterial and collector road resurfacing as well as open graded hot mix stabilization. These reserves are projected to be depleted by FY16.

Leon County Fiscal Year 2015 Adopted Budget

Sales Tax - Extension (309)

Fund Type: Capital Projects

In November of 2000, Leon County residents approved a referendum extending the imposition of the 1-Cent Local Option Sales Tax beginning in FY 2004 for 15 years. The extension commits 80% of the revenues to Blueprint 2000 projects and will be jointly administered and funded by Leon County and the City of Tallahassee. The remaining 20% will be split evenly between the County and the City. The County's share will be used for various road, stormwater and park improvements. The Blueprint 2000 Joint Participation Agreement Revenue supports County projects funded through the County's share of the \$50 million water quality/flooding funding. Appropriated fund balance is actually internal borrowings to advance fund certain projects. The transfer account is the corresponding repayment.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
1 Cent Sales Tax	312600	3,593,058	3,593,850	4,014,000	3,813,300	3,966,250	4,124,900	4,290,200	4,461,200
COT Reimbursement Lafayette St. Sewer Project	337302	794,863	-	-	-	-	-	-	-
BP2000 JPA Revenue	343916	-	-	1,122,066	1,122,066	3,550,000	-	-	-
Pool Interest Allocation	361111	83,456	82,935	35,300	33,535	33,535	33,535	33,535	33,535
Net Incr(decr) In Fmv Of Investment	361300	(50,486)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	173,215	-	-	2,056,069	641,565	441,265	235,265
Total Revenues		4,420,891	3,850,000	5,171,366	4,968,901	9,605,854	4,800,000	4,765,000	4,730,000

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Open Graded Cold Mix Stabilization	026006-541	-	-	-	-	600,000	600,000	600,000	600,000
Natural Bridge Road	051006-541	1,475	-	-	-	-	-	-	-
Springhill Road Bridge	051007-541	72,169	-	-	-	-	-	-	-
Talpeco Road & Highway 27 North	053005-541	55,221	-	-	-	-	-	-	-
Arterial/Collector Resurfacing	056001-541	-	1,850,000	3,200,000	3,046,901	4,050,000	3,450,000	3,415,000	3,450,000
Community Safety & Mobility	056005-541	309,232	750,000	750,000	750,000	750,000	750,000	-	680,000
Intersection & Safety Improvements	057001-541	-	750,000	-	-	355,854	-	750,000	-
Local Road Resurfacing	057005-541	-	-	250,000	-	-	-	-	-
Lake Henrietta Renovation	061001-538	-	-	40,000	40,000	350,000	-	-	-
Lake Munson Restoration	062001-538	262	-	-	-	-	-	-	-
Lakeview Bridge	062002-538	3,413	-	-	-	-	-	-	-
Longwood Outfall Retrofit	062004-538	305	-	-	-	-	-	-	-
Gum Road Target Planning Area	062005-538	3,054	-	200,000	-	3,200,000	-	-	-
Lexington Pond Retrofit	063005-538	81,299	-	-	-	-	-	-	-
Killearn Acres Flood Mitigation	064001-538	383,971	-	-	100,000	200,000	-	-	-
Killearn Lakes Plantation Stormwater	064006-538	95,007	500,000	750,000	750,000	100,000	-	-	-
Lafayette Street Stormwater	065001-538	481,627	-	-	-	-	-	-	-
Blue Print 2000 Water Quality Enhancements	067002-538	255,875	-	282,000	282,000	-	-	-	-
Total Appropriations		1,742,910	3,850,000	5,472,000	4,968,901	9,605,854	4,800,000	4,765,000	4,730,000
Revenues Less Appropriations		2,677,981	-	(300,634)	-	-	-	-	-

Notes:

Beginning in FY14, with the depletion of capital reserves in the original sales tax fund (Fund 308), the sales tax extension will begin to assist in funding the Arterial Road Resurfacing, Community Safety and Mobility, Local Road Resurfacing and Intersection Safety and Improvement projects. This fund will be the sole source of funding for these projects in FY17. The sales tax expires in 2019. A citizens committee identified projects to be associated with the next sales tax extension and the Board accepted the final report on the list of projects at the February 11, 2014 workshop and ratified the action at their February 25, 2014 meeting. At the June 10, 2014 meeting, the Board authorized the placement of the sale tax extension on the November 4, 2014 General Election Ballot.

Leon County Fiscal Year 2015 Adopted Budget

Bond Series 2003A & 2003B Construction (311)

Fund Type: Capital Projects

The Bond Series 2003A & 2003B Construction Fund is a capital project fund established by proceeds from the 2003 Series A and B Capital Improvement Revenue Bonds. The fund is used to account for resources and expenditures associated with the acquisition, repair, and renovation of the Bank of America property as well as the renovations and repair of the existing Courthouse facility.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	1,534	-	-	-	-	-	-	-
Total Revenues		1,534	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Courthouse Repairs	086024-519	1,878	-	-	-	-	-	-	-
Total Appropriations		1,878	-	-	-	-	-	-	-
Revenues Less Appropriations		(343)	-	-	-	-	-	-	-

Note:

Fund closed in FY13.

Leon County Fiscal Year 2015 Adopted Budget

Bond Series 1999 Construction (318)

Fund Type: Capital Projects

The Bond Series 1999 Construction Fund is a capital project fund established by proceeds from the Series 1999 Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with stormwater and lake projects including: Lafayette Oaks, Lake Munson Restoration, Killlearn Acres, Lake Charles, Cynthia Drive, Lexington Regional SWMF, Rhoden Cove, and Munson Slough. In addition, the bond issued includes funding for a Courthouse Annex. Additional bond proceeds have been identified for other facility improvements.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	4,657	-	-	-	-	-	-	-
Total Revenues		4,657	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Okeehoopkee Prairie Park	043008-572	47,582	-	-	-	-	-	-	-
Total Appropriations		47,582	-	-	-	-	-	-	-
Revenues Less Appropriations		(42,925)	-	-	-	-	-	-	-

Note:

Fund closed in FY13.

Leon County Fiscal Year 2015 Adopted Budget

Bond Series 2005 Construction (320)

Fund Type: Capital Projects

The Bond Series 2005 Construction Fund is a capital project fund established by proceeds from the 2005 Series Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with the renovations to the County Courthouse building.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	7,680	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(7,655)	-	-	-	-	-	-	-
Total Revenues		25	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Courthouse Repairs	086024-519	174,183	-	-	-	-	-	-	-
Total Appropriations		174,183	-	-	-	-	-	-	-
Revenues Less Appropriations		(174,159)	-	-	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

ESCO Capital Projects (321)

Fund Type: Capital Projects

The ESCO Capital Projects Fund is a capital project fund established in support of the County's capital improvement program. Major revenue sources of the Capital Improvement Fund include the guaranteed savings in utility costs per the County's agreement with Progress Energy. This fund is used to account for the resources and expenditures associated with acquisition or construction of major facilities improvements relating to the County's Energy Performance Contract.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	194	-	-	-	-	-	-	-
Total Revenues		194	-	-	-	-	-	-	-
Revenues Less Appropriations		-	-	-	-	-	-	-	-

Notes:

Fund was closed at the end of FY13.

Leon County Fiscal Year 2015 Adopted Budget

9-1-1 Capital Projects (330)

Fund Type: Capital Projects

The 9-1-1 Capital Projects Fund was established to support of the capital needs of the emergency communications system. Major revenue sources of the Emergency Communications Fund include proceeds transferred from the 9-1-1 Emergency Communications Fund which includes: wireless Enhanced 9-1-1 fee (50 cents/month per service subscriber) pursuant to F.S. 365.172 - 365.173; and the 9-1-1 fee (50 cents/month per service line) pursuant to F.S. 365.171(13). The fund is used to account for resources and expenditures associated with capital projects related to the provision of 9-1-1 emergency services.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	20,077	38,950	13,200	12,540	12,540	12,540	12,540	12,540
Net Incr(decr) In Fmv Of Investment	361300	(19,943)	-	-	-	-	-	-	-
Transfer From Fund 130	381130	84,953	155,914	-	-	-	-	-	-
Total Revenues		85,087	194,864	13,200	12,540	12,540	12,540	12,540	12,540

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Transfers	950-581	576,011	-	-	-	-	-	-	-
911 Capital Projects	990-599	-	194,864	202,039	12,540	12,540	12,540	12,540	12,540
Total Appropriations		576,011	194,864	202,039	12,540	12,540	12,540	12,540	12,540
Revenues Less Appropriations		(490,924)	-	(188,839)	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Impact Fee - Countywide Road District (341)

Fund Type: Capital Projects

The Impact Fee - Countywide Road District Fund was established in support of the capital needs for road improvements associated with new development. Major revenue sources of the Countywide Road District Fund included proceeds from impact fees levied upon developers by the Board of County Commissioners. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	19,484	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(17,347)	-	-	-	-	-	-	-
Total Revenues		2,138	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
North Monroe Turn Lane	053003-541	9,365	-	-	-	-	-	-	-
Total Appropriations		9,365	-	-	-	-	-	-	-
Revenues Less Appropriations		(7,227)	-	-	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Impact Fee - Northwest Urban Collector (343)

Fund Type: Capital Projects

The Impact Fee - Northwest Urban Collector Fund was established to support the capital needs related to road improvements needed to accommodate new developments. Major revenue sources of the NW Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the NW quadrant of the County.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	4,225	-	-	-	-	-	-	-
Total Revenues		4,225	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pullen Road at Old Bainbridge Road	053002-541	8,642	-	-	-	-	-	-	-
Total Appropriations		8,642	-	-	-	-	-	-	-
Revenues Less Appropriations		(4,416)	-	-	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Impact Fee - Southeast Urban Collector (344)

Fund Type: Capital Projects

The Impact Fee - Southeast Urban Collector Fund was established to support the capital needs related to road improvements needed to accommodate new developments. Major revenue sources of the SE Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the SE quadrant of the County.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	2,376	-	-	-	-	-	-	-
Total Revenues		2,376	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Magnolia Drive & Lafayette Street Intersection	055005-541	336,672	-	-	-	-	-	-	-
Total Appropriations		336,672	-	-	-	-	-	-	-
Revenues Less Appropriations		(334,297)	-	-	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Solid Waste (401)

Fund Type: Enterprise

The Solid Waste Fund is an enterprise fund established in support of the County's waste management programs. Major revenue sources for the Solid Waste Operations Fund include the Non-Ad Valorem Assessment, Landfill Tipping Fees, and Transfer Station Tipping Fees. The fund is used to account for resources and expenditures related to the operation of the County Solid Waste Management Facility and the provision of the County Waste Management program. Beginning in FY 2003, this fund also began accounting for the operations of the Leon County Transfer Station.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Solid Waste	313700	-	227,050	225,000	213,750	196,080	198,075	199,975	202,065
Public Service Tax - Gas	314400	695	-	-	-	-	-	-	-
Public Service Tax - 2% Discount	314999	(14)	-	-	-	-	-	-	-
Waste Disposal Special Assessment	319150	1,459,872	1,437,357	1,530,800	1,454,260	1,461,480	1,476,110	1,490,835	1,505,750
Delinquent Assessments 2005	319205	36	-	-	-	-	-	-	-
Delinquent Assessments 2007	319207	259	-	-	-	-	-	-	-
Delinquent Taxes 2008	319208	906	-	-	-	-	-	-	-
Delinquent Assessment - 2009	319209	468	-	-	-	-	-	-	-
Delinquent Assessments-2010	319210	913	-	-	-	-	-	-	-
Delinquent Assessments-2011	319211	6,122	-	-	-	-	-	-	-
Operating Income - Class I	343410	612,474	541,568	621,500	590,425	593,370	599,260	605,245	611,325
Transfer Station Receipts	343411	5,960,437	5,351,374	5,437,700	5,165,815	5,261,005	5,389,065	5,520,260	5,654,780
Operating Income - Tires	343415	50,412	50,828	53,000	50,350	50,540	51,110	51,585	52,060
Operating Income - Electronics	343416	33,356	43,619	38,700	36,765	36,955	37,335	37,715	38,095
Operating Income - Yard Trash Clean	343417	136,873	33,684	23,800	22,610	22,895	23,180	23,465	23,750
Operating Income - Yard Trash	343418	38,814	23,711	57,700	54,815	55,670	56,620	57,475	58,425
Rain Barrels & Earth Machines	343419	7,574	9,600	-	-	-	-	-	-
Operating Income - Landfill Yard Trash Bagged	343420	515,382	265,149	367,900	349,505	355,110	365,750	376,770	388,075
Resource Recovery (metals, etc)	343451	43,821	35,782	31,700	30,115	30,115	30,115	30,115	30,115
Hazardous Waste	343453	12,119	13,091	12,200	11,590	11,685	11,780	11,875	12,065
Recycling Promotional Services	343461	-	23,750	35,000	33,250	33,250	33,250	33,250	33,250
Rural Waste Services Center Permit	343462	-	900,000	275,000	261,250	274,313	288,029	302,430	317,551
Recyclable Materials	343463	-	-	123,300	117,135	118,940	120,840	122,835	124,925
Recycable Metals	343464	-	-	12,200	11,590	11,590	11,590	11,590	11,590
Interest Income - Investment	361110	96,826	-	-	-	-	-	-	-
Pool Interest Allocation	361111	89,782	406,125	32,200	30,590	30,590	30,590	30,590	30,590
Net Incr(decr) In Fmv Of Investment	361300	(226,090)	-	-	-	-	-	-	-
Rents And Royalties	362000	-	-	12,600	12,600	12,600	12,600	12,600	12,600
Disposition Of Fixed Assets	364000	123,000	-	123,000	116,850	116,850	116,850	116,850	116,850
Equipment Buyback	364100	-	104,500	-	-	-	-	-	-
Other Scrap Or Surplus	365900	3,025	-	3,000	2,850	2,850	2,850	2,850	2,850
Other Miscellaneous Revenue	369900	4,500	-	5,000	4,750	4,750	4,750	4,750	4,750
Transfer From Fund 126	381126	689,699	280,190	466,822	466,822	466,822	466,822	466,822	466,822
Appropriated Fund Balance	399900	-	273,399	1,052,419	1,052,419	1,158,977	1,508,335	899,444	635,918
Total Revenues		9,661,260	10,020,777	10,540,541	10,090,106	10,306,437	10,834,906	10,409,326	10,334,201

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Landfill Improvements	036002-534	61,998	100,000	100,000	50,000	50,000	100,000	100,000	100,000
Solid Waste Facility Heavy Equip. & Vehicle Replacement	036003-534	83,050	85,000	975,000	250,000	400,000	640,000	350,000	350,000
Solid Waste Technology	036008-534	137,589	-	-	-	-	-	-	-
Transfer Station Heavy Equip Replacement	036010-534	368,578	90,000	585,000	100,000	400,000	545,000	488,000	300,000
Scales/Scalehouse	036013-534	-	81,000	-	-	-	-	-	-
HHW Collection Center	036019-534	-	-	-	25,000	-	-	-	-
Transfer Station Improvements	036023-534	141,037	200,000	780,000	525,000	150,000	150,000	150,000	150,000
Rural/Hazardous Waste Vehicle and Equipment Replacement	036033-534	36,796	-	25,000	230,000	50,000	50,000	39,500	50,000
Household Hazardous Waste Loading Ramp	036034-534	24,367	-	-	-	-	-	-	-

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Solid Waste (401)

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Landfill Gas Analyzer	036040-534	-	11,000	-	-	-	-	-	-
Pre-Fabricated Buildings	036041-534	-	18,750	18,750	18,750	18,750	-	-	-
Hazardous Waste Vehicle and Equipment Replacement	036042-534	-	-	-	-	150,000	150,000	-	-
Landfill Closure	435-534	43,323	110,123	110,323	-	-	-	-	-
Rural Waste Service Centers	437-534	820,805	897,570	916,722	651,229	665,199	687,881	703,307	727,503
Transfer Station Operations	441-534	5,741,525	5,170,872	5,192,828	5,190,309	5,321,561	5,344,163	5,369,741	5,390,949
Solid Waste Management Facility	442-534	2,094,846	1,758,157	1,616,786	1,747,468	1,773,844	1,815,223	1,829,700	1,859,324
Hazardous Waste	443-534	621,728	600,490	605,163	604,095	612,571	621,368	630,520	640,035
MIS Automation - Solid Waste Fund	470-534	14,470	13,480	18,485	18,485	18,485	18,485	18,485	18,485
Recycling Services & Education	471-534	176,962	198,128	160,561	160,251	162,708	165,253	167,900	170,652
Solid Waste - Risk	495-534	17,403	27,962	26,899	26,899	26,899	26,899	26,899	26,899
Indirect Costs - Solid Waste	499-534	626,575	626,575	460,000	460,000	473,800	488,014	502,654	517,734
Tax Collector	513-586	29,373	31,670	32,620	32,620	32,620	32,620	32,620	32,620
Total Appropriations		11,040,424	10,020,777	11,624,137	10,090,106	10,306,437	10,834,906	10,409,326	10,334,201
Revenues Less Appropriations		(1,379,164)	-	(1,083,596)	-	-	-	-	-

Notes:

For FY15, due to decline in the rural waste collection facilities fees, the Board at their June 10, 2014 Budget Workshop, directed staff to implement a modified operational schedule (reduced hours) for the RWSC beginning in FY 2015, and authorized the transfer of \$465,000 in general revenue to support the rural waste collection centers. This action saved \$135,000 in general revenue support for the program.

Leon County Fiscal Year 2015 Adopted Budget

Insurance Service (501)

Fund Type: Internal Services

The Insurance Service Fund is an internal service fund established in support of general County operations. Major revenue sources of the Insurance Service Fund include proceeds from interdepartmental billings. The fund is used to account for resources and expenditures associated with assessed premiums, claims, and administration of the County's Risk Management Program related to auto and property liability, workers' compensation, and other types of insurance.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Pool Interest Allocation	361111	44,556	76,000	15,800	15,010	15,010	15,010	15,010	15,010
Net Incr(decr) In Fmv Of Investment	361300	(41,623)	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	24,512	-	-	-	-	-	-	-
Vehicle Insurance	396100	152,460	375,845	454,899	454,899	454,899	454,899	454,899	454,899
General Liability	396200	310,944	713,983	493,863	493,863	493,863	493,863	493,863	493,863
Aviation Insurance	396300	18,401	20,265	50,000	50,000	50,000	50,000	50,000	50,000
Property Insurance	396400	578,357	786,575	877,655	877,655	877,655	877,655	877,655	877,655
Workers Compensation Insurance	396600	1,517,377	1,113,926	1,676,136	1,676,136	1,676,136	1,676,136	1,676,136	1,676,136
Total Revenues		2,604,984	3,086,594	3,568,353	3,567,563	3,567,563	3,567,563	3,567,563	3,567,563

Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Risk Management	132-513	185,532	233,664	237,533	237,009	240,919	244,984	249,213	253,611
Indirect Costs - Insurance Service	499-596	30,741	30,741	20,000	20,000	20,600	21,218	21,855	22,510
Workers' Comp Risk Management	821-596	2,889,577	2,792,275	3,280,985	3,280,985	3,280,985	3,280,985	3,280,985	3,280,985
Budgeted Reserves - Insurance Service	990-599	-	29,914	29,045	29,569	25,059	20,376	15,510	10,457
Total Appropriations		3,105,850	3,086,594	3,567,563	3,567,563	3,567,563	3,567,563	3,567,563	3,567,563
Revenues Less Appropriations		(500,866)	-	790	-	-	-	-	-

Notes:

Due to increased number of claims, property insurance premiums and general liability premiums increased as reflected in FY15.

Leon County Fiscal Year 2015 Adopted Budget

Communications (502)

Fund Type: Internal Services

The Communications Trust Fund is an internal service fund established to account for the resources and expenditures associated with the County's communication network, which includes the telephone and internet systems. The individual departments and agencies are assessed based on the number of internet connections, data lines, and telephone usage within their individual areas.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Departmental Billings	394000	175,029	165,740	238,999	238,999	238,999	238,999	238,999	238,999
Departmental Billings - MIS Automation	394200	210,321	336,950	356,783	356,783	356,783	356,783	356,783	356,783
Total Revenues		385,350	502,690	595,782	595,782	595,782	595,782	595,782	595,782
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Communications Trust	900-590	301,343	502,690	595,782	595,782	595,782	595,782	595,782	595,782
Communications Trust	900-713	50,338	-	-	-	-	-	-	-
Total Appropriations		351,681	502,690	595,782	595,782	595,782	595,782	595,782	595,782
Revenues Less Appropriations		33,670	-	-	-	-	-	-	-

Notes:

Increase cost associated with merging the Sheriff's phone system to the County Avaya system. Long term costs savings will be realized in the Sheriff's communications budget.

Leon County Fiscal Year 2015 Adopted Budget

Motor Pool (505)

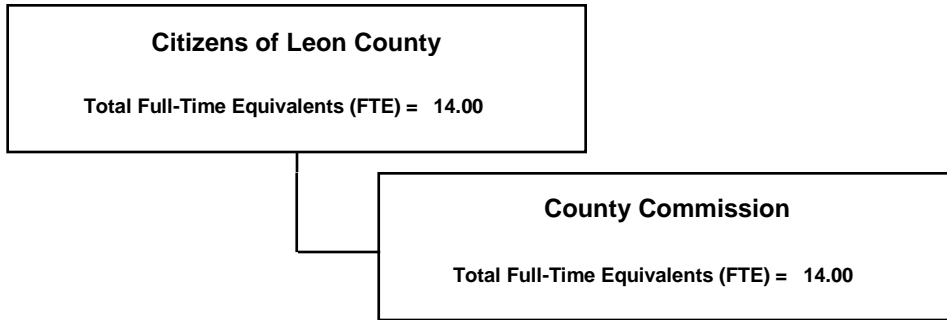
Fund Type: Internal Services

The Motor Pool Fund is an internal service fund established to account for the costs associated with operating and maintaining the County's fleet of vehicles and heavy equipment. This internal service fund generates its revenues from direct billings by the Fleet Management Department to other departmental users. Fuel purchased by the Fleet Management Department is supplied to departmental users at cost plus a minor surcharge. Repairs and maintenance performed by the Fleet Management Department are charged to users at the costs of parts plus an applicable shop rate.

Revenue Sources	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Public Service Tax - Electric	314100	344	-	-	-	-	-	-	-
Departmental Billings - Fleet	394100	1,345,599	1,217,575	1,222,245	1,222,245	1,234,467	1,246,812	1,259,280	1,271,873
Gas And Oil Sales	395100	1,590,282	2,020,025	1,972,860	1,972,860	1,992,588	2,012,514	2,032,639	2,052,966
Total Revenues		2,936,225	3,237,600	3,195,105	3,195,105	3,227,055	3,259,326	3,291,919	3,324,839
Appropriations by Department/Division	Acct #	Actual FY 2013	Adopted FY 2014	Requested FY 2015	Budget FY 2015	Planned FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019
Fleet Maintenance	425-591	2,932,195	3,210,532	3,156,475	3,153,416	3,182,852	3,212,393	3,242,047	3,271,849
MIS Automation - Motor Pool Fund	470-519	500	420	415	415	415	415	415	415
Fleet Maintenance - Risk	495-591	6,430	10,115	9,965	9,965	9,965	9,965	9,965	9,965
Budgeted Reserves - Motor Pool Fund	990-599	-	16,533	28,250	31,309	33,823	36,553	39,492	42,610
Total Appropriations		2,939,125	3,237,600	3,195,105	3,195,105	3,227,055	3,259,326	3,291,919	3,324,839
Revenues Less Appropriations		(2,900)	-	-	-	-	-	-	-



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Executive Summary

The Board of County Commissioners section of the Leon County FY 2015 Annual Budget is comprised of the Leon County Board of County Commissioners. The Board provides leadership and direction to County departments and programs.

HIGHLIGHTS

During the 2013 retreat, after having completed the final year of the initial strategic plan approved in 2011, the Board approved transitioning to a five-year planning cycle, with continued annual reviews and updates, and semi-annual status reports on the Board's 124 Strategic Initiatives. This process built upon the actions taken during the previous years. At the January 21, 2014 meeting the Board adopted Leon County's revised FY 2012 – FY 2016 Strategic Plan.

During the development of the FY 2015 budget, the Board tackled key budget issues concerning human services, emergency medical services and solid waste.

- The Board preliminarily approved a \$228 million operating and capital budget, which is 2.7% more than the previous year's budget, while maintaining the countywide millage rate at 8.3144.
- Provided \$100,000 for the Homeless Shelter Relocation; \$500,000 to be provided over five years to assist with capital cost of the facility.
- Approved adding and additional ambulance and ambulance crew to meet increased emergency medical service demands.
- Approved an increase of \$180,000 for Emergency Medical Services Professional Career Path Development. In addition the Board approved an additional \$38,000 for Emergency Medical Services SWAT team training and equipment.
- Implemented a modified operational schedule (reduced hours) for the Rural Waste Service Centers beginning in FY 2015, and authorized the transfer of \$465,000 in general revenue to support the rural waste collection centers. This action will save \$135,000 in general revenue support.

In 2014, Leon County Government received seven national awards recognizing outstanding county programs and services. The National Association of Counties (NACo) presented Achievement Awards to Leon County in categories ranging from Parks and Recreation to Information Technology. NACo's awards recognize how Leon County provides the most cost-effective, high-quality service to citizens.

Board of County Commissioners (001-100-511)

Goal	The goal of the County Commission is to serve as elected officers and fiscal representatives of the County as well as to serve as the legislative and governing body of the County government.
Core Objectives	<ol style="list-style-type: none"> 1. Provide leadership and direction to County departments and programs in order to facilitate efficient and cost-effective delivery of services. 2. Safeguard the citizens' tax dollars through the funding of necessary and effective programs that serve to improve and enhance the quality of life in Leon County.
Statutory Responsibilities	County Charter and all applicable Florida Laws
Advisory Board	<p>Apalachee Regional Planning Council; Audit Advisory Committee; Canopy Roads Citizen Advisory Committee; Canvassing Board; Capital Region Transportation Planning Agency; Challenger Learning Center Board; Civic Center Authority; Community Health Coordinating Board; Council on Culture and Arts (COCA); Criminal Justice Coordinating Council; Criminal Justice, Mental Health, and Substance Abuse Reinvestment Advisory Council; Downtown Improvement Authority Board; Economic Development Council; Enterprise Zone Development Agency Board of Directors; Geographical Information Systems Executive Committee; Joint County/City/School Board Coordinating Committee on Public School Concurrency and Facility Planning; Joint Planning Board (Community Human Service Partnership); Public Safety Coordinating Council; Research & Development Authority; Science Advisory Committee; Tourist Development Council; Transportation Disadvantaged Coordination Board; and Value Adjustment Board</p>

Leon County Fiscal Year 2015 Adopted Budget

Board of County Commissioners

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,244,870	1,266,011	1,416,709	-	1,416,709	1,440,737
Operating	64,023	89,398	89,308	-	89,308	89,308
Total Budgetary Costs	1,308,893	1,355,409	1,506,017	-	1,506,017	1,530,045
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Commission	1,308,893	1,355,409	1,506,017	-	1,506,017	1,530,045
Total Budget	1,308,893	1,355,409	1,506,017	-	1,506,017	1,530,045
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,308,893	1,355,409	1,506,017	-	1,506,017	1,530,045
Total Revenues	1,308,893	1,355,409	1,506,017	-	1,506,017	1,530,045
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Commission	14.00	14.00	14.00	-	14.00	14.00
Total Full-Time Equivalentents (FTE)	14.00	14.00	14.00	-	14.00	14.00

County Commission Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,244,870	1,266,011	1,416,709	-	1,416,709	1,440,737
Operating	64,023	89,398	89,308	-	89,308	89,308
Total Budgetary Costs	1,308,893	1,355,409	1,506,017	-	1,506,017	1,530,045
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Commission At-Large (Group 1) (001-106-511)	5,567	9,500	9,500	-	9,500	9,500
Commission At-Large (Group 2) (001-107-511)	9,205	9,500	9,500	-	9,500	9,500
Commission District 1 (001-101-511)	10,103	9,500	9,500	-	9,500	9,500
Commission District 2 (001-102-511)	1,363	9,500	9,500	-	9,500	9,500
Commission District 3 (001-103-511)	7,874	9,500	9,500	-	9,500	9,500
Commission District 4 (001-104-511)	7,000	9,500	9,500	-	9,500	9,500
Commission District 5 (001-105-511)	5,202	9,500	9,500	-	9,500	9,500
Commissioners' Account (001-108-511)	17,708	22,898	22,808	-	22,808	22,808
County Commission (001-100-511)	1,244,870	1,266,011	1,416,709	-	1,416,709	1,440,737
Total Budget	1,308,893	1,355,409	1,506,017	-	1,506,017	1,530,045
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,308,893	1,355,409	1,506,017	-	1,506,017	1,530,045
Total Revenues	1,308,893	1,355,409	1,506,017	-	1,506,017	1,530,045
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Commission	14.00	14.00	14.00	-	14.00	14.00
Total Full-Time Equivalentents (FTE)	14.00	14.00	14.00	-	14.00	14.00

County Commission - County Commission (001-100-511)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,244,870	1,266,011	1,416,709	-	1,416,709	1,440,737
Total Budgetary Costs	1,244,870	1,266,011	1,416,709	-	1,416,709	1,440,737
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,244,870	1,266,011	1,416,709	-	1,416,709	1,440,737
Total Revenues	1,244,870	1,266,011	1,416,709	-	1,416,709	1,440,737
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Commission Aide	7.00	7.00	7.00	-	7.00	7.00
County Commissioner	7.00	7.00	7.00	-	7.00	7.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.00	-	14.00	14.00

The major variances for the FY 2015 County Commission budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%- 3%.

County Commission - Commission District 1 (001-101-511)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	10,103	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	10,103	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	10,103	9,500	9,500	-	9,500	9,500
Total Revenues	10,103	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 2 (001-102-511)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	1,363	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	1,363	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,363	9,500	9,500	-	9,500	9,500
Total Revenues	1,363	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 3 (001-103-511)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	7,874	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	7,874	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	7,874	9,500	9,500	-	9,500	9,500
Total Revenues	7,874	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 4 (001-104-511)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	7,000	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	7,000	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	7,000	9,500	9,500	-	9,500	9,500
Total Revenues	7,000	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 5 (001-105-511)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	5,202	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	5,202	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	5,202	9,500	9,500	-	9,500	9,500
Total Revenues	5,202	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission At-Large (Group 1) (001-106-511)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	5,567	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	5,567	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	5,567	9,500	9,500	-	9,500	9,500
Total Revenues	5,567	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission At-Large (Group 2) (001-107-511)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	9,205	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	9,205	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	9,205	9,500	9,500	-	9,500	9,500
Total Revenues	9,205	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commissioners' Account (001-108-511)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	17,708	22,898	22,808	-	22,808	22,808
Total Budgetary Costs	17,708	22,898	22,808	-	22,808	22,808
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	17,708	22,898	22,808	-	22,808	22,808
Total Revenues	17,708	22,898	22,808	-	22,808	22,808

The major variances for the FY 2015 County Commission budget are as follows:

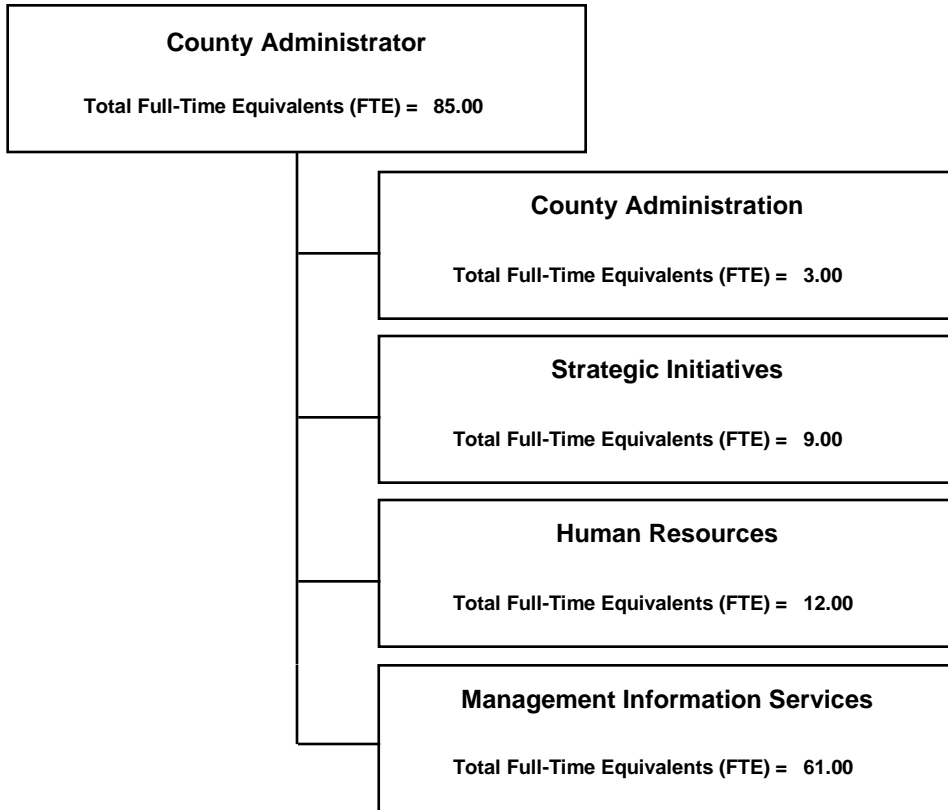
Decreases to Program Funding:

1. Rental and Leasing costs associated with savings from the county-wide centralization of copier services in the amount of \$90.



Administration

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Executive Summary

The Administrative section of the Leon County FY 2015 Annual Budget is comprised of County Administration, Strategic Initiatives, Human Resources and Management Information Services.

County Administration provides leadership and direction to County staff, facilitates the delivery of services consistent with the priorities and policies established by the Board, and manages the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources. Strategic Initiatives coordinates Strategic Planning and Leon LEADs activities throughout Leon County departments and divisions, while also working to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, providing community outreach, and serving as the County's liaison with media partners. Human Resources provides employee services in the areas of policy development, employee engagement, compensation and benefits, awards and recognition, and regulatory compliance. Management Information Services provides technology and telecommunications products and services, which enhances the County's information management capabilities.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, County Administration as well as the offices therein, created Business Plans communicating the continued alignment of the Board's strategic priorities and initiatives with the office's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the office in measuring outcomes of the Strategic Plan. Due to each office's diverse responsibilities, separate Business Plans are also included for: (1) Community and Media Relations, (2) Human Resources, and (3) Management Information Services.

HIGHLIGHTS

During FY 2014, Administration opened Cascades Park, which now serves as a social center for Leon County by enhancing quality of life for everyone with one venue that brings together arts, entertainment, education, history and wellness. Over the year, Administration guided the County through: filling and sealing the Viva Florida time capsule, Domi Station urban incubator grand opening, Leon County Emergency Medical Services 10 Year Anniversary Celebration, continuing to engage citizens with the Club of Honest Citizens, hosting Operation Thank You -- World War II Veterans, National Association of Counties' Day of Dialogue on Community Health, and promoting health awareness with Press the Chest.

The Board accepted the status report on the LEADS Listening Sessions and Cross Departmental Action Teams at the June 10, 2014 budget workshop. In January and February, 2014, staff from 16 Strategic Planning teams conducted 55 listening sessions, which involved all County offices, a broad array of County employees, and 147 citizens.

2014 was a year in which the Board approved the list of infrastructure sales tax projects to be placed on the general election ballot for a vote. Leon County Community and Media Relations worked with the City of Tallahassee to develop the penny sales tax educational campaign to inform citizens of Leon County about the upcoming ballot item. Efforts included brochures, informational website, project maps, and display boards. In addition to these efforts, Community and Media Relations also assisted with County grand openings, including the Domi Station urban incubator.

In partnership with Purchasing, MIS created Procurement Connect, a web portal to access Leon County bids, RFPs, and other procurement information. MIS also updated and modernized the Library's website with social media outreach features. Additionally, MIS moved 500 extensions of the Sheriff's Office to the centralized Avaya phone system with future annual savings of \$100,000 and implemented new programs for savings on print services county-wide. Pay-for-print, applied at all public libraries, and printer consolidation/reduction efforts throughout County offices, is demonstrating significant resource and cost savings. Leon County was awarded the 2014 Digital Counties Survey Award from the National Association of Counties (NACo), in partnership with e.Republic's Center for Digital Government. Additionally, in partnership with Tourism Development, GIS was recognized with a Webby award for the creation of the Trailahassee web application.

Human Resources (HR) instilled the core values and core practices of Leon LEADs throughout the organization through a custom developed customer experience training program, recruitment materials, new employee orientation, Live Well Leon and annual employee performance evaluations order to attract and retain a highly talented, diverse and innovative County workforce.

County Administration Business Plan

Mission Statement

The mission of Leon County Administration is to provide leadership and direction to County staff, to facilitate the implementation of Board priorities and policies, and to manage the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources.

Strategic Priorities

Quality of Life

- Provide essential public safety infrastructure and services which ensure the safety of the entire community. (Q2) 2012
- Maintain and further develop programs and partnerships necessary to support and promote a healthier community including: access to health care and community-based human services. (Q3) rev. 2013

Governance

- Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service. (G1) rev. 2013
- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2) 2012
- Sustain a culture that respects, engages and empowers citizens in important decisions facing the community. (G3) 2012
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's Core Practices. (G4) 2012
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|---|----------|
| 1. Implement strategies which ensure community's safety, including; consolidate dispatch functions (Q2) 2012 | Complete |
| 2. Initiate county resources as part of emergency response activation (Q2) 2012 | Ongoing |
| 3. Implement strategies to gain efficiencies or enhance services, including; conduct LEADS Reviews (G2) 2012 | Complete |
| 4. Implement strategies to gain efficiencies or enhance services, including; develop and update Strategic Plans (G2) 2012 | Complete |
| 5. Implement strategies to further engage citizens, including; develop and offer Citizen Engagement Series (G3) 2012 | Complete |
| 6. Provide online Board agenda materials (G1) 2012 | Ongoing |
| 7. Consider establishing a Domestic Partnership Registry (Q3) rev. 2013 | Complete |
| 8. Organize and support advisory committees (G3) rev. 2013 | Ongoing |
| 9. Continue Let's Talk "brown bag" meetings with cross sections of Board employees and County Administrator (G4) 2012 | Ongoing |
| 10. Seek community involvement with the VIVA FLORIDA 500 Time Capsule (Q4) rev. 2013 | Complete |
| 11. Convene periodic Chairman's meetings with Constitutional Officers regarding their budgets and opportunities to gain efficiencies (G5) rev. 2013 | Complete |
| 12. Consider options to gain continuity of Commissioners' representation on committees, such as multi-year (G5) rev. 2013 | Complete |
| 13. Identify the next version of "Citizens Engagement" to include consideration of an "Our Town" Village Square concept (G3) rev. 2013 | Complete |
| 14. Pursue expansion for whistleblower notification (G1) rev. 2013 | Complete |

County Administration

	15. Pursue Sister County relationships with Prince George's County Maryland and Montgomery County, Maryland (G2) rev. 2013	Complete
	16. Periodically convene community leadership meetings to discuss opportunities for improvement (G5) rev. 2013	Complete
	17. Work with FSU on the Civic Center District Master Plan (EC1, EC4) 2014	Ongoing
	18. Engage with the private sector to develop property at the corner of Miccosukee and Blair Stone, to include the construction of a Medical Examiner facility (EC1, EC4) 2014	Ongoing
Actions	1. Ensure funding to support and coordinate the transfer of emergency response services to the Public Safety Complex which includes the joint dispatch center. (Q2)	CA
	2. Continue to partner with the Emergency Operation to coordinate the response of essential County departments and divisions during declarations of emergency. (Q2)	CA
	3. LEADS Cross-Departmental Communication and Action Team appointed to identify efficiencies and cost savings for the budget development process. (G2)	CA
	4. Acceptance of Work Area's Draft strategic plans and approval of strategic plan update as part of the 2012 Board Retreat. (G2)	CA
	5. Hosted seven citizen engagement series sessions in 2012 and 2013. Continue to establish LEADS teams for special projects assigned by the Board (G1,G2,G3,G4)	CA
	6. Expand the application of board agenda materials to include more multimedia accessibility. (G1); Conduct staff training on the agenda process. (G2)	CA
	7. Domestic Partnership Registry open. (Q3)	CA
	8. Manage appointments to County Commission citizen committees. (G3)	CA
	9. Hold monthly Let's Talk "brown bag" meetings with Board employees and the County Administrator. (G4)	CA
	10. The Board made appointments to the Viva Florida Time Capsule Committee. The committee has submitted recommendations to the Board. (Q4)	CA
	11. Coordinated the initial meeting with the Chairman and Constitutional Officers. (G5)	CA
	12. Agenda item presented to the Board for consideration in September 2013. (G5)	CA
	13. Agenda item presented to the Board for consideration in September 2013. (G3)	CA
	14. Notification process will be added to the County's website. (G1)	CA
	15. Agenda item with recommendations presented to the Board for consideration in February 2013. No further action will be taken. (G2)	CA
	16. Agenda item presented to the Board for consideration in September 2013. (G5)	CA
	17. Agenda item presented to the Board for the CRA's consideration to reallocate bed taxes currently dedicated to the performing arts center and potentially include operational support for the proposed convention center. (EC1, EC4)	CA
	18. Released solicitation for the provision of Medical Examiner Facility in exchange for conveyance of Leon County property in May 2014. Consideration of approval of and awarding an agreement by the Board to take place in 2015. (EC1, EC4)	CA
Performance Measures	G4 # of employees per 1000 residents	Pg. 5-23
	G2 % change in the county unemployment rate	Pg. 15-7
	G2 \$ amount spent per county resident	Pg. 5-21
	G3 # of citizens attending citizen engagement series	Pg. 8-10

Leon County Fiscal Year 2015 Adopted Budget

Administration

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	6,845,615	7,467,050	7,638,560	110,556	7,749,116	8,048,759
Operating	2,581,698	3,033,790	2,981,338	76,750	3,058,088	3,069,390
Transportation	5,583	9,935	9,975	-	9,975	9,975
Total Budgetary Costs	9,432,896	10,510,775	10,629,873	187,306	10,817,179	11,128,124
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Administration	546,408	559,526	611,693	-	611,693	634,152
Strategic Initiatives	863,438	957,233	935,722	29,761	965,483	995,431
Human Resources	1,088,755	1,238,806	1,297,510	41,355	1,338,865	1,379,364
Management Information Services	6,934,295	7,755,210	7,784,948	116,190	7,901,138	8,119,177
Total Budget	9,432,896	10,510,775	10,629,873	187,306	10,817,179	11,128,124
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	9,432,896	10,510,775	10,629,873	187,306	10,817,179	11,128,124
Total Revenues	9,432,896	10,510,775	10,629,873	187,306	10,817,179	11,128,124
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Administration	3.00	3.00	3.00	-	3.00	3.00
Human Resources	12.00	12.00	12.00	-	12.00	12.00
Management Information Services	61.00	60.00	60.00	1.00	61.00	61.00
Strategic Initiatives	9.00	10.00	9.00	-	9.00	9.00
Total Full-Time Equivalents (FTE)	85.00	85.00	84.00	1.00	85.00	85.00

County Administration (001-110-512)

<p>Goal</p>	<p>The goal of the County Administration is to provide leadership and direction to County employees, to facilitate the implementation of Board priorities and policies and to manage the operation of County functions to ensure the delivery of cost effective, customer-responsive public services within the bounds of available resources.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide leadership, coordination, and direction to County departments to facilitate the delivery of services consistent with Board priorities and policies. 2. Develop Action Plans and implement Annual Board Retreat Priorities. 3. Present Agenda Requests to the Board and provide staff recommendations on County issues requiring Board review and approval. 4. Engage County staff in discussions on County issues, employee concerns, and improvements in County processes. 5. Respond to the needs of County Commissioners in the development and execution of Board policies.
<p>Statutory Responsibilities</p>	<p>County Administration is responsible for ensuring compliance with all applicable County Laws and Statutes administered by programs under the Board of County Commissioners.</p>
<p>Advisory Board</p>	<p>None</p>

County Administration (001-110-512)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	525,390	541,794	591,553	-	591,553	614,012
Operating	21,018	17,732	20,140	-	20,140	20,140
Total Budgetary Costs	546,408	559,526	611,693	-	611,693	634,152
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	546,408	559,526	611,693	-	611,693	634,152
Total Revenues	546,408	559,526	611,693	-	611,693	634,152
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Administrator	1.00	1.00	1.00	-	1.00	1.00
Sr. Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Deputy County Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2015 County Administration budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Communication costs in the amount of \$675.

Community and Media Relations Business Plan

Mission Statement	The mission of the Leon County Community & Media Relations Division is to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, provide community outreach, and serve as the County's liaison with media partners.		
Strategic Priorities	<p>Governance</p> <ul style="list-style-type: none"> Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1) Sustain a culture that respects, engages and empowers citizens in important decisions facing the community. (G3) Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 		
Strategic Initiatives <small>October 1, 2011 – September 30, 2016</small>	1. Implement strategies which promote access, transparency, and accountability, including: posting the website address (URL) on County vehicles (G1)	FY 2014	
	2. Expand opportunities for increased media and citizen outreach to promote Leon County	Ongoing	
	3. Prepare and broadly distribute Annual Reports (G5)	Ongoing	
	4. Work with the city to celebrate the opening of Cascades Park (Q4)	Complete	
Actions	1. Promote the services and accessibility of County government through the website, new technology/social media tools, mobile applications, news releases, public notices, legal advertisements, articles, County Link, television channel, broadcast radio, fleet vehicles, and community engagement, such as special events and presence at community partners' activities. (G1)	CMR	
	2. Continued public education, promotion, and community outreach through Citizen Engagement Series, future virtual town hall meetings, and special events. (G3)	CMR	
	3. Research and identify additional mediums for the distribution of the Annual Report outside of making the reports available in County facilities, by direct mail to Florida County governments and local organizations, and posting to the website. (G5)	CMR	
	4. Successfully held opening ceremonies for Cascades Park in March 2014, and continued to promote Cascades Park as a premiere location for recreation, entertainment, and leisure. (Q4)	CMR	
Performance Measures	G1 # of news releases, public notices, Gov delivery alerts		Pg. 8-10
	G3 # of public education special events (or attendance)		Pg. 8-10
	G5 Increase Annual Report distribution by 10% through alternate mediums		Pg. 8-10

Strategic Initiatives (001-115-513)

Goal	The goal of the Strategic Initiatives Division is to coordinate Leon LEADs activities throughout Leon County Departments and Divisions while also working to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, provide community outreach, and serve as the County’s liaison with media partners.
Core Objectives	<ol style="list-style-type: none"> 1. Coordinate special projects, intergovernmental, and interdepartmental activities on behalf of County Administration. 2. Manages Leon County Government’s collective information and messaging; fosters proactive and responsive communication with the public; and maintains consistency in messaging, visual presentation and positive representation for the County. 3. Maintains routine contact with local news media outlets and manage shifting relationships with their personnel. 4. Prepares and disseminates Leon County news and information via news releases, notices and other publications and oversees the content of Leon County’s websites and government broadcast channel. 5. Organizes and manages news conferences, community meetings and special events. 6. Communicates key issues and information to the public and Leon County employees through the County newsletter, electronic publications, advertisements and mass notification alerts via email and texting. 7. Coordinates and executes the annual Neighborhood Recognition Program, and maintains partnerships with local, regional, and national associations. 8. Trains, prepares, and responds for Emergency Communication/Information within the Incident Command System (ICS) and trains/prepares County staff for interaction with media partners.
Statutory Responsibilities	In accordance to Florida Statute 125.001, the Public Information Officer posts public meetings to the County’s general calendar and sends public notices to local media in order to appropriately notice all regular and special public meetings.
Advisory Board	N/A

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G1, G3	# of news advisories, releases, and notices detailing County activity	256	346	385	400
G1, G3	# of press conferences, community meetings and events	47	63	70	75
G5	% increase of Annual Report distribution ¹	N/A	27%	15%	15%
G3	# of citizen attending Citizen Engagement Series	170	135	170	150

Notes:
 1. Annual Report distribution was a new performance measure for FY13. This metric also includes online downloads, webpage views, and YouTube views of the Annual Report video.

Strategic Initiatives (001-115-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	707,926	820,352	778,816	4,761	783,577	813,525
Operating	155,513	136,881	156,906	25,000	181,906	181,906
Total Budgetary Costs	863,438	957,233	935,722	29,761	965,483	995,431
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	863,438	957,233	935,722	29,761	965,483	995,431
Total Revenues	863,438	957,233	935,722	29,761	965,483	995,431
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Public Information and Communications Manager	-	-	-	1.00	1.00	1.00
Agenda Coordinator	1.00	1.00	1.00	-	1.00	1.00
Assistant to the County Administrator	1.00	1.00	1.00	-	1.00	1.00
Citizen Services Liaison	1.00	1.00	1.00	-	1.00	1.00
Director of Community & Media Relations	1.00	1.00	1.00	-	1.00	1.00
Public Information Specialist	3.00	3.00	3.00	(1.00)	2.00	2.00
Special Projects Coordinator	-	1.00	-	-	-	-
Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Sr. Asst. to the County Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	9.00	10.00	9.00	-	9.00	9.00

The major variances for the FY 2015 Strategic Initiatives budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Contracts or other improvements to services delivered in the amount of \$25,000 including:
 - County Link contract fulfillment \$15,000
 - Realignment of Video Production and Programming from Non-Operating in the amount of \$10,000
3. Public Information Specialist reclassified to Public Information and Communications Manager in the amount of \$4,761

Decreases to Program Funding:

1. Decreases in personnel services and staffing to reflect the realignment and reclassification of a Special Projects Coordinator position from Strategic Initiatives to a Management Analyst within Economic Development/Intergovernmental Affairs in FY14.

Division of Human Resources Business Plan

Mission Statement

The mission of the Leon County Division of Human Resources is to provide professional, reliable and innovative programs and consultative services to attract, train and retain a high performing and diverse workforce, within a healthy and supportive work-life balanced environment, while insuring compliance with federal, state and local employment regulations.

Strategic Priorities

Economy

- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners (EC5) 2012
- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6) 2012

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1) rev. 2013
- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2) 2012
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s Core Practices. (G4) 2012

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|--|----------|
| 1. Instill Core Practices through providing Customer Engagement training for all County employees (G1) 2012 | Complete |
| 2. Instill Core Practices through revising employee orientation (G1) 2012 | Complete |
| 3. Instill Core Practices through revising employee evaluation processes (G1) 2012 | Complete |
| 4. Utilize new learning technology to help design and deliver Leadership and Advanced Supervisory Training for employees (G4) 2012 | Ongoing |
| 5. Revise employee awards and recognition program (G4) 2012 | Ongoing |
| 6. Expand electronic Human Resources business processes including applicant tracking, timesheets, e-Learning, and employee self-service. (G2) 2012 | Complete |
| 7. Implement healthy workplace initiatives, including evaluate options for value-based benefit design. (G4) 2012 | Complete |
| 8. Support and expand Wellness Works! Program (G4) 2012 | Complete |
| 9. Provide veterans preference in hiring (EC5) 2012 | Complete |
| 10. Provide Summer Youth Training Program (EC6) 2012 | Complete |

Actions

- | | |
|---|----|
| 1. The Customer Experience Training has been completed countywide to all county employees between December 2012 – February 2013. Additional sessions are conducted annually in May, September and January. (G1) | HR |
| 2. New Employees are currently receiving Leon Leads Culture material at the time of hire. Leon LEADS values have been incorporated into the advertising and recruitment process as well as offer letters. A brief overview of the Customer Experience Training has also been incorporated into New Employee Orientation. (G1) | HR |
| 3. The revised employee evaluation has been developed and completed for Career Service and Senior Management employees and incorporates the core values and core practices of Leon LEADS. Employees received training on the new evaluation during the Customer Experience Training(G1) | HR |
| 4. Staff has researched new learning technologies for supervisory and leadership training and is in the process of purchasing selected programs. (G4) | HR |
| 5. The Board approved the implementation of the Innovator/Inspirator award program at the June 10, 2014 budget workshop. (G4) | HR |

Division of Human Resources

Actions	6.	Employees are using the Banner Self-Service program to review pay and benefits information, Halogen e-appraisals and Manager Position Control. The new E-timesheet system is currently being used by several departments, and will be rolled out for the entire organization by end of calendar year 2014. (G2)	HR
	7.	The value based benefit design was ratified as a part of the FY12/13 budget process. (G4)	HR
	8.	Wellness Works! Program was rebranded and the Value Based Benefit Design (VBD) program which integrates wellness into the employee Health Insurance Program was implemented. (G4)	HR
	9.	HR is committed to identify and provide preference to applicants who are veterans of the armed services. recruiting process in accordance with Florida Statutes. (EC5)	HR
	10.	Continue to administer the Summer Youth Training Program that provides 6 weeks of on-the-job training for 14-21 year old Leon County residents. (EC6)	HR
Performance Measures	G1	# of employees completing customer experience training	Pg. 8-15
	G1	% of new employees completing "on-boarding" within 30 days	Pg. 8-15
	G2	# of Annual Performance Appraisals completed	Pg. 8-15
	G2	% of employees utilizing electronic timesheet system	Pg. 8-15
	G2	# of services and applications added to employee self-service	Pg. 8-15

Human Resources (001-160-513)

Goal	The goal of the Office of Human Resources is to provide program leadership, personnel policy administration and strategic support in the implementation of Leon LEADS by demonstrating the relevance of the County's Core Values and Core Practices in the delivery of Human Resources programs and services to managers, employees, community partners and the public.
Core Objectives	The core objectives of the Office of Human Resources is to provide technical and consultation services in the areas of: Recruitment, Selection, Employment, Orientation, Retention, Separation, Employee Relations, Performance Management, Job Classification, Compensation & Benefits Design/Administration, Legal/Regulatory Compliance, Policy Development, Employee Communications, Training, Attendance/Leave Management, Human Resources Information Systems/Record Management and Employee Well-Being.
Statutory Responsibilities	Title VII of the Civil Rights Act of 1964; Title I of the Americans with Disabilities Act; Veterans Reemployment Rights, Veterans Preference, Uniformed Services Employment and Reemployment Rights Act of 1994; Age Discrimination in Employment Act of 1967; Consumer Credit Protection Act of 1968; Fair Credit Reporting Act of 1969; Family and Medical Leave Act of 1993; Fair Labor Standards Act; Drug Free Workplace Act of 1988; Equal Pay Act of 1963; Immigration and Nationality Act; Internal Revenue Code and Regulations; Health Insurance Portability and Accountability Act of 1996; Consolidated Omnibus Budget Reconciliation Act of 1986; Lily Ledbetter Fair Pay Act of 2009; Florida Statute, Chapter 110.227 "Suspensions, Dismissals, Reductions in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313; Code of Ethics; Florida Statute, Florida Retirement System; Leon County Personnel Policies and Procedures, and the Affordable Care Act of 2010 (National Health Care Reform).
Advisory Board	Wellness Works! Team, HR Policy Review and Development Team, Board/Constitutional Office Employee Health Insurance Committee, Award of Excellence Committee, Employee Grievance Review Committee and Sick Leave Pool Committee.

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	HR Operating Costs Per Capita	4.13	9.67

Florida Benchmarking Consortium

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G4	Number of requisitions created, and or recruited for vacant positions	74	84	70	70
G4	Number of qualified applicants per requisition	56	60	57	57
G4	Number of positions filled internally	18	29	24	24
G4	Number of positions filled from outside sources	38	36	32	32
G4	Average days to fill vacant positions	74	69	65	65
G4	Average Turnover Rate	8%	10%	10%	10%
G2	Number of Board/Constitutional employees participating in county-sponsored Wellness Program events	N/A	2,264	2,112	2,300

Human Resources (001-160-513)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G2	Number of Board/Constitutional employees who successfully completed the Value Based Design My Rewards Program	N/A	1,178	1,200	1,200
G4	Number of employees attending county-sponsored Training and Professional Development events	438	891	514	650
G4	Number of positions evaluated for external competitiveness and internal equity	116	129	153	130
G2	Number of employee Annual Performance Appraisals completed	685	725	750	700
G1	Number of employees completing customer experience training	N/A	767	100	50
G1	Percentage of new employees completing "on-boarding" within 30 days	N/A	73%	70%	70%
G2	Percentage of employees utilizing electronic timesheet system	N/A	19%	50%	90%
G2	Number of services and applications added to employee self-service	N/A	2	1	1

Human Resources (001-160-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	864,044	968,994	1,027,648	19,355	1,047,003	1,087,502
Operating	224,712	269,812	269,862	22,000	291,862	291,862
Total Budgetary Costs	1,088,755	1,238,806	1,297,510	41,355	1,338,865	1,379,364
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,088,755	1,238,806	1,297,510	41,355	1,338,865	1,379,364
Total Revenues	1,088,755	1,238,806	1,297,510	41,355	1,338,865	1,379,364
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Document Scanner	1.00	1.00	-	(1.00)	-	-
Compensation Administrator	1.00	1.00	1.00	-	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	-	1.00	1.00
HR Records Coordinator	-	-	1.00	1.00	1.00	1.00
Employee Development Coord.	1.00	1.00	1.00	-	1.00	1.00
Employee Relations Coordinator	1.00	1.00	1.00	-	1.00	1.00
Human Resources Generalist	3.00	2.00	2.00	-	2.00	2.00
Human Resources Manager	1.00	1.00	1.00	-	1.00	1.00
Human Resources Specialist	1.00	1.00	2.00	1.00	2.00	2.00
Human Resources Technician	1.00	1.00	-	(1.00)	-	-
Employee Wellness Coordinator	1.00	1.00	1.00	-	1.00	1.00
Human Resources Information Systems Coordinator	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	12.00	12.00	12.00	-	12.00	12.00

The major variances for the FY 2015 Human Resources budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Funding to support the proposed Employee LEADS Awards program in the amount of \$20,000.
3. Reclassification of a Human Resources Technician position to a Human Resources Specialist in the amount of \$16,477.
4. Reclassification of a Document Scanner position to a HR Records Coordinator in the amount of \$2,878.
5. Centralized copier expense true up in the amount of \$2,000.

Management Information Services Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	4,748,256	5,135,910	5,240,543	86,440	5,326,983	5,533,720
Operating	2,180,456	2,609,365	2,534,430	29,750	2,564,180	2,575,482
Transportation	5,583	9,935	9,975	-	9,975	9,975
Total Budgetary Costs	6,934,295	7,755,210	7,784,948	116,190	7,901,138	8,119,177
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Article V MIS (001-171-713)	1,044,726	-	-	-	-	-
Geographic Info. Systems (001-421-539)	1,793,384	1,876,562	1,874,523	86,440	1,960,963	2,012,804
Management Information Services (001-171-513)	4,056,268	5,542,768	5,689,290	29,750	5,719,040	5,880,854
Public Safety Complex Technology (001-411-529)	39,917	335,880	221,135	-	221,135	225,519
Total Budget	6,934,295	7,755,210	7,784,948	116,190	7,901,138	8,119,177
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	6,934,295	7,755,210	7,784,948	116,190	7,901,138	8,119,177
Total Revenues	6,934,295	7,755,210	7,784,948	116,190	7,901,138	8,119,177
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Management Information Services	42.84	42.84	43.34	-	43.34	43.34
Public Safety Complex Technology	2.00	2.00	1.50	-	1.50	1.50
Geographic Info. Systems	16.16	15.16	15.16	1.00	16.16	16.16
Total Full-Time Equivalentents (FTE)	61.00	60.00	60.00	1.00	61.00	61.00

Division of Management Information Services Business Plan

Mission Statement

The mission of the Leon County Management Information Services Division is to provide reliable and effective technology and telecommunications solutions and services to county agencies to enable them to fulfill their missions in serving the citizens of Leon County.

Strategic Priorities

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)
- Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community. (G3)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | | |
|----|---|---------|
| 1. | Provide, support and deploy the geographic information system, integrated Justice Information System Jail Management system, case management and work release management information systems for Probation, Supervised Pretrial Release and Sheriff’s Office, and pawnshop network system. (Q2) | Ongoing |
| 2. | Provide for information systems disaster recovery and business continuity (Q2, G5) | Ongoing |
| 3. | Develop and deploy website enhancements (G1) | Ongoing |
| 4. | Provide and expand online services including Customer Connect and Your Checkbook (G1) | Ongoing |
| 5. | Provide televised/online Board meetings in partnership with Comcast (G1) | Ongoing |
| 6. | Provide technology and telecommunications products, services and support necessary for sound management, accessibility, and delivery of effective, efficient services, including maintaining financial database system with interfaces to other systems (G1, G2, G5) | Ongoing |

Actions

- | | | |
|-------|--|-----|
| 1. A. | Continue support of systems for the Justice Community, the Library, HR, Finance/Payroll, OMB, Public Works, and DSEM. (G1, G5) | MIS |
| B. | Completed a new case management system for Human Services & Community Partnerships. (G2) | MIS |
| C. | Expand mobile access of applications in the field. (G1) | MIS |
| D. | Implemented electronic faxing. (G2) | MIS |
| E. | Participate in a team for the Courts e-filing solution. (G2) | MIS |
| 2. A. | Upgrade the Avaya phone system to add other customers and create a redundant system for business continuity. Completed addition of the Sheriff’s Office in December 2013. Will add Court Administration and the Clerk’s Office in the future. (G2, G5) | MIS |
| B. | Continue refresh of the server environment with business continuity and DR functionality. (G5) | MIS |
| 3. A. | Engage a County-wide team to infuse the intranet and with current content and needed services. (G2) | MIS |
| B. | Add a mobile version of the County’s main web site. (G1, G2) | MIS |
| C. | Purchase and install FormsFusion for the creation of web-enabled forms that connect Banner.(G2) | MIS |
| D. | Purchase and install an integrated travel request and expense reporting system through Banner. (G1) | MIS |
| E. | Continue deployment of Halogen for e-recruitment, e-learning, job descriptions, and JDQs (G2) | MIS |

Division of Management Information Services

	4.	Offer brown bag lunch and learn sessions, create webinars, hold user questions sessions, create an online help blog, and provide access to online training tools (G2)	MIS
	5. A.	Continue support of televised/online Board meetings in partnership with Comcast. (G1)	MIS
	B.	Refresh the Chambers and Control Room with new technology.	MIS
	6. A.	Implement a project and change management framework for major MIS/GIS projects to provide better control and outcomes of projects. (G2)	MIS
	B.	Manage the installation and support of the telephone, network, and audio visual infrastructure for the Public Safety Complex. (Q2, G1)	MIS
	C.	Continue desktop replacement plan for PC desktops, laptops, and printers and using virtualized desktop technology where applicable. (G2)	MIS
	D.	Move the fleet to Windows 7 and MS Office Suite 2010. (G2)	MIS
	E.	Complete deployment of the managed, centralized printing/copiers services solution. (G2, G5)	MIS
Performance Measures	G2	# of valid e-mails per month(balance after e-mail spam or viruses trapped in millions)	Pg. 8-21
	G2	% increase in average monthly visits to Leon County web site and the TLCGIS Website	Pg. 8-21,26
	G2	% of help calls completed in one day	Pg. 8-21
	G2	% increase in the number of external and internal web applications developed	Pg. 8-21

Management Information Services (001-171-513)

<p>Goal</p>	<p>The goal of Management Information Services (MIS) is to serve end users with continually improved, efficient, cost effective technology and telecommunications products, services, and information so that customers are totally satisfied and able to fulfill their missions.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide technology infrastructure and support for the Board, the Joint Dispatch Public Safety Complex, other County Constitutional Officers, and Article V agencies (Courts, State Attorney, Public Defender, Clerk, and Guardian Ad Litem). 2. Provide and maintain county network connectivity for all buildings and offices of the Board, Constitutional Officers, Article V agencies and the 2nd Judicial Circuit (Gadsden, Wakulla, Jefferson, Franklin, and Liberty counties). 3. Provide and maintain Internet access for employees within county facilities, for the public within the library system, and wireless access within the Courthouse, main and branch libraries, park facilities, and for designated community centers. 4. Provide for mobile office services to Building Inspection, Public Works Operations, Animal Control, Emergency Medical Services (EMS), Facilities, and other field workers. Also, expand the agenda process with iPads and paperless agendas. 5. Maintain network file systems, storage, and provide system security firewalls, SPAM and virus protection. 6. Provide telephone and voice mail services for the Board and the Supervisor of Elections, the Public Defender and State Attorney offices, Guardian Ad Litem, Health Department, the Property Appraiser's Office, and any other County entities as interested. 7. Provide e-mail services for the Board, Constitutional Officers, and Article V agencies. 8. Support and provide connectivity and applications for mobile devices such as phones and tablets. 9. Operate the central data center and a disaster recovery site, support and maintain over 300 servers within a virtualized infrastructure environment, provide backup and restoration management, disaster recovery and business continuity services. 10. Support, maintain, and replace laptops, tablets, printers, personal computers, and desktop software (Microsoft Office Suite) for the Board, Constitutional Officers, Article V agencies, and the public systems within the library facilities. Provide appropriate security for these systems. 11. Develop, maintain and enhance the inter-agency Criminal Justice Information System (JIS) for the justice community. The JIS supports the Courts, State Attorney, Public Defender, Sheriff's Office, Probation and Supervised Pretrial Release. 12. Develop and maintain and enhance the Jail Management Information System as well as case management and work release management software applications for Probation, Supervised Pretrial Release, and the Sheriff's Office. 13. Maintain the pawnshop network system. MIS developed this system, which is currently being used by more than 25 Florida and Georgia counties. 14. Provide technical support to the Supervisor of Elections at all voting locations for all elections. 15. Provide technical solutions for the Courts, such as technology in the courtrooms and teleconferencing for first appearance. 16. Develop and maintain web services (including an Intranet for the Board; websites for the Board, Property Appraiser, Court Admin, Tax Collector, Supervisor of Elections, State Attorney, Blueprint 2000, and the Tourist Development Council) and online web applications (such as Board meetings, workshops, agendas, calendars, job applications, customer problem reporting, permitting, online Purchasing, Summer Youth applications, Library Services, Volunteer Services, Parks Reservations, Have a Hurricane Plan, and the Emergency Information Portal). Provide for mobile versions of the website for smart devices. 17. Support, maintain, and upgrade work order and management systems, including Banner (Finance, Purchasing, Human Resources, and Payroll), Infor (Public Works), Animal Control, Faster (Fleet), Paradigm (Landfill), Infor (Facilities Management), Infor (MIS), Halogen E-Appraisal (Human Resources), Permits and Enforcement Tracking Software (PETS) (Growth and Environmental Management), E-Pro and Telestaff (EMS) and SIRSI (Library). Continue to collapse single work order management systems into the enterprise Infor system, as appropriate.

Management Information Services (001-171-513)

	<p>18. Develop specialized applications for Human Resources (electronic timesheets, e-recruitment, compensation, employee benefits, and the Florida Retirement System) and the Office of Management and Budget (budget modeling support).</p> <p>19. Implement electronic document management through Project Dox and/or AppXtnder for Public Works (Animal Control and Engineering), DSEM Divisions, Veterans Services, Human Resources, HSCP, and the County Attorney’s Office, and other divisions or offices as they become ready.</p> <p>20. Support the Public Information Office in the effective and efficient methods of communication to the public and internal customers.</p> <p>21. Plan for and coordinate the delivery of data services in new construction and renovations for computer and communications infrastructure and equipment.</p> <p>22. Coordinate employee desktop software training.</p> <p>23. Provide inventory and asset management of computer and communication assets.</p> <p>24. Provide technology and telecommunications support for the Public Safety Complex.</p>
Statutory Responsibilities	Florida State Constitution under Article V (Judiciary), Section 14 (Funding) requires provision of communications services, existing radio systems, and existing multi-agency criminal justice information systems for the Trial Courts (Court Administration and the Clerk of the Court), the State Attorney, and the Public Defender within the Second Judicial Circuit.
Advisory Board	The Criminal Justice Coordinating Council is the executive steering committee for the Justice Information System. Internally, the Justice Information Systems Agreement of 2001, re-ratified in January 2007, by the Criminal Justice Coordinating Council, governs the responsibilities and expectations of the multi-agency criminal justice system called JIS.

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	Average number of users per MIS Full Time Equivalent (FTE)	1:102	1:41
G1	Average number of Devices per Information Technician (IT Staff)	1:86	1:40
G1	Ratio of Network Systems Administrators to File Servers	1:62	1:50
G1	Number of Network Sites	68	44
G1	IT Spending per Employee in the County Government Sector	\$3,420	\$5,000

Benchmark Sources: 2014/2015 Computer Economics Report on IT Spending and Staffing (an information and technology research/advisory firm)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G1, G3	Average number of e-mails processed each month (millions)	1.1	1.1	1.5	1.0
G1	Approximate amount of valid e-mails (balance after spam/viruses trapped)	33%	54%	40%	50%
Q1, Q2	Average monthly visits to Leon County web site	469,325	536,982	500,000	350,000 ¹
G1	% of help calls completed the same day	30%	29%	35%	40%
G1	Number of new applications/services deployed	4	4	2	2

Notes:

1. Changed stat collection service to Google Analytics which eliminates “false” counts from search engines.

Management Information Services - Management Information Services (001-171-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,661,014	3,709,994	3,832,750	-	3,832,750	3,983,262
Operating	1,389,671	1,822,839	1,846,565	29,750	1,876,315	1,887,617
Transportation	5,583	9,935	9,975	-	9,975	9,975
Total Budgetary Costs	4,056,268	5,542,768	5,689,290	29,750	5,719,040	5,880,854
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	4,056,268	5,542,768	5,689,290	29,750	5,719,040	5,880,854
Total Revenues	4,056,268	5,542,768	5,689,290	29,750	5,719,040	5,880,854
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Public Safety Applications Mgr	-	-	1.00	-	1.00	1.00
Apps Systems Analyst III	-	-	2.00	-	2.00	2.00
Network Systems Analyst II	-	-	1.00	-	1.00	1.00
Network Systems Analyst III	-	-	1.00	-	1.00	1.00
Network Systems Analyst I	-	-	6.50	-	6.50	6.50
Applications Systems Analyst I	-	-	6.00	-	6.00	6.00
App Systems Analyst II	-	-	3.00	-	3.00	3.00
Administrative Associate III	0.67	0.67	0.67	-	0.67	0.67
Administrative Associate IV	0.50	0.50	-	-	-	-
Administrative Associate VI	-	-	0.50	-	0.50	0.50
Applications & Database Mngr.	1.00	1.00	1.00	-	1.00	1.00
Applications Dev. Analyst	6.00	6.00	-	-	-	-
Computer Asset Analyst	1.00	1.00	1.00	-	1.00	1.00
IT Technical Support Specialist II	6.00	6.00	5.00	-	5.00	5.00
Director of MIS/GIS	0.67	0.67	0.67	-	0.67	0.67
IT Coordinator-Communications	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Admn Services	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Technical Serv.	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Systems	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Web Development	1.00	1.00	1.00	-	1.00	1.00
Sr. IT Technical Support Spec.	1.00	1.00	2.00	-	2.00	2.00
MIS Special Projects Coord.	1.00	1.00	1.00	-	1.00	1.00
Network & Tech. Serv. Manager	1.00	1.00	1.00	-	1.00	1.00
Network Systems Administrator	7.00	8.00	-	-	-	-
Network Systems Analyst	-	-	1.00	-	1.00	1.00
IT Technical Support Supv.	1.00	-	-	-	-	-
Unix Systems Administrator	1.00	1.00	1.00	-	1.00	1.00
Web Applications Analyst	1.00	1.00	-	-	-	-
JIS Sr. Applications Analyst	4.00	4.00	-	-	-	-
Applications Development Coordinator	1.00	1.00	-	-	-	-
Network Construction Planner	1.00	1.00	-	-	-	-
Oracle Enterprise Architect	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator - Work Order & EDMS	1.00	1.00	1.00	-	1.00	1.00
EDMS Technician	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	42.84	42.84	43.34	-	43.34	43.34

Management Information Services - Management Information Services (001-171-513)

The major variances for the FY 2015 Management Information Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Contracts or other improvements to services delivered in the amount of \$29,750 including:
 - CIP Impact of annual financial hardware support for Form Fusion \$3,000
 - CIP Impact of Avaya Digital Phone System for the Sheriff \$26,750
3. The staffing/personnel variance between FY14 and FY15 reflects increases associated with a Network Systems Analyst I position supporting EMS technology part time at the Public Safety Complex.

Management Information Services - Article V MIS (001-171-713)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	796,208	-	-	-	-	-
Operating	248,518	-	-	-	-	-
Total Budgetary Costs	1,044,726	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,044,726	-	-	-	-	-
Total Revenues	1,044,726	-	-	-	-	-

In FY08, new reporting requirements for Article V entities were implemented. The FY13 Actuals depict the total amount funded by the County for Article V information systems. These expenses are currently funded in the operating budget of Management Information Services and the actual expenses will be reported separately each year.

Management Information Services - Public Safety Complex Technology (001-411-529)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	34,933	177,309	111,220	-	111,220	115,604
Operating	4,984	158,571	109,915	-	109,915	109,915
Total Budgetary Costs	<u>39,917</u>	<u>335,880</u>	<u>221,135</u>	<u>-</u>	<u>221,135</u>	<u>225,519</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	39,917	335,880	221,135	-	221,135	225,519
Total Revenues	<u>39,917</u>	<u>335,880</u>	<u>221,135</u>	<u>-</u>	<u>221,135</u>	<u>225,519</u>
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Network Systems Analyst I	-	-	1.50	-	1.50	1.50
Network Systems Analyst	2.00	2.00	-	-	-	-
Total Full-Time Equivalents (FTE)	<u>2.00</u>	<u>2.00</u>	<u>1.50</u>	<u>-</u>	<u>1.50</u>	<u>1.50</u>

The following expenditures establish the FY 2015 technology support budget for the new Public Safety Complex. These costs will be jointly funded (50/50), with reimbursement from the City of Tallahassee.

Decreases to Program Funding:

1. The staffing/personnel variance between FY14 and FY15 reflects decreases associated with a Network Systems Analyst I position supporting EMS technology part time.
2. Subsequent to a review of operations after opening the complex, decreases in estimated technology infrastructure needs in the amount of \$48,656.

Management Information Services – Geographic Info. Systems (001-421-539)

Goal	The goal of the Tallahassee-Leon County GIS is to work in partnership with county agencies to provide accurate, consistent, accessible, affordable, and comprehensive GIS data, GIS infrastructure, and GIS services to support the unique business needs of Leon County and the citizens we serve.
Core Objectives	<ol style="list-style-type: none"> 1. Development and management of high-accuracy planimetric and topographic basemap data 2. Creation, compilation, access and distribution of derived and thematic GIS data. 3. Manage the overall quality and integrity of departmental GIS data. 4. Provide access to GIS analytical tools 5. Integrate GIS technology, service and support into the business processes of government 6. Identify additional sources of GIS data to support government activities and services
Statutory Responsibilities	<p><u>Florida Statute 7 – County Boundaries</u>: Section 7.37 – Leon County ; <u>Florida Statute 101 – Voting Methods & Procedures</u>: 101.001 - Precincts and polling places, boundaries; <u>Florida Statutes 163 – Intergovernmental Programs</u>: Section 163.2511-163.3248 - Growth Policy; County and Municipal Planning; Land Development Regulation, Section 163.330-163.403 – Community Redevelopment, Section 163.501-163.526 – Neighborhood Improvement Districts, Section 163.565-163.572 – Regional Transportation Authorities; <u>Florida States 166 – Municipalities</u>: Section 166.231 - Public service tax; <u>Florida Statutes 192 – Taxation</u>: General Provisions, Non-ad Valorem; <u>Florida Statutes 193 – Assessments</u>: Section 193.023 - Property Appraiser’s requirement established to provide or pay for orthorectified aerial imagery at FDOR specifications every three years., Section 195.002 - Property Appraiser and use of Aerial Imagery in Inspections; <u>Florida Statute 202 – Communications Services Tax simplification Law</u>: Section 202.19 Local Communications Tax; <u>Florida Statute 472 - Land Surveying and Mapping</u>: Section 472.027 - Minimum technical standards for surveying and mapping; <u>City of Tallahassee Environmental Ordinance</u>; <u>Leon County Environmental Management Act</u>; <u>Local Comprehensive Plan</u>; <u>Interlocal Agreement for a Geographic information System, May 16, 1990</u>; <u>Senate Bill 360</u></p>
Advisory Board	GIS Executive Committee, GIS Steering Committee, Permit Enforcement & Tracking System (PETS) Steering Committee, GIS Development Team, PETS Development Team, Addressing Steering Committee

Benchmarking			
Priorities	Benchmark Data	Leon County 2014	Benchmark
G1, G3	# of Business Units that use GIS (Direct Benefactors, City, County, State)	50	11.5 (Average)
G3, Q2	# of Layers of Data Maintained	499	300
G1, G3, Q1	# of Web Sites and Custom Applications	48	20

Benchmark Source: Aegis Business Technologies provided a benchmarking report for TLC GIS in May 2010. The report provided several qualitative measures which identified TLC GIS as a leader among GIS programs in the Southeast.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G1	Provide customer response to system and software requests within (1) hour 100% of the time	95%	95%	95%	95%
G1, Q1	Increase GIS internet applications, services and downloadable files by 20% annually	20%	30%	20%	50%
G1, Q1	Increase internet user sessions by 20% annually	10%	N/A	10%	10%
G1	Provide maintenance of base map components per schedule matrix, as required	100%	100%	100%	100%
G1, Q1	Average monthly visits to the GIS Web Site	70,290	69,731	70,000	75,000
G3, Q2	Layers of data maintained (such as aerial photography at various resolutions; addressing; streets; building footprints; contours within USA (1 ft.) and County (2 ft.); hydrography; elevation; flood zones; land use and zoning; property ownership; subdivisions; easements; census)	448	448	481	505

Management Information Services - Geographic Info. Systems (001-421-539)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,256,101	1,248,607	1,296,573	86,440	1,383,013	1,434,854
Operating	537,283	627,955	577,950	-	577,950	577,950
Total Budgetary Costs	1,793,384	1,876,562	1,874,523	86,440	1,960,963	2,012,804
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,793,384	1,876,562	1,874,523	86,440	1,960,963	2,012,804
Total Revenues	1,793,384	1,876,562	1,874,523	86,440	1,960,963	2,012,804
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
App Systems Analyst II	-	-	1.00	-	1.00	1.00
Administrative Associate III	0.33	0.33	0.33	-	0.33	0.33
Administrative Associate IV	0.50	0.50	-	-	-	-
Administrative Associate VI	-	-	0.50	-	0.50	0.50
Director of MIS/GIS	0.33	0.33	0.33	-	0.33	0.33
GIS Application Dev. Analyst	1.00	1.00	1.00	-	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	-	1.00	1.00
GIS Oracle Database Admin.	1.00	1.00	1.00	1.00	2.00	2.00
GIS Project Manager	1.00	1.00	1.00	-	1.00	1.00
GIS Specialist II	2.00	1.00	-	-	-	-
GIS Web Application Dev. Anl.	1.00	1.00	-	-	-	-
Gis Mapping Specialist	3.00	2.00	2.00	-	2.00	2.00
Network Systems Administrator	1.00	1.00	1.00	-	1.00	1.00
Unix System Adm. - GIS	1.00	1.00	1.00	-	1.00	1.00
GIS Technical Services Manager	1.00	1.00	1.00	-	1.00	1.00
GIS Database Analyst	1.00	1.00	1.00	-	1.00	1.00
GIS Specialist III	1.00	2.00	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	16.16	15.16	15.16	1.00	16.16	16.16

The major variances for the FY 2015 Geographic Information Systems budget are as follows:

Increases to Program Funding:

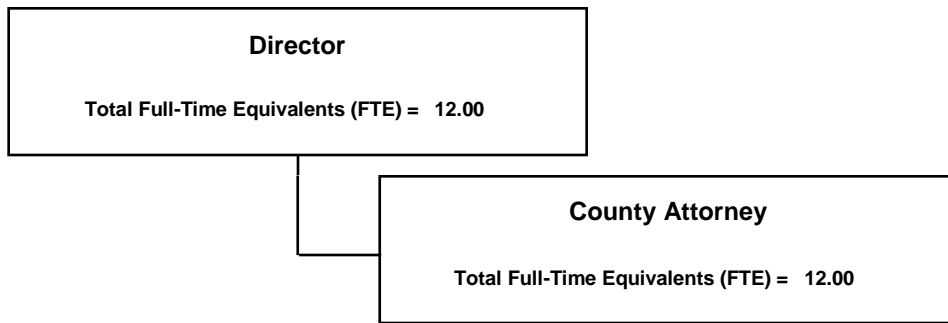
1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Addition of 1 FTE as a GIS Oracle Database Administrator to be fully funded by the City of Tallahassee in the amount of \$79,890.
3. Reclassification of a GIS Database Analyst position to an Applications Systems Analyst I in the amount of \$6,550.

Decreases to Program Funding:

1. The reduction accounts for one time funding for Septic Tank Mapping in the amount of \$50,000.



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Executive Summary

The County Attorney's Office section of the Leon County FY 2015 Annual Budget is comprised of the County Attorney's Office.

The County Attorney provides legal services to the Board of County Commissioners, the County Administrator, and County departments, boards and agencies organized under the Board of County Commissioners. The office of the County Attorney also reviews all contracts, bonds, ordinances, resolutions and other written instruments.

HIGHLIGHTS

The County Attorney's Office continues to represent Leon County before the Court in a bond validation challenge by a private citizen to the issuance of up to \$200,000,000 in revenue bonds by the Leon County Energy Improvement District to implement the County's Commercial PACE Program. This matter has progressed from the Circuit Court and is scheduled for Oral Argument before the Florida Supreme Court in October 2014.

The County Attorney's Office provided all legal support for three major Board projects this past fiscal year – the fire services fee extension, the sales tax extension referendum, and the gas tax extension and imposition, including preparing the various resolutions, ordinances, interlocal agreements and ballot language.

Regarding the Medical Examiner Facility, the County Attorney's Office provided the legal support for creation of a unique Invitation to Negotiate (ITN) document for the solicitation of proposals from developers interested in providing the County a turn-key Medical Examiner Facility in exchange for the conveyance of the County's vacant commercial parcel at Miccosukee and Blair Stone Roads.

For FY15, in order to address the increase in the need for outside representation or expert witness expertees, the County Commission approved the County Attorney's request to add \$85,000 to his professional services account.

County Attorney Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,198,668	1,287,739	1,341,019	-	1,341,019	1,393,117
Operating	545,772	475,467	477,446	85,000	562,446	562,446
Total Budgetary Costs	1,744,440	1,763,206	1,818,465	85,000	1,903,465	1,955,563
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Attorney (001-120-514)	1,744,440	1,763,206	1,818,465	85,000	1,903,465	1,955,563
Total Budget	1,744,440	1,763,206	1,818,465	85,000	1,903,465	1,955,563
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,744,440	1,763,206	1,818,465	85,000	1,903,465	1,955,563
Total Revenues	1,744,440	1,763,206	1,818,465	85,000	1,903,465	1,955,563
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Attorney	12.00	12.00	12.00	-	12.00	12.00
Total Full-Time Equivalents (FTE)	12.00	12.00	12.00	-	12.00	12.00

County Attorney's Office (001-120-514)

Goal	The goal of the County Attorney's Office is to provide high quality legal representation to the Board of County Commissioners, all departments and divisions under the Board, the County Administrator, and certain other boards and officials of Leon County as directed by the Board of County Commissioners.
Core Objectives	<ol style="list-style-type: none"> 1. Advising counseling, and providing legal opinions to the Board of County Commissioners and to County Administration 2. Representing clients (BOCC, County Departments and employees) in litigation matter before the Courts and before administrative agencies such as the Division of Administrative Hearings, Code Enforcement Board, and Board of Adjustment and Appeals. 3. Preparing briefs and making oral arguments before various appellate courts in cases on appeal. 4. Representing Leon County in employment related matters before agencies such as the Florida Commission on Human Relations and the Agency for Work Force Innovation. 5. Providing legal education seminars to Senior Management staff. 6. Preparing materials and presenting workshops to the Board of County Commissioners. 7. Researching and drafting for Board consideration legal documents such as contracts, ordinances, resolutions, and Board policies. 8. Reviewing documentation relating to subdivision approval, including plats, maintenance agreements, restrictive covenants, and so forth. 9. Preparing and reviewing legal advertisements relating to the adoption of ordinances and certain meetings of the Board of County Commissioners. 10. Representing the Board of County Commissioners and County Administration in negotiating real estate and eminent domain contracts. 11. Commencing eminent domain lawsuits when necessary. 12. Participating in committee work dealing with establishment and implementation of various Leon County programs involving real estate transactional matters such as Flood Lands Exchange Program, County Lands Survey Program, Flooded Property Acquisition Program, Private Paved Roads Repair Services Program, and Homestead Loss Prevention Program. 13. Representing Leon County, the Board of County Commissioners, and the County's departments and employees, in their capacity as a County employee, in all eminent domain matters, including road widening projects, drainage improvement projects, and County Accepted Road Roadway and Drainage Systems program (CARDS). 14. Reviewing and/or preparing legal documents such as purchase and sale agreements, lease agreements, eminent domain acquisition documents.
Statutory Responsibilities	Chapter 112, Florida Statutes, Public Officers and Employees; Chapter 119, Florida Statutes, Public Records; Chapter 73, Florida Statutes, Eminent Domain; Chapter 74, Florida Statutes, Proceedings Supplemental to Eminent Domain; Chapter 127, Florida Statutes, Right of Eminent Domain to Counties
Advisory Board	The County Attorney's Office represents the Board of County Commissioners, the Canvassing Board, the Tourist Development Council, and the Contractors Licensing Board, and represents staff before the Code Enforcement Board and the Board of Adjustment and Appeals.

County Attorney - County Attorney (001-120-514)

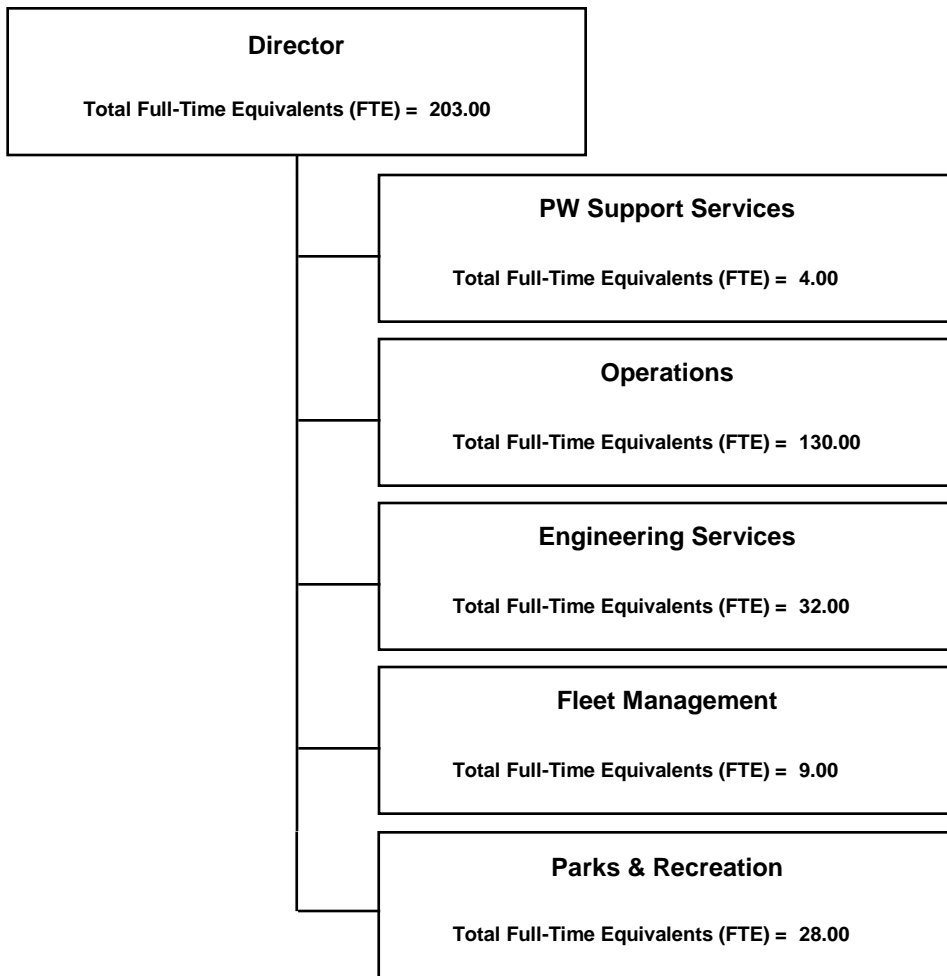
Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,198,668	1,287,739	1,341,019	-	1,341,019	1,393,117
Operating	545,772	475,467	477,446	85,000	562,446	562,446
Total Budgetary Costs	1,744,440	1,763,206	1,818,465	85,000	1,903,465	1,955,563
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,744,440	1,763,206	1,818,465	85,000	1,903,465	1,955,563
Total Revenues	1,744,440	1,763,206	1,818,465	85,000	1,903,465	1,955,563
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Asst County Attorney	3.00	3.00	3.00	-	3.00	3.00
County Attorney	1.00	1.00	1.00	-	1.00	1.00
Legal Administrator	1.00	1.00	1.00	-	1.00	1.00
Legal Records Specialist	1.00	1.00	1.00	-	1.00	1.00
Legal Assistant	2.00	2.00	2.00	-	2.00	2.00
Paralegal	1.00	1.00	1.00	-	1.00	1.00
Deputy County Attorney	1.00	1.00	1.00	-	1.00	1.00
Sr Paralegal	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	12.00	12.00	12.00	-	12.00	12.00

The major variances for the FY 2015 County Attorney budget are as follows:

Increases to Program Funding:

1. Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Increase in professional services in the amount of \$85,000 for outside counsel and expert witnesses, associated with an increase in legal cases.

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Executive Summary

The Public Works section of the Leon County FY 2015 Annual Budget is comprised of Support Services, Engineering Services, Fleet Management, Operations, Parks and Recreation.

Support Services provides oversight, policy development, and coordination of departmental activities. The Operations Division, which consists of Transportation Maintenance, Right-of-Way, Stormwater, and Mosquito Control, manages programs that support transportation, roadside beautification, stormwater maintenance, and mosquito control. Engineering Services provides services for the construction and maintenance of transportation and stormwater-related infrastructure. Fleet Management provides maintenance and repair of County-owned and operated vehicles. Parks and Recreation creates, maintains, and manages infrastructure and programs supporting recreation, parks, and open space.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of PLACE Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

Through the Leon LEADS efficiency efforts, the Operations Division identified an opportunity which consisted of reclassifying an existing vacant Service Worker position to a Maintenance & Construction Supervisor position. The reclassification allowed for a more even and manageable distribution of staffing and resources between the Division's Maintenance & Construction Supervisors. This in return allowed the Division's Maintenance & Construction Supervisors to spend more time on project planning, direct supervision of crews, following up with citizens and performing data input and quality control checks. The reclassification was accomplished within existing budgetary funding.

An additional Service Worker position was included in the Transportation Maintenance budget for FY15. This position will provide adequate staffing for the department's Spot Repair Shoulder Crew in order to comply with State mandated maintenance of traffic control safety functions.

Engineering Services is responsible for providing the public with professional services for the construction and maintenance of infrastructure to enhance our community's quality of life. The division provides in-house design services for construction projects, performs design reviews, and inspects and performs quality control of new subdivision construction. Additionally, Engineering provides water quality monitoring services at 73 sites throughout Leon County including all major water bodies.

The Fleet Management Division is responsible for providing quality repairs and maintenance of vehicles and equipment for the Board of County Commissioners and all Constitutional Offices, excluding the Sheriff's Office. Fleet Management provides road and field service repairs on stationary equipment and disabled vehicles. As part of the ongoing strategic initiatives green fleet efforts, the Fleet Division has replaced 40 fleet vehicles and equipment with alternative fuel replacements.

Parks and Recreation is responsible for providing safety, comfort, and convenience to the public through the creation, maintenance, and management of infrastructure and programs supporting recreation, parks, and open space. Parks and Recreation is also responsible for the maintenance of all county park facilities, including ball fields, boat landings, nature trails, greenways, and open spaces. In addition, this division provides and operates five multi-purpose community centers. Currently, Parks and Recreation maintains over 3,400 acres of greenways and trails and, along with community partners, served more than 2,500 youth in active sports programs. In 2014, the Division was recognized by the National Association of Counties for the Apalachee Regional Park as a Premier Cross Country Running Facility.

Public Works Business Plan

Mission Statement

The mission of the Leon County Department of Public Works is to provide safe, efficient, and sustainable roadways and transportation amenities, stormwater facilities, parks and recreation opportunities, and maintenance services throughout Leon County that enhance its livability, environment and economic vitality.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4) 2012

Environment

- Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Florida Aquifer, from local and upstream pollution. (EN1) revised 2013
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2) 2012
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4) 2012

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with parks and greenway system for our families, visitors and residents. (Q1) 2013
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2) 2012
- Enhance and support amenities that provide social offerings for residents and visitors of all ages. (Q4) revised 2013
- Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (Q5) 2012

Governance

- Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service. (G1) 2013
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's Core Practices. (G4) 2012
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012

Strategic Initiatives

October 1, 2011 – September 30, 2016

1. Develop and maintain County transportation systems including; roads, bike lanes, sidewalks, trails, and right-of-ways. (EC1, Q2) 2012 Ongoing
2. Implement strategies which plan for environmentally sound growth in the Woodville Rural Community, including: bring central sewer to Woodville consistent with the Water and Sewer Master Plan, including consideration for funding through Sales Tax Extension. (EN1, Q5) 2012 Ongoing
3. Continue to work with regional partners to develop strategies to further reduce nitrogen load to Wakulla Springs, including: conduct workshop regarding onsite sewage treatment and disposal and management options report and extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County. (EC4, EN1) 2012 Ongoing
4. Implement strategies to promote reusable energy and sustainable practices, including: further develop clean – green fleet initiatives, including compressed natural gas. (EN4) 2013 Ongoing

Public Works

Strategic Initiatives October 1, 2011 – September 30, 2016	5. Develop and maintain County stormwater conveyance system, including enclosed systems, major drainage ways, storm water facilities and rights-of-way. (EN1) 2012	Ongoing	
	6. Provide canopy road protections. (EN2) 2012	Ongoing	
	7. Provide Adopt-A-Tree program. (EN1, EN4) 2012	Ongoing	
	8. Provide water testing (EN1) 2012	Ongoing	
	9. Implement strategies which advance parks, greenways, recreational offerings, including: explore the extension of park and greenways to incorporate 200 acres of Upper Lake Lafayette. (EC1, EC4, Q1) 2012	Ongoing	
	10. Implement strategies which advance parks, greenways, recreational offerings, including: develop Miccosukee Greenway Management Plan. (EC1, EC4, Q1) 2012	Complete	
	11. Implement strategies which advance parks, greenways, recreational offerings, including: develop Alford Greenway Management Plan. (EC1, EC4, Q1) 2012	Complete	
	12. Expanded recreational amenities, including: complete construction of Miccosukee ball fields. (EC1, EC4, Q1, Q5) 2012	Complete	
	13. Expand recreational amenities, including: continue acquisition plans and development of a North East Park. (EC1, EC4, Q1) 2012	Ongoing	
	14. Expand recreational amenities, including: Develop Apalachee Facility master plan to accommodate year-round events. (EC1, EC4, Q1) 2013	Ongoing	
	15. Expand recreational amenities, including: continue to develop parks and greenways consistent with management plans at Okeehoopkee Prairie Park, Fred George Park and St. Marks Headwater Greenway. (EC1, EC4, Q1, Q5) 2012	Ongoing	
	16. Pursue American Public Works Association (APWA) accreditation. (G1, G4) 2012	Ongoing	
	17. Extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County. (EN1) 2013	Ongoing	
	18. In partnership with the City of Tallahassee and community partners, conduct a community-wide conversation on upper league competition with the goal of a higher degree of competition and more efficient utilization of limited fields. (Q1, EC1) 2013	Ongoing	
	19. Conduct a workshop that includes a comprehensive review of sidewalk development and appropriate funding. (Q6, Q7) 2013	Complete	
	20. Conduct a workshop regarding onsite sewage treatment and disposal and management options report. (EN1, EC4) 2013	Complete	
	21. Further establish community partnerships for youth sports development programs. (Q4) 2014	Ongoing	
	22. Create a capital projects priority list for the fifth-cent gas tax program. (G5, EC1) 2014	Ongoing	
	Actions	1. Continue to coordinate with FDOT, City of Tallahassee, CRTPA and other interested parties for a coordinated transportation system. (G1)	Engineering
		2. Proposed a comprehensive sewer extension and flood study for Woodville area for consideration as part of the Sales Tax extension. (EC1, EN1, EN2)	Engineering
		3. Continue to work with regional partners to develop strategies to further reduce nitrogen load. (EN1)	Engineering
		4. A. Established a minimum six member Green Fleet Team. (EN4, G5) B. Purchase alternative fuel vehicles for County fleet when feasible. (EN4, G5) C. Expand the use of Echo Power Synthetic Blended recycled motor oil. (EN4, G5) D. Continue to evaluate alternative materials and/or sustainable practices for CIP's. (EN4)	Fleet Fleet Fleet Engineering

Public Works

Actions	5. A. Continue maintenance of closed drainage systems. (Q2)	Operations
	B. Provide silt removal from roadside ditches and conveyances. (EN1)	Operations
	C. Re-sodding of excavated ditches. (EN1)	Operations
	D. Continue Stormwater pond mowing. (EN1)	Operations
	6. A. Perform high risk tree pruning and removal along canopy roads. (Q2, EN2)	Operations
	B. Attend Canopy Road Citizen Advisory meetings. (EN2)	Operations
	7. A. Advertise and promote the Adopt-A-Tree program through the County's web page, the Leon County link and through the Community and Media Relations News Advisory. (EN3, G3)	Operations
	B. Process requests and planting of Adopt-A-Tree. (EN1, EN4)	Operations
	8. Continue to sample water quality at 73 separate Leon County locations. (EN1)	Engineering
	9. A. Establish a new Parks and Recreation 10-year Vision/Master Plan. (Q1, Q4, G3)	Parks & Rec
	B. Implement a public awareness/education campaign by participating in local events and accepting opportunities to present to community groups. (G3)	Parks & Rec
	10. Finalize Miccosukee Canopy Road Greenway Plan by holding the necessary public meetings, presenting final reports to the Board, submitting final plans to the State, and presenting to the Acquisition and Restoration Council (ARC). (Q1, Q4, G1, G3)	Parks & Rec
	11. A. Initiate and conduct a trail assessment for the J.R. Alford Greenway to better utilize the existing trail mileage to accommodate a wider variety of passive experiences. (G5)	Parks & Rec
	B. Establish a volunteer program with assistance from Volunteer LEON that engages the community, assists with user-compliance, and educates park visitors. (G1,G3)	Parks & Rec
	C. Finalized J. R. Alford Greenway Management Plan by holding the necessary public meetings, presenting final reports to the Board, submitting final plans to the State, and presenting to the Acquisition and Restoration Council (ARC). (Q1, Q4, G1, G3)	Parks & Rec
	12. Coordinate with the Division of Engineering to complete construction of the Miccosukee ball fields in time for the 2015 Little League season. (Q2, Q6, G2)	Parks & Rec
	13. A. Establish a new Parks and Recreation 10-year Visioning/Master Plan. (Q1, Q4, G3)	Parks & Rec
	B. Continue to work with the community user groups such as the Tallahassee Astronomical Society, Tallahassee Mountain Bike Association, Gulf Winds Track Club, Pop Warner, Little League, Friends of the Miccosukee Greenway, Wildwood Preservation Society, Southern Trail Riders Association and others to explore new avenues and partnerships for providing and expanding park amenities. (Q1, G3)	Parks & Rec
	14. Coordinate with the Tourist Development Council and the Division of Solid Waste Management to establish an Apalachee Regional Park Facilities Master Plan as a tool for economic development. (E1, E4)	Parks & Rec
	15. A. Implement a public awareness/education campaign by participating in local events and accepting opportunities to present to community groups. (G3)	Parks & Rec
B. Continue to work with the community user groups such as the Tallahassee Astronomical Society, Tallahassee Mountain Bike Association, Gulf Winds Track Club, Pop Warner, Little League, Friends of the Miccosukee Greenway, Wildwood Preservation Society, Southern Trail Riders Association and others to explore new avenues and partnerships for providing and expanding park amenities. (Q1, G3)	Parks & Rec	
16. Initiated the self-assessment process for Public Works. (G1, G2)	All Public Works	
17. A. Conducted a workshop on Sales Tax Extension Projects which include Woodville Rural Community and additional Woodville. (EN1)	Engineering	
B. Conducted a workshop regarding on-site septic systems. (EN1)		
C. Prepared additional sales tax project per Board direction to add Lake Munson area to the County project list for sewerage. (EN1)		
18. A. Convened a meeting of community baseball representatives/leadership, including City management staff. (Q1, EC1)	Parks & Rec	
B. Accepted Status Report regarding the meeting and Board Direction on further actions.		
19. Conducted Workshop on Sidewalk Policy, Priorities, and Funding Options. (Q6, Q7)	Engineering	
20. Conducted Workshop on Septic System Management Options and BMAP Process. (EN1,EC4)	Engineering	

Public Works

Actions	21. A.	Presented a status report on the partnership with Community Baseball League. (Q4)	Parks & Rec
	B.	Proposed a License Agreement with Community Baseball League for use of J. Lewis Hall Park Baseball field and Volunteer Services supporting the County's Little League Program. (Q4)	Parks & Rec
	22. A.	Programed capital projects for the first two years, FY14 & FY15. (G5, EC1)	Engineering
	B.	Program future capital projects via the yearly CIP budget process. (G5, EC1)	Engineering
Performance Measures	EN4	Increase the number of County fleet vehicles using alternative fuels 3% annually.	Pg. 10-29
	EN4	Reduce County fleet vehicle gas and diesel consumption 3% annually.	Pg. 10-29
	EN2	Miles of high risk tree pruning and removal along canopy roads.	Pg. 10-17
	EN1, EN4	Provide the Adopt-A-Tree Program annually.	Pg. 10-17
	EN1	Maintain number of Leon County water bodies sampled annually.	Pg. 10-27
	EC4	Host 3 economically significant events at the Apalachee Regional Park annually.	Pg. 10-31
	Q1	# of youths participating in sports activities.	Pg. 10-31

Leon County Fiscal Year 2015 Adopted Budget

Department of Public Works

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	10,420,183	11,342,191	11,630,275	60,506	11,690,781	12,137,617
Operating	5,161,685	5,910,982	5,883,363	117,229	6,000,592	6,090,202
Transportation	1,379,297	1,565,245	1,585,306	-	1,585,306	1,585,306
Capital Outlay	1,695,727	88,291	50,957	-	50,957	50,957
Grants-in-Aid	-	179,000	179,000	-	179,000	179,000
Total Budgetary Costs	18,656,892	19,085,709	19,328,901	177,735	19,506,636	20,043,082
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
PW Support Services	507,843	583,169	589,463	-	589,463	605,494
Operations	8,642,880	9,688,044	9,804,205	92,671	9,896,876	10,193,100
Engineering Services	2,691,573	2,987,714	3,118,959	32,500	3,151,459	3,276,889
Fleet Management	2,932,195	3,210,532	3,153,416	-	3,153,416	3,182,852
Parks & Recreation	2,227,026	2,616,250	2,662,858	52,564	2,715,422	2,784,747
Grants Stormwater	1,655,375	-	-	-	-	-
Total Budget	18,656,892	19,085,709	19,328,901	177,735	19,506,636	20,043,082
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	542,985	575,876	600,996	25,165	626,161	639,472
106 Transportation Trust	8,776,446	9,825,344	10,237,202	70,006	10,307,208	10,620,964
123 Stormwater Utility	2,504,365	2,828,250	2,644,429	30,000	2,674,429	2,785,047
125 Grants	1,673,875	29,457	30,000	-	30,000	30,000
140 Municipal Service	2,227,026	2,616,250	2,662,858	52,564	2,715,422	2,784,747
505 Motor Pool	2,932,195	3,210,532	3,153,416	-	3,153,416	3,182,852
Total Revenues	18,656,892	19,085,709	19,328,901	177,735	19,506,636	20,043,082
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Engineering Services	32.00	32.00	32.00	-	32.00	32.00
Fleet Management	9.00	9.00	9.00	-	9.00	9.00
Operations	128.00	129.00	129.00	1.00	130.00	130.00
Parks & Recreation	28.00	28.00	28.00	-	28.00	28.00
PW Support Services	4.00	4.00	4.00	-	4.00	4.00
Total Full-Time Equivalents (FTE)	201.00	202.00	202.00	1.00	203.00	203.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operations	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Support Services (106-400-541)

<p>Goal</p>	<p>The goal of the Department of Public Works and Community Development Support Services is to effectively serve the residents of Leon County by planning, developing, and maintaining quality infrastructure. This is accomplished by delivering environmentally sensitive and cost-effective products and services in order to achieve a high quality of life that includes health and safety, human comfort, and convenience.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide oversight, monitoring, policy development and coordination of the fifteen divisions and multiple budget programs within the Department. 2. Coordinate the department-wide submission of the Annual Budget and Capital Improvement Program and manage capital improvement projects. 3. Coordinate Board meeting agenda items and other related correspondence. 4. Coordinate department travel requests and expense reports. 5. Provide quality control relative to approximately 332 employee's annual appraisals, in addition to quarterly purchasing card audits. 6. Provide records management for entire department.
<p>Statutory Responsibilities</p>	<p>Florida Statute, Chapter 119 "Public Records Law"; *Leon County Code of Laws, Chapter 10 "Comprehensive Plan"; Moving Ahead for Progress in the 21st Century (MAP-21); Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU); Florida Constitution Article 12 (9)(c)(5); Florida Statute 206.47(7); Florida Statute 206.875; Florida Statute 206.60; Florida Statute 336.021; Florida Statute 336.025</p>
<p>Advisory Board</p>	<p>Capital Regional Transportation Planning Agency (CRTPA) Transportation Technical Advisory Committee; Transportation Planning Advisory Committee; Florida Department of Transportation; Blueprint 2000 Technical Coordinating Committee; Development Review Committee</p>

Support Services (106-400-541)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	364,374	399,437	405,466	-	405,466	421,497
Operating	143,469	183,732	183,997	-	183,997	183,997
Total Budgetary Costs	507,843	583,169	589,463	-	589,463	605,494
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
106 Transportation Trust	507,843	583,169	589,463	-	589,463	605,494
Total Revenues	507,843	583,169	589,463	-	589,463	605,494
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Asst. to the Public Works Director	1.00	1.00	1.00	-	1.00	1.00
Records Manager	1.00	1.00	1.00	-	1.00	1.00
Sr. Administrative Associate	1.00	1.00	1.00	-	1.00	1.00
Director, Public Works & Community Development	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalent (FTE)	4.00	4.00	4.00	-	4.00	4.00

The major variances for the FY 2015 Support Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. Phone system costs in the amount of \$265.

Operations Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	5,907,880	6,543,866	6,681,061	43,006	6,724,067	6,978,431
Operating	1,591,438	1,792,524	1,800,962	49,665	1,850,627	1,892,487
Transportation	1,143,563	1,303,363	1,311,225	-	1,311,225	1,311,225
Capital Outlay	-	48,291	10,957	-	10,957	10,957
Total Budgetary Costs	8,642,880	9,688,044	9,804,205	92,671	9,896,876	10,193,100
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Mosquito Control (001-216-562)	542,985	575,876	600,996	25,165	626,161	639,472
Mosquito Control Grant (125-214-562)	18,500	29,457	30,000	-	30,000	30,000
Right-Of-Way Management (106-432-541)	1,962,769	2,489,913	2,361,277	-	2,361,277	2,426,347
Stormwater Maintenance (123-433-538)	2,504,365	2,828,250	2,644,429	30,000	2,674,429	2,785,047
Transportation Maintenance (106-431-541)	3,614,262	3,764,548	4,167,503	37,506	4,205,009	4,312,234
Total Budget	8,642,880	9,688,044	9,804,205	92,671	9,896,876	10,193,100
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	542,985	575,876	600,996	25,165	626,161	639,472
106 Transportation Trust	5,577,030	6,254,461	6,528,780	37,506	6,566,286	6,738,581
123 Stormwater Utility	2,504,365	2,828,250	2,644,429	30,000	2,674,429	2,785,047
125 Grants	18,500	29,457	30,000	-	30,000	30,000
Total Revenues	8,642,880	9,688,044	9,804,205	92,671	9,896,876	10,193,100
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Mosquito Control	5.00	5.00	5.00	-	5.00	5.00
Transportation Maintenance	56.00	48.00	52.00	1.00	53.00	53.00
Right-Of-Way Management	30.00	35.00	35.00	-	35.00	35.00
Stormwater Maintenance	37.00	41.00	37.00	-	37.00	37.00
Total Full-Time Equivalents (FTE)	128.00	129.00	129.00	1.00	130.00	130.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Mosquito Control	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Operations – Transportation Maintenance (106-431-541)

Goal	The goal of the Public Works, Division of Operations Transportation Program is to provide for the safety, comfort, and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance. This is accomplished through cost effective, environmentally sensitive, and aesthetically pleasing products and services.
Core Objectives	<ol style="list-style-type: none"> 1. Responsible for the creation, maintenance, management, and preservation of functional, safe, and effective transportation systems for the citizens of Leon County and its visitors. 2. Provide pothole patching and major asphalt repairs. 3. Provide dirt road grading, stabilization, and ditch maintenance. 4. Provide street sign installation and repair. 5. Provide supervision of contract services for various activities on over 660 miles of County roadways. 6. Provide repairs on private roads to citizens through Leon County's Private Road Preventative Maintenance and Repair Program. 7. Provide bridge and guardrail maintenance. 8. Provide pavement marking installations. 9. Provide Open Grade Mix resurfacing. 10. Provide Open Grade Mix pothole patching and major repairs. 11. Provide Hydro-cleaning to maintain porosity of Open-Grade Mix roads. 12. Respond to service requests from citizens and internal customers. 13. Provide major and minor roadway shoulder repair. 14. Provide maintenance, repairs and inventory of sidewalks.
Statutory Responsibilities	Florida Statute, Chapter 125.01(1)(m) "Streets and Roads", Chapter 334.03(7), 336.01 "County Road System"; Leon County Code of Laws, Chapter 16 "Streets, Roads, and Public Ways" and Comprehensive Plan; Section II "Transportation", Section III "Utilities", Section IV "Conservation", Section V "Recreation", Section IX "Capital Improvements"
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County FY13 Actual Production MH/Unit	Benchmark (FDOT 4 Year Average Production)
Q2	Pavement Symbols (Plastic)	0.060 man hours/sq ft	0.063 man hours/sq ft
Q2	Plant Mix Patching (Hand)	11.35 man hrs/ton	11.08 man hours/ton
Q2	Major Plant Mix Patching (Mechanical) ¹	4.24 man hrs/ton	2.60 man hours/ton
Q2	Signs (ground signs 30 sq. ft. or less) ²	0.505 man hrs/sign	0.834 man hours/sign

Source: Florida Department of Transportation

1. Leon County's man hours per unit production exceeds FDOT due to additional travel time required to move crews and equipment to multiple small projects, as compared to FDOT's typical large projects.
2. Leon County's man hour per unit production is less than FDOT due to the close proximity and density of Leon County signs compared to those of FDOT.

Operations – Transportation Maintenance (106-431-541)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q2	Perform 800 tons/year of major asphalt repairs	689	390	800	800
Q2	Perform 400 tons/year asphalt/pothole patching ¹	458	351	500	350
Q2	Install and repair 7,000 sign panels annually ²	10,905	6,265	9,000	7,000
Q2	Wash and clean 7,000 sign panels annually ³	-	-	-	7,000
Q2	Install and refurbish 85,000 sq. ft. of pavement markings and symbols with plastic	99,783	104,176	80,000	80,000
G1	Respond to 90% of work orders within three weeks	89%	88%	90%	90%
Q2	Grade County maintained dirt roads on a 14 day cycle	13 Days	17 Days	14 Days	14 Days
Q2	Perform resurfacing on 5 miles of Open-Grade Mix roads annually	6.25	5.42	5.00	5.00
Q2	Repair 130 miles/year of shoulders	119	122	130	130

- Notes:
1. The performance measure for pothole patching is being reduced due to a decreased demand in asphalt repairs. The decrease is due primarily to prioritized resurfacing and increased efficiencies in route maintenance.
 2. The performance measure for sign panel maintenance has decreased from 9,000 to 7,000. The change is due primarily to maintenance of signs being segmented into separate activities to accurately track maintenance and production.
 3. A new activity for sign washing has been added to help more accurately track the cost of sign maintenance.

Operations - Transportation Maintenance (106-431-541)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,406,265	2,427,845	2,780,500	33,006	2,813,506	2,920,731
Operating	714,756	844,024	874,813	4,500	879,313	879,313
Transportation	493,241	492,679	512,190	-	512,190	512,190
Total Budgetary Costs	3,614,262	3,764,548	4,167,503	37,506	4,205,009	4,312,234
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
106 Transportation Trust	3,614,262	3,764,548	4,167,503	37,506	4,205,009	4,312,234
Total Revenues	3,614,262	3,764,548	4,167,503	37,506	4,205,009	4,312,234
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate IV	1.00	1.00	-	-	-	-
Administrative Associate V	-	-	1.00	-	1.00	1.00
Asst Director Operations/ Transportation Superintendent	1.00	1.00	1.00	-	1.00	1.00
Crew Chief	-	-	1.00	-	1.00	1.00
Crew Chief I	4.00	4.00	4.00	-	4.00	4.00
Crew Chief II	3.00	2.00	2.00	-	2.00	2.00
Director of Operations	1.00	1.00	1.00	-	1.00	1.00
Equipment Operator	9.00	7.00	7.00	-	7.00	7.00
Heavy Equipment Operator	9.00	6.00	6.00	-	6.00	6.00
In-Mate Supervisor	1.00	1.00	1.00	-	1.00	1.00
Maintenance & Construction Supervisor	2.00	1.00	2.00	-	2.00	2.00
Maintenance Repair Technician	7.00	5.00	7.00	-	7.00	7.00
Maintenance Technician	8.00	6.00	7.00	-	7.00	7.00
Service Worker	-	3.00	2.00	1.00	3.00	3.00
Sr. Administrative Associate	1.00	1.00	1.00	-	1.00	1.00
Traffic Services Supervisor	1.00	1.00	1.00	-	1.00	1.00
Traffic Sign Technician	6.00	6.00	6.00	-	6.00	6.00
Work Control Coordinator	1.00	1.00	1.00	-	1.00	1.00
Traffic Sign Crew Chief	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	56.00	48.00	52.00	1.00	53.00	53.00

Operations - Transportation Maintenance (106-431-541)

The major variances for the FY 2015 Transportation Maintenance budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. As approved by the Board at the June 10, 2014 budget workshop, the inclusion of one new Service Worker position in the amount of \$33,109. This position will allow for adequate staffing on the Division of Operations' Spot Repair Shoulder Crew to meet the State mandated maintenance of traffic control safety functions.
3. As approved by the Board at the March 2014 meeting, the reclassification of a Service Worker position to Maintenance & Construction Manager and the transfer of a bridge repair crew (4 FTEs, \$180,094) from Stormwater Maintenance. This will allow for a more even and manageable distribution of staffing and resources between Maintenance and Construction Supervisors. As part of this realignment, operating costs totaling \$23,967 were transferred from the Stormwater operating budget and distributed throughout the Transportation Maintenance operating budget as appropriate.
4. Additional beacon and signal maintenance and utility costs for new installs on Dempsey Mayo, Miccosukee Road, and Geddie Road in the amount of \$4,500.
5. To better align operating expenditures with the appropriate department, \$7,000 was moved from the Right-of-Way operating budget to the Transportation Maintenance budget to cover operating costs for completed projects associated with Community Safety & Mobility CIP.
6. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$19,511.

Operations – Right-Of-Way Management (106-432-541)

Goal	The goal of the Public Works, Division of Operations Right-of-Way Management Program is to provide for the safety, comfort, and convenience of the public by managing programs that support transportation, roadside beautification and stormwater maintenance.
Core Objectives	<ol style="list-style-type: none"> 1. Provide roadside maintenance on over 660 miles of County roadways. 2. Meet the objectives and goals set forth in the Canopy Road Management Plan. 3. Review tree removal requests and prune or remove high risk trees and noxious plants. 4. Management of the Roadside Beautification Program, including the Adopt-A-Tree, Adopt-A-Road, and Tree Bank programs. 5. Litter control and roadside mowing to enhance the functionality, safety, and effectiveness of the roadside environment for vehicular and pedestrian traffic. 6. Perform Clear Zone maintenance to provide a safe recovery area along roadways. 7. Respond to service requests from citizens and internal customers. 8. Perform finish cut mowing, edging, mulching, irrigation maintenance, herbiciding, fertilizing, and shrub/tree pruning in landscaped areas of County right-of-ways.
Statutory Responsibilities	Florida Statute, Chapter 125.01(1)(m) "General Authority Over Streets, Roads, etc"; Chapter 334.03(7), 336.01 et seq. "County Road System", Comprehensive Plan, Policy 3.3.2 "Implementation of Urban Forest Management Goals" & "Canopy Roads Management Plan Development and Implementation"
Advisory Board	Canopy Roads Citizen Committee; Tree and Wildlife Committee

Benchmarking			
Priorities	Benchmark Data	Leon County County Actual MH/Unit	Benchmark (FDOT 4 Year Average Production)
Q2	Roadside Litter Removal	.61 man hours/ acre	.93 man hours/acre
Q2	Right-of-Way Mowing	.55 man hours/ acre	.58 man hours/acre
Q2	Finish Cut Mowing ¹	5.54 man hours/ acre	4.71 man hours/acre

Source: Florida Department of Transportation

1. FDOT man hours per unit is lower due to FDOT landscape areas being larger and more expansive than Leon County which results in less FDOT time lost due to mobilization and travel.

Operations – Right-Of-Way Management (106-432-541)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q2	Increase the number of Adopt-a-Road litter control groups by 2% over the prior year ¹	-37%	23%	2%	2%
Q2	Inspect and remove high risk wood on 58 miles of Canopy Roads every three years with an annual average of 19.3 miles	20.8	14.0	19	19
Q2	Perform clear zone maintenance on 40 shoulder miles	58	24	40	40
Q2	Pick up litter on 500 miles of roads five times per year (Goal: 2,500 mi)	2,316	2,232	2,500	2,500
Q2	Maintain 77.9 acres of landscaped area 10 times per year (Goal: 779 acres) ²	480	552	419	779
G1	Respond to 90% of work orders within three weeks	97%	95%	90%	90%
Q2	Mow 500 miles, five times during the mowing season (Goal: 2,500 mi)	2,017	2,822	2,500	2,500
Q2	Provide the Adopt-A-Tree Program. (Average 220 trees annually)	221	250	220	220

- Notes:
1. As part of a database cleanup, the division contacted groups that had voluntarily discontinued participation over the last two fiscal years to confirm their status. The groups that declined to participate any longer were removed from the database resulting in a significant drop in total active groups in FY12.
 2. The addition of Mahan Drive from Brewster Dr. to Apex Dr. has added 36 acres of landscaped area to County responsibility.

Operations - Right-Of-Way Management (106-432-541)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,466,421	1,731,989	1,731,322	-	1,731,322	1,796,392
Operating	259,240	401,901	317,613	-	317,613	317,613
Transportation	237,108	318,689	312,342	-	312,342	312,342
Capital Outlay	-	37,334	-	-	-	-
Total Budgetary Costs	1,962,769	2,489,913	2,361,277	-	2,361,277	2,426,347
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
106 Transportation Trust	1,962,769	2,489,913	2,361,277	-	2,361,277	2,426,347
Total Revenues	1,962,769	2,489,913	2,361,277	-	2,361,277	2,426,347
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate IV	1.00	1.00	-	-	-	-
Administrative Associate V	-	-	1.00	-	1.00	1.00
Work Program Crew Chief	2.00	2.00	2.00	-	2.00	2.00
Crew Chief	2.00	2.00	2.00	-	2.00	2.00
Crew Chief I	4.00	5.00	5.00	-	5.00	5.00
Equipment Operator	4.00	4.00	4.00	-	4.00	4.00
Heavy Equipment Operator	1.00	2.00	2.00	-	2.00	2.00
In-Mate Supervisor	3.00	2.00	2.00	-	2.00	2.00
Maintenance Technician	8.00	12.00	12.00	-	12.00	12.00
R-O-W Mgmt. Superintendent	1.00	1.00	1.00	-	1.00	1.00
Service Worker	2.00	2.00	2.00	-	2.00	2.00
R-O-W Management Supervisor	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	30.00	35.00	35.00	-	35.00	35.00

The major variances for the FY 2015 Right-Of-Way Management budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.

Decreases to Program Funding:

1. To better align operating expenditures with the appropriate department, \$67,288 for stormwater mowing and tree removal was moved to the Stormwater operating budget. CIP operating costs were realigned as well, \$10,000 was moved to the Stormwater operating budget for maintenance associated with the Killlearn Lakes Plantation stormwater CIP, \$7,000 was moved to the Transportation Maintenance budget for operating costs associated with the Community Safety & Mobility CIP.
2. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$6,347.

Operations - Stormwater Maintenance (123-433-538)

Goal	The goal of the Public Works, Division of Operations Stormwater Maintenance Program is to provide for the safety, comfort and convenience of the public by creating, maintaining and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance.
Core Objectives	<ol style="list-style-type: none"> 1. Maintain and retrofit open and enclosed County owned drainage systems providing for water quality and rate control. 2. Protect citizens against personal injury and private property loss, as well as Leon County from financial loss associated with stormwater runoff. 3. Provide silt removal from open ditches and enclosed stormwater pipe maintenance (mechanically and by hand labor). 4. Sod, hydromulch, seed and hay shoulders, front slopes, back slopes and ditches to prevent erosion. 5. Respond to service requests from citizens and internal customers. 6. Construct and repair concrete structures (i.e. concrete ditch block, concrete ditch pavement, inlets, curbs, and head walls). 7. Conduct routine maintenance such as mowing, tree trimming, and fence repair on stormwater ponds and conveyances. 8. Remove silt from ponds and replace stormwater pond filter systems to ensure proper treatment of stormwater. 9. Repair and stabilize stormwater ponds and conveyances to prevent erosion and future damage to the facility. 10. Conduct inspections of stormwater ponds and conveyance systems to ensure compliance with environmental permits. 11. Maintain vegetation in all County maintained stormwater facilities.
Statutory Responsibilities	Comprehensive Plan: Section II - Transportation; Section III - Utilities; Section IX - Capital Improvements; Federal Non-Point Discharge Elimination System (NPDES) regulations set forth in Section 40 CFR 122.26; State Water Policy: Florida Administrative Code Chapter 62; Rule 62-40.432(2)(c), FAC; Leon County Code of Ordinances, Chapter 10, Article VII, City of Tallahassee Land Development Code, Chapter 5, Section 5-57
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County Actual Production MH/Unit	Benchmark (FDOT 4 Year Average Production)
Q2,EN1	Cleaning of Drainage Pipes (Mechanical)	0.200 man hrs/ linear ft.	0.122 man hrs/ linear ft.
Q2,EN1	Cleaning and Reshaping Roadside Ditches	0.080 man hrs/ linear ft.	0.090 man hrs/ linear ft.

Source: Florida Department of Transportation

Operations - Stormwater Maintenance (123-433-538)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G1	Complete 90% of work order requests within six weeks	92%	86%	90%	90%
Q2,EN1	Clean and reshape 150,000 feet/year of roadside ditches annually ¹	188,503	170,342	150,000	150,000
Q2,EN1	Sod 12 miles of ditches annually	10.3	15.0	8.0	12.0
Q2,EN1	Clean 19,000 feet of drainage pipes annually	27,422	25,589	19,000	19,000
Q2,EN1	% of ponds and associated conveyances mowed two times annually per County Operating Permit requirements	99%	90%	90%	90%
Q2,EN1	% of County conveyance systems, not associated with County Operating Permits, mowed one time annually ²	32%	21%	50%	35%

1. The reduction in FY14 and FY15 estimate, as well as the FY13 actual, is due to elimination of one of the division's three excavator crews in FY12. Each crew performs approximately 75,000 linear feet of ditch cleaning annually.
2. The FY15 estimate was lowered due to an increasing amount of conveyance systems and the declining trend in the availability of inmate crew support of this function.

Operations - Stormwater Maintenance (123-433-538)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,721,894	2,058,189	1,833,639	-	1,833,639	1,902,397
Operating	421,234	331,742	384,863	30,000	414,863	456,723
Transportation	361,237	438,319	425,927	-	425,927	425,927
Total Budgetary Costs	2,504,365	2,828,250	2,644,429	30,000	2,674,429	2,785,047
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
123 Stormwater Utility	2,504,365	2,828,250	2,644,429	30,000	2,674,429	2,785,047
Total Revenues	2,504,365	2,828,250	2,644,429	30,000	2,674,429	2,785,047
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Crew Chief I	1.00	2.00	1.00	-	1.00	1.00
Crew Chief II	5.00	5.00	5.00	-	5.00	5.00
Equipment Operator	10.00	9.00	9.00	-	9.00	9.00
Heavy Equipment Operator	2.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	3.00	4.00	4.00	-	4.00	4.00
Maintenance & Construction Supervisor	2.00	2.00	2.00	-	2.00	2.00
Maintenance Repair Technician	-	2.00	-	-	-	-
Maintenance Technician	9.00	13.00	12.00	-	12.00	12.00
Service Worker	2.00	-	-	-	-	-
Stormwater Superintendent	1.00	1.00	1.00	-	1.00	1.00
Work Control Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	37.00	41.00	37.00	-	37.00	37.00

The major variances for the FY 2015 Stormwater Maintenance budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. To better align operating expenditures with the appropriate department, \$67,288 for stormwater mowing and tree removal and \$7,000 for maintenance associated with the Killlearn Lakes Plantation stormwater CIP was moved from the Right-of-Way operating budget to the Stormwater operating budget.
3. To maintain current service levels, the costs associated with sodding stormwater facilities increased by \$30,000.

Decreases to Program Funding:

1. As approved by the Board at the March 2014 meeting, the transfer of a bridge repair crew (4 FTEs, \$180,094) from Stormwater Maintenance to Transportation Maintenance. This will allow for a more even and manageable distribution of staffing and resources between Maintenance and Construction Supervisors. As part of this realignment, operating costs totaling \$23,967 were transferred from the Stormwater operating budget and distributed throughout the Transportation Maintenance operating budget as appropriate.
2. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$12,392.

Operations – Mosquito Control (001-216-562/125-214-562)

Goal	The goal of the Public Works, Division of Operations Mosquito Control Program is to provide Leon County residents and visitors with effective and environmentally sound mosquito control services. Services and educational programs are provided to protect public health and reduce human discomfort associated with large mosquito populations.
Core Objectives	<ol style="list-style-type: none"> 1. Conduct fog truck spraying services during the early evening hours to target active mosquitoes. 2. Provide hand-fogging service to control daytime mosquitoes which cannot be controlled using night time truck spraying. 3. Provide inspections of citizens’ properties, provide educational literature, and make practical recommendations to the residents. 4. Conduct inspections of ponds and pools to determine if they are suitable for introduction of mosquitofish. 5. Provide outreach through the Community Education program by conducting educational presentations to schools, civic organizations, homeowner associations, or other groups interested in learning more about mosquitoes and mosquito control. 6. Inspect wetlands, ponds, ditches, or other areas that may harbor larval mosquitoes and treat small and medium-sized areas immediately with appropriate control materials. For larger areas, an aerial application is scheduled. 7. Conduct aerial larviciding in cooperation with the Leon County Sheriff's Office Aviation Unit. The Division provides the application and navigation equipment, control materials, and support staff. The Leon County Sheriff's Office provides the helicopter, pilot, and aviation support services. 8. Map all mosquito control surveillance and requests to identify mosquito activity clusters that may require additional efforts. 9. Monitor for mosquito-borne diseases using sentinel chicken flocks. Collect blood samples and send to the Florida Department of Health for testing. 10. Collect discarded tires from neighborhoods and dispose of through Leon County Solid Waste Management Division.
Statutory Responsibilities	Florida Statutes, Chapter 388 and Florida Administrative Code, Chapter 5E-13; Generic Permit, DEP Document 62-621.300(8)(e), Florida Administrative Code (F.A.C.)
Advisory Board	None

Benchmarking

The Division of Operations is currently researching benchmarking criteria for mosquito control programs throughout the state. However, due to the diverse nature of mosquito control programs as it pertains to funding levels, mosquito species and control methods employed, the Division is having difficulty obtaining benchmarking criteria. The Division will continue in FY 2015 to research appropriate criteria.

Performance Measures

Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q2,G1	% of mosquito larva requests responded to in three days ¹	68%	44%	75%	75%
Q2,G1	% of adult mosquito spraying requests responded to in three days ¹	43%	55%	75%	75%
Q2,G1	% of domestic mosquito requests responded to in three days ¹	60%	58%	75%	75%

1. FY12, 13 & 14 performance measure numbers were based upon a two day response time. However, for FY15, the response time was changed to three days due to an expansion of the citizens ability to request services, i.e., citizens connect internet, e-mail, telephone, that has resulted in increased work demand while staffing has remained the same.

Operations - Mosquito Control (001-216-562)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	313,300	325,843	335,600	10,000	345,600	358,911
Operating	177,708	196,357	204,630	15,165	219,795	219,795
Transportation	51,977	53,676	60,766	-	60,766	60,766
Total Budgetary Costs	542,985	575,876	600,996	25,165	626,161	639,472
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	542,985	575,876	600,996	25,165	626,161	639,472
Total Revenues	542,985	575,876	600,996	25,165	626,161	639,472
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Mosquito Control Technician	2.00	2.00	2.00	-	2.00	2.00
Sr. Mosquito Control Technician	1.00	1.00	1.00	-	1.00	1.00
Mosquito Control Supervisor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	5.00	-	5.00	5.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
MC Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2015 Mosquito Control budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. To address the shortage of overtime funds caused by the use of full-time employees to assist during those periods when the program is operating seven days a week, additional funding in the amount of \$10,000 is included.
3. An increase of \$15,165 for the aerial larviciding agreement with the Leon County Sheriff's Office.
4. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$7,090.

Operations - Mosquito Control Grant (125-214-562)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	18,500	18,500	19,043	-	19,043	19,043
Capital Outlay	-	10,957	10,957	-	10,957	10,957
Total Budgetary Costs	18,500	29,457	30,000	-	30,000	30,000
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
125 Grants	18,500	29,457	30,000	-	30,000	30,000
Total Revenues	18,500	29,457	30,000	-	30,000	30,000

Expenditures related to the FY 2015 grant funding for the Mosquito Control program are anticipated to increase slightly. A final funding figure from the State was not available at the time of publication.

Engineering Services Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,394,881	2,471,390	2,571,480	17,500	2,588,980	2,689,410
Operating	256,597	463,344	499,825	15,000	514,825	539,825
Transportation	40,095	52,980	47,654	-	47,654	47,654
Total Budgetary Costs	2,691,573	2,987,714	3,118,959	32,500	3,151,459	3,276,889
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Engineering Services (106-414-541)	2,691,573	2,987,714	3,118,959	32,500	3,151,459	3,276,889
Total Budget	2,691,573	2,987,714	3,118,959	32,500	3,151,459	3,276,889
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
106 Transportation Trust	2,691,573	2,987,714	3,118,959	32,500	3,151,459	3,276,889
Total Revenues	2,691,573	2,987,714	3,118,959	32,500	3,151,459	3,276,889
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Engineering Services	32.00	32.00	32.00	-	32.00	32.00
Total Full-Time Equivalents (FTE)	32.00	32.00	32.00	-	32.00	32.00

Engineering Services – Engineering Service (106-414-541)

<p>Goal</p>	<p>The goal of the Department of Public Works Engineering Services is to provide the public with professional services for the construction and maintenance of cost-effective infrastructure to enhance our community's quality of life.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. In-house design using County staff and resources to design projects for construction, either for Capital Improvement Projects or for smaller identified projects; engineering support for Operations Division activities such as maintenance of existing facilities and repairs or construction of infrastructure. Also, evaluates, performs design reviews, inspections, and performs quality control of new subdivision construction and other projects creating infrastructure for County ownership and maintenance. Also, processes subdivision plats for recording in the public records, reviewing with developers and their consultants, as well as preparing agendum to present plat and associated agreements to the Board of County Commissioners. 2. Representation of the County at meetings of County interests, such as utility coordination, construction coordination, sidewalk and pedestrian infrastructure coordination. Also, responsible for Interagency Coordination including: representing Leon County's Stormwater interests with BluePrint 2000 Program administration and capital project implementation, participating in the annual review of tax deeds, representing Leon County Public Works with citizen committees (Science Advisory & Water Resources Committees), coordinating with state, federal, and local agencies regarding water resource priorities and public health concerns, and providing technical support for permitting and litigation actions. 3. Responds to requests from other departments/divisions for delineation of county property and easements, which also includes: preparing and/or reviewing legal descriptions, sketches, and maps for the acquisition or disposition of property; easements, or other real estate interest. In addition, the preparation and/or review of legal descriptions, sketches and maps for the County Attorney's Office and other departments; responding to the Board for information regarding land ownership issues; and, assists with the new County-owned property inventory list. 4. Responsible for the administration of the Stormwater Utility Program, the Water Quality Monitoring/Total Maximum Daily Load (TMDL) Program and implementation of the National Pollutant Discharge Elimination Systems (NPDES) standards for public drainage systems. Liaison for coordination with FDEP for the Wakulla BMAP. 5. Responsible for Infrastructure Operations including: review of drainage complaints with field staff; responding to citizens, administration, and commission staff; developing operational corrections or scope of required capital project to address complaints, and identification of problem areas. 6. Provides support to the Development Review Division of Development Support & Environmental Management, including; review of drainage and treatment designs for public subdivisions, recommends plan modifications to comply with maintenance requirements, identification of drainage problem areas potentially affected by design, coordination with Stormwater Maintenance staff when standards cannot be achieved, and representing Leon County Public Works in review of regional development plans. 7. Responsible for Capital Project Development which includes: identifying planning needs to define project scope to correct flooding or water quality concerns, preparation of grant applications to support capital projects, and providing technical assistance to design staff regarding wetland and water resource protection or restoration, public outreach and coordination. 8. Provides significant public support in response to citizen requests for roadway and traffic issues including, but not limited to; speed studies, stop sign evaluations, stripping, warning or advisory sign placement or safety markings and administering the traffic calming program. 9. Provides pavement management evaluation and maintains relative priorities for pavement restoration methodology within the available budget. Significant interaction coordination is provided to assure that underlying infrastructure is repaired prior to resurfacing.
<p>Statutory Responsibilities</p>	<p>Florida Statutes, Chapter 316 "State Uniform Traffic Control", Chapter 336 "County Road System", Chapter 337 "Contracting, Acquisition and Disposal of Property", Chapter 472 "Land Surveying", Chapter 177 "Land Boundaries" ; Leon County Code of Laws, Chapter 10 "Land Development Code", Chapter 13 "Parks and</p>

Engineering Services – Engineering Service (106-414-541)

	Recreation", Chapter 16 "Streets, Roads, and Public Ways", Chapter 18 "Utilities", Chapter 341 "Public Transit", Chapter 373 "Water Resources", Chapter 471 "Engineering"; Leon County Code of Laws, Chapter 14 "Drainage", Federal Statutes 1972 "Federal Water Pollution Control Act (NPDES: 40 CFR, parts 9, 122, 123,124)", Florida Constitution Article 12(9)(c)(5), Florida Statute 206.47(7), Florida Statute 206.875, Florida Statute 206.60, Florida Statute 336.021, Florida Statute 336.025, Policy 2.2.6 of the Conservation Element of the Comprehensive Plan, Federal Statute 33 U.S.C. Section 1342(p) and Florida Statute Section 403.0885
Advisory Board	Blueprint 2000 Technical Coordinating Committee, Parks & Recreation Advisory Team, Community Traffic Safety Team, Bicycle/Pedestrian Advisory Committee, Capital Region Transportation Planning Agency Technical Coordinating Committee.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G1	Manage staff so that not less than 30% of staff time is spent on Capital Improvement Project activities ¹	38%	20%	40%	30%
EN2,Q2	Review, permit, and inspect for completion of all projects assigned to ensure compliance with County standards	100%	100%	100%	100%
G1	Maintain subdivision plat review time to an average of 6 days or less ²	N/A	2	4	4
G1	Maintain number of Leon County water bodies sampled annually	42	42	42	42

- Notes:
1. LEADS responsiveness to citizen issues diverts staff resources away from CIP implementation/management; therefore, this performance measure estimate has been reduced to 30% to more accurately reflect staff workload.
 2. No plats were submitted during fiscal year 2012.

Engineering Services - Engineering Services (106-414-541)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,394,881	2,471,390	2,571,480	17,500	2,588,980	2,689,410
Operating	256,597	463,344	499,825	15,000	514,825	539,825
Transportation	40,095	52,980	47,654	-	47,654	47,654
Total Budgetary Costs	2,691,573	2,987,714	3,118,959	32,500	3,151,459	3,276,889
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
106 Transportation Trust	2,691,573	2,987,714	3,118,959	32,500	3,151,459	3,276,889
Total Revenues	2,691,573	2,987,714	3,118,959	32,500	3,151,459	3,276,889
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate IV	1.00	1.00	-	-	-	-
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate VI	-	-	1.00	-	1.00	1.00
CAD Technician	4.00	4.00	4.00	-	4.00	4.00
Chief of Construction Management	1.00	1.00	1.00	-	1.00	1.00
Chief of Engineering Design	1.00	1.00	1.00	-	1.00	1.00
Chief of R-O-W- & Survey	1.00	1.00	1.00	-	1.00	1.00
Construction Inspector	3.00	3.00	3.00	-	3.00	3.00
Director of Engineering Services	1.00	1.00	1.00	-	1.00	1.00
Sr. Design Engineer	3.00	3.00	3.00	-	3.00	3.00
Sr. Construction Inspector	2.00	2.00	2.00	-	2.00	2.00
Survey Party Chief	1.00	1.00	1.00	-	1.00	1.00
Survey Technician I	1.00	1.00	1.00	-	1.00	1.00
Survey Technician II	1.00	1.00	1.00	-	1.00	1.00
Water Resource Scientist	1.00	1.00	1.00	-	1.00	1.00
Chief of Eng. Coordination	1.00	1.00	1.00	-	1.00	1.00
Stormwater Management Coordinator	1.00	1.00	1.00	-	1.00	1.00
Design Analyst	2.00	2.00	2.00	-	2.00	2.00
Construction Inspector Aide	2.00	2.00	2.00	-	2.00	2.00
Water Resource Limnologist	1.00	1.00	1.00	-	1.00	1.00
Water Resource Specialist	1.00	1.00	1.00	-	1.00	1.00
Sr. Engineering Design Specialist	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	32.00	32.00	32.00	-	32.00	32.00

The major variances for the FY 2015 Engineering Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. An increase in overtime costs to address ongoing historical shortfalls within the division in the amount of \$17,500.
3. Public outreach for the National Pollution Discharge Elimination System (NPDES) MS4 permit compliance in the amount of \$10,000.
4. Florida Department of Transportation certifications for division inspectors in the amount of \$5,000. Certifications will increase inspectors' scope as a part of an organizational cross-training initiative to improve departmental efficiencies.

Decreases to Program Funding:

1. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$5,326.

Fleet Maintenance (505-425-591)

Goal	The goal of the Department of Public Works Fleet Maintenance is to provide the best quality maintenance and repair at the most economical cost to taxpayers of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Repair and maintain more than 616 vehicles and equipment for the Board of County Commissioners and all Constitutional Offices excluding the Sheriff's Office. 2. Perform preventative maintenance services on light, heavy, and miscellaneous equipment. 3. Procure parts and supplies needed for repairs. 4. Provide road and field service repairs on stationary equipment and disabled vehicles. 5. Repair and maintain computerized Mosquito Control fogging units. 6. Coordinate tire repairs for field service vehicles and normal replacement due to wear and/or damage. 7. Procure, store and distribute more than 460,000 gallons of fuel and more than 3,900 gallons of motor oil annually for Board, Constitutional Offices, and Florida Department of Law Enforcement vehicles. 8. Provide total in house management of fuel reporting system. 9. Coordinate collision repairs as well as vandalism, theft and wrecker service. 10. Develop, implement, and maintain six annual vehicle/equipment Capital Improvement Programs according to County Green Fleet Policy. 11. Implement and maintain total cost concept buying on heavy equipment. 12. Coordinate, maintain, and repair Emergency Medical Services fleet including all ambulances.
Statutory Responsibilities	<p>Code of Federal Regulations (CFR) Chapter 40, Part 279 "Used Oil and Filters"</p> <p>F.S. Chapter 316.2935 "Air Pollution Control Equipment; Tampering Prohibited; Penalty"</p> <p>F.S. Chapter 316.2937 "Motor Vehicle Emission Standards"</p> <p>F.S. Chapter 403.717 "Environmental Control – Waste Tire and Lead-Acid Battery Requirements"</p> <p>F.S. Chapter 403.751 and 403.760 "Environmental Control – Resource Recovery and Management"</p> <p>Florida Department of State Rules 62-710 "Used Oil Management" and 62-711 "Waste Tire Rule"</p>
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	Hourly Shop Rate	\$78.00	\$102.98
G1	Mechanic productivity (based on 2,080 hrs annually)	75%	66% to 72%

Benchmark Sources: Based on October 2013 survey of local dealerships: Dale Earnhardt Chevrolet \$110.88; Tallahassee Ford \$108.00; Dale Earnhardt GMC \$105.00; Flint Equipment \$98.00 and Ring Power \$93.00. The Mechanic Productivity rate is based on data from Flint Equipment and Ring Power.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G1	# of chargeable hours ¹	4,445	4,726	6,000	7,000
G1	# of preventative maintenance services performed	1,057	1,000	1,000	1,000
EN4	# of alternative fuel vehicles purchased ²	3	16	3	2
EN4	# of average miles per gallon	25.66	28.72	28.00	29.00

1. A series of long term vacancies caused a significant reduction in chargeable hours in FY12 & 13. Estimates for FY14 & 15 reflect an increase in repair time dedicated to the ambulance fleet.
2. The decreasing estimates for the number of alternative fuel vehicles purchased are due to changes in the vehicle replacement schedule and fewer opportunities to replace current fleet vehicles with alternative fuel options.

Fleet Maintenance (505-425-591)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	529,364	554,634	570,980	-	570,980	593,446
Operating	2,389,541	2,637,342	2,564,462	-	2,564,462	2,571,432
Transportation	13,289	18,556	17,974	-	17,974	17,974
Total Budgetary Costs	2,932,195	3,210,532	3,153,416	-	3,153,416	3,182,852
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
505 Motor Pool	2,932,195	3,210,532	3,153,416	-	3,153,416	3,182,852
Total Revenues	2,932,195	3,210,532	3,153,416	-	3,153,416	3,182,852
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Director of Fleet Management	1.00	1.00	1.00	-	1.00	1.00
Equipment Mechanic II	2.00	2.00	2.00	-	2.00	2.00
Equipment Mechanic III	3.00	3.00	3.00	-	3.00	3.00
Fleet Analyst	1.00	1.00	1.00	-	1.00	1.00
Shop Supervisor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	9.00	9.00	9.00	-	9.00	9.00

The major variances for the FY 2015 Fleet Management budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.

Decreases to Program Funding:

1. Costs associated with a decrease in fuel, oil, and vehicle maintenance supplies, which are offset by departmental, constitutional, and agencies billings, in the amount of \$72,880.
2. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$582.

Parks and Recreational Services (140-436-572)

Goal	The goal of the division of Public Works Parks & Recreation Services is to provide for the safety, comfort, and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting recreation, parks and open space. This is accomplished through cost effective, environmentally sensitive and aesthetically pleasing products and efficient services.
Core Objectives	<ol style="list-style-type: none"> 1. Responsible for the development, preservation and management of functional, safe and aesthetically pleasing parks and recreation facilities across Leon County for its citizens and visitors. 2. Responsible for the maintenance of all county park facilities, including: ball fields, boat landings, nature trails, greenways, and open spaces. 3. Provides passive recreation activities through access to fishing, camping, picnicking, and nature trails. 4. Develops and maintains active recreation facilities, including: ball fields, tennis, and basketball courts. 5. Facilitates the organization, promotion, and implementation of recreation programs and activities through community based recreation providers. 6. Pursues outside funding for facilities and services through grants, partnerships, and other programs to complement existing budgets. 7. Operate six multi-purpose community centers. 8. Prepare facilities and fields for state and local tournaments.
Statutory Responsibilities	Leon County Code of Laws, Chapter 13 "Parks and Recreation" *Leon County Code of Laws 92 - 12 *Leon County Comprehensive Plan, Section V "Parks and Recreation"
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q1	Total Park Acres per 1,000 Population	12.82	12.78

Benchmark Sources: International City/County Management Association (ICMA) Comparative Performance Measurement Report 2012.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q1	# of acres of invasive exotic plants removed from greenways /open spaces ¹	237	1,515	1,000	1,000
Q1,EN2, EC4	# of greenway acres maintained ²	2,675	2,675	2,852	2,852
Q1	# of youths participating in sport activities ³	2,540	2,051	3,000	3,000
EC4	Host 3 economically significant events at the Apalachee Regional Park annually	NA	3	3	3

- Notes:
1. Favorable weather conditions in FY13, during the typical burn season, allowed staff to utilize prescribed fire as a tool for invasive exotic plant removal resulting in a higher than anticipated number of acres treated.
 2. This number reflects parcels that are solely considered Greenways and not a mix of Greenways and passive park lands. The JR Alford Extension is expected to be transferred from Blueprint 2000 to the County in FY14, accounting for the increase in the estimate.
 3. Lower participation in FY13 was due to a decrease of Little League baseball, staff will continue to work with sports providers to ensure participation numbers remain consistent.

Parks and Recreation Services (140-436-572)

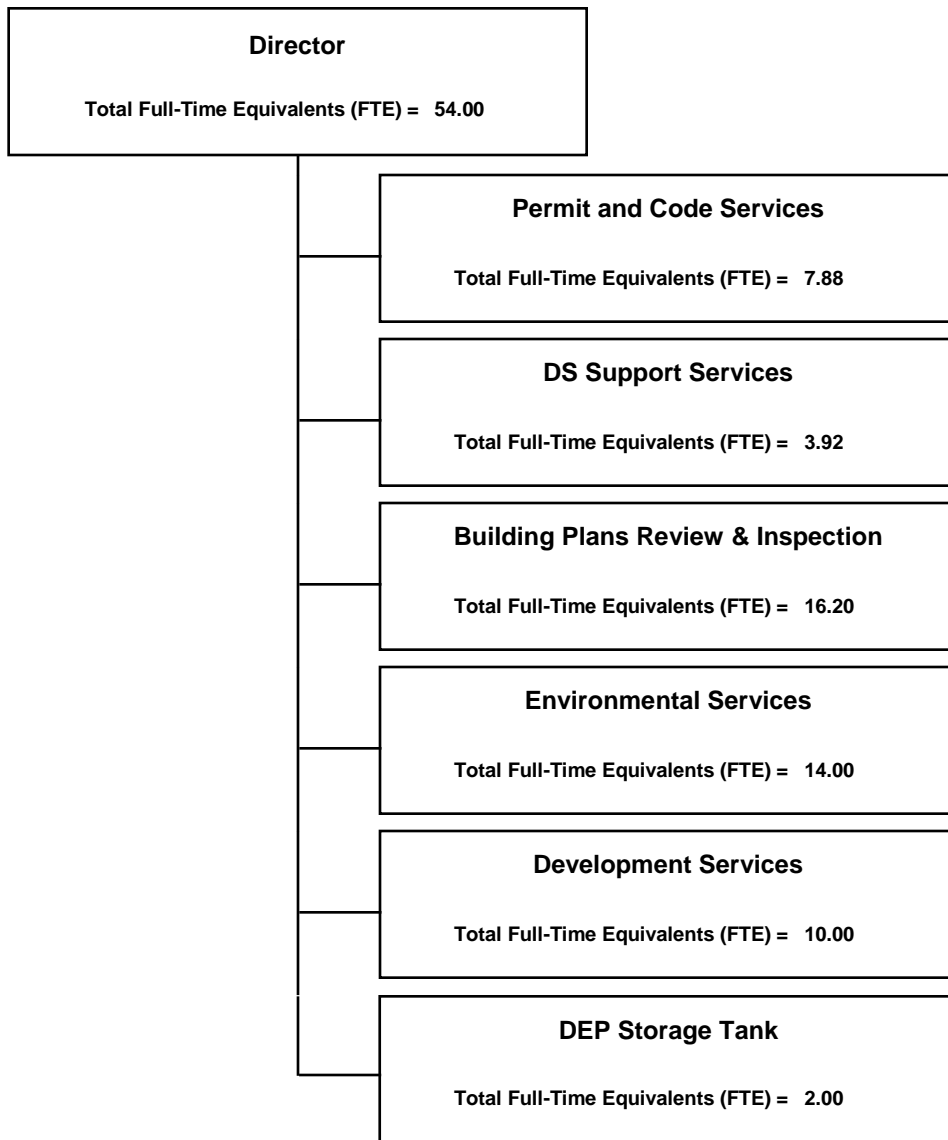
Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,223,684	1,372,864	1,401,288	-	1,401,288	1,454,833
Operating	780,640	834,040	834,117	52,564	886,681	902,461
Transportation	182,350	190,346	208,453	-	208,453	208,453
Capital Outlay	40,352	40,000	40,000	-	40,000	40,000
Grants-in-Aid	-	179,000	179,000	-	179,000	179,000
Total Budgetary Costs	2,227,026	2,616,250	2,662,858	52,564	2,715,422	2,784,747
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
140 Municipal Service	2,227,026	2,616,250	2,662,858	52,564	2,715,422	2,784,747
Total Revenues	2,227,026	2,616,250	2,662,858	52,564	2,715,422	2,784,747
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Crew Chief I	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	2.00	2.00	2.00	-	2.00	2.00
Park Attendant	14.00	14.00	14.00	-	14.00	14.00
Park Facilities Technician	2.00	2.00	2.00	-	2.00	2.00
Parks & Recreation Director	1.00	1.00	1.00	-	1.00	1.00
Parks Supervisor	1.00	1.00	1.00	-	1.00	1.00
Supv of Greenways & Open Spaces	1.00	1.00	1.00	-	1.00	1.00
Community Center Attendant	2.00	2.00	2.00	-	2.00	2.00
Irrigation Technician	1.00	1.00	-	-	-	-
Parks & Community Centers Supervisor	1.00	1.00	1.00	-	1.00	1.00
Irrigation Tech Crew Chief	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	28.00	28.00	28.00	-	28.00	28.00

The major variances for the FY 2015 Parks and Recreation budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. Operating costs associated with capital improvement projects to be completed in FY15, which include:
 - Athletic Field Lighting CIP utility and maintenance costs of \$10,000.
 - St. Marks Headwaters Greenway CIP materials and supply costs of \$25,700 and mowing contract increase of \$15,000.
 - Miccosukee Greenway CIP materials and supply costs of \$1,000.
3. Fred George Greenway and park office connectivity in the amount of \$864.
4. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$18,107.

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Executive Summary

The Department of Development Support and Environmental Management (DSEM) section of the Leon County FY 2015 Annual Budget is comprised of Permit & Code Services, Support Services, Building Plans Review & Inspection, Environmental Services, Development Services, and Department of Environmental Protection Storage Tank Program.

Permit & Code Services coordinates and administers licensing code compliance, permit intake and processing services, and citizen review board services. Support Services provides the administrative direction and coordination necessary to serve the public, governmental entities, and the development and environmental communities. Building Plans Review & Inspection ensures compliance with appropriate construction codes through building permit review, issuance, and inspections. Development Services ensures that all land development proposals are approved consistent with adopted regulations. Environmental Services provides technical and scientific permitting and review services, and disseminates environmental information to the public. The Department's Storage Tank program implements the Florida Department of Environmental Protection Storage Tank Contract.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of Development Support & Environmental Management's Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

Development Services:

Staff coordinated the review of a complex Development Agreement (DA) for properties near the intersection of Bannerman and Thomasville Roads that included a number of homeowner's associations and interested citizens. Based on Board approval of the DA, staff initiated a reassessment of the commercial needs for the Bradfordville Study Area that will include the creation of a citizen committee who will provide a recommendation to the Board regarding the potential commercial needs and development potential for the remaining undeveloped Bradfordville commercial parcels over the next 20 years.

At Board direction, staff implemented sign code enforcement of illegal signs in the right-of-way by establishing monthly sweeps of each quadrant of the County and coordinated with the County Attorney's Office to revise the Sign Ordinance to provide the Sheriff's Office the authority to address repeat or egregious offenders. Due to the increases in application submissions, a Senior Planner position was added for FY15.

Environmental Services:

Division staff drafted stormwater low-impact development (LID) regulations to improve the water quality of Leon County's surface waters that the Board adopted in December 2013. Staff is currently working with FEMA on developing a Community Rating System to lower the flood insurance premiums for residential homes located in the floodplain. Staff is continuing to ensure protection of the environment during the construction of the Capital Circle Southwest widening project.

Staff continued to protect the community's natural features by reviewing and approving 40 Natural Features Inventories, 96 site plans, 21 stormwater management facility (SWMF) operating permits, 430 single-family permits, 217 SWMF operating permit renewals, and 101 environmental permits. Staff also provided customer service to 1,590 walk-in and telephone clients, and by performing more than 6,000 environmental inspections.

Building Plans Review and Inspection:

In order to further enhance customer service, Division staff fully implemented the acceptance of electronic submittal for single family home building applications. Efforts are underway to expand this process to eventually include building applications for additions/remodels, swimming pools and commercial buildings. Following the successful implantation and increases in development activity and permitting, a Combination Inspector and Plans Examiner were added for the FY15 budget.

To ensure building safety within unincorporated Leon County, staff performed 14,740 building, electrical, plumbing and mechanical inspections and issued 5,264 building permits.

Permit and Code Services:

Division staff implemented the Refueling Assistance for Persons with Disabilities Ordinance approved by the Board on January 29, 2014. The Ordinance provides for the regulation of gas stations to ensure that persons with disabilities are provided equal access in refueling their vehicles.

In response to increased code enforcement and the institution of abandon property fees, Permit and Code Services re-established a Senior Compliance Specialist position to be funded by the additional fees.

Development Support & Environmental Management Business Plan

Mission Statement

The mission of the Leon County Department of Development Support & Environmental Management is to support the development of a sustainable community and its built environment, while protecting and preserving our natural resources to maintain the quality of life for all citizens, while building positive relationships through exceptional customer service.

Strategic Priorities

Economy

- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2)
- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5)

Quality of Life

- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including: completing the enhancements to and the programming of the Cascades Park amphitheater. (Q4)
- Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6)

Environment

- Protect our water supply, conserve environmentally sensitive lands, and safeguard the health of our natural ecosystems, including: adoption of minimum Countywide environmental standards. (EN1)
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2)
- Educate citizens and partner with community organizations to promote sustainable practices. (EN3)
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4)

Governance

- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)

Strategic Initiatives

October 1, 2011 – September 30, 2016

1. Implement strategies that encourage highest quality sustainable development, business expansion and redevelopment opportunities including: consider policy to continue suspension of fees for environmental permit extensions (EC2)	5/2012
2. Implement Department of Development & Support Environmental Management Project Manager (EC2, G2)	Ongoing
3. Implement Department of Development & Support Environmental Management dual track review and approval process (EC2, G2)	Ongoing
4. Waive building permit fees for disabled veterans (EC5)	6/2012
5. Implement strategies that protect the environment and promote orderly growth, including: develop Countywide Minimum Environmental Standards (EN1, EN2)	Completed 5/2012
6. Implement strategies that protect the environment and promote orderly growth, including: develop minimal natural area and habitat management plan guidelines (EN1, EN2)	8/2012
7. Implement strategies that protect the environment and promote orderly growth, including: integrate low impact development practices into development review process (EN1, EN2)	12/2012
8. Implement strategies to protect natural beauty and environment including,: integrate 100-year flood plan data in GIS (EN1, EN2)	8/2012
9. Develop examples of acceptable standard solutions to expedite environmental permitting for additions to existing single family homes (EN1, EN2, G2)	9/2012
10. Provide Greenspace Reservation Area Credit Exchange (GRACE) (EN1, EN3)	Ongoing

Development Support & Environmental Management

	11. Implement fertilizer ordinance (EN1)	Ongoing
	12. Implement strategies that support amenities which provide social offerings, including: develop unified special event permit process (Q4, G2)	8/2012
	13. Implement strategies that promote home ownership and safe housing, including: consider property registration for abandoned real property (Q6)	3/2013
	14. Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including: develop process by which public may electronically file legal documents related to development review and permitting (G2)	5/2012
	15. Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including: investigate expanding internet-based building permitting services to allow additional classifications of contractors to apply for and receive county permits via the internet (EN4, G2)	6/2012
	16. Investigate the feasibility of providing after hours and weekend building inspections for certain types of construction projects (G2)	7/2012
	17. Complete a needs assessment for the Bradfordville Study Area (EC1, Q6, Q7)	11/2014
Actions	1. Enact the legislative mandate to suspend fees for environmental permit extensions through December 31, 2013, to assist homeowners and developers during the economic downturn. (EC2)	Environmental Services
	2. Implemented the Project Manager concept for site and development plan applications and exploring opportunities to expand the concept to enhance other application review processes. (EC2)	Development Services
	3. Continue monitoring the implementation of the dual track review and approval process to ensure efficiency and to track trends in the preferred approval process. (EC2)	Development Services
	4. Currently waiving building, environmental, and development services permit review fees for honorably discharged veterans with a 100% service connected disability as approved by an ordinance on June 27, 2012. (EC5)	Building Plans Review & Inspection
	5. Implement the Board-adopted Countywide Minimum Environmental Standards to protect the environment and promote consistent orderly growth. (EN1)	Environmental Services
	6. Develop minimum natural area and habitat management plan guidelines and integrating low impact development practices into the development review process. (EN1)	Environmental Services
	7. Promote low impact development practices in the development review process in order to encourage orderly growth and protect the environment. (EN3)	Environmental Services
	8. Integrate 100-year flood plan data in GIS to educate and inform property owners of areas prone to potential flooding. (EN2)	Environmental Services
	9. Develop acceptable standard solutions to expedite environmental permitting for additions to existing single family homes. (EN1)	Environmental Services
	10. Encourage the utilization of the County's Greenspace Reservation Area Credit Exchange (GRACE) program through the pre-application and site plan review processes. (EN2)	Environmental Services
	11. Develop strategy to implement the fertilizer ordinance to minimize nutrients in groundwater and downstream surface waters. (EN1)	Environmental Services
	12. Implement the unified temporary use/special event permit application, providing for a simple and efficient application process. (Q4)	Development Services
	13. Adopted an Ordinance on March 12, 2013 requiring property registration for abandoned real property to promote safe housing and protect property values. (Q6)	Permit & Code Services
	14. Implement and promote the electronic recordation of legal documents with the Clerk of the Courts Office to expedite the permitting process and save customers time and money. (G2)	Building Plans Review and Inspection
	15. Researching the possibility of expanding internet-based building permitting services to allow additional classifications of contractors to apply for and receive permits online. (EN4, G2)	Building Plans Review and Inspection

Development Support & Environmental Management

	16.	Approved the offering of after-hours and weekend building inspections for certain types of construction projects on April 9, 2013. (G2)	Building Plans Review and Inspection
	17.	Conduct needs assessment for the Bradfordville Study Area. (EC1, Q6, Q7)	Development Services
Performance Measures	G2	% of inspections completed on time within 24 hours of the request.	Pg. 11-13
	G2	% of permit requests completed within 30 days.	Pg. 11-13
	Q6	% of all construction address assignments and verifications completed within the permitting and review process as established by County Code.	Pg. 11-19
	G2	# of Permitted Use Verifications, zoning compliance determinations, and zoning letters issued within 15 days.	Pg. 11-19
	Q6,G2	% of site and development plans reviews completed by staff within the applicable time frames as established by Code.	Pg. 11-19
	EN2	# of Environmental Management Act permits issued within the time frame designated by Ordinance.	Pg. 11-16
	EN1	# of environmental compliance inspections completed on an annual basis consistent with established guidelines.	Pg. 11-16
	Q6	% of active code compliance cases brought into compliance on an annual basis.	Pg. 11-8

Leon County Fiscal Year 2015 Adopted Budget

Department of Development Support & Environmental Management

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	3,476,734	3,753,900	3,907,426	224,313	4,131,739	4,291,406
Operating	96,308	248,700	248,987	-	248,987	248,987
Transportation	59,102	80,254	81,866	-	81,866	81,866
Total Budgetary Costs	3,632,144	4,082,854	4,238,279	224,313	4,462,592	4,622,259
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Permit and Code Services	418,006	453,367	501,503	-	501,503	518,016
DS Support Services	314,579	332,839	347,285	-	347,285	359,871
Building Plans Review & Inspection	928,817	1,166,895	1,164,389	167,753	1,332,142	1,381,444
Environmental Services	1,236,242	1,312,385	1,362,273	-	1,362,273	1,412,986
Development Services	590,641	659,267	703,628	56,560	760,188	785,210
DEP Storage Tank	143,859	158,101	159,201	-	159,201	164,732
Total Budget	3,632,144	4,082,854	4,238,279	224,313	4,462,592	4,622,259
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
120 Building Inspection	928,817	1,166,895	1,164,389	167,753	1,332,142	1,381,444
121 Development Services & Environmental Management	2,559,468	2,757,858	2,914,689	56,560	2,971,249	3,076,083
125 Grants	143,859	158,101	159,201	-	159,201	164,732
Total Revenues	3,632,144	4,082,854	4,238,279	224,313	4,462,592	4,622,259
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Building Plans Review & Inspection	12.86	13.95	14.20	2.00	16.20	16.20
DEP Storage Tank	2.00	2.00	2.00	-	2.00	2.00
Development Services	9.00	9.00	9.00	1.00	10.00	10.00
DS Support Services	4.12	3.92	3.92	-	3.92	3.92
Environmental Services	14.00	14.00	14.00	-	14.00	14.00
Permit and Code Services	8.02	7.13	7.88	-	7.88	7.88
Total Full-Time Equivalents (FTE)	50.00	50.00	51.00	3.00	54.00	54.00

Permit & Code Services (121-423-537)

Goal	The goal of the Division of Permit and Code Services is to administer, centralize, coordinate and facilitate licensing code compliance, citizen review boards, and growth and environmental management services to residents, property owners and land development professionals served by the Department of Development Support and Environmental Management, in order to achieve compliance with adopted ordinances and policies.
Core Objectives	<ol style="list-style-type: none"> 1. Provide administrative support for the Code Enforcement Board and Contractor’s Licensing and Examination Board. 2. Coordinate Code processing through the Code Compliance Program. 3. Coordinate and promote Code compliance through educational efforts. 4. Provide an initial point of contact to customers for all matters regarding growth & environmental management. 5. Ensure applications are quickly and accurately processed in accordance with the direction of the County Commission and the Florida Building Code. 6. Coordinate the issuance of building and environmental permits in a timely and efficient manner. 7. Provide assistance in the completion of building and environmental permit applications, which may include Certificate of Occupancy, Certificate of Completion and Notice of Commencement documents. 8. Coordinate compliance activities for the Abandoned Property Registration Ordinance; Refueling Assistance for Persons with Disabilities Ordinance; and Signs on the Right-of-Way Ordinance.
Statutory Responsibilities	Leon County Code of Laws; Chapter 5 “Minimum Standards”; “Chapter 10 "Environmental Management Act"; Chapter 10 “Land Development Code”; Chapter 11 “Refueling Assistance for Persons with Disabilities”; Chapter 14 "Junk and Litter"; Chapter 6 and Florida Statutes, Chapter 162 "Code Enforcement Board"
Advisory Board	County's Contractor Licensing and Examination Board; Code Enforcement Board

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q6	Code compliance cases brought into compliance as a % of open cases (806 cases)	74%	55.6%
Q6	Code compliance cases brought into compliance as a % of all cases (1,090 total)	80%	73.1%

International City/County Management Association Comparable Performance Measurement 2011

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G2	# of permit applications received and processed	2,941	3,567	3,500	3,500
Q6	% of Code Enforcement Board orders prepared and executed within 10 working days	61/100%	70/100%	50/100%	60/100%
G2	# of walk-in customers	10,254	13,426	13,250	13,500
G2	# of permits issued or approved	2,137	2,704	3,100	3,100
G2	# of calls processed	32,184	34,027	40,000	40,000
G2	Total fees received (millions) ¹	\$2.1	\$2.4	\$2.4	\$2.5

Notes:

1. Includes all fees for the Department of Development Support and Environmental Management, including Building Inspection.

Permit & Code Services (121-423-537)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	393,510	417,838	466,070	-	466,070	482,583
Operating	22,070	30,003	30,278	-	30,278	30,278
Transportation	2,426	5,526	5,155	-	5,155	5,155
Total Budgetary Costs	418,006	453,367	501,503	-	501,503	518,016
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
121 Development Services & Environmental Management	418,006	453,367	501,503	-	501,503	518,016
Total Revenues	418,006	453,367	501,503	-	501,503	518,016
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Compliance Board Coordinator	-	-	0.80	-	0.80	0.80
Administrative Associate III	0.61	0.61	0.61	-	0.61	0.61
Administrative Associate IV	-	-	0.61	-	0.61	0.61
Administrative Associate V	0.61	0.61	0.61	-	0.61	0.61
Combination Inspector	-	0.25	-	-	-	-
Permit & Compliance Services Dir.	0.75	0.75	0.75	-	0.75	0.75
Permit Processing Supervisor	0.61	0.50	0.50	-	0.50	0.50
Permit Technician	1.22	1.00	1.00	-	1.00	1.00
Senior Compliance Specialist	2.00	1.00	2.00	-	2.00	2.00
Code Enforcement Board Tech	0.61	0.80	-	-	-	-
Contractors Licensing Board Technician	0.61	0.61	-	-	-	-
Code Compliance Supervisor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	8.02	7.13	7.88	-	7.88	7.88

The major variances for the FY 2015 Permit & Code Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. FY13 and FY14 Staffing Summary differences related to adjustments made to position splits in FY14 following an internal review of associate workload activity and subsequent title changes for specific staff.
3. Additional increases to Personnel Services in the amount of \$59,045 are related to the Board re-establishing a Senior Compliance Specialist position at the June 10, 2014 workshop during the FY14 budget year in response to increased workloads and the institution of abandon property fees. The abandoned property fee will fund this position.

DS Support Services (121-424-537)

<p>Goal</p>	<p>The goal of the Division of Support Services is to provide the administrative direction and support necessary to enable the Department to serve the public, governmental entities, and the development and environmental communities by managing growth and protecting the natural environment through public information and assistance, development review and permitting activities, and other compliance related services consistent with all applicable County and State plans, regulations, and policies.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide department-wide direction, coordination, and support to divisions and programs. 2. Provide administrative coordination and support for agenda, budget, personnel, training, property, and other such reports. 3. Act as liaison between the public and Department staff regarding scheduling, meetings, correspondence, public records requests, etc. 4. Provide the initial point of contact for the public and other governmental entities in their requests for information and reservation of the Renaissance Center’s 2nd floor meeting room. 5. Provide the initial point of contact for the public, Department staff, and other governmental staff in their request for building, code compliance, development review, or environmental records. 6. Provide staffing for DSEM related Board-appointed citizen’s committees, including recording the proceedings, taking minutes, and maintaining files. 7. Act as liaison between the public and the Clerk of Courts Office regarding electronic recording of DSEM documents.
<p>Statutory Responsibilities</p>	<p>Support Services - Chapter 119, Florida Statutes (Florida Public Records Law)</p> <p>Permit & Code Services - Leon County Code of Laws, Chapter 11 (Regulation of Simulated Gambling Devices); Chapter 14 "Junk and Litter"; Chapter 6 & Florida Statutes, Chapter 162 "Code Enforcement Board." Also, the statutory responsibilities for Building Inspection, Environmental Compliance, and Development Services included below:</p> <p>Building - 101 Life Safety Code - F.S., Chapter 633.025; Florida Mechanical Code - Leon County Code of Laws, Section 5-(151 - 153); Florida Plumbing Code; & F.S., Chapter 553.01 - 553.14; National Electrical Code; & F.S., Chapter 553.15 - 553.23; Florida Gas Code; Florida Building Code: & F.S., Chapter 553.73; Florida Energy Code - F.S., Chapter 553.900 - 553.975; Florida Americans With Disabilities Act - F.S., Chapter 553.45 - 553.495; Zoning Code - (LCCOL), Section 10-(836 - 837); Contractor Licensing; Swimming Pool Code; Florida/County Mobile Homes Installation - (LCCOL), Section 5-(166 - 175); & F.S., Administrative Rule, Chapter 15C-1.10; Floodplain Management; Sign Code - (LCCOL), Section 10-(1801 - 1830); Florida Fire Code; & F.S., Chapter 633.025; Section 10-362; Florida Construction Lien Laws - F.S., Chapter 713.135; Florida Radon Code Funding - F.S., Chapter 404.056(4). Mandatory Building Inspector Certification - F.S., Chapter 468.601-468.633</p> <p>Development Services - Florida Statutes, Chapters 163 and 380; the Tallahassee-Leon County Comprehensive Plan; Leon County Code of Laws, Chapter 10 (Land Development Code); and other BCC-adopted plans and implementing policy and procedures manuals</p> <p>Environmental Services - Leon County Code of Laws; Chapter 10 "Environmental Management Act"</p>
<p>Advisory Board</p>	<p>County's Contractor Licensing and Examination Board; Code Enforcement Board; Board of Adjustment and Appeals; Development Review Committee; Development Support and Environmental Management Citizens' User Group; Tallahassee-Leon County Planning Commission; Science Advisory Committee</p>

DS Support Services (121-424-537)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	306,638	301,869	316,315	-	316,315	328,901
Operating	7,941	30,970	30,970	-	30,970	30,970
Total Budgetary Costs	314,579	332,839	347,285	-	347,285	359,871
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
121 Development Services & Environmental Management	314,579	332,839	347,285	-	347,285	359,871
Total Revenues	314,579	332,839	347,285	-	347,285	359,871
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate V	1.61	1.61	1.61	-	1.61	1.61
Records Manager	0.61	0.61	0.61	-	0.61	0.61
Sr. Administrative Associate	0.95	0.85	0.85	-	0.85	0.85
Director, Development Support & Environmental Management	0.95	0.85	0.85	-	0.85	0.85
Total Full-Time Equivalents (FTE)	4.12	3.92	3.92	-	3.92	3.92

The major variances for the FY 2015 DS Support Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Building Plans Review & Inspection (120-220-524)

Goal	The goal of the Building Plans Review and Inspections Division is to ensure that built environments are safe, accessible and energy efficient through compliance with all applicable construction codes, plans review, inspections, the use of automated technologies and continuing staff development.
Core Objectives	<ol style="list-style-type: none"> 1. Review building plans and permit applications for all proposed new construction, renovated or altered structures, both public and private, to ensure compliance with the Florida Building Codes, all state-mandated construction laws, and the County's Floodplain Management Ordinance. 2. Review building foundation plans for all proposed manufactured housing permits to ensure compliance with the State Department of Motor Vehicles requirements. 3. Inspection of all new construction, renovated or altered structures, both public and private, to ensure compliance with the Florida Building Codes, all state-mandated construction laws and the County's Floodplain Management Ordinance. 4. Inspect building foundation systems of all manufactured housing to ensure compliance with the State Department of Motor Vehicles requirements. 5. Provide daily, on demand building plans review and inspection service advisor assistance to the public. 6. Provide the Board upon request with recommendations and professional assistance regarding all matters relating to building plans review and approval, construction regulation and building inspection. 7. Provide staffing to the Leon County Code Enforcement, Contractors' Licensing, and Examination Board. 8. Division Director participates on the COOP Planning Team and serves as Facilities Manager.
Statutory Responsibilities	101 Life Safety Code - F.S., Chapter 633.025; Florida Mechanical Code - Leon County Code of Laws, Section 5-(151 - 153); Florida Plumbing Code; & F.S., Chapter 553.01 - 553.14; National Electrical Code; & F.S., Chapter 553.15 - 553.23; Florida Gas Code; Florida Building Code: & F.S., Chapter 553.73; Florida Energy Code - F.S., Chapter 553.900 - 553.975; Florida Americans With Disabilities Act - F.S., Chapter 553.45 - 553.495; Zoning Code - (LCCOL), Section 10-(836 - 837); Contractor Licensing; Swimming Pool Code; Florida/County Mobile Homes Installation - (LCCOL), Section 5-(166 - 175); F.S., Administrative Rule, Chapter 15C-1.10; Floodplain Management; Sign Code - (LCCOL), Section 10-(1801 - 1830); Florida Fire Code; F.S., Chapter 633.025; Section 10-362; Florida Construction Lien Laws - F.S., Chapter 713.135; Funding of the Building Code Administrators and Inspectors Board, F.S. Chapter 468.631; Funding of the Florida Building Commission, F.S. Chapter 553.721; Mandatory Building Inspector Certification - F.S., Chapter 468.601-468.633, Carbon Monoxide Detection by Occupancy- F.S., Chapter 509.211
Advisory Board	Leon County Contractor Licensing and Examination Board; Code Enforcement Board; Board of Adjustment and Appeals

Benchmarking							
Priorities	Permit Review & Time Frames ¹	Single Family			Commercial		
		Total Days	Applicant	Staff	Total Days	Applicant	Staff
G2	2011 Actual	24	14	10	40	33	7 ²
G2	2012 Actual	25	16	9	43	25	18 ³
G2	2013 Actual	27	19	8	54	45	9
G2	2014 Estimate	20	11	9	31	13	18

Notes:

1. Review times are based on calendar days and include both staff and applicant/consultant holding periods. Building, Environmental, and Septic permit applications are reviewed concurrently.
2. Lower staff review times are due to the use of pre-manufactured buildings for commercial structures; these pre-approved modular buildings do not require the plan reviews reducing the permit approval time.
3. The increase in staff time is due to specific larger and complicated plan reviews that are reflected in the overall mean time for the year.

Building Plans Review & Inspection (120-220-524)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate ¹	FY 2015 Estimate ²
G2	# of building inspections performed	13,977	16,277	13,570	15,690
G2	# of miles between each inspection	13	13	13	13
G2	Average minutes per inspection on construction site	18	15	21	21
G2	# of plan reviews performed	6,658	9,678	7,060	10,293
G2	% of inspections completed on time	100%	100%	100%	100%
G2	# of permits issued	3,329	4,839	3,530	5,147
G2	% of permit requests completed within 30 days	100%	100%	100%	100%
G2	Building inspections per day per inspector	10	11	10	11
G2	Plan reviews per plan reviewer per day	14	19	14	22

Notes:

1. 2014 estimates based on actuals through first 6 months of fiscal year 2013.
2. 2015 estimates are based on actuals through first 9 months of fiscal year 2014.

Building Plans Review and Inspection (120-220-524)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	883,197	1,060,783	1,056,156	167,753	1,223,909	1,273,211
Operating	18,843	75,984	75,799	-	75,799	75,799
Transportation	26,778	30,128	32,434	-	32,434	32,434
Total Budgetary Costs	928,817	1,166,895	1,164,389	167,753	1,332,142	1,381,444
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
120 Building Inspection	928,817	1,166,895	1,164,389	167,753	1,332,142	1,381,444
Total Revenues	928,817	1,166,895	1,164,389	167,753	1,332,142	1,381,444
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Bldg Plans Review Administrator	-	1.00	1.00	-	1.00	1.00
Compliance Board Coordinator	-	-	0.20	-	0.20	0.20
Administrative Associate III	0.39	0.39	0.39	-	0.39	0.39
Administrative Associate IV	-	-	0.39	-	0.39	0.39
Administrative Associate V	0.78	0.78	0.78	-	0.78	0.78
Building Inspection Supervisor	1.00	1.00	1.00	-	1.00	1.00
Combination Inspector	2.00	1.75	2.00	1.00	3.00	3.00
Dir of Bldg. Inspection	1.00	1.00	1.00	-	1.00	1.00
Permit & Compliance Services Dir.	0.25	0.25	0.25	-	0.25	0.25
Permit Processing Supervisor	0.39	0.50	0.50	-	0.50	0.50
Permit Technician	0.78	1.00	1.00	-	1.00	1.00
Plans Examiner	-	-	1.00	1.00	2.00	2.00
Records Manager	0.39	0.39	0.39	-	0.39	0.39
Sr. Administrative Associate	0.05	0.15	0.15	-	0.15	0.15
Code Enforcement Board Tech	0.39	0.20	-	-	-	-
Contractors Licensing Board Technician	0.39	0.39	-	-	-	-
Senior Plans Examiner	2.00	2.00	1.00	-	1.00	1.00
Senior Combination Inspector	3.00	3.00	3.00	-	3.00	3.00
Director, Development Support & Environmental Management	0.05	0.15	0.15	-	0.15	0.15
Total Full-Time Equivalents (FTE)	12.86	13.95	14.20	2.00	16.20	16.20

The major variances for the FY 2015 Building Plans Review and Inspection budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. FY13 and FY14 Staffing Summary differences related to adjustments made to position splits in FY14 following an internal review of associate workload activity and subsequent title changes for specific staff.
3. Additional increases related to Personnel Services due to a rebound in housing construction.
 - Funding for OPS funding for Record Technician in the amount of \$41,550
 - Funding for a Combination Inspector position in the amount of \$67,908 and a Plans Examiner position in the amount of \$58,295. Building fees will cover the costs associated with these positions
4. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$2,306.

Environmental Services (121-420-537)

Goal	The goal of the Division of Environmental Services is to provide high quality technical and scientific permitting and review services to the public and to disseminate environmental information to the public and government agencies in support of environmental protection efforts.
Core Objectives	<ol style="list-style-type: none"> 1. Review development proposals, including permit applications, site and development plans and pre-application requests for compliance with the Environmental Management Act and sound environmental management practices. 2. Conduct environmental analysis for rezoning, subdivisions, site plans, and other proposed activities to ensure identification and mitigation of environmentally sensitive areas (ESA) and other regulatory constraints. 3. Provide technical support and recommendations on environmental policy, land use, permitting, and related management decisions to the Planning Commission, Board of Adjustment and Appeals, the Board of County Commissioners, and other County, City and State agencies. 4. Inspect permitted new construction and development activity for code compliance and consistency with permitted plans. 5. Implement the stormwater facility maintenance and operating permit program. 6. Provide walk-in client assistance through the environmental service advisor rotation in the research, interpretation, information gathering, or generally directing the client to the appropriate resource or agency. 7. Implement single family permit reviews, including flood letter review, Board mandated flood indemnification declaration, compliance with master permit and plat, tree protection, erosion and sedimentation control, protection of features and lot-to-lot drainage issues. 8. Perform inspections and resolution of code violations with possible Code Enforcement Board involvement, such as non-permitted development activities, junk and mowing ordinance violations.
Statutory Responsibilities	Florida Statutes, Chapter 163; the Comprehensive Plan; Florida Statutes, 403.0885(NPDES); Florida Statutes 403.0891; Environmental Management - Leon County Code of Laws; Chapter 10 "Environmental Management Act"; Leon County Code of Laws; Chapter 14 "Junk and Litter"; Leon County Code of Laws; Chapter 6 and Florida Statutes, Chapter 162 "Code Enforcement Board"
Advisory Board	Tallahassee-Leon County Planning Commission; Board of Adjustment and Appeals; Code Enforcement Board; Science Advisory Committee; Water Resources Committee; Canopy Road Citizen's Committee

Benchmarking										
Priorities	Permit Review Time Frames ¹	Natural Feature Inventory			Environmental Impact Analysis			Environmental Permits		
		Total Days	Applicant	Staff	Total Days	Applicant	Staff	Total Days	Applicant	Staff
G2	FY 2011 Actual	30	17	13	42	31	11	27	20	7
G2	FY 2012 Actual	29	16	13	75	56	19 ²	46	35	11 ²
G2	FY 2013 Actual	29	14	15	23	16	7	64	56	8
G2	FY 2014 Estimate	24	13	11	N/A ³	N/A ³	N/A ³	38	31	7

Notes:
 1. Review times are based on calendar days and include both staff and applicant/consultant holding periods.
 2. The increase in Environmental Analysis review time from FY12 is due to more complicated applications, which are difficult to forecast.
 3. There were no EIAs for this fiscal year due to applicants opting for the final design plan review track versus the conceptual design plan review track. The final design plan track provides concurrent review of the site plan and environmental permit, thereby reducing the overall associated review timeframes.

Environmental Services (121-420-537)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
EN2	# of Natural Features Inventory application reviews	48	46	48	53
EN2	# of site plan reviews (environmental impacts)	82	111	100	105
EN1	# of stormwater operating permits reviews	34	24	26	26
G2	# of environmental service advisor clients	1,579	1,510	1,600	1,700
EN2	# of single family lot Environmental Permit Application reviews	406	406	450	470
EN1	# of stormwater operating permit renewals completed within the 3-year renewal cycle	202	217	214	217
EN1	# of environmental compliance inspections completed on an annual basis consistent with established guidelines.	7,146	7,294	7,000	7,200
EN2	# of Environmental Management Act permits issued within the time frame designated by Ordinance.	86	71	70	101
EN1	# of Science Advisory Committee meetings administered	10	10	10	10

Environmental Services (121-420-537)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,192,668	1,240,340	1,291,716	-	1,291,716	1,342,429
Operating	19,226	37,584	37,826	-	37,826	37,826
Transportation	24,348	34,461	32,731	-	32,731	32,731
Total Budgetary Costs	1,236,242	1,312,385	1,362,273	-	1,362,273	1,412,986
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
121 Development Services & Environmental Management	1,236,242	1,312,385	1,362,273	-	1,362,273	1,412,986
Total Revenues	1,236,242	1,312,385	1,362,273	-	1,362,273	1,412,986
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Dir of Env Compliance	1.00	1.00	1.00	-	1.00	1.00
Env. Review Supervisor	1.00	1.00	1.00	-	1.00	1.00
Environmental Compliance Spec.	6.00	5.00	5.00	-	5.00	5.00
Environmental Inspection Supv.	1.00	1.00	1.00	-	1.00	1.00
Sr Environmental Engineer	2.00	2.00	2.00	-	2.00	2.00
Sr. Env. Compliance Spec.	-	1.00	1.00	-	1.00	1.00
Environmental Review Biologist	1.00	1.00	1.00	-	1.00	1.00
Stormwater Sr. Design Analyst	1.00	1.00	1.00	-	1.00	1.00
Sr. Environmental Review Biologist	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalent (FTE)	14.00	14.00	14.00	-	14.00	14.00

The major variances for the FY 2015 Environmental Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Decreases to Program Funding:

1. Reduced transportation costs associated with vehicle insurance, repairs, and fuel savings in the amount of \$1,730.

Development Services (121-422-537)

Goal	To guide and support the development of sustainable communities through the adopted policies of the Comprehensive Plan and development standards of the Land Development Code, while ensuring and promoting the quality of life for all citizens of Leon County Florida.
Core Objectives	<ol style="list-style-type: none"> 1. Continue to provide address assignments, including street naming and renaming, to new construction as well as address verification to redevelopment activities. 2. Provide comprehensive and timely analysis of new development and redevelopment activities requiring site and development plan review. 3. Complete the review of exempt subdivisions and other exempt processes within established minimum time-frames. 4. Issue zoning letters, Permitted Use Verifications and Residential Compliance Certificates in a timely manner providing guidance and notification to property owners and the development community for proposed development activities. 5. Review all new construction permits to ensure compliance with the applicable zoning and development standards. 6. Provide assistance to the Board of Adjustment and Appeals in review of requests for variances to development standards or appeals of determinations made by DSEM. 7. Enhance customer service delivery by streamlining procedural requirements and revising or updating the applicable provisions of the Leon County Land Development Code.
Statutory Responsibilities	Florida Statutes, Chapters 163 and 380; Florida Administrative Codes 9J-2, 9J-10, 9J-11; and 28-24, the Tallahassee-Leon County Comprehensive Plan; Leon County Code of Laws, Chapter 10 (Land Development Code); Bradfordville Sector Plan; and other BCC-Tentative plans and implementing policy and procedures manuals
Advisory Board	Board of Adjustment and Appeals; Development Review Committee; Development Support and Environmental Management Citizens' User Group; Code Enforcement Board; Parking Standards Committee; Leon County/City of Tallahassee Addressing Steering Committee; Tallahassee-Leon County Planning Commission

Benchmarking				
Priorities	Site Plans Types→	Mean time for review of ASAP, Limited Partition, and Type A, B, C, D applications		
	Fiscal Year↓	Total Days ¹	Applicant ¹	Staff ¹
G2	2011 Actual	157	120	37
G2	2012 Actual	148	100	48 ²
G2	2013 Actual	82 ³	56	26
G2	2014 Estimate	158 ⁴	124	34

Notes:

1. Review times are based on calendar days. "Applicant" refers to # of days that the applicant was responsible for making corrections to the plan; "Staff" refers to # of days that staff spent reviewing the plan.
2. The increase in staff time in FY12 was due to two larger and complicated plan reviews that are reflected in the overall mean time for the year.
3. Amendments to the Land Development Code (LDC) in early FY11 provided a more expedited review process for site and development plans. FY13 Actuals reflect a full year of the current, more expedited review procedures.
4. The increase in total review time in FY14 was the result of a decrease in the number of ASAP submittals from FY13, and is more consistent with the total review days as reflected in FY11 and FY12. It should be noted that staff review days have remained consistently low over the fiscal years reflected.

Development Services (121-422-537)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q6, G2	# of all construction address assignments and verifications completed within the permitting and review process as established by County Code.	2,106	2,552	2,400	2,500
Q6, EN1-4, G2	# of site and development plan reviews (Limited Partition, ASAP, Type A-D) ¹	19	42	35	35
Q6, EN1-4, G2	# of subdivision & other exemption determinations completed by staff within the applicable time frames as established by Code.	48	44	45	47
Q6, EN1-4, G2	# of Permitted Use Verifications (PUV), Residential Compliance Certificates (RCC) and zoning letters issued within 15 days.	95	124	110	105
EN1-4, Q6	# of zoning compliance determinations for residential development	672	843	775	750
EN1-2, Q6, G2	# of Board and Adjustment and Appeals Requests	4	0	4	4
Q6, G2	# of Concurrency Management Certificates issued, small and large projects ²	12	16	15	14
EC2, EN1-4, G2, Q6	# of Development Agreements & DRI applications reviewed	2	1	2	2
EN1-4, Q6, G2	# of Land Dev. Code amendments by section, presented to Board	0	17	35	25

Notes:

1. FY12 actuals include Administrative Streamlined Application Process (ASAP) reviews along with Limited Partition and Type A-D reviews
2. Small = development that would generate less than 100 P.M. peak hour auto trips; Large = development that would generate 100 more P.M. peak hour trips

Development Services (121-422-537)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	562,271	587,373	631,575	56,560	688,135	713,157
Operating	26,611	68,070	68,025	-	68,025	68,025
Transportation	1,759	3,824	4,028	-	4,028	4,028
Total Budgetary Costs	590,641	659,267	703,628	56,560	760,188	785,210
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
121 Development Services & Environmental Management	590,641	659,267	703,628	56,560	760,188	785,210
Total Revenues	590,641	659,267	703,628	56,560	760,188	785,210
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Addressing Program Team Leader	1.00	1.00	1.00	-	1.00	1.00
Customer Services Technician	1.00	1.00	1.00	-	1.00	1.00
Development Services Admin.	1.00	1.00	1.00	-	1.00	1.00
Senior Planner	-	1.00	1.00	1.00	2.00	2.00
Dir. of Development Services	1.00	1.00	1.00	-	1.00	1.00
Planner I	2.00	2.00	2.00	-	2.00	2.00
Planner II	2.00	1.00	1.00	-	1.00	1.00
Concurrency Management Planner	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	9.00	9.00	9.00	1.00	10.00	10.00

The major variances for the FY 2015 Development Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. The addition of a Senior Planner position in the amount of \$56,560 due to an increase in application submissions. Position is funded through revenue increases and accumulated fund balance.

DEP Storage Tank (125-866-524)

Goal	The goal of the Department of Environmental Protection Storage Tank Program is to effectively and efficiently implement the Florida Department of Environmental Protection's Storage Tank Contract in a customer sensitive manner.
Core Objectives	<ol style="list-style-type: none"> 1. Perform annual compliance inspections of registered petroleum storage tank facilities in Leon, Gadsden and Wakulla Counties. 2. Perform installation inspections of new petroleum equipment at new and existing facilities. 3. Perform site inspections for tank removals and abandonments. 4. Investigate and report on petroleum discharges, leaks, non-registered tanks and other code violations, and initiate enforcement actions as appropriate. 5. Provide assistance to citizens and consultants concerning petroleum storage tanks. 6. Orientate new DEP/Office of General Counsel Storage Tank employees on tank inspections, closures, and installations in Leon, Gadsden and Wakulla Counties.
Statutory Responsibilities	Florida Statutes, Chapter 376.3071 "Petroleum Storage Tank Section"; Florida Administrative Code, Chapter 62-761; Aquifer Recharge Element of Comp Plan, Policy:1.1.5
Advisory Board	N/A

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals ¹	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
EN1	% of regulated facilities inspected with Leon County	544	100%	100%	100%
G2	% of requests for customer assistance responded to within contract guidelines	1,013	100%	100%	100%
EN1	% of regulated facilities inspected in Wakulla and Gadsden Counties ²	N/A	55%	50%	50%

Notes:
 1. FY12 captured the number of compliance inspections and requests for customer service.
 2. The regional program includes Gadsden and Wakulla Counties beginning FY12 with contractual obligations that require these facilities to be inspected once every two years.

DEP Storage Tank (125-866-524)

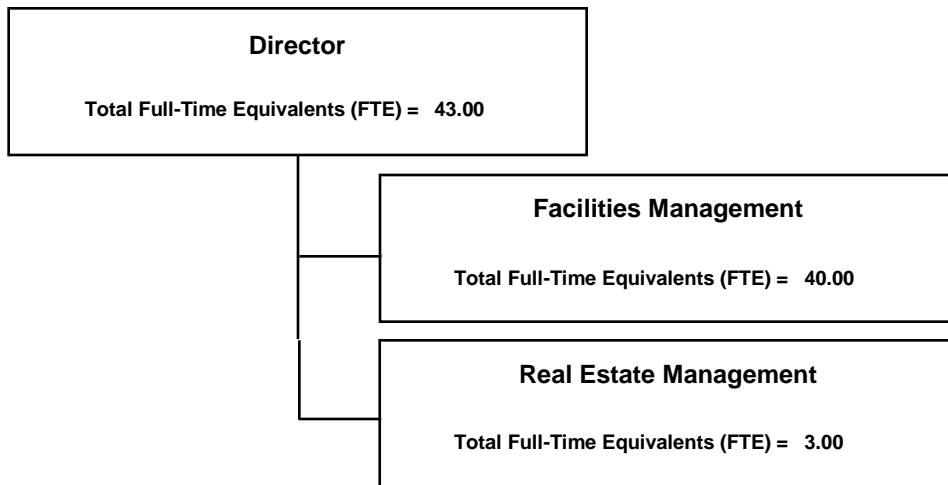
Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	138,451	145,697	145,594	-	145,594	151,125
Operating	1,617	6,089	6,089	-	6,089	6,089
Transportation	3,792	6,315	7,518	-	7,518	7,518
Total Budgetary Costs	<u>143,859</u>	<u>158,101</u>	<u>159,201</u>	<u>-</u>	<u>159,201</u>	<u>164,732</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
125 Grants	143,859	158,101	159,201	-	159,201	164,732
Total Revenues	<u>143,859</u>	<u>158,101</u>	<u>159,201</u>	<u>-</u>	<u>159,201</u>	<u>164,732</u>
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Environmental Compliance Spec.	1.00	1.00	1.00	-	1.00	1.00
Sr. Env. Compliance Spec.	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>	<u>2.00</u>	<u>2.00</u>

The major variances for the FY 2015 DEP Storage Tank budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Transportation cost increases associated with vehicle insurance, repairs, and fuel in the amount of \$1,203.

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Executive Summary

The Department of Facilities Management section of the Leon County FY 2015 Annual Budget is comprised of Facilities Management and Real Estate Management.

The Department of Facilities Management coordinates construction and real estate activities. Facilities Management provides professional maintenance, construction, and operating services. Real Estate Management provides the management of acquisition and disposition of real property, leasing of vacant unused County-owned buildings, management of the inventory of County-owned property, processing of tax deeds, and identification of appropriate properties for County and Constitutional Offices' space needs.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of PLACE Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

Facilities Management utility budget was reduced by \$500,000 due to energy cost savings through the ESCO Energy capital improvement project.

Two positions, Construction/PSC Operations Manager and Facilities Maintenance Supervisor, were split funded 50/50 between Facilities Management and the Public Safety Complex (PSC) budgets. This action produced savings in personnel costs for the PSC.

Department of Facilities Management Business Plan

Mission Statement

The mission of the Leon County Department of Facilities Management is to serve the people of Leon County as a responsible steward of public real estate and building infrastructure necessary to support county operations in a timely, professional and cost-effective manner.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2) 2012
- Insure the provision of the most basic services to our citizens most in need so that we have a “ready workforce”. (EC6) 2012

Environment

- Educate citizens and partner with community organizations to promote sustainable practices. (EN3) 2012
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including solar. (EN4) 2012

Quality of Life

- Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (Q1) Revised 2013
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2) 2012

Governance

- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2) 2012
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s core practices. (G4) 2012
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012

Strategic Initiatives

October 1, 2012– December 31, 2016

- | | |
|---|----------|
| 1. Complete construction of Leon County Cooperative Extension net-zero energy building. (EN4) 2012 | Complete |
| 2. Complete construction of expanded Lake Jackson branch Library (Phase 1) and new community center (Phase 2). (Q1, EC1, EC6) 2012 | Complete |
| 3. Redevelop Huntington Oaks Plaza, which will house the expanded Lake Jackson branch Library and new community center, through a Sense of Place initiative (Phase3) –sidewalks. (EC1, Q1) 2013 | Complete |
| 4. Complete construction of Public Safety Complex. (EC2, Q2) 2012 | Complete |
| 5. Successfully open the Public Safety Complex. (Q2) 2013 | Complete |
| 6. Identify opportunities whereby vacant, underutilized County-owned property, such as flooded-property acquisitions, can be made more productive through efforts that include community gardens. (G5) 2013 | Complete |
| 7. Manage and maintain property to support County functions and to meet State mandates for entities such as the Courts. (G5) 2012 | Ongoing |

Department of Facilities Management

Actions	1.	A. Spearheaded the design, construction and implementation of a series of changes to the Leon County Cooperative Extension Building to create a Net-Zero Energy Building. (EN4)	Facilities
		B. Provided assistance and resources for the Grand Opening/Ribbon Cutting for Leon County Cooperative Extension Net-Zero Energy Building; which will provide education to the community in means of developing renewable energy and the utilization of sustainable practices. (EN3,EN4)	Facilities, Resource Stewardship
	2.	A. Provided assistance and resources for the Grand Opening/ Ribbon Cutting Ceremony for the new Lake Jackson Branch Library and New Community Center facilities. (Q1, EC1)	Facilities, Library Services
		B. Spearheaded the design and construction of the Lake Jackson Community Center scheduled to begin construction September 2012 and actively participate, provide resources and assistance for the Grand Opening/Ribbon Cutting Ceremony with an anticipated completion scheduled for November 2012. (Q1, EC1)	Facilities, Parks & Recreation
	3.	A. Actively participated and interacted in all public workshops on the redevelopment of the Huntington Oaks Plaza to address the general public's informational needs. (EC1, Q1)	Facilities, PLACE
		B. Continued to provide updated and accurate information to County Administration and the Board of County Commissioners regarding the status of the redevelopment and completion process for the Huntington Oaks Plaza. (EC1, Q1)	Facilities, PLACE
		C. Spearheaded the design and construction of sidewalks, a driveway, parking lot, and bus stop at the Huntington Oaks Plaza to create a Sense of Place. (EC1, Q1)	Facilities, PLACE
	4.	A. Spearheaded the construction process for the Public Safety Complex (EC2,Q2)	Facilities, COT
	5.	A. Provided updated and accurate information to County Administration and the Board of County Commissioners as to the development and construction process for the Public Safety Complex. (EC2, Q2)	Facilities, COT
		B. Provided assistance and resources for the Grand Opening/Ribbon Cutting for Public Safety Complex. (EC2, Q2)	Facilities, COT
		C. Developed, implemented, and monitored an operating expense budget for the Public Safety Complex facilities as part of the annual budget. (EC2, Q2)	Facilities, COT, OMB
	6.	A. Provided Board with a status report regarding County-owned real estate. (EC2,Q2)	Facilities
		B. Provided a list of County-owned properties appropriate for affordable housing. (G5)	Facilities
	7.	A. Continue to provide and maintain facilities for the Board, Constitutional Officers, and the Courts. (G5)	Facilities, County Departments
	B. Strategically develop, design and implement an annual survey with involvement by customers in regards to planning and scheduling building renewal and replacement schedules within each County building and office. (G1, G2, G5)	Facilities	
	C. Major Maintenance/improvements planned consist of: refurbishing the concrete area and replacing front door at the Main Library located on Call Street.; Life Safety improvements in the Bank of America building with stairwell pressurization; revolutionize more energy efficient elevator equipment for Elevators 1 and 2 at the Leon County Courthouse; roof replacement at the Community Service building located at Appleyard Drive; construct energy upgrades to HVAC and lighting systems at Huntington Oaks Plaza. (G1, G2, G5)	Facilities	
Performance Measures	Q1	% of Work Orders opened for Preventative Maintenance	Page 12-9
	Q1,Q2	% of Work Orders closed within the year	Page 12-9
	G2,G4	% of Field Work Force converted to Mobile Technology Interface	Page 12-9
	EC1,EN4	% of Square Footage for which Annual Facility Surveys Completed	Page 12-9

Leon County Fiscal Year 2015 Adopted Budget

Department of Facilities Management

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,820,822	2,788,017	2,947,527	-	2,947,527	3,059,294
Operating	4,720,389	6,894,072	6,233,439	44,000	6,277,439	6,477,863
Transportation	87,853	107,245	112,381	-	112,381	112,381
Capital Outlay	13,677	10,000	10,000	-	10,000	10,000
Total Budgetary Costs	7,642,740	9,799,334	9,303,347	44,000	9,347,347	9,659,538
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Facilities Management	7,428,655	9,460,109	8,939,727	10,000	8,949,727	9,252,674
Real Estate Management	214,085	339,225	363,620	34,000	397,620	406,864
Total Budget	7,642,740	9,799,334	9,303,347	44,000	9,347,347	9,659,538
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	6,991,372	8,911,523	8,484,215	34,000	8,518,215	8,809,817
165 Bank of America Building Operations	561,086	763,386	694,707	-	694,707	715,074
166 Huntington Oaks Plaza	90,282	124,425	124,425	10,000	134,425	134,647
Total Revenues	7,642,740	9,799,334	9,303,347	44,000	9,347,347	9,659,538
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Facilities Management	43.00	40.00	40.00	-	40.00	40.00
Real Estate Management	3.00	3.00	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	46.00	43.00	43.00	-	43.00	43.00

Facilities Management Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,600,062	2,564,387	2,711,622	-	2,711,622	2,814,145
Operating	4,727,064	6,778,477	6,105,724	10,000	6,115,724	6,316,148
Transportation	87,853	107,245	112,381	-	112,381	112,381
Capital Outlay	13,677	10,000	10,000	-	10,000	10,000
Total Budgetary Costs	7,428,655	9,460,109	8,939,727	10,000	8,949,727	9,252,674
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Bank of America (165-154-519)	46,288	763,386	694,707	-	694,707	715,074
Bank of America (165-154-711)	45,403	-	-	-	-	-
Bank of America (165-154-712)	469,394	-	-	-	-	-
Facilities Management (001-150-519)	5,287,206	7,104,037	6,655,685	-	6,655,685	6,779,325
Facilities Management: Judicial Maintenance (001-150-712)	480,510	-	-	-	-	-
Facilities Management: Judicial Security (001-150-711)	621,285	-	-	-	-	-
Huntington Oaks Plaza Operating (166-155-519)	90,282	124,425	124,425	10,000	134,425	134,647
Public Safety Complex Facilities (001-410-529)	388,286	1,468,261	1,464,910	-	1,464,910	1,623,628
Total Budget	7,428,655	9,460,109	8,939,727	10,000	8,949,727	9,252,674
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	6,777,287	8,572,298	8,120,595	-	8,120,595	8,402,953
165 Bank of America Building Operations	561,086	763,386	694,707	-	694,707	715,074
166 Huntington Oaks Plaza	90,282	124,425	124,425	10,000	134,425	134,647
Total Revenues	7,428,655	9,460,109	8,939,727	10,000	8,949,727	9,252,674
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Facilities Management	39.00	36.00	36.00	-	36.00	36.00
Public Safety Complex Facilities	3.00	3.00	3.00	-	3.00	3.00
Bank of America	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	43.00	40.00	40.00	-	40.00	40.00

Facilities Management – Facilities Management (001-150-519)

<p>Goal</p>	<p>The goal of the Division of Facilities Management is to serve the citizens of Leon County and occupants of County facilities through the provision of professional maintenance, construction, and operating services; in order to provide clean, safe and fully functional County facilities.</p>
<p>Objectives</p>	<ol style="list-style-type: none"> 1. Provide and maintain facilities for the Board, Property Appraiser, Supervisor of Elections, Tax Collector (main office) and Article V agencies (Courts, Clerk, State Attorney, Public Defender and Guardian Ad Litem). Additionally, provide construction support for the Sheriff (including the jail). 2. Provide construction services including planning, estimating and budgeting, site selection, architectural and engineering services, design, bidding and procurement, construction administration, project closeout and warranty management for County buildings. 3. Provide architectural, engineering, CAD, real estate due diligence, construction and energy management services. Maintain or provide for the maintenance of as-built plans. Generate floor plans for space planning, procurement, leasing, contracting, and other purposes. 4. Coordinate facility accessibility and indoor air quality surveys and respond appropriately. 5. Maintain County buildings’ (including the health departments and dental clinic) structural, mechanical, plumbing, electrical, roofing, emergency generators, heating/air conditioning and other building systems. Administer a preventative maintenance program for the various building systems. 6. Install and repair or replace doors, windows, cabinetry, sealants, lighting, and building finishes (including flooring, carpentry, ceiling tiles, paint and caulk). 7. Manage parking in the Courthouse, Courthouse Annex, Gadsden Street lot and Main Library; maintain parking access gates, readers, striping and signage; manage parking waiting lists for Courthouse and Courthouse Annex employees; administer employee parking contracts; and manage parking revenue. 8. Administer grounds keeping, custodial, mail equipment, parking equipment, pest control, generators, elevators, chillers, security, fire and integrated HVAC contracts. 9. Manage security access control systems, including generating access cards, modifying and terminating employee authorized access levels, coordinating the installation, maintenance and replacement of card readers, replacing keys and changing or adding hardware. 10. Maintain fire protection systems, including monitoring panels and automated sprinklers. 11. Design and remodel interior office space, such as wall and modular system removals and installations, cabinetry and shelving construction, installation of plumbing fixtures and ductwork. 12. Research energy conservation and sustainable building opportunities and take appropriate action. 13. Raise and lower the flags, hang plaques and pictures, put up and take down decorations, transfer surplus property to the warehouse, and surplus auctions. 14. Provide internal mail services for the all Leon County Departments. 15. Manage the central records warehouse, including property deliveries and transfers, storage, and destruction. 16. Manage central records, including storage, security, retrieval, delivery, and destruction.
<p>Statutory Responsibilities</p>	<p>Constitution of the State of Florida, Article V, Section 14 (facilities for the trial courts, Public Defender, State Attorney and Court functions of the Clerk); Florida Statute, Section 125.35; Florida Statute, Chapter 255, "Public Property and Publicly Owned Buildings"</p>
<p>Advisory Board</p>	<p>Volunteer Fire Departments, ADA Focus Groups, Decor and Space Committees, Courthouse Security Committee, Safety Committee, Renaissance Property Committee, and Public Safety Communication Committees</p>

Facilities Management – Facilities Management (001-150-519)

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G5	Square Footage Maintained per Maintenance Employee	74,743 sq. ft.	49,000 sq. ft.
G5	Square Footage Maintained per Administrative Employee	568,048 sq. ft.	620,000 sq. ft.
G5	Square Footage Maintained per Work Order Technician (Help Desk)	946,746 sq. ft.	462,000 sq. ft.
G5	Square Footage Maintained per Supervisor Employee	236,687 sq. ft.	275,000 sq. ft.
G5	Repair and Maintenance cost per Square Foot – In-house	\$1.81 sq. ft.	\$2.02 sq. ft.
G5	Repair and Maintenance cost per Square Foot – Contracted	1.24 sq. ft.	0.78 sq. ft.
G2, G5	% Internal Customers rating Facilities Management responding promptly to needs	95%	95% mean 96% median

Benchmark Sources: International Facilities Management Association (IFMA); International City Management Association (ICMA) 2009 Center for Performance Management. Ratios are based on rentable square feet.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q2, EC2	\$ volume of capital projects managed in millions ¹	\$34.4	\$25	\$26	\$7.7
Q1, Q2	# of work orders opened	17,162	16,717	17,105	18,388
Q1	% of work orders opened for preventative maintenance	70%	71%	75%	75%
Q1, Q2	% of work orders closed within the year	99%	93%	87%	95%
EC1, Q1, Q24	% of square footage for which annual facility surveys completed ²	N/A	72%	75%	75%
G2, G4	% of field work force converted to mobile technology interface ³	N/A	11%	15%	40%
Q2, EC2	Total square footage of County facilities maintained	1,555,307	1,555,832	1,563,762	1,563,762

- Notes:
- The FY 2015 estimate reflects a reduction due to the completion of several large capital projects: Public Safety Complex, which includes the Emergency Medical Services facility and the Lake Jackson Town Center.
 - During the FY 2014 LEADS Review process, customers expressed a desire to be more involved with planning and scheduling building renewal and replacements. Facilities will continue to perform an annual Facilities Survey for facilities renewals and replacements (G1, G2).
 - In a continued effort to improve customer service, Facilities will implement Mobile Technology for approximately 75% of field staff (G1, G2, and G3).

Facilities Management - Facilities Management (001-150-519)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,520,673	2,410,489	2,417,650	-	2,417,650	2,509,152
Operating	2,671,397	4,576,303	4,115,654	-	4,115,654	4,147,792
Transportation	87,853	107,245	112,381	-	112,381	112,381
Capital Outlay	7,283	10,000	10,000	-	10,000	10,000
Total Budgetary Costs	5,287,206	7,104,037	6,655,685	-	6,655,685	6,779,325
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	5,287,206	7,104,037	6,655,685	-	6,655,685	6,779,325
Total Revenues	5,287,206	7,104,037	6,655,685	-	6,655,685	6,779,325
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Facilities Operations Technician I	2.00	2.00	2.00	-	2.00	2.00
Facilities Operations Technician II	-	-	2.00	-	2.00	2.00
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	2.00	2.00	2.00	-	2.00	2.00
Construction Manager	2.00	2.00	1.50	-	1.50	1.50
Customer Services Technician	1.00	1.00	1.00	-	1.00	1.00
Director of Facilities Mgmt & Construction	1.00	1.00	1.00	-	1.00	1.00
Facilities Maintenance Superintendent	2.00	2.00	2.50	-	2.50	2.50
Facilities Planner	1.00	1.00	1.00	-	1.00	1.00
Facilities Support Technician II	17.00	15.00	16.00	-	16.00	16.00
Facilities Support Technician III	2.00	2.00	2.00	-	2.00	2.00
Mail Clerk	2.00	2.00	-	-	-	-
Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Project Coordinator	1.00	-	-	-	-	-
Facilities Maintenance Supervisor	2.00	2.00	1.00	-	1.00	1.00
Facility Operations Supervisor I	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	39.00	36.00	36.00	-	36.00	36.00

The major variances for the FY 2015 Facilities Management budget are as follows:

Decreases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Energy savings reduction in utility costs realized through the ESCO Energy capital improvement project and Energy Savings grants in the amount of \$400,000.
3. Repair and Maintenance in the amount of \$60,050.

Increases to Program Funding

1. Transportation costs such as vehicle coverage and vehicle repair costs offset by decreases in fuel & oil costs for a total net increase in the amount of \$5,135.

Facilities Management - Facilities Management: Judicial Security (001-150-711)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	621,285	-	-	-	-	-
Total Budgetary Costs	621,285	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	621,285	-	-	-	-	-
Total Revenues	621,285	-	-	-	-	-

In FY 2008, new reporting requirements for Article V entities were implemented. The FY 2013 Actuals reflect the total amount funded by the County for judicial security. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Facilities Management: Judicial Maintenance (001-150-712)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	480,510	-	-	-	-	-
Total Budgetary Costs	480,510	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	480,510	-	-	-	-	-
Total Revenues	480,510	-	-	-	-	-

In FY 2008, new reporting requirements for Article V entities were implemented. The FY 2013 Actuals depict the total amount funded by the County for judicial maintenance. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Public Safety Complex Facilities (001-410-529)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	33,100	105,882	244,373	-	244,373	253,411
Operating	348,792	1,362,379	1,220,537	-	1,220,537	1,370,217
Capital Outlay	6,394	-	-	-	-	-
Total Budgetary Costs	388,286	1,468,261	1,464,910	-	1,464,910	1,623,628
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	388,286	1,468,261	1,464,910	-	1,464,910	1,623,628
Total Revenues	388,286	1,468,261	1,464,910	-	1,464,910	1,623,628
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
PSC Facilities Support Technician III	2.00	2.00	2.00	-	2.00	2.00
Construction/PSC Operations Manager	-	-	0.50	-	0.50	0.50
Public Safety Complex Operations Manager	1.00	1.00	-	-	-	-
Facilities Maintenance Superintendent	-	-	0.50	-	0.50	0.50
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2015 Public Safety Complex budget are as follows:

The Public Safety Complex (PSC) officially opened in July 2013. The PSC budget is jointly funded 50/50 with the City of Tallahassee.

Decreases in operating budget reflect adjustments made to operating budget after eight months of operation.

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%. The increase also reflects the split funding of two positions with Facilities Management: Construction/PSC Operations Manager and Facilities Maintenance Superintendent.

Facilities Management - Bank of America (165-154-519)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	46,288	48,016	49,599	-	49,599	51,582
Operating	-	715,370	645,108	-	645,108	663,492
Total Budgetary Costs	46,288	763,386	694,707	-	694,707	715,074
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
165 Bank of America Building Operations	46,288	763,386	694,707	-	694,707	715,074
Total Revenues	46,288	763,386	694,707	-	694,707	715,074
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Facilities Support Tech II	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2015 Facilities Management: Bank of America budget are as follows:

Decreases to Program Funding:

1. Energy savings reduction in utility costs realized through the ESCO Energy capital improvement project and Energy Savings grants in the amount of \$100,000.

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Professional services costs such as architectural and engineering in the amount of \$10,000.
3. Maintenance and repair costs such as security monitoring in the amount of \$5,460.

Facilities Management - Bank of America (165-154-711)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	45,403	-	-	-	-	-
Total Budgetary Costs	45,403	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
165 Bank of America Building Operations	45,403	-	-	-	-	-
Total Revenues	45,403	-	-	-	-	-

In FY 2008, new reporting requirements for Article V entities were implemented. The FY 2013 Actuals reflect the total amount funded by the County for Clerk of Courts Finance. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Bank of America (165-154-712)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	469,394	-	-	-	-	-
Total Budgetary Costs	469,394	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
165 Bank of America Building Operations	469,394	-	-	-	-	-
Total Revenues	469,394	-	-	-	-	-

In FY 2008, new reporting requirements for Article V entities were implemented. The FY 2013 Actuals reflect the total amount funded by the County for Clerk of Courts Finance maintenance. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Huntington Oaks Plaza Operating (166-155-519)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	90,282	124,425	124,425	10,000	134,425	134,647
Total Budgetary Costs	90,282	124,425	124,425	10,000	134,425	134,647
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
166 Huntington Oaks Plaza	90,282	124,425	124,425	10,000	134,425	134,647
Total Revenues	90,282	124,425	124,425	10,000	134,425	134,647

The major variances for the FY 2015 Facilities Management: Huntington Oaks Plaza budget are as follows:

Increases to Program Funding:

1. Professional services costs such as architectural and engineering in the amount of \$10,000.

Real Estate Management Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	220,761	223,630	235,905	-	235,905	245,149
Operating	(6,675)	115,595	127,715	34,000	161,715	161,715
Total Budgetary Costs	214,085	339,225	363,620	34,000	397,620	406,864
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Real Estate Management (001-156-519)	225,127	276,725	301,120	34,000	335,120	344,364
Tax Deed Applications (001-831-513)	(11,041)	62,500	62,500	-	62,500	62,500
Total Budget	214,085	339,225	363,620	34,000	397,620	406,864
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	214,085	339,225	363,620	34,000	397,620	406,864
Total Revenues	214,085	339,225	363,620	34,000	397,620	406,864
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Real Estate Management	3.00	3.00	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

Real Estate Management - Real Estate Management (001-156-519)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	220,761	223,630	235,905	-	235,905	245,149
Operating	4,366	53,095	65,215	34,000	99,215	99,215
Total Budgetary Costs	225,127	276,725	301,120	34,000	335,120	344,364
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	225,127	276,725	301,120	34,000	335,120	344,364
Total Revenues	225,127	276,725	301,120	34,000	335,120	344,364
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Right-of-Way Agent	1.00	-	-	-	-	-
Real Estate Manager	1.00	1.00	1.00	-	1.00	1.00
Real Estate Specialist	1.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2015 Real Estate Management budget are as follows:

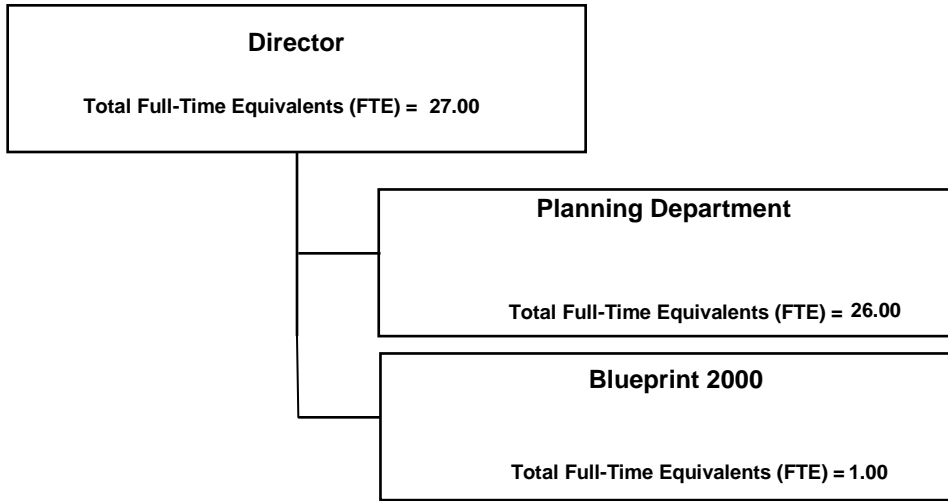
Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Professional Services such as appraisal and title fees in the amount of \$5,000.
3. Required demolition and debris removal services for property acquired due to flooding or code compliance in the amount of \$25,000.
4. County payments for non- ad valorem assessments and homeowner association dues realigned from non-operating expenditure accounts in the amount of \$4,000.

Real Estate Management - Tax Deed Applications (001-831-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	(11,041)	62,500	62,500	-	62,500	62,500
Total Budgetary Costs	(11,041)	62,500	62,500	-	62,500	62,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	(11,041)	62,500	62,500	-	62,500	62,500
Total Revenues	(11,041)	62,500	62,500	-	62,500	62,500

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Executive Summary

The Department of Planning, Land Management and Community Enhancement (PLACE) section of the Leon County FY 2015 Annual Budget is comprised of the Planning Department and Blueprint 2000 (BP2000).

The Department of PLACE coordinates planning activities and Blueprint 2000. Planning provides expertise and recommendation in the areas of land use and environmental and transportation planning.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of PLACE Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

The Department of PLACE was created to emphasize the desire to create a livable, sustainable community with areas with a sense of place, and to better coordinate planning and Blueprint 2000 activities. Under the supervision of the Director of Public Works and Community Development, the Department of PLACE, provides opportunity for improvement in how services are delivered.

The Planning Department continues to provide technical and administrative support for the Comprehensive Plan amendment process particularly in the areas of long-range land use, environmental and transportation planning, land use administration, as well as the administration of Blueprint 2000.

The budget for Blueprint 2000 was established solely to cover personnel costs for one employee who opted for County benefits. These personnel costs are reimbursed to the County on an annual basis.

Department of PLACE Business Plan

Mission Statement

The mission of the Department of PLACE is to serve the citizens of Tallahassee and Leon County by providing the City and County Commissions, the Planning Commission, numerous boards, committees, residents and businesses with accurate information, creative solutions, effective planning recommendations and expertise in the areas of long range, land use, environmental and transportation planning.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2) 2012
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4) 2012

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1) 2012
- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including: completing the enhancements to and the programming of the Cascades Park amphitheater. (Q4) 2012
- Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6) 2012
- Further create connectedness and livability through supporting human scale infrastructure and development, including: enhancing our multimodal districts. (Q7) 2012

Environment

- Protect our water supply, conserve environmentally sensitive lands, and safeguard the health of our natural ecosystems, including: adoption of minimum countywide environmental standards. (EN1) 2012
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2) 2012

Strategic Initiatives

October 1, 2012 – September 30, 2016

1. Identify revisions to future land uses which expand opportunities to promote and support economic activity. (EC2) 2012	Complete
2. Consider policy to encourage redevelopment of vacant commercial properties. (EC2) 2012	Complete
3. Consider mobility fee to replace concurrency management system. (EN1, EN2) 2012	Ongoing
4. Implement strategies which plan for environmentally sound growth in the Woodville Rural Community including: promoted concentrated commercial development in Woodville. (EN1, EN2, Q5) 2012	Complete
5. Implement strategies which advance parks, greenways, recreational offering, including updated Greenways Master Plan. (EC1, EC4, Q1) 2012	Complete
6. Implement strategies that support amenities which provide social offerings, including: consider construction Cascades Park amphitheatre, in partnership with KCCI. (EC1, EC4, Q4) 2012	Complete
7. Implement design studio. (Q6, Q7) 2012	Complete
8. Implement strategies that preserve neighborhoods and create connectedness and livability, including: implement visioning team. (Q6, Q7) 2012	Complete
9. Develop performance level design standards for Activity Centers. (Q6, Q7) 2012	Complete
10. Revise Historic Preservation District Designation Ordinance. (Q6) 2012	Complete
11. Develop design standards requiring interconnectivity for pedestrians and non-vehicular access. (Q6,Q7) 2012	Complete

Department of PLACE

Strategic Initiatives	12. Establish Bicycle & Pedestrian Advisory Committee and develop bike route system. (Q7) 2012	Complete
	13. Develop solution to promote sustainable growth inside the Lake Protection Zone. (EN1, EN2, G2) 2013	Complete
	14. Promote communication and coordination among local public sector agencies involved in multi-modal transportation, connectivity, walkability, and related matters. (Q7, EC1) 2014	Ongoing
	15. Support sector planning for the area surrounding Veterans Affairs' outpatient clinic. (EC1, Q6, Q7) 2014	Ongoing
	16. Work with the City to celebrate the opening of Cascade Park. (Q4) 2014	Complete
	17. Focus on improving Leon County is ranking as a bicycle friendly community. (Q1, EC4) 2014	Ongoing
	18. Institute a Sense of Place Initiative for the fairgrounds. (Q4, EC1, EC4) 2014	Ongoing
	Actions	1. Worked with the Community Redevelopment Agency Development Services to identify code requirements that are creating problems for business expansion and development. Initiate code or Comp Plan revisions as needed. (EC1, Q7)
2. Explored and developed ideas for redevelopment of vacant lots and review redevelopment methods utilized in other states and counties, created a list of options for BCC review. (EC1, Q6)		Comp Plan Div.
3. Continue development of the mobility fee concept for review by the BCC and City Commissions. (Q7)		Comp Plan Div.
4. Supported the County's priority for Woodville development by reviewing the zoning and Comp Plan categories for Woodville area to ensure they promote appropriate growth. Provided a list of results and solutions to the lead department and followed up as required. (Q6, Q7)		Comp Plan & Land Use Div.
5. Continued review and update of Greenway Master Plan. (EC1, Q6, Q7)		Comp Plan Div.
6. Developed guidelines and goals for visioning team, identified the team and begin meetings to develop design guidelines for activity centers. (Q4)		Comp Plan Div.
7. Completed creation of design studio. (Q6)		Comp Plan Div.
8. Developed guidelines and goals for visioning team, identified the team and begin meetings to develop design guidelines for connectedness; completed performance level design standards for Activity Centers. (Q4)		Comp Plan & Land Use Div.
9. Completed rewrite of Historic District Designation Ordinance by June 2013. (Q6, Q7)		Land Use Div.
10. Completed creation of design standards for interconnectivity for pedestrians and non-vehicular access. (Q1, Q7)		Comp Plan & Land Use Div.
11. Presented options for creation of the Bicycle & Pedestrian Advisory Committee to BSS and CC. (EC1, Q1, Q7)		Comp Plan Div.
12. Worked with Public Works Department to identify opportunities for the completion of the bike route system.(Q1, Q4, Q7)		Comp Plan Div.
13. Initiated Comprehensive Plan amendments for properties along Timberlane Road. (EN1, EN2, G2)		Comp Plan Div.
14. Coordinate with local Chambers of Commerce to get initial input on mobility fee study. Meet with FDOT to discuss mobility fee standards and develop agreed upon development standards. Include City/County Public Works, CRTPA, etc.		Land Use Div.
15. Develop a report on land uses associated with Veterans' Affairs Clinics around the country and recommended actions for Leon County. (EC1, Q6, Q7)		Land Use Div.
16. Coordinated the planning of the Cascades Park opening events. (Q4)		Comp Plan Div.
17. Work with Public Works Department to identify opportunities for the completion of the bike route system. Provide and update on the feedback from the Bicycle Friendly Community application. Develop a plan to improve cycling in Leon County for approval by the Board. (Q1, EC4)		Comp Plan Div.
18. Hold stakeholder meetings to obtain input of the potential of the Fairgrounds. Develop an Action Plan for creating a Sense of Place at the Fairgrounds.		Comp Plan Div.

Department of PLACE

Performance Measures	EC1	# of Land Use Applications processed, including site plans, text amendments, subdivisions, plats, etc.	Page 13-9
	EC1	# of Rezoning, Planned Unit Developments (PUD) reviewed.	Page 13-9
	EC1	# of Comp Plan Amendments analyzed and processed	Page 13-9
	EC1	# New dwelling units reviewed and/or approved.	Page 13-9

Leon County Fiscal Year 2015 Adopted Budget

Department of PLACE

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	136,800	126,852	143,649	-	143,649	149,368
Operating	17,689	25,000	25,000	-	25,000	25,000
Grants-in-Aid	658,733	747,114	747,000	-	747,000	747,000
Total Budgetary Costs	813,222	898,966	915,649	-	915,649	921,368
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Planning Department	753,925	838,533	852,752	-	852,752	855,968
Blueprint 2000	59,297	60,433	62,897	-	62,897	65,400
Total Budget	813,222	898,966	915,649	-	915,649	921,368
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	813,222	898,966	915,649	-	915,649	921,368
Total Revenues	813,222	898,966	915,649	-	915,649	921,368
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Blueprint 2000	1.00	1.00	1.00	-	1.00	1.00
Planning Department	26.00	26.00	26.00	-	26.00	26.00
Total Full-Time Equivalents (FTE)	27.00	27.00	27.00	-	27.00	27.00

Planning Department (001-817-515)

Goal	The goal of the Tallahassee-Leon County Planning Department is to provide accurate information, creative and effective planning recommendations, and expertise in the areas of long-range land use, environmental, and transportation planning for the orderly growth of the Leon County and Tallahassee community.
Objectives	<p>Management</p> <ol style="list-style-type: none"> 1. Provides coordination and oversight of all planning functions. 2. Ensures administration of the department budget; ensures expenditure levels conform to approved resources. 3. Monitors federal and state legislation impacting municipal government planning activities. 4. Provides timely and effective planning information and recommendations for the orderly growth of the Tallahassee and Leon County community. <p>Planning Support</p> <p>Provides efficient support service activities (GIS, research, mapping, graphics, computer assistance, and publication assistance) to the Planning Department and to City and County governments.</p> <p>Administrative Services</p> <p>Promotes the efficient and effective administrative services support for the entire department; provides additional resources in understaffed areas; improves use of existing staff and fiscal resources; and promotes effective division and external department coordination.</p> <p>Land Use Administration</p> <ol style="list-style-type: none"> 1. Reviews applications for rezonings, Planned Unit Developments (PUD), Developments of Regional Impact (DRI), and other large-scale developments; 2. Processes and reviews site plan development applications, and provides customer service by developing code-compliant design concepts. 3. Assists other divisions and departments with the creation and processing of land development regulations for special study areas. 4. Reviews County and City development plans. <p>Comprehensive Planning and Urban Design</p> <ol style="list-style-type: none"> 1. Researches and prepares reports and recommendations for special planning initiatives and urban design studies as directed by the County Commission, City Commission, or State statutes. 2. Promotes implementation of the Tallahassee-Leon County Comprehensive Plan through the review of and participation in a variety of projects and through staffing the annual Plan amendment cycle and public participation process. 3. Develops and implements long range plans for special study areas, hazard mitigation planning, land acquisition, and transportation and mobility projects, including bike routes and greenway plans. 4. Provides coordination for long-range planning projects and issues. 5. Prepares and implements special design projects and sense of place action plans.
Statutory Responsibilities	Florida Statutes: Chapter 163 “Comprehensive Planning”, Chapter 163 “Development Agreements”, Chapter 125, Title 11, Chapter 164 “Municipal Annexations & Contractions”, Chapter 339 “Transportation Planning”, Chapter 427 “Land Acquisition”; Local: Chapter 10, Article II “Local Planning Agency”, Article V “Comprehensive Planning”, Article VI “Concurrency Management”, Article VII “Environmental Management”
Advisory Board	Planning Commission; Local Planning Agency; Canopy Roads Citizens Advisory Board; Water Resources Committee; Urban Design Commission, Local Mitigation Strategy Committee; Blueprint 2000 Citizens Advisory Committee; Joint City/County Bicycle Work Group

Planning Department (001-817-515)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
EC1	# of Land Use Applications Processed, including Site Plans, Text Amendments, Subdivisions, Plats, etc. (City and County)	120	111	130	130
EC1	# of Rezoning, PUDs Reviewed. (County & City)	28	17	35	35
EC1	# of Comp Plan Amendments Analyzed and Processed. (County & City)	10	16	16	16
EC1	# of new dwelling units reviewed and/or approved. (City and County)	201	1,126	816	816
EC1	# of Non-Residential sq. ft. reviewed or approved. (City and County)	187,148	627,793	374,300	374,300
EC1	# of Sense of Place projects and total staff hours worked. (projects/hours)	5/N/A	6/1,630	7/2,000	7/2,000
EC1	# of special projects, including strategic initiatives, and staff hours worked. (projects/hours)	19/N/A	40/7,899	24/5,200	24/5,200
EC1	# of GIS Layers Actively Maintained.	7	7	7	7
EC1	# of City and County Commission workshops, meetings or public hearings.	46	45	45	45
EC1	# of Planning Commission Public Hearings.	28	7	12	12
EC1	# of public workshops/Listening sessions/Neighborhood meetings.	27	21	35	35
EC1	# of committee meetings * Ex: Canopy Road, Water Resources, etc.	27	19	28	28
EC1	# of CONA Meetings.	4	0	6	6
EC1	# of direct mail notices.	9,180	10,740	9,200	9,200
EN1	# of web postings or updates.	98	96	120	120
EC2	# of Newspaper Ads (Average 3 – 5 per month).	57	23	50	50

Planning Department (001-817-515)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	77,503	66,419	80,752	-	80,752	83,968
Operating	17,689	25,000	25,000	-	25,000	25,000
Grants-in-Aid	658,733	747,114	747,000	-	747,000	747,000
Total Budgetary Costs	<u>753,925</u>	<u>838,533</u>	<u>852,752</u>	<u>-</u>	<u>852,752</u>	<u>855,968</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	753,925	838,533	852,752	-	852,752	855,968
Total Revenues	<u>753,925</u>	<u>838,533</u>	<u>852,752</u>	<u>-</u>	<u>852,752</u>	<u>855,968</u>
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Executive Secretary	1.00	1.00	1.00	-	1.00	1.00
GIS Coordinator	2.00	2.00	1.00	-	1.00	1.00
Planner I	-	-	1.00	-	1.00	1.00
Planner II	10.00	10.00	8.00	-	8.00	8.00
Transportation Planner	-	-	1.00	-	1.00	1.00
Director	1.00	1.00	1.00	-	1.00	1.00
Graphics & Mapping Specialist	1.00	1.00	2.00	-	2.00	2.00
Planning Research Supervisor	1.00	1.00	1.00	-	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	-	1.00	1.00
Secretary IV	3.00	3.00	3.00	-	3.00	3.00
Land Use Planning Administrator	1.00	1.00	1.00	-	1.00	1.00
Community Involvement Planner	2.00	2.00	1.00	-	1.00	1.00
Principal Planner	-	-	2.00	-	2.00	2.00
Planning Manager	1.00	1.00	1.00	-	1.00	1.00
Comprehensive Planning Administrator	1.00	1.00	1.00	-	1.00	1.00
Comprehensive Planning Manager	1.00	1.00	-	-	-	-
Total Full-Time Equivalents (FTE)	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>	<u>-</u>	<u>26.00</u>	<u>26.00</u>

The personnel budget was established for one Planning employee opting for County benefits. The remaining operating budget reflects the County's share of Planning costs.

The major variances for the FY 2015 Planning Department budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%. This increase also includes costs associated with changes to individual employee benefits.

Blueprint 2000 (001-403-515)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	59,297	60,433	62,897	-	62,897	65,400
Total Budgetary Costs	59,297	60,433	62,897	-	62,897	65,400
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	59,297	60,433	62,897	-	62,897	65,400
Total Revenues	59,297	60,433	62,897	-	62,897	65,400
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Legal Assistant	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Budget was established for one Blueprint 2000 employee opting for County benefits as allowed by the inter-local agreement establishing the agency. Blueprint 2000 will reimburse personnel costs to the County on an annual basis.

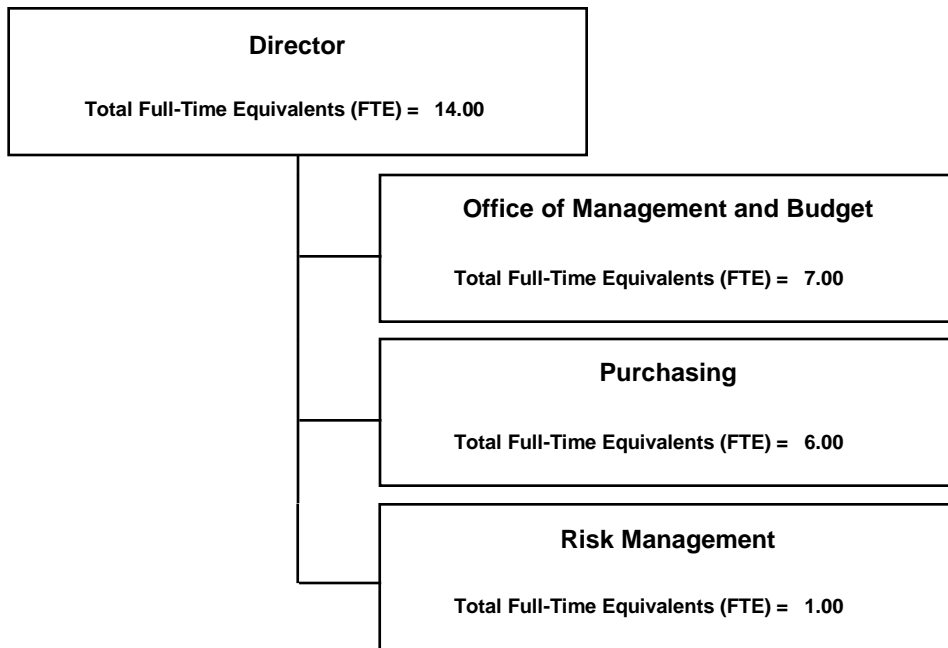
The major variances for the FY 2015 Blueprint 2000 budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.



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Executive Summary

The Office of Financial Stewardship section of the Leon County FY 2015 Annual Budget is comprised of the Office of Management & Budget, Risk Management, Grants and Purchasing.

The Office of Management & Budget provides financial management and guidance to the Board, County Administrator, and other departments. Risk Management manages the County's activities in an effort to minimize total long-term costs associated with accidental losses. Grants assist County offices and divisions in identifying and tracking supplemental financial resources to support goals. Purchasing provides procurement services, contract management, and supplies and commodities for all County departments under the Board.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, County Administration as well as the offices therein, created Business Plans communicating the continued alignment of the Board's strategic priorities and initiatives with the office's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the office in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

The Office of Management & Budget (OMB) developed a balanced Operating and Capital Improvement Program budget on behalf of the County Administrator, as adopted by the Board. The annual Operating and Capital Improvement Program, and Budget in Brief are available on the County's web page. OMB received the Government Finance Officers Association of the U.S. and Canada's Distinguished Budget Award for the 24th consecutive year.

In FY 2014, OMB facilitated the LEADS Cross Departmental Team process to further identify opportunities for cost reductions, cost avoidance and efficiency. For the past two years, the recommendations from the Cross Departmental Team resulted in an estimated cost savings of \$250,000 in the County.

Grants administration has continued to seek resources to address the unfunded programmatic and infrastructure needs of the County. Recent heavy rains highlighted the success of recently completed grant funded stormwater projects on Franklin Blvd., the Timber Lake subdivision and communities served by Selena and Fairbanks Ferry roads. The newly completed Joint Dispatch Center also benefited through a grant from FEMA which was utilized to harden the structure to FEMA 361 standards, capable of withstanding winds of over 200 mph. In addition, improved support is now provided to county agencies through the board approved purchase of grant research and tracking software.

Purchasing continues to successfully administer the competitive solicitation process and coordinate all associated bid awards, proposals, evaluation processes, and contract development. Purchasing also administers the County's Warehouse, Property Control, E-Payables and Purchasing Card programs.

In FY 2014, Purchasing launched *Procurement Connect*, which is a one-step shop for solicitations and provides instant access to many different services and processes that would otherwise need to be completed on paper or in different online applications.

Office of Financial Stewardship Business Plan

Mission Statement

The mission of the Office of Financial Stewardship is to provide sound financial management, ethical procurement services and asset control to the Board of County Commissioners, County Administrator and Board departments, offices and divisions, while minimizing long-term costs associated with accidental losses, in order to support effective decision making and ensure responsible stewardship of County resources.

Strategic Priorities

Economy

- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4) 2012
- Promote the local economy by protecting jobs and identifying local purchasing, contracting and hiring opportunities. (EC7) 2013

Quality of Life

- Provide essential public safety infrastructure and services which ensure the safety of the entire community. (Q2) 2012
- Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (Q3) rev. 2013
- Enhance and support amenities that provide social offerings for residents and visitors of all ages. (Q4) rev. 2013

Environment

- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4) 2012

Governance

- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2) 2012
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s Core Practices. (G4) 2012
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012

Strategic Initiatives

October 1, 2012 – September 30, 2016

- | | |
|--|----------|
| 1. Evaluate opportunities to maximize utilization of Tourism Development taxes and to enhance effectiveness of County support of cultural activities, including management review of COCA (EC4,Q4,G5) 2012 | Complete |
| 2. Fund Sheriff’s operations, containing law enforcement, corrections, emergency management, and enhanced 9-1-1 (Q2) 2012 | Ongoing |
| 3. Support of Regional Trauma Center (Q3) 2012 | Ongoing |
| 4. Institute financial self-service module, document management, and expanded web-based capabilities in Banner system (EN4,G2) 2012 | Ongoing |
| 5. Revise program performance evaluation and benchmarking (G5) 2012 | Ongoing |
| 6. Maintain a work environment free from the influence of alcohol and controlled illegal substances through measures including drug and alcohol testing (Q2,G4) 2012 | Ongoing |
| 7. Support employee Safety Committee (G4) 2012 | Ongoing |
| 8. Conduct management reviews (G5) 2012 | Ongoing |
| 9. Provide and enhance procurement services and asset control (G5) 2012 | Ongoing |
| 10. Develop an annual balanced budget and Capital Improvement Program (G5) 2012 | Ongoing |
| 11. Develop financial strategies to eliminate general revenue subsidies for business operations (i.e., Stormwater, Solid Waste and Transportation programs) (G5) 2013 | Complete |

Office of Financial Stewardship

	12. Consider approval of the local option to increase the Senior Homestead Exemption to \$249,999 for qualified seniors (G5) 2012	Complete
	13. Extend the term of Leon County's Local Preference Ordinance (EC7) 2013	Complete
	14. Leverage Grant Opportunities with community partners. (Q3, G5) 2012	Ongoing
	15. Implement strategies to maximize grant funding opportunities, including institute Grants Team. (G5) 2012	Ongoing
	16. Implement strategies to maximize grant funding opportunities, including: develop and institute an integrated grant application structure. (G5) 2012	Ongoing
Actions	1. The COCA management review was presented to the Board at the November 13, 2012 Board meeting. OMB will continue to support Tourist Development regarding accurate revenue forecasts. (EC4, Q4, G5)	OMB
	2. Provide updated and accurate information to County Administration and the Board of County Commissioners regarding the Sheriff's funding requests to ensure adequate resources are provided for public safety. (Q2, G5)	OMB
	3. Provide accurate information to County Administration and the Board of County Commissioners regarding funding requests for the Regional Trauma Center including the leveraging of state healthcare grant dollars. (Q3, G5)	OMB
	4. Continue participation and interaction with the Banner Team to ensure adequate resources are provided to keep the financial, personnel and financial management system (Banner) operating in the most efficient manner for the organization. (EN4, G2)	Purchasing/OMB
	5. Assist and provide resources to departments and divisions in developing and refining performance measures that provide relevant outcomes that are aligned with the County's vision, mission and strategic priorities. (G2, G5)	OMB
	6. Continue to provide adequate resources to Risk Management and Human Resources in order to continue the necessary alcohol and drug monitoring for employees with commercial drivers licenses and new hires. (Q2)	Risk Management
	7. Continue chairing the County Safety Committee to ensure compliance with adopted safety policies to ensure a safe work environment to reduce injuries and workers' compensation claims. (Q2, G4)	Risk Management
	8. As requested by the Board of County Commissioners and/or the County Administrator conduct thorough management reviews to ensure the best utilization of County resources and recommend operational efficiencies. (G2,G5)	OMB
	9. Monitor procurement process and asset management system to ensure the greatest utilization of county expenditures for services, and make recommendations for improvements when necessary. (G5)	Purchasing
	10. Ensure the development of the annual budget conforms to the state statutory guidelines, and provide the Board pertinent information at workshops regarding funding requests and available revenues. (G5)	OMB
	11. Present studies conducted to the Board of County Commissioners on the cost of providing solid waste, stormwater and transportation services, and the charge amount necessary to eliminate the general fund subsidy. (G5)	OMB
	12. The Board adopted an ordinance to provide an additional homestead exemption of up to \$249,999 for eligible low-income senior citizens who own and have lived in homesteaded property for 25 years. (G5)	OMB
	13. The Board adopted an ordinance to extend the provision of the Local Preference Ordinance in relation to bidding of construction services for more than \$250,000. (EC7)	Purchasing
	14. Develop a formalized outreach program outlining the process to work with community partners to leverage grant opportunities, including the provision of requested letters of support. (G1, G5)	Grants

Office of Financial Stewardship

Performance Measures	15. Assemble a Grants Team with representatives from OMB, Public Works, IDA, HSCP, and other departments to utilize the eCivis Grants Research/Management software package (included in proposed budget). (G5)	Grants
	16. Through additional funding allocation by the Board purchase Grant Tracking Software and develop a formalized application process to work with community partners to leverage grant opportunities, including the provision of requested letters of support. (G1, G5)	Grants
	G2 % of departmental performance measures reviewed	Pg. 14-8
	G2 # of program management reviews performed	Pg. 14-8
	Q2 % change in workers' compensation claims from prior year	Pg. 14-16
	G2 \$ amount of Central Purchasing Office purchases per Central Purchasing FTE	Pg. 14-11
	G5 % of bids protests to total solicited bids	Pg. 14-11
	G2 % of total dollar value of warehouse issuances equal to operating costs	Pg. 14-13
	G5 # of pre-bids meetings held to provide information to potential vendors on County projects	Pg. 14-11

Leon County Fiscal Year 2015 Adopted Budget

Office of Financial Stewardship

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	945,787	1,049,390	1,085,369	1,978	1,087,347	1,129,543
Operating	166,962	236,244	244,898	1,295	246,193	247,381
Transportation	4,443	4,842	6,547	-	6,547	6,547
Grants-in-Aid	-	-	63,175	-	63,175	63,175
Total Budgetary Costs	1,117,192	1,290,476	1,399,989	3,273	1,403,262	1,446,646
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Office of Management and Budget	567,086	674,550	762,529	1,978	764,507	790,137
Purchasing	364,574	382,262	400,451	1,295	401,746	415,590
Risk Management	185,532	233,664	237,009	-	237,009	240,919
Total Budget	1,117,192	1,290,476	1,399,989	3,273	1,403,262	1,446,646
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	931,660	1,056,812	1,162,980	3,273	1,166,253	1,205,727
501 Insurance Service	185,532	233,664	237,009	-	237,009	240,919
Total Revenues	1,117,192	1,290,476	1,399,989	3,273	1,403,262	1,446,646
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Office of Management and Budget	7.00	7.00	7.00	-	7.00	7.00
Purchasing	6.00	6.00	6.00	-	6.00	6.00
Risk Management	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.00	-	14.00	14.00

Office of Management and Budget (001-130-513)

Goal	The mission of the Office of Management & Budget is to continuously enhance the quality of County services by optimizing the use of County financial resources through the effective provision of planning, policy analysis, budget development, budget implementation and program evaluation services to benefit citizens, elected officials and staff.
Core Objectives	<ol style="list-style-type: none"> 1. Provide financial management assistance to the County Administrator and other departments. 2. Responsible for the development, monitoring, and control of the annual operating budget and capital improvement program. 3. Forecast and monitor County revenues. 4. Responsible for the County's annual Truth in Millage (TRIM) process. 5. Conduct research, fiscal policy analysis for special projects, and management reviews as requested by the County Administrator and Board.
Statutory Responsibilities	Florida Statute, Chapter 125 "County Government"; Florida Statute, Chapter 129 "County Annual Budget"; Florida Statute, Chapter 200 "Determination of Millage"
Advisory Board	Financial Investment Advisory Committee; Investment Oversight Committee; Blueprint 2000 Finance Committee

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G5	Net Budget Per Countywide Resident*	1:\$718	1:\$1,137*

*(Benchmark is generated from the average net budget per county resident of Like-Sized Counties. Benchmarked Counties include: Alachua, Lake, Escambia, Marion, St. Lucie, Osceola, and Manatee.)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G5	Meet all requirements of Florida Statutes 129 and 200 Truth-in-Millage (TRIM)	Yes	Yes	Yes	Yes
G5	Forecast actual major revenue source within 5% of the budget (actual collections as a % of budget)	99%	99%	99%	99%
G2	Process budget amendment requests within 2 business days of the next scheduled Board meeting (% is an estimate)	98%	98%	99%	100%
G5	Develop and print 2 semi-annual performance reports by May 30 and November 30	1	2	2	2
G2	Review all agenda items in less than 2 days 95% of the time	95%	98%	98%	98%
G2	Percentage of departmental performance measures reviewed	100%	100%	100%	100%
G2	Number of program management reviews performed	1	0	1	1

Office of Management & Budget (001-130-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	505,565	597,364	615,349	1,978	617,327	641,769
Operating	61,521	77,186	84,005	-	84,005	85,193
Grants-in-Aid	-	-	63,175	-	63,175	63,175
Total Budgetary Costs	567,086	674,550	762,529	1,978	764,507	790,137
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	567,086	674,550	762,529	1,978	764,507	790,137
Total Revenues	567,086	674,550	762,529	1,978	764,507	790,137
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Principal Mgmt & Budget Analys	1.00	2.00	2.00	-	2.00	2.00
Management Analyst	-	-	-	1.00	1.00	1.00
Management & Budget Analyst	2.00	1.00	1.00	-	1.00	1.00
Grants Program Coordinator	-	1.00	1.00	-	1.00	1.00
Management & Budget Technician	1.00	1.00	1.00	(1.00)	-	-
Dir. of Fin. Stewardship	1.00	1.00	1.00	-	1.00	1.00
Sr Management & Budget Analyst	2.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	7.00	7.00	7.00	-	7.00	7.00

The major variances for the FY 2015 Office of Management & Budget's budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Reclassification of a Management & Budget Technician position to a Management Analyst in the amount of \$1,978.
3. eCivis Grant Software Contract realigned from Economic Development in the amount of \$17,000.
4. As approved by the Board at the March 11, 2014 Board meeting, the Tallahassee Trust for Historic Preservation contract has been realigned to OMB in the amount of \$63,175.

Decreases to Program Funding:

1. Professional Services cost savings associated with reduced GovMax support in the amount of \$4,000.
2. Rental and Leasing cost savings associated with county-wide centralization of copier services in the amount of \$3,300.
3. Office supply cost savings associated with the continued expansion of electronic workshop and financial reporting in the amount of \$1,500.
4. Training cost savings in the amount of \$1,000.

Purchasing Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	345,623	352,496	367,135	-	367,135	380,979
Operating	14,508	24,924	26,769	1,295	28,064	28,064
Transportation	4,443	4,842	6,547	-	6,547	6,547
Total Budgetary Costs	364,574	382,262	400,451	1,295	401,746	415,590
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Procurement (001-140-513)	225,225	288,365	301,197	1,295	302,492	312,960
Property Control (001-142-513)	48,709	-	-	-	-	-
Warehouse (001-141-513)	90,640	93,897	99,254	-	99,254	102,630
Total Budget	364,574	382,262	400,451	1,295	401,746	415,590
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	364,574	382,262	400,451	1,295	401,746	415,590
Total Revenues	364,574	382,262	400,451	1,295	401,746	415,590
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Procurement	3.00	4.00	4.00	-	4.00	4.00
Warehouse	2.00	2.00	2.00	-	2.00	2.00
Property Control	1.00	-	-	-	-	-
Total Full-Time Equivalent (FTE)	6.00	6.00	6.00	-	6.00	6.00

Purchasing – Procurement (001-140-513)

Goal	The goal of the Procurement Program is to provide: 1) timely and professional procurement services to secure requested supplies, services, and commodities at a specified level of quality and at the lowest possible cost, through open and fair competition; and 2) an exemplary records and management control program for the tangible personal property of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Review all purchasing activity for compliance with Purchasing Policy and applicable state laws. 2. Process requisitions and purchase orders and assist departments/divisions with technical information, quotes, and purchasing related requests. 3. Obtain price quotes, prepare and receive informal bids, review state and cooperative purchasing contracts for vendor sources and best pricing. 4. Provide accounts payable assistance to vendors and staff. 5. Prepare, advertise, and receive bids and Requests for Proposals (RFP's), and coordinate the evaluation processes for those bids and RFP's. 6. Administer the County procurement card program: provide cardholder training, card management, and audits of card activity. 7. Implement and provide contract management services for County-wide services contracts such as uniforms. 8. Administer the County property control program: maintain property control records, perform and reconcile property inventory, and provide technical assistance to Property Custodians.
Statutory Responsibilities	Leon County Board of County Commissioners Purchasing and Minority Business Enterprise Policy (revised 10/29/13), Purchasing Card Policy (revised 2/12/13), and Tangible Personal Property Policy (revised 6/13/06); Florida Statute, Chapter 255 "Public Property and Publicly Owned Buildings"; Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement."
Advisory Board	None

Benchmarking				
Priorities	Benchmark Data	Leon County	ICMA Mean	ICMA Median
G2, G4	\$ amount of Central Purchasing purchases per Central Purchasing FTE (millions)	\$31.9	\$20.5	\$13.0
G2, G5	% of Purchasing Conducted with Purchasing Card	4.89%	5.87%	2.56%

International City/County Management Association Comparable Performance Measurement 2010

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G2, G5	% of completed requisitions for purchase orders processed within 2 days of receipt	100%	100%	100%	100%
G2, G4, G5	# of bids/RFPs processed within 45 work days of receipt of request	100%	97%	100%	100%
G2, G5	# of Purchase Orders Issued	2,863	2,361	2,550	2,400
G2, G5	\$ Volume of Purchase Orders Issued (millions)	\$107	\$67	\$79	\$78
G2, G4	\$ Amount of Central Purchasing Office purchases per Central Purchasing FTE (3.35 FTE allocated) (millions)	\$31.9	\$19.9	\$23.6	\$23.5
G2, G5	# of Bids Issued	64	69	65	65
G2, G5	Purchasing Card Volume	\$5,502,704	\$5,654,280	\$5,905,426	\$5,900,000
G5	Purchasing Card Rebate	\$77,037	\$79,160	\$82,675	\$82,000
G2, G5	# of Assets at Year End	6,735	6,591	5,300	5300
G2, G5	Year End Total Asset Value (millions)	\$52	\$53	\$45	\$45
G2, G5	# of Surplus Auctions	20	26	25	25
G2, G5	\$ Value of Auction Proceeds	\$183,879	\$147,794	\$200,000	\$200,000
G2,G5	# of pre-bid meetings held to provide information on County projects to vendors	39	40	40	40
G2,G5	Ratio of bid protests to total solicited bids	0:64	0:69	0:65	0:65

Purchasing - Procurement (001-140-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	215,251	264,403	273,930	-	273,930	284,398
Operating	9,975	22,120	23,965	1,295	25,260	25,260
Transportation	-	1,842	3,302	-	3,302	3,302
Total Budgetary Costs	225,225	288,365	301,197	1,295	302,492	312,960
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	225,225	288,365	301,197	1,295	302,492	312,960
Total Revenues	225,225	288,365	301,197	1,295	302,492	312,960
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Purchasing & Contract Admin	1.00	1.00	1.00	-	1.00	1.00
Purchasing Agt/Ptry Ctrl Specialist	-	1.00	1.00	-	1.00	1.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Director of Purchasing	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	4.00	4.00	-	4.00	4.00

The major variances for the FY 2015 Procurement budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Transportation related cost increases in the amount of \$1,500.
3. Centralized copier expense true-up in the amount of \$2,000.
4. Additional travel and per diem for the Purchasing Director and Contract Administrator in the amount of \$1,295.

Purchasing – Warehouse (001-141-513)

Goal	The goal of the Warehouse Program is to procure, stock, and issue high turnover type items to facilitate the work routines of County departments.
Core Objectives	<ol style="list-style-type: none"> 1. Issue supplies and materials from the Warehouse. 2. Procure materials and supplies for the Warehouse and County customers. 3. Provide forklift services for other departments. 4. Process purchase requisitions for Fleet Management and Operations Divisions and provide back-up to Procurement as needed. 5. Assist County staff with identifying vendors and sourcing needed items.
Statutory Responsibilities	Leon County Board of County Commissioners Purchasing and Minority Business Enterprise Policy (revised 10/29/13) and Tangible Personal Property Policy (revised 6/13/06); Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement."
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G2, G5	Inventory Turnover Rate (sales / inventory value)	2.6%	Greater than or equal to 1.5%
G2, G5	Annual inventory loss/gain (to measure operational accuracy)	.045%	Less than 1.5% +/-

Benchmark Sources: National Institute of Governmental Purchasing, Inc. (NIGP)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G2, G5	Cost per issuance	\$8.16	\$8.23	\$6.48	\$6.35
G2, G5	Operational cost % of total dollar value of issuances (expenses / \$ value of issuances)	20.33%	20.00%	18%	18%
G2, G5	# of issuances	15,180	14,956	14,200	14,500
G2, G5	\$ volume of issuances	\$609,394	\$615,625	\$502,000	\$505,000

Notes:

Purchasing - Warehouse (001-141-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	84,889	88,093	93,205	-	93,205	96,581
Operating	2,179	2,804	2,804	-	2,804	2,804
Transportation	3,572	3,000	3,245	-	3,245	3,245
Total Budgetary Costs	90,640	93,897	99,254	-	99,254	102,630
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	90,640	93,897	99,254	-	99,254	102,630
Total Revenues	90,640	93,897	99,254	-	99,254	102,630
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Materials Management Spec.	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2015 Warehouse budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Purchasing - Property Control (001-142-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	45,483	-	-	-	-	-
Operating	2,355	-	-	-	-	-
Transportation	871	-	-	-	-	-
Total Budgetary Costs	48,709	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	48,709	-	-	-	-	-
Total Revenues	48,709	-	-	-	-	-
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Purchasing Agt/Ptry Ctrl Spec.	1.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	1.00	-	-	-	-	-

The major variances for the FY 2015 Property Control budget are as follows:

Costs associated with the Purchasing Division reorganization that consolidates Property Control with Procurement. Expenditures can be found on the Procurement budget sheet.

Risk Management (501-132-513)

Goal	The goal of Risk Management is to provide our customers with courteous and professional services in the risk management area.
Core Objectives	<ol style="list-style-type: none"> 1. Plan, evaluate and identify insurable risks and loss potential, and review current insurance trends and legislation to modify risk coverage. 2. Prepare, negotiate and coordinate all the County's insurance programs. 3. Directly administer all insurance programs with the exception of employee health coverage. 4. Coordinate and participate in all investigations, accidents and injuries that involve County employees on County maintained or owned facilities and/or properties. Review all reported workers' compensation injuries, near accidents and/or misses, over utilization, abuses, and circumstances surrounding all claims and periodically visiting the employee to ascertain their status. 5. Maintain, process, and record all insurance or damage claims filed against the County and liaisons with the appropriate insurance carriers.
Statutory Responsibilities	Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964; The Americans with Disabilities Act Title I; Vietnam Era Veterans' Readjustment Assistance Act of 1974; Mental Health Parity Act of 1996; Florida Statute, Chapter 110.227 "Suspension, Dismissals, Reduction in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313, Code of Ethics, Chapter 440 "Workers' Compensation."
Advisory Board	President of the North Florida Safety Council; Leon County Safety Committee; Leon County Wellness Team

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G5	# of Workers' compensation claims filed	150	102	140	130 ¹
G5	% Change in workers' compensation claims	+20%	-32%	+37%	-7%
G5	# of Safety/Loss prevention training courses conducted	7	14	4	8 ²
G5	# of auto accidents investigated	18	23	12	12
G5	# of Coordinate Safety Committee meetings	12	12	12	12

1: Workers' compensation estimates are based on the average of multiple prior year actuals

2: Previous measure of 4 safety/loss control training courses per year (1 per quarter) has been exceeded for the past 2 fiscal years, so the measure will be increased to 8 per year.

Risk Management (501-132-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	94,600	99,530	102,885	-	102,885	106,795
Operating	90,932	134,134	134,124	-	134,124	134,124
Total Budgetary Costs	185,532	233,664	237,009	-	237,009	240,919
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
501 Insurance Service	185,532	233,664	237,009	-	237,009	240,919
Total Revenues	185,532	233,664	237,009	-	237,009	240,919
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Risk Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

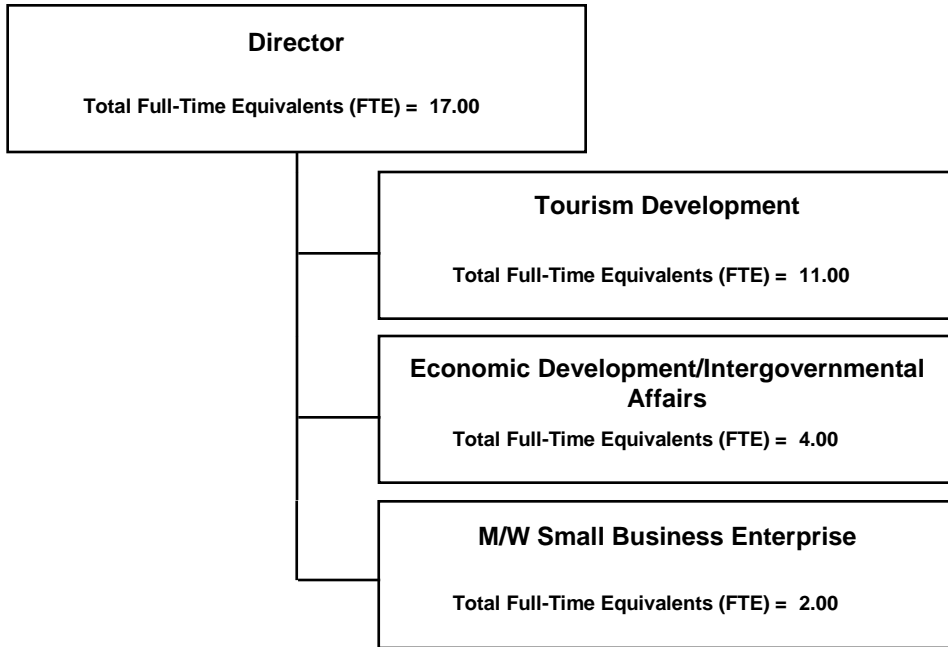
The major variances for the FY 2015 Risk Management budget are as follows:

Increase to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.



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Executive Summary

The Office of Economic Development and Business Partnerships section of the Leon County FY 2014 Annual Budget is comprised of Economic Development/Intergovernmental Affairs, Minority/Women Small Business Enterprise (MWSBE) and Tourism Development.

The Office of Economic Development/Intergovernmental Affairs coordinates economic development activities and the County's legislative priorities. MWSBE develops business opportunities for minorities, women, and small businesses. Tourism Development promotes the Tallahassee-Leon County area through tourism advertising, public relations, direct sales, visitor service functions, and marketing research.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Office of Economic Development and Business Partnership Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the Office in measuring outcomes of the Strategic Plan. Due to Tourist Development bed tax funds dedicated to increasing tourism and promoting Leon County as a visitor destination, this section also includes a separate Business Plan for Tourism Development.

HIGHLIGHTS

In an effort to enhance the area's economic development, the Office of Economic Development and Business Partnerships (EDBP) opened the new Domi Station business incubator to foster startup companies and support entrepreneurs in the community. The Domi Station incubator provides these valuable services to our community at no operational cost due to the public-private partnership between Leon County and Domi Ventures. Due to Domi Station's success and the Gaines Street redevelopment renaissance, the old Amtrak Station is seeing an unprecedented amount of new activity. To support the new activity in the area and to synergize with the upcoming Railroad Avenue redevelopment project, EDBP is pursuing a placemaking initiative to re-brand the Amtrak Complex as Inspiration Station. Inspiration Station will enhance pedestrian, bicycle, and automobile traffic flow in and around the complex; more prominently promote Domi Station and Leon County services; provide general aesthetic improvements; and create a unique activity center. Additionally, EDBP collaborated with the entrepreneurial resource partners to host Entrepreneur Month (E-Month) in November. E-Month provides a series of events to showcase startup companies in the community and to provide resources to entrepreneurs.

Intergovernmental Affairs continues to develop an annual Federal and State legislative priority package for Board approval as well as coordinating and implementing special projects as requested by the Board. This Division coordinates Community Legislative Dialogue meetings each session to coordinate with community partners and local organizations to identify shared interests. Additionally, Intergovernmental Affairs supports the County's state and federal legislative priorities and to preempt legislation that threatens Leon County or local decision-making. This Division staffed the Leon County Sales Tax Committee, the 18-member citizen group appointed and charged with the responsibility of making recommendations on issues related to the proposed extension of the one-cent infrastructure sales tax. This Committee completed its work in January 2014.

The Minority/Women and Small Business Enterprise (MWSBE) Division continues to identify procurement opportunities for minority, women, and small businesses in various categories including construction, professional services, continuing supplies, and other services. In addition, the MWSBE Division monitors contractual activities and updates the web-based interactive MWSBE Directory for County vendors on a monthly basis; participates in several community events and hosts stand-alone workshops, which provide business development training and peer-to-peer networking opportunities at no cost to the participants; and makes presentations to community groups relative to small business best practices.

Tourism Development reached greater heights in promoting Leon County as a visitor destination with a record year in hotel collections and launching three new websites: www.VisitTallahassee.com, the award winning www.Trailahassee.com, and www.capitalcityamphitheater.com. The Division also introduced an advertising and social media campaign using #IHeartTally as a tag for user generated content: photographs, videos and written personal experiences that are collectively shared through social networks. Leon County celebrates its reputation of providing visitors and residents with an unparalleled experience and quality of life.

Tourism Development added a Social Media Specialist position after successfully identifying the ability to provide greater service while reducing the Advertising budget for the same amount as the cost of the position.

Economic Development & Business Partnerships Business Plan

Mission Statement

The mission of the Leon County Office of Economic Development & Business Partnerships is to guide the County’s economic development efforts in coordination with the private sector and community stakeholders by fostering fair and open competition, conducting extensive outreach to assist vendors in navigating and competing in today’s marketplace, and leveraging existing resources to maximize the infusion of financial capital in to the local community.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1)
- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2)
- Strengthen our partnerships with our institutions of higher learning to encourage entrepreneurship and increase technology transfer and commercialization opportunities, including: the Leon County Research and Development Authority and Innovation Park. (EC3)
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4)

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)
- Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3)
- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including completing the enhancements to and the programming of the Cascade Park amphitheater. (Q4)

Environment

- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4)

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community.(G3)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|---|----------|
| 1. Evaluate sales tax extension and associated community infrastructure needs through staff support of the Leon County Sales Tax Committee (EC1,G3,G5) | Complete |
| 2. Implement strategies that support business expansion and job creation, including: evaluate start-up of small business lending guarantee program (EC2) | Complete |
| 3. Implement strategies that support business expansion and job creation, including: identify local regulations that may be modified to enhance business development (EC2) | Ongoing |
| 4. Implement strategies that support business expansion and job creation, including: implement Leon County 2012-2013 Job Creation Plan (EC2) | Complete |
| 5. Implement strategies that support Innovation Park and promote commercialization and technology transfer, including being a catalyst for a stakeholder’s forum (EC2, EC3) | Complete |
| 6. Implement strategies that promote the region as a year round destination, including: evaluate competitive sports complex engagement with partners such as KCCI (EC4,Q1,Q4) | Complete |
| 7. Partner with and support Economic Development Council (EC2) | Ongoing |
| 8. Partner with City, EDC, and State to support the Qualified Targeted Industry Program (EC2) | Ongoing |
| 9. Partner with City and EDC to support the Targeted Business Industry Program (EC2) | Ongoing |

Economic Development & Business Partnerships

	10. Partner with and support the Frenchtown /Southside Redevelopment Area (EC2)	Ongoing
	11. Partner with and support the Downtown Redevelopment Area (EC2)	Ongoing
	12. Support and consider recommendations of Town and Gown Relations Project (EC3)	Ongoing
	13. Implement strategies which promote access, transparency, and accountability (G1)	Ongoing
	14. Ensure projects are equitably considered for funding associated with the infrastructure Sales Tax extension, including: geographic diversity and rural areas throughout the County (EC1, G5)	Ongoing
Actions	1. Prepared workshop materials for Board consideration on the extension of the infrastructure surtax including capital project needs and economic development opportunities which the Board approved placing on the November 2014 ballot. Provided staff support for the Sales Tax Committee. (EC1, G5)	EDBP, PLACE, Public Works, DSEM, OMB
	2. A. Identify shelf-ready incentives, including small business loan guarantees, to support business expansion and job creation. (EC2)	EDBP, MWSBE, EDC, City, State DEO, Federal SBA, local lenders
	B. Expand training, networking, and outreach opportunities in the local market area in order to increase the number of certified MWSBE vendors. (EC2)	
	C. Continue to provide information and technical support to enhance MWSBE utilization of procurement opportunities with Leon County. (EC2)	
	3. Identify local regulations that may be modified to enhance business development. (EC2)	CAO, DSEM, EDC
	4. Continue the implementation of the Leon County 2012 Job Creation Action Plan. (EC2)	EDBP, EDC
	5. Organize a stakeholders' forum and serve as a catalyst in acquiring commercialization and technology transfer opportunities. (EC2)	EDBP, Economic Development Partners
	6. Presented the market feasibility analysis for a visitor sports complex to the Board for consideration. (EC2, EC4)	EDBP, Tourism, KCCI
	7. Continue to support the Economic Development Council by assisting with managing the continuity of the contact and funding. (EC2)	EDBP
	8. Continue to support the Qualified Targeted Industry Program by providing notification of qualified funding. (EC2)	EDBP
	9. Continue to support the Targeted Business Industry Program. (EC2)	EDBP
	10. Continue to support the Downtown Redevelopment Area. (EC2)	EDBP
	11. Conduct a joint County/City Commission meeting to address downtown redevelopment opportunities. (EC1)	EDBP
	12. Incorporate Town and Gown concepts with the extension of the infrastructure sales tax. (EC1, EC3)	EDBP
13. Pursue adding video content to Comcast On-Demand highlighting the role of the County and EDC in economic development. (G1)	EDBP	
14. Provided direction to the Board recommending moving the Lake Lafayette and West Pensacola projects to Tier I and allocating 2% of the surtax to support LIFE.	EDBP	
Performance Measures	G5 % of MSWBE utilization annually	Pg. 15-9
	G5 % increase of certified MWSBE vendors annually	Pg. 15-9
	G3 # of Community Legislative Dialogue meetings coordinated and managed	Pg. 15-7
	G1 # of workshops coordinated and managed	Pg. 15-7

Leon County Fiscal Year 2015 Adopted Budget

Office of Economic Development & Business Partnerships

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,244,287	1,171,074	1,259,812	43,923	1,303,735	1,352,676
Operating	1,704,238	2,104,070	2,144,606	9,000	2,153,606	2,403,606
Transportation	519	6,823	3,009	-	3,009	3,009
Capital Outlay	-	-	-	3,400	3,400	3,400
Grants-in-Aid	1,073,133	1,939,991	2,069,112	47,500	2,116,612	2,145,050
Total Budgetary Costs	4,022,178	5,221,958	5,476,539	103,823	5,580,362	5,907,741
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Tourism Development	3,326,742	4,591,066	4,650,663	96,323	4,746,986	4,816,209
Economic Development/Intergovernmental Affairs	526,580	407,693	631,496	7,500	638,996	641,644
M/W Small Business Enterprise	168,855	223,199	194,380	-	194,380	449,888
Total Budget	4,022,178	5,221,958	5,476,539	103,823	5,580,362	5,907,741
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	845,436	780,892	975,876	7,500	983,376	1,241,532
160 Tourism Development	3,176,742	4,441,066	4,500,663	96,323	4,596,986	4,666,209
Total Revenues	4,022,178	5,221,958	5,476,539	103,823	5,580,362	5,907,741
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Economic Development/Intergovernmental Affairs	4.00	3.00	4.00	-	4.00	4.00
M/W Small Business Enterprise	2.00	2.00	2.00	-	2.00	2.00
Tourism Development	10.00	10.00	10.00	1.00	11.00	11.00
Total Full-Time Equivalents (FTE)	16.00	15.00	16.00	1.00	17.00	17.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Tourism Development	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Economic Development/Intergovernmental Affairs (001-114-512)

Goal	The goal of Economic Development/Intergovernmental Affairs is to effectively serve the residents of Leon County by providing leadership, coordination, and assistance to divisions to facilitate the delivery of services consistent with Board policy. This will ensure that divisions receive the resources, guidance, and support needed to provide superior services in a cost effective and efficient manner.
Core Objectives	<ol style="list-style-type: none"> 1. Responsible for guiding the County’s economic development efforts in coordination with the private sector and community stakeholders. 2. Serve as the County’s liaison with many community stakeholders, including the Tallahassee/Leon County Economic Development Council, local chambers of commerce, CareerSource Capital Region, Innovation Park, BigBendWorks.com, BigBendBiz.com, Alliance of Entrepreneur Resource Organizations (AERO), Town and Gown Committee, the Community Redevelopment Agency, and the Tourism Development Council. 3. Serve the County Administrator and the Board by fostering an environment to develop policy recommendations for economic development. 4. Develop an annual Federal and State legislative priority package for Board approval. 5. Coordinate the County Federal and Legislative lobbying contracts. 6. Track legislation impacting Leon County throughout the legislative session. 7. Coordinate special projects, intergovernmental, and interdepartmental activities on behalf of County Administration.
Statutory Responsibilities	Section 125.045, F.S. was created in 2010 requiring local governments to detail their spending on economic development and submit an annual report to the state by January 15 th of each year.
Advisory Board	<p>The Economic Development Council’s Board of Directors</p> <p>The Economic Development and Regulatory Review LEADS Team for the Board’s 2012-2013 Job Creation Action Plan</p> <p>Alliance of Entrepreneur Resource Organizations (AERO)</p> <p>Town and Gown Committee</p>

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G5	% change in County unemployment rate	-0.9%	-1.6%	-0.8%	-0.5%
G3	# of Community Legislative Dialogue meetings coordinated and managed	3	4	3	3
G1	# of workshops coordinated and managed	5	4	4	4

Economic Development/Intergovernmental Affairs (001-114-512)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	323,720	221,104	263,077	-	263,077	273,225
Operating	202,860	186,589	168,919	-	168,919	168,919
Grants-in-Aid	-	-	199,500	7,500	207,000	199,500
Total Budgetary Costs	<u>526,580</u>	<u>407,693</u>	<u>631,496</u>	<u>7,500</u>	<u>638,996</u>	<u>641,644</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	526,580	407,693	631,496	7,500	638,996	641,644
Total Revenues	<u>526,580</u>	<u>407,693</u>	<u>631,496</u>	<u>7,500</u>	<u>638,996</u>	<u>641,644</u>
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Management Analyst	-	-	1.00	-	1.00	1.00
Grants Program Coordinator	1.00	-	-	-	-	-
Special Projects Coordinator	1.00	1.00	1.00	-	1.00	1.00
Management Intern	1.00	1.00	1.00	-	1.00	1.00
Director, Office of Econ. Dev & Bus. Partnerships	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	<u>4.00</u>	<u>3.00</u>	<u>4.00</u>	<u>-</u>	<u>4.00</u>	<u>4.00</u>

The major variances for the FY 2015 Economic Development/Intergovernmental Affairs budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Additional increases to personnel services and staffing reflect the realignment and reclassification of a Special Projects Coordinator position from Strategic Initiatives to a Management Analyst within Economic Development/Intergovernmental Affairs.
3. Realignment of Economic Development Council (EDC) contract from line item funding to contractual services as approved by the Board at the March 11, 2014 meeting.
4. Support for Entrepreneur Month Activities in the amount of \$7,500.

Decreases to Program Funding:

1. Expenditures relating to the eCivis grant software realigned to the Office of Financial Stewardship in the amount of \$17,500.

Minority/Women Small Business Enterprise (001-112-513)

Goal	The goal of the Minority, Women, and Small Business Enterprise Program (MWSBE) is to provide minority, women, and small businesses with a means of participation in Leon County's procurement process for the purpose of achieving economic parity among all Leon County vendors.
Core Objectives	<ol style="list-style-type: none"> 1. Eliminate any policies and/or procedural barriers that inhibit MWSBE participation in the procurement process. 2. Establish targets designed to increase MWSBE utilization proportionate to documented under-utilization. 3. Provide increased levels of information and assistance to MWSBEs. 4. Implement mechanisms and procedures for monitoring MWSBE compliance by prime contractors. 5. Provide training to citizens in starting, maintaining and enhancing their level of business opportunities. 6. Review, analyze, and submit MWSBE statements for bids and RFPs. 7. Attend and present MWSBE information at all Purchasing pre-bid conferences. 8. Determine the appropriate targets for all bids and RFPs. 9. Review and approve all MWSBE Certification Applications for compliance with the Purchasing and Minority, Women and Small Business Enterprise Policy.
Statutory Responsibilities	Florida Statute, 255.101 Section 2; Florida Statute, Chapter 287; Leon County Purchasing and Minority, Women and Small Business Enterprise Policy (revised 10-29-2013)
Advisory Board	Minority, Women, and Small Business Enterprise Citizens Advisory Committee

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G5	% of preliminary bids and request for proposals reviewed and analyzed to determine the appropriate MSWBE target within 3 business days	95%	95%	95%	95%
G5	Total # of preliminary bids or requests for proposals analyzed	66	60	60	60
G5	% of pre-bid conferences attended by MWSBE in order to present information related to MWSBE targets	95%	95%	95%	95%
G1,G5	Total # of pre-bid conferences attended	25	23	27	24
G5	Reviewed, analyzed and submitted all MWSBE statements within 3 business days of the bid or request for proposal closing date 95% of the time.	95%	95%	95%	95%
G5	Total # of submitted proposals reviewed	66	60	63	63
EC2	# of citizens training was provided for assistance in starting, maintaining and enhancing their local business	144 ¹	166 ¹	75	100
G5	% of respondents committed to meet or exceed MWSBE Aspirational Targets	100%	100%	85%	85%
G5	% of MSWBE utilization annually ²	N/A	N/A	12%	15%
G5	% increase of certified MWSBE vendors annually ²	169 ³	172 ³	2%	175

Notes:

1. FY12 and FY13 Actuals reported higher due to increases in external participation in programmatic training offered by the County's MWSBE staff and through local partnerships.
2. New measures.
3. FY12 and FY13 Actuals represent the baseline for estimated increases.

Minority/Women Small Business Enterprise (001-112-513)

Advisory Board

Minority, Women, and Small Business Enterprise Citizens Advisory Committee

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	129,191	135,290	140,316	-	140,316	145,824
Operating	39,664	87,909	54,064	-	54,064	304,064
Total Budgetary Costs	168,855	223,199	194,380	-	194,380	449,888
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	168,855	223,199	194,380	-	194,380	449,888
Total Revenues	168,855	223,199	194,380	-	194,380	449,888
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
MWSBE Analyst	1.00	1.00	1.00	-	1.00	1.00
MWSBE Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2015 Minority/Women Small Business Enterprise budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, estimated health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Decreases to Program Funding:

1. Professional services reductions to contracted program services subsequent to the implementation of a new software tracking system in the amount of \$34,450.

Tourism Development Business Plan

Mission Statement

The mission of the Leon County Division of Tourism Development is to spearhead and coordinate the tourism related marketing and management of the destination through the coordination of the hospitality industry, local governments and the business community to sustain and grow visitor spending and job creation in the Tallahassee region.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4) 2012

Quality of Life

- Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (Q1) Revised 2013
- Enhance and support amenities that provide social offerings for residents and visitors of all ages. (Q4) Revised 2013

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|--|----------|
| 1. Implement strategies that promote the region as a year round destination, including: Support VIVA FLORIDA 500 (EC4) 2012 | Complete |
| 2. Implement strategies that promote the region as a year round destination, including: Development Capital Cuisine Restaurant Week (EC4) 2012 | Complete |
| 3. Implement strategies that promote the region as a year round destination, including: Support Choose Tallahassee Initiative (EC4) 2012 | Complete |
| 4. Promote the region as a year round destination through the Fall Frenzy campaign. (EC4) 2012 | Ongoing |
| 5. Implement strategies that support amenities which provide social offerings, including programming for Cascades Park amphitheater. (Q4,EC4) 2012 | Ongoing |
| 6. Expand, connect and promote “Tallahassee” and the regional trail system. (Q1,Q5,EC1,EC4) 2013 | Ongoing |

Actions

- | | |
|--|--|
| 1. Develop and promote the VIVA Florida Time Capsule event. (EC4) | Zimmerman Agency, Tourism Stakeholders |
| 2. Expand the number of participating establishments and continue to grow the live music component to bring more visibility and visitation for further grow of Capital Cuisine Restaurant Week. (EC4) | Restaurant/Lodging Assn. ,Tourism Stakeholders, VISIT FLORIDA |
| 3. Further enhance by adding more videos and regional trails for Trailahassee.com. (EC4) | Trails Work Group, Zimmerman Agency |
| 4. Work with FAMU and FSU to build both content and awareness of the Fall Frenzy campaign and all the many activities associated with football weekends in Leon County; Continue sponsorship arrangements with FAMU and FSU; targeted Syracuse University fan base for their first ACC visit on November 16, 2013. (EC4) | FSU, IMG Marketing, FAMU |
| 5. Develop CapitalCityAmphitheater.com website; Began booking and promoting a series of regional, ticketed concerts for the amphitheater in Cascades Park. (EC4) (Q4) Work closely with the Southern Shakespeare Festival group to help grow the recreation of the Shakespeare Festival into a highly successful event (EC4) | Zimmerman Agency STAGE Committee, Management Co Shakespeare Festival Group, Chambers of Commerce |

Leon County Fiscal Year 2015 Adopted Budget

Tourism Development

	<p>6. Maximize potential for sports tourism subsequent to the widening of the cross country course at the Apalachee Regional Park and in building support for a competitive sports complex based on the results of the feasibility study conducted by Real Estate InSync. (E4)</p>	<p>Parks Department, various community interests, chambers of commerce, City, Sports Council</p>
<p>Performance Measures</p>	<p>EC4 Percentage change in Tourist Development Tax.</p>	<p>Pg. 15-14</p>
	<p>EC4 Percentage change in the number of total visitors to Leon County.</p>	<p>Pg. 15-14</p>
	<p>EC4 Percentage change in the Direct Visitor Economic Impact.</p>	<p>Pg. 15-14</p>
	<p>EC4 Percentage change in the number of Direct Tourism Related Jobs.</p>	<p>Pg. 15-14</p>
	<p>EC4 Percentage change in Hotel Revenue.</p>	<p>Pg. 15-14</p>

Tourism Development Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	791,376	814,680	856,419	43,923	900,342	933,627
Operating	1,461,713	1,829,572	1,921,623	9,000	1,930,623	1,930,623
Transportation	519	6,823	3,009	-	3,009	3,009
Capital Outlay	-	-	-	3,400	3,400	3,400
Grants-in-Aid	1,073,133	1,939,991	1,869,612	40,000	1,909,612	1,945,550
Total Budgetary Costs	3,326,742	4,591,066	4,650,663	96,323	4,746,986	4,816,209
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
1 Cent Expenses (160-305-552)	263,708	824,743	898,462	-	898,462	934,400
Administration (160-301-552)	495,071	486,459	512,910	23,223	536,133	549,287
Advertising (160-302-552)	829,716	942,428	1,000,000	(40,000)	960,000	960,000
Council on Culture & Arts (COCA) (160-888-573)	504,500	504,500	504,500	-	504,500	504,500
Line Item - COCA Administration (001-888-573)	150,000	150,000	150,000	-	150,000	150,000
Line Item - Special Events (160-888-574)	-	134,500	-	-	-	-
Marketing (160-303-552)	948,813	1,238,436	1,284,791	73,100	1,357,891	1,378,022
Special Projects (160-304-552)	134,934	310,000	300,000	40,000	340,000	340,000
Total Budget	3,326,742	4,591,066	4,650,663	96,323	4,746,986	4,816,209
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	150,000	150,000	150,000	-	150,000	150,000
160 Tourism Development	3,176,742	4,441,066	4,500,663	96,323	4,596,986	4,666,209
Total Revenues	3,326,742	4,591,066	4,650,663	96,323	4,746,986	4,816,209
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administration	3.00	3.00	3.00	-	3.00	3.00
Marketing	7.00	7.00	7.00	1.00	8.00	8.00
Total Full-Time Equivalents (FTE)	10.00	10.00	10.00	1.00	11.00	11.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administration	0.50	0.50	0.50	-	0.50	0.50
Marketing	0.50	0.50	0.50	-	0.50	0.50
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Tourism Development – (160- 301,302,303,304,305- 552)

Goal	The goal of the Division of Tourism Development is to enhance the local economy and quality of life through the benefits associated with a strong visitor industry by maximizing the number of visitors, length of stay of visitors, and the economic impact of visitors to Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Maximize dollars available to market the destination. 2. Support programs and facilities that draw overnight visitors and maximize the return on investment. 3. Increase visitation during times of the year when there is low or decreased activities. 4. Provide effective and efficient visitor services programs. 5. Increase the awareness of the importance of the tourism industry to local residents.
Statutory Responsibilities	Florida Statute, Chapter 125.0104 "Procedure for Levying Tourist Development Tax, Authorized Uses for the Tax, and Enforcement of Collection"; Leon County Code of Laws, Chapter 11, Article III "Tourist Development Tax".
Advisory Board	Tourist Development Council

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
EC4	Tourist Development Tax per penny	\$846,063	\$873,928	\$926,363	\$975,000
EC4	% Change in Tourist Development Tax	10%	3%	6%	5.3%
EC4	Number of total visitors to Leon County ¹	2,635,000	2,776,000	2,887,040	3,002,522
EC4	% Change in number of total visitors to Leon County	3%	5%	4%	4%
EC4	Total Direct Visitor Economic Impact (millions) ¹	\$0.63 billion	\$0.95 billion	\$0.99 billion	\$1.02 billion
EC4	% Change in Direct Visitor Economic Impact	9.1%	51%	4%	4%
EC4	Number of Direct Tourism Related Jobs ¹	13,788	15,339	16,106	17,000
EC4	% Change in the number of Direct Tourism Related Jobs	13%	11%	5%	5%
EC4	Hotel Occupancy ²	54.8%	57.3%	59%	60%
EC4	Hotel Revenue (millions) ²	\$94.8	\$101.7	\$108.8	\$116.4
EC4	% Change in Hotel Revenue	4%	7%	7%	7%

Notes:

1. Data provided by Bonn Marketing Research. IMPLAN model added new categories to tourism impact.

2. Data provided by Smith Travel Research.

Tourism Development - Administration (160-301-552)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	310,473	306,177	336,260	3,223	339,483	352,637
Operating	184,079	173,459	173,641	20,000	193,641	193,641
Transportation	519	6,823	3,009	-	3,009	3,009
Total Budgetary Costs	495,071	486,459	512,910	23,223	536,133	549,287
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
160 Tourism Development	495,071	486,459	512,910	23,223	536,133	549,287
Total Revenues	495,071	486,459	512,910	23,223	536,133	549,287
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Assistant to the Executive Director	1.00	1.00	1.00	-	1.00	1.00
Executive Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
TDC Consolidated OPS	0.50	0.50	0.50	-	0.50	0.50
Total OPS Full-Time Equivalents (FTE)	0.50	0.50	0.50	-	0.50	0.50

The major variances for the FY 2015 Tourist Development Administration budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%- 3%.
2. Costs associated with a position reclassification of an OPS position to a part-time position in the amount of \$3,223.
3. Contractual cost increase related to research studies in the amount of \$20,000.

Decreases to Program Funding:

1. Decrease in Transportation costs related to fuel and oil offset by increases in vehicle repair and coverage for a net decrease in the amount of \$3,814.

Tourism Development - Advertising (160-302-552)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	829,716	942,428	1,000,000	(40,000)	960,000	960,000
Total Budgetary Costs	829,716	942,428	1,000,000	(40,000)	960,000	960,000
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
160 Tourism Development	829,716	942,428	1,000,000	(40,000)	960,000	960,000
Total Revenues	829,716	942,428	1,000,000	(40,000)	960,000	960,000

The major variances for the FY 2015 Tourist Development Advertising budget are as follows:

Increases to Program Funding:

1. Increase of \$17,572 associated with the inflationary costs to continue advertising efforts at FY14 levels.

Decreases to Program Funding:

1. \$40,000 decrease associated with the matching increase cost of one additional Social Media Specialist position in the Marketing budget reflective of Board actions taken at the July 8, 2014 meeting.

Tourism Development - Marketing (160-303-552)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	480,903	508,503	520,159	40,700	560,859	580,990
Operating	447,919	713,685	747,982	29,000	776,982	776,982
Capital Outlay	-	-	-	3,400	3,400	3,400
Grants-in-Aid	19,991	16,248	16,650	-	16,650	16,650
Total Budgetary Costs	948,813	1,238,436	1,284,791	73,100	1,357,891	1,378,022
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
160 Tourism Development	948,813	1,238,436	1,284,791	73,100	1,357,891	1,378,022
Total Revenues	948,813	1,238,436	1,284,791	73,100	1,357,891	1,378,022
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Social Media Specialist	-	-	-	1.00	1.00	1.00
Senior Sports Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Marketing Communications Manager	1.00	1.00	1.00	-	1.00	1.00
Sports Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Leisure Travel Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Visitor Services Manager	1.00	1.00	1.00	-	1.00	1.00
Senior Marketing Manager	1.00	1.00	1.00	-	1.00	1.00
Meetings & Conventions Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	7.00	7.00	7.00	1.00	8.00	8.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
TDC Consolidated OPS	0.50	0.50	0.50	-	0.50	0.50
Total OPS Full-Time Equivalents (FTE)	0.50	0.50	0.50	-	0.50	0.50

The major variances for the FY 2015 Marketing budget are as follows:

Increases to Program Funding:

1. Costs associated with one additional Social Media Specialist position in the amount of \$40,000 with the matching amount decrease to the Tourism Development Advertising budget reflective of Board actions taken at the July 8, 2014 meeting.
2. Costs of \$700 associated with OPS salaries related to extended Visitor Center hours of operation.
3. Contractual services costs for customized IDSS reports in the amount of \$5,000.
4. Postage costs related to increased advertising efforts in the amount of \$8,000.
5. \$16,000 in related costs to increase in Meetings & Conventions and Sports Bid pools.
6. Capital Outlay of \$3,400 for portable computers and software for travel.

Tourism Development - Special Projects (160-304-552)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	134,934	310,000	300,000	40,000	340,000	340,000
Total Budgetary Costs	<u>134,934</u>	<u>310,000</u>	<u>300,000</u>	<u>40,000</u>	<u>340,000</u>	<u>340,000</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
160 Tourism Development	134,934	310,000	300,000	40,000	340,000	340,000
Total Revenues	<u>134,934</u>	<u>310,000</u>	<u>300,000</u>	<u>40,000</u>	<u>340,000</u>	<u>340,000</u>

The major variances for the FY 2015 Tourist Development Special Projects budget are as follows:

Increases to Program Funding:

1. Costs associated with special events such as Red Hills Horse Trials, New Year's Eve Celebration, and Southern Shakespeare Festival associated with the Special Events Grant program in the amount of \$40,000.

Tourism Development - 1 Cent Expenses (160-305-552)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	263,708	824,743	898,462	-	898,462	934,400
Total Budgetary Costs	263,708	824,743	898,462	-	898,462	934,400
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
160 Tourism Development	263,708	824,743	898,462	-	898,462	934,400
Total Revenues	263,708	824,743	898,462	-	898,462	934,400

The Tourist Development 1 Cent Expenses budget funds the Performing Arts Center. Revenue for this expenditure is derived from one-cent of the 5 cent tourist development bed tax. The major variances for the FY 2015 budget are as follows:

Increases to Program Funding:

1. The increase in expenditures is associated with an estimated revenue increase from \$824,743 per penny in FY14 to \$898,462 in FY15.

Tourism Development - Council on Culture & Arts (COCA) (160-888-573)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	504,500	504,500	504,500	-	504,500	504,500
Total Budgetary Costs	504,500	504,500	504,500	-	504,500	504,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
160 Tourism Development	504,500	504,500	504,500	-	504,500	504,500
Total Revenues	504,500	504,500	504,500	-	504,500	504,500

The FY15 budget reflects annual maximum grant level funding approved by Board to support Cultural re-granting funds from the Tourist Development 5-cent bed tax at the same level funding as the previous fiscal year.

Tourism Development - Line Item - COCA Administration (001-888-573)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	150,000	150,000	150,000	-	150,000	150,000
Total Budgetary Costs	150,000	150,000	150,000	-	150,000	150,000
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	150,000	150,000	150,000	-	150,000	150,000
Total Revenues	150,000	150,000	150,000	-	150,000	150,000

Budget established to support Cultural re-granting administrative costs from the General Fund approved by the Board. The FY15 Budget is at the same level funding as the previous year.

Tourism Development - Line Item - Special Events (160-888-574)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	-	134,500	-	-	-	-
Total Budgetary Costs	-	134,500	-	-	-	-

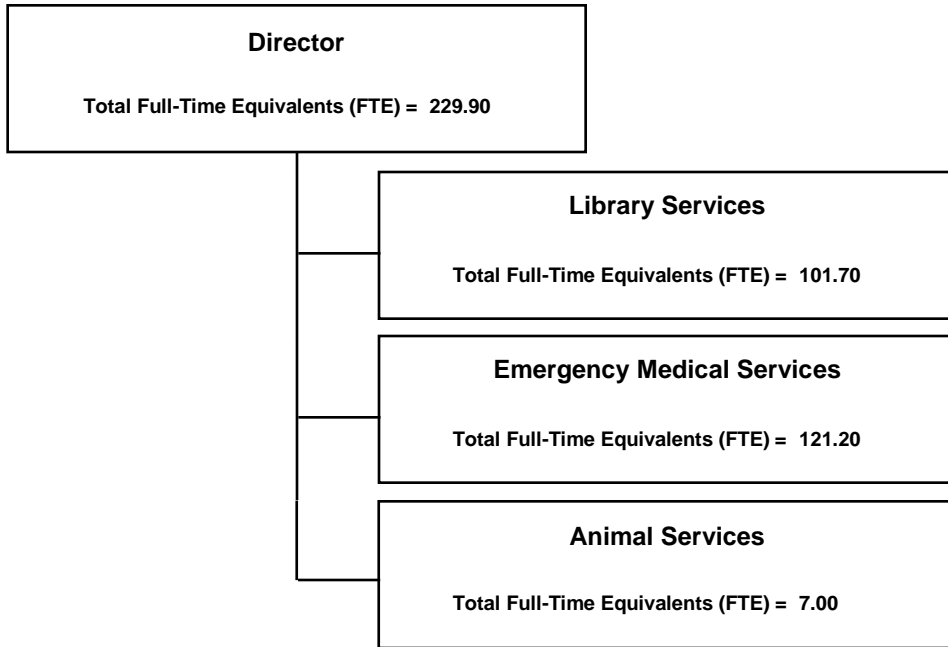
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
160 Tourism Development	-	134,500	-	-	-	-
Total Revenues	-	134,500	-	-	-	-

FY 2014 Tourism Development Line Item budgets:

1. Costs associated with support of the Red Hills International Horse Trials in the amount of \$84,500.
2. Costs associated with July 8, 2013 Workshop where the Board approved support of the Word of the South Festival in the amount of \$50,000.

Of the FY 2014 levels, \$40,000 has been realigned to Tourism Development - Special Projects for FY 2015.

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Emergency Medical Services	16 - 15
Animal Services	16 - 18



Executive Summary

The Office of Public Services section of the Leon County FY 2015 Annual Budget is comprised of Library Services, Emergency Medical Services, and Animal Control.

Library Services provides the public with open access to reading and information materials. Emergency Medical Services provides emergency medical services to all residents of Leon County. Animal Control provides humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of PLACE Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

Library Services continues to provide library materials, reference and information assistance, programming for children and adults, and access to personal computers to its patrons. During FY 2014, The Library launched a redesigned website and introduced its Facebook page. As a result of the LEADS initiative feedback, the Library adjusted delivery and staff schedules and restored five-day courier service within current budget allowances for FY15.

Emergency Medical Services (EMS) continues to provide award-winning services through the delivery of cost-effective emergency treatment, transportation of the sick and injured. In FY 2014, EMS continued its public education and risk reduction campaign which provides risk reduction and cardiopulmonary resuscitation (CPR) with automated external defibrillation (AED) training to citizens. In order to maintain current service levels in light of increasing call volumes, the Board approved the addition of a full ambulance crew and new ambulance in the FY15 budget. This will be the first time since 2008 that the Division will see an increase in ambulance crew personnel.

The EMS Division's "Press the Chest" CPR community training event drew over 400 citizens and was recognized as a national award winning event by the National Association of Counties in the category of Emergency Management and Response.

Animal Services is responsible for enforcing state and local ordinances concerning matters such as stray animals, rabies control, animal cruelty, and dangerous animals. Animal Services also provides training through the conduction of the animal bite prevention and safety program. In addition, this program administers the contract for St. Francis Wildlife services.

The Board approved the creation of the Lead Animal Control Officer designation for FY15, with the aim to improve operational performance and leadership within the Division due to the nature of the 24 hour/7 days a week work load.

Office of Public Services
Business Plan

Mission Statement

The mission of the Leon County Office of Public Services is to enrich, preserve and improve the lives of citizens and visitors to Leon County by: 1. Inspiring a love of reading, and a dynamic resource for intellectual, creative and recreational pursuits through the Division of Library Services; 2. Promoting safety through clinically superior and compassionate pre-hospital care and life safety education through the Division of Emergency Medical Services, and 3. Provide education, prevention, and enforcement programs and humane animal care and control services through the Division of Animal Control.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6) 2012
- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5) 2012

Quality of Life

- Maintain and enhance recreational offerings associated with, parks and greenway system for our families, visitors and residents. (Q1) 2013
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2) 2012
- Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (Q3) 2013

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|---|-------------------------|
| 1. Implement strategies through library system which enhance education and address the general public’s information needs, including: relocate library services into the expanded Lake Jackson branch library (EC1, EC6, Q1) 2012 | Complete |
| 2. Maintain high quality of offering through the library system, including public access to books, media, digital resources, computers, internet, reference resources, targeted programming, mobile library, and literacy training (EC1, EC6, Q1) 2012 | Ongoing |
| 3. Implement strategies that assist local veterans, including: Consider policy to waive EMS fees for uninsured or underinsured veterans. (EC5) 2012 | Complete
August 2012 |
| 4. Implement strategies to improve medical outcomes and survival rates and to prevent injuries, including: continue to pursue funding for community paramedic telemedicine. (Q5) 2012 (rev. 2014) | Ongoing |
| 5. Support Honor Flights (EC5) 2012 | Ongoing |
| 6. Enter into agreements with NFCC and TCC which establish internship programs for EMS Technology students. (EC6) 2012 | Ongoing |
| 7. Provide EMS Ride-Alongs. (E6) 2012 | Ongoing |
| 8. Provide Emergency Medical Services.(Q2, Q3) 2012 | Ongoing |
| 9. Support Programs which advocate for AED’s in public spaces. (Q2, Q3) 2012 | Ongoing |
| 10. Provide community risk reduction programs, such as AED/CPR training (Q2, Q3) 2012 | Ongoing |
| 11. Implement strategies to maintain and develop programs and partnerships to ensure community safety and health, including: participate in American Society for the Preservation of Cruelty to Animals (ASPCA) Partnership and participate in ASPCA ID ME Grant identification program for pets (Q2,Q3) 2012 | Ongoing |

Office of Public Services

Actions

- | | | |
|----|--|---|
| 1. | Provide services, informational and recreational materials to use and an attractive destination for area residents and visitors at all Library locations. (EC1, Q1) | Policy, Planning & Operations and Public Services |
| 2. | A. Provide information and access to services through the Internet and print resources for area veterans. Information Professionals providing reference services consider the needs of veterans when selecting online and other materials. Work with Leon County Veterans Services to ensure that veterans are informed of information and access is available at library locations. (EC5, Q1) | Public Services and Collection Management |
| | B. Emphasize job training and small-business development information and materials, both online and print resources, at all library locations. (Q1, EC6) | Public Services |
| | C. Update the library online catalog to the next version recommended by SirsiDynix (library software developer and vendor). Prepare for a major change in the cataloging of library materials to Resource Description and Access (RDA) records. RDA, a new international cataloging standard designed for an electronic environment, allows description of new formats as they are developed and provides for better access to print, digital and other resources. The Library of Congress implemented RDA on March 31, 2013. (Q1, Q6) | Policy, Planning & Operations and Collection Management |
| | D. Re-establish uniform and consistent records in the library online catalog by using an automated process to review and correct authority records, which are the distinct name for each topic in the catalog, as part of the preparation for the change in cataloging standards to RDA. Process adds, modifies or changes, and deletes authority records. (Q1 Q6) | Policy, Planning & Operations and Collection Management |
| | E. Introduced and used social media (Facebook and Twitter) to promote library and other county activities and provide information. (Q1 Q6) | Policy, Planning & Operations and Public Services |
| | F. Review and update information on the library website. Improve the usability of downloadable services. (Q1, Q6) | Public Services |
| | G. Emphasize technology and customer-service training for all library staff members, using webinars and online training tools. (Q1) | Policy, Planning & Operations |
| | H. Present the Summer Reading Program systemwide. Offer varied and exciting reading options and programs for all ages to create young readers and support their success in school and to inspire a love of reading in all ages. | Policy, Planning & Operations and Public Services |
| 3. | A. Collaborated with the Division of Veterans Services on the establishment of the goals and objectives related to the development of a policy to waive EMS fees for uninsured or underinsured veterans. (EC5, Q3) | EMS |
| | B. Engaged community partners such as Veteran Affairs Administration to ensure the proposed policy to waive EMS fees for uninsured or underinsured veterans meets the needs of the veteran community. (EC5, Q3) | EMS |
| | C. Developed the policy to waive EMS fees for uninsured or underinsured veterans based on the information collected and within the goals and objectives established, and presents the policy to the BOCC for adoption. (EC5, Q3) | EMS |
| 4. | A. Develop strategies and training to improve medical outcomes and survival rates and prevent Injuries. (Q2, Q3) | EMS |
| | B. Develop community paramedic program and telemedicine program and apply for grant funding. (Q2, Q3) | EMS |
| | C. Continually seek funding opportunities to provide a means of providing community paramedic and telemedicine services to the community. (Q2, Q3) | EMS |
| 5. | Collaborate and support Honor Flight Tallahassee in the production of flights. (EC5) | EMS |
| 6. | Engage community partners within the medical and social services community to enhance partnerships. (Q2, Q3) | EMS |

Public Services

Actions	<p>7. Develop strategies and training to improve medical outcomes and survival rates and prevent injuries. (Q2, Q3) EMS</p> <p>8. Engage citizens by providing ride along opportunities to qualifying citizens. (E6) EMS</p> <p>9. Develop community partnerships to support and advocate AEDs in public spaces. (Q2, Q3) EMS</p> <p>10. Develop partnerships to support and advocated AEDs in public spaces. (Q2, Q3) EMS</p> <p>11. A. Continue to participate in the Tallahassee Partnership sponsored by the ASPCA for the next 4 years to ensure community safety and health. (Q2,G2) Animal Control</p> <p>B. Provide education to pet owners on ordinance requirements and assistance dog owners from giving up their pet for lack of or improper shelter by providing loaner dog houses. (G2) Animal Control</p> <p>C. Conduct microchips identification scanning on all animals picked up to return to the owner in the field to reduce animals taken to the shelter. (Q2, G2) Animal Control</p> <p>D. Provide pet identification tags and collars under the ASPCA ID Me Tag program to reduce number of animals going to the shelter and increase number of pets reunited with their owner. (Q2, G2) Animal Control</p>
Performance Measures	<p>EC6 Percentage increase of library visits, computer use, circulation, program attendance compiled annually Pg. 16-10</p> <p>Q1 Number of items for which the library develops the original entry for the international cataloging database Pg. 16-10</p> <p>Q1 Number of authority records added, modified/changed, deleted Pg. 16-10</p> <p>Q4 Percentage increase of downloads for mobile apps annually Pg. 16-10</p> <p>EC1 Number of hits on Facebook and number of Twitter followers per promotional activities annually Pg. 16-10</p> <p>EC5 Number of Veterans qualifying for fee waiver under the policy Pg. 16-15</p> <p>Q2,Q3 Percentage of cardiac arrest patients who experience Return of Spontaneous Circulation (ROSC) Pg. 16-15</p> <p>Q2,Q3 Percentage of heart attack patients transported to hospital within 30 minutes or less of patient contact Pg. 16-15</p> <p>Q2, Q3 Percentage of myocardial infarction patients correctly identified by paramedics annually Pg. 16-15</p> <p>Q2, Q3 Percentage of trauma alert patients correctly identified by paramedics annually Pg. 16-15</p> <p>Q2, Q3 Number of citizens trained in CPR annually through events including "Press the Chest" Pg. 16-15</p> <p>Q2, Q3 Number of public education events conducted annually Pg. 16-15</p> <p>Q2, Q3 Number of public access Automated External Defibrillators (AEDs) registered Pg. 16-15</p> <p>Q2, % of trauma alert patients correctly identified by paramedics annually Pg. 16-15</p> <p>Q2, % of stroke alert patients correctly identified by paramedics annually Pg. 16-15</p> <p>Q2 % of STEMI patients correctly identified by paramedics annually Pg. 16-15</p> <p>Q2 % of STEMI EKGs transmitted to receiving hospital by paramedics annually Pg. 16-15</p> <p>Q2 Return 7% of lost pets to their owners annually Pg. 16-18</p> <p>Q2 Reduce field impounds at the Animal Shelter by 3% annually. Pg. 16-18</p>

Leon County Fiscal Year 2015 Adopted Budget

Office of Public Services

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	13,083,168	13,747,168	14,357,864	765,303	15,123,167	15,614,348
Operating	6,544,217	6,162,476	6,152,114	250,896	6,403,010	6,411,826
Transportation	888,413	832,601	982,796	34,000	1,016,796	1,016,796
Capital Outlay	852,431	682,133	657,655	39,100	696,755	676,755
Grants-in-Aid	71,250	74,250	74,250	-	74,250	74,250
Total Budgetary Costs	21,439,478	21,498,628	22,224,679	1,089,299	23,313,978	23,793,975
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Library Services	6,211,080	6,511,799	6,559,811	15,601	6,575,412	6,777,471
Emergency Medical Services	13,318,809	13,852,187	14,523,855	941,371	15,465,226	15,728,051
Animal Services	1,909,590	1,134,642	1,141,013	132,327	1,273,340	1,288,453
Total Budget	21,439,478	21,498,628	22,224,679	1,089,299	23,313,978	23,793,975
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	6,211,080	6,511,799	6,559,811	15,601	6,575,412	6,777,471
135 Emergency Medical Services MSTU	13,318,809	13,852,187	14,523,855	941,371	15,465,226	15,728,051
140 Municipal Service	1,909,590	1,134,642	1,141,013	132,327	1,273,340	1,288,453
Total Revenues	21,439,478	21,498,628	22,224,679	1,089,299	23,313,978	23,793,975
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Animal Services	7.00	7.00	7.00	-	7.00	7.00
Emergency Medical Services	107.10	107.20	111.20	10.00	121.20	121.20
Library Services	103.70	101.70	101.70	-	101.70	101.70
Total Full-Time Equivalents (FTE)	217.80	215.90	219.90	-	229.90	229.90
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Library Services	1.00	1.00	1.00	-	1.00	1.00
Emergency Medical Services	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Library Services Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	4,847,772	5,111,898	5,171,939	3,226	5,175,165	5,377,224
Operating	724,005	746,327	739,527	12,375	751,902	751,902
Transportation	16,400	22,289	22,840	-	22,840	22,840
Capital Outlay	622,903	628,285	622,505	-	622,505	622,505
Grants-in-Aid	-	3,000	3,000	-	3,000	3,000
Total Budgetary Costs	6,211,080	6,511,799	6,559,811	15,601	6,575,412	6,777,471
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Lib - Policy, Planning, & Operations (001-240-571)	797,447	836,577	849,891	12,375	862,266	879,693
Library Collection Services (001-242-571)	794,236	794,835	799,237	-	799,237	823,903
Library Extension Services (001-243-571)	2,293,422	2,417,263	2,425,938	3,226	2,429,164	2,518,503
Library Public Services (001-241-571)	2,325,974	2,463,124	2,484,745	-	2,484,745	2,555,372
Total Budget	6,211,080	6,511,799	6,559,811	15,601	6,575,412	6,777,471
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	6,211,080	6,511,799	6,559,811	15,601	6,575,412	6,777,471
Total Revenues	6,211,080	6,511,799	6,559,811	15,601	6,575,412	6,777,471
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Lib - Policy, Planning, & Operations	6.00	6.00	6.00	-	6.00	6.00
Library Public Services	38.20	37.20	37.20	-	37.20	37.20
Library Collection Services	13.00	12.00	12.00	-	12.00	12.00
Library Extension Services	46.00	46.50	46.50	-	46.50	46.50
Total Full-Time Equivalents (FTE)	103.20	101.70	101.70	-	101.70	101.70
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Library Public Services	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Library Services – (001-240,241,242,243-571)

Goal	The goal of the LeRoy Collins Leon County Public Library System is to enrich the community by inspiring a love of reading, providing a dynamic resource for intellectual, creative and recreational pursuits, and enabling residents to live a life of learning.
Core Objectives	<ol style="list-style-type: none"> 1. Provide library materials circulation services, including check-out, check-in, reserves, patron registration, and collection for overdue and damaged materials. 2. Provide reference and information assistance and readers’ advisory service in person, by telephone, and online. 3. Provide programs and learning opportunities for all ages, including literacy services, Baby Time, Story Time, Summer Reading Program, book groups, and author presentations. 4. Offer online services, including online catalog, requests and reserves, subscription online resources, patron account management, events calendar, and information for library users. 5. Provide public access to internet computers, printers, typewriters, and basic computer instruction. 6. Offer voter registration, space for free income tax forms and assistance, and meeting rooms available for public usage. 7. Order, receive, catalog, and process all library collection materials. 8. Maintain integrity of system catalog and participate in the national library catalog database. 9. Maintain the public interface to the library system’s catalog. 10. Maintain a library system-wide courier service.
Statutory Responsibilities	Leon County Code, Appendix C-Special Acts, Chapter 10 "Library"; Florida Statutes, Chapter 257 "Public Libraries and State Archives"; Florida Administrative Code, Chapter 1B-2 "State Aid to Libraries Grant Program."
Advisory Board	Library Advisory Board

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q1	Cost Per Capita	\$22.12	12 th of 30
Q1	Materials Expenditures Per Capita	\$2.66	12 th of 30
Q1	Circulation Items Per Capita	6.86	11 th out of 30
Q1	Square feet Per Capita (State Standard 0.6 sf)	.56	8 th out of 30
Q1	FTE per 1,000 population	.43/1,000	9 th out of 30
Q1	Internet terminals Use per 1,000 population	1.25/1,000	5 th out of 30
Q1	# of Individual Registered Users (% of total population)	60%	46%

Benchmark Source: Florida Library Directory with Statistics FY12 (most current vetted information)

Library Services – (001-240,241,242,243-571)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q1	# of total Library visits	1,097,504	1,087,503	1,095,896	1,100,300
Q1	# of Library uses	4,501,753	4,417,347	4,531,207	4,520,000
Q1	# of items in Library Collection ¹	778,308	787,977	818,386	815,000
Q1	# of total Material Circulation	1,903,511	1,831,043	1,901,631	1,920,000
Q1	# of total computer uses	2,598,242	2,586,304	2,629,576	2,600,000
Q1	# of new volumes cataloged	52,766	46,890	49,800	49,000
Q1	# of Library programs held	701	863	750	800
Q1	# of Library program attendance	30,724	31,542	36,750	38,500
EC6, Q1	Track implementation of RDA and the number of entries that the library develops as the first record of a particular item for the shared international cataloging database	74	106	200	150
G2	% increase in the number of downloads for mobile apps ²	N/A	N/A	N/A	40%
G2	% increase in the number of hits on Facebook and the number of Twitter followers ²	N/A	N/A	N/A	40%

- Notes:
1. In March 2014, the library begins a database clean-up project in preparation for anticipated Authority Control (headings and names corrections) as part of implementation of RDA (Resource Description and Access) cataloging standards. The Clean-up project will resolve problems of lost and withdrawn items from the two system migrations in 1994 and 2003, resulting in the number of items in the library collection remaining flat for the next 18 months.
 2. Performance measures for mobile app downloads and Facebook and Twitter hits are services not yet available. Launch is anticipated in summer of 2014.

Library Services - Lib - Policy, Planning, & Operations (001-240-571)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	374,419	430,714	445,428	-	445,428	462,855
Operating	423,028	402,863	401,463	12,375	413,838	413,838
Grants-in-Aid	-	3,000	3,000	-	3,000	3,000
Total Budgetary Costs	797,447	836,577	849,891	12,375	862,266	879,693
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	797,447	836,577	849,891	12,375	862,266	879,693
Total Revenues	797,447	836,577	849,891	12,375	862,266	879,693
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administration & Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate VI	1.00	1.00	1.00	-	1.00	1.00
Library Budget & Collection Development Manager	1.00	1.00	1.00	-	1.00	1.00
Library Director	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	6.00	6.00	6.00	-	6.00	6.00

The major variances for the FY 2015 Library Policy, Planning, & Operations budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. An increase in the contract for security provided by the Sheriff's Office at the Main Library in the amount of \$12,375.

Library Services - Library Public Services (001-241-571)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,672,738	1,794,471	1,821,872	-	1,821,872	1,892,499
Operating	30,333	40,368	40,368	-	40,368	40,368
Capital Outlay	622,903	628,285	622,505	-	622,505	622,505
Total Budgetary Costs	2,325,974	2,463,124	2,484,745	-	2,484,745	2,555,372
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	2,325,974	2,463,124	2,484,745	-	2,484,745	2,555,372
Total Revenues	2,325,974	2,463,124	2,484,745	-	2,484,745	2,555,372
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Applications Systems Analyst I	-	-	1.00	-	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Applications Dev. Analyst	1.00	1.00	-	-	-	-
Computer Support Technician	1.00	1.00	1.00	-	1.00	1.00
Information Professional	9.50	9.50	9.50	-	9.50	9.50
Library Assistant	5.50	5.00	5.00	-	5.00	5.00
Library Services Coordinator	3.00	3.00	3.00	-	3.00	3.00
Library Services Specialist	3.00	3.00	3.00	-	3.00	3.00
Library Services Specialist	1.50	1.00	-	-	-	-
Sr. Library Assistant	2.70	2.70	2.70	-	2.70	2.70
Sr. Library Assistant	9.00	9.00	9.00	-	9.00	9.00
Sr. Library Services Specialist	1.00	1.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	38.20	37.20	37.20	-	37.20	37.20
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Library Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2015 Library Public Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.

Library Services - Library Collection Services (001-242-571)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	630,039	615,649	622,955	-	622,955	647,621
Operating	154,464	162,382	162,382	-	162,382	162,382
Transportation	9,733	16,804	13,900	-	13,900	13,900
Total Budgetary Costs	794,236	794,835	799,237	-	799,237	823,903
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	794,236	794,835	799,237	-	799,237	823,903
Total Revenues	794,236	794,835	799,237	-	799,237	823,903
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Courier	1.00	1.00	1.00	-	1.00	1.00
Information Professional	1.00	1.00	1.00	-	1.00	1.00
Library Services Manager	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	8.00	8.00	8.00	-	8.00	8.00
Sr. Library Assistant	1.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	13.00	12.00	12.00	-	12.00	12.00

The major variances for the FY 2015 Library Collection Services budget are as follows:

Increases to Program Funding:

- Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.

Decreases to Program Funding:

- Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$2,904.

Library Services - Library Extension Services (001-243-571)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,170,577	2,271,064	2,281,684	3,226	2,284,910	2,374,249
Operating	116,179	140,714	135,314	-	135,314	135,314
Transportation	6,667	5,485	8,940	-	8,940	8,940
Total Budgetary Costs	2,293,422	2,417,263	2,425,938	3,226	2,429,164	2,518,503
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	2,293,422	2,417,263	2,425,938	3,226	2,429,164	2,518,503
Total Revenues	2,293,422	2,417,263	2,425,938	3,226	2,429,164	2,518,503
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Information Professional	9.00	9.50	9.50	-	9.50	9.50
Library Assistant	6.00	6.50	7.00	-	7.00	7.00
Library Services Coordinator	7.00	7.00	7.00	-	7.00	7.00
Library Services Manager	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	2.00	1.50	6.00	-	6.00	6.00
Library Services Specialist	4.00	5.00	1.00	-	1.00	1.00
Library Special Services Coordinator	3.00	3.00	3.00	-	3.00	3.00
Literacy Project Coordinator	1.00	1.00	1.00	-	1.00	1.00
Sr. Library Assistant	5.00	4.00	2.00	-	2.00	2.00
Sr. Library Assistant	7.00	7.00	8.00	-	8.00	8.00
Sr. Library Services Specialist	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	46.00	46.50	46.50	-	46.50	46.50

The major variances for the FY 2015 Library Extension Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. Reclassification of two Library Assistants to Sr. Library Assistants in the amount of \$3,226.
3. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$3,455.

Decreases to Program Funding:

1. Adjustments to employee mobile devices in the amount of \$5,400.

Emergency Medical Services (135-185-526)

Goal	The goal of the Division of Emergency Medical Services is to provide clinically superior, compassionate, cost-effective emergency medical services to all citizens and visitors of Leon County; regardless of social economic status, by utilizing the latest technologies and medical care standards, within the bounds of available resources.
Core Objectives	<ol style="list-style-type: none"> 1. Provide basic and advanced life support emergency medical services to the citizens and visitors of Leon County. 2. Provide medically necessary inter-facility and critical care emergency medical services to the citizens and visitors of Leon County. 3. Provide medical coverage at special event venues. 4. Provide injury and disease prevention and community risk reduction training programs to citizens. 5. Provide bystander care educational programs to citizens. 6. Maintain the County's Heart Ready initiative through the further development of the public access automated external defibrillator (AED) program and by training citizens in cardio-pulmonary resuscitation (CPR) and AED use. 7. Maintain a constant state of readiness to respond to major disasters, both man-made and natural. 8. Provide administrative oversight of the six volunteer fire departments.
Statutory Responsibilities	Article III Leon County Code of Law Chapter 401 Florida Statute Chapter 64J-1 Florida Administrative Code
Advisory Board	Emergency Medical Services Advisory Council

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q2, Q3	% of heart attack (STEMI) patients delivered to the hospital in 30 minutes or less from patient contact to hospital arrival	80%	85%
Q2	% of cardiac arrest patients that experience Return of Spontaneous Circulation (ROSC) upon arrival at the Emergency Room	33%	7%
Q2, Q3	% of requests for services that results in a patient transport	72%	65%

Benchmark source: American College of Cardiology, the American Heart Association, and the Florida EMSTARS Database.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q2	# of calls for service responded to	32,873	33,166	35,500	36,565
Q2	# of transports made	23,593	23,913	24,620	26,326
Q2, Q3	# of public education events conducted annually	173	162	180	180
EC5	# of Veterans qualifying for fee waiver under the policy	N/A	0	10	5
Q2, Q3	# of citizens trained in Cardio-Pulmonary Resuscitation (CPR) / AED use annually	2,000	1,500	1,000	1,350
Q2, Q3	# of public access Automated External Defibrillators (AEDs) registered with the Division	748	801	780	900
Q2	% of trauma alert patients correctly identified by paramedics annually*	N/A	89	90	90
Q2	% of stroke alert patients correctly identified by paramedics annually*	N/A	99	90	90
Q2	% of STEMI patients correctly identified by paramedics annually*	N/A	88	90	90
Q2	% of STEMI EKGs transmitted to receiving hospital by paramedics annually*	N/A	N/A	90	90

Notes:*New Performance Measure implemented in FY12, data for a full year was not available

Emergency Medical Services (135-185-526)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	7,830,967	8,215,419	8,760,030	762,077	9,522,107	9,796,116
Operating	4,442,844	4,841,675	4,836,849	106,194	4,943,043	4,951,859
Transportation	815,469	741,245	891,826	34,000	925,826	925,826
Capital Outlay	229,528	53,848	35,150	39,100	74,250	54,250
Total Budgetary Costs	13,318,809	13,852,187	14,523,855	941,371	15,465,226	15,728,051
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
135 Emergency Medical Services MSTU	13,318,809	13,852,187	14,523,855	941,371	15,465,226	15,728,051
Total Revenues	13,318,809	13,852,187	14,523,855	941,371	15,465,226	15,728,051
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
EMS Director	1.00	1.00	1.00	-	1.00	1.00
EMS Division Manager	2.00	2.00	2.00	-	2.00	2.00
EMS Field Operations Supervisor	6.00	6.00	6.00	-	6.00	6.00
EMS System Controller	4.00	4.00	4.00	-	4.00	4.00
EMS Staff Assistant	2.00	2.00	2.00	-	2.00	2.00
Emergency Medical Technician	22.00	18.00	20.00	2.00	22.00	22.00
Paramedic	57.00	61.00	59.00	8.00	67.00	67.00
EMS Supply Technician	2.00	2.00	2.00	-	2.00	2.00
EMS Quality Improvement & Education Manager	1.00	1.00	1.00	-	1.00	1.00
EMS Billing Coordinator	1.00	1.00	1.00	-	1.00	1.00
Medical Director	1.00	1.00	1.00	-	1.00	1.00
EMT/Paramedic Part-Time	7.10	7.20	7.20	-	7.20	7.20
Financial Analyst	1.00	1.00	1.00	-	1.00	1.00
EMT Dispatcher	-	-	4.00	-	4.00	4.00
Total Full-Time Equivalents (FTE)	107.10	107.20	111.20	10.00	121.20	121.20
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
EMS Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Emergency Medical Services (135-185-526)

The major variances for the FY 2015 Emergency Medical Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. Approved by the Board at the June 10, 2014 budget workshop, the inclusion of one additional full ambulance crew with all the associated operating and capital costs needed for a crew start-up in the amount of \$671,877.
3. Approved by the Board at the June 10, 2014 budget workshop, \$180,000 for personnel costs associated with the Professional Development Model created to improve employee retention.
4. Approved by the Board at the June 10, 2014 budget workshop, \$38,000 for training and equipment associated with the creation of a SWAT Medic Program designed to treat patients in unsecure critical situations.
5. The transfer of four Consolidated Dispatch Agency EMS Dispatchers back to the Leon County EMS program as approved by the Board of County Commissioners in FY14. Since Leon County EMS was going to pay the CDA for the EMS dispatch services, the budget impacts of returning these positions to EMS was budget neutral except for employee benefit related costs in FY15 and future years.
6. The County's contractual obligation with the City for the Advanced Life Saving service agreement in the amount of \$64,852.
7. To ensure current service levels, an increase in operating supplies such as IV solutions, disposables, and other miscellaneous items is anticipated in the amount of \$16,642.
8. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$150,581.

Animal Services (140-201-562)

Goal	The goal of the Division of Animal Control is to improve the well-being of citizens and animals through humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Rabies control in the county's unincorporated and incorporated areas. 2. Patrol for stray, nuisance, or dangerous animals including humane trapping. 3. Investigate allegations of neglect or cruelty to animals and resolve complaints. 4. Monitors all reported animal bite or rabies suspect exposure cases in the county and city. 5. State designated agency for coordination of local Animal Disaster Relief/Recovery Plan. 6. 24 hour emergency rescue and medical care of sick, diseased and/or injured domestic animals. 7. Conducts Animal Bite Prevention Program and other community outreach programs for both children and adults.
Statutory Responsibilities	Leon County Code of Laws, Chapter 4 "Animals"; *Florida Statute Chapter 828 "Animals; Cruelty; Sales; Animal Enterprise Protection" *Florida Administrative Code, Chapter 64D-3 "Control of Communicable Diseases and Conditions Which May Significantly Affect Public Health" *Florida Statute, Chapter 767 "Damage by Dogs" *Florida Statute, Chapter 585 "Animal Industry" *Florida Statute, Chapter 588 "Legal Fences and Livestock At Large"
Advisory Board	Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4, Section 4-93 (g)) Leon County Advisory Committee (Leon County Code of Laws, Chapter 4, Section 4-32)

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q2	Field deployed staff to population ¹	1 : 19,360	1:15,000 to 18,000

1. Calculation based on unincorporated area population; however, Leon County Animal Control is responsible for responding to all bite related calls in the City.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q2,Q3	Increase domestic animal rabies vaccination: Measured by bite animal vaccination rates	51%	51%	53%	54%
Q2	Maintain customer complaint rate at 5 per 1,000 calls received	3.6	2.3	5.0	5.0
Q2	# of citations issued ¹	489	169	500	400
Q2	# of field service calls (bite and service calls including follow-ups)	9,118	7,136	9,500	7,000
Q2	Reduce # of animals impounded by Field Officers through use of ASPCA Programs: Microchip Scanner and ID Me Tag Project ²	2,497	2,318	N/A	N/A
Q2	Return 7% of lost pets to their owners annually	12%	13%	7%	7%
Q2	Reduce field impounds at the Animal Shelter by 3% annually	NA	12%	3%	3%

- Notes:
1. FY13 actuals decreased due to staff educational efforts that ensured compliance prior to the issuance of a formal enforcement citation.
 2. Estimates for FY 2013 and 2014 have not been reported due to the ASPCA grant not getting renewed; therefore this performance measure will no longer be reported.

Animal Services (140-201-562)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	404,429	419,851	425,895	-	425,895	441,008
Operating	1,377,368	574,474	575,738	132,327	708,065	708,065
Transportation	56,544	69,067	68,130	-	68,130	68,130
Grants-in-Aid	71,250	71,250	71,250	-	71,250	71,250
Total Budgetary Costs	1,909,590	1,134,642	1,141,013	132,327	1,273,340	1,288,453
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
140 Municipal Service	1,909,590	1,134,642	1,141,013	132,327	1,273,340	1,288,453
Total Revenues	1,909,590	1,134,642	1,141,013	132,327	1,273,340	1,288,453
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Animal Control Officer	4.00	-	1.00	-	1.00	1.00
Director of Animal Control	1.00	1.00	1.00	-	1.00	1.00
Sr. Animal Control Officer	1.00	5.00	4.00	-	4.00	4.00
Total Full-Time Equivalents (FTE)	7.00	7.00	7.00	-	7.00	7.00

The major variances for the FY 2015 Animal Services budget are as follows:

Increases to Program Funding:

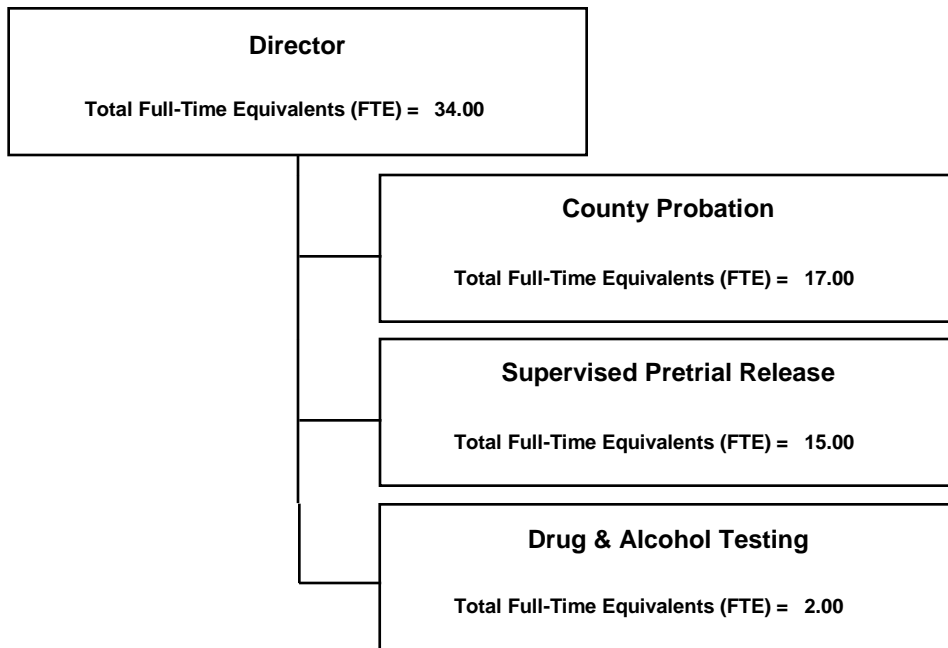
1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0% to 3%.
2. Approved by the Board at the Feb. 2014 meeting, the County will fund 50% of the capital and 45% operating costs associated with the upgrades to the HVAC at the Animal Service Center. The combined amount for FY15 is \$68,777.
3. Under the new terms of the Board approved Animal Service Center contract with the City, the County is obligated to assume 45% of all operating costs at the Center. The Fiscal Year 2015 County portion will increase by \$63,550.

Decreases to Program Funding:

1. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$937.



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Executive Summary

The Office of Intervention & Detention Alternatives section of the Leon County FY 2015 Annual Budget is comprised of County Probation, Detention/Correction Direct Agency funding, Supervised Pretrial Release, and Drug and Alcohol Testing.

The Office of Intervention & Detention Alternatives manages jail management and court ordered monitoring activities. Probation supervises and monitors offenders' compliance with court ordered sentencing conditions. Supervised Pretrial Release provides defendant monitoring and enforcement of court-ordered conditions of jail release. Drug & Alcohol Testing administers court-ordered urinalysis and alcohol testing to County Probation offenders and SPTR defendants.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Office of Intervention & Detention Alternatives Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

The Office of Intervention & Detention Alternatives provides staff support to the Public Safety Coordinating Council, which focuses on jail management and recidivism issues. In addition, this Office is responsible for the County functions related to the "Doris Slosberg Driver Education Safety Act," the Palmer Monroe Community Center, and liaison functions with the State Attorney, Public Defender, law enforcement, and the Courts.

The Office of Intervention and Detention Alternatives participated in Court hearings held during the second annual Veterans Stand Down event by providing pretrial and probation services for homeless veterans. The staff continues to participate in educational outreach activities by speaking to university students in the classroom about professional careers as probation and pretrial release officers.

As a prevention/intervention measure, the Public Safety Coordinating Council supported the Domestic Violence Coalition Committee's campaign to prevent domestic violence among high school students. With the support of funds provided by the Board of County Commissioners, the campaign will be expanded next year to include behavior management and conflict resolution skills for middle school students.

With funds allocated through the Doris Slosberg Fund, a total of 647 students from 6 public high schools received road driving experience from a certified driver's education instructor.

Efficiency measures to cross-train and co-locate Probation staff in FY15 will follow a market rate study completed by Human Resources in FY 14 resulting in adjustments for seven positions in the amount of \$34,643 and a position reclassification from Diversion Alternatives Analyst to Intervention & Detention Alternatives Coordinator.

Supervised Pretrial Release will see a \$9,538 increase for additional 24/7 shift coverage and updated compensation rates based on the FY14 market rate study.

Intervention & Detention Alternatives Business Plan

Mission Statement	<p>The mission of the Leon County Office of Intervention and Detention Alternatives is to provide information to the courts, which support judicial custody release decisions, and provide alternatives to incarceration to persons accused of crimes and offenders, which hold them accountable, improve their ability to live lawfully and productively in the community, enhance the overall administration of justice, and support community safety and well being.</p>	
Strategic Priorities	<p>Economy</p> <ul style="list-style-type: none"> Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6) <p>Governance</p> <ul style="list-style-type: none"> Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s core practices. (G4) <p>Quality of Life</p> <ul style="list-style-type: none"> Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2) Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3) 	
Strategic Initiatives October 1, 2011– September 30, 2016	<ol style="list-style-type: none"> Continue to implement strategies to promote work readiness and employment, including providing job search assistance for County Probation and Supervised Pretrial Release clients through private sector partners (EC6, Q2) Implement alternatives to incarceration (Q2) Provide drug and alcohol testing (for employees and court ordered County Probation and Supervised Pretrial Release clients) (G4, Q2) Support Palmer Munroe Teen Center in partnership with the city (Q3) 	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
Actions	<ol style="list-style-type: none"> <ol style="list-style-type: none"> Assist private sector partner with identifying and referring probation and pretrial release defendants for job readiness training. (EC6, Q2) Facilitate and support private sector partner’s strategies for providing job skills training, resume writing skills, interviewing techniques, and employment contacts to defendants. (EC6, Q2) Monitor and track participation and success of defendants referred for job readiness training. (EC6, Q2) Provide alternatives to incarceration by effectively monitoring and supervising defendants ordered pretrial release and probation. (Q2) Preserve the integrity and security of drug and alcohol testing by adhering to the rules established by the U.S. government. (Q2, G4) Administer the contract for Palmer Munroe Teen Center and partner with the City to support implementation and administration of the Board’s directives. (Q3) 	<p>Pretrial Release Probation</p> <p>Pretrial Release Probation</p> <p>Pretrial Release Probation</p> <p>IDA</p> <p>DATP</p> <p>IDA</p>
Performance Measures	<p>Q2 % of defendants referred who successfully completed job readiness training</p> <p>Q2 % change in the number of warrants issued over the previous year</p> <p>Q2 % of offenders successfully completing Probation</p> <p>Q2 % of defendants successfully completing Supervised Pretrial Release</p> <p>Q2 % of tests administered accurately upon the first attempt</p>	<p>Pg. 17-7</p> <p>Pg. 17-7</p> <p>Pg. 17-7</p> <p>Pg. 17-12</p> <p>Pg. 17-16</p>

Leon County Fiscal Year 2015 Adopted Budget

Office of Intervention & Detention Alternatives

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,919,416	2,048,568	2,111,585	53,306	2,164,891	2,248,367
Operating	322,451	338,330	335,825	-	335,825	335,825
Grants-in-Aid	335,759	335,759	335,759	-	335,759	335,759
Total Budgetary Costs	2,577,626	2,722,657	2,783,169	53,306	2,836,475	2,919,951
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Probation	1,375,376	1,455,005	1,492,798	43,768	1,536,566	1,580,917
Supervised Pretrial Release	1,052,725	1,118,132	1,131,487	9,538	1,141,025	1,175,595
Drug & Alcohol Testing	149,525	149,520	158,884	-	158,884	163,439
Total Budget	2,577,626	2,722,657	2,783,169	53,306	2,836,475	2,919,951
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	335,759	335,759	335,759	-	335,759	335,759
111 Probation Services	2,134,020	2,261,903	2,326,013	53,306	2,379,319	2,457,953
125 Grants	107,847	124,995	121,397	-	121,397	126,239
Total Revenues	2,577,626	2,722,657	2,783,169	53,306	2,836,475	2,919,951
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Probation	17.00	17.00	17.00	-	17.00	17.00
Drug & Alcohol Testing	2.00	2.00	2.00	-	2.00	2.00
Supervised Pretrial Release	15.00	15.00	15.00	-	15.00	15.00
Total Full-Time Equivalents (FTE)	34.00	34.00	34.00	-	34.00	34.00

County Probation Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,006,991	1,079,812	1,123,680	43,768	1,167,448	1,211,799
Operating	32,626	39,434	33,359	-	33,359	33,359
Grants-in-Aid	335,759	335,759	335,759	-	335,759	335,759
Total Budgetary Costs	1,375,376	1,455,005	1,492,798	43,768	1,536,566	1,580,917
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Probation (111-542-523)	1,039,617	1,119,246	1,157,039	43,768	1,200,807	1,245,158
Line Item - Detention/Correction (001-888-523)	335,759	335,759	335,759	-	335,759	335,759
Total Budget	1,375,376	1,455,005	1,492,798	43,768	1,536,566	1,580,917
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	335,759	335,759	335,759	-	335,759	335,759
111 Probation Services	1,039,617	1,119,246	1,157,039	43,768	1,200,807	1,245,158
Total Revenues	1,375,376	1,455,005	1,492,798	43,768	1,536,566	1,580,917
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
County Probation	17.00	17.00	17.00	-	17.00	17.00
Total Full-Time Equivalent (FTE)	17.00	17.00	17.00	-	17.00	17.00

County Probation (111-542-523)

Goal	The goal of the Leon County Probation Division is to hold defendants accountable, improve their ability to live lawfully and productively in the community, and enhance the overall administration of justice and support community safety and well being.
Core Objectives	<ol style="list-style-type: none"> 1. Supervise and monitor offenders' compliance with court ordered sentencing conditions, such as random drug and alcohol testing, participation in behavior modification programs, meetings with probation officers, not re-offending, and payment of restitution, fees and other court imposed costs. Offenders may be sentenced to County Probation for misdemeanor, traffic and some felony offenses. 2. Execute affidavits of conditions violated to notify the courts when offenders violate court-ordered conditions. 3. Attend court hearings and make recommendations to judges regarding sanctions to be imposed upon offenders who violate court-ordered conditions. 4. Administer Community Service and County Probation work programs, which provide sentencing alternatives and reduce jail population. 5. Administer random alcohol testing to defendants with court orders to abstain. 6. Notify the Sheriff's Bailiffs to execute in-office arrests of offenders with outstanding warrants when they are in the Probation Office. 7. Send more than 2,000 letters annually to notify offenders of their probation status to assist them in successfully completing their sentences. 8. Maintain new cases as assigned by the courts with no loss of jurisdiction. 9. Notify the Clerk of Courts when offenders complete their terms of probation so case records may be closed.
Statutory Responsibilities	Second Circuit Court Administrative Order, 86-60; Florida Statute, Chapter 948; Assist in meeting County responsibilities for prisoners under Florida Statute, Chapter 951 (County and Municipal Prisoners) through probation and supervised pretrial release services, which are lower cost alternatives to incarceration.
Advisory Board	Criminal Justice Coordinating Council; Public Safety Coordinating Council; Domestic Violence Coordinating Council; Mental Health Advisory Board; Florida Association of Community Corrections

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G4, Q2	Annual average monthly hours allocated per Probation Officer based upon offender risk factors and Intensity of cases	385	120

Benchmark Source: The American Probation and Parole Association (APPA), no longer adopts a benchmark standard based on a caseload ratio and instead supports a methodology based on the complication of the workload. Workload, or case priority, is determined by the level of intensity required for supervising a case based on conditions assigned and other risk factors. APPA recommends that officers not exceed an average adjusted workload calculation of 120 hours per month. Current benchmark statistics account for workload hours based on case priority in lieu of a caseload ratio.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G4, Q2	Average End of Month Caseload per hour ¹	395	385	360	349
G4, Q2	Utilize intervention strategies to minimize technical violations to no more than 20% of the total supervised	29%	20%	27%	25%
Q2	Schedule Wk Pgm. participants to defer Div. Of Operations labor costs by no less than \$300K annually (based upon min. wage only)	\$370, 136	\$332,357	\$338, 550	\$300,000
Q2	Monitor participants to ensure they complete no less than 70% of the court ordered Wk Pgm. days assigned.	74%	74%	74%	74%
Q2	Schedule community service participants to ensure the equivalent of no less than 20 FTE's available to Non-Profit Agencies.	27	29	24	24
Q2	Estimated jail savings (millions) (Wk Pgm and CS Participants Only)	\$1.3	\$1.3	N/A	N/A
Q2	Avg. total EOM Caseload/Avg. mo. hrs. allocated to workload	3,654	3,561	N/A	N/A
Q2	Fees Collected for Probation & SPTR	\$828,375	\$851,485	N/A	N/A

Notes:
 1. Based upon the American Probation and Parole Association (APPA) measurement which represents the workload, or case priority, and is determined by the level of intensity required for supervising a case based on conditions assigned and other risk factors. N/A measures represent outdated reporting standards.

County Probation - County Probation (111-542-523)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,006,991	1,079,812	1,123,680	43,768	1,167,448	1,211,799
Operating	32,626	39,434	33,359	-	33,359	33,359
Total Budgetary Costs	1,039,617	1,119,246	1,157,039	43,768	1,200,807	1,245,158
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
111 Probation Services	1,039,617	1,119,246	1,157,039	43,768	1,200,807	1,245,158
Total Revenues	1,039,617	1,119,246	1,157,039	43,768	1,200,807	1,245,158
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Community Services Coordinator	1.00	1.00	1.00	-	1.00	1.00
Dir of Probation	1.00	1.00	1.00	-	1.00	1.00
Probation Officer I	3.00	3.00	3.00	-	3.00	3.00
Probation Officer II	5.00	5.00	5.00	-	5.00	5.00
Probation Supervisor	1.00	1.00	1.00	-	1.00	1.00
Probation Technician	3.00	3.00	3.00	-	3.00	3.00
Sr. Probation Officer	2.00	2.00	2.00	-	2.00	2.00
Diversion Alternatives Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	17.00	17.00	17.00	-	17.00	17.00

The major variances for the FY15 County Probation budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Efficiency measures to cross-train and co-locate staff:
 - Human Resources Market Rate Study adjustment for seven positions in the amount of \$34,643.
 - Position reclassification from Diversion Alternatives Analyst to Intervention & Detention Alternatives Coordinator in the amount of \$9,125.

Decreases to Program Funding:

1. Reduced communication costs in the amount of \$1,975.
2. Workers Compensation insurance cost adjustment associated with work program reallocation for a decrease of \$7,388.

County Probation - Line Item - Detention/Correction (001-888-523)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	335,759	335,759	335,759	-	335,759	335,759
Total Budgetary Costs	<u>335,759</u>	<u>335,759</u>	<u>335,759</u>	<u>-</u>	<u>335,759</u>	<u>335,759</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	335,759	335,759	335,759	-	335,759	335,759
Total Revenues	<u>335,759</u>	<u>335,759</u>	<u>335,759</u>	<u>-</u>	<u>335,759</u>	<u>335,759</u>

The Detention/Correction line item funding for Palmer Munroe Teen Center and DISC Village has been realigned to the Office of Intervention & Detention Alternatives to provide more efficient management and monitoring of these contracted services.

- Palmer Munroe Teen Center in the amount of \$150,000
- DISC Village in the amount of \$185,759

Supervised Pretrial Release Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	805,213	861,149	873,714	9,538	883,252	917,822
Operating	247,513	256,983	257,773	-	257,773	257,773
Total Budgetary Costs	1,052,725	1,118,132	1,131,487	9,538	1,141,025	1,175,595
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
FDLE JAG Grant - Pretrial (125-982058-521)	107,847	-	-	-	-	-
FDLE JAG Grant - Pretrial (125-982059-521)	-	124,995	121,397	-	121,397	126,239
Pretrial Release (111-544-523)	944,878	993,137	1,010,090	9,538	1,019,628	1,049,356
Total Budget	1,052,725	1,118,132	1,131,487	9,538	1,141,025	1,175,595
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
111 Probation Services	944,878	993,137	1,010,090	9,538	1,019,628	1,049,356
125 Grants	107,847	124,995	121,397	-	121,397	126,239
Total Revenues	1,052,725	1,118,132	1,131,487	9,538	1,141,025	1,175,595
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Pretrial Release	13.00	13.00	13.00	-	13.00	13.00
FDLE JAG Grant - Pretrial	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	15.00	15.00	15.00	-	15.00	15.00

Supervised Pretrial Release – Pretrial Release (111-544-523)

Goal	The goal of the Supervised Pretrial Release Division (SPTR) is to hold defendants accountable, improve their ability to live lawfully and productively in the community, and enhance the overall administration of justice and support community safety and well being.
Core Objectives	<ol style="list-style-type: none"> 1. Screen and interview defendants booked in the Leon County jail on a 24/7 basis to assess whether defendants are eligible for release or must be held for First Appearance. Prepare information for the court’s consideration at defendants’ First Appearance hearings. 2. Supervise and monitor SPTR defendants’ compliance with court ordered conditions; meet weekly on average with each defendant assigned to Secured Continuous Random Alcohol Monitoring (SCRAM). Provide oversight of private vendors managing Global Positioning Satellite (GPS); complete weekly phone contacts with defendants residing more than 50 miles outside of Leon County; and meet monthly on average with all other defendants. Defendants charged with misdemeanor, traffic and felony offenses may be ordered to SPTR. 3. Assist private vendor in monitoring defendants’ GPS units. Respond to alerts when the system detects possible equipment tampering, zone or curfew violations for active GPS, or other equipment issues. Advise the defendant, if warranted, to take corrective action. 4. Contact law enforcement if the defendant cannot be contacted or fails to comply with staff instructions. 5. Monitor defendants’ SCRAM units and take appropriate actions when notified that a defendant tests positive for alcohol. 6. Administer random alcohol tests to offenders ordered by the courts to abstain. 7. Notify the Sheriff’s Warrant Officers to execute in-office arrests of defendants with outstanding warrants when they are in the SPTR office. 8. Notify the courts of violations of imposed conditions. 9. Attend First Appearance and motion hearings and make recommendations to judges regarding a defendant’s release. Notify Circuit probation when a Violation of Probation Warrant is issued by the First Appearance Judge and notify the jail’s releasing staff of defendants ordered to SPTR at First Appearance. 10. Provide the Clerk of Courts with Probable Cause Affidavits, Florida Crime Information Center (FCIC)/ National Crime Information Center (NCIC) criminal histories, Pretrial Intake interviews, misdemeanor violation of conditions affidavits, and Order to Show Cause Affidavits for the First Appearance Judge, State Attorney’s Office, Public Defender’s Office or private attorneys.
Statutory Responsibilities	Florida Constitution, Section 14; Florida Statute, Chapter 907.041(3)(a); Florida Statute, Chapter 907.041(3)(b); Administrative Order 2006-02-Uniform Bond Schedule and Pretrial Release Procedures Second Judicial Circuit, Florida; Florida Statute, Chapter 097.043 Citizens’ Right-to-Know. Assist in meeting County responsibilities for prisoners under Florida Statute, Chapter 951 (County and Municipal Prisoners) through probation and supervised pretrial release services, which are lower cost alternatives to incarceration.
Advisory Board	Public Safety Coordinating Council; Criminal Justice Coordinating Committee; Justice Information Systems Users Group; Association of Pretrial Professionals of Florida; National Association of Pretrial Service Agencies

Benchmarking

Priorities	Benchmark Data	Leon County	Benchmark
G4, Q2	Average number of hours worked per month based upon defendant risk (High to Low Risk).	239	120

Note: The American Probation and Parole Association (APPA) no longer adopts a benchmark standard based on a caseload ratio and instead supports a methodology based on workload. Workload, or case priority, is determined by the level of intensity required for supervising a case based on conditions assigned and other risk factors. APPA recommends that officers not exceed an average workload of 120 hours per month. Current benchmark statistics account for workload hours based on case priority in lieu of a caseload ratio.

Supervised Pretrial Release – Pretrial Release (111-544-523)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G4, Q2	Dedicate no fewer than an avg. of 120 hours per FTE per month to case management based upon conditions assigned and risk factors ¹	210	227	214	239
G4,Q2	Utilize intervention strategies to minimize technical violations (OTSC) to no more than 10% of the total supervised ²	9%	11%	8%	12%
G4,Q2	Utilize intervention strategies to ensure no fewer than 80% of defendants supervised successfully complete pretrial	80%	82%	81%	79%
Q2	Divert jail operating costs by no less than \$10 million by promoting and utilizing supervised pretrial alternatives.	\$12.6	\$12.6	\$10.5	\$11.7
G4, Q2	# of Defendants caseload managed per FTE (monthly average)	97	109	N/A	N/A
G4, Q2	# of Average End of Month Caseload (non EM)	435	426	N/A	N/A
Q2	# of average End of Month Electronic Monitoring Caseload	104	110	N/A	N/A
G4, Q2	# of average End of Month FTE per Electronic Monitoring Caseload	70	74	N/A	N/A
Q2	# of Defendants assessed at jail to release, (per Administrative Order, or held for First Appearance), including criminal history and background	8,568	8,291	N/A	N/A

Notes:
 1. Based upon the American Probation and Parole Association (APPA) measurement which represents the workload or case priority and is determined by the level of intensity required for supervising a case based on conditions assigned and other risk factors. N/A measures represent outdated reporting standards.
 2. At mid-point through FY14, a change in judicial policy required that all incidents of positive urinalysis or alco-breathalyzer tests be forwarded to the court as a Technical Order to Show Cause. At a later date, a new change in policy allowed for more discretion by the Pretrial Release Specialist which is anticipated to yield a decrease by year end.

Supervised Pretrial Release - Pretrial Release (111-544-523)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	697,365	736,154	752,317	9,538	761,855	791,583
Operating	247,513	256,983	257,773	-	257,773	257,773
Total Budgetary Costs	944,878	993,137	1,010,090	9,538	1,019,628	1,049,356
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
111 Probation Services	944,878	993,137	1,010,090	9,538	1,019,628	1,049,356
Total Revenues	944,878	993,137	1,010,090	9,538	1,019,628	1,049,356
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Pre-Trial Release Case Worker	1.00	1.00	1.00	-	1.00	1.00
Pre-Trial Release Specialist	6.00	6.00	6.00	-	6.00	6.00
Pre-Trial Supervisor	1.00	1.00	1.00	-	1.00	1.00
Sr. Pre-Trial Release Spec.	1.00	1.00	1.00	-	1.00	1.00
Assistant Drug Screening Coordinator	1.00	1.00	1.00	-	1.00	1.00
Pre-Trial Technician	2.00	2.00	2.00	-	2.00	2.00
Mental Health Court Pretrial Release Specialist	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	13.00	13.00	13.00	-	13.00	13.00

The major variances for the FY 2015 Pretrial Release budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. A \$9,538 increase for additional shift coverage and updated compensation rates based on Market Rate Study.

Decreases to Program Funding:

1. Communication cost reduction in the amount of \$35.

Supervised Pretrial Release - FDLE JAG Grant - Pretrial (125-982058-521)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	107,847	-	-	-	-	-
Total Budgetary Costs	107,847	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
125 Grants	107,847	-	-	-	-	-
Total Revenues	107,847	-	-	-	-	-

Supervised Pretrial Release - FDLE JAG Grant - Pretrial (125-982059-521)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	-	124,995	121,397	-	121,397	126,239
Total Budgetary Costs	-	124,995	121,397	-	121,397	126,239
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
125 Grants	-	124,995	121,397	-	121,397	126,239
Total Revenues	-	124,995	121,397	-	121,397	126,239
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Pre-Trial Release Specialist	1.00	1.00	1.00	-	1.00	1.00
Drug Screening Technician	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2015 FDLE JAG Grant budget are as follows:

1. Increases in costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, estimated health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3% offset by a decrease in personnel costs associated with changes in staff to balance with available revenues.

Drug & Alcohol Testing (111-599-523)

Goal	The goal of the Leon County Drug and Alcohol Testing Division is to assist county departments, the judicial system and other agencies in creating a safe and secure environment free from the adverse effects caused by abuse or misuse of alcohol and drugs.
Core Objectives	<ol style="list-style-type: none"> 1. Administer random urinalysis and alcohol breath tests to defendants and offenders with court-ordered conditions to abstain. 2. Provide urinalysis and alcohol breath test results to all court-ordered defendants. 3. Administer Department of Transportation (DOT) urinalysis collection and alcohol breath tests to County employees for Commercial Drivers' License (CDL), post accident, return to duty, and reasonable suspicion referrals. 4. Ensure that staff are trained and certified to perform DOT urinalysis collection and alcohol breath tests. 5. Administer urinalysis tests to individuals referred by Leon County Department of Human Resources in accordance with established guidelines. 6. Administer drug and alcohol tests to individuals referred by outside agencies. 7. Submit all pre-employment, reasonable suspicion, and post accident tests to a certified laboratory for confirmation results within 24 hours of collection. 8. Provide pre-employment, reasonable suspicion, return to duty and post accident test results to referring agency within 48 hours of receipt. 9. Maintain records for all court-ordered urinalysis and alcohol testing.
Statutory Responsibilities	Florida Statute, Chapter 948; Assist in meeting County responsibilities for prisoners under Florida Statute, Florida Department of Transportation Drug-Free Work Place and Testing Policy, Florida Statute, Chapter 440, Section 440.102, Chapter 112, Section 112.0455. U.S. Department of Transportation and Regulation, Section 49CFR Part 40.33.
Advisory Board	Criminal Justice Coordinating Council; Public Safety Coordinating Council

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q2	# of alcohol tests administered annually to court ordered defendants	16,347	13,796	13,860	12,900 ¹
Q2	# of urinalysis tests administered annually to court ordered defendants	10,626	10,351	9,552	8,424
G4, Q2	# of urinalysis collections performed annually for other agencies	504	548	444	526
G4, Q2	# of DOT alcohol tests administered annually ²	5	19	5	12
Q2	Fees collected for alcohol tests	\$79,686	\$66,890	\$72,060	\$66,014
Q2	Fees Collected for urinalysis tests	\$155,311	\$132,550	\$134,166	\$134,614

Notes:

1. A lower amount of administered alcohol tests are estimated in FY15 due to budget restraints coupled with the increasing costs associated with administering tests.
2. These tests are administered strictly on a random basis at the discretion of the Risk Manager.

Drug & Alcohol Testing (111-599-523)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	107,213	107,607	114,191	-	114,191	118,746
Operating	42,312	41,913	44,693	-	44,693	44,693
Total Budgetary Costs	149,525	149,520	158,884	-	158,884	163,439
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
111 Probation Services	149,525	149,520	158,884	-	158,884	163,439
Total Revenues	149,525	149,520	158,884	-	158,884	163,439
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Drug Screening Coordinator	1.00	1.00	1.00	-	1.00	1.00
Drug Screening Technician	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

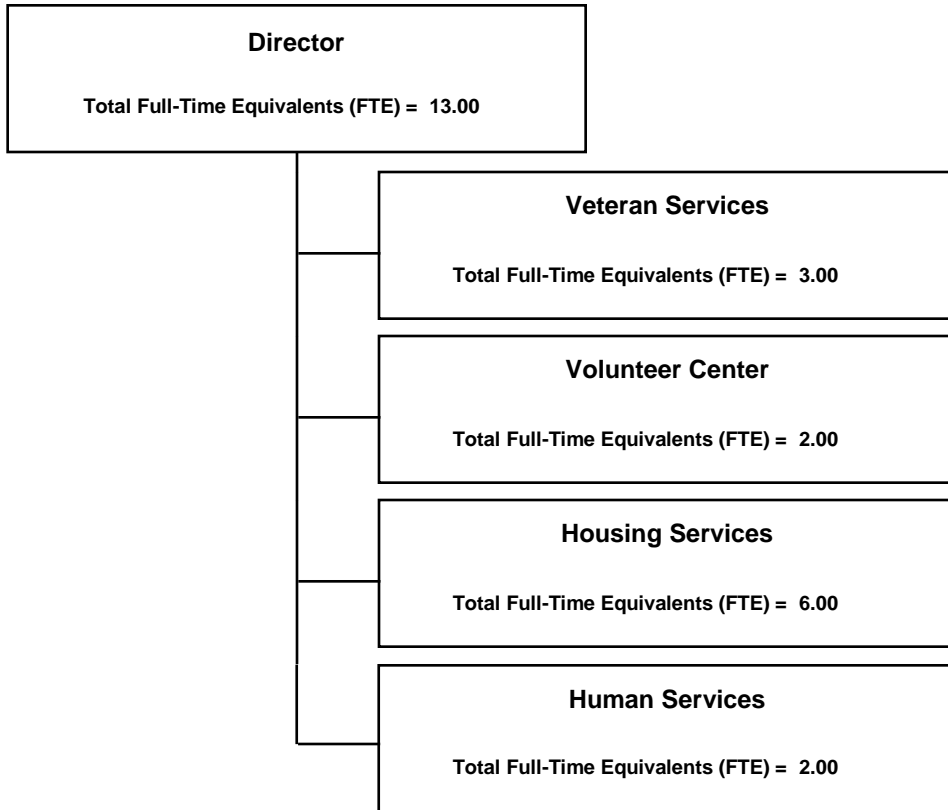
The major variances for the FY 2015 Drug & Alcohol Testing budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Communication cost increase in the amount of \$55.



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Executive Summary

The Office of Human Services and Community Partnerships section of the Leon County FY 2014/2015 Annual Budget is comprised of Housing Services, Health and Human Services, Primary Healthcare, Veteran Services, and the Volunteer Center.

Health & Human Services promotes and maintains the health, safety, and welfare of all Leon County citizens. The Housing Services Division provides assistance to very low to moderate income residents of the unincorporated areas of Leon County through its rehabilitation, homeownership counseling, foreclosure assistance, and down payment assistance programs. Human Services administers the funding associated with human services activities consistent with State mandates, Board policies, and Leon County's mission. The Primary Healthcare Program administers the funding and provides contractual oversight of the CareNet providers serving the uninsured residents of Leon County. Veteran Services assists veterans and their dependents with processing benefit claims. The Volunteer Center promotes volunteerism within Leon County and performs placement services for several Leon County departments.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of Human Services and Community Partnerships communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

Housing Services continues to provide home rehabilitation, home replacement, down payment assistance, home counseling, and disaster mitigation services to the citizens of Leon County. In addition, Leon County is an Advisor for the new Florida "Hardest Hit" Fund (HHF), which provides mortgage payments to program-eligible applicants. As an HHF Advisor, Leon County will receive revenue for providing assistance to program eligible applicants on a fee-per-service basis.

Human Services administers the funding and provides oversight to the human services activities provided to Leon County residents consistent with State mandates, Board policies, and Leon County's mission. Human Services administers the funding for Medicaid, Child Protection Exams, Baker Act, mental health, tubercular care, direct emergency assistance, and indigent burial programs. Human Services also administers the County's obligations to the Medical Examiner's Office.

The Primary Healthcare Program serves the residents of Leon County through the provision of primary healthcare services to low income and uninsured Leon County residents in an efficient and cost effective manner. This is accomplished through the administration of primary healthcare funding. In addition, the Primary Healthcare Program manages the contracts of local healthcare providers (CareNet) participating in the Primary Healthcare Program. The local healthcare providers are: Neighborhood Health Services, We Care, FAMU Pharmacy, Apalachee Center and Florida Healthy Kids.

Veteran Services expects a continued demand for services as veterans return from current military campaigns. Veteran Services is responsible for administering the County Military Grant Program, providing counseling and assistance to veterans and their dependents, processing benefit claims and also serves as the Veteran Liaison for the local community. As part of Board's Strategic Priorities to implement strategies that assist local veterans, in June 2014, Veteran Services again sponsored Operation Thank You!, to celebrate the courageous men and women of Leon County Armed Forces Units. This year's event commemorated the 70th Anniversary of D-Day. The National Association of Counties (NACo) presented Achievement Awards to Leon County in various categories. NACo's recognize how Leon County provides the most cost-effective, high-quality service to citizens. One of the seven awards was in Human Services for Operation Thank You! and honoring our veterans.

In FY 2015, VolunteerLEON will continue to promote and coordinate volunteerism throughout the community, as well as provide certification training through facilitation of the Florida Volunteer Administration Certificate Training.

Office of Human Services & Community Partnerships Business Plan

Mission Statement

The mission of the Leon County Office of Human Services and Community Partnerships is to build a stronger, healthier community by providing a safety net of resources, services, and solutions for citizens in need, in partnership with our community.

Strategic Priorities

Economy

- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5) 2012
- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6) 2012

Quality of Life

- Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (Q3) rev. 2013
- Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6) 2012

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|---|-----------------------------|
| 1. Implement strategies that assist local veterans, including: develop job search kiosk for veterans (EC5,EC6) 2012 | Completed |
| 2. Implement strategies that assist local veterans, including: consider policy to allocate portion of Direct Emergency Assistance funds to veterans (EC5,EC6 Q3) 2012 | Completed (Annually funded) |
| 3. Collaborate with United Vets and attend monthly coordinating meetings (EC5) 2012 | Ongoing |
| 4. Provide grants to active duty veterans (EC5) 2012 | Ongoing |
| 5. Assist veterans with benefits claims (EC5,EC6,Q3) 2012 | Ongoing |
| 6. Fund Veterans Day Parade as a partner with V.E.T, Inc. (EC5) 2012 | Ongoing |
| 7. Provide Internships (EC6) 2012 | Ongoing |
| 8. Provide Volunteer LEON Matchmaking (EC6) 2012 | Completed |
| 9. Support Community Humans Services Partnerships (Q3) 2012 | Ongoing |
| 10. Support Leon County Health Departments (Q3) 2012 | Ongoing |
| 11. Support CareNet (Q3) 2012 | Ongoing |
| 12. Support DOH’s closing the Gap grant (including “ Year of the Healthy Infant II” campaign, and Campaign for Healthy Babies) (Q3) 2012 | Completed |
| 13. Support Expanding Access to Care grant (Q3) 2012 | Completed |
| 14. Provide targeted programs for seniors (Q3) 2012 | Ongoing |
| 15. Maintain oversight of state-mandated programs, such as Medicaid and Indigent Burial, to ensure accountability and compliance with state regulations (Q3) 2012 | Ongoing |
| 16. Provide foreclosure prevention counseling and assistance (Q6) 2012 | Ongoing |
| 17. Provide first time homebuyer assistance (Q6) 2012 | Ongoing |
| 18. Implement strategies that assist local veterans, including: hold a Welcome Home celebration for veterans and service members. (EC5) 2012 | On-going |

Office of Human Services and Community Partnerships

Actions

- | | | |
|-----|--|--|
| 1. | Maintain veterans' kiosk and continue to work with Workforce PLUS on veterans' employment issues. (EC5) | Veterans Services |
| 2. | Develop policy to allocate funds for a new Direct Emergency assistance program for veterans. (EC5) | Veterans Services |
| 3. | Strengthen relationship with local veterans' organizations by attending monthly meetings, partnering with Workforce PLUS veterans jobs program, and continuing to support V.E.T. Inc. and the Veterans Day Parade.(EC5) | Veterans Services
Volunteer Services |
| 4. | Continue to outreach to promote awareness of Leon County Military Grant for Active Duty Personnel.(EC5) | Veterans Services |
| 5. | Continue to assist local veterans and their dependents with processing benefit claims. (EC5, EC6, Q3) | Veterans Services |
| 6. | Continue to provide support and funding to VET, Inc. to organize, plan, and execute the Veterans Day Parade. (EC5) | Veterans Services |
| 7. | A. Provide internal trainings for a successful internship program, in addition to targeted recruitment at the local universities for the best and brightest applicants. Also, expand internship placements to new departments otherwise unfamiliar with voluntary service. (EC6)
B. Conduct workshops for County staff on process for requesting interns, program policy and how to successfully manage interns. (E6)
C. Promote Leon County Internships with local universities in appropriate disciplines to best meet the needs of County departments and divisions. (E6) | Volunteer Services |
| 8. | A. Provide VolunteerLEON Matchmaking Portal training to local nonprofits, ensuring a "ready workforce" and strong community response. Successful measures include site visits, community trainings, and publicizing presence of the Leon County Volunteer Center Matchmaking Portal. (EC6)
B. Conduct training for nonprofits on matchmaking portal through workshops and site visits. | Volunteer Services |
| 9. | Provide in-kind and funding support of the Community Human Services Partnerships program. Continue to support, fund, and administrate the CHSP process in an effort to be responsible stewards of community dollars. (Q3) | Human Services |
| 10. | A. Execute an annual contract to provide funding to the Leon County Health Department for the provision of mandated public health services. (Q3)
B. Collaborate with the Leon County Health Department for the provision of healthcare for uninsured and financially indigent residents. (Q3) | Primary Healthcare
Human Services |
| 11. | A. Collaborate with CareNet partners for the provision of healthcare services for uninsured and financially indigent residents. (Q3)
B. Partner with CareNet and other community agencies to pursue opportunities to leverage county funding. (Q3) | Primary Healthcare
Primary Healthcare |
| 12. | Provide resources for the administration of the Department of Health Closing the Gap Grant. (Q3) (grant has closed) | Primary Healthcare |
| 13. | Provide matching funds for the Access to Care Grant.(Q3) (grant has closed) | Primary Healthcare |
| 14. | Continue to support and fund the Tallahassee Senior Citizens Foundation to provide program and activities for seniors in unincorporated Leon County.(Q3) | Human Services |
| 15. | Collaborate with ACHA to and other State agencies to ensure accountability and compliance. (Q3) | Human Services |
| 16. | Mitigate property value loss by providing foreclosure prevention with funds attained through Florida's Hardest Hit program, and scheduling ongoing assistance. (Q6) | Housing |
| 17. | Continue to support first-time homebuyer assistance with homeownership workshops, and also diversify funding for the program.(Q6) | Housing |
| 18. | Sponsor Operation Thank You! : A Pancake Breakfast ceremony to celebrate the courageous men and women of Leon County Armed Forces Units. | Veterans Services
Volunteer Services |

Leon County Fiscal Year 2015 Adopted Budget

Office of Human Services and Community Partnerships

Performance Measures	EC6, Q3, Q4	Increase in number of voluntary service hours donated by county departments annually	Pg. 18-11
	EC6,Q3	Increase in number of county departments utilizing volunteers annually	Pg. 18-11
	EC6,Q3	Increase in number of external agencies trained and authorized to VolunteerLEON Matchmaking portal	Pg. 18-11
	EC5,Q3	Dollar Increase in fiscal impact of approved veterans claims annually	Pg. 18-9
	EC5,Q3	Percent Increase in number of veterans assisted through the claim process and outreach annually	Pg. 18-9
	EC5,Q3,Q6	Percent Increase in the number of citizens assisted through foreclosure and first-time home buying programs	Pg. 18-13
	Q6,Q3	Track dollar amount of property value retained by foreclosure prevention annually using the Leon County Property Appraiser's assessed value.	Pg. 18-13
	Q3,Q6	Dollar amount of community benefit realized through the receipt of grant funding and the provision of grant matches	Pg. 18-26
	EC5,Q3	Dollar amount used through the Military Grant Program to assist service members that were called to active duty to serve their country.	Pg. 18-11
	Q3	Number of uninsured residents receiving primary healthcare through CareNet.	Pg. 18-26

Leon County Fiscal Year 2015 Adopted Budget

Office of Human Services & Community Partnerships

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	742,550	856,414	868,339	-	868,339	901,897
Operating	2,544,495	2,519,784	2,530,400	41,344	2,571,744	2,571,744
Transportation	2,899	5,397	5,195	-	5,195	5,195
Grants-in-Aid	3,955,098	4,516,167	4,664,082	-	4,664,082	4,689,255
Total Budgetary Costs	7,245,042	7,897,762	8,068,016	41,344	8,109,360	8,168,091
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Veteran Services	252,087	301,120	312,020	-	312,020	318,117
Volunteer Center	145,747	167,160	184,460	3,344	187,804	194,270
Housing Services	549,811	482,132	491,250	38,000	529,250	545,918
Human Services	6,297,398	6,947,350	7,080,286	-	7,080,286	7,109,786
Total Budget	7,245,042	7,897,762	8,068,016	41,344	8,109,360	8,168,091
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	7,086,125	7,867,552	8,038,091	3,344	8,041,435	8,100,166
161 Housing Finance Authority	158,917	30,210	29,925	38,000	67,925	67,925
Total Revenues	7,245,042	7,897,762	8,068,016	41,344	8,109,360	8,168,091
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Housing Services	6.00	6.00	6.00	-	6.00	6.00
Human Services	2.00	2.00	2.00	-	2.00	2.00
Veteran Services	3.00	3.00	3.00	-	3.00	3.00
Volunteer Center	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	13.00	13.00	13.00	-	13.00	13.00

Veteran Services (001-390-553)

<p>Goal</p>	<p>The goal of the Leon County Veteran Services Division is to assist veterans and their dependents in securing all entitled benefits earned through honorable military service, and to advocate for veterans' interests in the community.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Counsel and assist veterans and their dependents with processing benefit claims entitled to them through the United States Department of Veterans Affairs and other government agencies. 2. Assist veterans and their dependents with VA health care, home loan guaranty, VA life insurance, burial benefits, and military medals/records. 3. Maintain Veterans Resource Center (VRC) to provide employment and educational resources to veterans, focusing on those veterans making the transition from military to civilian life. 4. Maintain strong relationships with community partners by attending United Vets monthly coordinating meetings. 5. Manage the annual Leon County Military Grant Program. 6. Serve as the Leon County Veteran Liaison for all veteran issues in the local community. 7. Assist the VET Inc. organization with the annual Veterans Day Parade. 8. Establish procedures to allocate direct emergency assistance funds to veterans. 9. Hold "Operation Thank You" celebration annually for veterans and service members.
<p>Statutory Responsibilities</p>	<p>F.S. 292.11 County and City Veteran Service Officer.</p> <p>(1) Each board of county commissioners may employ a county veteran service officer; provide office space, clerical assistance, and the necessary supplies incidental to providing and maintaining a county service office; and pay said expenses and salaries from the moneys hereinafter provided for.</p> <p>(2) The Department of Veterans' Affairs is directed to establish a training program for county and city veteran service officers. Every county or city veteran service officer employed under this chapter shall attend the training program established by the department and successfully complete a test administered by the department prior to assuming any responsibilities as a county or city veteran service officer.</p> <p>The department shall further establish periodic training refresher courses, which each county or city veteran service officer must attend and complete as a condition of remaining in employment as a county or city veteran service officer. County and city veteran service officers shall be reimbursed for travel expenses, as provided in s. 112.061</p>
<p>Advisory Board</p>	<p>Member of the County Veteran Service Officer's Association of Florida; Board member of Tallahassee-Leon County Transportation Disadvantaged Coordinating Board; Veterans Events of Tallahassee (VET Inc) Executive Board.</p>

Veteran Services (001-390-553)

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
EC5	# of clients served (in person)	2,000	4,980	3,500	3,860
EC5	# of outreach events attended	N/A	184	200	200
EC5	# of clients served in the Veterans Resource Center	28	94	150	100
EC5	Annual client benefit payments (new)	\$9,224,907	\$9,328,977	\$11,060,893	\$10,100,200
EC5	Annual client benefit payments (recurring)	\$40,173,000	\$36,541,000	\$59,499,180	\$51,500,000
EC5, Q3	Dollar amount of Military Grant used to assist service members	\$21,168	\$50,000	\$70,000	\$50,000
EC5	Dollar amount used through the Military Grant Program	\$63,931	\$21,168	\$30,000	\$38,000
EC5	# of veterans assisted through the Veterans Emergency Assistance Program (VEAP)	N/A	N/A	107	150

Veteran Services - Veteran Services (001-390-553)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	141,834	152,412	162,055	-	162,055	168,152
Operating	39,997	16,208	17,465	-	17,465	17,465
Grants-in-Aid	70,255	132,500	132,500	-	132,500	132,500
Total Budgetary Costs	252,087	301,120	312,020	-	312,020	318,117
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	252,087	301,120	312,020	-	312,020	318,117
Total Revenues	252,087	301,120	312,020	-	312,020	318,117
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Veterans Services Manager	1.00	1.00	1.00	-	1.00	1.00
Veterans Services Counselor	1.00	2.00	2.00	-	2.00	2.00
Veterans Services Coordinator	1.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2015 Veteran Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%- 3%.

Decreases to Program Funding:

1. Communication costs associated with adjustments based on previous years actual expenditures.

Volunteer Center (001-113-513)

Goal	To empower citizens to answer local needs through volunteerism and community engagement.
Core Objectives	<ol style="list-style-type: none"> Promote volunteerism, build the capacity of local volunteer programs and participate in strategic initiatives that mobilize volunteers from all sectors. Screen, interview, and place volunteers, interns, and court-ordered workers by matching their skills, talents, and interests with Leon County departmental needs. Administrate Leon CARES matching system portal to connect local volunteers with local volunteer opportunities. Coordinate Leon County's internal employee volunteer program in which employees are allowed up to four hours of administrative leave per month to volunteer in community based organizations. Coordinate local volunteers and donations in the event of a disaster in support of the Sheriff's Emergency Management Office. Coordinate the following programs: County Government Internship and Service Learning Program, County Library Volunteer Program, Directors of Volunteers Association Membership, Disaster Planning and Response, National Volunteer Week and National Days of Service, and Project Leon Employees are Dedicated (LEAD).
Statutory Responsibilities	Florida Statute 252.38 (1)(b) requires each county to develop a county emergency management plan and program that is coordinated and consistent with the State Comprehensive Emergency Management Plan and Program. The State of Florida's Emergency Management Plan outlines 17 Emergency Support Functions (ESF), of which ESF 15, the coordination of all volunteers & donations, is one function. In order for the County to be in compliance, the Leon County Comprehensive Emergency Management Plan provides for all 17 ESFs including ESF 15 Volunteers and Donations
Advisory Board	None

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G4	# of citizen volunteers coordinated	4,991	4,594	4,600	4,600
G4	# of volunteer hours contributed by citizens	127,523	114,492	111,500	112,000
G4	# of volunteer referrals to community based organizations through Leon CARES volunteer portal	603	250	400	300
G4	# of workshops provided to County Staff on how to manage volunteers and interns	3	6	3	3
G4	# of participants to successfully complete the volunteer management certification course	20	20	20	20
G4	% increase in number of community based organizations partnering with the County for volunteer referrals through Leon CARES volunteer portal*	N/A	N/A	N/A	10%
G4	# of county departments utilizing volunteers annually	N/A	21	21	25

NOTES: * New performance measure

Volunteer Center (001-113-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	128,107	147,995	167,061	-	167,061	173,527
Operating	17,640	19,165	17,399	3,344	20,743	20,743
Total Budgetary Costs	145,747	167,160	184,460	3,344	187,804	194,270
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	145,747	167,160	184,460	3,344	187,804	194,270
Total Revenues	145,747	167,160	184,460	3,344	187,804	194,270
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Director of Volunteer Services	1.00	1.00	1.00	-	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2015 Volunteer Center budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%- 3%.
2. Increase in Promotional Activities largely related to the Days of Service project for nine events in the amount of \$3,344.

Housing Services (001-371-569)

Goal	To promote safe, sanitary and affordable housing through homeowner education, counseling, and home rehabilitation in the unincorporated areas of Leon County.
Core Objectives	<ol style="list-style-type: none"> Administer and provide oversight of the Housing Programs: Home Rehabilitation, Home Replacement, Down Payment & Closing Costs Assistance, Foreclosure Prevention, Hardest Hit Fund Principle and Unemployment Mortgage Assistance Programs, Homestead Loss Prevention, Housing Preservation and Weatherization activities (funded by the United State Department of Agriculture), Disaster Recovery, Home Expo, and Home Buyer & Homeowner Counseling. Seek to continually improve our methodologies and efficiencies in serving citizens of Leon County with regard to our affordable housing programs. Provide staff support and administer the activities of the Leon County Housing Finance Authority (HFA), the Affordable Housing Advisory Committee, and the Community Development Block Grant (CDBG) Citizen Task Force Advisory Committee. Provide quarterly grant reports and annual reports detailing Affordable Housing Programs and Fair Housing Activities; and, receive and report fair housing complaints. Design, implement and administer educational information on housing programs within the community, primarily through production to a Home Expo event, held bi-annually. Attend local Housing events, trainings and conferences to ensure Leon County is aware and in compliance with local, state and federal guidelines.
Statutory Responsibilities	Leon County Code, Chapter 8 Article V/Policy 96-11 "Direct Implementation of State Housing Initiative Program (SHIP)"; Housing Plan, Florida Statute Chapter 420 "Housing"; Leon County Code, Chapter 2, Section 2-71 & 2-120 "Implementation"; Florida Statute Chapter 159 "Bond Financing"; Florida Statute Chapter 760.20 "Fair Housing Act"
Advisory Board	Housing Finance Authority; Affordable Housing Advisory Committee; Community Development Block Grant (CDBG) Citizens Task Force Advisory Committee.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q6	# of clients receiving Down Payment Assistance ¹	0	45	60	60
Q6	# of clients receiving Foreclosure Prevention Assistance	33	22	100	80
Q6	Dollar amount of property value retained by foreclosure prevention	N/A	\$2,435,605	\$12,500,000	\$10,000,000
Q6	# of housing units receiving Home Rehabilitation ²	63	7	200	70
Q6	# of housing units receiving Home Replacement	8	3	5	5
Q6	Total Housing Dollars Administered	\$998,000	1,486,084	\$1,827,000	\$2,450,000

Notes:
¹The Leon County HFA Interlocal Agreement with Escambia County creates a down payment assistance program that is successfully marketed through the Division of Housing Services and is expected to perform well with a contract extension with Escambia County to 2017.

²The HFA allocated \$75,000 towards housing rehabilitation. With that funding allocation, the Division of Housing Services is providing 20 homeowners with septic system repair and water/well restoration. This additional funding allocation along with funding for a new roof replacement program enhances the estimates for 2014.

Housing Services - Housing Services (001-371-569)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	368,707	418,292	426,747	-	426,747	443,415
Operating	19,288	28,233	29,383	-	29,383	29,383
Transportation	2,899	5,397	5,195	-	5,195	5,195
Total Budgetary Costs	390,894	451,922	461,325	-	461,325	477,993
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	390,894	451,922	461,325	-	461,325	477,993
Total Revenues	390,894	451,922	461,325	-	461,325	477,993
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Sr Housing Services Specialist	-	-	1.00	-	1.00	1.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Health & Human Services Director	1.00	1.00	1.00	-	1.00	1.00
Housing Rehabilitation Specialist	1.00	1.00	1.00	-	1.00	1.00
Housing Services Specialist	1.00	1.00	-	-	-	-
Financial Compliance Administrator	1.00	1.00	1.00	-	1.00	1.00
Affordable Housing Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	6.00	6.00	6.00	-	6.00	6.00

The major variances for the FY 2015 Housing Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Adjustment and true-up of costs associated with the county-wide centralization of copier in the amount of \$1,050
3. Increase in communication costs of \$100.

Decreases to Program Funding:

1. Reflects an adjustment to Transportation costs associated with vehicle repair and fuel after a review of previous years actual expenditures.

Housing Services – Housing Finance Authority (161-808-554)

Goal	The goal of Housing Finance Authority (HFA) is to consider Leon County affordable housing financing for owner-occupied single-family units, multi-family housing units, townhouses and condominiums. This consideration includes the sale of taxable bonds once approved by resolution of the Board of County Commissioners.
Core Objectives	<ol style="list-style-type: none"> 1. Continue to provide funding to conduct emergency repairs and assistance for home rehabilitation projects, and pay for project fees not allowed by certain housing programs such as doc stamp fees and recording costs. 2. Continue to work in conjunction with the Escambia County Housing Finance Authority in the development of multi-million dollar single-family bond issuances. 3. Continue to provide oversight to the bond issuances of both Magnolia Terrace Apartments and Lakes at San Marcos. 4. Continue to function as the advisory committee for the State Housing Initiative Partnership (SHIP) and Community Development Block Grant (CDBG) programs. 5. Issue, or issue jointly with other counties, single-family mortgage revenue bonds at below market rate. 6. Accept and review multi-family bond applications and make recommendations to the Board. 7. Review and make recommendations toward financing of current and or new housing strategies to be undertaken by the Division of Housing Services.
Statutory Responsibilities	<p>Leon County Code: Chapter 2 Article III Division 3 Section 2 Leon County Code: Chapter 8 Article V Section 8-154</p>
Advisory Board	None

Housing Services - Housing Finance Authority (161-808-554)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	7,650	22,145	21,860	38,000	59,860	59,860
Grants-in-Aid	151,267	8,065	8,065	-	8,065	8,065
Total Budgetary Costs	158,917	30,210	29,925	38,000	67,925	67,925
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
161 Housing Finance Authority	158,917	30,210	29,925	38,000	67,925	67,925
Total Revenues	158,917	30,210	29,925	38,000	67,925	67,925

The major variances for the FY 2015 Housing Finance Authority budget are as follows:

Increase to Program Funding:

1. An increase in Professional Services in the amount of \$38,000 for temporary contract employment to provide additional administrative and financial services funded through additional HFA revenues.

Human Services (001-370-527,562,563,564,569)

<p>Goal</p>	<p>To serve as a safety net to enhance the quality of life for residents by providing resources, access to social services, and short term financial assistance.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Ensure compliance with the following mandated programs and services through the provision of administrative and fiscal oversight: <ul style="list-style-type: none"> ▪ Medicaid, which covers nursing home and hospital stays for eligible residents; ▪ Health Care Responsibility Act, which funds care for indigent Leon County residents treated for emergency health care in another Florida county; ▪ Baker Act, which funds Leon County's match for the stabilization, temporary detention, and evaluation services for short-term mental health inpatient programs; ▪ Mental Health, Substance Abuse and Alcohol, which funds Leon County's match for the Community Mental Health Act and substance abuse programs related to the Marchman Act; ▪ Indigent Burial, which covers the costs of burial for unclaimed bodies and indigent persons; ▪ Child Protection Exams, which provides funding for alleged victims of abuse or neglect; and ▪ Tubercular Care, which funds transportation, costs for tuberculosis patients to the State's tuberculosis hospital. ▪ Medical Examiner's Office. 2. Reduce homelessness and hunger; and enhance health and safety through the provision of financial support from the Direct Emergency Assistance Program. 3. Administer the Community Human Service Partnership Program (CHSP) which is an innovative collaboration between Leon County, the City of Tallahassee, and the United Way of the Big Bend to effectively distribute community funds for human services throughout Leon County. 4. Continue to support and fund the Tallahassee Senior Citizens Foundation to provide program and activities for seniors in unincorporated Leon County.
<p>Statutory Responsibilities</p>	<p>Florida Statute 409.915 requires county governments to fund a portion of inpatient hospital stays and nursing home expenses incurred by county resident Medicaid recipients.</p> <p>Florida Statute 154.301-331 (HCRA) requires counties reimburse out-of-county hospitals at the Medicaid per diem rate for emergency care provided to the county's indigent residents.</p> <p>Florida Statute 394.76 requires that state funds expended for mental health, alcohol, and drug abuse be matched on a 75 to 25 state to local basis.</p> <p>Florida Statute 406.50 mandates that Leon County is responsible for the burial of any dead human body that is unclaimed or indigent.</p> <p>Florida Statute 39.304(5) requires county governments to pay exam costs for children who are alleged to have been abused, abandoned, or neglected.</p> <p>Florida Statute 392 mandates that to protect the citizenry from infection of tuberculosis (TB), the county is obligated finance transportation of residents to a TB treatment facility.</p>
<p>Advisory Board</p>	<p>None</p>

Human Services (001-370-527,562,563,564,569)

Performance Measures					
Priorities	Performance Measures	FY 2011 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q2	Amount reimbursed for Medicaid County Match and HCRA for hospital and nursing home services provided to citizens enrolled in Medicaid	\$2,355,185	2,320,185	\$2,500,000	\$2,500,000
Q2	# of Residents admitted to the publicly funded Baker Act Unit	978	914	860	900
Q2	# of Residents admitted to the publicly funded Marchman Act Unit	531	483	660	660
Q2	# of Disposition services provided for indigent, unclaimed, or unidentified persons through the Indigent Burial Program	39	42	35	40
Q2	# of Child Protection Exams Paid	182	186	172	180
EC6	# of families served by the Direct Emergency Assistance Program (DEAP)	88	85	150	95
EC6	# of citizens served through DEAP to prevent homelessness; increase safety; decrease hunger; and improve/enhance health conditions by the provision of rental, utility, food, and prescription assistance	185	195	300	300
EC6	# of CHSP training sessions for applicant agencies	10	10	10	10
EC6	# of CHSP site visits conducted	84	71	71	71

Human Services Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	103,902	137,715	112,476	-	112,476	116,803
Operating	2,459,920	2,434,033	2,444,293	-	2,444,293	2,444,293
Grants-in-Aid	3,733,576	4,375,602	4,523,517	-	4,523,517	4,548,690
Total Budgetary Costs	6,297,398	6,947,350	7,080,286	-	7,080,286	7,109,786
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Baker Act & Marchman Act (001-370-563)	638,156	678,380	692,601	-	692,601	692,601
CHSP & Emergency Assistance (001-370-569)	1,022,434	962,902	987,055	-	987,055	989,450
Health Department (001-190-562)	237,345	237,345	237,345	-	237,345	237,345
Medicaid & Indigent Burials (001-370-564)	2,148,956	2,589,550	2,607,830	-	2,607,830	2,635,405
Medical Examiner (001-370-527)	479,523	584,037	491,922	-	491,922	489,520
Primary Health Care (001-971-562)	1,724,484	1,834,136	2,002,533	-	2,002,533	2,004,465
Tubercular Care & Child Protection Exams (001-370-562)	46,500	61,000	61,000	-	61,000	61,000
Total Budget	6,297,398	6,947,350	7,080,286	-	7,080,286	7,109,786
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	6,297,398	6,947,350	7,080,286	-	7,080,286	7,109,786
Total Revenues	6,297,398	6,947,350	7,080,286	-	7,080,286	7,109,786
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
CHSP & Emergency Assistance	1.00	1.00	1.00	-	1.00	1.00
Primary Health Care	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Human Services - Health Department (001-190-562)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	237,345	237,345	237,345	-	237,345	237,345
Total Budgetary Costs	237,345	237,345	237,345	-	237,345	237,345
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	237,345	237,345	237,345	-	237,345	237,345
Total Revenues	237,345	237,345	237,345	-	237,345	237,345

The FY15 Health Department budget is recommended at the same funding level as the previous fiscal year.

Human Services - Medical Examiner (001-370-527)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	479,523	584,037	491,922	-	491,922	489,520
Total Budgetary Costs	479,523	584,037	491,922	-	491,922	489,520
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	479,523	584,037	491,922	-	491,922	489,520
Total Revenues	479,523	584,037	491,922	-	491,922	489,520

The major variances for the FY 2015 Medical Examiner budget are as follows:

Decreases to Program Funding:

1. Cost reduction in the amount of \$92,115 based upon historical annual expenditure data analysis.

Human Services - Tubercular Care & Child Protection Exams (001-370-562)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	46,500	61,000	61,000	-	61,000	61,000
Total Budgetary Costs	46,500	61,000	61,000	-	61,000	61,000
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	46,500	61,000	61,000	-	61,000	61,000
Total Revenues	46,500	61,000	61,000	-	61,000	61,000

The FY15 Tubercular Care & Child Protection Exams budget is recommended at the same funding level as the previous fiscal year.

Human Services - Baker Act & Marchman Act (001-370-563)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	638,156	678,380	692,601	-	692,601	692,601
Total Budgetary Costs	638,156	678,380	692,601	-	692,601	692,601
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	638,156	678,380	692,601	-	692,601	692,601
Total Revenues	638,156	678,380	692,601	-	692,601	692,601

The major variances for the FY 2015 Baker Act & Marchman budget are as follows:

Increases to Program Funding:

1. Leon County's statutory obligation to fund costs associated with a 3% increase in Baker Act payments in the amount of \$11,584.
2. Leon County's statutory obligation to fund costs associated with a 3% increase in Marchman Act payments in the amount of \$2,637.

Human Services - Medicaid & Indigent Burials (001-370-564)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	1,231	1,330	1,330	-	1,330	1,330
Grants-in-Aid	2,147,725	2,588,220	2,606,500	-	2,606,500	2,634,075
Total Budgetary Costs	<u>2,148,956</u>	<u>2,589,550</u>	<u>2,607,830</u>	<u>-</u>	<u>2,607,830</u>	<u>2,635,405</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	2,148,956	2,589,550	2,607,830	-	2,607,830	2,635,405
Total Revenues	<u>2,148,956</u>	<u>2,589,550</u>	<u>2,607,830</u>	<u>-</u>	<u>2,607,830</u>	<u>2,635,405</u>

The major variances for the FY 2015 Medicaid & Indigent Burials budget are as follows:

Increases to Program Funding:

1. Program costs for Medicaid are anticipated to increase by \$16,780. Indigent burials are anticipated to increase by \$1,500.

Human Services - CHSP & Emergency Assistance (001-370-569)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	55,951	57,902	60,305	-	60,305	62,700
Operating	144,000	-	-	-	-	-
Grants-in-Aid	822,483	905,000	926,750	-	926,750	926,750
Total Budgetary Costs	1,022,434	962,902	987,055	-	987,055	989,450
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,022,434	962,902	987,055	-	987,055	989,450
Total Revenues	1,022,434	962,902	987,055	-	987,055	989,450
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Human Services Analyst	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2015 Community Human Services Partnership & Emergency Assistance budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Increased due to the realignment of Line Item funding for United Partners for Human Services in the amount of \$23,750 and for Whole Child Leon in the amount of \$38,000 to funding contracted in Human Services as approved by the Board at the March 11, 2014 meeting.

Primary Healthcare (001-971-562)

Goal	To improve the health of citizens by providing quality and cost effective health services through collaborative community partnerships.
Core Objectives	<ol style="list-style-type: none"> 1. Collaborate with CareNet partners for the provision of healthcare services for uninsured and financially indigent residents. 2. Partner with CareNet and other community agencies to pursue opportunities to leverage county funding and resources to expand access to healthcare. 3. Provide administrative and fiduciary oversight to ensure program and contract compliance. 4. Collaborate with CareNet partners and the Community Health Coordinating Committee to achieve program goals.
Statutory Responsibilities	<p>Florida Statute 154.011 Florida Administrative Code 64F-10.001</p>
Advisory Board	The Community Health Coordinating Committee provides advisement to staff on the provision and coordination of community health services.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
Q3	# Residents receiving primary healthcare through CareNet providers	19,400	24,545	20,000	20,000
Q3	Value of prescriptions filled by CareNet providers	\$6,036,947	\$4,512,473	\$5,000,000	\$5,000,000
Q3	Value of specialty medical care provided through We Care ¹	\$3,354,383	\$3,117,529	\$3,300,000	\$3,300,000
Q3	Value of dental care provided through We Care ¹	\$128,410	\$63,238	\$100,000	\$110,000
Q3	# Residents receiving specialty medical and dental care provided through We Care	1,026	1,072	1,040	1,000
Q3	Community benefit realized through the receipt of grants and leveraging of County funding and resources as grant matches	\$3,469,610	\$3,337,917	\$2,517,431	\$2,500,000

Notes:

1. Beginning FY 2013/14 medical and dental will be reported separately.

Human Services - Primary Health Care (001-971-562)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	47,951	79,813	52,171	-	52,171	54,103
Operating	1,676,533	1,754,323	1,750,362	-	1,750,362	1,750,362
Grants-in-Aid	-	-	200,000	-	200,000	200,000
Total Budgetary Costs	1,724,484	1,834,136	2,002,533	-	2,002,533	2,004,465
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,724,484	1,834,136	2,002,533	-	2,002,533	2,004,465
Total Revenues	1,724,484	1,834,136	2,002,533	-	2,002,533	2,004,465
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Healthcare Services Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2015 Primary Healthcare budget are as follows:

Increases to Program Funding:

1. An increase of \$200,000 from the realignment of the TMH Trauma Center funding from line item funding to contract for services funding as approved by the Board at the March 11, 2014 meeting.

Decreases to Program Funding:

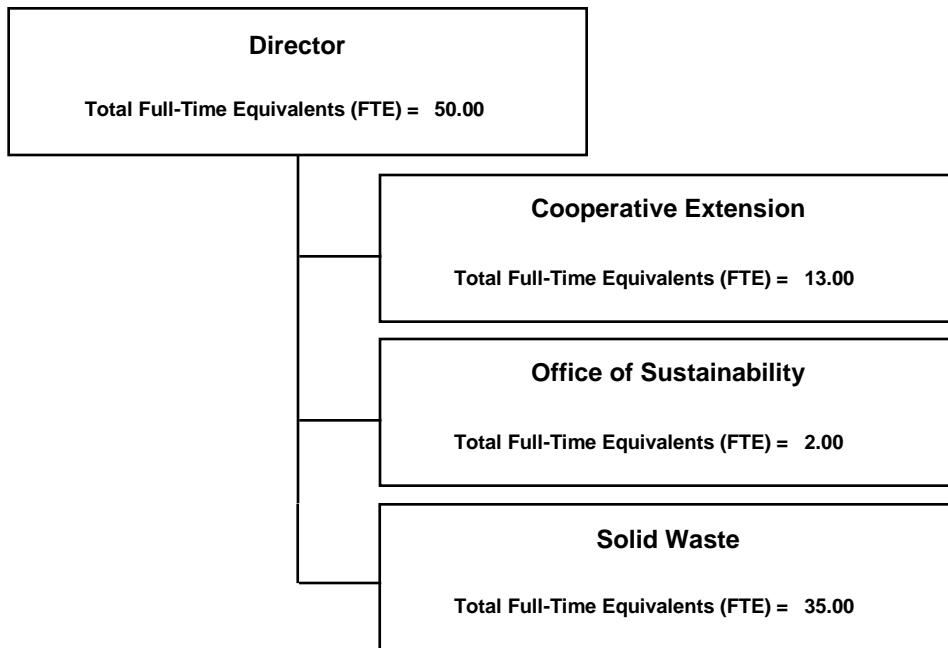
1. Costs associated with a position vacancy filled at a lower salary level and benefits package than the prior employee.
2. Other operating cost reductions of \$3,961.

At the May 13, 2014 Board workshop, the Board approved changes to the allocation of Primary Care funding for the various primary care providers. The total primary care funding of \$1,739,582 remained constant. The new allocations are as follows:

- Bond Community Health Center-\$368,000
- Neighborhood Medical Center-\$798,097
- CMS Foundation/We Care-\$168,826
- FAMU Pharmacy-\$244,500
- Florida Healthy Kids-\$2,488
- Apalachee Center-\$157,671



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Executive Summary

The Office of Resource Stewardship section of the Leon County FY 2015 Annual Budget is comprised of the Office of Sustainability, Cooperative Extension, and Solid Waste Management.

The Office of Resource Stewardship manages the sustainability of County resources. Cooperative Extension provides information and conducts educational programs on various issues including energy conservation, food safety, and child and family development. The Solid Waste Division consists of the Solid Waste Management Facility, the Rural Waste Services Centers, the Transfer Station Operations, Hazardous Waste, and Recycling and Education.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of PLACE Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

The Board approved the continued transfer of general revenue to the Solid Waste Fund to support the operation of the Rural Waste Services Centers (RWSC) due to revenue (new user fee) shortfalls resulting from changes in customer use patterns at the facility. The Board also directed the implementation of a modified operational schedule for the RWSC, reducing the days and hours of operation beginning October 1, 2015 to help offset the revenue shortfall. This action will save \$135,000 in general revenue support for the program.

The Board approved \$10,000 in matching funding for Sustainable Tallahassee to partner in the Community Carbon Fund to assist in reducing the community's carbon footprint.

The County was recognized by the National Association of Counties in the category of Environmental Protection and Energy for the Leon County Sustainable Demonstration Center. Achievement Award was bestowed for the County's use of sustainable energy and water technologies, combined with educational outreach, to transform a 50-year-old building into a state-of-the-art Sustainable Demonstration Center. The center has been certified as a net zero facility by the New Buildings institute, becoming one of only seven retrofitted buildings in the nation with this distinction and the only local government facility.

Office of Resource Stewardship Business Plan

Mission Statement

The mission of the Leon County Office of Resource Stewardship is to provide leadership and coordination of services through the Office of Sustainability, the Division of Solid Waste, and the Cooperative Extension program, in order to identify opportunities for synergy and added efficiencies between each work group to effectively promote stewardship of the community’s natural, societal, and economic resources.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012

Environment

- Educate citizens and partner with community organizations to promote sustainable practices. (EN3) 2012
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4) 2012

Governance

- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012
- Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community. (G3) (2012)

Quality of Life

- Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (Q3) Revised 2013
- Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (Q5) 2012
- Enhance and support amenities that provide social offerings for residents and visitors of all ages. (Q4) (rev. 2013)

Strategic Initiatives

October 1, 2012– September 31, 2016

1.	Develop energy reduction master plan (EN4, G5) 2012	Complete
2.	Further develop clean-green fleet initiatives (EN4) 2012	Complete
3.	Conduct the Leon County Sustainable Communities Summit (EN3) 2012	Ongoing
4.	Pursue opportunities to fully implement a commercial and residential Property Assessed Clean Energy (PACE) program (EN2, EN3) 2012	Complete
5.	Evaluate Waste Composition Study (EN4) 2012	Complete
6.	Identify alternative disposal options (EN4) 2012	Complete
7.	Explore bio-gas generation and other renewable energy opportunities at Solid Waste Management Facility (EN4) 2012	Complete
8.	Seek competitive solicitations for singlestream curbside recycling and comprehensively reassess solid waste fees with goals of reducing costs and increasing recycling (EN4) 2013	Complete
9.	Provide Hazardous Waste Collection (EN1, EN3) 2012	Ongoing
10.	Provide 4-H Programs (EC6) 2012	Ongoing
11.	Consider policy for supporting new and existing community gardens on County property and throughout the County (EC6, EN3, Q5) 2012	Complete
12.	Expand the community garden program (EN3, EC6, Q5) 2013	Ongoing
13.	Educate at risk families to build healthy lives through Expanded Food and Nutrition Education Program (EFNEP) and other family community programs (EC6, Q3) 2012	Ongoing
14.	Provide state landscaping and pesticide certifications (EN3) 2012	Ongoing

Office of Resource Stewardship

Actions	1.	Implemented energy master plan: Based on assessed performance of County buildings, prioritize areas for retrofit. (EN4, G5)	Sustainability Facilities
	2.	Clean-green fleet: Created dashboards for reporting of fuel use. (EN4)	Sustainability Fleet
	3.	On a bi-annual basis host the Sustainable Communities Summit, providing in depth education and discussion to nearly 350 community members. (EN3)	Sustainability
	4.	Pursued PACE: Developed Request for Proposals (RFP) and contract for commercial PACE, obtained Board approval, negotiated agreement with vendor, created and promoted program. (EN2, EN3, EN4)	Sustainability
	5.	Waste composition study: Used study results when crafted collection and processing system RFPs. (EN2, G5)	Solid Waste Sustainability
	6.	Identified alternative disposal options: Used a consultant to evaluate and identify alternative disposal options; presented recommendations to the Board; drafted RFPs or agreements necessary to implement Board alternative disposal options; and educated community as to enhancements. (EN4)	Solid Waste Sustainability
	7.	Singlestream recycling and Solid Waste fees: issued ITB for new franchise vendor, implemented singlestream recycling and related education, explored privatization of the transfer Station, and explored models for self-sustaining Rural Waste Service Centers. (EN4)	Solid Waste Sustainability
	8.	Explored renewable energy: held a workshop to provide staff direction on developing strategies to reach 75% recycling goal and other solid waste issues. (EN2, EN4 G5)	Solid Waste Sustainability
	9.	Continue to provide community collection events September through May, and look to leverage the Leon County events with other community collection initiatives such as Cans for Cash. (EN1, EN3)	Solid Waste Sustainability
	10.	Provide 4-H programs: Teach youth Science, Technology, Engineering, Math (STEM), Leadership and Citizenship skills through 4-H youth development activities such as camping, public speaking and other experiential learning activities. (EC6)	Cooperative Extension Sustainability
	11.	Continue to support new gardens on County properties and to fund grants for gardens on non-County properties. (EC6, EN3, Q5)	Cooperative Extension
	12.	Convene key stakeholders to discuss role of County in expanded community garden program & to explore other possible roles in local food system. (EC6, EN3, Q5)	Sustainability
	13.	Teach at-risk families and individuals skills for food resource management, nutrition, food safety and meal planning through individual and small-group classes. Implement strategies to develop and promote educational use of the Sustainable Demonstration Center. (EC6, Q3)	Cooperative Extension
	14.	Teach best management practices through state mandated landscaping and pesticide certification training. (EN3)	Cooperative Extension
Performance Measures	Q7	75% of participants will show improvement in two or more nutrition practices (i.e. plans meals, makes healthy food choices, reads labels, has children eat breakfast, prepares food without adding salt) by the completion of the class.	Page 19-8
	EN4	Reduce overall fuel consumption by a total of 3% by Fiscal Year 2015	Page 19-11
	EN4	% of waste tonnage recycled annually (relating to the State Recycling Goal)	Page 19-24

Leon County Fiscal Year 2015 Adopted Budget

Office of Resource Stewardship

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,625,292	2,623,638	2,703,351	(135,000)	2,568,351	2,667,611
Operating	7,070,548	6,421,708	6,084,999	-	6,084,999	6,197,221
Transportation	461,938	490,623	508,415	-	508,415	508,415
Capital Outlay	38,042	4,800	4,000	-	4,000	-
Grants-in-Aid	21,375	21,375	21,375	10,000	31,375	21,375
Total Budgetary Costs	10,217,195	9,562,144	9,322,140	(125,000)	9,197,140	9,394,622
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Cooperative Extension	481,135	541,844	542,904	-	542,904	560,926
Office of Sustainability	236,871	284,960	290,884	10,000	300,884	297,813
Solid Waste	9,499,189	8,735,340	8,488,352	(135,000)	8,353,352	8,535,883
Total Budget	10,217,195	9,562,144	9,322,140	(125,000)	9,197,140	9,394,622
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	718,006	826,804	833,788	10,000	843,788	858,739
401 Solid Waste	9,499,189	8,735,340	8,488,352	(135,000)	8,353,352	8,535,883
Total Revenues	10,217,195	9,562,144	9,322,140	(125,000)	9,197,140	9,394,622
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Cooperative Extension	13.18	13.00	13.00	-	13.00	13.00
Office of Sustainability	2.00	2.00	2.00	-	2.00	2.00
Solid Waste	37.00	35.00	35.00	-	35.00	35.00
Total Full-Time Equivalents (FTE)	52.18	50.00	50.00	-	50.00	50.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Solid Waste	2.00	2.00	2.00	-	2.00	2.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Cooperative Extension (001-361-537)

<p>Goal</p>	<p>The goal of the Cooperative Extension Division is to provide researched based educational programs and information on horticulture, agriculture, natural resources, forestry, family & consumer sciences, and 4-H youth development empowering citizens of Leon County to make decisions and behavior changes that contribute to an improved quality of life and a more sustainable community.</p>
<p>Core Objectives</p>	<p>Horticulture, Agriculture, Forestry and Natural Resources:</p> <ol style="list-style-type: none"> 1. Increase citizen awareness of sustainable food systems and the environment. Teach citizens about energy, water and natural resource conservation. Help citizens to adopt sustainable lifestyles and best management practices. Provide demonstrations in schools and community gardens. 2. Enhance stewardship of water quality, quantity and supply by teaching target audiences how to implement agriculture, forestry, and Green Industries best management practices, Florida-Friendly Landscaping principles, and low impact development standards. These programs help keep Leon County’s Stormwater Division in compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements. 3. Increase the sustainability, profitability, and competitiveness of agricultural, horticultural and forestry enterprises. Maintain and enhance production systems by improving knowledge and adoption of production efficiencies and effectiveness, new technologies, integrated pest management, food safety and environmental stewardship. Provide continuing education units and certification classes for pesticide applicators, landscape professionals, arborists and other professionals ensuring compliance with state laws and supporting local jobs and workforce. 4. Use volunteers to extend community education and outreach. Train and manage Master Gardener and Sustainable Floridian volunteers to help other citizens adopt sustainable lifestyles and best management practices. <p>Family and Consumer Sciences:</p> <ol style="list-style-type: none"> 1. Empower individuals and families to build healthy lives and achieve social and economic success by providing educational programs in the areas of nutrition and health, financial management, human development, and parent education. 2. Improve the quality of nutrition for limited-resource families through administration of the USDA Expanded Food and Nutrition Education Program (EFNEP). Four full-time EFNEP paraprofessionals teach comprehensive interactive classes helping families improve diet quality, physical activity, food resource management, food safety practices and food security. 3. Teach consumers, families and food handlers to improve food choices and safe food handling practices. Provide wellness education programs addressing nutrition and healthy lifestyle behaviors to reduce the risk of obesity-related chronic diseases. 4. Improve financial stability. Teach individuals and families skills they need to reduce debt, create spending plans, and save for the future. <p>4-H and Other Youth Programs:</p> <ol style="list-style-type: none"> 1. Through a variety of delivery methods (clubs, camps, field days, workshops) 4-H uses a learn-by-doing approach to help youth gain knowledge and skills to be productive citizens. 2. Recruit, screen, and train teen and adult volunteers to be successful club leaders, teach subject matter and life skills, judge events and serve in an advisory capacity, all while providing safe environments for youth. 3. Provide opportunities for youth to develop science, technology, engineering and math (STEM) literacy through clubs, camps and special interest programs. 4. Plan, implement, and evaluate 4-H/Tropicana public speaking contest for Leon County 4th, 5th and 6th grade students.

Cooperative Extension (001-361-537)

Statutory Responsibilities	Florida Statute, Chapter 1004 Public Postsecondary Education; 1004.37 "County or area extension programs; cooperation between counties and University of Florida and Florida Agricultural and Mechanical University"; Federal legislation – Smith-Lever Act and Morrill Act
Advisory Board	Overall Extension Advisory Committee and Program Advisory Committees

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
EC6	# of group learning opportunities provided	3,102	1,204	2,700	1,500
EN3	# continuing education units (CEUs) and certifications for pesticide applicators, landscape professionals, arborists and other professionals ¹	1,109	1,188	400	500
EN3	# of residents receiving agriculture, horticulture, forestry, and natural resources education	96,484	72,270	78,000	70,000
EC6, Q3	# of limited resource citizens receiving nutrition education ¹	17,732	15,286	12,000	12,000
EC6, Q3	# of residents receiving nutrition, health, financial management, and human development education ¹	27,502	17,115	25,000	17,000
EC6	# of volunteers hours provided by Extension trained volunteers	22,880	18,912	20,000	18,000
EC6, Q3	# of youth involved in 4-H activities	7,074	7,707	7,000	7,000
EC6	# of adult and youth volunteers ²	N/A	N/A	N/A	400
Q3	% of participants showing improvement in one or more nutrition practices by the completion of the Expanded Food and Nutrition Education Program (EFNEP)	93%	53%	75%	75%

Note:

1. The decreased estimates reflect a change in how the metrics will be reported.

Cooperative Extension (001-361-537)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	401,938	453,265	453,813	-	453,813	471,835
Operating	75,275	80,913	84,842	-	84,842	84,842
Transportation	3,923	7,666	4,249	-	4,249	4,249
Total Budgetary Costs	481,135	541,844	542,904	-	542,904	560,926
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	481,135	541,844	542,904	-	542,904	560,926
Total Revenues	481,135	541,844	542,904	-	542,904	560,926
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Program Assistant	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	2.00	2.00	2.00	-	2.00	2.00
Administrative Associate V	1.00	-	-	-	-	-
Administrative Associate VI	-	1.00	1.00	-	1.00	1.00
Director of County Extension	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Natural Resources	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, 4-H Youth	2.00	2.00	2.00	-	2.00	2.00
Extension Agent, Home Economics	1.00	1.00	1.00	-	1.00	1.00
Maid	0.18	-	-	-	-	-
Urban County Forester	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Horticulture	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Agriculture	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Family & Cons Svc	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	13.18	13.00	13.00	-	13.00	13.00

The major variances for the FY 2015 Cooperative Extension budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

The University of Florida Institute of Food & Agricultural Sciences (UF IFAS) provides 70% of the salary and all benefits for each Extension Agent. The County pays the remaining 30% of the salary.

Office of Sustainability Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	165,716	181,660	187,845	-	187,845	194,774
Operating	49,357	79,635	79,630	-	79,630	79,630
Transportation	423	2,290	2,034	-	2,034	2,034
Grants-in-Aid	21,375	21,375	21,375	10,000	31,375	21,375
Total Budgetary Costs	236,871	284,960	290,884	10,000	300,884	297,813
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Line Item - Keep Tall. Beautiful (001-888-539)	21,375	21,375	-	-	-	-
Office of Sustainability (001-127-513)	215,496	263,585	290,884	10,000	300,884	297,813
Total Budget	236,871	284,960	290,884	10,000	300,884	297,813
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	236,871	284,960	290,884	10,000	300,884	297,813
Total Revenues	236,871	284,960	290,884	10,000	300,884	297,813
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Office of Sustainability	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Office of Sustainability (001-127-513)

Goal	The mission of the Leon County Office of Sustainability is to promote adoption of practices that improve our quality of life, protect our natural environment, and strengthen our economy, both within County government and within the community at large.
Core Objectives	<ol style="list-style-type: none"> 1. Spearhead and assist County divisions and departments in efforts to save energy and water, reduce waste, and increase recycling within County buildings and operations. 2. Research and analyze trends, emerging technologies, and best practices. 3. Oversee the documentation, measurement, and evaluation of program performance data. 4. Establish policies and programs necessary to achieve resource reduction and savings in County operations and to carry out programs that serve the wider community. 5. Providing communications about County sustainability initiatives, hosting sustainability programs, and working with community partners to carry out community-based sustainability projects.
Statutory Responsibilities	Leon County Resolution R07-15 supporting participation in the International Council for Local Environmental Initiatives (ICLEI); Leon County Resolution R08-64 supporting participation in the local government Green Jobs Pledge; HB 7135, affecting F.S 255, 286.28
Advisory Board	Sharing TREE Capital Area Sustainability Council Community Carbon Fund Advisory Committee EcoTeam Advisory Council Extension Advisory Committee for Climate Change and Sustainable Living Education Tallahassee Food Network

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G5	Leveraged grant funds expended ¹	\$677,510	\$0	\$8,000	\$0
EN3	Individuals reached through educational presentations ²	725	900	1,500	1,200
EN4	Estimated energy savings from conservation projects ³	\$675,000	\$838,500	\$715,000	\$822,300

Notes:

1. A \$4,750 rebate has been requested from the State Energy Office for Compressed Natural Gas.
2. Educational outreach includes: quarterly Sustainable Communities Matters series programs, Sustainable Communities Summit, Property Assessed Clean Energy trainings and lectures, New Leaf Farm tour, presentations to classes, Cooperative Extension Open House.
3. Projects include HVAC improvements and Energy Savings Contract (ESCO) energy efficiency capital improvement project.

Office of Sustainability - Office of Sustainability (001-127-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	165,716	181,660	187,845	-	187,845	194,774
Operating	49,357	79,635	79,630	-	79,630	79,630
Transportation	423	2,290	2,034	-	2,034	2,034
Grants-in-Aid	-	-	21,375	10,000	31,375	21,375
Total Budgetary Costs	215,496	263,585	290,884	10,000	300,884	297,813
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	215,496	263,585	290,884	10,000	300,884	297,813
Total Revenues	215,496	263,585	290,884	10,000	300,884	297,813
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Sustainability Program Coordinator	1.00	1.00	1.00	-	1.00	1.00
Director, Office of Resource Stewardship	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2015 Office of Sustainability budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. The Board approved \$10,000 in matching funds for Sustainable Tallahassee to partner in the Community Carbon Fund (reduce carbon footprint) at the June 10, 2014 budget workshop
3. Realignment of the budget for Keep Tallahassee/Leon County Beautiful from Line Item Funding to contracted funding as approved by the Board at the March 11, 2014 meeting in the amount of \$21,375.

Office of Sustainability - Line Item - Keep Tall. Beautiful (001-888-539)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	21,375	21,375	-	-	-	-
Total Budgetary Costs	21,375	21,375	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	21,375	21,375	-	-	-	-
Total Revenues	21,375	21,375	-	-	-	-

Consistent with the County's efforts to streamline its sustainability efforts, funding for Keep Tallahassee/Leon County Beautiful was realigned to the Office of Sustainability operating budget as contracted funding.

Solid Waste Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,057,638	1,988,713	2,061,693	(135,000)	1,926,693	2,001,002
Operating	6,945,916	6,261,160	5,920,527	-	5,920,527	6,032,749
Transportation	457,592	480,667	502,132	-	502,132	502,132
Capital Outlay	38,042	4,800	4,000	-	4,000	-
Total Budgetary Costs	9,499,189	8,735,340	8,488,352	(135,000)	8,353,352	8,535,883
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Hazardous Waste (401-443-534)	621,728	600,490	604,095	-	604,095	612,571
Landfill Closure (401-435-534)	43,323	110,123	-	-	-	-
Recycling Services & Education (401-471-534)	176,962	198,128	160,251	-	160,251	162,708
Rural Waste Service Centers (401-437-534)	820,805	897,570	786,229	(135,000)	651,229	665,199
Solid Waste Management Facility (401-442-534)	2,094,846	1,758,157	1,747,468	-	1,747,468	1,773,844
Transfer Station Operations (401-441-534)	5,741,525	5,170,872	5,190,309	-	5,190,309	5,321,561
Total Budget	9,499,189	8,735,340	8,488,352	(135,000)	8,353,352	8,535,883
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
401 Solid Waste	9,499,189	8,735,340	8,488,352	(135,000)	8,353,352	8,535,883
Total Revenues	9,499,189	8,735,340	8,488,352	(135,000)	8,353,352	8,535,883
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Rural Waste Service Centers	8.00	9.15	9.15	-	9.15	9.15
Transfer Station Operations	12.33	10.18	10.18	-	10.18	10.18
Solid Waste Management Facility	10.67	10.97	10.97	-	10.97	10.97
Hazardous Waste	4.00	3.25	3.25	-	3.25	3.25
Recycling Services & Education	2.00	1.45	1.45	-	1.45	1.45
Total Full-Time Equivalents (FTE)	37.00	35.00	35.00	-	35.00	35.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Rural Waste Service Centers	1.00	1.00	1.00	-	1.00	1.00
Hazardous Waste	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Note:

The Landfill Closure budget was eliminated due to closure liability costs being shifted to other areas.

Solid Waste – Rural Waste Service Centers (401-437-534)

Goal	The Rural Waste Service Centers serve as part of an integrated solid waste management system dedicated to excellent customer service and responsible fiscal and environmental stewardship.
Core Objectives	<ol style="list-style-type: none"> 1. Provide solid waste drop-off services for residents in unincorporated Leon County. 2. Provide drop-off for garbage, appliances, tires, yard debris, recyclables, electronics, automotive batteries, fluorescent tubes and used motor oil. 3. Conduct safe hauling and transportation of collected waste to the appropriate Solid Waste Management Facility. 4. Provide waste screening. 5. Provide community information kiosks.
Statutory Responsibilities	Chapter 403.702(2)(c)(i) Florida Statutes requires counties to plan and provide efficient, environmentally acceptable solid waste management; Article V, Section 18-136, Leon County Code of Ordinances (Solid Waste Ordinance) authorizes the county to operate and maintain solid waste collection, removing, transferring, sorting, reclaiming, and disposal systems; Chapter 62-701 Florida Administrative Code regulates solid waste management facilities; and the Leon County Comprehensive Plan, Solid Waste Element.
Advisory Board	None

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G1	# of random load inspections per site per month	10	10	10	10
G2	Annual customer satisfaction survey score (1=very poor, 5=excellent)	4.8	4.84	4.0	4.5
G5	# of chargeable accidents for roll-off truck drivers	0	0	0	0
G5	# of traffic violations for roll-off truck drivers	0	0	0	0
G2	Average customer turn around time from gate to gate	8 minutes	8 minutes	8 minutes	8 minutes
G2	Average truck turn around time from gate to gate	80 minutes	90 minutes	90 minutes	90 minutes
EN1	Tons of rural waste collected ¹	5,586	4,107	5,500	4,000

Note:

1. The reduced estimates for FY 2015 reflect a change in customer use patterns.

Solid Waste - Rural Waste Service Centers (401-437-534)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	423,581	479,851	500,710	(135,000)	365,710	383,680
Operating	280,022	301,392	146,591	-	146,591	146,591
Transportation	95,184	111,527	134,928	-	134,928	134,928
Capital Outlay	22,018	4,800	4,000	-	4,000	-
Total Budgetary Costs	820,805	897,570	786,229	(135,000)	651,229	665,199
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
401 Solid Waste	820,805	897,570	786,229	(135,000)	651,229	665,199
Total Revenues	820,805	897,570	786,229	(135,000)	651,229	665,199
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
In-Mate Supervisor	-	0.25	0.25	-	0.25	0.25
Rural Waste Site Attendant	5.00	5.00	5.00	-	5.00	5.00
Rural Waste Center Supervisor	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Operator	2.00	2.80	2.80	-	2.80	2.80
Solid Waste Superintendent	-	0.10	0.10	-	0.10	0.10
Total Full-Time Equivalents (FTE)	8.00	9.15	9.15	-	9.15	9.15
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Rural Waste Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2015 Solid Waste – Rural Waste Service Centers budget are as follows:

Decreases to Program Funding:

1. Personnel costs reduction associated with the Board approved implementation of a modified operational schedule (reduced hours and days) at the RWSCs to reduce general revenue support due to user fee revenue shortfall in the amount of \$135,000.
2. Reductions in disposal costs, which have been realigned and accounted for in the Transfer Station budget in the amount of \$128,000.

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Solid Waste – Transfer Station Operations (401-441-534)

Goal	The Transfer Station is an essential component of an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship.
Core Objectives	<ol style="list-style-type: none"> 1. Provide a management facility for residential and commercial Class I solid waste for all Leon County. 2. Conduct screening of delivered waste for prohibited materials. 3. Provide transportation and disposal of accepted waste to a regional landfill, by agreement with contracted waste disposal company. 4. Host tours and educational opportunities to civic and school groups to promote recycling and waste minimization. 5. Provide a facility for County’s Continuity of Operations Plan (COOP) in case of disaster. 6. Provide public weights at the facility scalehouse. 7. Provide litter control on Gum Road and portions of Capital Circle NW.
Statutory Responsibilities	Chapter 403.706(1), Florida Statutes requires counties to provide for the operation of solid waste disposal facilities to meet the needs of all incorporated and unincorporated areas of the county; Chapter 62-701, Florida Administrative Code regulates permitting and operation of solid waste management facilities, including transfer stations; Article V, Section 18-136, Leon County Code of Ordinances authorizes the County to own, operate and maintain solid waste transferring systems and to levy a charge or assessment on the users of such systems; and Leon County Comprehensive Plan, Solid Waste Element.
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	State Average ¹	Leon County ²
G1	Tipping Fee	\$43.65	\$36.50

Note:

1. Source: Green Power Inc.
2. The tipping fee was reduced based on the rate study approved by the Board on April 23, 2013.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G2	% of operating days with waste left on the floor overnight	0	0	0	0
G2	Average loading time for transport trailers (minutes)	12	12	12	12
G4	% of employees satisfying FDEP certification requirements	100	100	100	100
G1	% of FDEP quarterly inspections found in compliance	100	100	100	100
EN1	Average net outbound load weight (tons)	22.4	22.4	22.5	23.5
EN1	Tons of Class I waste processed	164,346	174,765	175,000	175,500

Solid Waste - Transfer Station Operations (401-441-534)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	627,359	516,989	537,460	-	537,460	556,490
Operating	4,969,774	4,516,450	4,512,921	-	4,512,921	4,625,143
Transportation	143,850	137,433	139,928	-	139,928	139,928
Capital Outlay	542	-	-	-	-	-
Total Budgetary Costs	5,741,525	5,170,872	5,190,309	-	5,190,309	5,321,561
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
401 Solid Waste	5,741,525	5,170,872	5,190,309	-	5,190,309	5,321,561
Total Revenues	5,741,525	5,170,872	5,190,309	-	5,190,309	5,321,561
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Director of Solid Waste	0.33	0.33	0.33	-	0.33	0.33
In-Mate Supervisor	1.00	0.25	0.25	-	0.25	0.25
Service Worker	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Operator	4.00	4.00	4.00	-	4.00	4.00
Solid Waste Superintendent	-	0.10	0.10	-	0.10	0.10
Solid Waste Supervisor	1.00	1.00	1.00	-	1.00	1.00
Sr. Solid Waste Operator	1.00	1.00	1.00	-	1.00	1.00
Weighmaster	2.00	2.00	2.00	-	2.00	2.00
Solid Waste Financial Specialist	1.00	0.50	0.50	-	0.50	0.50
Contract Compliance Technician	1.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	12.33	10.18	10.18	-	10.18	10.18

The major variances for the FY 2015 Solid Waste – Transfer Station budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Solid Waste – Solid Waste Management Facility

Goal	The Solid Waste Management Facility is an essential component of an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship. The goals of the Facility are to comply with the Florida Department of Environmental Protection Operating Permit and to ensure that existing solid waste is properly contained by maintaining the surfaces of the inactive cells to reduce erosion and landfill gas emissions.
Core Objectives	<ol style="list-style-type: none"> 1. Manage a cost effective, convenient, and environmentally safe Solid Waste Management Facility. 2. Recycle yard debris and waste tires. 3. Provide environmental monitoring of air, groundwater, and surface water. 4. Provide free coarse and fine mulch to residents and businesses. 5. Maintain all-weather, safe access to all areas of the Solid Waste Management Facility. 6. Maintain and provide erosion control of closed and inactive landfill cells. 7. Provide stormwater management and treatment. 8. Provide litter control within the facility and along portions of Apalachee Parkway. 9. Properly dispose of asbestos. 10. Maintain existing closed cells of the landfill that contain Class I solid waste as required by Florida Department of Environmental Protection permit. 11. Install necessary lining material and sod to prevent landfill waste from damaging the surrounding environment.
Statutory Responsibilities	Chapter 403.706(1), Florida Statutes requires counties to provide for the operation of solid waste disposal facilities to meet the needs of all incorporated and unincorporated areas of the county; Chapter 62-701, Florida Administrative Code regulates permitting and operation of solid waste management facilities, including landfills; Chapter 62-701.600, Florida Administrative Code governs landfill closure and long-term care; Article V, Section 18-136, Leon County Code of Ordinances authorizes the County to own, operate and maintain solid waste disposal systems and to levy a charge or assessment on the users of such systems; and the Leon County Comprehensive Plan, Solid Waste Element
Advisory Board	None

Benchmarking

Priorities	Benchmark Data	Leon County	Benchmark ¹
G1	Tipping Fee (Yard Debris)	\$39/Ton	\$39/Ton

1. Average yard debris tipping fees for eight Florida counties with operations similar to Leon County.

Performance Measures

Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
G2	Maximum on-site time for self-dumping vehicles	20 minutes	20 minutes	20 minutes	20 minutes
G1	% of FDEP quarterly inspections found in compliance	100	100	100	100
G4	% of employees satisfying FDEP certification requirements	100	100	100	100
G2	# of days monthly provide all-weather roads into disposal area	30	30	30	30
EN1	Tons of Class III residuals disposed	20,937	22,789	23,500	27,347
EN4	Tons of tire waste processed	333	342	340	300
EN4	Tons of wood waste processed	15,570	18,676	16,000	15,000

Solid Waste - Solid Waste Management Facility (401-442-534)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	648,839	667,656	697,290	-	697,290	723,666
Operating	1,250,863	909,536	833,781	-	833,781	833,781
Transportation	186,691	180,965	216,397	-	216,397	216,397
Capital Outlay	8,454	-	-	-	-	-
Total Budgetary Costs	2,094,846	1,758,157	1,747,468	-	1,747,468	1,773,844
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
401 Solid Waste	2,094,846	1,758,157	1,747,468	-	1,747,468	1,773,844
Total Revenues	2,094,846	1,758,157	1,747,468	-	1,747,468	1,773,844
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	1.00	1.00	1.00	-	1.00	1.00
Director of Solid Waste	0.67	0.67	0.67	-	0.67	0.67
Landfill Spotter	1.00	-	-	-	-	-
Maintenance Technician	2.00	1.00	1.00	-	1.00	1.00
Solid Waste Operator	2.00	3.00	3.00	-	3.00	3.00
Solid Waste Superintendent	1.00	0.80	0.80	-	0.80	0.80
Solid Waste Supervisor	1.00	1.00	1.00	-	1.00	1.00
Weighmaster	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Financial Specialist	-	0.50	0.50	-	0.50	0.50
Contract Compliance Technician	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	10.67	10.97	10.97	-	10.97	10.97

The major variances for the FY 2015 Solid Waste Management Facility budget are as follows:

Decreases to Program Funding:

1. Operating costs associated with one-time consulting fee, operating permit renewals, equipment leasing, and repair and maintenance in the amount of \$95,459.

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$35,433.

Solid Waste – Hazardous Waste (401-443-534)

Goal	The goal of the Hazardous Waste Management Program is to ensure that hazardous waste materials are properly managed and legally disposed in an environmentally sound manner.
Core Objectives	<ol style="list-style-type: none"> 1. Accept hazardous waste from households and conditionally exempt small quantity generators. 2. Respond to requests for information and for assistance with hazardous waste disposal. 3. Recycle, treat or ship hazardous waste collected at the Hazardous Waste Center. 4. Operate "Swap Shop" to recycle items and materials for use by County residents. 5. Perform local hazardous waste assessments. 6. Oversee limited hazardous waste collection at Rural Waste Service Centers. 7. Conduct monthly remote collection events at the Public Works Operations Center. 8. Provide hazardous waste disposal for the "Cash for Trash" program of the City of Tallahassee. 9. Consolidate and lab pack hazardous materials by type to reduce disposal cost. 10. Provide hazardous waste safety training for Solid Waste Division staff. 11. Inspect random loads for hazardous materials. 12. Provide hazardous materials management educational services. 13. Provide recycling services for electronic scrap.
Statutory Responsibilities	<p><i>Federal:</i> The Resource Conservation and Recovery Act ; Code of Federal Regulations Title 40, Chapter 1, Part 61 Subpart M, National Emission Standard for Asbestos; Code of Federal Regulations Title 40, Chapter 1, Parts 258, 259, 260, 261, 264, 268, 273, 279, Protection of Environment</p> <p><i>State:</i> Florida Statutes Chapter 376, Pollution Discharge Prevention And Removal; Florida Statutes Chapter 403, Environmental Control; Florida Administrative Code (FAC) Chapter 62-701, Solid Waste Management Facilities; FAC Chapter 62-730, The Hazardous Waste Rule; FAC Chapter 62-731, County and Regional Hazardous Waste Management Programs; FAC Chapter 62-710, Used Oil Program; FAC Chapter 62-257, The Asbestos Program; FAC Chapter 62-737, The Management of Spent Mercury Containing Lamps and Devices Destined for Recycling</p>
Advisory Board	None

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
EN1	# of residents using household hazardous waste disposal service	8,662	10,736	9,700	9,800
EN1	# of conditionally exempt agencies and small businesses household hazardous waste disposal services provided to	187	160	160	160
EN1	# of participants at off-site household hazardous waste collection events	2,823	3,777	2,800	3,000
EN1	# of tons of potentially hazardous material processed	401	430	450	450
EN1	# of tons of potentially hazardous material reused or recycled	219	277	280	280
EN1	# of tons of electronics waste processed	505	555	350	350

Solid Waste - Hazardous Waste (401-443-534)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	268,200	250,376	257,177	-	257,177	265,653
Operating	342,937	340,705	340,730	-	340,730	340,730
Transportation	3,563	9,409	6,188	-	6,188	6,188
Capital Outlay	7,029	-	-	-	-	-
Total Budgetary Costs	621,728	600,490	604,095	-	604,095	612,571
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
401 Solid Waste	621,728	600,490	604,095	-	604,095	612,571
Total Revenues	621,728	600,490	604,095	-	604,095	612,571
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Hazardous Materials Technician	3.00	2.00	2.00	-	2.00	2.00
Hazardous Waste Manager	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	-	0.25	0.25	-	0.25	0.25
Total Full-Time Equivalents (FTE)	4.00	3.25	3.25	-	3.25	3.25
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Haz Waste Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2015 Solid Waste – Hazardous Waste budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.

Decreases to Program Funding:

1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$3,221.

Solid Waste – Recycling Services & Education (401-471-534)

Goal	The goal of the Recycling Services and Education Division is to provide recycling services and education to residents, businesses and government in order to prevent pollution, preserve natural resources, and protect our local environment and reduce solid waste disposal.
Core Objectives	<ol style="list-style-type: none"> 1. Participate in special events such as America Recycles Day, Super Clean Sweep, and Earth Day. 2. Organize and provide education services to County facilities, schools, and other organizations. 3. Partner with City and State agencies and not-for-profit organizations to promote waste reduction and recycling. 4. Provide recycling and public education consulting services. 5. Provide recycling information kiosks at all Rural Waste Service Centers. 6. Actively promote reuse and recycling through the Sharing Tree, a reuse center for the art and the learning community and Reuse Centers at the Rural Waste Service Centers.
Statutory Responsibilities	The Florida Solid Waste Management Act of 1988 established that each county has the power to provide for the operation of solid waste facilities to meet the needs of all incorporated and unincorporated areas of their respective county. Florida Administrative Code, Chapter 62-701 "Operating Restrictions and Practices for Solid Waste Facilities" and The Energy, Climate Change, and Economic Security Act of 2008 (House Bill 7135) established a new statewide recycling goal of 75% to be achieved by the year 2020.
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County ¹	Statewide Goal
G1	% of waste tonnage recycled	42%	50%

Note: Statewide recycling goal: 40% by 12/31/12, 50% by 12/31/14, 60% by 12/31/16, 70% by 12/31/18 and 75% by 12/31/20.

Performance Measures					
Priorities	Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
EN4	Rural Waste Service Center Recycling tonnage	546	547	560	600
EN4	County Buildings/Offices Recycling tonnage	94	101	90	140
EN4	County Schools Recycling tonnage	78	82	90	65
EN4	County Curbside Recycling tonnage	3,885	3,830	4,000	4,500
EN3	# of participating community-wide Recycling related events	4	6	4	4
EN3, Q1	# of waste reduction/recycling community education presentations/tours	103	106	105	90
EN3, Q1	# of citizens participating in Recycling educational presentations/tours	5,688	4,926	4,500	5,000
EN4	% of waste tonnage recycled ¹	42%	*	43%	47%

Note:
 1. The waste tonnage recycling rate for the County is provided by the Florida Department of Environmental Protection. Currently, the FY 2012 information (42%) is available, and the FY 2013 recycling rate will be available in October 2014.

Solid Waste - Recycling Services & Education (401-471-534)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	89,659	70,841	69,056	-	69,056	71,513
Operating	58,998	85,954	86,504	-	86,504	86,504
Transportation	28,304	41,333	4,691	-	4,691	4,691
Total Budgetary Costs	176,962	198,128	160,251	-	160,251	162,708
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
401 Solid Waste	176,962	198,128	160,251	-	160,251	162,708
Total Revenues	176,962	198,128	160,251	-	160,251	162,708
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Community Education Coordinator	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	-	0.25	0.25	-	0.25	0.25
Solid Waste Operator	1.00	0.20	0.20	-	0.20	0.20
Total Full-Time Equivalents (FTE)	2.00	1.45	1.45	-	1.45	1.45

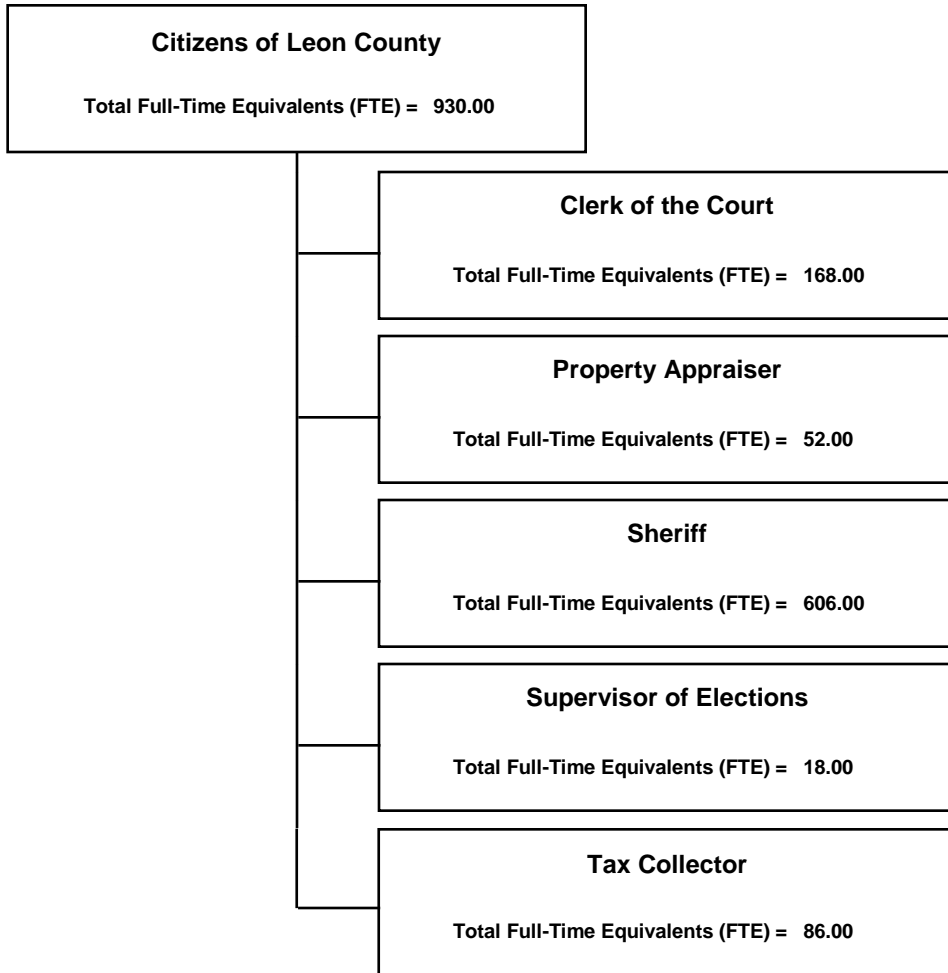
The major variances for the FY 2015 Solid Waste – Recycling Services & Education budget are as follows:

Decreases to Program Funding:

1. Changes in employee benefits offset by increased costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for performance raises in a range of 0%-3%.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$36,642.

Constitutional

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Executive Summary

The Constitutional section of the Leon County FY 2014/2015 Annual Budget is comprised of the Clerk of County Courts, the Property Appraiser, the Sheriff's Office, the Supervisor of Elections, and the Tax Collector.

The Leon County Clerk's Office serves as the Clerk of the Circuit Court, the Treasurer and Custodian of County funds, and the Clerk to the Board of County Commissioners. The Property Appraiser assesses all property located within Leon County to ensure property is assessed as required by state statute. The Leon County Sheriff's Office provides law enforcement services, detention and correctional services, coordination of public safety programs and provides Enhanced 9-1-1, and emergency management services. The Supervisor of Elections is responsible for the registration of citizens to vote, processing and maintaining voter records, and conducts all elections for the community. The Tax Collector's Office provides tax collection and distribution services to taxpayers, business and taxing authorities.

HIGHLIGHTS

The Clerk's Office continues to provide staffing for the County Courts (Small Claims, Traffic, and Misdemeanor); provide accounting services for the Board of County Commissioners, records management, Clerk and County Court accounting, cash management and payroll services; keep minutes of the Board's meetings and workshops; and provide treasury, custodian, and accounting functions for the Supervisor of Elections. The Clerk's Office continues to use technology to enhance the efficiency and effectiveness of the services it offers to its customers.

The Property Appraiser's Office manages and certifies property values and exemptions for more than 107,000 parcel currently totaling \$27 billion in Just Value and \$14 billion in Taxable value. These services are provided to the Board of Commissioners, School Board, City of Tallahassee, Downtown Improvement Authority and the Northwest Water Management District. The Leon County Property Appraiser's office was awarded the prestigious IAAO Certificate of Excellence in Assessment Administration for utilizing best appraisal and assessment practices. For FY2015, the Property Appraiser and the Board of County Commissioners moved to e-TRIM for the Truth-In-Millage (TRIM) statutory reporting requirements. This electronic process will increase efficiencies in both agencies in reporting county property valuations and ad valorem taxes to the State of Florida.

The Sheriff's Office continues to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County. The Sheriff's Office also is responsible for providing Enhanced 9-1-1 services for the reporting of emergencies to response agencies such as Police, Fire, and Emergency Medical Services. For FY2015, the Sheriff's office added two positions to meet the needs of the expanded Towing Services regulations and one position for the consolidation of the Sheriff's office and Tallahassee Police Department dispatch operations.

The Supervisor of Elections continues to provide quality voter registration and election services to the citizens of Leon County. For FY2015, the Supervisor of Elections budget increased due to the upcoming general election cycle.

The Supervisor of Elections moved its Voter Operations to a new location on the Apalachee Parkway. The location provides long-term solutions for the SOE's warehouse, testing and training needs. This move consolidated the SOE's six plus locations into two locations: the Bank of America building for the main office and Canvassing Board operations and the Parkway space for the Voter Operation Center.

The Tax Collector continues to provide efficient, accurate, and convenient tax collection to taxpayers, businesses, and taxing authorities in a fair, friendly, courteous and professional manner. The County is also responsible for paying commission on the ad valorem assessment from the Leon School Board.

Leon County Fiscal Year 2015 Adopted Budget

Constitutional

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	48,684,720	49,706,792	51,699,943	143,092	51,843,035	54,054,851
Operating	13,984,429	19,356,030	17,768,729	-	17,768,729	18,688,330
Transportation	938,277	6,134	8,714	-	8,714	8,714
Capital Outlay	1,420,860	1,251,870	1,005,086	-	1,005,086	1,004,294
Grants-in-Aid	-	-	2,392,933	-	2,392,933	2,392,933
Interfund Transfers	2,527,772	-	-	-	-	-
Constitutional Payments	10,414,293	10,639,149	11,022,506	-	11,022,506	11,285,983
Budgeted Reserves	-	24,404	185,040	-	185,040	202,940
Sheriff Offset	-	(1,540,585)	(1,305,250)	-	(1,305,250)	(1,305,250)
Total Budgetary Costs	77,970,352	79,443,794	82,777,701	143,092	82,920,793	86,332,795
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Clerk of the Circuit Court	1,843,747	1,894,548	1,934,372	-	1,934,372	1,973,060
Property Appraiser	4,329,859	4,484,136	4,734,406	-	4,734,406	4,876,438
Sheriff	64,099,740	64,777,410	67,613,106	89,871	67,702,977	69,573,095
Supervisor of Elections	3,105,983	3,733,863	3,849,416	53,221	3,902,637	5,172,767
Tax Collector	4,591,023	4,553,837	4,646,401	-	4,646,401	4,737,435
Total Budget	77,970,352	79,443,794	82,777,701	143,092	82,920,793	86,332,795
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	10,098,735	10,242,157	10,622,950	-	10,622,950	10,883,093
060 Supervisor of Elections	3,105,983	3,733,863	3,849,416	53,221	3,902,637	5,172,767
110 Fine and Forfeiture	63,459,285	63,964,407	66,622,579	89,871	66,712,450	68,572,945
123 Stormwater Utility	20,237	64,000	65,920	-	65,920	65,920
125 Grants	-	121,155	121,155	-	121,155	121,155
130 9-1-1 Emergency Communications	1,080,436	1,106,375	1,283,200	-	1,283,200	1,301,100
135 Emergency Medical Services MSTU	133,797	133,797	136,000	-	136,000	139,000
145 Fire Services Fee	31,540	34,770	33,361	-	33,361	33,695
162 County Accepted Roadways and Drainage Systems	6,400	6,600	5,500	-	5,500	5,500
164 Special Assessment - Killlearn Lakes Units I and II Sewer	4,565	5,000	5,000	-	5,000	5,000
401 Solid Waste	29,373	31,670	32,620	-	32,620	32,620
Total Revenues	77,970,352	79,443,794	82,777,701	143,092	82,920,793	86,332,795
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Clerk of the Circuit Court	168.00	168.00	168.00	-	168.00	168.00
Property Appraiser	52.00	52.00	52.00	-	52.00	52.00
Sheriff	604.00	604.00	604.00	2.00	606.00	606.00
Supervisor of Elections	17.00	17.00	17.00	1.00	18.00	18.00
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalents (FTE)	927.00	927.00	927.00	3.00	930.00	930.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Supervisor of Elections	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Leon County Fiscal Year 2015 Adopted Budget

Constitutional

Clerk of the Circuit Court Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	439,981	414,527	413,828	-	413,828	422,105
Constitutional Payments	1,403,766	1,480,021	1,520,544	-	1,520,544	1,550,955
Total Budgetary Costs	1,843,747	1,894,548	1,934,372	-	1,934,372	1,973,060
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Clerk - Article V Expenses (110-537-614)	439,981	414,527	413,828	-	413,828	422,105
Clerk - Finance Administration (001-132-586)	1,403,766	1,480,021	1,520,544	-	1,520,544	1,550,955
Total Budget	1,843,747	1,894,548	1,934,372	-	1,934,372	1,973,060
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,403,766	1,480,021	1,520,544	-	1,520,544	1,550,955
110 Fine and Forfeiture	439,981	414,527	413,828	-	413,828	422,105
Total Revenues	1,843,747	1,894,548	1,934,372	-	1,934,372	1,973,060
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Clerk - Finance Administration	25.00	25.00	25.00	-	25.00	25.00
Clerk - Article V Expenses	143.00	143.00	143.00	-	143.00	143.00
Total Full-Time Equivalents (FTE)	168.00	168.00	168.00	-	168.00	168.00

Clerk of the Circuit Court & Comptroller – Clerk – Finance Administration (001-132-586)

Mission	The goal of the Leon County Clerk of the Circuit Court and Comptroller’s Office is to efficiently and effectively perform the responsibilities of Clerk of the Circuit and County Courts, Clerk to the Board of County Commissioners, Recorder, Guardian of Public Records, Treasurer, and Auditor.		
Core Objectives	<ol style="list-style-type: none"> 1. As Clerk to the Courts, provides support to the judiciary in all civil and criminal cases; schedules and staffs circuit and county court events; collects and distributes fines, fees, service charges and court costs as mandated by statute and city and county ordinances; keeps and provides access to court-related records; opens, assigns, reopens and reassigns all cases pursuant to statute and administrative order; conducts data entry and case maintenance for court records; summons jurors and pays juror and witness related expenses; and collects and reports court-related data as required by law. 2. Provides accounting services for the Board of County Commissioners, records management, Clerk and County Court accounting, cash management and payroll services. 3. Keeps minutes of the Board's meetings and workshops. 4. Provides treasury, custodian, and accounting functions for the Supervisor of Elections. 		
Statutory Responsibilities	Florida Statutes Chapter 28 Clerks of the Circuit Courts; Chapter 29 Court System Funding; Chapter 34 County Courts; Chapter 43 Courts: General Provisions; Chapter 218 Financial Matters Pertaining to Political Subdivisions; and Chapter 938 Court Costs		
Advisory Board	Investment Oversight Committee and Audit Advisory Committee		
Benchmarking			
Benchmark Data	FY11 Leon County Range	Benchmark	
All case types listed below – Criminal & Civil	97.0% - 100%	80%	

Note: 80% Benchmark established by the Clerks of Courts Operations Corporation created by the Florida Legislature as part of Article V

Performance Measures					
Performance Measure		FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2015 Estimate
Annual Projected % of Cases opened within x business days after initial documents are clocked					
Criminal Cases	Cases opened for Circuit Court defendants within 2 business days	100	100	100	100
	Cases opened for County Court defendants within 3 business days	100	99	100	100
	Cases opened for within 2 business days	99	99	99	99
	Traffic (UTC) cases opened within 3 business days	98	98	98	98
Civil Cases	Court Circuit cases opened within 2 business days	97	94	97	97
	County cases opened within 2 business days	100	99	100	100
	Traffic (UTC) cases opened within 4 business days	100	100	100	100
	Probate cases opened within 2 business days	99	99	99	99
	Family cases opened within 3 business days	99	100	99	99
Juvenile Delinquency cases opened within 2 business days	99	100	99	99	
Annual Projected % of Docket entries entered within x business days after clocking /action taken date					
Criminal Cases	Circuit defendants docket entries entered within 2 business days	100	100	100	100
	County defendants docket entries entered within 3 business days	100	100	100	100
	Juvenile Delinquency docket entries entered within 2 business days	100	100	100	100
	Traffic (UTC) docket entries entered within 3 business days	97	96	97	97
Civil Cases	Circuit cases entered within 3 business days	100	99	100	100
	County cases entered within 3 business days	99	99	99	99
	Traffic (UTC) cases entered within 4 business days	100	99	100	100
	Probate cases entered within 3 business days	100	100	100	100
	Family cases entered within 3 business days	99	99	99	99
Juvenile Delinquency cases entered within 3 business days	100	99	100	100	

Clerk of the Circuit Court - Clerk - Finance Administration (001-132-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	1,403,766	1,480,021	1,520,544	-	1,520,544	1,550,955
Total Budgetary Costs	1,403,766	1,480,021	1,520,544	-	1,520,544	1,550,955
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	1,403,766	1,480,021	1,520,544	-	1,520,544	1,550,955
Total Revenues	1,403,766	1,480,021	1,520,544	-	1,520,544	1,550,955
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Clerk - Finance Division	25.00	25.00	25.00	-	25.00	25.00
Total Full-Time Equivalents (FTE)	25.00	25.00	25.00	-	25.00	25.00

The major variances for the FY 2015 Clerk Finance budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for a salary adjustment to be determined by the Clerk.

Clerk of the Circuit Court - Clerk - Article V Expenses (110-537-614)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	439,981	414,527	413,828	-	413,828	422,105
Total Budgetary Costs	439,981	414,527	413,828	-	413,828	422,105
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	439,981	414,527	413,828	-	413,828	422,105
Total Revenues	439,981	414,527	413,828	-	413,828	422,105
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Clerk - Courts	101.50	101.50	101.50	-	101.50	101.50
Clerk - Information Services	10.00	10.00	10.00	-	10.00	10.00
Clerk - Administration	31.50	31.50	31.50	-	31.50	31.50
Total Full-Time Equivalents (FTE)	143.00	143.00	143.00	-	143.00	143.00

Clerk's Article V FY 2015 budget reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for a salary adjustment to be determined by the Clerk.

Property Appraiser (001-512-586)

Mission	The mission of the Property Appraiser is to locate, appraise and assess all property located within Leon County according to the laws of the State of Florida, thereby assuring all property owners with a fair and equitable taxing structure.
Core Objectives	<ol style="list-style-type: none"> 1. Assess all property located within Leon County. 2. Provide effective and efficient service to the citizens of Leon County. 3. Administer all exemptions and classifications. 4. Provide Tax Roll for all taxing authorities. 5. Administer the Truth In Millage (TRIM) process.
Statutory Responsibilities	Florida Statute, Chapter 192.091 and Florida Statute, Chapter 195.087, Chapters 193, 194, 196, 197, 200.
Advisory Board	None

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
# of Homestead Exemptions	55,935	55,296	55,000	55,400
# of Senior Exemptions	1,469	1,516	1,525	1,535

Leon County Fiscal Year 2015 Adopted Budget

Constitutional

Property Appraiser (001-512-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	4,329,859	4,484,136	4,734,406	-	4,734,406	4,876,438
Total Budgetary Costs	4,329,859	4,484,136	4,734,406	-	4,734,406	4,876,438
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	4,329,859	4,484,136	4,734,406	-	4,734,406	4,876,438
Total Revenues	4,329,859	4,484,136	4,734,406	-	4,734,406	4,876,438
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Property Appraiser	1.00	1.00	1.00	-	1.00	1.00
Financial Officer	1.00	1.00	1.00	-	1.00	1.00
Administrative Supervisor/Secretary/Telephone Operator	1.00	1.00	1.00	-	1.00	1.00
Assistant Property Appraiser	1.00	1.00	1.00	-	1.00	1.00
Chief Deputy of Appraisals	1.00	1.00	1.00	-	1.00	1.00
Commercial Analyst	3.00	3.00	3.00	-	3.00	3.00
Exemption/Customer Service Supervisor	1.00	1.00	1.00	-	1.00	1.00
Data Entry Operator	2.00	2.00	2.00	-	2.00	2.00
Chief Information Officer	1.00	1.00	1.00	-	1.00	1.00
Director of Management Services	1.00	1.00	1.00	-	1.00	1.00
Director of Real Estate	1.00	1.00	1.00	-	1.00	1.00
Exempt/Customer Service Technicians	6.00	6.00	6.00	-	6.00	6.00
GIS Coordinator	1.00	1.00	1.00	-	1.00	1.00
GIS/IT Specialist	4.00	4.00	4.00	-	4.00	4.00
Land Appraisers/Sales	3.00	3.00	3.00	-	3.00	3.00
Land Supervisor	1.00	1.00	1.00	-	1.00	1.00
NAL Supervisor	1.00	1.00	1.00	-	1.00	1.00
TPP Supervisor	1.00	1.00	1.00	-	1.00	1.00
Network System Administrator	1.00	1.00	1.00	-	1.00	1.00
Residential Appraisal/Specialist	11.00	11.00	11.00	-	11.00	11.00
RE Title/NAL Technician	4.00	4.00	4.00	-	4.00	4.00
Supervisor/Administrator Field Operations	1.00	1.00	1.00	-	1.00	1.00
TPP Appraiser/Auditor	3.00	3.00	3.00	-	3.00	3.00
Tax Roll Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	52.00	52.00	52.00	-	52.00	52.00

The major variances for the FY 2015 Property Appraiser budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for a salary adjustment to be determined by the Property Appraiser.

Leon County Fiscal Year 2015 Adopted Budget

Constitutional

Sheriff Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	46,907,173	47,848,307	49,708,038	89,871	49,797,909	51,650,127
Operating	12,356,450	17,129,259	15,519,396	-	15,519,396	15,519,396
Transportation	932,031	-	-	-	-	-
Capital Outlay	1,376,314	1,194,870	991,794	-	991,794	991,794
Grants-in-Aid	-	-	2,392,933	-	2,392,933	2,392,933
Interfund Transfers	2,527,772	-	-	-	-	-
Constitutional Payments	-	121,155	121,155	-	121,155	121,155
Budgeted Reserves	-	24,404	185,040	-	185,040	202,940
Sheriff Offset	-	(1,540,585)	(1,305,250)	-	-1,305,250	(1,305,250)
Total Budgetary Costs	64,099,740	64,777,410	67,613,106	89,871	67,702,977	69,573,095
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Corrections (110-511-586)	29,954,342	31,139,661	32,112,272	-	32,112,272	32,954,108
Emergency Management (125-864-525)	-	121,155	121,155	-	121,155	121,155
Enhanced 9-1-1 (130-180-586)	1,080,436	1,106,375	1,283,200	-	1,283,200	1,301,100
Law Enforcement (110-510-586)	33,064,962	32,410,219	34,096,479	89,871	34,186,350	35,196,732
Total Budget	64,099,740	64,777,410	67,613,106	89,871	67,702,977	69,573,095
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	63,019,304	63,549,880	66,208,751	89,871	66,298,622	68,150,840
125 Grants	-	121,155	121,155	-	121,155	121,155
130 9-1-1 Emergency Communications	1,080,436	1,106,375	1,283,200	-	1,283,200	1,301,100
Total Revenues	64,099,740	64,777,410	67,613,106	89,871	67,702,977	69,573,095
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Law Enforcement	304.00	304.00	304.00	2.00	306.00	306.00
Corrections	293.00	293.00	293.00	-	293.00	293.00
Emergency Management	2.00	2.00	2.00	-	2.00	2.00
Enhanced 9-1-1	5.00	5.00	5.00	-	5.00	5.00
Total Full-Time Equivalents (FTE)	604.00	604.00	604.00	2.00	606.00	606.00

Sheriff – Law Enforcement (110-510-586)

Mission	The mission of the Leon County Sheriff’s Office – Law Enforcement is to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Provide a uniformed deputy to respond to all emergency and non-emergency calls for service. 2. Investigate crimes and diligently pursue those persons who violate the law. 3. Provide School Resource Officers at all high schools and middle schools. 4. Execute all processes of the Supreme Court, Circuit Court, County Court, and Board of County Commissioners. 5. Provide Leon County courthouse and courtroom security. 6. Provide the citizens of Leon County with informational publications and programs for crime prevention. 7. Involved in practicing community oriented policing activities and by creating partnerships with local charity agencies.
Statutory Responsibilities	F.S. Article V, Chapter 30 – Sheriffs
Advisory Board	Public Safety Communications Board

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2013 Estimate	FY 2014 Estimate
# of civil processes served ¹	23,269	23,807	23,962	26,580
# of uniform patrol primary/secondary calls for service ²	65,194	62,415	63,238	60,542
# of warrants served	4,878	5,386	6,334	5,894
# visitors checked at Courthouse entrances	362,581	325,954	380,769	316,234

- Notes:
1. Value does not include attempts for service.
 2. Values reflect only calls for service for Uniform Patrol and calculate the decrease of 3% for FY 2014, there was a decrease of 4% between FY12 and FY13, which is below the average decrease for the South Region of the United States as reported by the FBI.

Sheriff - Law Enforcement (110-510-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	26,583,530	26,258,568	27,576,320	89,871	27,666,191	28,676,573
Operating	2,691,587	6,534,549	4,536,496	-	4,536,496	4,536,496
Transportation	878,810	-	-	-	-	-
Capital Outlay	971,048	780,470	670,980	-	670,980	670,980
Grants-in-Aid	-	-	2,392,933	-	2,392,933	2,392,933
Interfund Transfers	1,939,987	-	-	-	-	-
Sheriff Offset	-	(1,163,368)	(1,080,250)	-	(1,080,250)	(1,080,250)
Total Budgetary Costs	33,064,962	32,410,219	34,096,479	89,871	34,186,350	35,196,732
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	33,064,962	32,410,219	34,096,479	89,871	34,186,350	35,196,732
Total Revenues	33,064,962	32,410,219	34,096,479	89,871	34,186,350	35,196,732

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Sheriff - Law Enforcement (110-510-586)

Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Aircraft Mechanic	1.00	1.00	1.00	-	1.00	1.00
Bailiff Security Technician	1.00	1.00	1.00	-	1.00	1.00
Captain	6.00	8.00	8.00	-	8.00	8.00
Clerk Specialist	1.00	1.00	1.00	-	1.00	1.00
Communications Officer	-	-	1.00	-	1.00	1.00
Deputy	186.00	186.00	186.00	-	186.00	186.00
Evidence Custodian	2.00	2.00	2.00	-	2.00	2.00
Finance Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Fiscal Accounts Payable	1.00	1.00	1.00	-	1.00	1.00
Fleet Maintenance Manager	1.00	1.00	1.00	-	1.00	1.00
Lieutenant	13.00	13.00	13.00	-	13.00	13.00
Sergeant Accreditation	1.00	1.00	1.00	-	1.00	1.00
Major	4.00	3.00	3.00	-	3.00	3.00
Process Server	7.00	7.00	7.00	-	7.00	7.00
Records Clerk	2.00	2.00	2.00	-	2.00	2.00
Records Manager	1.00	1.00	1.00	-	1.00	1.00
Secretary	4.00	3.00	2.00	-	2.00	2.00
Sergeant	28.00	28.00	29.00	-	29.00	29.00
Sheriff	1.00	1.00	1.00	-	1.00	1.00
Victim Advocate	1.00	1.00	1.00	-	1.00	1.00
IT Technician	3.00	3.00	3.00	-	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	-	1.00	1.00
Civil Enforcement Supervisor	1.00	1.00	1.00	-	1.00	1.00
Crime Analyst	4.00	4.00	3.00	-	3.00	3.00
Fingerprint Clerk	1.00	1.00	1.00	-	1.00	1.00
Fiscal Operations Purch/Prop	2.00	2.00	2.00	-	2.00	2.00
Fleet Maintenance Mechanic	3.00	3.00	3.00	-	3.00	3.00
Human Resources Generalist	3.00	4.00	4.00	-	4.00	4.00
Payroll Specialist	1.00	1.00	1.00	-	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	-	1.00	1.00
IT Manager	1.00	1.00	1.00	-	1.00	1.00
Publication Specialist	1.00	1.00	1.00	-	1.00	1.00
Records Custodian	1.00	1.00	1.00	-	1.00	1.00
Records Specialist	2.00	2.00	2.00	-	2.00	2.00
Latent Fingerprint Examiner	1.00	1.00	1.00	-	1.00	1.00
Paralegal	1.00	1.00	1.00	-	1.00	1.00
Public Information Officer	1.00	1.00	1.00	-	1.00	1.00
Fiscal Operations Coordinator	1.00	1.00	1.00	-	1.00	1.00
Deputy Internet Cafe	1.00	-	-	-	-	-
Warrants Clerk	2.00	2.00	2.00	-	2.00	2.00
Judicial Services Specialist	3.00	3.00	3.00	-	3.00	3.00
Chief Administrative Officer	1.00	1.00	1.00	-	1.00	1.00
Records Technician	4.00	4.00	4.00	-	4.00	4.00
IT Administrator	2.00	2.00	2.00	-	2.00	2.00
Fiscal Clerk II	-	-	-	1.00	1.00	1.00
Traffic Support Specialist	-	-	-	1.00	1.00	1.00
Total Full-Time Equivalents (FTE)	304.00	304.00	304.00	2.00	306.00	306.00

Sheriff - Law Enforcement (110-510-586)

The major variances for the FY 2015 Sheriff Corrections budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for a salary adjustment to be determined by the Sheriff.
2. Increase reflects costs associated with the addition of two administrative support positions for Law Enforcement.
3. \$176,151 for repair and maintenance of vehicles and equipment.
4. \$98,598 for operating supplies such as uniforms and ammunition.

Increases in capital outlay funding:

- \$38,000 for security system upgrade phase 4.
- \$155,800 for in camera car replacements.
- \$369,180 for Mobile Data Computer (MDC) replacements.
- \$110,000 for unmarked vehicles.

Decreases to Program Funding:

1. Costs associated with programmatic budget reductions such as \$28,891 in communications and \$35,543 in insurance.

Sheriff - Corrections (110-511-586)

Mission	The mission of the Leon County Sheriff's Office – Corrections is to provide the highest professional level of effective and efficient detention and correctional services to the residents of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Provide care, custody, and control of inmates. 2. Provide medical care for inmates. 3. Administer financial responsibility for medical expenses. 4. Provide transportation of inmates. 5. Provide educational and treatment programs for inmates. 6. Manage inmate work crew programs.
Statutory Responsibilities	F.S. Article V, Chapter 30 – Sheriffs
Advisory Board	Public Safety Coordinating Council

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
# of inmates on average	964	1,022	1,000	1,000
# of work crew labor hours	114,460	215,090	185,140	200,000

Leon County Fiscal Year 2015 Adopted Budget

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Sheriff - Corrections (110-511-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	20,039,004	21,281,995	21,807,543	-	21,807,543	22,649,379
Operating	9,064,833	9,820,483	10,208,915	-	10,208,915	10,208,915
Transportation	53,221	-	-	-	-	-
Capital Outlay	227,148	414,400	320,814	-	320,814	320,814
Interfund Transfers	570,136	-	-	-	-	-
Sheriff Offset	-	(377,217)	(225,000)	-	(225,000)	(225,000)
Total Budgetary Costs	29,954,342	31,139,661	32,112,272	-	32,112,272	32,954,108
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	29,954,342	31,139,661	32,112,272	-	32,112,272	32,954,108
Total Revenues	29,954,342	31,139,661	32,112,272	-	32,112,272	32,954,108
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Major	1.00	1.00	1.00	-	1.00	1.00
Captain	2.00	2.00	3.00	-	3.00	3.00
Lieutenant	11.00	11.00	9.00	-	9.00	9.00
Sergeant	22.00	22.00	23.00	-	23.00	23.00
Correctional Officer	208.00	208.00	206.00	-	206.00	206.00
Correctional Technician	32.00	32.00	31.00	-	31.00	31.00
Administrative Assistant	1.00	1.00	2.00	-	2.00	2.00
Inmate Records Clerk	4.00	4.00	4.00	-	4.00	4.00
Facilities Maintenance Manager	1.00	1.00	1.00	-	1.00	1.00
IT Support Staff	1.00	1.00	1.00	-	1.00	1.00
Fiscal OPS Coordinator	1.00	1.00	1.00	-	1.00	1.00
Facilities Maintenance - Electrician	2.00	2.00	2.00	-	2.00	2.00
Facilities Maintenance - General	3.00	3.00	3.00	-	3.00	3.00
Facilities Maintenance - HVAC	1.00	1.00	1.00	-	1.00	1.00
Facilities Maintenance - Plumber	2.00	2.00	1.00	-	1.00	1.00
Inmate Records Specialist	1.00	1.00	2.00	-	2.00	2.00
Correctional Detective	-	-	1.00	-	1.00	1.00
IT Support Supervisor	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	293.00	293.00	293.00	-	293.00	293.00

Sheriff - Corrections (110-511-586)

The major variances for the FY 2015 Sheriff Corrections budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for a salary adjustment to be determined by Sheriff.
2. Reclassifications that created two new position titles, a Correctional Detective and an IT Support Supervisor.
3. \$153,860 for repair and maintenance of jail facilities and equipment.
4. \$112,100 for operating supplies for the jail including clothing, bedding and kitchen utensils.

Increases in capital outlay funding including:

- \$38,000 for security system upgrade phase 4.
- \$36,000 for Security Access Control Upgrade.
- \$14,000 for convection oven.
- \$22,689 for 2 floor cleaning machines.
- \$10,125 for Metal/Cellsense Search System.

Decreases to Program Funding:

1. Costs associated with programmatic budget reductions such as communications (\$46,789) and jail supplies (\$50,000) in the amount of \$96,789.

Sheriff – Emergency Management (125-864-525)

Mission	The mission of Emergency Management is to save lives and protect the property of the residents of Leon County through the coordination of cost-effective and integrated public safety programs.
Core Objectives	<ol style="list-style-type: none"> 1. Maintain the Comprehensive Emergency Management Plan. 2. Maintain the functionality of the Emergency Operations Center. 3. Review health care facility plans. 4. Provide education on disaster preparedness, response, recovery, and mitigation.
Statutory Responsibilities	F.S. 252.31-252.60 - "State Emergency Management Act"
Advisory Board	Local Emergency Planning Committee for Hazardous Materials; North Florida Domestic Security Task Force; Florida Domestic Security State Working Group Executive Committee; Local Mitigation Strategy Steering Committee; and Florida Division of Emergency Management, Emergency Management Advisory Workgroup.

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
# of annual exercises conducted/Participated in	3	3	4	4
# of health care facility plans reviewed	30	39	25	30
# of presentations conducted	10	4	15	10
# of planning meetings facilitated	6	6	6	6

Sheriff - Emergency Management (125-864-525)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	-	121,155	121,155	-	121,155	121,155
Total Budgetary Costs	-	121,155	121,155	-	121,155	121,155
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
125 Grants	-	121,155	121,155	-	121,155	121,155
Total Revenues	-	121,155	121,155	-	121,155	121,155
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Emergency Management Coordinator	1.00	1.00	1.00	-	1.00	1.00
Emergency Management Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Notes:

This program is recommended at the same funding level as the prior fiscal year. The Budget represents the County match for the program's Federal and State grant funding.

Sheriff – Enhanced 9-1-1 (130-180-586)

Mission	The mission of the 9-1-1 System is to provide Next Generation 9-1-1 services for the reporting of emergencies to response agencies including Law enforcement, Fire Department and Emergency Medical Services (EMS).
Core Objectives	<ol style="list-style-type: none"> 1. Maintain the Master Street Address Guide to insure 9-1-1 database accuracy. 2. Respond to subpoena requests for 9-1-1 information as received from the State Attorney's Office. 3. Develop and maintain diagrams of critical and key facilities within Leon County. 4. Develop digital map displays for the 9-1-1 system to pinpoint the location of landline and cellular callers.
Statutory Responsibilities	F.S. 365.171-175 (9-1-1 and Wireless Enhanced 9-1-1)
Advisory Board	State National Emergency Number Association

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
# of days taken to respond to subpoena requests for 9-1-1	1	1	1	1
# of detailed facility layouts produced annually	60	85	55	66
% of 9-1-1 database accuracy	99%	99%	99%	99%
% of 9-1-1 mapping system accuracy (Cellular)	97%	97%	97%	97%
% of 9-1-1 mapping system accuracy (Landline)	98%	98%	98%	98%

Sheriff - Enhanced 9-1-1 (130-180-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	284,639	307,744	324,175	-	324,175	324,175
Operating	600,030	774,227	773,985	-	773,985	773,985
Capital Outlay	178,118	-	-	-	-	-
Interfund Transfers	17,649	-	-	-	-	-
Budgeted Reserves	-	24,404	185,040	-	185,040	202,940
Total Budgetary Costs	1,080,436	1,106,375	1,283,200	-	1,283,200	1,301,100
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
130 9-1-1 Emergency Communications	1,080,436	1,106,375	1,283,200	-	1,283,200	1,301,100
Total Revenues	1,080,436	1,106,375	1,283,200	-	1,283,200	1,301,100
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Customer Services Specialist	1.00	1.00	1.00	-	1.00	1.00
GIS Mapping Specialist	2.00	2.00	2.00	-	2.00	2.00
9-1-1 Systems Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	5.00	-	5.00	5.00

The major variances for the FY 2015 Sheriff Enhanced 9 1 1 budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for a salary adjustment to be determined by the Sheriff.
2. Increase in budgeted contingency in the amount of \$160,636 which will be transferred to a capital account for future E911 projects.

Supervisor of Elections Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,777,547	1,858,485	1,991,905	53,221	2,045,126	2,404,724
Operating	1,187,998	1,812,244	1,835,505	-	1,835,505	2,746,829
Transportation	6,246	6,134	8,714	-	8,714	8,714
Capital Outlay	44,546	57,000	13,292	-	13,292	12,500
Constitutional Payments	89,646	-	-	-	-	-
Total Budgetary Costs	3,105,983	3,733,863	3,849,416	53,221	3,902,637	5,172,767
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Elections (060-520-586)	54,451	-	-	-	-	-
Elections (060-521-513)	1,170,029	1,866,288	1,776,368	-	1,776,368	2,873,314
Elections (060-521-586)	35,195	-	-	-	-	-
SOE Grants (060-525-513)	53,801	-	-	-	-	-
Voter Registration (060-520-513)	1,792,507	1,867,575	2,073,048	53,221	2,126,269	2,299,453
Total Budget	3,105,983	3,733,863	3,849,416	53,221	3,902,637	5,172,767
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
060 Supervisor of Elections	3,105,983	3,733,863	3,849,416	53,221	3,902,637	5,172,767
Total Revenues	3,105,983	3,733,863	3,849,416	53,221	3,902,637	5,172,767
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Voter Registration	17.00	17.00	17.00	1.00	18.00	18.00
Total Full-Time Equivalentents (FTE)	17.00	17.00	17.00	1.00	18.00	18.00
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Elections	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalentents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Supervisor of Elections (060-520/521-513)

Mission	The mission of the Supervisor of Elections is to pursue excellence in the registration of citizens to vote in compliance with the National Voter Registration Act as well as process and maintain voter records in a timely and professional manner that serves all citizens of Leon County. The Supervisor of Elections will conduct all elections within Leon County with integrity and accuracy, and in the most proficient and cost effective manner to serve all citizens.
Core Objectives	<ol style="list-style-type: none"> 1. Conduct all regularly scheduled federal, state, county and municipal elections as well as any special election as required by the State, County, City of Tallahassee or special district. 2. Maintain registration records in physical and electronic form via the statewide voter registration data base. 3. Perform annual address confirmation maintenance via verification of addresses through the national clearing house for postal change of addresses. 4. Perform voter outreach in Leon County by providing access to voter registration material at over 125 branch sites including libraries, schools and banks. 5. Perform voter outreach at many local events to educate the public on how to register to vote or make changes to their registration as well as provide opportunities to answer questions concerning registration, voting and elections. 6. Qualify all candidates for county, municipal or special district office within Leon County. 7. Provide candidates, parties and committees with information on voters including name and address, registration status, demographics and voting history, maps and special precinct based information such as precinct street maps and lists. 8. Publish election related material and advertising as required by state statute notifying citizens, candidates, political parties and committees of dates of events relating to all elections. 9. Train poll workers for each election as required by state statute. 10. Verification of signatures on candidate and initiative petitions with certification to the State of Florida. 11. Provide for re-precincting after annexations by the City of Tallahassee or creation of special districts.
Statutory Responsibilities	Florida Constitution; Florida Statutes 97-106 Elections Code; Florida Statute 129.201-129.202; Florida Statutes 189; Florida Statutes 190; The National Voter Registration Act; The Voting Rights Act; The Help America Voter Act of 2002; The Leon County Charter and The City of Tallahassee Charter
Advisory Board	County Canvassing Board

Performance Measures							
Performance Measures	2012 Election Cycle Actual		2014 Election Cycle Estimates		2016 Election Cycle Estimates		
	Primary	General	Primary	General	PPP	Primary	General
# of Eligible Voters	174,304	190,571	188,000	192,000	194,000	197,000	203,000
# of Voters Who Voted	53,209	149,042	65,988	124,800	73,720	94,560	172,550
Voter Turnout Percentage	31%	78%	35%	65%	38%	48%	85%
# of Early Voters **	8,584	45,110	11,218	37,303	12,500	16,075	53,500
# of Poll Workers	879	1,043	900	1,100	1,000	1,200	1,400
# of Absentee Ballots Mailed	16,665	36,223	17,780	38,020	19,000	24,500	39,400
# of Absentee Ballots Processed	11,694	30,279	13,200	31,780	14,700	18,900	32,800
# of Provisional Ballots Cast	103	1,136	300	1,300	200	400	1,500
# of Provisional Ballots Accepted	91	704	225	900	125	300	1,000

** (2012- 5 sites, 8 days, 12 hours) (2014- 7 sites, 8-13 days, 8-9 hours) (2016- 9 sites, 8-13 days, 8-12 hours, potential legislative change)

Supervisor of Elections - Voter Registration (060-520-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	1,567,614	1,531,385	1,701,861	53,221	1,755,082	1,828,595
Operating	218,323	324,035	360,762	-	360,762	458,433
Transportation	4,805	2,655	5,925	-	5,925	5,925
Capital Outlay	1,765	9,500	4,500	-	4,500	6,500
Total Budgetary Costs	1,792,507	1,867,575	2,073,048	53,221	2,126,269	2,299,453
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
060 Supervisor of Elections	1,792,507	1,867,575	2,073,048	53,221	2,126,269	2,299,453
Total Revenues	1,792,507	1,867,575	2,073,048	53,221	2,126,269	2,299,453
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Outreach Specialist	-	-	-	1.00	1.00	1.00
Administrative Services Manager	1.00	1.00	1.00	-	1.00	1.00
Assistant Supervisor of Elect	1.00	1.00	1.00	-	1.00	1.00
Demographics/GIS Manager	1.00	1.00	1.00	-	1.00	1.00
Elections Coordinator	1.00	1.00	1.00	-	1.00	1.00
Elections Records Manager	1.00	1.00	1.00	-	1.00	1.00
Elections Records Specialist	4.00	4.00	4.00	-	4.00	4.00
Elections System Manager	1.00	1.00	1.00	-	1.00	1.00
Outreach Coordinator	1.00	1.00	1.00	-	1.00	1.00
Supervisor of Elections	1.00	1.00	1.00	-	1.00	1.00
Voting System Manager	1.00	1.00	1.00	-	1.00	1.00
Voting System Technician II	2.00	2.00	1.00	-	1.00	1.00
Voting Operations Technician II	1.00	1.00	-	-	-	-
Voting System Technician	-	-	2.00	-	2.00	2.00
Elections Records Specialist II	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	17.00	17.00	17.00	1.00	18.00	18.00

The major variances for the FY 2015 Supervisor of Election Voter Registration budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for a salary adjustment to be determined by the Supervisor of Elections.
2. Conversion of an Outreach Specialist OPS position to a full time position in the amount of \$53,221.
3. Costs associated with operating budget increases such as professional services, other current charges, repairs and maintenance, and professional services in the amount of \$20,494.
4. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$3,270

Decreases to Program Funding:

1. Costs associated with programmatic budget reductions such a communications, printing, and operating supplies in the amount of \$7,700.

Supervisor of Elections - Elections (060-520-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	54,451	-	-	-	-	-
Total Budgetary Costs	54,451	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
060 Supervisor of Elections	54,451	-	-	-	-	-
Total Revenues	54,451	-	-	-	-	-

Supervisor of Elections - Elections (060-521-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	209,933	327,100	290,044	-	290,044	576,129
Operating	915,874	1,488,209	1,474,743	-	1,474,743	2,288,396
Transportation	1,440	3,479	2,789	-	2,789	2,789
Capital Outlay	42,781	47,500	8,792	-	8,792	6,000
Total Budgetary Costs	1,170,029	1,866,288	1,776,368	-	1,776,368	2,873,314
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
060 Supervisor of Elections	1,170,029	1,866,288	1,776,368	-	1,776,368	2,873,314
Total Revenues	1,170,029	1,866,288	1,776,368	-	1,776,368	2,873,314
OPS Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Elections Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2015 Supervisor of Election-Elections budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for a salary adjustment to be determined by the Supervisor of Elections.
2. Repair and maintenance, rentals, other current obligations, office supplies and printing and binding in the amount of \$182,112.
4. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$2,580.

Decreases to Program Funding:

1. Contracts or for continuity of services in the amount of \$106,810 such as decrease in the number of poll workers and temporary labor needed in the upcoming non-presidential election cycle.
2. Professional Services, rentals and leases and postage in the amount of \$152,473 related to a non-presidential election cycle.

Supervisor of Elections - Elections (060-521-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	35,195	-	-	-	-	-
Total Budgetary Costs	35,195	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
060 Supervisor of Elections	35,195	-	-	-	-	-
Total Revenues	35,195	-	-	-	-	-

Supervisor of Elections - SOE Grants (060-525-513)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	53,801	-	-	-	-	-
Total Budgetary Costs	53,801	-	-	-	-	-
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Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
060 Supervisor of Elections	53,801	-	-	-	-	-
Total Revenues	53,801	-	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Constitutional

Tax Collector Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	4,591,023	4,553,837	4,646,401	-	4,646,401	4,737,435
Total Budgetary Costs	4,591,023	4,553,837	4,646,401	-	4,646,401	4,737,435
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Tax Collector (001-513-586)	4,365,110	4,278,000	4,368,000	-	4,368,000	4,455,700
Tax Collector (123-513-586)	20,237	64,000	65,920	-	65,920	65,920
Tax Collector (135-513-586)	133,797	133,797	136,000	-	136,000	139,000
Tax Collector (145-513-586)	31,540	34,770	33,361	-	33,361	33,695
Tax Collector (162-513-586)	6,400	6,600	5,500	-	5,500	5,500
Tax Collector (164-513-586)	4,565	5,000	5,000	-	5,000	5,000
Tax Collector (401-513-586)	29,373	31,670	32,620	-	32,620	32,620
Total Budget	4,591,023	4,553,837	4,646,401	-	4,646,401	4,737,435
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	4,365,110	4,278,000	4,368,000	-	4,368,000	4,455,700
123 Stormwater Utility	20,237	64,000	65,920	-	65,920	65,920
135 Emergency Medical Services MSTU	133,797	133,797	136,000	-	136,000	139,000
145 Fire Services Fee	31,540	34,770	33,361	-	33,361	33,695
162 County Accepted Roadways and Drainage Systems	6,400	6,600	5,500	-	5,500	5,500
164 Special Assessment - Killlearn Lakes Units I and II Sewer	4,565	5,000	5,000	-	5,000	5,000
401 Solid Waste	29,373	31,670	32,620	-	32,620	32,620
Total Revenues	4,591,023	4,553,837	4,646,401	-	4,646,401	4,737,435
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalent (FTE)	86.00	86.00	86.00	-	86.00	86.00

Tax Collector (001-513-586)

Mission	1. The Leon County Tax Collector’s Office informs the public of tax obligations and available services; collects authorized taxes and fees from people and businesses in a fair and professional manner; and efficiently distributes the proceeds in accordance with law to the taxing authorities.”
Core Objectives	<ol style="list-style-type: none"> 2. Collect all authorized property taxes and fees within Leon County. 3. Efficiently distribute the collected taxes and fees to the appropriate authorities in accordance with law. 4. Perform responsibilities and provide services to people and businesses in a fair, efficient and courteous fashion. 5. Effectively perform as agents of the Florida Department of Highway Safety and Motor Vehicles and the Florida Fish and Wildlife Conservation Commission. 6. Conveniently serve the public through the provision of duplicate Birth Certificates on behalf of the Florida Department of Health.
Statutory Responsibilities	Florida Statutes, Chapters 192, 197, 218, 319, 320 and 322
Advisory Board	None

Tax Collector - Tax Collector (001-513-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	4,365,110	4,278,000	4,368,000	-	4,368,000	4,455,700
Total Budgetary Costs	<u>4,365,110</u>	<u>4,278,000</u>	<u>4,368,000</u>	<u>-</u>	<u>4,368,000</u>	<u>4,455,700</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	4,365,110	4,278,000	4,368,000	-	4,368,000	4,455,700
Total Revenues	<u>4,365,110</u>	<u>4,278,000</u>	<u>4,368,000</u>	<u>-</u>	<u>4,368,000</u>	<u>4,455,700</u>
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalents (FTE)	<u>86.00</u>	<u>86.00</u>	<u>86.00</u>	<u>-</u>	<u>86.00</u>	<u>86.00</u>

Notes:

The Board budget allocation is not the entire Tax Collector's budget, but only the portion relative to statutorily charged commissions paid by the County.

The major variances for the FY 2015 Tax Collector budget are as follows:

Increases to Program Funding:

1. Increase has to do with increased commission payments associated with increase collections due to valuations increasing and leaving the millage rate constant.

This budget reflects estimated commission payments associated with the collection of ad valorem taxes. In addition to property taxes levied by the County, according to Florida Statutes, the County is also responsible for all commissions with regard to the School Board ad valorem taxes.

Tax Collector - Tax Collector (123-513-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	20,237	64,000	65,920	-	65,920	65,920
Total Budgetary Costs	20,237	64,000	65,920	-	65,920	65,920
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
123 Stormwater Utility	20,237	64,000	65,920	-	65,920	65,920
Total Revenues	20,237	64,000	65,920	-	65,920	65,920

Notes:

The budget reflects estimated commission payments associated with the collection of the non-ad valorem stormwater assessment.

Tax Collector - Tax Collector (135-513-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	133,797	133,797	136,000	-	136,000	139,000
Total Budgetary Costs	<u>133,797</u>	<u>133,797</u>	<u>136,000</u>	<u>-</u>	<u>136,000</u>	<u>139,000</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
135 Emergency Medical Services MSTU	133,797	133,797	136,000	-	136,000	139,000
Total Revenues	<u>133,797</u>	<u>133,797</u>	<u>136,000</u>	<u>-</u>	<u>136,000</u>	<u>139,000</u>

Notes:

The budget reflects estimated commission payments associated with the collection of Emergency Medical Services MSTU ad valorem taxes.

Tax Collector - Tax Collector (145-513-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	31,540	34,770	33,361	-	33,361	33,695
Total Budgetary Costs	<u>31,540</u>	<u>34,770</u>	<u>33,361</u>	<u>-</u>	<u>33,361</u>	<u>33,695</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
145 Fire Services Fee	31,540	34,770	33,361	-	33,361	33,695
Total Revenues	<u>31,540</u>	<u>34,770</u>	<u>33,361</u>	<u>-</u>	<u>33,361</u>	<u>33,695</u>

Notes:

The budget reflects estimated commission payments associated with the collection of the non-ad valorem fire service assessment.

Tax Collector - Tax Collector (162-513-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	6,400	6,600	5,500	-	5,500	5,500
Total Budgetary Costs	6,400	6,600	5,500	-	5,500	5,500
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
162 County Accepted Roadways and Drainage Systems Program (CARDS) (162)	6,400	6,600	5,500	-	5,500	5,500
Total Revenues	6,400	6,600	5,500	-	5,500	5,500

Notes:

The budget reflects estimated commission payments associated with the collection of the special assessments on subdivision lots associated with County infrastructure improvements, primarily roadway and associated stormwater improvements.

Tax Collector - Tax Collector (164-513-586)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	4,565	5,000	5,000	-	5,000	5,000
Total Budgetary Costs	4,565	5,000	5,000	-	5,000	5,000
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
164 Special Assessment - Killlearn Lakes Units I and II Sewer	4,565	5,000	5,000	-	5,000	5,000
Total Revenues	4,565	5,000	5,000	-	5,000	5,000

Notes:

The budget reflects estimated commission payments associated with collection of a special assessment for the City of Tallahassee Sewer Department "readiness to serve charge" for the City sewer system constructed by the County in Killlearn Lakes Units I and II.

Tax Collector - Tax Collector (401-513-586)

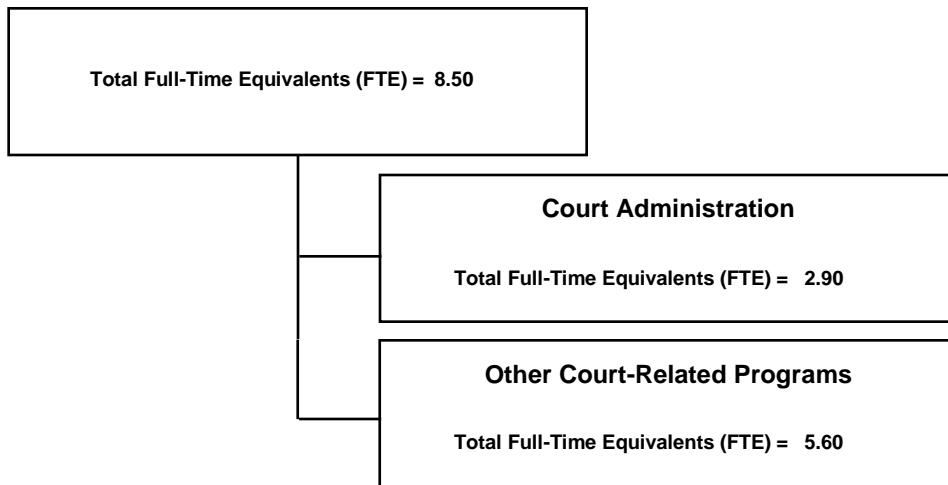
Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Constitutional Payments	29,373	31,670	32,620	-	32,620	32,620
Total Budgetary Costs	29,373	31,670	32,620	-	32,620	32,620
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
401 Solid Waste	29,373	31,670	32,620	-	32,620	32,620
Total Revenues	29,373	31,670	32,620	-	32,620	32,620

Notes:

This budget reflects estimated commission payments associated with the collection of the unincorporated area solid waste disposal non ad valorem assessment.

Judicial

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Executive Summary

The Judicial section of the Leon County FY 2015 Annual Budget is comprised of Court Administration and Other Court Related Programs, the State Attorney, the Public Defender, and Guardian Ad Litem.

Court Administration protects rights and liberties, upholds and interprets the law, and provides for the peaceful resolution of disputes for citizens of Leon County and other surrounding counties in the 2nd Judicial Circuit. Additionally, Court Administration is responsible for court reporting, the law library, family law assistance program, family visitation program, mediation, teen court, non-conflict attorney, detention review coordination, mental health coordination, and indigent probate services. The State Attorney prosecutes all criminal cases in the 2nd Judicial Circuit for the punishment of crimes and the safety and protection of the public. The Public Defender's office provides quality legal representation to all indigents charged with criminal offenses. Guardian Ad Litem advocates for the best interest of children who are abused, neglected, or abandoned, and who are involved in court proceedings.

HIGHLIGHTS

The Mental Health Coordinator continues to provide case management services for all mentally ill defendants with criminal charges pending in Leon County. It's estimated that 24,331 jail beds will be avoided in FY 2015 due to Mental Health Coordinator intervention.

Teen Court continues to be one of the most successful and cost effective juvenile diversion programs. The recidivism rate, a key indicator of the program's success, is reported on graduates that re-offend within six months of completing the program. It is estimated that only 1% of graduates will reoffend in FY 2015.

The State Attorney's Office will receive and handle approximately 5,000 felony referrals, 8,000 misdemeanor referrals and 1,000 juvenile referrals in FY 2015. The State Attorney Office continues to provide efficient and effective prosecution and dispositions of all felony, misdemeanor, and Juvenile criminal cases referred. The County continues to provide additional funding support in the amount of \$37,000 for first appearance attorneys to assist in reducing the jail population.

The Public Defender's Office estimated a total of approximately 10,000 cases to be closed in FY 2015. The Public Defender's office continues to provide quality legal representation to all indigents charged with criminal offenses. The County continues to provide additional funding support in the amount of \$37,000 for first appearance attorneys to assist in reducing the jail population.

Guardian Ad Litem continues to provide children with legal representation and advocacy services. In FY 2015, Guardian Ad Litem will represent approximately 574 children who are residents of Leon County.

Leon County Fiscal Year 2015 Adopted Budget

Judicial

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	493,466	500,372	495,794	-	495,794	541,742
Operating	246,770	253,237	264,012	-	264,012	266,106
Capital Outlay	8,774	47,500	51,623	-	51,623	52,060
Grants-in-Aid	176,500	181,155	185,704	-	185,704	186,570
Total Budgetary Costs	925,509	982,264	997,133	-	997,133	1,046,478
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Court Administration	243,465	236,203	240,420	-	240,420	247,506
State Attorney	104,100	108,655	108,255	-	108,255	108,255
Public Defender	127,629	132,875	131,245	-	131,245	131,245
Other Court-Related Programs	434,688	482,184	495,931	-	495,931	538,190
Guardian Ad Litem	15,627	22,347	21,282	-	21,282	21,282
Total Budget	925,509	982,264	997,133	-	997,133	1,046,478
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	259,092	258,550	261,702	-	261,702	268,788
110 Fine and Forfeiture	363,154	375,185	373,582	-	373,582	374,010
114 Family Law Legal Services	145,879	158,529	155,358	-	155,358	163,159
117 Judicial Programs	157,385	190,000	206,491	-	206,491	240,521
Total Revenues	925,509	982,264	997,133	-	997,133	1,046,478
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Court Administration	4.18	3.00	2.90	-	2.90	2.90
Other Court-Related Programs	4.33	5.50	5.61	-	5.61	5.61
Total Full-Time Equivalents (FTE)	8.50	8.50	8.50	-	8.50	8.50

Court Administration Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	205,177	188,533	179,634	-	179,634	186,720
Operating	38,288	47,670	60,786	-	60,786	60,786
Total Budgetary Costs	243,465	236,203	240,420	-	240,420	247,506
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Court Administration (001-540-601)	205,177	227,203	231,420	-	231,420	238,506
Court Information Systems (001-540-713)	13,739	9,000	9,000	-	9,000	9,000
Court Operating (001-540-719)	24,549	-	-	-	-	-
Total Budget	243,465	236,203	240,420	-	240,420	247,506
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	243,465	236,203	240,420	-	240,420	247,506
Total Revenues	243,465	236,203	240,420	-	240,420	247,506
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Court Administration	4.18	3.00	2.90	-	2.90	2.90
Total Full-Time Equivalents (FTE)	4.18	3.00	2.90	-	2.90	2.90

Court Administration (001-540-601)

Goal	The goal of the Office of Court Administration's Mental Health Coordinator and Detention Review Coordinator is to provide case management and intervention in the case processing of defendants in the Leon County Jail and other facilities in order to reduce delays in case disposition and/or defendant release.
Objectives	<p>Mental Health Coordination:</p> <ol style="list-style-type: none"> 1. Performs early identification; screening of all persons arrested and booked into the Leon County Jail, and attends First Appearance court. 2. Provides case management services for all identified mentally ill defendants with criminal charges pending in Leon County. 3. Reviews, enhances and coordinates follow-up mental health services available in the Leon County Jail and acts as court liaison for mental health issues with all outside vendors. <p>Detention Review Coordination:</p> <ol style="list-style-type: none"> 1. Performs case management and reviews of all jailed felony defendants, traffic and misdemeanor defendants. 2. Performs bi-weekly case management and review of all felony technical probation violators. 3. Serves as Court Liaison for jail population review and management with all outside agencies.
Statutory Responsibilities	Florida Constitution; Florida Statutes, Chapters 29 "Court System Funding" *Chapter 34 "County Courts" *Chapter 38 "Judges: General Provisions" *Chapter 39 "Judicial: Proceedings Relating to Children" *Chapter 40 "Jurors & Payment of Jurors & Witnesses" *Chapter 43 "General Provisions: Courts"
Advisory Board	Forensic Mental Health Workgroup; Baker Act Screening Committee; Partners in Crisis and Mental Health Workgroup; Criminal Justice Coordinating Committee; Public Safety Coordinating Council; Justice Information System Users Group, and attendant Mental Health Advisory Board

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
# of Jail Beds Avoided Due to Felony Violators of Probation Stand Alone Docket	31,883	36,840	32,000	36,000
Estimated Cost Avoidance Due to Detention Review Coordination	\$2.04 million	\$2.6 million	\$2.05 million	\$2.6 million
# of Jail Beds Avoided Due to Mental Health Coordinator Intervention	11,733	22,305	12,740	24,331
Estimated Cost Avoidance Due to Mental Health Coordination	\$0.75 million	\$1.54 million	\$0.82 million	\$1.76 million
# of Mental Health Pretrial Release Defendants Served	56	96	75	93
# of Mental Health Probation Defendants Served	53	28	75	39
# of Defendants Ordered to a Psychiatric Facility for Stabilization	62	86	72	113
# of Defendants Found to be Incompetent to Proceed ¹	63	80	63	134

Notes:
 1. Previous category was labeled "# of Defendants committed to a state forensic facility". This was changed in FY14 to reflect the number of defendants who were sent to a state forensic facility as well as those defendants placed in the community on an order of conditional release. In both instances jail bed days have been avoided.

Court Administration - Court Administration (001-540-601)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	205,177	188,533	179,634	-	179,634	186,720
Operating	-	38,670	51,786	-	51,786	51,786
Total Budgetary Costs	205,177	227,203	231,420	-	231,420	238,506
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	205,177	227,203	231,420	-	231,420	238,506
Total Revenues	205,177	227,203	231,420	-	231,420	238,506
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Court Mental Health Coordinator	1.00	1.00	1.00	-	1.00	1.00
Trial Court Marshall	1.00	1.00	0.72	-	0.72	0.72
Court Liaison Officer	0.18	-	0.18	-	0.18	0.18
Information Systems Analyst	1.00	-	-	-	-	-
Clerical Assistant	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	4.18	3.00	2.90	-	2.90	2.90

The major variances for the FY 2015 Court Administration budget are as follows:

Increases to Program Funding:

- Contracts or other improvements to services delivered in the amount of \$13,116.
 - Additional printer lease \$11,849
 - Operating supplies to support mandated electronic filing \$1,267

Decreases to Program Funding:

- Personnel Services costs associated with adjustments made to position splits of the Trial Court Marshall and Court Liaison Officer positions between Court Administration and Judicial Programs/Article V. These decreases are offset by costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, and health insurance premium rates at 4.1%.

Court Administration - Court Information Systems (001-540-713)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	13,739	9,000	9,000	-	9,000	9,000
Total Budgetary Costs	13,739	9,000	9,000	-	9,000	9,000
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	13,739	9,000	9,000	-	9,000	9,000
Total Revenues	13,739	9,000	9,000	-	9,000	9,000

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY13 actual expenses were reported in Court Administration's operating budget (001-540-601). For FY15, Communication expenses are budgeted and reported separately.

Court Administration - Court Operating (001-540-719)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	24,549	-	-	-	-	-
Total Budgetary Costs	24,549	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	24,549	-	-	-	-	-
Total Revenues	24,549	-	-	-	-	-

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY13 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Court Administration operating budget and the actual expenses will be reported separately each year.

Other Court-Related Programs Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	213,825	237,839	242,160	-	242,160	281,022
Operating	35,589	15,690	16,444	-	16,444	18,538
Capital Outlay	8,774	47,500	51,623	-	51,623	52,060
Grants-in-Aid	176,500	181,155	185,704	-	185,704	186,570
Total Budgetary Costs	434,688	482,184	495,931	-	495,931	538,190
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Alternative Juvenile Programs (117-509-569)	72,630	47,500	51,623	-	51,623	61,675
Court Administration - Teen Court (114-586-662)	145,879	158,529	155,358	-	155,358	163,159
Judicial Programs/Article V (117-548-662)	30,905	47,500	51,623	-	51,623	74,726
Law Library (117-546-714)	8,774	47,500	51,623	-	51,623	52,060
Legal Aid - Court (117-555-715)	45,076	47,500	51,622	-	51,622	52,060
Legal Aid (110-555-715)	131,424	133,655	134,082	-	134,082	134,510
Total Budget	434,688	482,184	495,931	-	495,931	538,190
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	131,424	133,655	134,082	-	134,082	134,510
114 Family Law Legal Services	145,879	158,529	155,358	-	155,358	163,159
117 Judicial Programs	157,385	190,000	206,491	-	206,491	240,521
Total Revenues	434,688	482,184	495,931	-	495,931	538,190
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Court Administration - Teen Court	3.00	3.00	3.00	-	3.00	3.00
Alternative Juvenile Programs	1.00	1.00	1.00	-	1.00	1.00
Judicial Programs/Article V	0.33	1.50	1.61	-	1.61	1.61
Total Full-Time Equivalentents (FTE)	4.33	5.50	5.61	-	5.61	5.61

Other Court-Related Programs - Legal Aid (110-555-715)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	131,424	133,655	134,082	-	134,082	134,510
Total Budgetary Costs	131,424	133,655	134,082	-	134,082	134,510

Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	131,424	133,655	134,082	-	134,082	134,510
Total Revenues	131,424	133,655	134,082	-	134,082	134,510

The major variances for the FY 2015 Other Court-Related Programs – Legal Aid budget is as follows:

Increases to Program Funding:

1. Contracts or other improvements to services delivered in the amount of \$427. This increase is due to a reduction of the corresponding amount in funding from revenues collected from the \$65 criminal violation court costs used to fund other court programs in fund 117.

Court Administration – Teen Court (114-586-662)

Goal	The goal of Teen Court is to have clients face a jury of their peers, receive a fair and just sentence for their crime, complete the educational sanctions imposed by the Teen Court jury, learn from their mistakes, set goals for themselves, and make better decisions in the future.
Objectives	<ol style="list-style-type: none"> 1. Provide a forum whereby youthful offenders are "sentenced" by a court of their peers. 2. Provide sanctions to offenders through sentencing hearings. 3. Provide professional, educational, and counseling services and/or referrals to clients of the program. 4. Provide training for teens to serve as prosecution and defense attorneys, as well as bailiffs, clerks and videographers. 5. Provide educational/crime prevention/victim's awareness components to clients.
Statutory Responsibilities	Florida Statutes, Chapter 938.19. Assessment of additional court costs; Leon County Ordinance Sec. 7-28(c).
Advisory Board	Teen Court is a member of the Florida Association of Teen Courts, as well as a participant in the National Youth Court Association. Collectively, program staff participates with the Integrated Juvenile Services Staffing team at the Juvenile Assessment Center (JAC) and The Youth Development Council.

Benchmarking		
Benchmark Data	Leon County	Benchmark
% of Re-Offenders (Recidivism)	6%	6% to 9%

Benchmark Source: National Association of Youth Courts, 2002 Study

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate ³	FY 2015 Estimate
# of Cases Referred to Teen Court	109	111	122	113
# of Hours Active Officers Have Served	1,353	1,149	1,375	1,321
# of Hours Teen Volunteers Have Served as Jurors	3,358	3,639	4,869	3,941
# of Volunteer Service Hours Contributed ¹	5,296	5,269	6,355	5,796
# of Successful Completions	84	72	86	82
% of Re-Offenders (Recidivism) ²	4%	3%	2%	1%

- Notes:
1. The number of volunteer service hours contributed reflects both the number of hours a youth participates and the number of adult volunteer hours.
 2. Teen Court recidivism rates will be reported on graduates that re-offend within one year of completing the program.
 3. A number of juvenile diversion programs in Leon County lost their funding in FY12-13. As a result, Teen Court and two other diversion programs absorbed their case load, often taking on more serious offenses as well as cases involving more familial and educational challenges. As a result, Teen Court experienced an increase in unsuccessful closures due to the newer defendants' inability to complete their sanctions due to the aforementioned issues. With the reopening of those closed programs, and the establishment of an additional program, the number of unsuccessful Teen Court closures will decrease in out years.

Other Court-Related Programs - Court Administration - Teen Court (114-586-662)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	138,511	147,839	144,046	-	144,046	149,753
Operating	7,368	10,690	11,312	-	11,312	13,406
Total Budgetary Costs	145,879	158,529	155,358	-	155,358	163,159
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
114 Family Law Legal Services	145,879	158,529	155,358	-	155,358	163,159
Total Revenues	145,879	158,529	155,358	-	155,358	163,159
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Case Coordinator	1.00	1.00	1.00	-	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	-	1.00	1.00
Teen Court Education Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2015 Teen Court budget are as follows:

Decreases to Program Funding:

1. Changes in employee life and health insurance options in the amount of \$3,793

Increases to Program Funding:

1. Operating expenses related to increased recruitment of teen court volunteers in the amount of \$622

Other Court-Related Programs - Alternative Juvenile Programs (117-509-569)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	72,567	47,500	51,623	-	51,623	61,675
Operating	64	-	-	-	-	-
Total Budgetary Costs	72,630	47,500	51,623	-	51,623	61,675
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
117 Judicial Programs	72,630	47,500	51,623	-	51,623	61,675
Total Revenues	72,630	47,500	51,623	-	51,623	61,675
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Juvenile Alternative Sanctions Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

The major variances for the FY 2015 Alternative Juvenile Programs budget are as follows:

Increase to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, and health insurance premium rates at 4.1%. Budget increase reflects the budgeting of revenues/credits received from the five surrounding counties within the 2nd Judicial Circuit that assist in funding this program. This budgeting reflects the requirements of reporting Article V expenditures to the State.

Other Court-Related Programs - Law Library (117-546-714)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Capital Outlay	8,774	47,500	51,623	-	51,623	52,060
Total Budgetary Costs	8,774	47,500	51,623	-	51,623	52,060
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
117 Judicial Programs	8,774	47,500	51,623	-	51,623	52,060
Total Revenues	8,774	47,500	51,623	-	51,623	52,060

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

Other Court-Related Programs - Judicial Programs/Article V (117-548-662)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	2,747	42,500	46,491	-	46,491	69,594
Operating	28,157	5,000	5,132	-	5,132	5,132
Total Budgetary Costs	30,905	47,500	51,623	-	51,623	74,726
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
117 Judicial Programs	30,905	47,500	51,623	-	51,623	74,726
Total Revenues	30,905	47,500	51,623	-	51,623	74,726
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Trial Court Marshall	-	-	0.28	-	0.28	0.28
Court Liaison Officer	0.33	0.50	0.33	-	0.33	0.33
Information Systems Analyst	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	0.33	1.50	1.61	-	1.61	1.61

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

The major variances for the FY 2015 Judicial Programs/Article V budget are as follows:

Increases to Program Funding:

1. Personnel Services costs associated with adjustments made to position splits of the Trial Court Marshall and Court Liaison Officer positions between Court Administration and Judicial Programs/Article V. Additional costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, and health insurance premium rates at 4.1%. Budget increase also reflects the budgeting of revenues/credits received from the five surrounding counties within the 2nd Judicial Circuit that assist in funding this program. This budgeting reflects the requirements of reporting Article V expenditures to the State.

Other Court-Related Programs - Legal Aid - Court (117-555-715)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	45,076	47,500	51,622	-	51,622	52,060
Total Budgetary Costs	45,076	47,500	51,622	-	51,622	52,060
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
117 Judicial Programs	45,076	47,500	51,622	-	51,622	52,060
Total Revenues	45,076	47,500	51,622	-	51,622	52,060

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

State Attorney Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	37,465	37,000	37,000	-	37,000	37,000
Operating	66,636	71,655	71,255	-	71,255	71,255
Total Budgetary Costs	104,100	108,655	108,255	-	108,255	108,255
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
State Attorney (110-532-602)	37,465	98,600	98,600	-	98,600	98,600
State Attorney (110-532-713)	5,643	10,055	9,655	-	9,655	9,655
State Attorney (110-532-719)	60,992	-	-	-	-	-
Total Budget	104,100	108,655	108,255	-	108,255	108,255
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	104,100	108,655	108,255	-	108,255	108,255
Total Revenues	104,100	108,655	108,255	-	108,255	108,255

State Attorney (110-532-602)

Goal	The mission of the Office of the State Attorney is to seek justice for Florida by the efficient, effective and timely prosecution and disposition of felony, misdemeanor and juvenile criminal cases referred to it.
Objectives	<ol style="list-style-type: none"> 1. Provide personnel and procedures to perform all duties and functions for intake, investigation, and prosecution of felony, misdemeanor, juvenile criminal cases as well as other statutory obligations such as motions to which the State is a party. 2. Facilitating the function of the Grand Jury and serving as legal advisor to the Grand Jury. 3. Assist all law enforcement agencies with legal and investigative assistance upon request. 4. Represent the State of Florida in all suits, applications, civil, and criminal motions made within this circuit to which the State of Florida is a party.
Statutory Responsibilities	Florida Statutes 27 and 29.008
Advisory Board	None

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
# of Felony Cases filed	5,623	5,314	4,800	5,000
# of Juvenile Cases filed	956	1,023	1,000	1,000
# of Misdemeanor Cases filed	7,569	6,419	9,000	8,000
# of Worthless Check Cases filed	750	448	800	750

State Attorney - State Attorney (110-532-602)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	37,465	37,000	37,000	-	37,000	37,000
Operating	-	61,600	61,600	-	61,600	61,600
Total Budgetary Costs	37,465	98,600	98,600	-	98,600	98,600
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	37,465	98,600	98,600	-	98,600	98,600
Total Revenues	37,465	98,600	98,600	-	98,600	98,600

The State Attorney's budget is recommended at the same funding level as the previous fiscal year.

State Attorney - State Attorney (110-532-713)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	5,643	10,055	9,655	-	9,655	9,655
Total Budgetary Costs	5,643	10,055	9,655	-	9,655	9,655
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	5,643	10,055	9,655	-	9,655	9,655
Total Revenues	5,643	10,055	9,655	-	9,655	9,655

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY13 Actual expenses for communication costs associated with the phone system were reported in the State Attorney's operating budget. These expenses are currently budgeted in State Attorney Information Systems and the actual expenses will be reported separately each year. Decreases to Communication costs for FY15 total \$400.

State Attorney - State Attorney (110-532-719)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	60,992	-	-	-	-	-
Total Budgetary Costs	60,992	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	60,992	-	-	-	-	-
Total Revenues	60,992	-	-	-	-	-

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY13 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the State Attorney's operating budget and the actual expenses will be reported separately each year.

Public Defender Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	90,629	95,875	94,245	-	94,245	94,245
Total Budgetary Costs	127,629	132,875	131,245	-	131,245	131,245
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Public Defender (110-533-603)	53,150	118,525	118,525	-	118,525	118,525
Public Defender (110-533-713)	22,240	14,350	12,720	-	12,720	12,720
Public Defender (110-533-719)	52,240	-	-	-	-	-
Total Budget	127,629	132,875	131,245	-	131,245	131,245
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	127,629	132,875	131,245	-	131,245	131,245
Total Revenues	127,629	132,875	131,245	-	131,245	131,245

Public Defender (110-533-603)

Goal	The Public Defender protects the constitutional and statutory rights of all citizens through the effective criminal legal representation of court appointed clients.
Objectives	<ol style="list-style-type: none"> 1. Represent indigent clients charged with criminal offenses filed in Circuit, County, Juvenile, and Traffic Court. 2. Represent indigent clients with cases on appeal to the First District Court of Appeal, Florida Supreme Court, and the United States Supreme Court. 3. Represent indigent clients in civil commitment proceedings under the Jimmy Ryce Act and the Baker Act.
Statutory Responsibilities	Florida Statute, Chapter 27.51 and Florida Statute 29.008
Advisory Board	None

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
# of Total Appointed/Reopened cases	11,833	10,911	11,500	12,000
# of Cases Pled	5,746	5,383	5,500	5,750
# of Nolle Prossed/Dismissed Cases	921	464	500	550
# of Total Cases Closed	9,443	9,029	9,500	10,000
# of Substantiated Bar Grievances	0	0	0	0
# of Appellate Clients Represented	1,312	1,289	1,300	1,300
# of Appellate Briefs Filed	1,216	1,138	1,200	1,200

Public Defender - Public Defender (110-533-603)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	16,150	81,525	81,525	-	81,525	81,525
Total Budgetary Costs	53,150	118,525	118,525	-	118,525	118,525
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	53,150	118,525	118,525	-	118,525	118,525
Total Revenues	53,150	118,525	118,525	-	118,525	118,525

The FY15 Public Defender's budget is recommended at the same funding level as the previous fiscal year.

Public Defender - Public Defender (110-533-713)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	22,240	14,350	12,720	-	12,720	12,720
Total Budgetary Costs	22,240	14,350	12,720	-	12,720	12,720
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	22,240	14,350	12,720	-	12,720	12,720
Total Revenues	22,240	14,350	12,720	-	12,720	12,720

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY13 Actual expenses for communication costs associated with the phone system were reported in the Public Defender's operating budget. For FY15, these expenses are budgeted in Public Defender-Information Systems and the actual expenses will be reported separately each year. Decreases to Communication costs for FY15 total \$1,630.

Public Defender - Public Defender (110-533-719)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	52,240	-	-	-	-	-
Total Budgetary Costs	52,240	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
110 Fine and Forfeiture	52,240	-	-	-	-	-
Total Revenues	52,240	-	-	-	-	-

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY13 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Public Defender's operating budget and the actual expenses will be reported separately each year.

Guardian Ad Litem Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	15,627	22,347	21,282	-	21,282	21,282
Total Budgetary Costs	15,627	22,347	21,282	-	21,282	21,282
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
GAL Information Systems (001-547-713)	9,887	1,495	1,490	-	1,490	1,490
GAL Operating (001-547-719)	5,740	-	-	-	-	-
Guardian Ad Litem (001-547-685)	-	20,852	19,792	-	19,792	19,792
Total Budget	15,627	22,347	21,282	-	21,282	21,282
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	15,627	22,347	21,282	-	21,282	21,282
Total Revenues	15,627	22,347	21,282	-	21,282	21,282

Guardian Ad Litem (001-547-685)

Goal	The mission of the Guardian ad Litem Program is to advocate for the best interests of children who are alleged to be abused, neglected or abandoned, and who are involved in court proceedings.
Objectives	<ol style="list-style-type: none"> 1. Provide children with legal representation and advocacy services. 2. Preserve children's physical safety and emotional well-being and protect children from further harm. 3. Make verbal and written recommendations for children's permanent placement in a stable and nurturing home environment. 4. Attend trials, hearings, staffings, and mediations.
Statutory Responsibilities	Florida Statutes, Chapter 39.402(8) (c)(1) "Placement of Child in Shelter"; Chapter 39.802(2)(a) "Petition for Termination of Parental Rights"; Chapter 39.822 "Appointment of Guardian Ad Litem"; Chapter 39.407(5) Dependency Case Referral to Mediation".
Advisory Board	None

Performance Measures				
Performance Measures	FY 2012 Actuals	FY 2013 Actuals	FY 2014 Estimate	FY 2015 Estimate
# of Leon County Cases	422	337	426	343
# of Leon County Children Served ¹	708	563	715	574
# of Volunteers	373	349	377	355

Notes:
 1. The Department of Children and Families currently performs more in-home services eliminating the need for cases to appear in front of a judge reducing the number of children served.

Guardian Ad Litem - Guardian Ad Litem (001-547-685)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	-	20,852	19,792	-	19,792	19,792
Total Budgetary Costs	-	20,852	19,792	-	19,792	19,792
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	-	20,852	19,792	-	19,792	19,792
Total Revenues	-	20,852	19,792	-	19,792	19,792

The major variances for the FY 2015 Guardian Ad Litem budget are as follows:

Decreases to Program Funding:

1. Costs associated with employee parking in the amount of \$1,060.

Guardian Ad Litem - GAL Information Systems (001-547-713)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	9,887	1,495	1,490	-	1,490	1,490
Total Budgetary Costs	9,887	1,495	1,490	-	1,490	1,490
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	9,887	1,495	1,490	-	1,490	1,490
Total Revenues	9,887	1,495	1,490	-	1,490	1,490

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY13 expenses were reported in the Guardian Ad Litem's operating budget. For FY15, the expenses are reported in Guardian Ad Litem-Information Systems and the actual expenses will be reported separately each year.

Guardian Ad Litem - GAL Operating (001-547-719)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	5,740	-	-	-	-	-
Total Budgetary Costs	5,740	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	5,740	-	-	-	-	-
Total Revenues	5,740	-	-	-	-	-

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY13 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Guardian Ad Litem's operating budget and the actual expenses will be reported separately each year.

Non-Operating

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Non-Operating Summary

Non-operating funding is provided by the Leon County Board of County Commissioners for activities for which costs do not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees that are responsible for the administration of these programs are included in the specific County Administrator department budgets.

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	340,081	335,818	342,996	6,160	349,156	357,876
Operating	15,139,806	15,660,078	16,205,831	18,000	16,223,831	16,385,705
Transportation	185,582	-	196,833	-	196,833	196,833
Grants-in-Aid	1,311,365	1,556,250	1,363,500	-	1,363,500	1,386,160
Budgeted Reserves	-	702,445	677,002	-	677,002	656,418
Total Budgetary Costs	16,976,834	18,254,591	18,786,162	24,160	18,810,322	18,982,992
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Fire Control	7,009,245	7,104,902	6,795,249	-	6,795,249	6,857,376
Other Non-Operating	5,742,831	5,850,124	6,117,812	24,160	6,141,972	6,273,099
Risk Financing & Workers Comp	2,889,577	2,792,275	3,280,985	-	3,280,985	3,280,985
Line Item Funding	21,500	29,000	-	-	-	-
Communications	562,002	718,790	820,245	-	820,245	820,245
Cost Allocations	-	-	-	-	-	-
Budgeted Reserves	-	702,445	677,002	-	677,002	656,418
Risk Allocations	751,679	1,057,055	1,094,869	-	1,094,869	1,094,869
Total Budget	16,976,834	18,254,591	18,786,162	24,160	18,810,322	18,982,992

Fire Control Summary

During FY 2009, the County entered into an interlocal agreement for a functionally consolidated Fire and Emergency Medical Services program with the City of Tallahassee. With this new organizational structure, a new fire services fee, based on a contracted fire service fee study, was adopted by resolution on June 9, 2009, to fund fire services in the unincorporated areas of the County. This fire service fee also provides funding for the six volunteer fire departments that operate in the unincorporated area of the County.

Billing for these services in the unincorporated area will be through the City electric bill, or quarterly direct billing for properties not served by City utilities. Property owners who do not respond to direct billing, will have the fee placed on their tax bill in subsequent years. Approximately 756 property owners did not pay the fee in FY 2014 (down from 879 in FY 2013), and have had the FY 2014 delinquent assessment, and the FY 2015 assessment placed on their tax bill.

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	7,009,245	7,104,902	6,795,249	-	6,795,249	6,857,376
Total Budgetary Costs	7,009,245	7,104,902	6,795,249	-	6,795,249	6,857,376
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Fire Services Payment (145-838-522)	6,652,296	6,622,423	6,312,770	-	6,312,770	6,374,897
Volunteer Fire Department (145-843-522)	356,949	482,479	482,479	-	482,479	482,479
Total Budget	7,009,245	7,104,902	6,795,249	-	6,795,249	6,857,376
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
145 Fire Services Fee	7,009,245	7,104,902	6,795,249	-	6,795,249	6,857,376
Total Revenues	7,009,245	7,104,902	6,795,249	-	6,795,249	6,857,376

Line Item Funding Summary

Annually during the budget process (by March 31), the Board determines the amount of funding available for specific outside agencies. The Board approved the allocation of line item funding as follows:

- Domestic Violence Coordinating Council - \$25,000
- Homeless Shelter Relocation - \$100,000
- Knight Creative Communities Initiative - \$25,000

Funding for these Line Item Agencies was approved but did not align with a specific County Division and has been moved to General Fund Non-Operating.

- Race Relations Summit - \$4,000
- County Table/Community Events - \$15,000
- Celebrate America/4th of July Celebration - \$2,500
- Dr. Martin Luther King Celebration/Inter Civic Council - \$4,500
- NAACP Freedom Fund Awards - \$1,000
- Frenchtown Soul Santa - \$2,500
- Walker Ford Soul Santa - \$1,500

Funding for these Line Item Agencies was approved and has been realigned to the respective departments for the administration of the related contracts:

Office of Human Services and Community Partnerships

- United Partners for Human Services - \$23,750
- Whole Child Leon Project - \$38,000
- Tallahassee Memorial Trauma Center - \$200,000

Strategic Initiatives Division

- Oasis Center/Commission on Status for Women - \$20,000

Office of Resource Stewardship

- Keep Tallahassee/Leon County Beautiful - \$21,375
- Sustainable Tallahassee - \$10,000

Office of Economic Development and Intergovernmental Affairs

- Economic Development Council - \$199,500

Office of Intervention and Detention Alternatives

- Palmer Monroe Teen Center - \$150,000
- DISC Village/Juvenile Assessment Center - \$185,759

Division of Tourism Development

- Council on Culture and Arts (COCA) -Tourist Development 4 cent bed tax - \$504,500
- COCA Cultural re granting administrative costs from the general fund - \$150,000

Division of Veteran Services

- Operation Thank You! - \$15,000
- Veterans' Day Parade - \$2,500

Division of Library Services

- Friends of the LeRoy Collins Public Library - \$3,000

Office of Management and Budget/Grants Coordinator

- Tallahassee Trust for Historic Preservation - \$63,175

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Grants-in-Aid	21,500	29,000	-	-	-	-
Total Budgetary Costs	21,500	29,000	-	-	-	-
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Line Item - Special Events (001-888-574)	21,500	29,000	-	-	-	-
Total Budget	21,500	29,000	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	21,500	29,000	-	-	-	-
Total Revenues	21,500	29,000	-	-	-	-

Leon County Fiscal Year 2015 Adopted Budget

Non-Operating

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-888-552 Economic Development				
58222 Economic Development Council (856)	199,500	199,500	0	0
58263 Knight Creative Communities Initiative	0	0	25,000	0
001-888-552 Totals	199,500	199,500	25,000	0
001-888-569 Human Service Agency Contracts				
58229 Tall Trust For Historic Preservation	63,175	63,175	0	0
58246 United Partners for Human Services	23,750	23,750	0	0
58247 Whole Child Leon (Foundation for Leon County Schools)	38,000	38,000	0	0
58248 Commission on the Status of Women & Girls	20,000	20,000	0	0
58249 Trauma Center	200,000	200,000	0	0
58253 Domestic Violence Coordinating Council	0	0	25,000	0
58262 Homeless Shelter Relocation	0	0	100,000	100,000
001-888-569 Totals	344,925	344,925	125,000	100,000
001-888-574 Line Item - Special Events				
58220 Celebrate America	2,500	2,500	0	0
58221 Dr Martin Luther King Celebration	4,500	4,500	0	0
58240 Capital City Classic	5,000	5,000	0	0
58241 Friends of the LeRoy Collins Public Library	3,000	0	0	0
58242 NAACP Freedom Fund Awards Banquet	0	1,000	0	0
58243 After School Jazz Jams	0	2,000	0	0
58244 Soul Santa	4,000	4,000	0	0
58256 Veterans Day Parade	2,500	0	0	0
58259 New Years Eve Celebration	0	10,000	0	0
001-888-574 Totals	21,500	29,000	0	0
Line Item Funding Totals	565,925	573,425	150,000	100,000

Communications Summary

The Communications Fund accounts for the resources and expenditures associated with the County's centralized telecommunications network, which includes the telephone and internet systems. The individual departments and agencies are assessed based on the number of internet connections, data lines, and telephone usage within their individual areas. The increase in funding is due to the expansion of the phone system to other Leon County government offices, offset by a slight decline in the provider's rates.

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	562,002	718,790	820,245	-	820,245	820,245
Total Budgetary Costs	562,002	718,790	820,245	-	820,245	820,245

Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Communications Trust (502-900-590)	301,343	502,690	595,782	-	595,782	595,782
Communications Trust (502-900-713)	50,338	-	-	-	-	-
MIS Automation - Animal Control (140-470-562)	1,240	660	710	-	710	710
MIS Automation - Building Inspection (120-470-524)	1,780	720	1,800	-	1,800	1,800
MIS Automation - EMS Fund (135-470-526)	6,910	3,650	8,595	-	8,595	8,595
MIS Automation - General Fund (001-470-519)	131,701	138,120	136,675	-	136,675	136,675
MIS Automation - Growth Management (121-470-537)	6,530	6,530	6,300	-	6,300	6,300
MIS Automation - Motor Pool Fund (505-470-519)	500	420	415	-	415	415
MIS Automation - Parks and Recreation (140-470-572)	1,240	540	335	-	335	335
MIS Automation - Probation Services (111-470-523)	3,590	3,330	3,860	-	3,860	3,860
MIS Automation - Public Defender (110-470-603)	12,830	16,320	16,393	-	16,393	16,393
MIS Automation - Solid Waste Fund (401-470-534)	14,470	13,480	18,485	-	18,485	18,485
MIS Automation - State Attorney (110-470-602)	11,660	11,920	12,480	-	12,480	12,480
MIS Automation - Stormwater (123-470-538)	500	500	-	-	-	-
MIS Automation - Tourism Development (160-470-552)	8,640	8,560	8,815	-	8,815	8,815
MIS Automation - Transportation Trust (106-470-541)	8,730	11,350	9,600	-	9,600	9,600
Total Budget	562,002	718,790	820,245	-	820,245	820,245

Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	131,701	138,120	136,675	-	136,675	136,675
106 Transportation Trust	8,730	11,350	9,600	-	9,600	9,600
110 Fine and Forfeiture	24,490	28,240	28,873	-	28,873	28,873
111 Probation Services	3,590	3,330	3,860	-	3,860	3,860
120 Building Inspection	1,780	720	1,800	-	1,800	1,800
121 Development Services & Environmental Management Fund	6,530	6,530	6,300	-	6,300	6,300
123 Stormwater Utility	500	500	-	-	-	-
135 Emergency Medical Services MSTU	6,910	3,650	8,595	-	8,595	8,595
140 Municipal Service	2,480	1,200	1,045	-	1,045	1,045
160 Tourism Development	8,640	8,560	8,815	-	8,815	8,815
401 Solid Waste	14,470	13,480	18,485	-	18,485	18,485
502 Communications Trust	351,681	502,690	595,782	-	595,782	595,782
505 Motor Pool	500	420	415	-	415	415
Total Revenues	562,002	718,790	820,245	-	820,245	820,245

Cost Allocations Summary

Cost allocations are a method for the County to distribute general and administrative costs throughout the organization. On an annual basis, the County engages a cost plan consultant to determine the appropriate distribution of costs. These are costs incurred by the General Fund on behalf of the entire organization. Costs include such items as Purchasing, Facilities Management, Human Resources, Office of Management & Budget, the County Attorney's Office, Management Information Systems and other non-departmental costs.

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	-	-	-	-	-	-
Total Budgetary Costs	-	-	-	-	-	-
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Indirect Costs - Bank of America (165-499-519)	17,064	17,064	22,000	-	22,000	22,660
Indirect Costs - Building Inspections (120-499-524)	165,000	165,000	219,000	-	219,000	225,570
Indirect Costs - Emergency 911 (130-499-525)	5,011	5,011	5,000	-	5,000	5,150
Indirect Costs - EMS (135-499-526)	1,219,432	1,219,432	1,114,000	-	1,114,000	1,147,420
Indirect Costs - Fire Services (145-499-522)	-	-	50,000	-	50,000	51,500
Indirect Costs - General Fund (001-499-519)	(5,766,235)	(5,760,392)	(5,791,000)	-	(5,791,000)	(5,964,730)
Indirect Costs - Growth Management (121-499-537)	440,000	440,000	585,000	-	585,000	602,550
Indirect Costs - Huntington Oaks Plaza (166-499-519)	1,781	1,781	2,000	-	2,000	2,060
Indirect Costs - Insurance Service (501-499-596)	30,741	30,741	20,000	-	20,000	20,600
Indirect Costs - Judicial Programs (117-499-601)	5,843	-	-	-	-	-
Indirect Costs - Municipal Services (Animal Control) (140-499-562)	116,983	116,983	90,000	-	90,000	92,700
Indirect Costs - Municipal Services (Parks & Recreation) (140-499-572)	464,947	464,947	520,000	-	520,000	535,600
Indirect Costs - Probation Services (111-499-523)	489,606	489,606	416,000	-	416,000	428,480
Indirect Costs - Radio Communications (131-499-519)	8,541	8,541	3,000	-	3,000	3,090
Indirect Costs - Solid Waste (401-499-534)	626,575	626,575	460,000	-	460,000	473,800
Indirect Costs - Stormwater Utility (123-499-538)	425,552	425,552	353,000	-	353,000	363,590
Indirect Costs - Teen Court (114-499-662)	8,251	8,251	8,000	-	8,000	8,240
Indirect Costs - Tourism Development (160-499-552)	115,908	115,908	154,000	-	154,000	158,620
Indirect Costs - Transportation Trust (106-499-541)	1,625,000	1,625,000	1,770,000	-	1,770,000	1,823,100
Total Budget	-	-	-	-	-	-

Risk Allocations Summary

The County maintains an internal services fund for risk management. The fund derives its revenue from workers' compensation contributions and allocations from various funds based on liability allocations (i.e. property insurance).

The amounts reflected below are the allocations for property and liability. Workers' Compensation is charged directly to each department's Personnel Services budget.

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	751,679	1,057,055	1,094,869	-	1,094,869	1,094,869
Total Budgetary Costs	751,679	1,057,055	1,094,869	-	1,094,869	1,094,869
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Bank of America - Risk (165-495-519)	26,533	37,823	38,213	-	38,213	38,213
Building Inspection (120-495-524)	4,256	6,692	6,121	-	6,121	6,121
EMS - Risk (135-495-526)	32,041	52,582	59,157	-	59,157	59,157
Fine & Forfeiture - Risk (110-495-689)	306,191	242,145	291,314	-	291,314	291,314
Fleet Maintenance - Risk (505-495-591)	6,430	10,115	9,965	-	9,965	9,965
General Fund - Risk (001-495-519)	216,970	446,611	415,999	-	415,999	415,999
Grants - Risk (125-495-595)	1,407	2,338	1,834	-	1,834	1,834
Growth Management - Risk (121-495-537)	10,444	17,226	17,461	-	17,461	17,461
Huntington Oaks - Risk (166-495-519)	5,177	7,784	13,772	-	13,772	13,772
Judicial Programs - Risk (117-495-569)	985	-	609	-	609	609
Municipal Services - Risk (140-495-572)	40,798	65,753	67,325	-	67,325	67,325
Probation Services - Risk (111-495-523)	12,939	20,622	31,729	-	31,729	31,729
Solid Waste - Risk (401-495-534)	17,403	27,962	26,899	-	26,899	26,899
Stormwater Utility - Risk (123-495-538)	11,819	19,644	16,964	-	16,964	16,964
Supervisor of Elections - Risk (060-495-513)	7,786	17,659	16,486	-	16,486	16,486
Teen Court - Risk (114-495-662)	917	1,488	1,714	-	1,714	1,714
Tourism Development - Risk (160-495-552)	4,310	6,916	6,987	-	6,987	6,987
Transportation Trust - Risk (106-495-541)	45,273	73,695	72,320	-	72,320	72,320
Total Budget	751,679	1,057,055	1,094,869	-	1,094,869	1,094,869

Workers' Comp Risk Management (501-821-596)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Operating	2,703,995	2,792,275	3,084,152	-	3,084,152	3,084,152
Transportation	185,582	-	196,833	-	196,833	196,833
Total Budgetary Costs	2,889,577	2,792,275	3,280,985	-	3,280,985	3,280,985
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
501 Insurance Service	2,889,577	2,792,275	3,280,985	-	3,280,985	3,280,985
Total Revenues	2,889,577	2,792,275	3,280,985	-	3,280,985	3,280,985

Budgeted Reserves Summary

Each year the County sets aside, budgeted reserves and contingency funds. This is an integral part of the budgeting process allowing the Board to allocate funds for unforeseeable events or market conditions such as rising fuel and energy costs. Any budgeted reserve utilized during the year must be approved by the Board of County Commissioners.

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Budgeted Reserves	-	702,445	677,002	-	677,002	656,418
Total Budgetary Costs	-	702,445	677,002	-	677,002	656,418
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Budgeted Reserves - BOA Building (Operating) (165-990-599)	-	-	73,824	-	73,824	-
Budgeted Reserves - Building Inspection (120-990-599)	-	-	1,312	-	1,312	20,015
Budgeted Reserves - EMS Fund (135-990-599)	-	125,000	125,000	-	125,000	125,000
Budgeted Reserves - Fine and Forfeiture (110-990-599)	-	90,000	50,000	-	50,000	50,000
Budgeted Reserves - General Fund (001-990-599)	-	250,000	200,000	-	200,000	200,000
Budgeted Reserves - Huntington Oaks (166-990-599)	-	-	-	-	-	27,521
Budgeted Reserves - Insurance Service (501-990-599)	-	29,914	29,569	-	29,569	25,059
Budgeted Reserves - Motor Pool Fund (505-990-599)	-	16,533	31,309	-	31,309	33,823
Budgeted Reserves - Municipal Service (140-990-599)	-	40,000	40,000	-	40,000	40,000
Budgeted Reserves - Probation Services (111-990-599)	-	25,000	15,000	-	15,000	15,000
Budgeted Reserves - Stormwater Utility (123-990-599)	-	35,000	20,000	-	20,000	20,000
Budgeted Reserves - Tourism Development (160-990-599)	-	40,998	40,988	-	40,988	50,000
Budgeted Reserves - Transport. Trust (106-990-599)	-	50,000	50,000	-	50,000	50,000
Total Budget	-	702,445	677,002	-	677,002	656,418
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	-	250,000	200,000	-	200,000	200,000
106 Transportation Trust	-	50,000	50,000	-	50,000	50,000
110 Fine and Forfeiture	-	90,000	50,000	-	50,000	50,000
111 Probation Services	-	25,000	15,000	-	15,000	15,000
120 Building Inspection	-	-	1,312	-	1,312	20,015
123 Stormwater Utility	-	35,000	20,000	-	20,000	20,000
135 Emergency Medical Services MSTU	-	125,000	125,000	-	125,000	125,000
140 Municipal Service	-	40,000	40,000	-	40,000	40,000
160 Tourism Development	-	40,998	40,988	-	40,988	50,000
165 Bank of America Building Operations	-	-	73,824	-	73,824	-
166 Huntington Oaks Plaza	-	-	-	-	-	27,521
501 Insurance Service	-	29,914	29,569	-	29,569	25,059
505 Motor Pool	-	16,533	31,309	-	31,309	33,823
Total Revenues	-	702,445	677,002	-	677,002	656,418

Leon County Fiscal Year 2015 Adopted Budget

Non-Operating

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-990-599 Budgeted Reserves - General Fund				
59900 Budgeted Contingency	0	250,000	200,000	200,000
001-990-599 Totals	0	250,000	200,000	200,000
106-990-599 Budgeted Reserves - Transport. Trust				
59900 Budgeted Contingency	0	50,000	50,000	50,000
106-990-599 Totals	0	50,000	50,000	50,000
110-990-599 Budgeted Reserves - Fine and Forfeiture				
59900 Budgeted Contingency	0	40,000	25,000	25,000
59930 Reserve For Article V	0	50,000	25,000	25,000
110-990-599 Totals	0	90,000	50,000	50,000
111-990-599 Budgeted Reserves - Probation Services				
59900 Budgeted Contingency	0	25,000	15,000	15,000
111-990-599 Totals	0	25,000	15,000	15,000
120-990-599 Budgeted Reserves - Building Inspection				
59900 Budgeted Contingency	0	0	1,312	20,015
120-990-599 Totals	0	0	1,312	20,015
123-990-599 Budgeted Reserves - Stormwater Utility				
59900 Budgeted Contingency	0	35,000	20,000	20,000
123-990-599 Totals	0	35,000	20,000	20,000
135-990-599 Budgeted Reserves - EMS Fund				
59900 Budgeted Contingency	0	125,000	125,000	125,000
135-990-599 Totals	0	125,000	125,000	125,000
140-990-599 Budgeted Reserves - Municipal Service				
59900 Budgeted Contingency	0	40,000	40,000	40,000
140-990-599 Totals	0	40,000	40,000	40,000
160-990-599 Budgeted Reserves - Tourism Development				
59900 Budgeted Contingency	0	40,998	40,988	50,000
160-990-599 Totals	0	40,998	40,988	50,000
165-990-599 Budgeted Reserves - BOA Building (Operating)				
59900 Budgeted Contingency	0	0	73,824	0
165-990-599 Totals	0	0	73,824	0
166-990-599 Budgeted Reserves - Huntington Oaks				
59902 Reserve For Future Projects	0	0	0	27,521
166-990-599 Totals	0	0	0	27,521
501-990-599 Budgeted Reserves - Insurance Service				
59918 Reserve For Fund Balance	0	29,914	29,569	25,059
501-990-599 Totals	0	29,914	29,569	25,059
505-990-599 Budgeted Reserves - Motor Pool Fund				
59918 Reserve For Fund Balance	0	16,533	31,309	33,823
505-990-599 Totals	0	16,533	31,309	33,823
Budgeted Reserves Totals	0	702,445	677,002	656,418

Budgeted Capital Reserves Summary

As part of the FY 2008 budget process, the Board allocated a total of \$40.4 million in capital reserves to support general fund capital projects (Fund 305) and to maintain the existing transportation network (Fund 308) over a period of five to eight years largely by eliminating the Tharpe Street project. These reserves have been depleted.

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Budgeted Reserves	-	2,503,148	12,540	-	12,540	12,540
Total Budgetary Costs	-	2,503,148	12,540	-	12,540	12,540
<hr/>						
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
911 Capital Projects (330-990-599)	-	194,864	12,540	-	12,540	12,540
Reserves for Future Transportation Projects (306-990-599)	-	1,000,000	-	-	-	-
Reserves for Resurfacing and Intersection Improv. (308-990-599)	-	1,308,284	-	-	-	-
Total Budget	-	2,503,148	12,540	-	12,540	12,540
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Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
306 Transportation Improvements	-	1,000,000	-	-	-	-
308 Sales Tax	-	1,308,284	-	-	-	-
330 9-1-1 Capital Projects	-	194,864	12,540	-	12,540	12,540
Total Revenues	-	2,503,148	12,540	-	12,540	12,540

Other Non-Operating Summary

These expenses relate to costs that are not associated with a specific County Department. A detailed description regarding for these costs is provided below.

Non-Operating Expenditures - General Fund

These expenses includes: County's annual dues (i.e. National Association of Counties, Florida Association of Counties), unemployment compensation payments, licensing (ASCAP), state fire service payments, pre-employment drug tests, payment for legal notices, annual audit expenses, and bank charges.

Summer Youth Employment

The Summer Youth Employment Program is funded by the County out of general revenue. The participants in this program are Leon County students between the ages of 14 and 21. Participants will be covered by the County's workers' compensation program and wages will be paid out of available funds. During the FY 2015 budget workshop, the Board approved funding for the Summer Youth Program with additional direction for staff to bring back options to restructure the program. There is currently \$80,425 allocated for the FY 2015 budget.

Other Non-Operating Expenses

Non-operating expenditures include payments to the City of Tallahassee, Fire services, the Community Redevelopment Area (CRA) / Tax Increment Financing (TIF) districts, and for mid-year grant matches. This fiscal year \$1.7 million is budgeted for CRA/TIF payments: \$995,012 for the Southside/Frenchtown payment, and \$686,213 for the Downtown CRA. Payments increased slightly from FY 2014 due to an 83% increase in property value in the Downtown CRA, attributable to the commercial and residential development along the Gaines Street corridor, and a minor increase in the Frenchtown CRA.

Diversionsary Programs

This funding is for programs that have a direct impact on reducing the population at the County Correctional Facility. The Public Safety Coordinating Council (PSCC) makes recommendations to the BCC regarding there expenditures. The BCC makes the final decision regarding the use of these funds. The fiscal year 2015 budget is \$100,000.

Reimbursement of Administrative Costs

Reimbursements of administrative costs are associated with the chargeback of Public Works operations and engineering staff to various capital projects.

State Juvenile Detention Payments

The Juvenile Detention payment is a mandate authorized by the legislature in 2004. The mandate requires counties to pay the State for the predisposition of juveniles at detention facilities. Historically, costs for this program have steadily increased; however, in this current fiscal year, the Department of Juvenile Justice estimated payments of \$1.10 million. This would be an approximate \$186,000 decrease from the FY14 budget.

Drug Abuse Trust

Expenditures associated with the support of drug intervention programs overseen by Court Administration.

800 MHZ System Maintenance

The Moving Violation Surcharge Fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs previously approved by the Florida Department of Management Services. The actual expenditure is an annual payment to the City of Tallahassee for ongoing maintenance associated with the Leon County 800 MHZ radio system. In FY 2008, Leon County entered into a new maintenance contract for the system involving an upgrade from analog to digital technology. Due to the completed capital upgrade, funds associated with this program were moved from a special revenue capital fund to a special revenue operating fund.

Killeam Lakes Units I and II Sewer Services

This expenditure is a payment to the City of Tallahassee for the construction of a sewer system in these two subdivisions. Revenue for the payment is derived by a non-ad valorem assessment charge to individual lots. The County collects the assessments for remittance to the city.

Tax Deeds

This funding is provided for costs associated with the purchase tax deeds on properties that have not paid property taxes or assessments.

Youth Sports Teams

The County discontinued its line item funding for youth sports teams.

Grant Match Funds

Matching funds are provided for contingent grants that require a certain percent of the funding required to implement or operate a program. The pledged match is contingent on the grant being awarded.

Payment to the City of Tallahassee for Parks & Recreation

In 2005, the County and the City entered into a 15 year agreement to make City parks, recreational facilities and programs fully accessible to the residents of the unincorporated area of Leon County.

Leon County Fiscal Year 2015 Adopted Budget

Non-Operating

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	340,081	335,818	342,996	6,160	349,156	357,876
Operating	4,112,885	3,987,056	4,411,316	18,000	4,429,316	4,529,063
Grants-in-Aid	1,289,865	1,527,250	1,363,500	-	1,363,500	1,386,160
Total Budgetary Costs	5,742,831	5,850,124	6,117,812	24,160	6,141,972	6,273,099
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
800 Mhz System Maintenance (131-529-519)	1,060,425	1,084,320	1,088,224	-	1,088,224	1,120,871
Capital Regional Transportation Planning Agency (001-402-515)	215,993	231,028	238,206	-	238,206	246,926
CRA-Payment (001-972-559)	1,334,305	1,328,511	1,681,225	-	1,681,225	1,714,849
Diversionsary Programs (110-508-569)	115,543	110,000	100,000	-	100,000	100,000
Drug Abuse (116-800-562)	93,898	48,450	52,540	-	52,540	52,920
Grant Match Funds (125-991-595)	-	90,000	90,000	-	90,000	90,000
Juvenile Detention Payment - State (110-620-689)	1,003,167	1,286,000	1,100,000	-	1,100,000	1,122,660
Non-Operating General Fund (001-820-519)	852,825	790,356	788,959	18,000	806,959	790,055
Payment to City- Parks & Recreation (140-838-572)	1,078,290	1,169,944	1,171,893	-	1,171,893	1,171,893
Public Works Admin Chargebacks (106-978-541)	(308,418)	(600,000)	(500,000)	-	(500,000)	(450,000)
Sewer Services Killearn Lakes Units I and II (164-838-535)	223,698	232,500	232,500	-	232,500	232,500
Summer Youth Employment (001-278-551)	71,605	74,265	74,265	6,160	80,425	80,425
Youth Sports Teams (001-379-572)	1,500	4,750	-	-	-	-
Total Budget	5,742,831	5,850,124	6,117,812	24,160	6,141,972	6,273,099
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	2,476,228	2,428,910	2,782,655	24,160	2,806,815	2,832,255
106 Transportation Trust	(308,418)	(600,000)	(500,000)	-	(500,000)	(450,000)
110 Fine and Forfeiture	1,118,710	1,396,000	1,200,000	-	1,200,000	1,222,660
116 Drug Abuse Trust	93,898	48,450	52,540	-	52,540	52,920
125 Grants	-	90,000	90,000	-	90,000	90,000
131 Radio Communication Systems	1,060,425	1,084,320	1,088,224	-	1,088,224	1,120,871
140 Municipal Service	1,078,290	1,169,944	1,171,893	-	1,171,893	1,171,893
164 Special Assessment - Killearn Lakes Units I and II Sewer	223,698	232,500	232,500	-	232,500	232,500
Total Revenues	5,742,831	5,850,124	6,117,812	24,160	6,141,972	6,273,099
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Capital Regional Transportation Planning Agency	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Other Non-Operating - Capital Regional Transportation Planning Agency (001-402-515)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Personnel Services	215,993	216,028	223,206	-	223,206	231,926
Operating	-	15,000	15,000	-	15,000	15,000
Total Budgetary Costs	<u>215,993</u>	<u>231,028</u>	<u>238,206</u>	<u>-</u>	<u>238,206</u>	<u>246,926</u>
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
001 General Fund	215,993	231,028	238,206	-	238,206	246,926
Total Revenues	<u>215,993</u>	<u>231,028</u>	<u>238,206</u>	<u>-</u>	<u>238,206</u>	<u>246,926</u>
Staffing Summary	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Sr Transportation Planner	1.00	1.00	1.00	-	1.00	1.00
Transportation Planning Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>	<u>2.00</u>	<u>2.00</u>

Capital Regional Transportation Planning Agency personnel expenses are reimbursed and will have a zero net budget impact.

The major variances for the FY 2015 Capital Regional Transportation Planning Agency budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 4.1%, and funding for a 2.5% salary adjustment will be determined by the Capital Regional Transportation Planning Agency.



Debt Service

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Leon County Fiscal Year 2015 Adopted Budget

Debt Service Schedule

General Obligation Bonds

No outstanding issues.

Non Self-Supporting Revenue Debt

Description	Purpose	Pledge/ Security	Original Principal Amount	Outstanding Principal Amount	FY14/15 Principal Payment	Remaining Principal	Final Maturity Date
Series 2012A: Tax Exempt & Series 2012B: Taxable	These bonds were issued to fund the acquisition of the Bank of America (BOA) building and for major repairs and renovations to the existing County Courthouse facility.	The pledged revenues for these bonds include guaranteed entitlement revenue, Local Government Half Cent Sales Tax, State Revenue Sharing, Race Track funds and other non-ad valorem revenue sources.	\$21,223,000	\$20,946,000	\$162,000	\$20,784,000	2020
Series 2014	This was issued in FY 2014 to refund the non-taxable portion of Bond Series 2005. The closing date was on July 23. The Board approved refunding the bond at the July 8, 2014 public hearing.		\$16,200,000	\$16,200,000	\$435,780	\$15,764,220	2025
Series 2005	This was issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the Growth and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building.		\$54,695,000	\$20,040,000	\$6,390,000	\$13,650,000	2025
ESCO Lease	This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements.	The energy efficiency improvements will offset the cost of the lease.	\$4,466,238	\$1,799,256	\$421,606	\$1,377,650	2018
TOTAL			\$96,584,238	\$58,985,256	\$7,409,386	\$51,575,870	

Leon County Fiscal Year 2015 Adopted Budget

Debt Service

The various Debt Service Funds account for the debt service, including the accumulation of resources and payment of principal and interest, associated with the existing bonds issued by the County and an Energy Performance Contract with Energy Systems Group.

The bonds are secured by Non-Ad Valorem Revenue sources. None of the bonds are General Obligation Bonds. These bonds have been structured to have overall level annual payments until all dates of expiration occur in 2025. This level payment structure for debt service will result in the reduction of the debt service burden to the County over time as the percentage of monies spent on debt service in the budget reduces in the out-years.

Leon County currently services debt on 5 bonds. These bonds were all issued to fund the following County projects:

1. Construction of Public Libraries, the County Jail, and the Northeast Fire Station
2. Acquisition of the Tourist Development Council Building and the Bank of America Building
3. Renovations to the County Courthouse, the Fleet Management Facility, and the Public Works Building
4. Improvements to Stormwater Facilities, the County Landfill, and Parks & Recreation
5. Relocation of the Growth & Environmental Management Facility

The Energy Performance Contract is a lease to fund the acquisition of equipment to improve energy efficiency in various County facilities. The energy cost savings will offset the cost of the lease. Energy Systems Group will pay any balance on the lease not offset by the savings.

On July 8, 2014, the Board approved refunding the non-taxable portion of Capital Improvement Revenue Bond Series 2005 for a total estimated \$1.8 million in net present value over a period of eleven years beginning in FY 2014.

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Debt Service	8,959,176	9,035,307	8,871,724	-	8,871,724	8,866,218
Total Budgetary Costs	8,959,176	9,035,307	8,871,724	-	8,871,724	8,866,218
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Debt Service	8,959,176	9,035,307	8,871,724	-	8,871,724	8,866,218
Total Budget	8,959,176	9,035,307	8,871,724	-	8,871,724	8,866,218
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
211 Bond Series 2012A & 2012B	658,903	580,587	581,080	-	581,080	581,483
216 Bond Series 2011	2,718,002	-	-	-	-	-
220 Bond Series 2005	5,097,758	7,970,206	7,247,350	-	7,247,350	7,241,750
221 ESCO Lease	484,514	484,514	484,514	-	484,514	484,514
222 Debt Series 2014	-	-	558,780	-	558,780	558,471
Total Revenues	8,959,176	9,035,307	8,871,724	-	8,871,724	8,866,218

Debt Service

Debt Service Summary

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Debt Service	8,959,176	9,035,307	8,871,724	-	8,871,724	8,866,218
Total Budgetary Costs	8,959,176	9,035,307	8,871,724	-	8,871,724	8,866,218
Appropriations	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
2014 Debt Series (222-976-582)	-	-	558,780	-	558,780	558,471
Bond Series 1998B (216-951-582)	2,718,002	-	-	-	-	-
Bond Series 2005 (220-958-582)	5,097,758	7,970,206	7,247,350	-	7,247,350	7,241,750
Bond Series 2012A (Tax Exempt) (211-975-582)	179,647	136,706	136,706	-	136,706	136,706
Bond Series 2012B (Taxable) (211-976-582)	479,257	443,881	444,374	-	444,374	444,777
ESCO Lease (221-977-582)	484,514	484,514	484,514	-	484,514	484,514
Total Budget	8,959,176	9,035,307	8,871,724	-	8,871,724	8,866,218
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
211 Bond Series 2012A & 2012B	658,903	580,587	581,080	-	581,080	581,483
216 Bond Series 2011	2,718,002	-	-	-	-	-
220 Bond Series 2005	5,097,758	7,970,206	7,247,350	-	7,247,350	7,241,750
221 ESCO Lease	484,514	484,514	484,514	-	484,514	484,514
222 Debt Series 2014	-	-	558,780	-	558,780	558,471
Total Revenues	8,959,176	9,035,307	8,871,724	-	8,871,724	8,866,218

Debt Service

Debt Service - Bond Series 2012A (Tax Exempt) (211-975-582)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Debt Service	179,647	136,706	136,706	-	136,706	136,706
Total Budgetary Costs	179,647	136,706	136,706	-	136,706	136,706
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
211 Bond Series 2012A & 2012B	179,647	136,706	136,706	-	136,706	136,706
Total Revenues	179,647	136,706	136,706	-	136,706	136,706

This fund accounts for the debt service associated with the Capital Improvement Revenue Bond Series 2003A (Tax Exempt). This bond was issued to fund the acquisition of the Bank of America building and for major repairs and renovations to the existing County courthouse facility.

Debt Service

Debt Service - Bond Series 2012B (Taxable) (211-976-582)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Debt Service	479,257	443,881	444,374	-	444,374	444,777
Total Budgetary Costs	479,257	443,881	444,374	-	444,374	444,777
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
211 Bond Series 2012A & 2012B	479,257	443,881	444,374	-	444,374	444,777
Total Revenues	479,257	443,881	444,374	-	444,374	444,777

This fund accounts for the debt service associated with the Capital Improvement Revenue Bond Series 2003B (Taxable). This bond was issued to fund the acquisition of the Bank of America building and for major repairs and renovations to the existing County courthouse facility.

Debt Service

Debt Service - Bond Series 1998B (216-951-582)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Debt Service	2,718,002	-	-	-	-	-
Total Budgetary Costs	2,718,002	-	-	-	-	-
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
216 Bond Series 2011	2,718,002	-	-	-	-	-
Total Revenues	2,718,002	-	-	-	-	-

This fund accounts for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 1998B. This bond was issued to refund the Library Bond Series 1991, which was originally issued to finance various capital projects including the construction of a public library and improvements to the County owned landfill. This debt was paid in FY 2014.

Debt Service

Debt Service - Bond Series 2005 (220-958-582)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Debt Service	5,097,758	7,970,206	7,247,350	-	7,247,350	7,241,750
Total Budgetary Costs	5,097,758	7,970,206	7,247,350	-	7,247,350	7,241,750
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
220 Bond Series 2005	5,097,758	7,970,206	7,247,350	-	7,247,350	7,241,750
Total Revenues	5,097,758	7,970,206	7,247,350	-	7,247,350	7,241,750

This fund accounts is for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 2005. This bond was issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the growth and environmental management facility, the construction of a public library, and renovations to the County courthouse building.

On July 8, 2014, the Board approved refunding the non-taxable portion (Fund 222 - Bond Series 2014) of the Capital Improvement Revenue Bond Series 2005 for a total estimated \$1.8 million in net present value over a period of eleven years beginning in FY 2014.

Debt Service

Debt Service - ESCO Lease (221-977-582)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Debt Service	484,514	484,514	484,514	-	484,514	484,514
Total Budgetary Costs	484,514	484,514	484,514	-	484,514	484,514
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
221 ESCO Lease	484,514	484,514	484,514	-	484,514	484,514
Total Revenues	484,514	484,514	484,514	-	484,514	484,514

This fund accounts for the debt service associated with the obligations relating to the County's Energy Performance Contract with Energy Systems Group. This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements. These energy efficiency improvements will offset the cost of the lease. Energy Systems Group will pay any balance on the lease not offset by these energy cost savings. The net savings will total approximately \$850,000.

Debt Service - 2014 Debt Series (222-976-582)

Budgetary Costs	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
Debt Service	-	-	558,780	-	558,780	558,471
Total Budgetary Costs	-	-	558,780	-	558,780	558,471

Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2015 Continuation	FY 2015 Issues	FY 2015 Budget	FY 2016 Budget
222 Debt Series 2014	-	-	558,780	-	558,780	558,471
Total Revenues	-	-	558,780	-	558,780	558,471

This fund accounts is for the debt service associated with Bond Series 2014 to refund the non-taxable portion of Bond Series 2005. Bond Series 2005 was initially issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the growth and environmental management facility, the construction of a public library, and renovations to the County courthouse building.

On July 8, 2014, the Board approved the partial refunding of Bond Series 2005 for a total estimated \$1.8 million in net present value over a period of eleven years beginning in FY 2014.

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Project Index

The following is an alphabetical list of each project with a detail sheet in this book. The section and the page of the corresponding detail sheets are also provided. Each section represents the service type of the projects and contains detail sheets only for projects with planned activity in FY 2015 to FY 2019.

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Project Index

The following is an alphabetical list of each project with a detail sheet in this book. The section and the page of the corresponding detail sheets are also provided. Each section represents the service type of the projects and contains detail sheets only for projects with planned activity in FY 2015 to FY 2019.

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Project Index

The following is an alphabetical list of each project with a detail sheet in this book. The section and the page of the corresponding detail sheets are also provided. Each section represents the service type of the projects and contains detail sheets only for projects with planned activity in FY 2015 to FY 2019.

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Capital Improvement Program

The capital improvement program is a resource that helps Leon County government ensure that decisions on projects and funding are made wisely and in a well planned manner. The quality of life for a Leon County resident depends on the reliability of transportation, the quality of stormwater system, the efficiency of waste disposal, the accessibility of culture and recreation, and many other essential public services.

High quality service levels can be achieved through the proper planning and provision of the replacement, maintenance and enhancement of the County's capital assets. In accordance with Florida Statute Chapter 125.74 (1) (d), the County Administrator is annually responsible to prepare and submit a capital budget and capital improvement program to the Board.

Capital Assets

A capital asset is a new or rehabilitated physical asset that is nonrecurring and has a useful life of more than three years and costs at least \$10,000.

Capital Project

A capital project is undertaken to acquire a capital asset. Examples include the construction, maintenance, and/or renovations to public buildings as well as improvements to stormwater systems and transportation.

Capital Improvement Program

Capital infrastructure is essential to the Leon County community. Leon County's capital improvement program is a multi-year program that identifies capital projects to be funded during a five year period. It specifies each capital project to be undertaken, the year it will begin, the anticipated expenses for each year and the method of financing.

Projects and financing sources in the capital improvement program for years other than the current budget year (commonly called "out-years" or "planned years") are not authorized until the annual budget for those years is legally adopted. The out-years serve only as a guide for future planning and are subject to further review and modification.

Annual Capital Budget

The annual capital budget represents the first year of a capital improvement program. It is the appropriation of capital spending legally adopted by the Board. The annual capital budget is adopted in conjunction with Leon County's annual operating budget and provides legal authority to proceed with specific projects.

Program Preparation

Each fiscal year, the Office of Management and Budget facilitates the preparation of a capital improvement program. Officials, administrators, and staff of Leon County government all assist in this process. The preparation process includes the following:

- I. Assessment of Capital Needs**
(Department/Division Staff)
 - Prepare an inventory
 - Evaluate whether to repair or replace facilities and/or equipment
 - Identify future needs
- II. Identification of Capital Projects**
(Commission, Administration, Department/Division Staff)
 - Review status of current projects
 - Develop information for new projects
 - Submit project requests
- III. Financial Analysis**
(Administration and OMB)
 - Evaluate financial conditions
 - Forecast financial trends
 - Evaluate funding options
- IV. Evaluation & Planning of Capital Projects**
(Administration and OMB)
 - Review and prioritize project requests
 - Select projects and project schedules
 - Determine project funding sources
- V. Adoption of Capital Improvement Program & Annual Capital Budget**
(Commission, Administration, and OMB)
 - Prepare and submit tentative program and budget to Commission
 - Hold public hearings
 - Revise and prepare final program and budget for adoption
- VI. Implementation & Monitoring of Annual Capital Budget**
 - October 1 through September 30
 - Departmental Biannual Project Status Reports

Capital Improvement Program Overview

The following is a brief description of the information contained in the Capital Improvement Program. A Project Index can be found on page 24-2.

The remainder of this section contains information, analysis and summaries about Leon County's capital budget and capital Improvement program.

- **Capital Improvement Program Analysis:**
Brief analysis of the FY 2015 - FY 2019 capital improvement program.
- **Capital Projects By Managing Department:**
Summary table of all capital improvement projects organized by managing department.
- **FY14 Anticipated Carryforward Projects:**
Summary table of all capital improvement projects that are anticipated to be carryforward from one fiscal year into the next.
- **Operating Budget Impacts:**
General description and summary table of estimated impacts capital projects are anticipated to have on the operating budget.

Capital Project Sections

Each section represents the service type of the capital projects it contains. The Capital Improvement Program consists of five service types: Culture & Recreation, General Government, Health & Safety, Physical Environment, and Transportation. Included in each section is an overview with a brief analysis, an index of the projects and a detail sheet for any project with planned activity in any fiscal year from FY 2015 to FY 2019. The project detail sheets each provide the following:

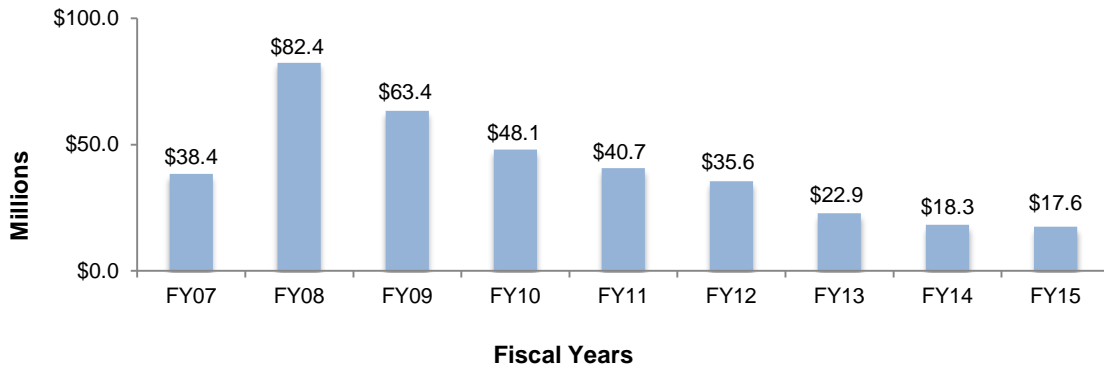
- **General Information:**
Includes project title, managing department, project number, service type, project status, description/justification and, if applicable, project location map.
- **Policy/Comprehensive Plan Information**
Non-comprehensive Plan Related Projects - relevant policy, law, mandate, ordinance, master plan, initiative, etc.
- **Comprehensive Plan Related Projects:**
Identifies whether the project is in the capital improvement element of the comprehensive plan, the improvement (i.e. stormwater, parks & recreation, roads, etc.), level of service standard for the improvement, current level of service, level of service upon completion of the improvement, etc.
- **Financial Information:**
Includes funding sources, past expenditures through FY 2013, FY 2014 adjusted budget and FY 2014 year-to-date expenditures, FY 2015 budget, FY 2016 – FY 2019 planned budget, FY 2015 – FY 2019 total, total project cost, and estimates of any anticipated impacts on the operating budget.

FY 2015 Capital Budget

Figure 24.1 shows the capital funding for each fiscal year from FY 2007 through FY 2015. The total FY 2015 capital budget is **\$17,626,095 (\$17,613,555 in capital projects and \$12,540 in budgeted reserves)**. Including the budgeted reserves, this is a 3.65% decrease over the adopted FY 2015 capital budget of \$18,293,735. The decline in capital funding reflects the use and depletion of capital reserves set aside by the Board to fund the long-term capital needs of the County. In addition, the figure below illustrates that the Capital Improvement Program is below FY 2007 funding levels.

The capital projects planned for FY 2015 include Transportation and Stormwater maintenance and improvements, General County maintenance and improvements, Management Information Service upgrades, and Parks and Recreation maintenance and improvements.

Figure 24.1
FY 2007 – FY 2015 Capital Funding



Service Types

Figure 24.2 shows the service types of the projects in the FY 2015 capital budget. In FY 2015, 41.2% or \$7,249,825 of the capital budget will fund transportation related projects. Figure 24.3 shows the service types of the projects in the FY 2015 - FY 2019 Capital Improvement Program. The Capital Improvement Program continues to spend the majority of funds on transportation projects. Budgeted reserves are not reflected below.

Figure 24.2
FY 2015 Project Service Types

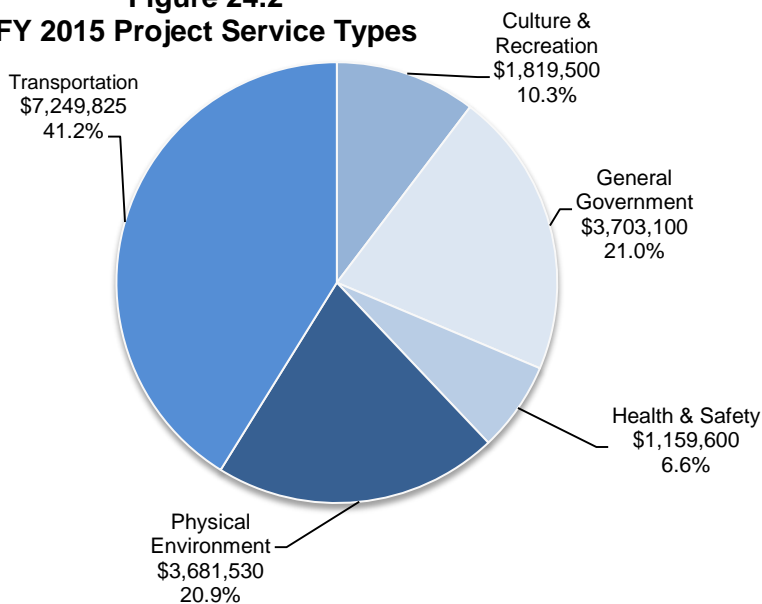
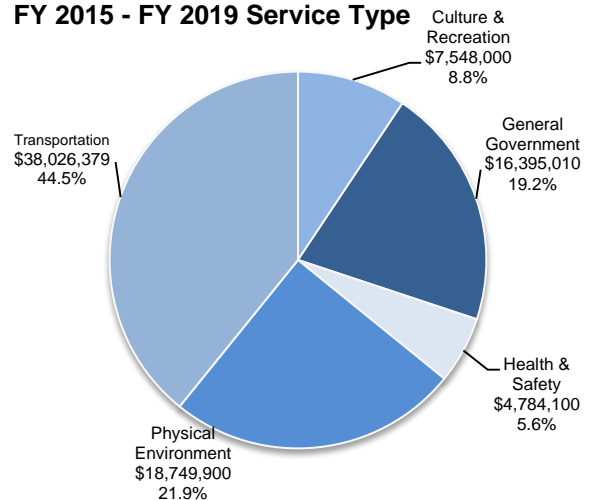


Figure 24.3
FY 2015 - FY 2019 Service Type



Project Funding Sources

Table 24.1 shows the project funding sources for the FY 2015 capital budget and the FY 2015 - FY 2019 capital improvement program. The Capital Improvements Fund (Fund 305) is the primary source of funding for the FY 2015 capital budget funding \$6,158,380 (35%), and the Sales Tax Extension Fund (Fund 309) is the primary source of funding for FY 2015 - FY 2019, totaling \$28,869,755 (33.8%). Budgeted reserves are not reflected below.

Table 24.1
FY 2015 – FY 2019 Project Funding Sources

Funding Source	FY 2015 Budget	%	FY 2015 - FY 2019 Program	%
EMS MSTU (Fund 135)	1,159,600	6.6%	4,784,100	5.6%
Tourist Development (Fund 160)	80,000	0.5%	380,000	0.4%
Bank of America (Fund 165)	545,000	3.1%	2,965,000	3.5%
Huntington Oaks (Fund 166)	50,000	0.3%	450,000	0.5%
Capital Improvements (Fund 305)	6,158,380	35%	27,895,910	32.6%
Transportation Improvements (Fund 306)	2,699,825	15.3%	13,275,525	15.5%
Sales Tax (Fund 308)	753,099	4.3%	753,099	0.9%
Sales Tax Extension (Fund 309)	4,968,901	28.2%	28,869,755	33.8%
Solid Waste (Fund 401)	1,198,750	6.8%	6,130,000	7.1%
TOTAL	\$17,613,555	100%	\$85,503,389	100%

Reserves for Capital Projects

Intersection/Resurfacing: During the FY 2008 budget process, the County established this reserve account to support intersection and resurfacing projects for six to eight years. These funds have been depleted.

On February 12, 2013, the Board approved transitioning transportation and intersection improvement project funding from the original sales tax to the current sales tax extension. The following projects were added to the list of Sales Tax projects funded with the County's share of the one-cent sales tax extension: Arterial/Collector and Local Road Resurfacing, (formerly Arterial/Collector Road Resurfacing and Local Resurfacing), Open Graded Cold Mix Maintenance and Resurfacing, and Intersection and Safety Improvements. The FY 2015 Capital Improvement Budget funds the majority of road resurfacing and all intersection and safety improvement projects with the Sales Tax Extension (Fund 309).

General Government: As part of the annual budget process, the County evaluates the resources necessary to support the five-year capital improvement program. Depending upon the level of reserves, additional general revenue is contemplated to be transferred to the capital projects to maintain a five-year funded program. This approach began during the FY 2008 budget process to support the funding of maintenance and essential capital projects. The goal was to provide funding to maintain the existing infrastructure of the County.

During FY 2012, the Board replenished the general capital reserves in the amount of \$13.1 million, which put the Board in a position to fund the general County maintenance projects in the capital fund over a period of five years (FY 2013 – FY 2017), while avoiding large increases/decreases in funding during the same period. Due to the Board's budget balancing strategy that eliminated the regular general reserve transfer to fund capital projects in the prior two years, these reserves are anticipated to be depleted by FY 2016.

At the June 10, 2014 FY 2015 Budget Workshop, to address the County's five-year capital improvement needs, the Board approved an \$8.8 million "fund sweep" to ensure the County's basic infrastructure is maintained and its useful life is maximized over the next five years. The funds included \$800,000 for the purchase of the Supervisor of Election's electronic poll book. In addition, the Board funded a \$1 million general fund transfer to fund capital projects for FY 2015. The goal is to increase this transfer of recurring revenue to \$2.5 to \$3.5 million per year.

New and Revised Capital Projects

Table 24.2 shows the new and revised projects for the FY 2015 capital budget and FY 2015 - FY 2019 capital improvement program. A total of 8 projects in the amount of \$1,655,625 will be funded in FY 2015. For the five-year period, a total of \$9,091,525 is budgeted for 12 new and revised projects.

**Table 24.2
FY 2015 - FY 2019 New and Revised Projects**

New and Revised Projects	FY 2015 Budget	%	FY 2015 - FY 2019 Program	%
Bannerman Road	750,000	45.3	750,000	8.2
Baum Road Drainage Improvements	-	-	230,000	2.5
Cooperative Extension Renovations	75,000	4.5	75,000	8.2
Fleet Management Shop Improvements	50,000	3.0	50,000	0.0
Hazardous Waste Vehicle & Equipment Replacement	-	-	300,000	3.3
Household Hazardous Waste Improvements	25,000	1.5	25,000	0.3
Killearn Acres Flood Mitigation	100,000	6.0	300,000	3.3
Lake Henrietta Renovations	40,000	2.4	390,000	4.3
Sidewalk Program	615,625	37.2	6,146,525	67.6
Voting Equipment Replacement	-	-	200,000	2.2
Total	\$1,655,625	100%	\$8,466,525	100%

Management of Capital Projects

Table 24.3 shows the managing departments of the FY 2015 capital budget and FY 2015 - FY 2019 capital improvement program. A total of 71 projects will be funded in the FY 2015 Capital Improvement Program. Engineering Services will manage 40.3% or \$7,097,625 of the total FY 2015 budget. Budgeted reserves and carryforward projects are not reflected below.

**Table 24.3
FY 2015 – FY 2019 Managing Departments**

Managing Department	FY 2015 Number of Projects	FY 2015	%	FY 2015 – FY 2019 Program	%
Emergency Medical Services	1	1,109,600	6.3	4,646,600	5.4
Engineering Services	13	7,097,625	40.3	36,149,379	42.3
Facilities Management	18	2,166,000	12.3	9,296,410	10.9
Fleet Management	3	1,609,100	9.1	9,457,100	11.1
Management Information Services	17	1,942,280	11.0	8,736,900	10.2
Parks & Recreation	9	1,655,000	9.4	6,711,000	7.8
Public Works - Operations	3	835,200	4.7	4,176,000	4.9
Solid Waste	7	1,198,750	6.9	6,130,000	7.2
Supervisor of Elections	-	-	-	200,000	0.2
TOTAL	71	\$17,613,555	100	85,503,389	100

Leon County Fiscal Year 2015 – 2019 Capital Improvement Program

Capital Projects By Managing Departments

Project	Project #	Life to Date FY 2013	Adj Budget FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY15 - FY19 Total	Project Cost Total
Fleet Management										
Fleet Management Shop Equipment	026010	116,494	55,000	-	50,000	50,000	25,000	25,000	150,000	321,494
General Vehicle/Equipment Replacement	026003	3,114,809	455,193	396,100	450,000	410,000	420,000	394,000	2,070,100	5,640,102
Public Works Vehicle/Equipment Replacement	026005	8,718,740	834,524	589,000	970,000	904,000	840,000	750,000	4,053,000	13,606,264
Stormwater Vehicle/Equipment Replacement	026004	5,582,627	442,782	624,000	690,000	680,000	570,000	620,000	3,184,000	9,209,409
Fleet Management Subtotal		17,532,670	1,787,499	1,609,100	2,160,000	2,044,000	1,855,000	1,789,000	9,457,100	28,777,269
Public Works - Operations										
Arterial/Collector Roads Pavement Markings	026015	378,364	135,200	135,200	135,200	135,200	135,200	135,200	676,000	1,189,564
Open Graded Cold Mix Maintenance/Resurfacing	026006	11,346,061	784,147	600,000	600,000	600,000	600,000	600,000	3,000,000	15,130,208
Stormwater Pond Repairs	066026	930,722	75,124	100,000	100,000	100,000	100,000	100,000	500,000	1,505,846
Public Works - Operations Subtotal		12,655,147	994,471	835,200	835,200	835,200	835,200	835,200	4,176,000	17,825,618
Solid Waste										
Hazardous Waste Vehicle/Equipment Replacement	036042	-	-	-	150,000	150,000	-	-	300,000	300,000
Household Hazardous Waste Improvements	036019	-	-	25,000	-	-	-	-	25,000	25,000
Landfill Improvements	036002	1,171,451	187,859	50,000	50,000	100,000	100,000	100,000	400,000	1,759,310
Rural Waste Vehicle and Equipment Replacement	036033	36,796	35,204	230,000	50,000	50,000	39,500	50,000	419,500	491,500
Scales/Scalehouse	036013	-	81,000	-	-	-	-	-	-	81,000
Solid Waste Heavy Equipment/Vehicle Replacement	036003	3,058,637	85,000	250,000	400,000	640,000	350,000	350,000	1,990,000	5,133,637
Solid Waste Master Plan	036028	-	100,000	-	-	-	-	-	-	100,000
Solid Waste Pre-Fabricated Buildings	036041	-	18,750	18,750	18,750	-	-	-	37,500	56,250
Transfer Station Heavy Equipment Replacement	036010	2,430,777	132,251	100,000	400,000	545,000	488,000	300,000	1,833,000	4,396,028
Transfer Station Improvements	036023	459,188	273,786	525,000	150,000	150,000	150,000	150,000	1,125,000	1,857,974
Solid Waste Subtotal		7,156,849	913,850	1,198,750	1,218,750	1,635,000	1,127,500	950,000	6,130,000	14,200,699
Parks & Recreation										
Apalachee Parkway Regional Park	045001	2,114,966	480,539	150,000	250,000	600,000	200,000	500,000	1,700,000	4,295,505
Athletic Field Lighting	046008	565,134	172,866	-	-	-	-	-	-	738,000
Fred George Park	043007	4,276,003	1,158,906	-	-	-	-	-	-	5,434,909
Greenways Capital Maintenance	046009	879,533	191,678	202,000	238,000	257,000	257,000	-	954,000	2,025,211
Miccosukee Greenway	044003	454,120	434,129	200,000	-	-	-	-	200,000	1,088,249
Miccosukee Park	044002	581,961	663,779	-	-	-	-	-	-	1,245,740
New Vehicles and Equipment	046007	394,434	33,633	23,000	84,000	-	-	-	107,000	535,067
Northeast Community Park	044001	454,870	448,000	-	-	-	-	-	-	902,870
Okeeheepkee Prairie Park	043008	97,528	756,638	50,000	-	-	-	-	50,000	904,166
Parks Capital Maintenance	046001	1,449,412	744,263	400,000	900,000	910,000	300,000	300,000	2,810,000	5,003,675
Playground Equipment Replacement	046006	315,098	137,902	130,000	-	130,000	-	130,000	390,000	843,000
St. Marks Headwaters Greenway	047001	240,730	1,709,898	-	-	-	-	-	-	1,950,628
Woodville Community Park	041002	341,482	100,000	500,000	-	-	-	-	500,000	941,482
Parks and Recreation Subtotal		12,165,271	7,032,231	1,655,000	1,472,000	1,897,000	757,000	930,000	6,711,000	25,908,502
Engineering Services										
Arterial/Collector and Local Road Resurfacing	056001	23,983,213	5,671,494	3,200,000	4,050,000	3,450,000	3,415,000	3,450,000	17,565,000	47,219,707
Bannerman Road	054003	2,673,453	2,587,871	750,000	-	-	-	-	750,000	6,011,324
Baum Road Drainage Improvement	064010	-	-	-	75,000	-	155,000	-	230,000	230,000
Beech Ridge Trail	054010	24,222	828,200	-	-	-	-	-	-	852,422
Blue Print 2000 Water Quality Enhancements	067002	3,163,617	809,850	282,000	-	-	-	-	282,000	4,255,467
Community Safety & Mobility	056005	5,773,932	1,876,158	750,000	750,000	750,000	-	680,000	2,930,000	10,580,090
Florida DOT Permitting Fee	056007	531,654	50,000	50,000	50,000	50,000	50,000	50,000	250,000	831,654
Gum Road Target Planning Area	062005	9,213	2,148,474	-	3,200,000	-	-	-	3,200,000	5,357,687
Intersection and Safety Improvements	057001	6,539,794	7,535,792	-	355,854	-	750,000	-	1,105,854	15,181,440
Killearn Acres Flood Mitigation	064001	2,839,656	452,361	100,000	200,000	-	-	-	300,000	3,592,017
Killearn Lakes Plantation Stormwater	064006	1,099,073	1,344,408	750,000	100,000	-	-	-	850,000	3,293,481
Lake Henrietta Renovations	061001	-	-	40,000	350,000	-	-	-	390,000	390,000
Lakeview Bridge	062002	167,077	760,389	-	-	-	-	-	-	927,466
Lexington Pond Retrofit	063005	660,174	4,822,953	-	-	-	-	-	-	5,483,127
Longwood Subdivision Retrofit	062004	1,813	223,578	-	-	-	-	-	-	225,391
Pedrick Pond Stormwater Improvements	045007	40,895	304,104	-	-	-	-	-	-	344,999
North Monroe Turn Lane	053003	1,924,914	2,676,649	-	-	-	-	-	-	4,601,563
Public Works Design and Engineering	056011	120,350	60,000	60,000	60,000	60,000	60,000	60,000	300,000	480,350
Pullen Road at Old Bainbridge Road	053002	272,616	1,209,670	-	-	-	-	-	-	1,482,286
Sidewalk Program	056013	-	1,000,000	615,625	1,372,275	1,379,400	1,386,050	1,393,175	6,146,525	7,146,525
Stormwater Structure Inventory and Mapping	066003	117,486	757,514	-	-	-	-	-	-	875,000
TMDL Compliance Activities	066004	-	100,000	-	250,000	250,000	250,000	-	750,000	850,000
Transportation and Stormwater Improvements	056010	5,790,438	4,909,427	500,000	100,000	-	400,000	100,000	1,100,000	11,799,865
Engineering Subtotal		55,733,590	40,128,892	7,097,625	10,913,129	5,939,400	6,466,050	5,733,175	36,149,379	132,011,861

Leon County Fiscal Year 2015 – 2019 Capital Improvement Program

Capital Projects By Managing Departments

Project	Project #	Life to Date FY 2013	Adj Budget FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY15 - FY19 Total	Project Cost Total
Management Information Services										
Courtroom Technology	076023	962,700	145,675	100,000	75,000	50,000	50,000	50,000	325,000	1,433,375
Data Wiring	076003	446,960	25,000	25,000	25,000	25,000	25,000	25,000	125,000	596,960
Digital Phone System	076004	1,340,742	431,807	100,000	150,000	25,000	25,000	25,000	325,000	2,097,549
E-Filing System for Court Documents	076063	-	158,200	-	-	-	-	-	-	158,200
Emergency Medical Services Technology	076058	171,241	16,774	50,000	50,000	12,500	12,500	12,500	137,500	325,515
File Server Maintenance	076008	1,773,216	434,757	375,000	375,000	375,000	375,000	375,000	1,875,000	4,082,973
Financial Hardware and Software	076001	257,659	54,588	32,000	-	-	-	-	32,000	344,247
Geographic Information Systems	076009	5,100,083	276,153	238,280	238,280	238,280	238,280	238,280	1,191,400	6,567,636
GIS Incremental Basemap Update	076060	2,201,178	298,500	298,500	298,500	298,500	298,500	298,500	1,492,500	3,992,178
Library Services Technology	076011	129,420	40,426	47,500	30,000	30,000	30,000	30,000	167,500	337,346
Network Backbone Upgrade	076018	1,009,762	80,000	80,000	80,000	80,000	80,000	80,000	400,000	1,489,762
Permit & Enforcement Tracking System	076015	151,561	299,133	50,000	50,000	50,000	50,000	50,000	250,000	700,694
Public Defender Technology	076051	267,270	25,000	55,000	55,000	55,000	30,000	30,000	225,000	517,270
Records Management	076061	140,881	84,119	50,000	50,000	50,000	50,000	50,000	250,000	475,000
State Attorney Technology	076047	224,339	45,748	30,000	30,000	30,000	30,000	30,000	150,000	420,087
Supervisor of Elections Technology	076005	233,302	30,000	76,000	25,000	25,000	25,000	25,000	176,000	439,302
User Computer Upgrades	076024	3,223,218	253,641	300,000	300,000	300,000	300,000	300,000	1,500,000	4,976,859
Work Order Management	076042	485,616	40,247	35,000	20,000	20,000	20,000	20,000	115,000	640,863
Management Information Services Subtotal		18,119,148	2,739,768	1,942,280	1,851,780	1,664,280	1,639,280	1,639,280	8,736,900	29,595,816
Facilities Management										
Air Conditioning Unit Replacement	086064	-	-	40,000	36,000	36,000	36,000	-	148,000	148,000
Architectural and Engineering Services	086011	320,659	69,273	80,000	80,000	80,000	60,000	60,000	360,000	749,932
Centralized Storage Facility	086054	193,227	96,773	-	50,000	-	-	-	50,000	340,000
Common Area Furnishings	086017	328,316	20,000	30,000	30,000	30,000	30,000	30,000	150,000	498,316
Community Services Building Renovations	086062	84,957	200,000	200,000	-	-	-	-	200,000	484,957
Cooperative Extension Renovations	086030	-	-	75,000	-	-	-	-	75,000	75,000
Courthouse Renovations	086027	8,607,991	30,000	408,000	-	-	-	-	408,000	9,045,991
Courthouse Repairs	086024	6,833,364	1,226,325	170,000	315,000	315,000	235,000	115,000	1,150,000	9,209,689
Courthouse Security	086016	356,878	18,202	20,000	20,000	20,000	20,000	20,000	100,000	475,080
Courtroom Minor Renovations	086007	424,266	115,894	60,000	60,000	60,000	60,000	60,000	300,000	840,160
Elevator Generator Upgrades	086037	1,276,713	456,488	-	550,000	250,000	350,000	300,000	1,450,000	3,183,201
Fairgrounds Sense of Place Initiative	086070	-	50,000	-	-	-	-	-	-	50,000
Fort Braden Community Center Renovations	082003	178,729	-	25,000	-	-	-	-	25,000	203,729
Fleet Management Shop Improvements	086071	-	-	50,000	-	-	-	-	50,000	50,000
General County Maintenance & Renovations	086057	74,297	-	125,000	25,000	25,000	25,000	25,000	225,000	299,297
Lake Jackson Town Center	083002	459,000	100,000	50,000	100,000	100,000	140,000	100,000	490,000	1,049,000
Lake Jackson Town Center Sense of Place Initiative	086068	-	100,000	50,000	50,000	50,000	50,000	-	200,000	300,000
Leon County Government Annex Renovations	086025	21,584,840	1,904,986	545,000	800,000	720,000	800,000	100,000	2,965,000	26,454,826
Jail Complex Maintenance	086031	397,878	3,342,061	-	-	-	-	-	-	3,739,939
Main Library Improvements	086053	357,790	155,325	92,000	300,000	200,000	-	-	592,000	1,105,115
Medical Examiner Facility	086067	-	50,000	-	-	-	-	-	-	50,000
Miccosukee Community Center	044005	673,733	-	-	15,000	-	-	-	15,000	688,733
MIS Data Center and Elevator Room Halon System	076064	-	70,000	-	-	-	-	-	-	70,000
Parking Lot Maintenance	086033	26,950	286,218	66,000	111,910	16,000	16,000	16,000	225,910	539,078
Pre-Fabricated Buildings	086066	-	-	-	-	18,750	18,750	-	37,500	37,500
Public Safety Complex	096016	14,400,416	2,013,653	-	-	-	-	-	-	16,414,069
Sheriff Heliport Building	086042	580,013	175,000	-	-	-	-	-	-	755,013
Welcome Center Roof Replacement	086065	-	30,000	80,000	-	-	-	-	80,000	110,000
Facilities Management Subtotal		57,160,017	10,510,198	2,166,000	2,542,910	1,920,750	1,840,750	826,000	9,296,410	76,966,625
Miscellaneous										
<i>Administration</i>										
Capital Grant Match Program	096019	-	81,205	-	-	-	-	-	-	81,205
<i>Emergency Medical Services</i>										
EMS Vehicle & Equipment Replacement	026014	4,626,520	758,457	1,109,600	878,000	895,000	913,000	851,000	4,646,600	10,031,577
<i>Supervisor of Elections</i>										
Election Equipment	096015	1,531,840	3,296,161	-	-	-	-	-	-	4,828,001
Voting Equipment Replacement	096028	-	-	-	50,000	50,000	50,000	50,000	200,000	200,000
Miscellaneous Subtotal		6,158,360	4,135,823	1,109,600	928,000	945,000	963,000	901,000	4,846,600	15,140,783
Total Capital Improvement Program		186,681,052	68,242,732	17,613,555	21,921,769	16,880,630	15,483,780	13,603,655	85,503,389	340,427,173

The Capital Improvement projects highlighted are fully funded in FY 2014. It is anticipated that these projects will be carryforward into the next fiscal year. The projects are listed under FY 2014 Anticipated Carryforward Projects and are not included in the Management of Capital Projects (Table 24.3).

Leon County Fiscal Year 2015 – 2019 Capital Improvement Program

Anticipated FY15 Carryforward Projects

Table 24.4 is a schedule of the anticipated FY 2014 carryforward projects. All projects are currently fully funded. It is anticipated that the funding for these projects will be carryforward from FY 2014 into FY 2015 in order to complete the project.

Table 24.4
FY 2014 Anticipated Carryforward Projects

Project Title	Life to Date 2013	FY14 Adjusted Budget	FY14 YTD Activity
Culture & Recreation			
Athletic Field Lighting	565,134	172,866	-
Miccosukee Park	581,981	663,779	5,962
St. Marks Headwater Greenways	240,730	1,709,898	-
<i>Subtotal</i>	1,407,845	2,546,203	5,962
General Government			
Capital Grant Match Program	-	81,206	-
E-Filing System for Court Documents	-	158,200	11,981
Election Equipment	1,531,840	3,296,161	1,721,018
MIS Data Center & Elevator Room Halon System	-	70,000	-
<i>Subtotal</i>	1,531,840	3,605,567	1,732,999
Health & Safety			
Jail Complex Maintenance	397,878	3,342,061	510,602
Public Safety Complex	14,400,416	2,013,653	1,160,128
Sheriff Heliport Building	580,013	175,000	14,629
<i>Subtotal</i>	15,378,307	5,530,714	1,685,359
Physical Environment			
Lakeview Bridge	167,077	760,369	5,507
Lexington Pond Retrofit	660,174	4,822,953	68,958
Longwood Outfall Retrofit	1,813	223,578	-
Pedrick Pond Stormwater Improvements	40,895	304,104	38,470
Scale/Scalehouse	-	81,000	-
Solid Waste Master Plan	-	100,000	-
Stormwater Structure Inventory and Mapping	117,486	757,514	-
<i>Subtotal</i>	987,445	7,049,518	112,935
Transportation			
Beech Ridge Trail	24,222	828,200	45,646
North Monroe Turn Lane	1,924,914	2,676,649	33,895
Pullen Road at Old Bainbridge Road	272,616	1,209,670	0
<i>Subtotal</i>	2,221,752	4,714,519	79,541
Grand Total	21,507,189	23,446,861	3,616,796

The following is a general description of some of the impacts that different types of projects can have on the operating budget.

Facilities

The construction or acquisition of a new facility increases the square footage that the County is required to maintain. This increase results in additional expenses including utilities, maintenance and custodial contracts, and repairs. New community centers and libraries are typically service enhancements and also require additional staffing, operating supplies, library materials and machinery and equipment. A new facility may also involve the cancellation of a lease on an existing facility to help offset the increased costs.

Renovations or upgrades to an existing facility are often completed in order to improve efficiency and avoid total replacement. An increase in efficiency often results in a reallocation of staff time and a decrease in costs such as maintenance, utilities and repairs.

Parks/Greenways & Trails

The development of a new park or greenway and trail space increases the acreage that the County is required to maintain. This increase results in additional expenses including maintenance staff, maintenance vehicles and equipment, operating supplies and utilities.

Roadways

The improvement of roadways generally requires ongoing maintenance costs such as pothole patching, lane and crosswalk re-stripping, sign and traffic signal replacement, and roadside right-of-way mowing and maintenance.

Stormwater

The improvements of existing stormwater ponds or drainage systems and construction of new ponds or drainage systems are often completed to correct a deficiency. These corrections typically result in decreases in maintenance and repair costs.

Technology

The implementation of new technology often requires an increase for maintenance contracts once the warranty period has expired. Upgrades to existing technology do not usually have any additional costs. The upgrades can result in a decrease in maintenance costs and a reallocation of staff time due to the increased efficiency.

Vehicles/Equipment

The purchase of a new vehicle or piece of equipment results in additional expenses including vehicle coverage, preventative maintenance, fuel and oil, and operating supplies. The purchase of a new vehicle or piece of equipment may also require additional staffing for operation. Replacement vehicles or equipment do not usually impact the operating budget.

Leon County Fiscal Year 2015 – 2019 Capital Improvement Program

Operating Budget Impacts

Table 24.5 outlines the estimated impacts that some projects may have on the operating budget. Impacts are shown in the fiscal year in which they are anticipated to begin and the out-years that will be affected by additional operating costs. The impacts shown in this table are only estimates and include projects that will reduce the operating budgets of some departments. These impact estimates are subject to change.

Table 24.5 – Operating Budget Impacts by Project

Project	#	FY 2015 Estimated	FY 2016 Estimated	FY 2017 Estimated	FY 2018 Estimated	FY 2019 Estimated
Athletic Field Lighting	046008	10,000	10,000	10,000	10,000	10,000
Digital Phone System: MIS	076004	26,750	35,750	35,750	35,750	35,750
Digital Phone System: Sheriff's Office	076004	(110,000)	(110,000)	(110,000)	(110,000)	(110,000)
E-Filing System for Court Documents	076008	-	-	-	-	63,000
Financial Hardware and Software	076001	3,000	3,000	3,000	3,000	3,000
Fred George Park	043007	9,800	19,580	19,580	19,580	19,580
Miccosukee Greenway	044003	1,000	1,000	1,000	1,000	1,000
Miccosukee Park	044002	11,160	11,160	11,160	11,160	11,160
St. Marks Headwaters Greenway	047001	40,700	40,700	40,700	40,700	40,700
TMDL Compliance Activities	066004	35,000	60,000	60,000	60,000	60,000
Woodville Community Park	041002	-	6,000	6,000	6,000	6,000
Work Order Management	076042	12,000	24,000	36,000	48,000	60,000
Total Estimated Operating Budget Impacts		\$39,410	\$101,190	\$113,190	\$125,190	\$200,190

Table 24.6 outlines the estimated operating budget impacts by Department. Impacts are shown in the fiscal year in which they are anticipated to begin and the out-years that will be affected by additional operating costs. The impacts shown in this table are only estimates and are subject to change. In addition, departments may share the operating impacts of one project. For example, Facilities Management is responsible for the utilities and maintenance of the libraries while the Library Department is responsible for personnel and operating supplies.

Table 24.6 – Operating Budget Impacts by Department

Department	FY 2015 Estimated	FY 2016 Estimated	FY 2017 Estimated	FY 2018 Estimated	FY 2019 Estimated
Engineering Services	35,000	60,000	60,000	60,000	60,000
Management Information Services	41,750	62,750	74,750	86,750	161,750
Parks & Recreation	72,660	88,440	88,440	88,440	88,440
Sheriff	-110,000	-110,000	-110,000	-110,000	-110,000
Total Estimated Operating Budget Impacts	\$39,410	\$101,190	\$113,190	\$125,190	\$200,190

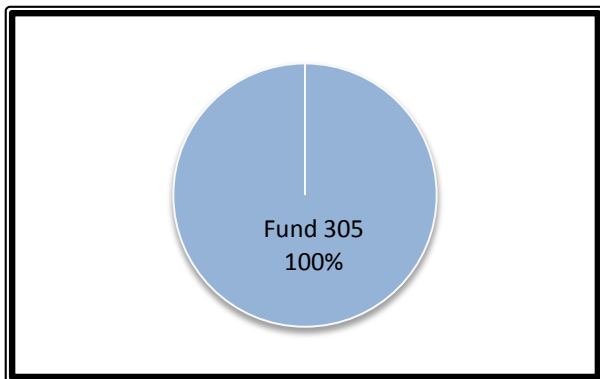
Overview

The Culture and Recreation section contains capital improvement projects designed to facilitate the provision, maintenance, and operation of culture and recreation facilities and activities. Major culture and recreation capital projects funded in FY 2015 include the Woodville Community Park and the Greenways and Parks Capital Maintenance.

Funding Sources

Figure 24.4 shows that 100% (\$1.82 million) of culture and recreation projects are funded in FY 2015 by general revenue or the Capital Improvements Fund (Fund 305).

Figure 24.4
FY 2015 Culture & Recreation Projects
By Funding Source



Managing Departments

Table 24.7 shows that Parks & Recreation will manage 73% of the FY 2015 culture and recreation capital improvement projects. Facilities Management will manage 2 projects and Management Information Systems will manage one, accounting for 22% of the Culture and Recreation capital improvement projects.

Table 24.7
FY 2015 Culture & Recreation Projects
By Managing Department

Managing Department	# of Projects	FY 2015 Budget
Facilities Management	2	117,000
Management Information Services	1	\$47,500
Parks and Recreation	8	\$1,655,000
Total	11	\$1,819,500

Operating Budget Impacts

Table 24.8 shows the estimated impacts that some Culture and Recreation projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 24.8
Culture & Recreation Operating Budget Impacts

Project	Project #	FY 2015 Estimate	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
Athletic Field Lighting	046008	10,000	10,000	10,000	10,000	10,000
Fred George Park	043007	9,803	19,580	19,580	19,580	19,580
Miccosukee Greenway	044003	1,000	1,000	1,000	1,000	1,000
Miccosukee Park	044002	11,160	11,160	11,160	11,160	11,160
St. Marks Headwaters Greenway	047001	40,700	40,700	40,700	40,700	40,700
Woodville Community Park	041002	-	6,000	6,000	6,000	6,000
Total		\$72,663	\$88,440	\$88,440	\$88,440	\$88,440

Leon County Fiscal Year 2015 – 2019 Capital Improvement Program

Culture and Recreation Index

Page	Project	#	Life to Date FY 2013	Adj Bud FY 2014	FY 2015 Budget	FY15 - FY19 Total	Project Total
24-18	Apalachee Parkway Regional Park	045001	2,114,966	480,539	150,000	1,700,000	4,295,505
24-19	Athletic Field Lighting	046008	565,134	172,866	-	-	738,000
24-20	Fort Braden Community Center Renovations	082003	178,729	-	25,000	25,000	203,729
24-21	Fred George Park	043007	4,276,003	1,158,906	-	-	5,434,909
24-22	Greenways Capital Maintenance	046009	879,533	191,678	202,000	954,000	2,025,211
24-23	Library Services Technology	076011	129,420	40,426	47,500	167,500	337,346
24-24	Main Library Improvements	086053	357,790	155,325	92,000	592,000	1,105,115
24-25	Miccosukee Community Center	044005	673,733	-	-	15,000	688,733
24-26	Miccosukee Greenway	044003	454,120	434,129	200,000	200,000	1,088,249
24-27	Miccosukee Park	044002	581,961	663,779	-	-	1,245,740
24-28	New Vehicles and Equipment	046007	394,434	33,633	23,000	107,000	535,067
24-29	Northeast Community Park	044001	454,870	448,000	-	-	902,870
24-30	Okeeheepkee Prairie Park	043008	97,528	756,638	50,000	50,000	904,166
24-31	Parks Capital Maintenance	046001	1,449,412	744,263	400,000	2,810,000	5,003,675
24-32	Playground Equipment Replacement	046006	315,098	137,902	130,000	390,000	843,000
24-33	Pre-Fabricated Buildings	086066	-	-	-	37,500	37,500
24-34	St. Marks Headwaters Greenway	047001	240,730	1,709,898	-	-	1,950,628
24-35	Woodville Community Park	041002	341,482	100,000	500,000	500,000	941,482
Culture and Recreation Total:			\$13,504,943	\$7,227,982	\$1,819,500	\$7,548,000	\$28,280,925

The Capital Improvement projects highlighted are fully funded in FY 2014. It is anticipated that these projects will be carryforward into the next fiscal year.

Apalachee Parkway Regional Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **045001** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for ongoing park improvements associated with creating a positive economic impact for the community. Improvement activities contemplated for the cross country course area: planning and adding fiber optic cable capacity (FY 2015), provision of a water source and design and permitting for a restroom facility (FY 2016), the addition of a permanent restroom facility (FY 2017), and the design and construction of an entrance road and parking loop more conducive to the high utilization of the park. Currently, traffic flow patterns are congested and ineffective.

Financial Summary

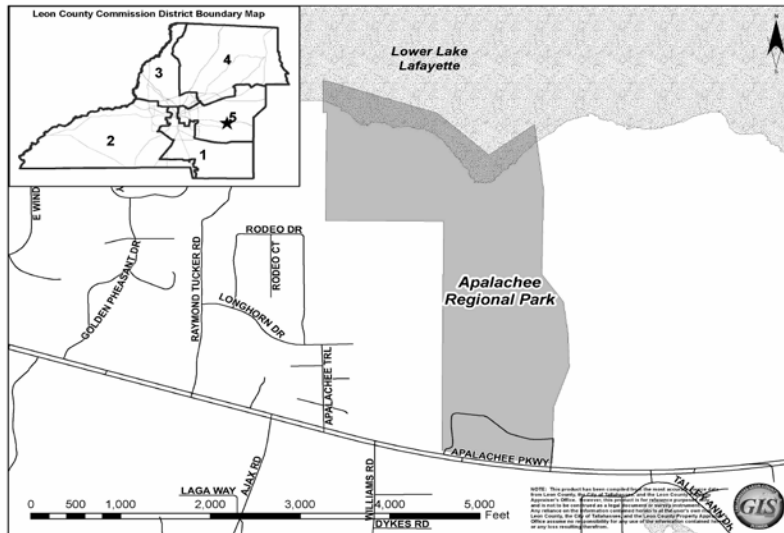
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	781,728	480,539	269,471	150,000	250,000	600,000	200,000	500,000	1,700,000	2,962,267
309 Sales Tax - Extension	839,751	0	0	0	0	0	0	0	0	839,751
401 Solid Waste	493,488	0	0	0	0	0	0	0	0	493,488
	2,114,966	480,539	269,471	150,000	250,000	600,000	200,000	500,000	1,700,000	4,295,505

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3, 1.2.1 and 1.2.5

Operating Budget Impact

This project will have significant impacts on the Parks and Recreation operating budget beginning in outyear FY 2018.



Athletic Field Lighting

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **046008** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for security lighting and lighting the final two fields at Apalachee Regional Park. The lighting of the fields allows additional time to complete an evening game or practice during the weekdays.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	565,134	172,866	0	0	0	0	0	0	0	738,000
	565,134	172,866	0	0	0	0	0	0	0	738,000

Policy/Comprehensive Plan Information

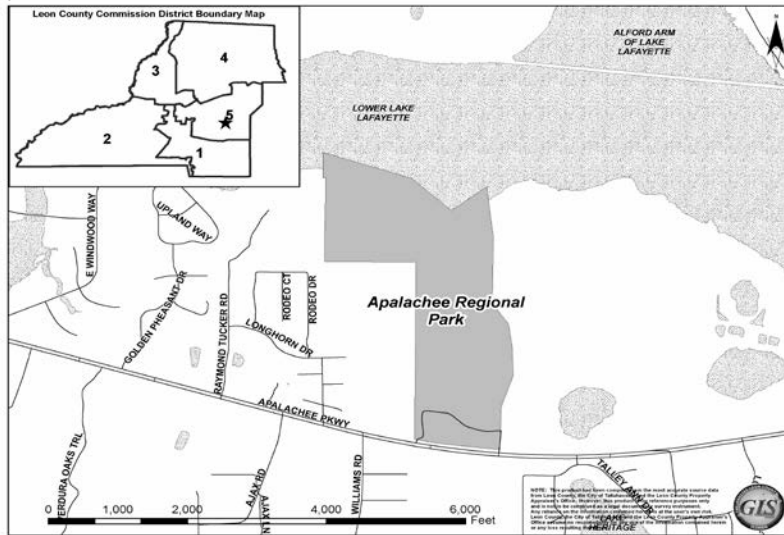
Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
140 Municipal Service	10,000	10,000	10,000	10,000	10,000
	10,000	10,000	10,000	10,000	10,000

This project will have annual impacts on the Parks & Recreation operating budget once the lights are installed at the Apalachee Regional Park. The following operating impacts are anticipated to begin in FY 2015:

\$10,000 for costs such as utilities, repairs/maintenance, etc.



Fort Braden Community Center Renovations

Dept/Div: **Facilities Management**
 Project #: **082003**
 Service Type: **Culture & Recreation**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for maintenance and improvements to the Fort Braden Community Center. FY 2015 is for repainting the community center, which is an extensive process requiring "torching" off the old paint to begin with the original surface.

Financial Summary

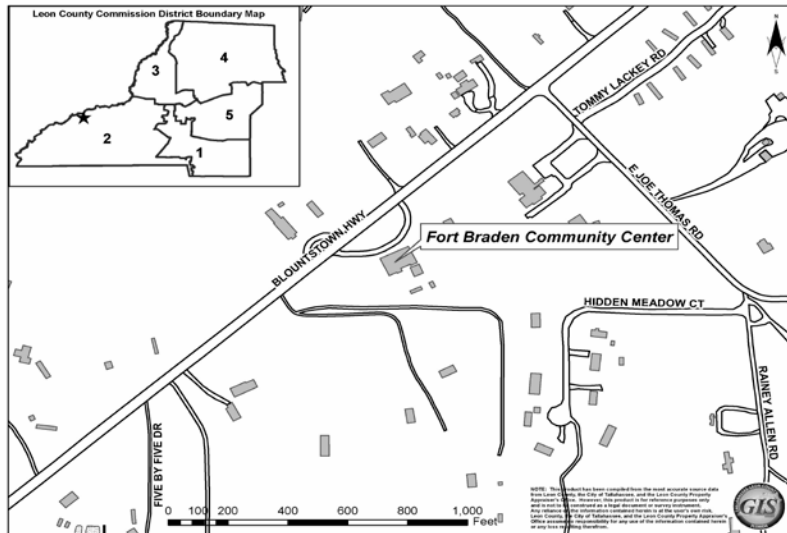
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	99,123	0	0	25,000	0	0	0	0	25,000	124,123
318 Bond Series 1999 Construction	49,607	0	0	0	0	0	0	0	0	49,607
325 Bond Series 1998A Construction	30,000	0	0	0	0	0	0	0	0	30,000
	178,729	0	0	25,000	0	0	0	0	25,000	203,729

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Fred George Park

Dept/Div: Grants Parks	Comp Plan CIE Project: N/A
Project #: 043007	Capital Improvement: N/A
Service Type: Culture & Recreation	Level of Service Standard: N/A
Status: Existing Project - Carryforward	Current Level of Service: N/A

Project Description/Justification

This project is for the construction of the recreational facilities including a ball field, concession stand, restroom and parking lot at Fred George Park property and full development of the park amenities. The Blueprint 2000 funding allocated in FY 2012 will enable the park and museum to open to the public. The Wildlife Preservation Society will provide staffing for the museum.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	4,147,135	1,087,774	269,572	0	0	0	0	0	0	5,234,909
305 Capital Improvements	128,868	71,132	17,427	0	0	0	0	0	0	200,000
	4,276,003	1,158,906	286,999	0	0	0	0	0	0	5,434,909

Policy/Comprehensive Plan Information

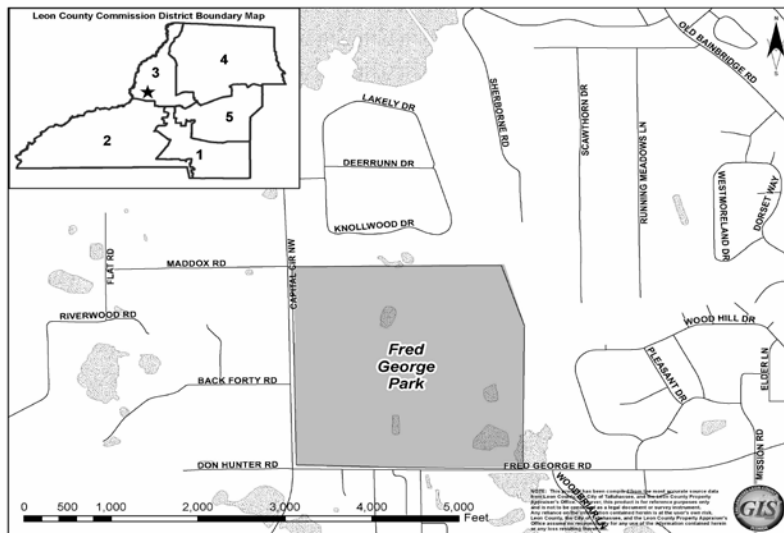
Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3; 1.2.1 and 1.2.
 Fred George Basin Greenway Management Plan (August 2009)

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
140 Municipal Service	9,800	19,580	19,580	19,580	19,580
	9,800	19,580	19,580	19,580	19,580

The following are anticipated operating impacts:

- FY 2015 - FY 2019
- \$12,000 Utility Services
- \$2,905 Operating Supplies (ball field maintenance and materials)
- \$3,000 Other Contractual Services (irrigation repair, pest control/turf management, and invasive control),
- \$1,675 Road Materials and Supplies (sand, clay, etc.)



Greenways Capital Maintenance

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **046009** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the maintenance (mowing, tree trimming, fence repair, etc.) of the greenways and green spaces within the County's Parks and Recreation system. This project will address maintenance issues that arise within the J.R. Alford, Miccosukee, Fred George and St. Marks greenways, as well as control plant invasive species. The budget plans maintenance funding for the greenway acreage to be brought online as follows:

FY 2014 - 175 acres
 FY 2015 - 300 acres
 FY 2016 - 300 acres
 FY 2017 - 155 acres

Financial Summary

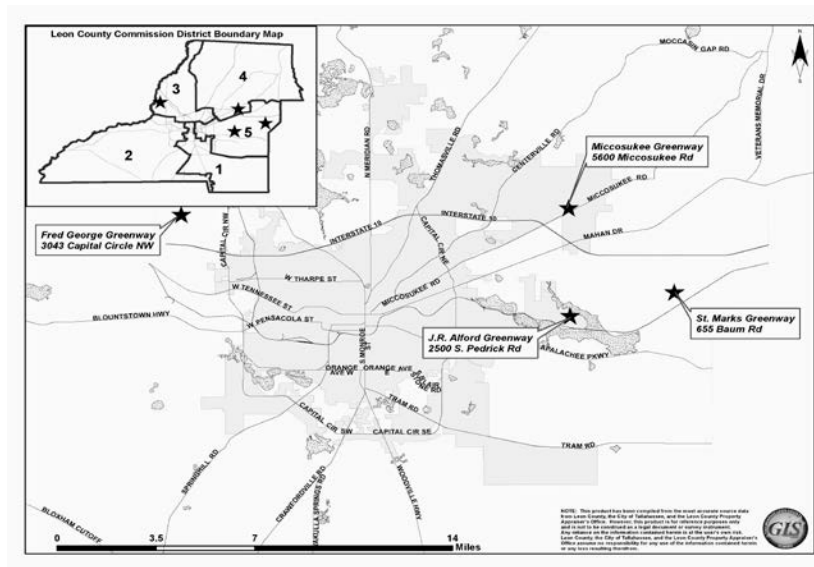
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	100,295	0	0	0	0	0	0	0	0	100,295
127 Grants - Interest Bearing	1,830	0	0	0	0	0	0	0	0	1,830
305 Capital Improvements	777,408	191,678	53,330	202,000	238,000	257,000	257,000	0	954,000	1,923,086
	879,533	191,678	53,330	202,000	238,000	257,000	257,000	0	954,000	2,025,211

Policy/Comprehensive Plan Information

Lease Agreement between Leon County and the Office of Greenway and Trails
 J.R. Alford Greenway Management Plan
 Miccosukee Canopy Road Greenway Management Plan
 Florida Community Trust Management Plan #01-152-FF1
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.4

Operating Budget Impact

N/A



Library Services Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076011** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology improvements for Library Services. FY 2015 budget includes \$17,500 for the Library Catalog update and \$30,000 for unexpected technology improvements for compliance with Resource Description and Access (RDA) cataloging standards.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	129,420	40,426	31,281	47,500	30,000	30,000	30,000	30,000	167,500	337,346
	129,420	40,426	31,281	47,500	30,000	30,000	30,000	30,000	167,500	337,346

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Main Library Improvements

Dept/Div: **Facilities Management**
 Project #: **086053**
 Service Type: **Culture & Recreation**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for maintenance and improvements at the main library on Park Avenue. FY 2015 budget is for the renovation of the atrium and two restrooms on the second floor. FY 2016 budget is for the replacement of an antiquated fire alarm panel. FY 2017 budget is to replace the flat area of the roof.

Financial Summary

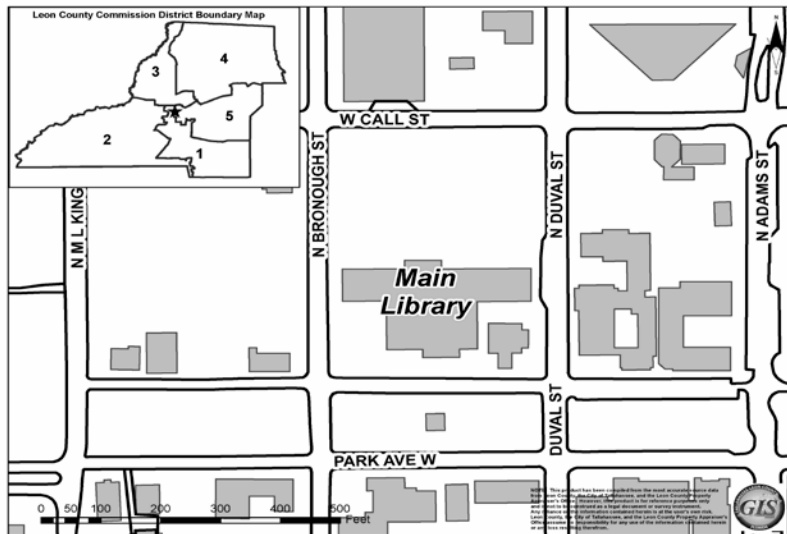
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	357,790	155,325	7,349	92,000	300,000	200,000	0	0	592,000	1,105,115
	357,790	155,325	7,349	92,000	300,000	200,000	0	0	592,000	1,105,115

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Miccosukee Community Center

Dept/Div: **Facilities Management**
 Project #: **044005**
 Service Type: **Culture & Recreation**
 Status: **Existing Revised Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the Miccosukee Community Center roof. The existing roof has a life span of 10-15 years and is showing signs of material failure. Replacing the roof will mitigate any potential deterioration of the building infrastructure due to leaks.

Financial Summary

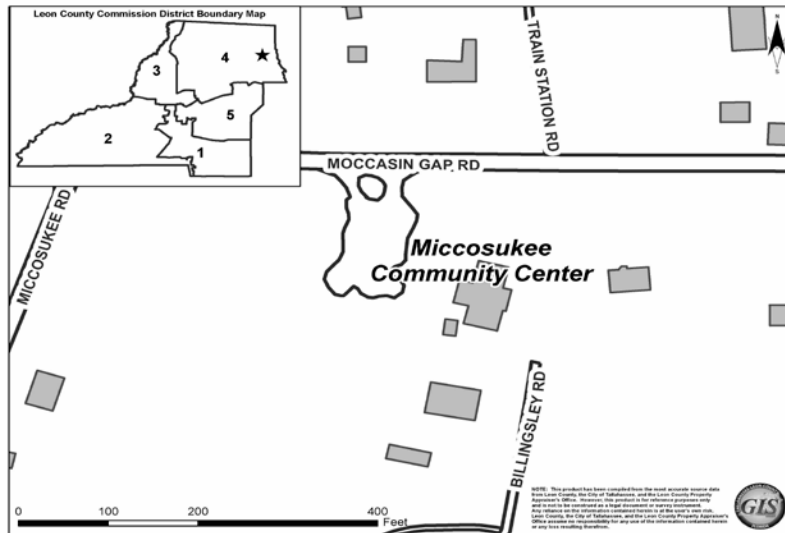
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	210,031	0	0	0	15,000	0	0	0	15,000	225,031
309 Sales Tax - Extension	353,702	0	0	0	0	0	0	0	0	353,702
318 Bond Series 1999 Construction	110,000	0	0	0	0	0	0	0	0	110,000
	673,733	0	0	0	15,000	0	0	0	15,000	688,733

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Micosukee Greenway

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **044003** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for improvements at the Micosukee Greenway. In accordance with the revised Land Management Plan, FY 2013 and FY 2014 funding was allocated to improve Fleischmann Road and Crump Road trailheads. The Crump Road Trailhead improvement will require the installation of a well.

The FY 2015 request is for matching funds for a Federal grant for improvements to the existing trail system from the Edenfield Trailhead to the Fleischmann Road Trailhead. This is the third and final phase of trail improvement grants for this area. Improvements will provide safe all weather surfaces that physically impaired citizens may use to walk on the greenways. These funds are the 50% match for the grant funds.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	212,651	405,454	333,466	0	0	0	0	0	0	618,105
305 Capital Improvements	8,820	28,675	0	200,000	0	0	0	0	200,000	237,495
309 Sales Tax - Extension	37,864	0	0	0	0	0	0	0	0	37,864
325 Bond Series 1998A Construction	194,785	0	0	0	0	0	0	0	0	194,785
	454,120	434,129	333,466	200,000	0	0	0	0	200,000	1,088,249

Policy/Comprehensive Plan Information

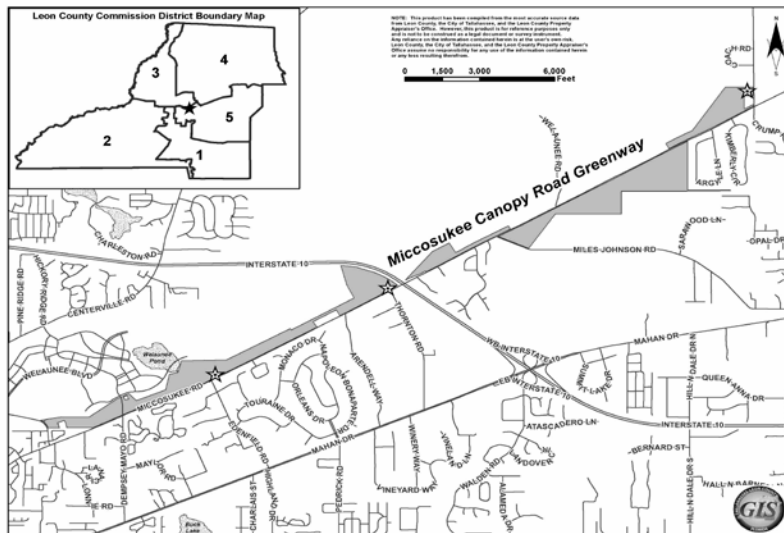
Management Plan for Micosukee Canopy Road Greenway (2001)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3
 Parks & Recreation Master Plan (1997)

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
140 Municipal Service	1,000	1,000	1,000	1,000	1,000
	1,000	1,000	1,000	1,000	1,000

This project will have annual impacts on the Parks & Recreation operating budget. The following are the estimated impacts anticipated to begin in FY 2015:

Road Materials \$1,000



Micosukee Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **044002** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for improvements to recreational needs and space requirements of the Micosukee Community Park. These improvements would be for the construction of new athletic fields, including a softball field, a T-ball field, and the installation of a new well designed to support the existing and proposed turf needs and the new community garden. Construction will be completed by Spring 2015.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	196,889	663,779	5,962	0	0	0	0	0	0	860,668
318 Bond Series 1999 Construction	181,216	0	0	0	0	0	0	0	0	181,216
325 Bond Series 1998A Construction	203,855	0	0	0	0	0	0	0	0	203,855
	581,961	663,779	5,962	0	0	0	0	0	0	1,245,740

Policy/Comprehensive Plan Information

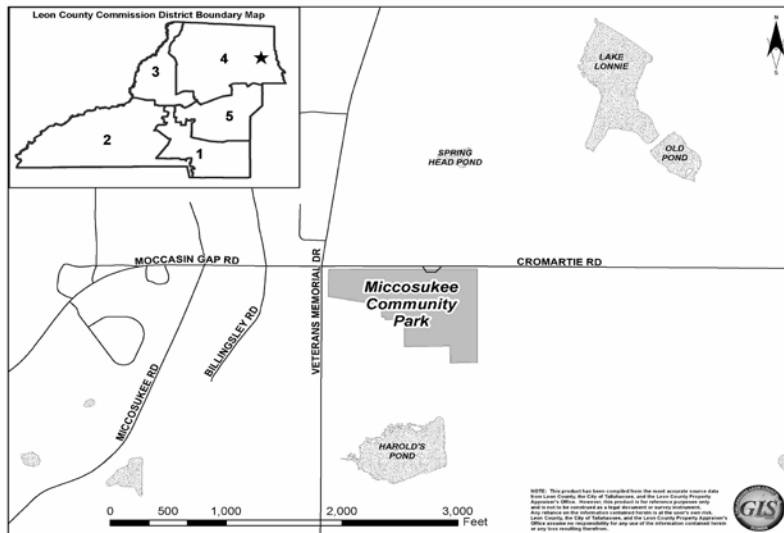
Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.5

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
140 Municipal Service	11,160	11,160	11,160	11,160	11,160
	11,160	11,160	11,160	11,160	11,160

This project will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts anticipated to begin in FY15:

- Ball field materials (clay, sand, etc.) \$3,350
- Ball field maintenance \$5,810
- Ball field irrigation, pest control/turf management \$2,000



New Vehicles and Equipment for Parks/Greenways

Dept/Div:	Parks & Recreation	Comp Plan CIE Project:	N/A
Project #:	046007	Capital Improvement:	N/A
Service Type:	Culture & Recreation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for new vehicles and equipment for the parks and greenways. The Parks and Greenways program has grown dramatically in recent years. In the past five years, the County has acquired a total of 1,491 acres: 321 acres for public use and 1,170 acres in green space that has not been open to the public (St. Marks Greenway, Fred George Greenway, Fallschase, and Okeeheepkee Prairie Park).

The FY 2015 request is for a dedicated All-terrain Vehicle for the Fred George Park and Greenway, equipment (Sand Pro) for infield grooming at Fred George and other smaller parks, and a trailer for hauling the ATV and Sand Pro.

The FY 2016 request is for a mini excavator. The greenways crew has been renting an excavator for the past three years to perform trail maintenance and clearing of debris. The purchase of the excavator will allow for additional maintenance on the trails as well as other jobs (stump removal, ditch work, and irrigation repairs) that are not currently being performed due to the limited rental time.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	394,434	33,633	0	23,000	84,000	0	0	0	107,000	535,067
	394,434	33,633	0	23,000	84,000	0	0	0	107,000	535,067

Policy/Comprehensive Plan Information

Park & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3
 State of Florida Division of Forestry "Best Management Practices"

Operating Budget Impact

This project will have annual impacts on the Parks & Recreation operating budget once the vehicles have been purchased.

Northeast Community Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **044001** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the development of a community park in the northeast area of the county. Currently, there is not a County-owned park in this section of the county. The acquisition of this property was finalized in FY 2014. The project has been approved as a Tier 1 project for the proposed sales tax extension dollars funding \$10 million of the project.

Financial Summary

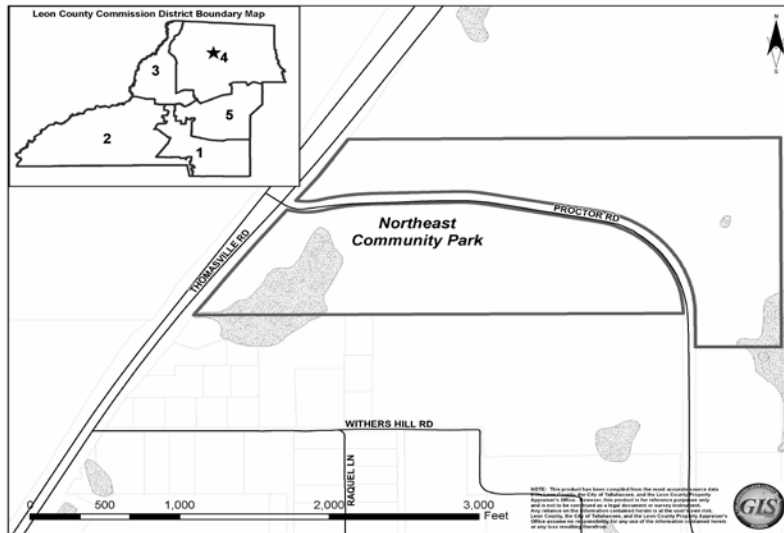
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	438,000	448,000	344,594	0	0	0	0	0	0	886,000
325 Bond Series 1998A Construction	16,870	0	0	0	0	0	0	0	0	16,870
	454,870	448,000	344,594	0	0	0	0	0	0	902,870

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3, 1.1.5 and 1.2.1

Operating Budget Impact

N/A



Okeeheepkee Prairie Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **043008** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of recreational facilities in the Okeeheepkee Prairie Park. The Florida Water Management District has completed a large storm water pond at this location that offers the opportunity for a recreational/educational trail in accordance with a grant agreement with the Florida Communities Trust program.

This project will be completed in three phases. The first phase is funding for the design and permitting fees. The second phase is for the parking lot, boardwalk, and the trail around the pond. The final phase will include a picnic shelter, signage, and walking trail.

Financial Summary

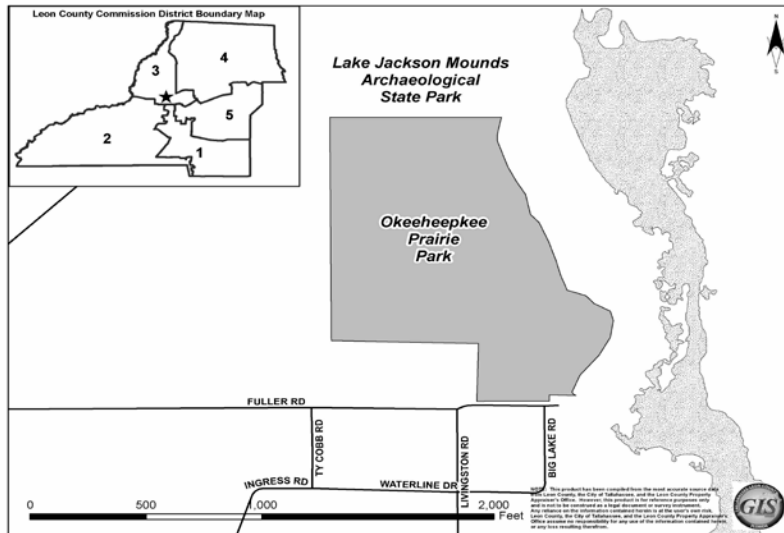
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	315,000	0	50,000	0	0	0	0	50,000	365,000
318 Bond Series 1999 Construction	97,528	441,638	10,212	0	0	0	0	0	0	539,166
	97,528	756,638	10,212	50,000	0	0	0	0	50,000	904,166

Policy/Comprehensive Plan Information

Florida Community Trust Management Plan
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.4 and Objective 1.2

Operating Budget Impact

This project is anticipated to have operating impacts once the park is brought online.



Parks Capital Maintenance

Dept/Div:	Parks & Recreation	Comp Plan CIE Project:	N/A
Project #:	046001	Capital Improvement:	N/A
Service Type:	Culture & Recreation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project includes \$300,000 per year for the maintenance and replacement of equipment at all countywide parks. This includes, but is not limited to, fencing, safety corrections on equipment, paving and parking lot improvements, facility signs, maintenance, irrigation, turf management, as well as tennis and basketball court maintenance. This project will allow Parks and Recreation to quickly correct unsafe items and prevent possible injury to the public.

In addition, this project includes funding for maintenance projects as identified in the active parks analysis conducted in FY 2012:

Drainage Improvements/Retrofits (\$200,000 in FY 2013, \$100,000/year in FY 2014-2017)
 Canopy Oak Concession/Comfort Station Replacement (\$500,000 in FY 2014)
 Daniel B. Chaires Park Baseball Field Construction (\$510,000 in FY 2017)

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,449,412	744,263	507,586	400,000	900,000	910,000	300,000	300,000	2,810,000	5,003,675
	1,449,412	744,263	507,586	400,000	900,000	910,000	300,000	300,000	2,810,000	5,003,675

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

N/A

Pre-Fabricated Buildings

Dept/Div: **Facilities Management**
 Project #: **086066**
 Service Type: **Culture & Recreation**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project will provide the replacement of two pre-fabricated buildings located at the Kate Ireland Park, and Sunset Landing. The existing 10x14 units were manufactured by a mobile home company and are in need of constant repair. This project replaces the units with better quality, more energy efficient units.

Financial Summary

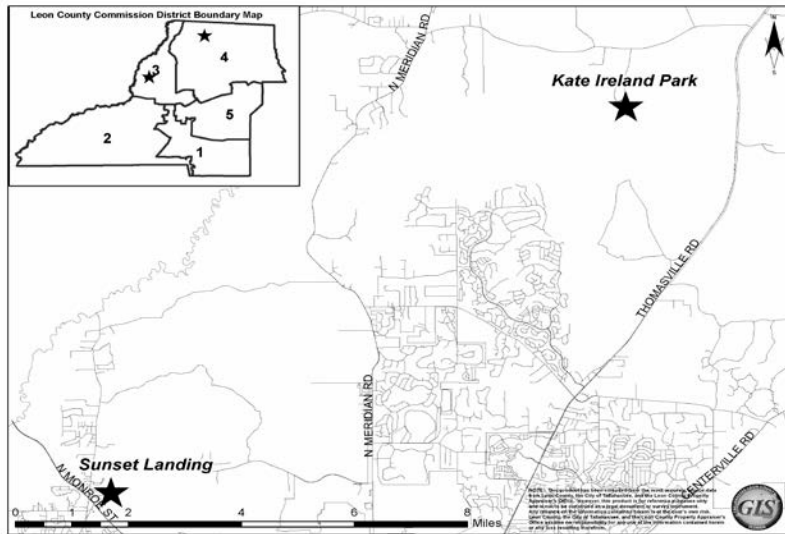
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	0	0	18,750	18,750	0	37,500	37,500
	0	0	0	0	0	18,750	18,750	0	37,500	37,500

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



St. Marks Headwaters Greenways

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **047001** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of a parking lot, trail systems (including those conducive to equestrian use), boardwalks, viewing areas, and shelters to comply with the State Management Plan for these areas and a potential multi-purpose area in the northwest quadrant of the field.

In FY 2012, \$1,510,954 in funding was provided from Blueprint 2000's 80% share of the Sales Tax extension to complete this project.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	0	1,510,954	0	0	0	0	0	0	0	1,510,954
305 Capital Improvements	190,730	198,944	0	0	0	0	0	0	0	389,674
309 Sales Tax - Extension	50,000	0	0	0	0	0	0	0	0	50,000
	240,730	1,709,898	0	0	0	0	0	0	0	1,950,628

Policy/Comprehensive Plan Information

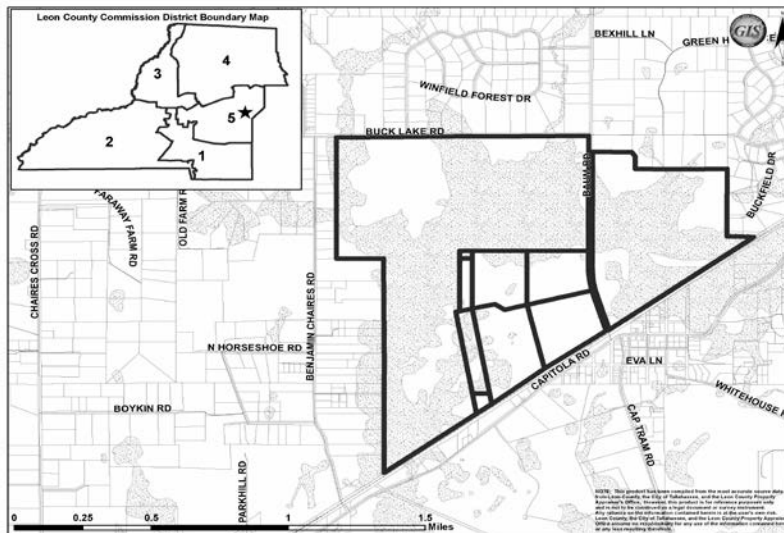
St. Marks Headwaters Greenway Management Plan approved by the Florida Community Trust. Parks and Recreation Element of the Comp Plan Policy 1.1.3, 1.1.4.

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
140 Municipal Service	40,700	40,700	40,700	40,700	40,700
	40,700	40,700	40,700	40,700	40,700

When the facility comes on-line, it will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts:

- FY 2015 - FY 2018
- \$25,700 Supplies: Operating and Road Materials
- \$15,000 Other Contractual Services: invasive plant control and port-a-let



Woodville Community Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **041002** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the addition of a restroom/concession facility and the renovation/expansion of the existing restroom and concession stands at J. Lewis Hall, Sr., Woodville Park and Recreation Complex. The existing restroom/concession was built in 1997 and since then three additional fields have been added. The additional fields have placed an increased demand on restrooms and concession beyond what was originally programmed for this facility. Currently, Port-a-Lets are being rented in order to meet restroom demands.

To meet the needs and use requirements for this area, the new facility will be approximately 1,125 square foot in size, similar to the one recently constructed at Stoneler Road Park, but with additional restroom capacity. To reduce the operational costs, the new building will be built as energy efficient as possible. Energy efficiency items include a rain cistern system for the irrigation of plants around the building, and solar panels to reduce utility costs.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	112,500	0	0	0	0	0	0	0	0	112,500
305 Capital Improvements	36,341	100,000	0	500,000	0	0	0	0	500,000	636,341
309 Sales Tax - Extension	159,402	0	0	0	0	0	0	0	0	159,402
325 Bond Series 1998A Construction	33,238	0	0	0	0	0	0	0	0	33,238
	341,482	100,000	0	500,000	0	0	0	0	500,000	941,482

Policy/Comprehensive Plan Information

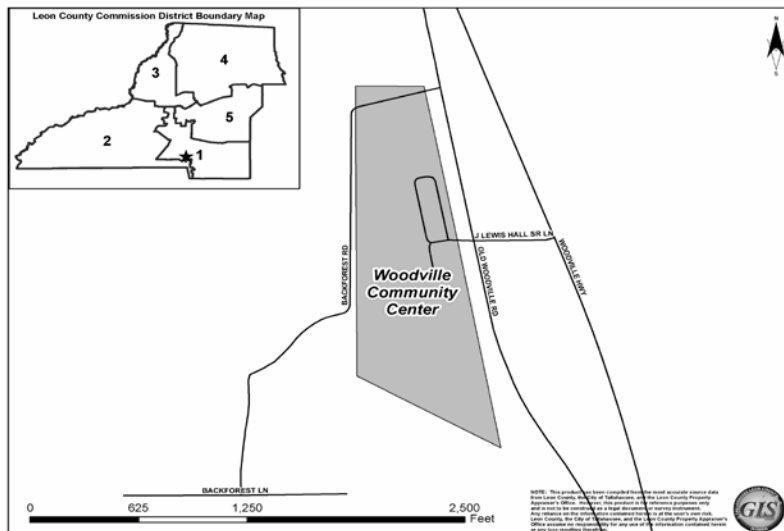
Parks & Recreation Master Plan (May 1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy, 1.1.3

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
140 Municipal Service	0	6,000	6,000	6,000	6,000
	0	6,000	6,000	6,000	6,000

This project will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts anticipated to begin in FY 2016:

- \$4,000 Utility Services
- \$2,000 Operating Supplies



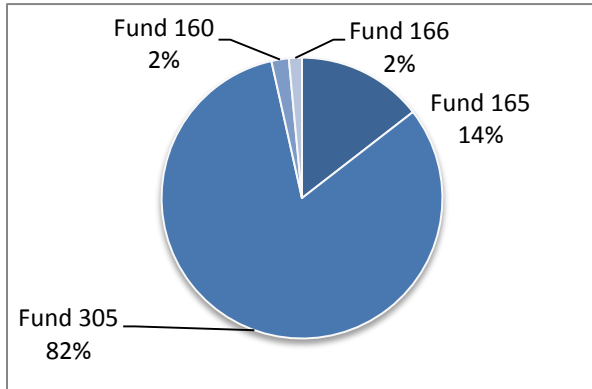
Overview

The General Government section contains capital improvement projects designed to facilitate the provision of services by the legislative and administrative branches of Leon County government. Major General Government capital projects funded in FY 2015 include Courthouse Renovations, Leon County Courthouse Annex Renovations, and General Vehicles and Equipment Replacements.

Funding Sources

Figure 24.5 shows that 82% (\$3,028,100) of the FY 2015 General Government budget is funded by the Capital Improvements Fund (Fund 305). The Bank of America Fund (Fund 165) is funding 14% (\$545,000) of the budget for improvements of that facility. The Tourist Development Fund (Fund 160) will fund 2% (\$80,000) for improvements to the Welcome Center. The Huntington Oaks Fund (Fund 166) is funding 2% (\$50,000) for improvements of that facility.

**Figure 24.5
FY 2015 General Government Projects
By Funding Source**



Managing Departments

Table 24.9 shows that Management Information Services will manage 41% of the FY 2015 general government capital improvement projects. Facilities Management will manage 55% of the projects. Fleet Management will manage one general government project.

**Table 24.9
FY 2015 General Government Projects**

Managing Department	# of Projects	FY 2015 Budget
Facilities Management	16	\$2,049,000
Fleet Management	1	\$396,100
Management Information Services	12	\$1,258,000
Total	29	\$3,703,100

By Managing Department

Operating Budget Impacts

Table 24.10 shows the estimated impacts that some General Government projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

**Table 24.10
General Government Operating Budget Impacts**

Project	Project #	FY 2015 Estimate	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
Digital Phone System: MIS	076004	26,750	35,750	35,750	35,750	35,750
Digital Phone System: Sheriff's Office	076004	(110,000)	(110,000)	(110,000)	(110,000)	(110,000)
E-Filing System for Court Documents	076063	-	-	-	-	63,000
Financial Hardware and Software	076001	3,000	3,000	3,000	3,000	3,000
Work Order Management	076042	12,000	24,000	36,000	48,000	60,000
Total		(\$68,250)	(\$47,250)	(\$35,250)	(\$23,250)	\$51,750

Leon County Fiscal Year 2015 – 2019 Capital Improvement Program

General Government Index

Page	Project	#	Life to Date FY 2013	Adj Bud FY 2014	FY 2015 Budget	FY15-FY19 Total	Project Total
24-38	Air Conditioning Unit Replacement	086064	-	-	40,000	148,000	148,000
24-39	Architectural and Engineering Services	086011	320,659	69,273	80,000	360,000	749,932
24-40	Capital Grant Match Program	096019	-	81,205	-	-	81,205
24-41	Centralized Storage Facility	086054	193,227	96,773	-	50,000	340,000
24-42	Common Area Furnishings	086017	328,316	20,000	30,000	150,000	498,316
24-43	Community Services Bldg. Renovations	086062	84,957	200,000	200,000	200,000	484,957
24-44	Cooperative Extension Renovations	086030	-	-	75,000	75,000	75,000
24-45	Courthouse Renovations	086027	8,607,991	30,000	408,000	408,000	9,045,991
24-46	Courthouse Repairs	086024	6,833,364	1,226,325	170,000	1,150,000	9,209,689
24-47	Courthouse Security	086016	356,878	18,202	20,000	100,000	475,080
24-48	Courtroom Minor Renovations	086007	424,266	115,894	60,000	300,000	840,160
24-49	Courtroom Technology	076023	962,700	145,675	100,000	325,000	1,433,375
24-50	Data Wiring	076003	446,960	25,000	25,000	125,000	596,960
24-51	Digital Phone System	076004	1,340,742	431,807	100,000	325,000	2,097,549
24-52	E-Filing System for Court Documents	076063	-	158,200	-	-	158,200
24-53	Election Equipment	096015	1,531,840	3,296,161	-	-	4,828,001
24-54	Elevator Generator Upgrades	086037	1,276,713	456,488	-	1,450,000	3,183,201
24-55	Fairgrounds Sense of Place Initiatives	086063	-	50,000	-	-	50,000
24-56	File Server Maintenance	076008	1,773,216	434,757	375,000	1,875,000	4,082,973
24-57	Financial Hardware and Software	076001	257,659	54,588	32,000	32,000	344,247
24-58	Fleet Management Shop Improvements	086071	-	-	50,000	50,000	50,000
24-59	General County Maintenance/Renovations	086057	74,297	-	125,000	225,000	299,297
24-60	General Vehicle/Equipment Replacement	026003	3,114,809	455,193	396,100	2,070,100	5,640,102
24-61	Lake Jackson Town Center	083002	459,000	100,000	50,000	490,000	1,049,000
24-62	Lake Jackson Town Ctr. Sense of Place	086068	-	100,000	50,000	200,000	300,000
24-63	Leon Co. Gov't Annex Renovations	086025	21,584,840	1,904,986	545,000	2,965,000	26,454,826
24-64	MIS Data Ctr./Elevator Room Halon Sys.	076064	-	70,000	-	-	70,000
24-65	Network Backbone Upgrade	076018	1,009,762	80,000	80,000	400,000	1,489,762
24-66	Parking Lot Maintenance	086033	26,950	286,218	66,000	225,910	539,078
24-67	Public Defender Technology	076051	267,270	25,000	55,000	225,000	517,270
24-68	Records Management	076061	140,881	84,119	50,000	250,000	475,000
24-69	State Attorney Technology	076047	224,339	45,748	30,000	150,000	420,087
24-70	Supervisor of Elections Technology	076005	233,302	30,000	76,000	176,000	439,302
24-71	User Computer Upgrades	076024	3,223,218	253,641	300,000	1,500,000	4,976,859
24-72	Voting Equipment Replacement	096028	-	-	-	200,000	200,000
24-73	Welcome Center Roof Replacement	086065	-	30,000	80,000	80,000	110,000
24-74	Work Order Management	076042	485,616	40,247	35,000	115,000	640,863
General Government Total			\$55,583,772	\$10,415,500	\$3,703,100	\$16,395,010	\$82,394,282

The Capital Improvement projects highlighted are fully funded in FY 2014. It is anticipated that these projects will be carryforward into the next fiscal year.

Air Conditioning Unit Replacements

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	086064	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project will provide the replacement of air conditioning units in County-owned buildings. The existing air conditioning units are at the end of their useful life cycle and are more costly to operate. This project replaces units with more energy efficient, longer life units. The budget also includes funding for additional duct work. The four-year replacement plan is as follows:

FY 2015

Northeast Branch Library

FY 2016 - FY 2018	#
Ft. Braden Community Center	3
Transfer Station	2
Ft. Braden Library	3
Animal Control	4
Dental Clinic	6
Southside Clinic	13
Agricultural Center	3
Purchasing Warehouse	4
Courthouse Annex	2
TOTAL DX UNITS	40

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	40,000	36,000	36,000	36,000	0	148,000	148,000
	0	0	0	40,000	36,000	36,000	36,000	0	148,000	148,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

Operating budget impacts include a reduction in utility costs due to anticipated energy savings.

Architectural & Engineering Services

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	086011	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for architectural and engineering services that occur routinely throughout the year and are necessary to insure the safety and consistency of operations in County buildings. Routine operating maintenance of County buildings occasionally involves the discovery of structural deterioration and mechanical or electrical failures that warrant an immediate investigative action and proposed course to solution.

Financial Summary

<u>Funding Source</u>	<u>Life To Date FY 2013</u>	<u>Adjusted Budget FY 2014</u>	<u>Year To Date FY 2014</u>	<u>FY 2015 Budget</u>	<u>FY 2016 Planned</u>	<u>FY 2017 Planned</u>	<u>FY 2018 Planned</u>	<u>FY 2019 Planned</u>	<u>5 Year Total</u>	<u>Total Project Cost</u>
305 Capital Improvements	320,659	69,273	10,542	80,000	80,000	80,000	60,000	60,000	360,000	749,932
	320,659	69,273	10,542	80,000	80,000	80,000	60,000	60,000	360,000	749,932

Policy/Comprehensive Plan Information

Florida Statutes 479, 480, 481 and 489 - compliance with licensing requirements for certain classes of planning and design activity.

Operating Budget Impact

N/A

Capital Grant Match Program

Dept/Div:	Miscellaneous	Comp Plan CIE Project:	N/A
Project #:	096019	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project originally provided matching grant funds for the American Recovery and Reinvestment Act (ARRA) of 2009. The County actively monitored the ARRA, as well as coordinated with regional partners to identify possible projects for funding consideration. On April 21, 2009, the Board accepted a status report on the ARRA and provided funding for additional lobbying efforts to gain grant funding.

Subsequently, this project was amended during the June 22, 2010 budget workshop to fund capital projects such as Transportation and Stormwater Improvements and equipment for the Public Works Department. Initially, \$355,600 was appropriated to strengthen the County's position when trying to leverage state and federal funds.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	81,205	0	0	0	0	0	0	0	81,205
	0	81,205	0	0	0	0	0	0	0	81,205

Policy/Comprehensive Plan Information

American Recovery and Reinvestment Act of 2009: Matching grant funds

Operating Budget Impact

N/A

Centralized Storage Facility

Dept/Div: **Facilities Management**
 Project #: **086054**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project will provide for the consolidation of archive records storage for Board offices, Clerk of Courts, Public Defender, and State Attorney in addition to surplus furniture. The centralized storage facility will eliminate the need for multiple storage leases located throughout the County.

Financial Summary

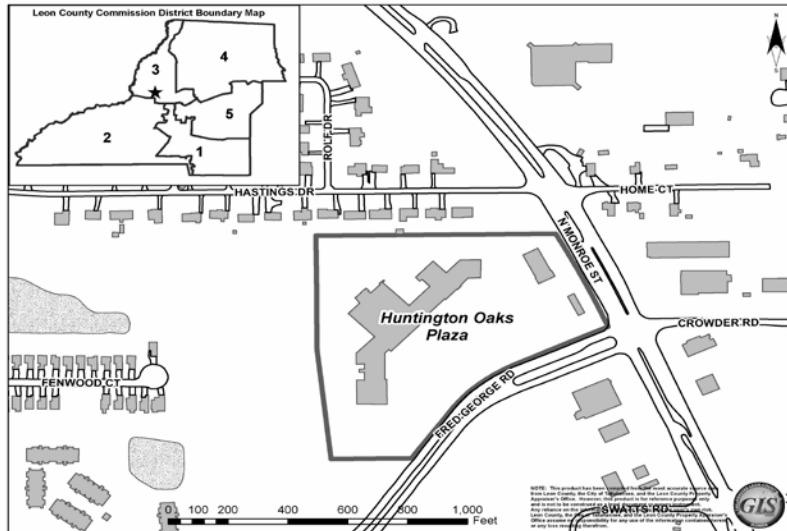
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	193,227	96,773	34,707	0	50,000	0	0	0	50,000	340,000
	193,227	96,773	34,707	0	50,000	0	0	0	50,000	340,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Community Services Building Renovations

Dept/Div: **Facilities Management**
 Project #: **086062**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for renovations at the Community Services Building on Appleyard Drive. This project serves to consolidate the operations of the Office of Detention and Intervention Alternatives. The renovations will optimize the current front lobby area for increased workspace and efficiency.

Financial Summary

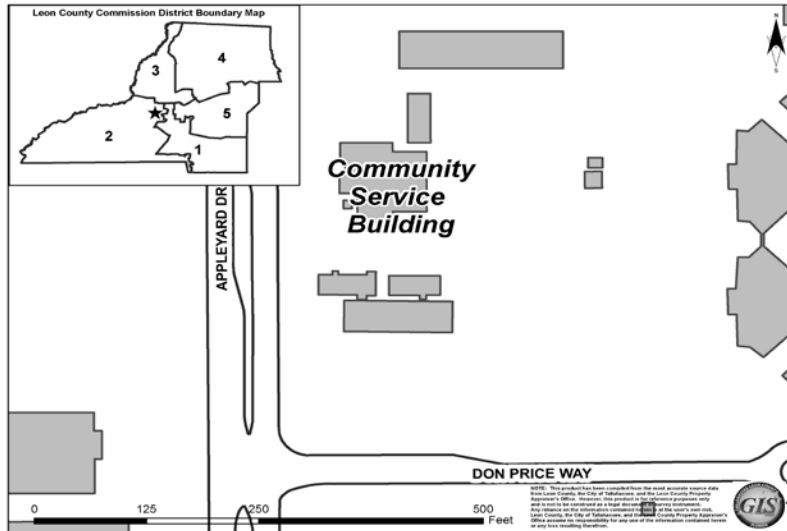
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	84,957	200,000	0	200,000	0	0	0	0	200,000	484,957
	84,957	200,000	0	200,000	0	0	0	0	200,000	484,957

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Cooperative Extension Renovations

Dept/Div: **Facilities Management**
 Project #: **086030**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the renovation of the Leon County Extension Office entrance way and restrooms. The Extension Office building's design and restrooms are inefficient. This renovation removes a portion of an existing wall that segments the entrance way and the offices to allow staff to view and promptly acknowledge visitors. Low-flow toilets and motion sensor faucets will be installed in the restrooms for better efficiency. This renovation gives the facility a fresh, new look that provides a positive, more efficient, customer friendly atmosphere that correlates with the Leon LEADs focus of "People Focused, Performance Driven."

Financial Summary

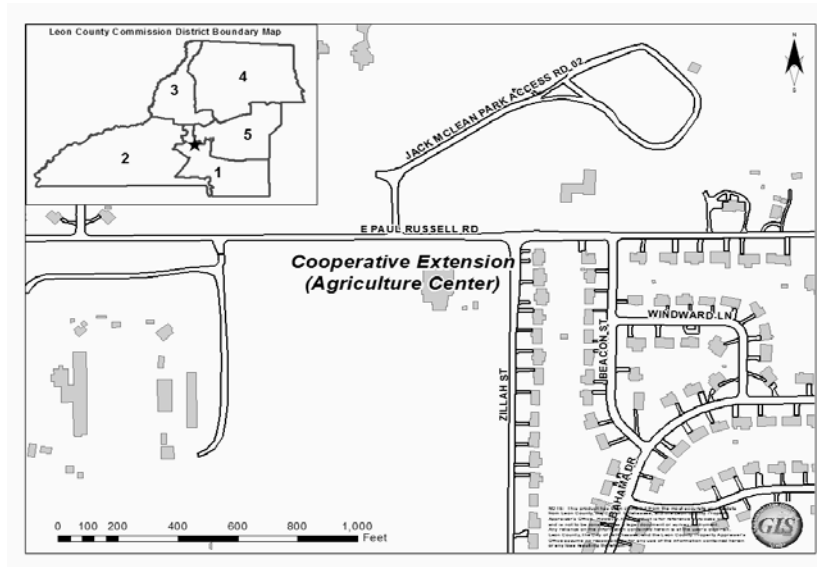
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	75,000	0	0	0	0	75,000	75,000
	0	0	0	75,000	0	0	0	0	75,000	75,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Courthouse Renovations

Dept/Div: **Facilities Management**
 Project #: **086027**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project renovates the Management Information Services office space on level P-3. This renovation will provide more efficient use of the current space by maximizing the amount of office space available to allow the consolidation of MIS operations. The current MIS space is segmented by three adjoining corridors that lead from the entrance way to the elevators. In addition, the data center, which is adjacent to MIS, occupies a significant amount of space that can be used for offices.

Financial Summary

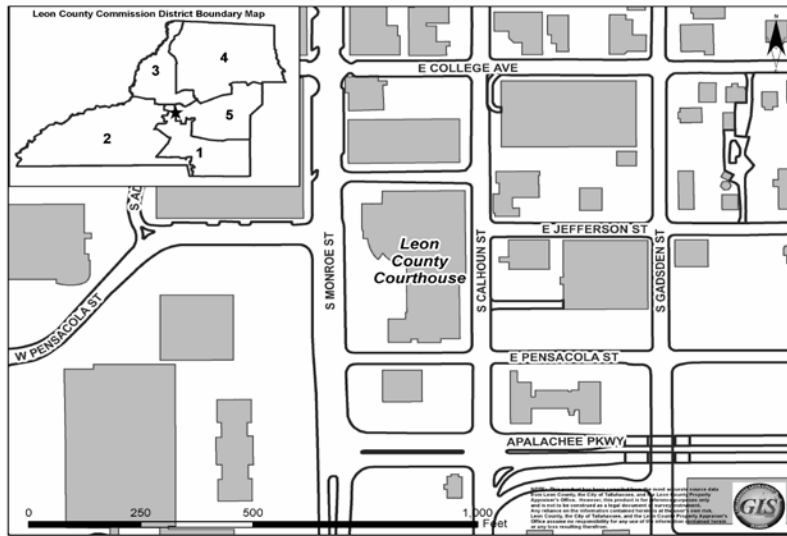
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,769,115	30,000	0	408,000	0	0	0	0	408,000	2,207,115
311 Bond Series 2003A & 2003B Construction	436,166	0	0	0	0	0	0	0	0	436,166
320 Bond Series 2005 Construction	6,402,710	0	0	0	0	0	0	0	0	6,402,710
	8,607,991	30,000	0	408,000	0	0	0	0	408,000	9,045,991

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Courthouse Repairs

Dept/Div: **Facilities Management**
 Project #: **086024**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for repairs and improvements to the Courthouse building. Current mechanical systems are aging and in need of repair. FY 2015 - 2018 budgets are for the replacement of 210 HVAC (heating and cooling) air mixing boxes, the replacement of 16 handicap bathrooms and the upgrade of bathroom finishings and plumbing fixtures. FY 2015 budget also includes funding for the replacement of two sump pumps on level P-0 of the Courthouse and replacement of bathroom finishings and plumbing fixtures.

Financial Summary

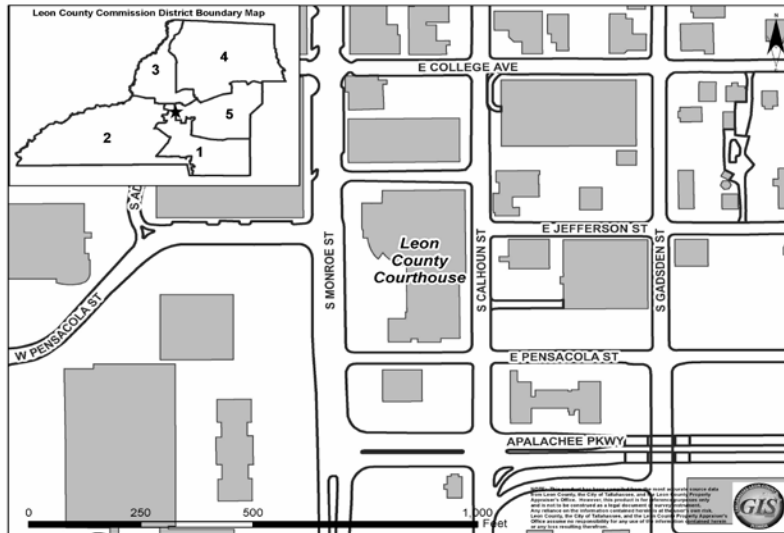
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,463,408	361,385	267,024	170,000	315,000	315,000	235,000	115,000	1,150,000	2,974,793
311 Bond Series 2003A & 2003B Construction	2,087,098	153,301	9,061	0	0	0	0	0	0	2,240,399
318 Bond Series 1999 Construction	2,446,675	0	0	0	0	0	0	0	0	2,446,675
320 Bond Series 2005 Construction	174,183	711,639	473,895	0	0	0	0	0	0	885,822
325 Bond Series 1998A Construction	662,000	0	0	0	0	0	0	0	0	662,000
	6,833,364	1,226,325	749,980	170,000	315,000	315,000	235,000	115,000	1,150,000	9,209,689

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Courthouse Security

Dept/Div: **Facilities Management**
 Project #: **086016**
 Service Type: **General Government**
 Status: **Existing Revised Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the repair and replacement to the security system throughout the Courthouse. The current security system was installed in February 2001, and some of the equipment, such as DVRs, cameras, monitors and x-ray machines are showing signs of needing to be replaced. The predicted life expectancy of the equipment is varied as some pieces have been replaced sporadically and others are starting to show signs of wear and tear, such as images burned into monitors and camera displaying unclear pictures. This project also includes the addition of any new equipment, such as cameras, panic buttons, DVRs, etc.

Financial Summary

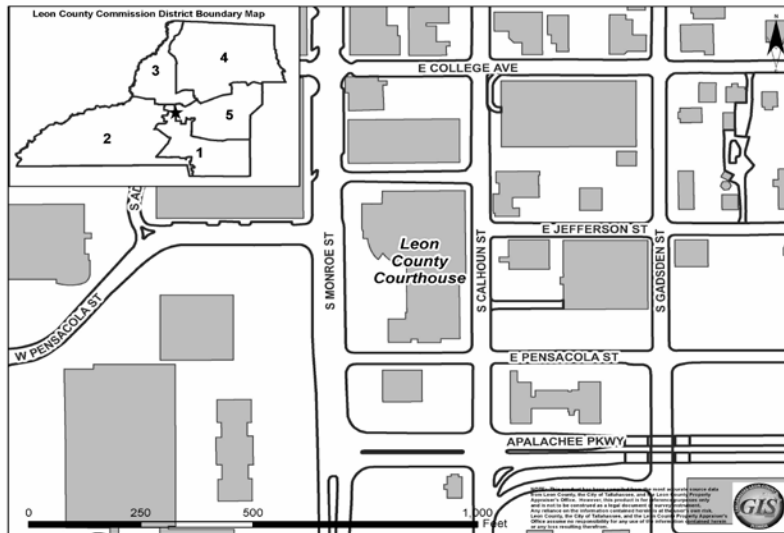
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
110 Fine and Forfeiture	17,144	0	0	0	0	0	0	0	0	17,144
305 Capital Improvements	22,245	18,202	13,068	20,000	20,000	20,000	20,000	20,000	100,000	140,447
318 Bond Series 1999 Construction	317,489	0	0	0	0	0	0	0	0	317,489
	356,878	18,202	13,068	20,000	20,000	20,000	20,000	20,000	100,000	475,080

Policy/Comprehensive Plan Information

Florida Statute 29.008; Section 14, Article V of the State Constitution - Counties are required to fund the cost of security of facilities for the circuit and county courts, public defenders' offices, state attorneys' offices, guardian ad litem offices, and the offices of the clerks of the circuit and county courts performing court-related functions.

Operating Budget Impact

N/A



Courtroom Minor Renovations

Dept/Div: **Facilities Management**
 Project #: **086007**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for items such as bench replacements, cosmetic upgrades, reupholstering of jury chairs, new attorney tables, witness stands, minor office renovations and restroom alterations for courtrooms on the third floor northwest wing of the Courthouse. FY 2015 budget is for painting courtrooms 2C and 2D and replacing panel jury tables in Courtroom 3C jury rooms.

Financial Summary

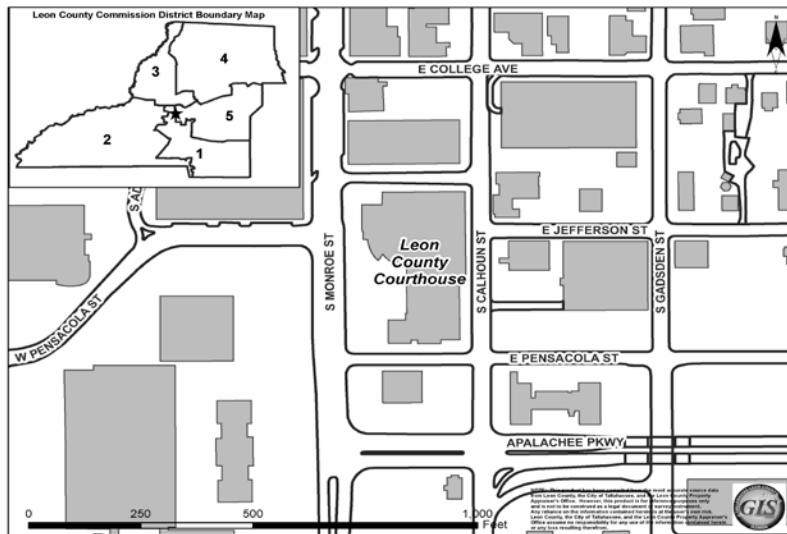
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	424,266	115,894	36,661	60,000	60,000	60,000	60,000	60,000	300,000	840,160
	424,266	115,894	36,661	60,000	60,000	60,000	60,000	60,000	300,000	840,160

Policy/Comprehensive Plan Information

Article V (HB 113A of the 2003 legislation and SB 2960 of the 2004 session) - designation of courtroom space as a county responsibility

Operating Budget Impact

N/A



Courtroom Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076023** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology needs for the Courtrooms such as sound system replacements and other technology needs of the Judiciary and Court Administration. The out-year funding (FY 2016 - FY 2019) includes funding for the maintenance of technology equipment.

Financial Summary

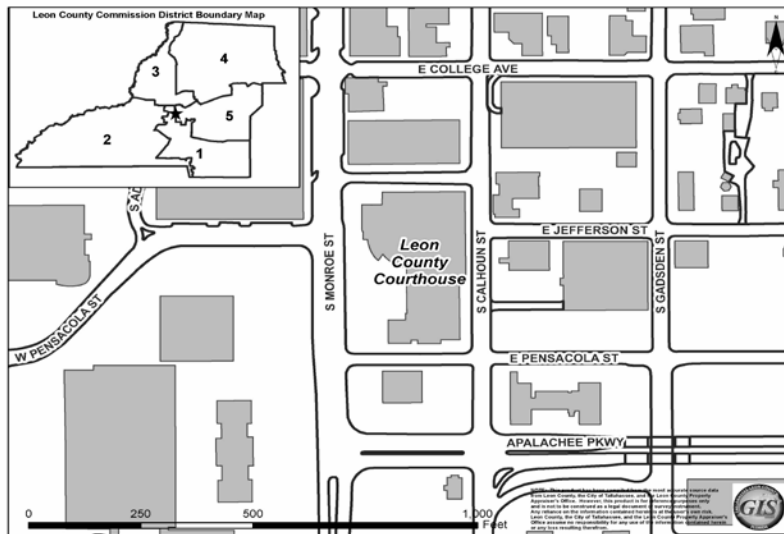
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	842,719	145,675	7,206	100,000	75,000	50,000	50,000	50,000	325,000	1,313,394
318 Bond Series 1999 Construction	119,981	0	0	0	0	0	0	0	0	119,981
	962,700	145,675	7,206	100,000	75,000	50,000	50,000	50,000	325,000	1,433,375

Policy/Comprehensive Plan Information

Florida Statute 29.008 - designates courtroom space and associated technology as a county responsibility

Operating Budget Impact

N/A



Data Wiring

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076003** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the continued replacement of the computer wiring at various County facilities. These replacements will be coordinated with any building and/or renovation changes that are planned through Facilities Management.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	446,960	25,000	10,753	25,000	25,000	25,000	25,000	25,000	125,000	596,960
	446,960	25,000	10,753	25,000	25,000	25,000	25,000	25,000	125,000	596,960

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Digital Phone System

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076004** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the phone and voice mail system for the Leon County Clerk of Courts and Court Administration to the Avaya phone system. These agencies will realize operational savings and improved services.

FY 2015 budget is for the addition of Court Administration. FY 2016 - 2018 budgets include planning for Clerk's Office and future upgrades.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,190,742	431,807	431,757	100,000	150,000	25,000	25,000	25,000	325,000	1,947,549
318 Bond Series 1999 Construction	150,000	0	0	0	0	0	0	0	0	150,000
	<u>1,340,742</u>	<u>431,807</u>	<u>431,757</u>	<u>100,000</u>	<u>150,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>325,000</u>	<u>2,097,549</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
001 General Fund	26,750	35,750	35,750	35,750	35,750
	<u>26,750</u>	<u>35,750</u>	<u>35,750</u>	<u>35,750</u>	<u>35,750</u>

This project will have annual impacts to the MIS Automation and Sheriff's Office operating budgets. The following are the estimated impacts:

FY 2015:
 \$26,750 Sheriff's Office (increased annual maintenance costs for Avaya System)

FY 2016 - FY 2019:
 MIS Automation - \$35,750 for increased annual maintenance costs for Avaya as the Clerk's Office is moved to Avaya. (\$26,750 Sheriff's Office and \$9,000 Clerk's Office)

Sheriff's Office – Approximately \$110,000 ongoing decrease in the operating budget as remaining phone lines are eliminated with the completed move to the Avaya phone system.

Net operating impact for FY 2015 is an \$83,250 decrease with a \$74,250 decrease for FY 2016 - 2019.

E-Filing System for Court Documents

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076063** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the electronic filing (e-filing) system for Court Administration, State Attorney, and Public Defender. According to legislative mandate, by Spring 2013, each office is to develop and implement a process by which the e-filing of court documents can be administered.

Court Administration contracted with aiSmartbench for the 2nd Judicial Circuit's e-filing solution. Leon County's share for software services was \$201,683, which was budgeted in FY 2012 and FY 2013. Display units, scanners and other hardware needs were budgeted in FY 2014.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	158,200	11,981	0	0	0	0	0	0	158,200
	0	158,200	11,981	0	0	0	0	0	0	158,200

Policy/Comprehensive Plan Information

During the 2011 Legislative Session, the House and Senate passed SB170 which requires the State Attorney and Public Defender to electronically file court documents with the Clerk of Court. Article V of the Florida Constitution requires counties to fund technology needs for the State Attorney, Public Defender, and offices of the clerk of the circuit and county courts performing court-related functions.

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
001 General Fund	0	0	0	0	63,000
	0	0	0	0	63,000

This project has an annual impact on the MIS operating budget. The following are the estimated impacts anticipated to begin in FY 2019:

\$63,000 for E-Filing system annual licensing maintenance

Election Equipment

Dept/Div:	Miscellaneous	Comp Plan CIE Project:	N/A
Project #:	096015	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for new election equipment to replace existing equipment, add post-election audit functionality and support expansion of early voting sites. Touch screens were added to the current optical scan voting system in 2002 for ADA accessibility. The State of Florida later de-certified touch screen voting with a deadline to discontinue use by January 1, 2020 (originally January 1, 2014). To comply with F.S. 101.56075, a new voting system is required that allows all voters, regardless of ability, to independently cast a secret ballot. Technological advances have emerged to automate post-election audits, while the expansion of early voting sites requires additional equipment. Systems will be purchased in spring 2014 to allow the needed training and testing to occur prior to the August 26, 2014 Primary Election.

During the June 10, 2014 FY 2015 Budget Workshop, the Board approved \$800,000 in funding for FY 2014 to purchase Electronic Poll Books as part of a "fund sweep" to continue supporting the capital improvement program. In 2013, the Florida Statutes 101.045 were amended to allow out-of-county Florida voters to update their residence on Election Day and cast a regular ballot if an electronic poll book is in use. The electronic poll books will automate the current paper-based process to reduce waiting time for voters, streamline staff requirements, increase accuracy, and reduce provisional balloting. The poll books will be purchased now in order to provide the necessary testing and implementation before the 2016 Presidential Primary Preference election.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,199,302	3,281,120	1,721,018	0	0	0	0	0	0	4,480,422
318 Bond Series 1999 Construction	332,538	15,041	0	0	0	0	0	0	0	347,579
	1,531,840	3,296,161	1,721,018	0	0	0	0	0	0	4,828,001

Policy/Comprehensive Plan Information

Chapter 101.56075 F.S. Requires all voting systems to utilize paper ballots and all ADA voting systems must be compliant by January 1, 2016.

Operating Budget Impact

It is anticipated that there will some impact on the operating budget.

Elevator Generator Upgrades

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086037** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the modernization of elevator generator motors and accompanying electric drive systems. Emergency replacement costs are very high and the down-time for repair affects the buildings. The current generator motors and drive systems are large alternating current systems that run 24 hours a day and 7 days a week. These units are no longer manufactured or marketed by the elevator companies. The new technology is a variable frequency direct current system, which is more efficient and operates only on demand. The remaining elevator/ hydraulic replacements are scheduled as follows:

- FY 2016 - Courthouse Freight Elevators
- FY 2017 - Municipal Way (Health Department) Elevator Hydraulics
- FY 2018 - Courthouse Bundy Elevators (8)
- FY 2019 - Welcome Center Elevator Hydraulics

Financial Summary

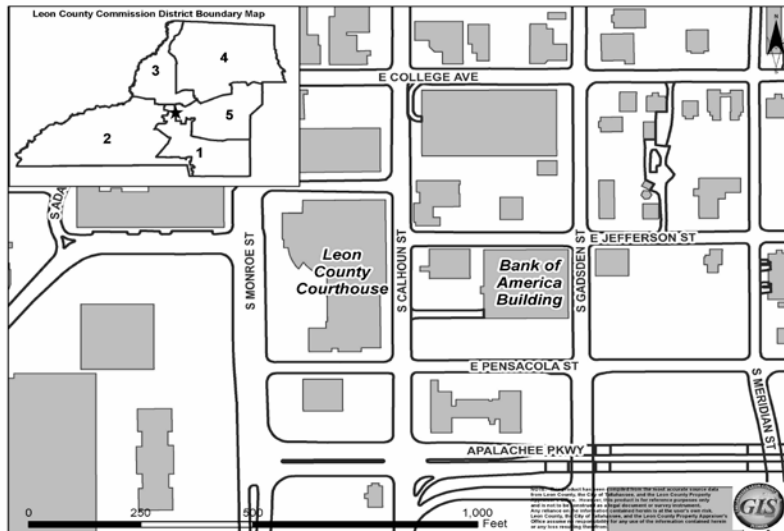
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
160 Tourism Development	0	0	0	0	0	0	0	300,000	300,000	300,000
305 Capital Improvements	1,276,713	456,488	176,097	0	550,000	250,000	350,000	0	1,150,000	2,883,201
	1,276,713	456,488	176,097	0	550,000	250,000	350,000	300,000	1,450,000	3,183,201

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have an estimated annual decrease of \$10,000 per upgraded elevator in the Facilities Management operating budget for the reduced electrical consumption and number of repair calls.



Fairgrounds Sense of Place Initiative

Dept/Div: **Facilities Management**
 Project #: **086070**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project creates a "sense of place" at the Fairgrounds site. This initiative will modernize and alter the site layout to accommodate a multi-purpose center/facility for the community's current interests. Funding for preliminary planning and design services was budgeted in FY 2014.

Financial Summary

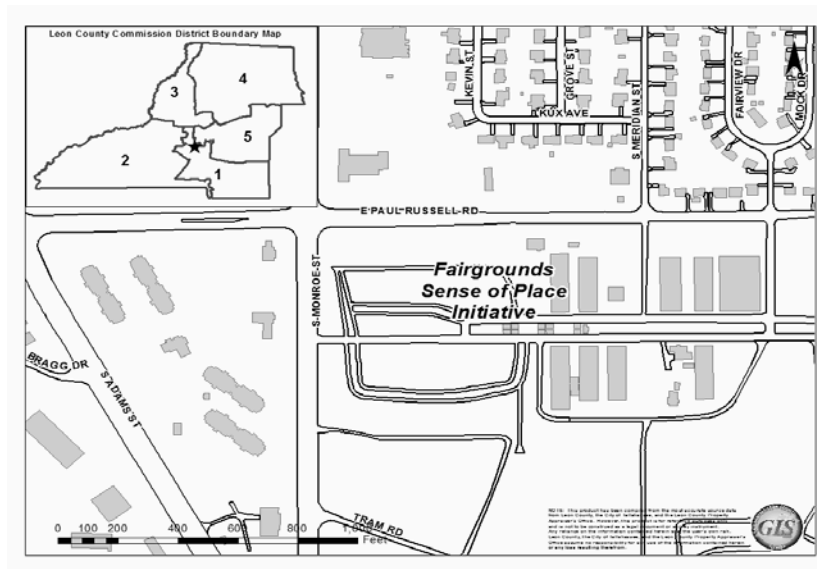
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	50,000	0	0	0	0	0	0	0	50,000
	0	50,000	0	0	0	0	0	0	0	50,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



File Server Maintenance

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076008** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of file servers for planned obsolescence and standardization. Consolidation and upgrading of servers is an ongoing process to sustain desktop and communication functionalities and specialized applications for County staff and services. Upgrading of servers improves performance and reliability of systems and backup solutions. In addition, a virtualization solution for file servers will be used to improve support of applications, test environments, and maintenance, as previously described. The virtualization will minimize space requirements and cut energy costs in the data center, maximize technical staff resources, and provide for disaster recovery and business continuity of services. Funding includes IBM compute environment annual lease costs (\$300,000) and other costs associated with the physical servers and tape backup system (\$75,000).

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,773,216	434,757	299,049	375,000	375,000	375,000	375,000	375,000	1,875,000	4,082,973
	1,773,216	434,757	299,049	375,000	375,000	375,000	375,000	375,000	1,875,000	4,082,973

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Financial Hardware and Software

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076001** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the purchase of financial hardware and software technology. The FY 2015 request is for the purchase of Forms Fusion added on to Banner to benefit departments with automated forms such as Purchasing, Human Resources, and Finance.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	257,659	54,588	0	32,000	0	0	0	0	32,000	344,247
	257,659	54,588	0	32,000	0	0	0	0	32,000	344,247

Policy/Comprehensive Plan Information

Leon County Policy No. 92-4: Accounting and Reporting
 Leon County Policy No. 93-44: Fiscal Planning

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
001 General Fund	3,000	3,000	3,000	3,000	3,000
	3,000	3,000	3,000	3,000	3,000

This project has an annual impact on Management Information Services operating budget. The following are the estimated impacts anticipated to begin in FY 2015:

\$3,000 Annual Support fee for the Forms Fusion

Fleet Management Shop Improvements

Dept/Div: **Facilities Management**
 Project #: **086071**
 Service Type: **General Government**
 Status: **New Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project converts two existing Fleet Management Shop conventional maintenance bays to comply with compressed natural gas (CNG) code for the maintenance and repair of CNG vehicles. This project mitigates any potential fire hazard by addressing compliance codes. The maintenance bay retrofits involves removing the current gas fire heater and installing gas leak detectors, a sufficient evacuation system, a 2-hour firewall and functional doors. FY 2015 budget is for planning and preliminary construction costs.

Financial Summary

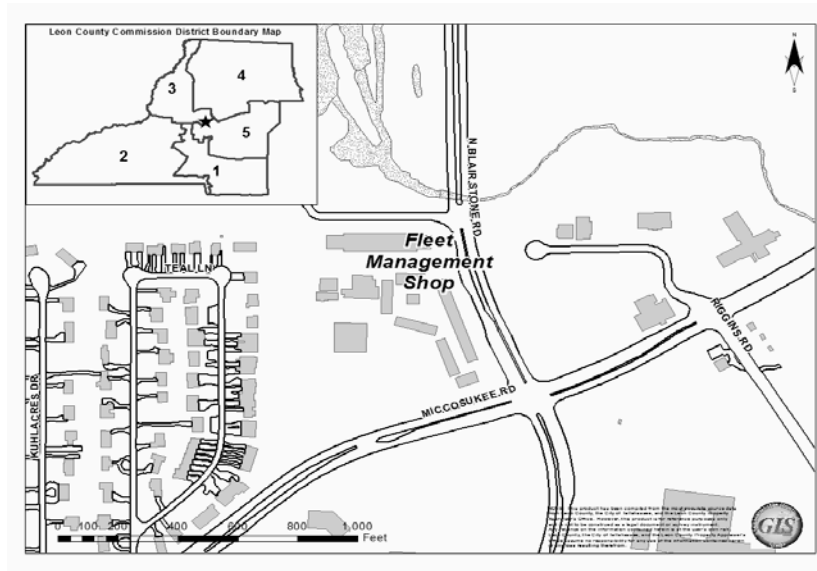
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	50,000	0	0	0	0	50,000	50,000
	0	0	0	50,000	0	0	0	0	50,000	50,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



General County Maintenance and Minor Renovations

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	086057	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for maintenance and minor renovations to County facilities. FY 2015 budget also includes the reconfiguration of Amtrak and dental clinic entrances at Railroad Avenue and the "Sense of Place" initiative.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	74,297	0	0	125,000	25,000	25,000	25,000	25,000	225,000	299,297
	74,297	0	0	125,000	25,000	25,000	25,000	25,000	225,000	299,297

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Lake Jackson Town Center Sense of Place Initiative

Dept/Div: **Facilities Management**
 Project #: **086068**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project establishes a "sense of place" initiative at the Lake Jackson Town Center at Huntington. FY 2015 budget includes funding to begin the design work to implement improvements for the Highway 27 Lake Jackson Boat Landing. These improvements will include amenities such as picnic tables and grills, a deck and an observation pier into the fringes of Lake Jackson, bathrooms, improved parking, and improved landscaping.

Financial Summary

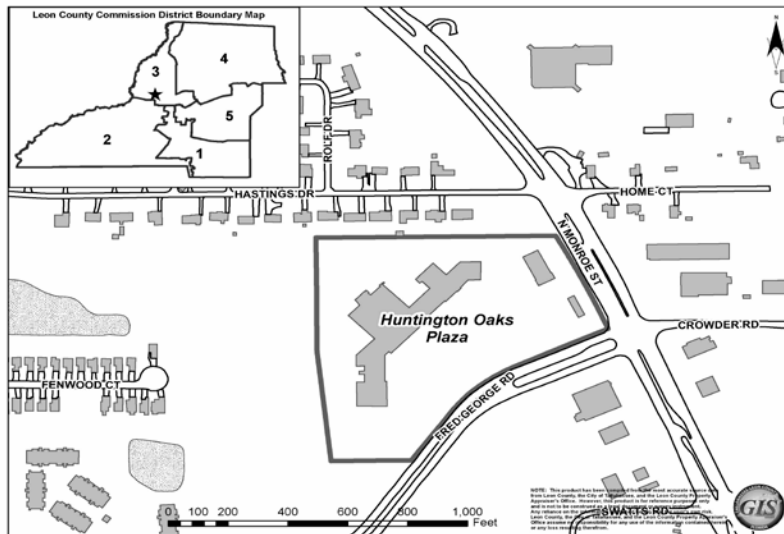
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	100,000	0	50,000	50,000	50,000	50,000	0	200,000	300,000
	0	100,000	0	50,000	50,000	50,000	50,000	0	200,000	300,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Lake Jackson Town Center

Dept/Div: **Facilities Management**
 Project #: **083002**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for renovations at the Lake Jackson Town Center. Current space consisting of six vacant suites will be made lease ready with "vanilla box" interior improvements that include carpet, paint, plumbing, electrical and steel doors. This project also includes an upgrade of approximately 20 year old HVAC (heating and cooling) units to more energy efficient units. The FY 2015 budget is to complete the renovation of the 6 office suites and replace 5 HVAC units. FY 2016 and FY 2017 budget is to segment the large suite into smaller suites (\$200,000). FY 2018 budget is to paint the back of the plaza (\$40,000). FY 2018 to FY 2019 is for tenant improvements.

Financial Summary

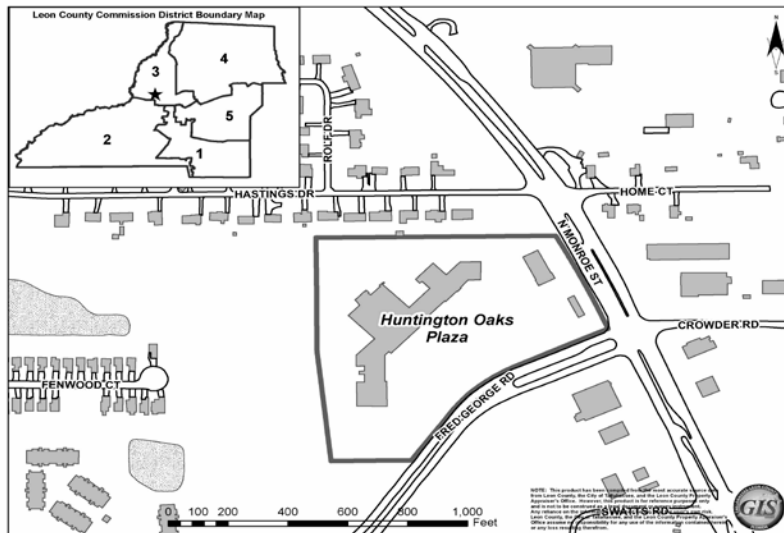
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
166 Huntington Oaks Plaza	459,000	100,000	70,209	50,000	100,000	100,000	100,000	100,000	450,000	1,009,000
305 Capital Improvements	0	0	0	0	0	0	40,000	0	40,000	40,000
	459,000	100,000	70,209	50,000	100,000	100,000	140,000	100,000	490,000	1,049,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Leon County Government Annex Renovations

Dept/Div: **Facilities Management**
 Project #: **086025**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for renovations, mechanical and electrical upgrades, and safety improvements to the Bank of America building. FY 2015 - FY 2018 budgets fund the replacement of air handlers on Floors 1, 2, 4, 5, & 6. FY 2015 and FY 2017 budgets fund bathroom remodeling on Floors 1, 2, 4 & 5. FY 2015 budget also includes funds for the conversion of 2nd Floor office space (former BOA space) into smaller office suites and the replacement of information technology cabling. FY 2016 budget also includes the replacement of a generator and the renovation of the former Clerk of Courts space on the 4th Floor. FY 2017 budget also includes the extension of the stairs on north end of building in BOA space and the renovation of former T-Mobile space on the 5th floor. FY 2018 budget also includes the replacement of the BOA Annex elevator, replacement of the main electrical switch gear, and extension of the stairs in the parking deck (P-2 to P-1). FY 2019 budget is for other general improvements.

Financial Summary

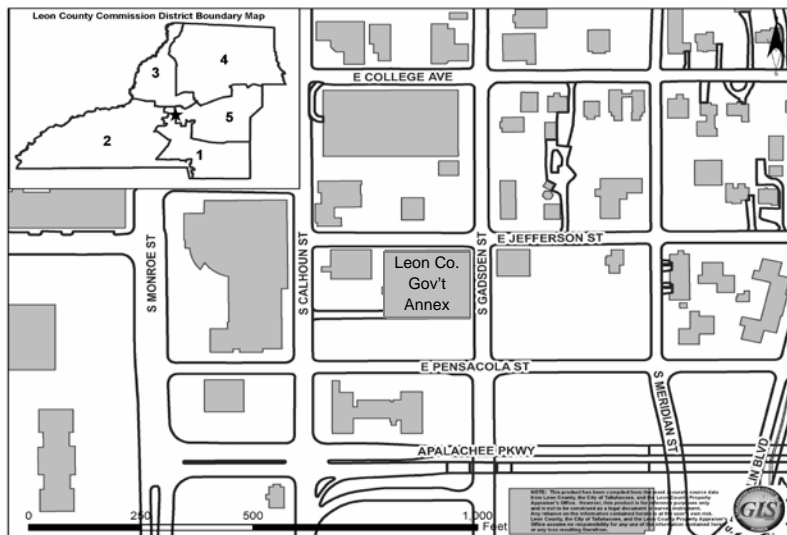
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
165 Bank of America Building Operations	1,506,439	1,819,078	457,324	545,000	800,000	720,000	800,000	100,000	2,965,000	6,290,517
305 Capital Improvements	534,573	85,908	62,877	0	0	0	0	0	0	620,481
311 Bond Series 2003A & 2003B Construction	16,924,203	0	0	0	0	0	0	0	0	16,924,203
318 Bond Series 1999 Construction	2,619,626	0	0	0	0	0	0	0	0	2,619,626
	<u>21,584,840</u>	<u>1,904,986</u>	<u>520,201</u>	<u>545,000</u>	<u>800,000</u>	<u>720,000</u>	<u>800,000</u>	<u>100,000</u>	<u>2,965,000</u>	<u>26,454,826</u>

Policy/Comprehensive Plan Information

Florida Statute 29.008(A) - designation of facilities for all Court related functions as a county responsibility

Operating Budget Impact

N/A



MIS Data Center and Elevator Room Halon System

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	076064	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of the Halon system in the reconstructed Data Center and elevator room #8. The current Halon system is obsolete, inadequate and parts are no longer available. Halon as a suppression agent is no longer marketed due to its environmental effects and danger to human life. The existing system will be replaced to meet the current suppression needs with a system that is not harmful to the environment and does not pose a hazard to the occupants of the facility. This will be completed at the same time renovations are made to the MIS office space.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	70,000	0	0	0	0	0	0	0	70,000
	0	70,000	0	0	0	0	0	0	0	70,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Network Backbone Upgrade

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076018** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the continual maintenance and upgrading of the network connectivity of County offices to provide uninterrupted service with high speed and increased bandwidth to support existing and growing applications requiring graphics and document images. Redundant links to critical offices will continue to be implemented each year to prepare for disaster recovery and business continuity needs.

Financial Summary

<u>Funding Source</u>	<u>Life To Date FY 2013</u>	<u>Adjusted Budget FY 2014</u>	<u>Year To Date FY 2014</u>	<u>FY 2015 Budget</u>	<u>FY 2016 Planned</u>	<u>FY 2017 Planned</u>	<u>FY 2018 Planned</u>	<u>FY 2019 Planned</u>	<u>5 Year Total</u>	<u>Total Project Cost</u>
305 Capital Improvements	1,009,762	80,000	74,498	80,000	80,000	80,000	80,000	80,000	400,000	1,489,762
	1,009,762	80,000	74,498	80,000	80,000	80,000	80,000	80,000	400,000	1,489,762

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Parking Lot Maintenance

Dept/Div: **Facilities Management**
 Project #: **086033**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the maintenance of County parking lots including repairs and stripping and the purchase or replacement of gate arms and ticket readers. The FY 2015 budget includes striping and resurfacing the Gadsden Street, Amtrak, and Extension Office parking lots. FY 2016 budget includes the installation of a coin automated gate at the Bronough Street parking lot.

Financial Summary

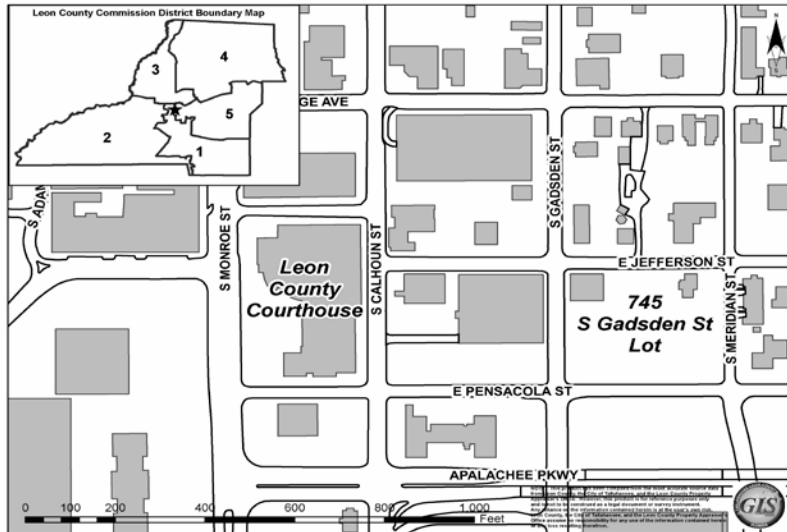
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	26,950	286,218	265,255	66,000	111,910	16,000	16,000	16,000	225,910	539,078
	26,950	286,218	265,255	66,000	111,910	16,000	16,000	16,000	225,910	539,078

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Public Defender Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076051** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology needs for the Public Defender's Office. FY 2015 - FY 2017 budgets include an additional \$25,000 to refresh the video conferencing equipment at the jail (3-year program).

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	267,270	25,000	23,819	55,000	55,000	55,000	30,000	30,000	225,000	517,270
	267,270	25,000	23,819	55,000	55,000	55,000	30,000	30,000	225,000	517,270

Policy/Comprehensive Plan Information

Article V - legislation requiring counties to fund technology needs for the Public Defender's Office.

Operating Budget Impact

N/A

Records Management

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076061** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the development of a records management strategy and implementation plan for information storage, management, and recovery for County departments. Information will include all paper, microfilm, and electronically stored items such as emails, video, digital photos, maps, and databases. This project will also define the technical requirements for supporting the strategy and implementation plan within the existing "Documentum" solution. A process framework will be based on Florida statutes and developed to define 1) how and when to organize and store information, 2) how to comply with the Florida retention schedule for information, 3) how to destroy information, and 4) how to access information. Another outcome of the project is to define the software and hardware for an archiving solution for emails and other documents. As paper and electronic documents and processes are integral to the work of the County government, management of those documents and processes are critical to the success of the government.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	140,881	84,119	39,757	50,000	50,000	50,000	50,000	50,000	250,000	475,000
	140,881	84,119	39,757	50,000	50,000	50,000	50,000	50,000	250,000	475,000

Policy/Comprehensive Plan Information

The State of Florida dictates the retention of records and requires the transparency of data through the Sunshine Law. Establishment of a records management strategy and implementation plan will support the County government in complying with the State requirements.

Operating Budget Impact

N/A

State Attorney Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076047** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology needs for the State Attorney's Office.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	224,339	45,748	2,220	30,000	30,000	30,000	30,000	30,000	150,000	420,087
	224,339	45,748	2,220	30,000	30,000	30,000	30,000	30,000	150,000	420,087

Policy/Comprehensive Plan Information

Article V - legislation requiring counties to fund technology needs for the State Attorney's Office

Operating Budget Impact

N/A

Supervisor of Elections Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076005** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology improvements for the Supervisor of Elections. FY 2015 budget includes an additional \$51,000 to replace a total of 17 laptops and 12 personal computers to accommodate Windows 7 or 9, 2 mobile devices, and other hardware, peripheral, and software needs.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	233,302	30,000	23,246	76,000	25,000	25,000	25,000	25,000	176,000	439,302
	233,302	30,000	23,246	76,000	25,000	25,000	25,000	25,000	176,000	439,302

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

User Computer Upgrades

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076024** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of old user computers, printers, and peripherals. A replacement schedule is extremely important due to advances in software, deterioration of hardware, the inability to obtain replacement parts for old equipment and the increased cost of maintenance of old equipment. Currently, computers are on a five-year replacement cycle plan. However, users with specialty software needs, such as engineers and GIS staff, are in a three-year replacement cycle. The computers that are replaced every three years are recycled to County users with standardized needs. Pursuant to Board Policy, older machines are recycled to the Goodwill's electronics store. A virtualized desktop solution has been deployed for public use at the libraries, which will prolong the life of the desktop more than five years.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	3,223,218	253,641	235,388	300,000	300,000	300,000	300,000	300,000	1,500,000	4,976,859
	3,223,218	253,641	235,388	300,000	300,000	300,000	300,000	300,000	1,500,000	4,976,859

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Voting Equipment Replacement

Dept/Div:	Miscellaneous	Comp Plan CIE Project:	N/A
Project #:	096028	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the Supervisor of Elections voting equipment needs. This projects funds the purchase or replacement of voting equipment including privacy booths, precinct signage, ballot tabulators, audit and absentee ballot scanners, electronic poll books, and ballot demand printers. With the system heavily dependent on technology, it is important to anticipate equipment needs to assure smooth continuation of operations. This includes replacing equipment that have reached the end of its useful life, as well as expanding inventory as the number of registered voters in Leon County continues to grow.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	0	50,000	50,000	50,000	50,000	200,000	200,000
	0	0	0	0	50,000	50,000	50,000	50,000	200,000	200,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Welcome Center Roof Replacement

Dept/Div: **Facilities Management**
 Project #: **086065**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the Welcome Center roof. The existing roof is approximately 19 years old and is constructed of the antiquated hot tar build-up with gravel on top. FY 2015 budget includes the balance of the funds needed to replace the roof with upgraded materials.

Financial Summary

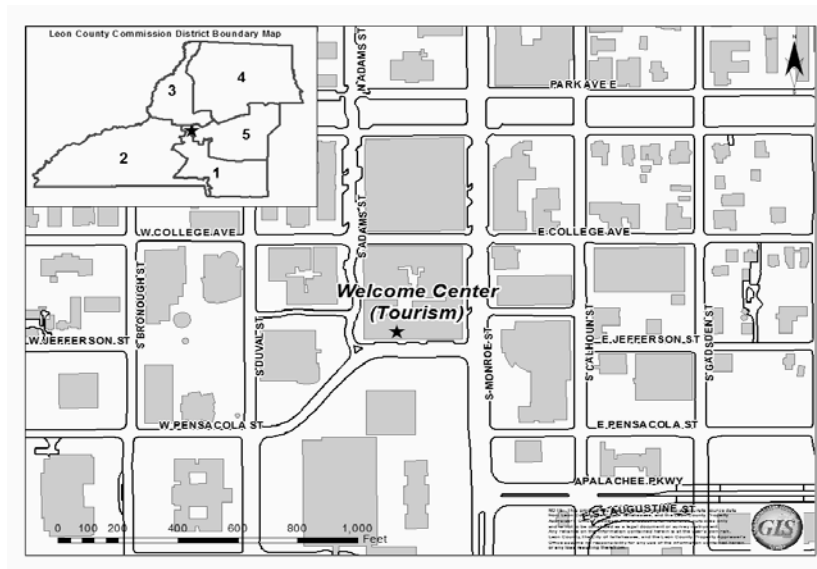
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
160 Tourism Development	0	30,000	3,591	80,000	0	0	0	0	80,000	110,000
	0	30,000	3,591	80,000	0	0	0	0	80,000	110,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Work Order Management

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076042** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project funds mobile access to County worker order systems. For the next several years, field operations will adopt mobile access to their work order systems allowing for data entry and access in the field for efficiency and process improvements. Anticipated schedule for the rollouts of hand held devices:

Department	FY 2015	FY 2016
Facilities Management	4	4
Public Works	6	6
Other Departments as Required	10	10
TOTAL	20	20

FY 2015 budget includes \$15,000 for remote access to Probation clients via teleconferencing.

FY 2017 – 2018 budgets include other departments as required for a total of 20 devices annually.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	242,413	36,702	8,116	35,000	20,000	20,000	20,000	20,000	115,000	394,115
306 Transportation Improvements	243,202	3,545	0	0	0	0	0	0	0	246,747
	<u>485,616</u>	<u>40,247</u>	<u>8,116</u>	<u>35,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>115,000</u>	<u>640,863</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project has an annual impact on MIS operating budget. The following are the estimated impacts anticipated to begin in FY 2015:

An additional \$12,000 each year in internet connectivity plan fees for 20 additional users for a total of \$60,000 by FY 2019.



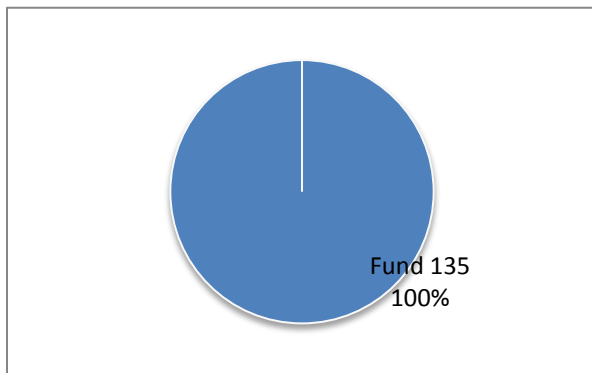
Overview

The Health and Safety Section contains capital improvement projects designed to facilitate the provision of emergency medical and other public safety services provided by Leon County government. Major Health and Safety capital projects funded in FY 2015 include Emergency Medical Services Vehicle and Equipment.

Funding Sources

Figure 24.6 shows that the Emergency Medical Services MSTU Fund (Fund 135) funds 100% (\$1,159,600) of the Health and Safety capital improvement budget in FY 2015.

**Figure 24.6
FY 2015 Health and Safety Projects
By Funding Source**



Managing Departments

Table 24.11 shows that Emergency Medical Services and Management Information Services will each manage one Health and Safety project for FY 2015

**Table 24.11
FY 2015 Health and Safety Projects
By Managing Department**

Managing Department	# of Projects	FY 2015 Budget
Emergency Medical Services	1	\$1,109,600
Management Information Services	1	\$50,000
Total	2	\$1,159,600

Operating Budget Impacts

Table 24.12 shows the estimated impacts that some Health and Safety projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

**Table 24.12
Health and Safety Operating Budget Impacts**

Project	Project #	FY 2015 Estimate	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
Public Safety Complex: Facilities Management	096016	34,000	34,000	34,000	34,000	34,000
Total		\$34,000	\$34,000	\$34,000	\$34,000	\$34,000

Leon County Fiscal Year 2015 - 2019 Capital Improvement Program

Health & Safety Index

Page	Project	#	Life to Date FY 2013	Adj Bud FY 2014	FY 2015 Budget	FY15-FY19 Total	Project Cost Total
24-77	Emergency Medical Services Technology	076058	171,241	16,774	50,000	137,500	325,515
24-78	EMS Vehicles & Equipment	026014	4,626,520	758,457	1,109,600	4,646,600	10,031,577
24-79	Jail Complex Maintenance	086031	397,878	3,342,061		-	3,739,939
24-80	Medical Examiner Facility	086067	-	50,000		-	50,000
24-81	Public Safety Complex	096016	14,400,416	2,013,653		-	16,414,069
24-82	Sheriff Heliport Building	086042	580,013	175,000		-	755,013
Health and Safety Total			\$20,176,068	\$6,355,945	\$1,159,600	\$4,784,100	\$31,316,113

The Capital Improvement projects highlighted are fully funded in FY 2014. It is anticipated that these projects will be carryforward into the next fiscal year.

Emergency Medical Services Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076058** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the technological needs of Leon County's Emergency Medical Services Division. Funding is provided for the replacement of five radios per year over the next five years as well as the replacement of 20 paramedic field devices. FY 2015 - FY 2016 budgets also includes funds to upgrade the mobile units.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
135 Emergency Medical Services MSTU	171,241	16,774	13,587	50,000	50,000	12,500	12,500	12,500	137,500	325,515
	171,241	16,774	13,587	50,000	50,000	12,500	12,500	12,500	137,500	325,515

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Emergency Medical Services Vehicles & Equipment

Dept/Div:	Fleet Management	Comp Plan CIE Project:	N/A
Project #:	026014	Capital Improvement:	N/A
Service Type:	Health & Safety	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the acquisition of Emergency Medical Services ambulances, vehicles and equipment.

The FY 2015 budget is for the purchase of Emergency Medical Services an ambulance and the associated equipment for an additional ambulance crew. The FY 2015 budget also funds the replacement of four ambulances and two support vehicles, with out-year funding considered for future ambulance replacements. In accordance with the Green Fleet Policy, each vehicle and equipment replacement is evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services.

FY 2015 budget also includes funding for EMS replacement equipment to provide updated equipment for emergency services.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
135 Emergency Medical Services MSTU	4,626,520	758,457	-242,357	1,109,600	878,000	895,000	913,000	851,000	4,646,600	10,031,577
	<u>4,626,520</u>	<u>758,457</u>	<u>-242,357</u>	<u>1,109,600</u>	<u>878,000</u>	<u>895,000</u>	<u>913,000</u>	<u>851,000</u>	<u>4,646,600</u>	<u>10,031,577</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Jail Complex Maintenance

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086031** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for repair and maintenance of structures at the Leon County Jail Complex.

Financial Summary

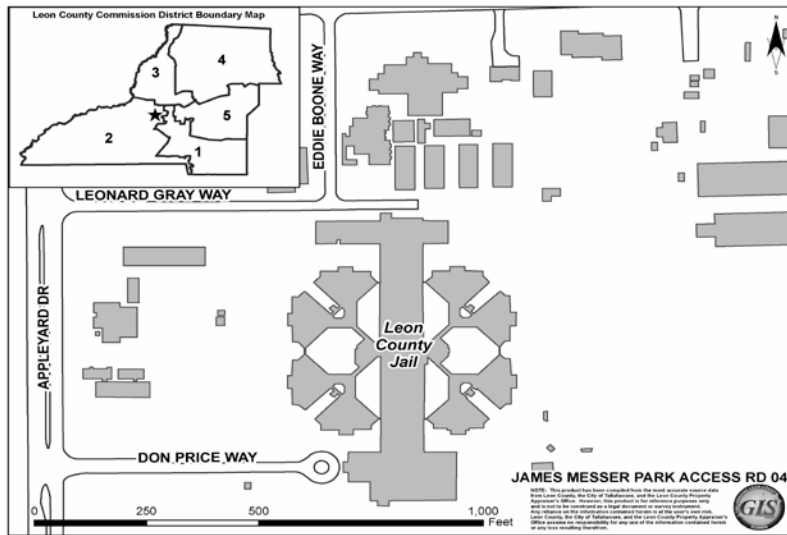
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	4,440	0	0	0	0	0	0	0	0	4,440
308 Sales Tax	393,438	3,342,061	510,602	0	0	0	0	0	0	3,735,499
	397,878	3,342,061	510,602	0	0	0	0	0	0	3,739,939

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Medical Examiner Facility

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	086067	Capital Improvement:	N/A
Service Type:	Health & Safety	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project addresses a long-term solution for providing a permanent space for the Medical Examiner. Pursuant to Florida Statutes, Florida Counties are responsible for the funding of medical examiners. Since 1977, the District 2 medical examiner has utilized cooler space and autopsy facility space provided by Tallahassee Memorial Hospital (TMH); TMH charges a nominal fee for this service. TMH staff met with County Administration to express a desire to have the morgue and autopsy facility removed from the hospital. Florida Statutes state, "Autopsy and laboratory facilities utilized by the district medical examiner or his or her associates may be provided on a permanent or contractual basis by the counties within the district." A preliminary program analysis was performed to determine the basic requirements for the facility. Staff and the Medical Examiner's office will continue to work closely to further refine the requirements, including site visits to other facilities in Florida. Funding for preliminary planning and design services was budgeted in FY 2014.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	50,000	10,635	0	0	0	0	0	0	50,000
	0	50,000	10,635	0	0	0	0	0	0	50,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Public Safety Complex

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **096016** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of a Leon County, City of Tallahassee, and Leon County Sheriff's Office Public Safety Complex. The establishment of a Public Safety Communication Board (PSCB) was approved by the County and City commissions in FY 2006. Construction was completed in late FY 2013. This venture consolidates dispatching law enforcement and emergency personnel. The facility includes the dispatch services for the Leon County Sheriff's Office, the Tallahassee Police Department, Leon County Emergency Medical Services, and the Tallahassee Fire Department.

Financial Summary

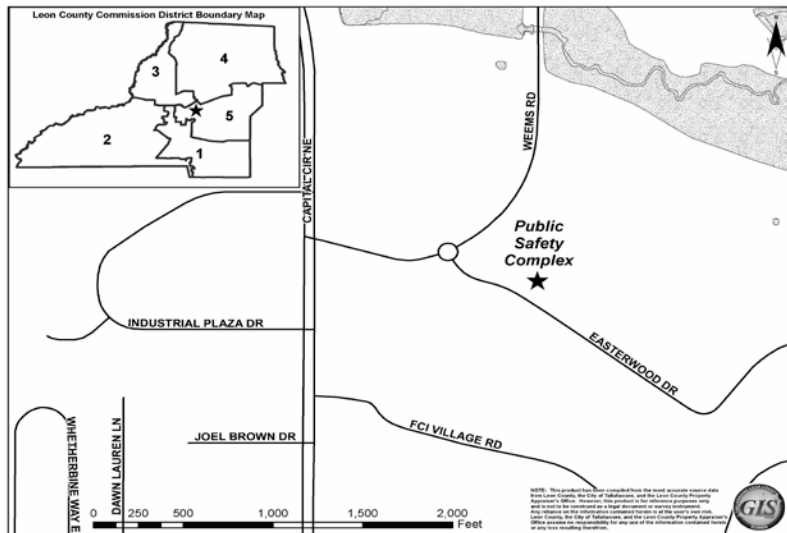
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	2,393,189	0	0	0	0	0	0	0	0	2,393,189
305 Capital Improvements	12,007,227	2,013,653	1,160,128	0	0	0	0	0	0	14,020,880
	14,400,416	2,013,653	1,160,128	0	0	0	0	0	0	16,414,069

Policy/Comprehensive Plan Information

December 13, 2006 - Memorandum of Agreement

Operating Budget Impact

N/A



Sheriff Heliport Building

Dept/Div: **Facilities Management**
 Project #: **086042**
 Service Type: **Health & Safety**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the concrete tarmac for the Sheriff's heliport operations at the Tallahassee Regional Airport. The project includes total removal and replacement of the existing concrete surface with a new 6-inch reinforced concrete pad that is consistent with Federal Aviation Administration's criteria for helicopters.

Financial Summary

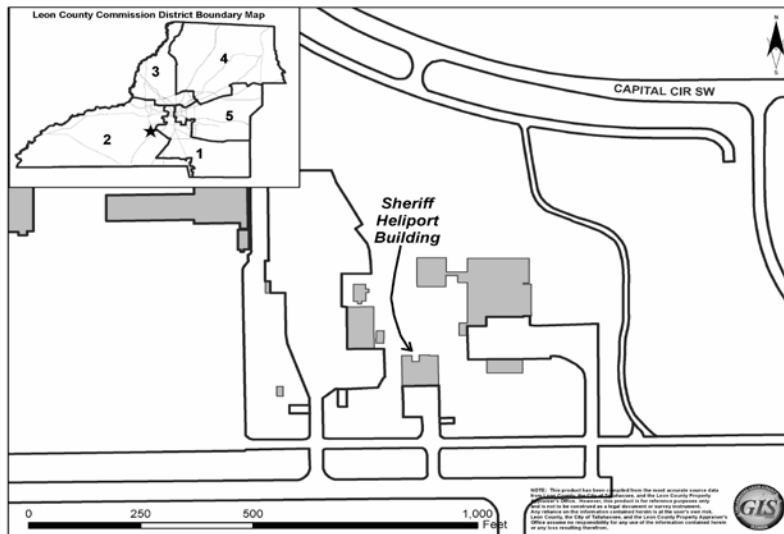
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	580,013	175,000	14,629	0	0	0	0	0	0	755,013
	580,013	175,000	14,629	0	0	0	0	0	0	755,013

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



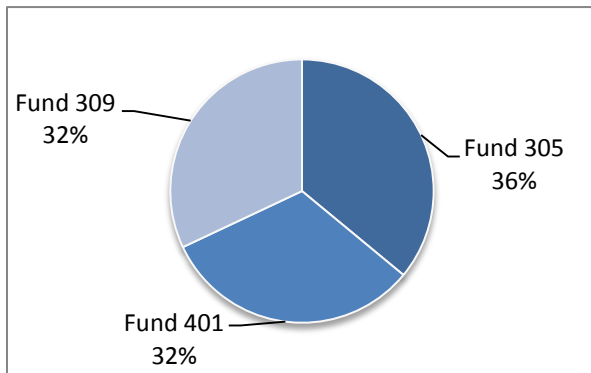
Overview

The Physical Environment Section contains capital improvement projects designed to facilitate the provision of services by the different branches of Leon County government with regards to stormwater management, water quality improvement and solid waste management. Major Physical Environment capital projects funded in FY 2015 include: Killlearn Lakes Plantation Stormwater, Stormwater Vehicle and Equipment Replacement, and Transfer Station Improvements.

Funding Sources

Figure 24.7 shows that the Capital Improvement Fund (Fund 305) funds 36% (\$1,310,780) of the Physical Environment projects funded in FY 2015. The Solid Waste Management Fund (Fund 401) funds 32% (\$1,198,750), and the Sales Tax Extension Fund (309) accounts for 32% (\$1,172,000) of Physical Environment funds.

**Figure 24.7
FY 2015 Physical Environment Projects
By Funding Source**



Managing Departments

Table 24.13 shows that Solid Waste will manage the majority of the FY 2015 Physical Environment capital improvement projects. Solid Waste will manage 44% of the total physical environment budget for FY 2015. Engineering Services will manage 25%, Fleet Management and Public Works Operations will each manage 6%, and Management Information Services will manage 19%.

**Table 24.13
FY 2015 Physical Environment Projects
By Managing Department**

Managing Department	# of Projects	FY 2015 Budget
Engineering Services	4	\$1,172,000
Fleet Management	1	\$624,000
Management Information Services	3	\$586,780
Public Works – Operations	1	\$100,000
Solid Waste	7	\$1,198,750
Total	16	\$3,681,530

Operating Budget Impacts

Table 24.14 shows the estimated impacts that some Physical Environment projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

**Table 24.14
Physical Environment Operating Budget Impacts**

Project	Project #	FY 2015 Estimate	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
TMDL Compliance Activities	066004	35,000	60,000	60,000	60,000	60,000
Total		\$35,000	\$60,000	\$60,000	\$60,000	\$60,000

Leon County Fiscal Year 2015 – 2019 Capital Improvement Program

Physical Environment Index

Page	Project	#	Life to Date FY 2013	Adj Bud FY 2014	FY 2015 Budget	FY15-FY19 Total	Project Total
24-85	Baum Road Drainage Improvements	064010	-	-	-	230,000	230,000
24-86	Blueprint 2000 Water Quality Enhancements	067002	3,163,617	809,850	282,000	282,000	4,255,467
24-87	Geographic Information Systems	076009	5,100,083	276,153	238,280	1,191,400	6,567,636
24-88	Geographic Information Systems Incremental Basemap Update	076060	2,201,178	298,500	298,500	1,492,500	3,992,178
24-89	Gum Road Target Planning Area	062005	6,159	2,150,204	-	3,200,000	5,357,687
24-90	Hazardous Waste Vehicle & Equipment Replacement	036042	-	-	-	300,000	300,000
24-91	Household Hazardous Waste Improvements	036019	-	25,000	25,000	25,000	25,000
24-92	Killearn Acres Flood Mitigation	064001	2,839,656	452,361	100,000	300,000	3,592,017
24-93	Killearn Lakes Plantation Stormwater	064006	1,099,073	1,344,408	750,000	850,000	3,293,481
24-94	Lake Henrietta Renovations	061001	-	-	40,000	390,000	390,000
24-95	Lakeview Bridge	062002	167,077	760,389	-	-	927,466
24-96	Landfill Improvements	036002	1,171,451	187,859	50,000	400,000	1,759,310
24-97	Lexington Pond Retrofit	063005	660,174	4,822,953	-	-	5,483,127
24-98	Longwood Subdivision Retrofit	062004	1,813	223,578	-	-	225,391
24-99	Pedrick Pond Stormwater Improvements	045007	40,895	304,104	-	-	344,999
24-100	Permit & Enforcement Tracking System	076015	151,561	299,133	50,000	250,000	700,694
24-101	Rural Waste Vehicle and Equipment Replacement	036033	36,796	35,204	230,000	419,500	491,500
24-102	Scales/Scalehouse	036013	-	81,000	-	-	81,000
24-103	Solid Waste Heavy Equipment/Vehicle Replacement	036003	3,058,637	85,000	250,000	1,990,000	5,133,637
24-104	Solid Waste Master Plan	036028	-	100,000	-	-	100,000
24-105	Solid Waste Pre-fabricated Buildings	036041	-	18,750	18,750	37,500	56,250
24-106	Stormwater Pond Repairs	066026	930,722	75,124	100,000	500,000	1,505,846
24-107	Stormwater Structure Inventory and Mapping	066003	117,486	757,514	-	-	875,000
24-108	Stormwater Vehicle & Equipment Replacement	026004	5,582,627	442,782	624,000	3,184,000	9,209,409
24-109	TMDL Compliance Activities	066004	-	100,000	-	750,000	850,000
24-110	Transfer Station Heavy Equipment Replacement	036010	2,430,777	132,251	100,000	1,833,000	4,396,028
24-111	Transfer Station Improvements	036023	459,188	273,786	525,000	1,125,000	1,857,974
Physical Environment Index			\$29,218,970	\$9,237,773	\$3,681,530	\$19,049,900	\$62,001,097

The Capital Improvement projects highlighted are fully funded in FY 2014. It is anticipated that these projects will be carryforward into the next fiscal year.

Baum Road Drainage Improvements

Dept/Div: **Engineering Services**
 Project #: **064010**
 Service Type: **Physical Environment**
 Status: **New Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for drainage improvements and wetland mitigation to reduce the flooding of Baum Road and associated stream erosion. The drainageway through Winfield Forest subdivision remained natural during the subdivision development. Uphill development north of Winfield Forest on both sides of Baum Road, including I-10, generates increased flows which overwhelm the Baum Road cross-drain during heavy storms. The feasibility analysis will identify drainage structural improvements from Buck Lake Road north through Winfield Forest and Baum Road. Associated wetland mitigation requirements will be determined. This project is funded in three stages that include a feasibility study with community input in FY 2016, design and permitting to occur in FY 2018, and construction to occur beyond FY 2019.

Financial Summary

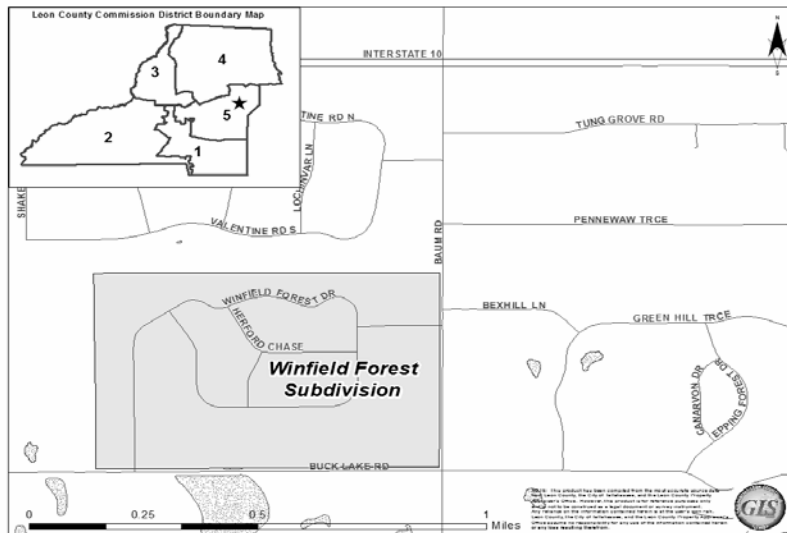
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	0	75,000	0	155,000	0	230,000	230,000
	0	0	0	0	75,000	0	155,000	0	230,000	230,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

Division of Operations operating budget savings from decreased roadway repair will be offset by wetland area maintenance.



Blueprint 2000 Water Quality Enhancements

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	067002	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

Blueprint 2000 set aside \$50 million (split 50/50 between the City and the County) of its 80% share of the Sales Tax Extension for stormwater and water quality retrofits. A total of \$5 million of the County's \$25 million is set-aside to retrofit existing County stormwater facilities and enhance their function.

Current Project

Lake Heritage Outfall - This project addresses the replacement of the lake outfall structure to discharge directly into the main channel rather than the emergency flow way through the subdivision. The lake berm will be stabilized to protect downstream structures. Final design is to be completed in 2014 and construction will begin after easement acquisition and permit issuance at the end of 2014. The construction is anticipated to be completed by mid-2015. FY 2015 funding includes an additional \$282,000 in construction cost based on the final project design.

Completed Projects

Lake Munson Dam Rehabilitation - This project addressed rehabilitation of the dam structure at an adjacent County-owned location in order to address structural weaknesses and foundation instabilities at the existing dam that were being monitored. The rehabilitated dam maintained the existing hydraulic conditions so that no change occurs in lake level or downstream discharge.

Sharer Road Outfall Stabilization - This project addressed the significant erosion of the outfall channel from Sharer Road to the Brandon Woods Pond. Unsafe conditions and lack of maintenance access were addressed by concrete lining approximately 600 linear feet of the channel. The drainage easement was eroded to greater than 7 feet in portions of the channel. Steep sides and heavy tree growth limited access for maintenance and prevented use of standard stabilization methods.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	3,163,617	809,850	20,112	282,000	0	0	0	0	282,000	4,255,467
	3,163,617	809,850	20,112	282,000	0	0	0	0	282,000	4,255,467

Policy/Comprehensive Plan Information

Sales Tax Extension Referendum, Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

These projects do not result in new operating impacts. They are corrections to conditions that have required maintenance in the past and will alleviate some future maintenance needs.

Geographic Information Systems

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076009** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the funding of the City of Tallahassee and Leon County Geographic Information System Interlocal Project. Tallahassee-Leon County Geographic Information System (TLC GIS) was created in May, 1990 when the City of Tallahassee, Leon County, and the Property Appraiser's Office entered into an Interlocal Agreement. The mission of TLC GIS is to:

- Develop a common base map
- Promote the sharing of resources
- Reduce redundancy of data collection and creation
- Provide a mechanism to maintain the base map and other data layers
- Encourage enterprise information management solutions
- Enhance decision making for public officials.

This project includes the following items, of which 50% is reimbursed by the City of Tallahassee:

\$62,000 Virtualization & Disaster Recovery
 \$81,000 ESRI ELA
 \$56,548 Infrastructure Improvements
 \$38,732 ESRI EEAP & Geodatabase Support
 \$238,280

Virtualization & Disaster Recovery: This funding is utilized to support the ongoing costs of the shared infrastructure environment with Management Information Systems (approximately 50% of these funds). It has also been set aside to assist in setting up the necessary infrastructure for disaster recovery specific to GIS.

Environmental Systems Research Institute, Inc. (ESRI) Enterprise Licensing Agreement (ELA): ESRI is the primary software provider for GIS software. The license covers everything from web servers to desktop licensing. Annual analysis has shown that the enterprise license save money over the alternative of buying individual licenses. This overall cost for the enterprise license is split between the CIP and operating funds.

Infrastructure Improvements: The Infrastructure improvements account is used to purchase GIS PCs, Plotters and other hardware and software needs. Annual allocations are used to level infrastructure costs over multiple years. TLC GIS has set up a rotation of infrastructure needs that can be supported on a level funding basis.

ESRI Enterprise Advantage Program (EEAP) & Geodatabase Support: The ESRI EEAP provides access to expertise that assists in strategic planning for GIS geodatabase, servers, and ArcGIS version upgrades. It allows access to premium Support Services, Instructor-Led ESRI training, and Virtual Campus Dollars. Additional geodatabase support will be needed to assist in the major migration from ArcGIS 9.3.1 to ArcGIS 10.1.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	5,100,083	276,153	130,071	238,280	238,280	238,280	238,280	238,280	1,191,400	6,567,636
	5,100,083	276,153	130,071	238,280	238,280	238,280	238,280	238,280	1,191,400	6,567,636

Policy/Comprehensive Plan Information

Geographic Information System City of Tallahassee/Leon County Interlocal Agreement (1990)

The Comprehensive Plan mandates that a series of map layers be compiled and maintained for use in Comprehensive Plan implementation.

The environmental component of both the City and County land development ordinances contain clauses mandating that protected natural features be mapped pursuant to applications for development.

The Florida Department of Revenue requires that all property appraisers' offices in the State of Florida compile and maintain digital Cadastres (a register of property showing the extent, value, and ownership of land for taxation) that meet specific guidelines governing methodologies to be used and the layers to be compiled. Required layers include platted lots, tax parcels, rights-of-way and legal dimensions.

Operating Budget Impact

N/A

Geographic Information Systems Incremental Basemap

Dept/Div:	Management Information Services	Comp Plan CIE Project:	N/A
Project #:	076060	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the incremental update of the Tallahassee-Leon County Geographic Information System, TLC GIS, basemap. The basemap includes orthophotography, planimetrics and a digital elevation model with contours. These elements are essential in providing timely and accurate basemap information which provides positional control for other critical Geographic Information System information and the analysis opportunities they support. They are the foundation for geo-referencing (tying to coincident geographic features for accurate and reliable referencing) many of the Geographic Information System data layers. In June 2008, the Florida Department of Revenue, FDOR, was directed under Chapter 195.002 Florida Statutes, to provide each County Property Appraiser's Office with digital orthophotography every three years and charge each county office for the cost of that service and product delivery. In working with the vendor and leveraging the latest technology, TLC GIS was successful in developing a new methodology for collecting, compiling and releasing the basemap data in compliance with Chapter 195.002 Florida Statutes. TLC GIS has also been requested to obtain additional oblique and satellite imagery to support efforts related to public safety, property assessment and non ad-valorem assessments. Based on these needs, the Leon County Property Appraiser's Office and the Leon County Sheriff's Office has agreed to provide additional funding (\$20,000 per agency, per year) to secure oblique imagery and satellite imagery for Leon County (oblique imagery in Year 2 and satellite in Year 3).

Year 1 - Complete Data Capture and Delivery of 6" Digital Orthophotography
 Complete Data Capture and Delivery of Color Infrared Orthophotography CIR¹
 Complete Data Capture of LiDAR

Year 2 & 3 - Complete LiDAR processing
 Complete Planimetric Update
 Complete Data Capture and Delivery Obliques in Year 2
 Complete Data Capture and Delivery of Satellite Imagery in Year 3

In order to maintain the basemap, Tallahassee-Leon County GIS will be required to secure funding beyond Year 3. The continued funding will allow TLC GIS to enter into the second cycle of data capture without an increase in the annual funding amount. The City is also contributing funds to this project.

1. The color infrared (CIR) photography is an additional product that is provided under the plan. The CIR will support efforts such as wetland delineation.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,201,178	298,500	298,500	298,500	298,500	298,500	298,500	298,500	1,492,500	3,992,178
	2,201,178	298,500	298,500	298,500	298,500	298,500	298,500	298,500	1,492,500	3,992,178

Policy/Comprehensive Plan Information

Geographic Information System City of Tallahassee/Leon County Interlocal Agreement (1990); Permit Enforcement & Tracking System City of Tallahassee/Leon County Interlocal Agreement (1993)

The Comprehensive Plan mandates that a series of map layers be compiled and maintained for use in Comprehensive Plan implementation. The environmental component of both the City and County land development ordinances contain clauses mandating that protected natural features be mapped pursuant to applications for development.

Florida Department of Revenue requires that all property appraisers' offices in the State of Florida compile and maintain digital Cadastres that meet specific guidelines governing methodologies to be used and the layers to be compiled. Required layers include platted lots, tax parcels, right-of-ways, and legal dimensions.

Operating Budget Impact

N/A

Gum Road Target Planning Area

Dept/Div: **Engineering Services**
 Project #: **062005**
 Service Type: **Physical Environment**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **Yes**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for planning, design/permitting and construction of flood attenuation storage in the Gum Road Target Planning Area (TPA). The project was adopted as part of the 2002 Gum Road Watershed Management Plan to reduce 100-year flood levels in the TPA, allowing more extensive commercial development in the area.

This project is funded by the \$50 million (split 50/50 between the City and the County) set aside by Blueprint 2000 for stormwater and water quality retrofits. Funding is provided by Blueprint's 80% share of the Sales Tax Extension dedicated to the agency.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	9,213	2,148,474	500,000	0	3,200,000	0	0	0	3,200,000	5,357,687
	9,213	2,148,474	500,000	0	3,200,000	0	0	0	3,200,000	5,357,687

Policy/Comprehensive Plan Information

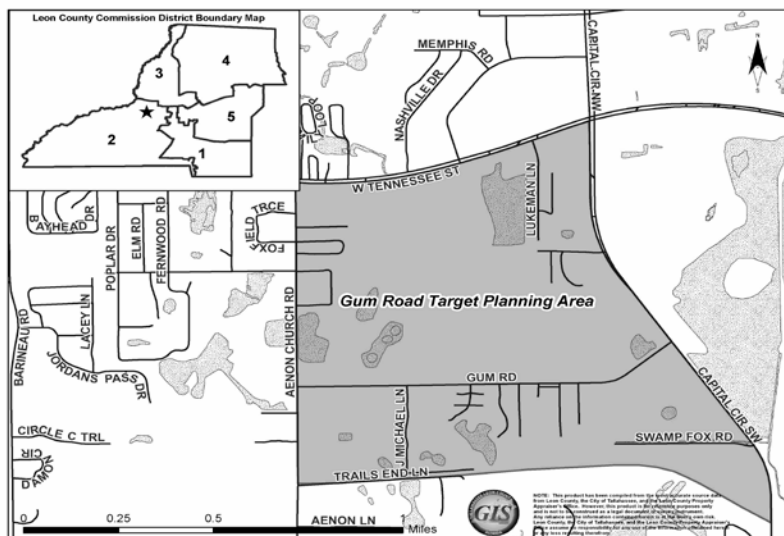
Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Policy 2.7.7:[C](Leon County) Local government shall develop a program for retrofitting developed areas which lack adequate facilities for treating stormwater runoff by defining and implementing a sequence of intermediate milestones necessary to achieve the retrofit objective. Local government shall fund and initiate a work program to quantify water quality problems, costs and mitigation methods. Using this information, local government shall develop more specific retrofit objectives with due consideration to costs, methodology and the community's willingness to financially support implementation. Policies shall be adopted into the comprehensive plan that reflects these objectives including program funding targets. Local government shall then develop, fund, and initiate a water quality enhancement program, which will achieve the retrofit goals on the established schedule.

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Gum Road Target Planning Area

Operating Budget Impact

Operating budget impacts will be negligible because the project proposes enlarging an existing stormwater facility that already includes operating costs. The expanded facility will not add any more significant operating costs.



Hazardous Waste Vehicle and Equipment Replacement

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036042	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of Hazardous Waste vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate. There are no vehicle and equipment replacements for FY 2015.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	0	0	0	150,000	150,000	0	0	300,000	300,000
	0	0	0	0	150,000	150,000	0	0	300,000	300,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Killearn Acres Flood Mitigation

Dept/Div: **Engineering Services**
 Project #: **064001**
 Service Type: **Physical Environment**
 Status: **Existing Revised Project**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Stormwater**
 Level of Service Standard: **N/A**
 Current Level of Service: **D**

Project Description/Justification

The current project updates the adopted FEMA Flood Insurance Rate Maps for the Killearn Acres Tributary between Bradfordville Road and Pimlico Drive. Creating a single floodway will comply with the Comprehensive Plan requirement to map the primary drainage system. In addition, establishing a Base Flood Elevation along the Tributary could reduce the federal flood insurance cost for approximately 250 residential properties. The preliminary map will be reviewed in-house and a public scheduled to address the map results and comments.

This project also includes the Apollo Trail drainage improvements that address localized flooding in the Lake Saratoga contributing area. The primary conveyance through Killearn Acres was upgraded with recent capital projects. The localized drainage issues remaining which affect residential structures will be evaluated for roadside conveyance improvements. The results of the feasibility analysis will determine whether funds can be reprogrammed from acquisition to construction. This project will occur in two stages, with the feasibility study to evaluate conveyance improvements for localized residential flooding to occur in FY 2015 and property acquisition or construction to occur in FY 2016.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	2,380,155	452,361	25,359	100,000	200,000	0	0	0	300,000	3,132,516
314 Bond Series 1997 Construction	50,000	0	0	0	0	0	0	0	0	50,000
318 Bond Series 1999 Construction	409,501	0	0	0	0	0	0	0	0	409,501
	2,839,656	452,361	25,359	100,000	200,000	0	0	0	300,000	3,592,017

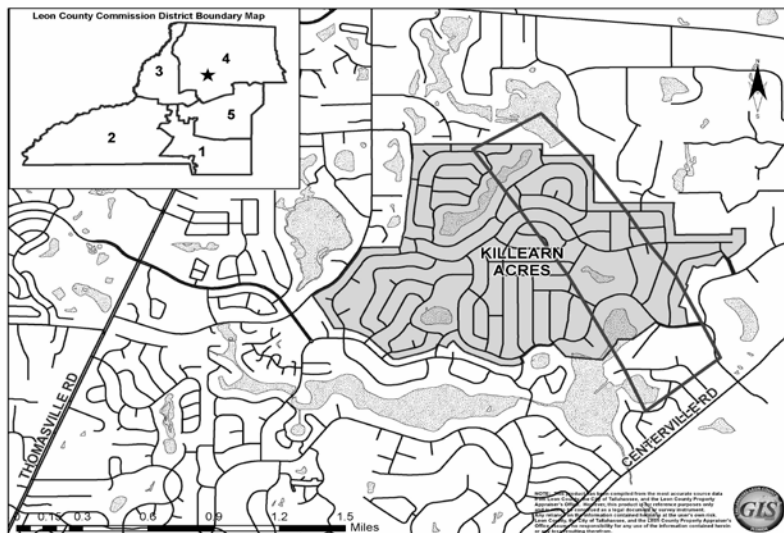
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Comprehensive Plan Conservation Element Policy 1.3.1, which requires that floodplains, floodways, and improved elements of the primary drainage system be mapped and included in the conservation overlay.

Operating Budget Impact

Operating impacts are anticipated to be covered by the existing Operations Division operating budget.



Killearn Lakes Plantation Stormwater

Dept/Div: **Engineering Services**
 Project #: **064006**
 Service Type: **Physical Environment**
 Status: **Existing Project**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the detailed analysis, design, and construction of a stormwater system to serve Killearn Lakes Plantation Units 1, 2, and 3. The stormwater system will identify stormwater outfalls primarily located within existing green spaces that convey stormwater from residential properties. This project will also provide for enhanced redirection of stormwater from densely developed residential areas to the outfalls in the green spaces. Design will focus on using available resources and facilities, such as the utilization of roadways as conveyances for stormwater, and protection of residential properties where roads must be used as stormwater conveyances.

This project is partially funded by the 10% share of the Sales Tax Extension dedicated to Leon County. Additional funding required to complete this project (Unit 1, Phase 1 & 2; Unit 2, Phase 2; and Unit 3, Phase 2 & 3) has not been identified. An estimated \$7 million is needed to complete the project.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	200,000	125,633	0	0	0	0	0	0	200,000
309 Sales Tax - Extension	1,099,073	1,144,408	355,036	750,000	100,000	0	0	0	850,000	3,093,481
	1,099,073	1,344,408	480,669	750,000	100,000	0	0	0	850,000	3,293,481

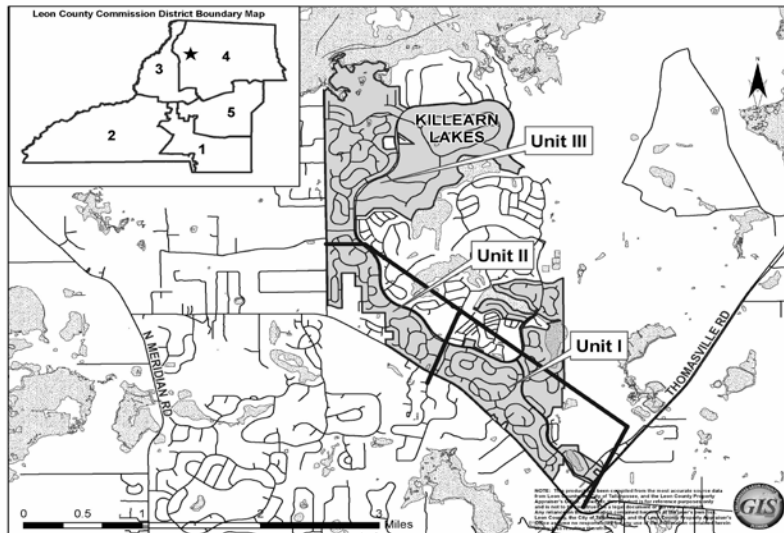
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

Successful completion of this project will result in a reduction of engineering and operations complaint resolution man-hours. Unscheduled call outs and repairs for Operations staff will also be significantly reduced. However, 12.1 miles of new routine ditch mowing will be added to keep the new stormwater conveyance system functioning as designed. Mowing is done 3 times per year and will require several passes each time for completion. Estimated impacts anticipated to begin in FY 2016:

\$10,000 for contract mowing



Lake Henrietta Renovation

Dept/Div: **Engineering Services**
 Project #: **061001**
 Service Type: **Physical Environment**
 Status: **New Project**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project involves the renovation of the Lake Henrietta stormwater facility on Sprinil Road. Sediment removal from the stormwater facility sump was planned to occur every 10 years. The northern five acres were excavated as a sump to concentrate sediment from the West, Central and East drainage ditches for periodic removal. Currently, the Division of Operations equipment and staff are not able to address the scale of work required while meeting maintenance needs at other County facilities. Approximately 8,000 cubic yards of sediment would be dredged from the facility and channels. The north five acres of the pond along with the inflow and bypass channels from the East Ditch and Munson Slough will be dredged under the facility operating permit. This project would occur in two stages: preparation of bid documents in FY 2015 and the dredging of sediment in FY 2016.

This project is funded by the \$50 million (split 50/50 between the City and the County) set aside by Blueprint 2000 for stormwater and water quality retrofits. Funding is provided by Blueprint's 80% share of the Sales Tax Extension dedicated to the agency.

Financial Summary

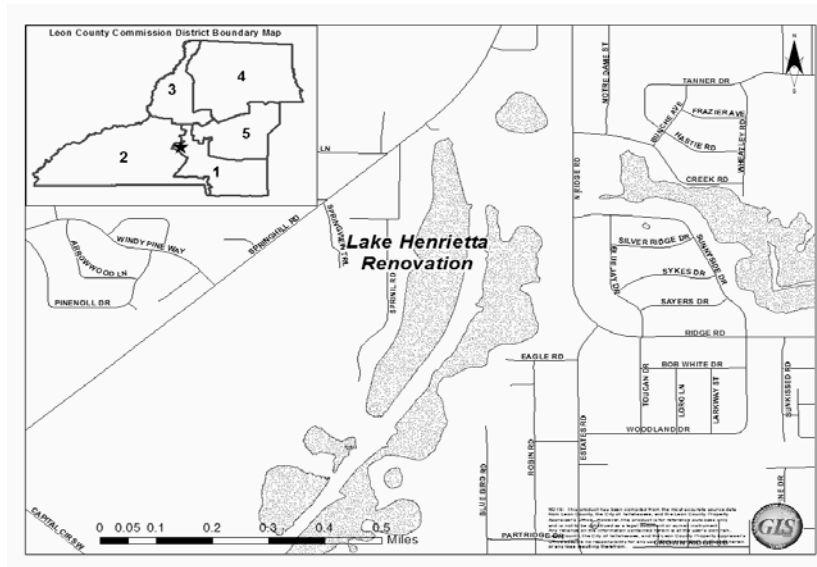
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	0	0	0	40,000	350,000	0	0	0	390,000	390,000
	0	0	0	40,000	350,000	0	0	0	390,000	390,000

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

Removal of the sediment will reduce Division of Operations efforts to maintain flows into the facility.



Lakeview Bridge

Dept/Div: **Engineering Services**
 Project #: **062002**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Stormwater**
 Level of Service Standard: **N/A**
 Current Level of Service: **D**

Project Description/Justification

This project is for the improvement of the creek crossing between Lake Bradford and Grassy Lake in order to ensure that Lakeview Drive remains passable up through a 10-year storm event. Right-of-way acquisition will begin in FY 2014 with construction to begin after right-of-way acquisition is completed. The current design indicates that the crossing can be best accomplished with a culvert system.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

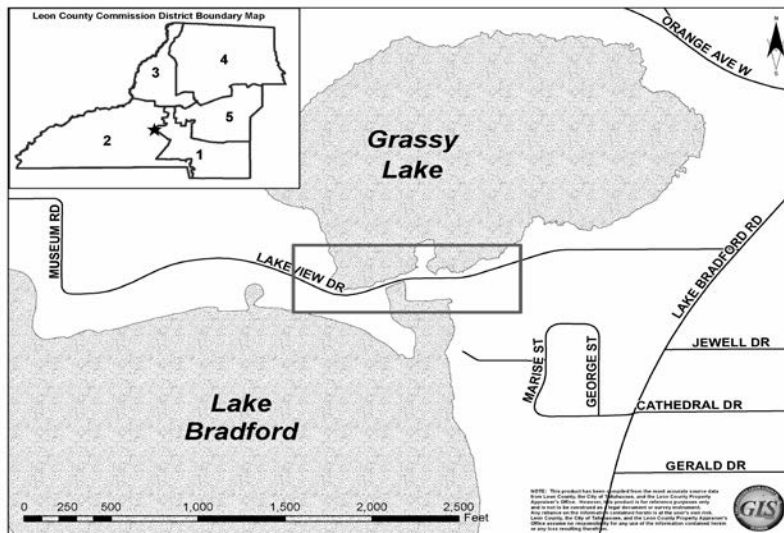
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	66,918	760,389	5,507	0	0	0	0	0	0	827,307
318 Bond Series 1999 Construction	100,158	0	0	0	0	0	0	0	0	100,158
	<u>167,077</u>	<u>760,389</u>	<u>5,507</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>927,466</u>

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

Improvements to correct the deficiencies in this road and drainage system will result in reduced operational/maintenance costs as compared to the existing facilities.



Lexington Pond Retrofit

Dept/Div: **Engineering Services**
 Project #: **063005**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for water quality treatment and flow attenuation for stormwater entering Ford's Arm of Lake Jackson from the Lexington Branch. The funds will be used to provide a possible combination of attenuation, water quality treatment and flow way improvements in the contributing basin to the east of Fords Arm. This project will include drainage improvements at Meridian Road, Timberlane Road and Deer Lane. Additional ditch stabilization proposed from Lakeshore Drive to John Hancock Drive.

This project is funded by the \$50 million (split 50/50 between the City and the County) set aside by Blueprint 2000 for stormwater and water quality retrofits. Funding is provided by Blueprint's 80% share of the Sales Tax Extension dedicated to the agency.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	200,000	0	0	0	0	0	0	0	0	200,000
309 Sales Tax - Extension	460,174	4,822,953	68,958	0	0	0	0	0	0	5,283,127
	660,174	4,822,953	68,958	0	0	0	0	0	0	5,483,127

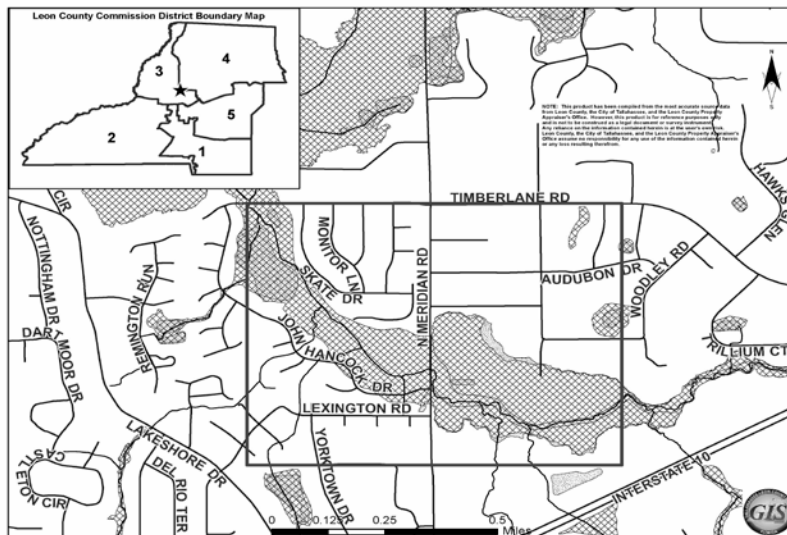
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Policy 2.7.7:[C](Leon County) Local government shall develop a program for retrofitting developed areas which lack adequate facilities for treating stormwater runoff by defining and implementing a sequence of intermediate milestones necessary to achieve the retrofit objective. Local government shall fund and initiate a work program to quantify water quality problems, costs and mitigation methods. Using this information it shall develop more specific retrofit objectives with due consideration to costs, methodology and the community's willingness to financially support implementation. Policies shall be adopted into the comprehensive plan that reflects these objectives including program funding targets. Local government shall then develop, fund, and initiate a water quality enhancement program which will achieve the retrofit goals on the established schedule.

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

N/A



Longwood Outfall Retrofit

Dept/Div: **Engineering Services** Comp Plan CIE Project: **N/A**
 Project #: **062004** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the improvement of erosion and localized flooding downstream in the Longwood Subdivision in west Leon County. The flow way will be graded to increase stormwater flow attenuation, stabilized to reduce erosion from peak flows and planted with vegetation to improve water quality treatment and enhance the natural channel. The Longwood outfall retrofit will discharge to Gum Swamp which will lower the downstream water elevations allowing positive drainage away from the subdivision. This project will proceed with the Gum Road Target Planning area project.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	1,813	223,578	0	0	0	0	0	0	0	225,391
	1,813	223,578	0	0	0	0	0	0	0	225,391

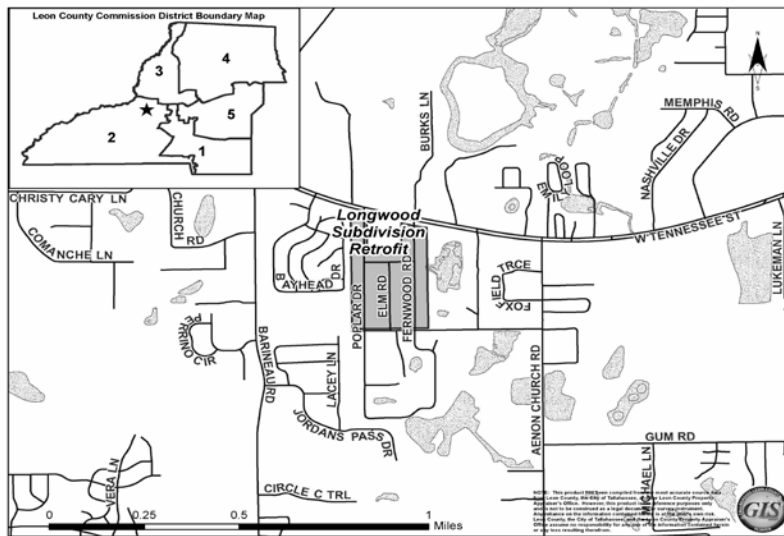
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Policy 2.7.7:[C](Leon County) Local government shall develop a program for retrofitting developed areas which lack adequate facilities for treating stormwater runoff by defining and implementing a sequence of intermediate milestones necessary to achieve the retrofit objective. Local government shall fund and initiate a work program to quantify water quality problems, costs and mitigation methods. Using this information it shall develop more specific retrofit objectives with due consideration to costs, methodology and the community's willingness to financially support implementation. Policies shall be adopted into the comprehensive plan that reflects these objectives including program funding targets. Local government shall then develop, fund, and initiate a water quality enhancement program which will achieve the retrofit goals on the established schedule.

Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

N/A



Leon County Fiscal Year 2015 - 2019 Capital Improvement Program

Pedrick Pond Stormwater Improvements

Dept/Div: **Engineering Services** Comp Plan CIE Project: **N/A**
 Project #: **045007** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for elevating two portions of the existing walking trail that are inundated by higher pond stages. The high water level prevents citizens from walking around the entire perimeter of the facility, and a portion of sidewalk along Pedrick Road is also rendered unusable.

This project also includes planting wetland vegetation to prevent silt accumulation and to enhance percolation on the pond littoral shelf and elevating low trail sections that are inundated by higher pond stages.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	40,895	304,104	38,470	0	0	0	0	0	0	344,999
	40,895	304,104	38,470	0	0	0	0	0	0	344,999

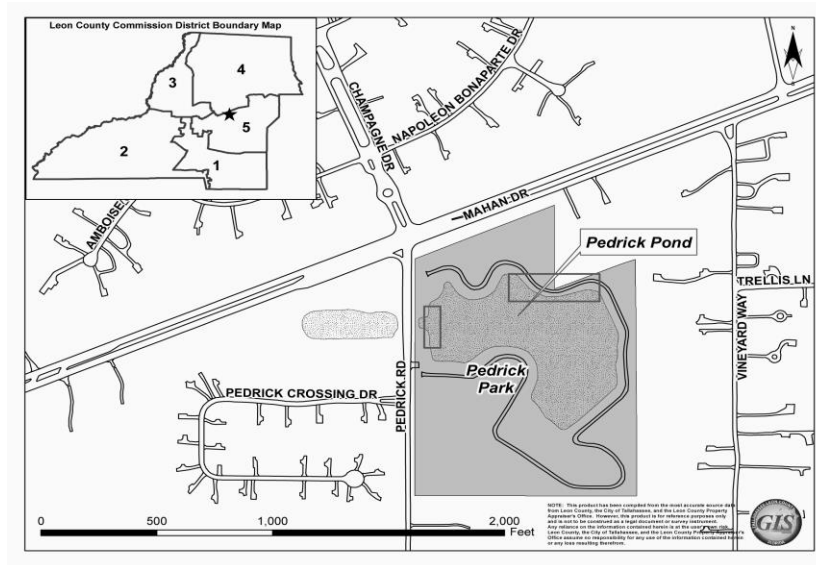
Policy/Comprehensive Plan Information

Supports Strategic Priority Environment by promoting sustainable practices and reusing stormwater runoff in lieu of potable or well water for irrigation.

Supports Conservation Element of the Comprehensive Plan Groundwater Protection Objectives 4.1 and 4.2.1

Operating Budget Impact

Operating impacts are anticipated to be covered by the existing Facilities Management operating budget.



Permit & Enforcement Tracking System

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076015** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the County's share of funding for the joint City of Tallahassee and Leon County Interlocal Project involving the Permit Enforcement & Tracking System (PETS).

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	151,561	299,133	9,025	50,000	50,000	50,000	50,000	50,000	250,000	700,694
	151,561	299,133	9,025	50,000	50,000	50,000	50,000	50,000	250,000	700,694

Policy/Comprehensive Plan Information

Interlocal Agreement with City of Tallahassee (Amended October 17, 2003)

Permit Enforcement and Tracking System Interlocal Agreement with the City (1993)

Operating Budget Impact

PETS has existing allocations for annualized maintenance costs of hardware, software, and support services.

Rural Waste Vehicle and Equipment Replacement

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036033	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of Rural Waste Services Center vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate. It is estimated the vehicle/equipment being replaced will generate \$55,000 in surplus sales. The following is the FY 2015 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost to Date	Estimated Replacement Cost
Solid Waste	2007 VOLVO ROLL-OFF	173,491	\$123,278	\$75,459	\$230,000

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
401 Solid Waste	36,796	35,204	4,808	230,000	50,000	50,000	39,500	50,000	419,500	491,500
	36,796	35,204	4,808	230,000	50,000	50,000	39,500	50,000	419,500	491,500

Policy/Comprehensive Plan Information

Florida Statutes Chapter 62-701.500(11): Requires Landfill operators to have sufficient equipment to ensure proper operation including sufficient reserve equipment for breakdowns.

Operating Budget Impact

N/A

Scales/Scalehouse

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036013	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project replaces the truck scale at the Apalachee Solid Waste Management Facility. The current scale needs to be rebuilt at a cost close to the price of a new scale. This scale has been rebuilt at least once. A truck scale compatible with the Paradigm system is necessary to weigh in loads that are disposed at the Facility. The scale is portable and can be moved once the landfill closes as provided in the Master Plan.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	81,000	0	0	0	0	0	0	0	81,000
	0	81,000	0	0	0	0	0	0	0	81,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Solid Waste Facility Heavy Equipment & Vehicle

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036003	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of landfill vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate. It is estimated that the vehicles/equipment being replaced will generate \$145,000 in surplus sales. The following is the FY15 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost to Date	Estimated Replacement Cost
Solid Waste	2001 JOHN DEER TRACK EXCAVATOR	2,768	\$249,055	\$35,879	\$250,000

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
401 Solid Waste	3,058,637	85,000	327	250,000	400,000	640,000	350,000	350,000	1,990,000	5,133,637
	<u>3,058,637</u>	<u>85,000</u>	<u>327</u>	<u>250,000</u>	<u>400,000</u>	<u>640,000</u>	<u>350,000</u>	<u>350,000</u>	<u>1,990,000</u>	<u>5,133,637</u>

Policy/Comprehensive Plan Information

Florida Statutes Chapter 62-701.500(11) - requires landfill operators to have sufficient equipment to ensure proper operation including sufficient reserve equipment for breakdowns

Operating Budget Impact

N/A

Solid Waste Master Plan

Dept/Div: **Solid Waste**
 Project #: **036028**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement:
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the development of a master plan for the Solid Waste Management Facility.

Financial Summary

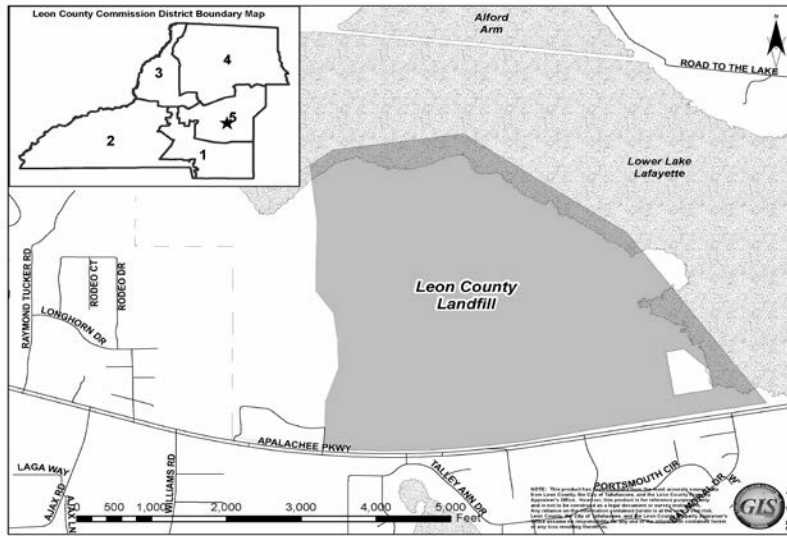
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	100,000	0	0	0	0	0	0	0	100,000
	0	100,000	0	0	0	0	0	0	0	100,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Stormwater Structure Inventory and Mapping

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	066003	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project is for the continued mapping of Leon County's stormwater structure inventory. The National Pollutant Discharge Elimination System (NPDES) permit for Leon County's Municipal Separate Storm Sewer System (MS4) was renewed November 2011. This permit requires the mapping of known stormwater structural controls within the first year of the 5-year permit. The map will be maintained by staff using as-built surveys as projects are completed. The map will be integrated with the Operations Division work-order system to document compliance with inspection and maintenance requirements of the MS4 permit.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	117,486	757,514	0	0	0	0	0	0	0	875,000
	117,486	757,514	0	0	0	0	0	0	0	875,000

Policy/Comprehensive Plan Information

The Federal Clean Water Act requires local communities to remain in compliance with the federal NPDES program regarding stormwater management of municipal systems.

Operating Budget Impact

N/A

Stormwater Vehicle & Equipment Replacement

Dept/Div:	Fleet Management	Comp Plan CIE Project:	N/A
Project #:	026004	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of stormwater vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate. It is estimated that the vehicles/equipment being replaced will generate \$36,600 in surplus sales. The following is the FY 2015 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost to Date	Estimated Replacement Cost
Public Works Operation	2001 VERMEER BRUSH CLIPPER	850	\$19,868	\$21,518	\$55,000
Public Works Operation	1999 GILSON CONCRETE MIXER	N/A	\$30,000	\$19,500	\$45,000
Public Works Operation	2003 FORD F-750 4 YARD DUMP	93,794	\$56,044	\$28,551	\$79,900
Public Works Operation	2004 ANDERSON 12 TON TANDUM TRAILER	N/A	\$6,100	\$19,714	\$15,000
Public Works Operation	2001 BARNES 4" TRASH PUMP	N/A	\$1,275	\$0	\$7,500
Public Works Operation	2006 FORD F-350 1 TON 4X4 CC	72,406	\$37,845	\$28,836	\$42,500
Public Works Operation	2006 FORD 1 TON CREWCAB	68,789	\$37,785	\$28,201	\$42,500

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	5,582,627	442,782	143,842	624,000	690,000	680,000	570,000	620,000	3,184,000	9,209,409
	<u>5,582,627</u>	<u>442,782</u>	<u>143,842</u>	<u>624,000</u>	<u>690,000</u>	<u>680,000</u>	<u>570,000</u>	<u>620,000</u>	<u>3,184,000</u>	<u>9,209,409</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

TMDL Compliance Activities

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	066004	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the development of Basin Management Action Plans (BMAP). The Florida Department of Environmental Protection (FDEP) and the U.S. Environmental Protection Agency (USEPA) assigned Total Maximum Daily Load (TMDL) limits to pollution entering local surface waters. The TMDLs for the Upper Wakulla River, Munson Slough, Lake Munson, and the Harbinwood Estates Drain require BMAPs be developed among stakeholders to accomplish the necessary reductions. The stakeholders may include Leon County, Florida Department of Transportation, City of Tallahassee, Wakulla County, Florida State University, and Florida A&M University. County staff will initiate discussions with the City of Tallahassee, a key primary stakeholder, early in the BMAP process in an effort to narrow potential differences in allocations and foster cooperation and/or develop joint projects that benefit the environment. The BMAPs will culminate with interlocal agreements committing each party to actions to achieve their allocated reduction. The County's NPDES Municipal Separate Storm Sewer System (MS4) permit will be amended to include the BMAP commitments.

The initial phase will be evaluating and allocating the pollutant load reductions. The BMAP interlocal agreements are anticipated to require additional monitoring of water quality and construction of additional stormwater management facilities, all of which will require some years to complete.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	100,000	0	0	250,000	250,000	250,000	0	750,000	850,000
	0	100,000	0	0	250,000	250,000	250,000	0	750,000	850,000

Policy/Comprehensive Plan Information

The federal NPDES MS4 permit will incorporate the terms of the BMAP Interlocal agreements.

Operating Budget Impact

Funding Source	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned
106 Transportation Trust	35,000	60,000	60,000	60,000	60,000
	35,000	60,000	60,000	60,000	60,000

This project will have an annual impact on the operating budget. The following are estimated impacts:

FY 2015:
\$35,000 Increased Maintenance

FY 2016 – FY 2017:
\$25,000 Additional Stormwater Structures
\$35,000 Increased Maintenance



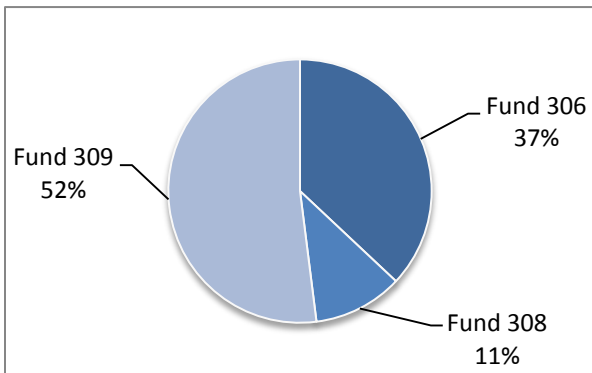
Overview

The Transportation section contains capital improvement projects designed to facilitate the provision of services in the Leon County Transportation Program. Major Transportation Capital Projects funded in FY 2015 include: Arterial/Collector and Local Road Resurfacing, Bannerman Road, Community Safety and Mobility, and the Sidewalk Program.

Funding Sources

Figure 24.8 shows that 11% (\$753,099) of the FY 2015 transportation budget is funded by the Sales Tax Fund (Fund 308). The Gas Tax Fund (Fund 306) funds 37% (\$2,699,825), and the Sales Tax Extension Fund (Fund 309) funds 52% (\$3,796,901).

Figure 24.8
FY 2015 Transportation Projects
By Funding Source



Managing Departments

Table 24.15 shows that Engineering Services will manage the majority of the FY 2015 transportation capital improvement projects. Engineering Services will manage 70% of the total transportation budget for FY 2015. Fleet Management will manage 10% and Public Works Operations will manage 22%.

Table 24.15
FY 2015 Transportation Projects
By Managing Department

Managing Department	# of Projects	FY 2015 Budget
Engineering Services	7	\$5,925,625
Fleet Management	1	\$589,000
Public Works Operations	2	\$735,200
Total	10	\$7,249,825

Operating Budget Impacts

No operating impacts have been identified for the Transportation projects. The repairing of roadways decrease maintenance of the refurbished roads, allowing maintenance dollars to be spent elsewhere.

Leon County Fiscal Year 2015 – 2019 Capital Improvement Program

Transportation Index

Page	Project	#	Life to Date FY 2013	Adj Bud FY 2014	FY 2015 Budget	FY15-FY19 Total	Project Total
24-114	Arterial & Collector Roads Pavement Markings	026015	378,364	135,200	135,200	676,000	1,189,564
24-115	Arterial/Collector and Local Road Resurfacing	056001	23,983,213	5,671,494	3,200,000	17,565,000	98,263,007
24-116	Bannerman Road	054003	2,673,453	2,587,871	750,000	750,000	6,011,324
24-117	Beech Ridge Trail	054010	24,222	828,200	-	-	852,422
24-118	Community Safety & Mobility	056005	5,773,932	1,876,158	750,000	2,930,000	10,580,090
24-119	Fleet Management Shop Equipment	026010	116,494	55,000	-	150,000	321,494
24-120	FDOT Permitting Fees	056007	531,654	50,000	50,000	250,000	831,654
24-121	Intersection and Safety Improvements	057001	6,539,794	7,535,792	-	1,105,854	15,181,440
24-122	North Monroe Turn Lane	053003	1,924,914	2,676,649	-	-	4,601,563
24-123	Open Graded Cold Mix Maintenance/Resurfacing	026006	11,346,061	784,147	600,000	3,000,000	15,130,208
24-124	Public Works Design and Engineering Services	056011	120,350	60,000	60,000	300,000	480,350
24-125	Public Works Vehicle & Equipment Replacement	026005	8,718,740	834,524	589,000	4,053,000	13,606,264
24-126	Pullen Road at Old Bainbridge Road	053002	272,616	1,209,670	-	-	1,482,286
24-127	Sidewalk Program	056013	-	1,000,000	615,625	6,146,525	7,146,525
24-128	Transportation and Stormwater Improvements	056010	5,790,438	4,909,427	500,000	1,100,000	11,799,865
Transportation Total			\$68,194,245	\$30,214,132	\$7,249,825	\$38,026,379	\$187,478,056

The Capital Improvement projects highlighted are fully funded in FY 2014. It is anticipated that these projects will be carryforward into the next fiscal year.

Arterial & Collector Roads Pavement Markings

Dept/Div: **Public Works - Operations** Comp Plan CIE Project: **N/A**
 Project #: **026015** Capital Improvement: **N/A**
 Service Type: **Transportation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project allows for the refurbishing of long line thermoplastic on the County's Arterial and Collector Road System. In 1997, Public Works Engineering began a phase-in approach to upgrading pavement markings during resurfacing from traffic paint to thermoplastic. This change has resulted in much brighter and safer pavement markings on the County's Arterial and Collector Roads.

Due to the long life of thermoplastic (approximately five to six years) and the limited number of roads with thermoplastic markings at the time, this project was originally scheduled to occur every five years. However, due to annual resurfacing and reconstruction projects, the number of roads with thermoplastic markings has increased substantially. Conversely, the number of arterial and collector roads with traffic paint markings has decreased as thermoplastic markings have been installed. Further decreasing the need for traffic paint markings is the fact that Public Works has made a decision to no longer install pavement markings on most of the County's 'Local' Paved Roads.

To keep pace with these changes, Public Works has increased refurbishing pavement markings on approximately 10 miles of arterial and collector roads annually. This change allows for refurbishing of aging thermoplastic markings in a more timely manner, improving the coordination between asphalt resurfacing and thermoplastic refurbishing activities, and more accurately reflecting funding needs between traffic paint and thermoplastic pavement markings.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	378,364	135,200	0	135,200	135,200	135,200	135,200	135,200	676,000	1,189,564
	<u>378,364</u>	<u>135,200</u>	<u>0</u>	<u>135,200</u>	<u>135,200</u>	<u>135,200</u>	<u>135,200</u>	<u>135,200</u>	<u>676,000</u>	<u>1,189,564</u>

Policy/Comprehensive Plan Information

Florida Statute 336 - requires that local governments maintain infrastructures within their jurisdictions

Operating Budget Impact

N/A

Arterial/Collector and Local Road Resurfacing

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056001	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the annual resurfacing of part of the County's arterial/collector road and local road systems. During the FY 2015 budget development process, the Local Road Resurfacing project (057005) was combined with the Arterial/Collector Road Resurfacing project and renamed Arterial/Collector and Local Road Resurfacing.

The County is responsible for the general superintendence and control of the county roads and structures. Current funding levels have allowed the resurfacing of approximately 10 miles of arterial/collector roads per year. There are approximately 252 miles of arterial/collector roads in the County system. At this funding level, it can be expected that all arterial/collector roads will be resurfaced on a 25 year frequency.

Current funding levels allow for the resurfacing of approximately 3.25 miles of local roads per year. There are approximately 340 miles of local roads in the County system.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	816,081	0	0	0	0	0	0	0	0	816,081
308 Sales Tax	23,167,132	3,821,494	1,844,309	153,099	0	0	0	0	153,099	27,141,725
309 Sales Tax - Extension	0	1,850,000	0	3,046,901	4,050,000	3,450,000	3,415,000	3,450,000	17,411,901	19,261,901
	<u>23,983,213</u>	<u>5,671,494</u>	<u>1,844,309</u>	<u>3,200,000</u>	<u>4,050,000</u>	<u>3,450,000</u>	<u>3,415,000</u>	<u>3,450,000</u>	<u>17,565,000</u>	<u>47,219,707</u>

Policy/Comprehensive Plan Information

Florida Statute 336.02 - Responsibility for County road systems and structures within the County's jurisdiction.

Operating Budget Impact

N/A

Bannerman Road

Dept/Div: **Engineering Services**
 Project #: **054003**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **F**

Project Description/Justification

This project is for improvements to Bannerman Road from Meridian Road to Thomasville Road. In FY 2009, the Board revised the scope of this project in order to focus on a Corridor Study to determine the options for potential widening of the road. Project funds were reallocated to provide for the resurfacing of the road and have been completed. The Corridor Study has been completed and the Final Report was accepted by the Board on December 11, 2012. The reconstruction of the Bull Headley intersection is complete.

FY 2015 budget is for an interim improvement to widen the road from current four-lane cross section to 900 feet west of Quail Commons. The Board approved this enhancement on January 21, 2014. In addition, the Board approved accessing significant benefit funds accumulated by the City (\$1,649,782) and the County (\$370,518). This is in accordance with the County's October 2008 Agreement with the City of Tallahassee and FDOT for the collection and use of proportionate fair share funds on projects identified as providing a significant benefit to the transportation network, as Bannerman Road is a significant benefit Tier 1 project.

Subsequent to community input related to adjacent commercial development, on July 8, 2014, the Board approved a Public-Private Cooperation Agreement for the construction of a roundabout on Bannerman Road. The roundabout will address FDOT traffic spacing standards, and reduce the likelihood of traffic backing up onto Thomasville Road.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	0	2,020,300	0	0	0	0	0	0	0	2,049,843
306 Transportation Improvements	0	0	0	750,000	0	0	0	0	750,000	750,000
308 Sales Tax	2,673,453	538,028	121,870	0	0	0	0	0	0	3,211,481
	<u>2,673,453</u>	<u>2,558,871</u>	<u>121,870</u>	<u>750,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>750,000</u>	<u>6,011,324</u>

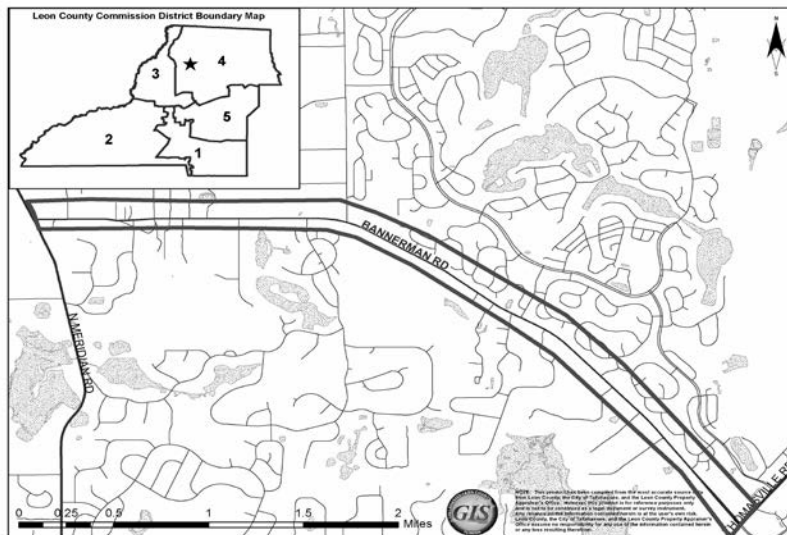
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: TRAFFIC FLOW AND EFFICIENCY: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Florida Statute Chapters 334 & 336 - direct counties responsibilities to maintain county road systems

Operating Budget Impact

This project may result in the creation of new stormwater treatment facilities, which will impact the operating budget of the Division of Operations.



Beech Ridge Trail

Dept/Div: **Engineering Services**
 Project #: **054010**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the extension of Beech Ridge Trail from Kinhega Drive to Bannerman Road in accordance with the Mediated Settlement Agreement approved by the Board on February 12, 2002. This project includes a curb and gutter section roadway with underground drainage, bike lanes, sidewalks and signalization at one of the new intersections.

As part of the Agreement, the Developer assumed most of the responsibility for this road construction with the County to complete the road across the Kinhega right-of-way and construction of a roundabout intersection.

Financial Summary

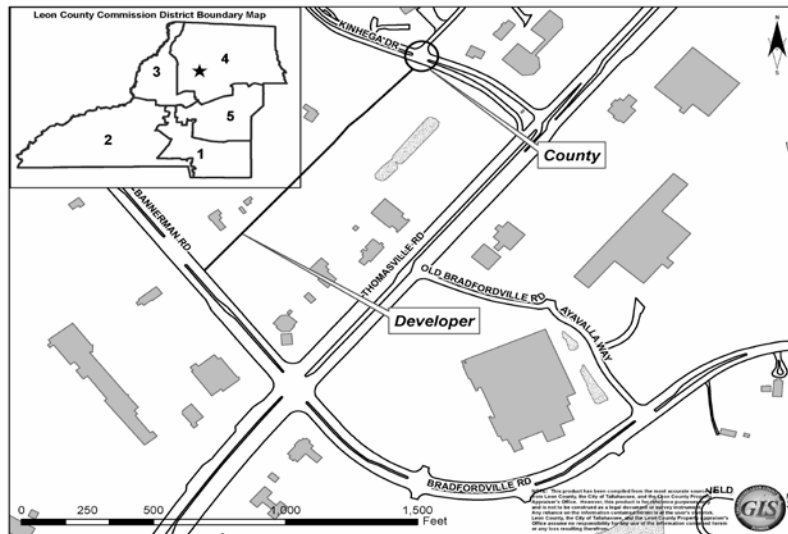
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	0	246,662	0	0	0	0	0	0	0	246,662
308 Sales Tax	24,222	581,538	45,646	0	0	0	0	0	0	605,760
	24,222	828,200	45,646	0	0	0	0	0	0	852,422

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Tallahassee-Leon County Metropolitan Planning Organization, the Florida Department of Transportation, the City of Tallahassee and Leon County.

Operating Budget Impact

This project will result in the creation of new stormwater treatment facilities which will impact the operating budget of the Division of Operations. This project will also result in the creation of additional areas to be resurfaced which will be addressed in the Arterial/Collector Resurfacing project.



Community Safety & Mobility

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056005	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the planning, design and construction of sidewalks, bikeways, and traffic calming devices. Upon special approval from the Board, it can also be used to acquire rights-of-way necessary for the construction of these facilities. On April 9, 2013 the Board approved selection criteria for sidewalk and bike lane construction prioritization and directed staff to prepare a comprehensive list for Board approval. The Sidewalk Policy was approved by the Board in July 2013.

Current Projects:

Chaires Cross Road (Design/Permitting)
 Nabb Road
 Stoneler Road
 Timberland School Road Sidewalk
 Fred George Sidewalk (Design)
 Meridian Road - Hawk
 Monroe Street Sidewalk - Clara Key to Perkins

Completed Projects:

Fred George Road - School to Library (Phase 1)
 Deer Lake Drive
 Kinhega Drive
 Pimilico Drive
 Aenon Church Road
 Timberlane Road

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	479,706	0	0	0	0	0	0	0	0	479,706
308 Sales Tax	1,053,998	0	0	0	0	0	0	0	0	1,053,998
309 Sales Tax - Extension	4,240,228	1,876,158	107,369	750,000	750,000	750,000	0	680,000	2,930,000	9,046,386
	5,773,932	1,876,158	107,369	750,000	750,000	750,000	0	680,000	2,930,000	10,580,090

Policy/Comprehensive Plan Information

Tallahassee/Leon County Comprehensive Plan
 Blue Print 2000
 Tallahassee/Leon County Bicycle and Pedestrian Master Plan
 Leon County School Board's "Safe Ways to School" Projects
 Sidewalk Policy

Operating Budget Impact

Sidewalks in residential areas tend to be maintained by the homeowners abutting sidewalks. More rural sidewalk locations do not require a high standard of maintenance. Repairs to damaged sidewalk sections should be minimal.

Fleet Management Shop Equipment

Dept/Div:	Fleet Management	Comp Plan CIE Project:	N/A
Project #:	026010	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of Fleet Management Shop equipment as needed.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	116,494	55,000	4,433	0	50,000	50,000	25,000	25,000	150,000	321,494
	116,494	55,000	4,433	0	50,000	50,000	25,000	25,000	150,000	321,494

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Florida Department of Transportation Permitting Fees

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056007	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for permitting fees for projects associated with the Florida Department of Transportation.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	204	50,000	1,800	50,000	50,000	50,000	50,000	50,000	250,000	300,204
308 Sales Tax	531,450	0	0	0	0	0	0	0	0	531,450
	531,654	50,000	1,800	50,000	50,000	50,000	50,000	50,000	250,000	831,654

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: OVERALL GOAL (Effective 7/16/90) Maintain and improve the quality of life in Leon County through an integrated and comprehensive transportation system emphasizing the elements of aviation, mass transit, and traffic circulation including non-motorized transportation. During the May 27, 1997 meeting of the Leon County Board of County Commissioners, the Board entered in to a reciprocal agreement with the Florida Department of Transportation that provides them with an exemption for County permitting fees.

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Tallahassee-Leon County Metropolitan Planning Organization (composed of the Leon County Board of County Commissioners and the Tallahassee City Commission), the Florida Department of Transportation, the City of Tallahassee and Leon County.

Operating Budget Impact

N/A

North Monroe Turn Lane

Dept/Div: **Engineering Services**
 Project #: **053003**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **E**

Project Description/Justification

This project is for the modification of North Monroe Street to add a continuous right turn lane northbound from John Knox Road to the terminus of the Interstate 10 right turn lane and its ramps. The project design has been completed under the Florida Department of Transportation's (FDOT) County Incentive Grant Program and the County received a \$359,553 match for the design. FDOT provided \$1 million in funding for temporary construction easement (TCE) acquisitions through a Joint Project Agreement (JPA) executed in December 2012. According to FDOT Secretary's directive, the FDOT District 3 is taking back all the projects located within the FDOT rights-of-way. North Monroe Street is a FDOT maintained road. As a result, Leon County will enter into a new JPA with FDOT to continue pursuing the TCE on behalf of FDOT, and transfer the construction management and bidding process back to FDOT. This new JPA will stipulate \$1.3 million in impact fees to be retained for the continuing TCE acquisition efforts and \$430,000 to be set aside for FDOT as advanced funding for the construction and construction engineering inspection (CEI) services. In addition to the \$430,000 advanced funds from Leon County, FDOT will develop a budget for both CEI and construction costs. Under the new JPA, the remaining impact fee (in addition to the \$430,000) after the TCE acquisition process is completed will be reimbursable to FDOT in support of CEI and construction costs. The current JPA with FDOT to receive funds for the TCE acquisitions will be terminated when the new JPA is executed.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	419,816	939,737	29,924	0	0	0	0	0	0	1,359,553
341 Impact Fee - Countywide Road District	1,505,098	1,736,912	3,971	0	0	0	0	0	0	3,242,010
	1,924,914	2,676,649	33,895	0	0	0	0	0	0	4,601,563

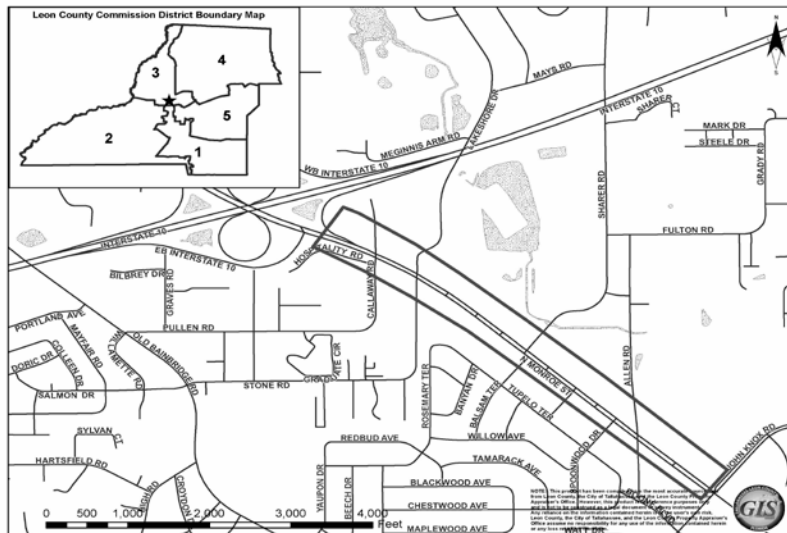
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Capital Region Transportation Planning Agency (composed of the Leon County Board of County Commissioners and the Tallahassee City Commission), the Florida Department of Transportation, the City of Tallahassee and Leon County.

Leon County Code of Laws Paragraph 10-603(c): The monies deposited into the countywide road impact fee trust account shall be used solely to provide improvements and additions to the designated state roads required to accommodate traffic generated by growth as projected in the impact fee study.

Operating Budget Impact

N/A



Open Graded Cold Mix Maintenance and Resurfacing

Dept/Div:	Public Works - Operations	Comp Plan CIE Project:	N/A
Project #:	026006	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project provides funding for materials and contract services associated with asphalt maintenance on Leon County's Open Grade Mix roadways. Prior to its sunset, the Alternative Stabilization Program was successful in stabilizing approximately 50 miles of County maintained dirt roads. Since the sunset of the Alternative Stabilization Program, maintenance on these roads is performed by the Division of Operations' Transportation Program.

As Open Grade Mix roads age, it can be anticipated that these older roads will require a higher degree of maintenance (i.e. patching and rejuvenation) than in recent years. It can further be anticipated that some of these roads will require resurfacing. Additionally, permitting requirements on the County's Open Grade Mix roads require that porosity within the Open Grade mat be maintained by either hydro-cleaning or other maintenance methods. To meet these needs, funding is required for both routine maintenance and scheduled resurfacing of Open Grade Mix roads.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	415,987	0	0	0	0	0	0	0	0	415,987
308 Sales Tax	10,930,074	784,147	426,280	600,000	0	0	0	0	600,000	12,314,221
309 Sales Tax - Extension	0	0	0	0	600,000	600,000	600,000	600,000	2,400,000	2,400,000
	<u>11,346,061</u>	<u>784,147</u>	<u>426,280</u>	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>	<u>3,000,000</u>	<u>15,130,208</u>

Policy/Comprehensive Plan Information

Florida Statute 336 - requires that local governments maintain infrastructures within their jurisdictions

Operating Budget Impact

N/A

Public Works Design and Engineering Services

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056011	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the design and engineering services that occur routinely throughout the year for transportation and stormwater projects.

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	120,350	60,000	19,321	60,000	60,000	60,000	60,000	60,000	300,000	480,350
	120,350	60,000	19,321	60,000	60,000	60,000	60,000	60,000	300,000	480,350

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Pullen Road at Old Bainbridge Road

Dept/Div: **Engineering Services**
 Project #: **053002**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **F**

Project Description/Justification

This project is for improvements to Pullen Road at Old Bainbridge Road including the addition of left turn lanes, traffic signalization or an alternative, related stormwater infrastructure and pedestrian, and ADA facilities. Funding includes \$145,520 in River's Landing concurrency mitigation dollars and \$249,995 in Sagebrook Mill concurrency mitigation dollars. Because of the City of Tallahassee's extensive water and sewer relocation design and the right-of-way acquisition needs for this project, the construction will start in the summer of 2015 when the schools are not in session. There may be a Joint Project Agreement with City to include the water and sanitary sewer relocation work in the County's construction contract.

Financial Summary

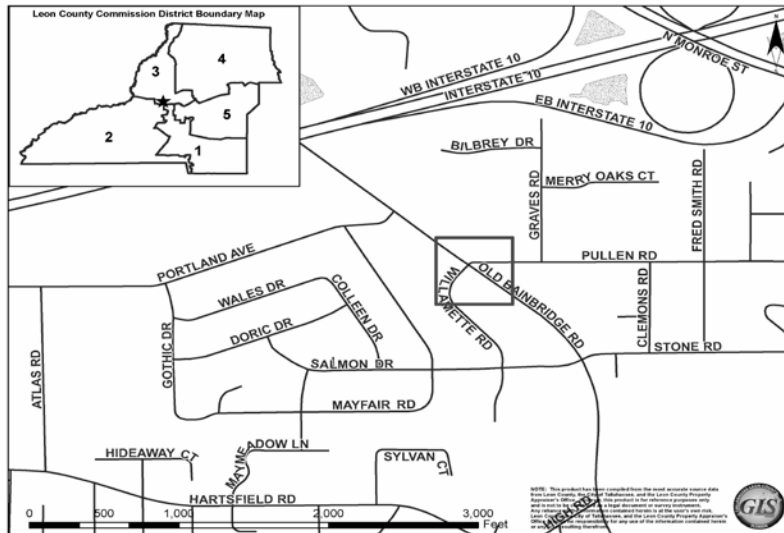
Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
125 Grants	102,612	292,903	0	0	0	0	0	0	0	395,515
308 Sales Tax	0	546,489	0	0	0	0	0	0	0	546,489
343 Impact Fee - Northwest Urban Collector	170,004	370,278	0	0	0	0	0	0	0	540,282
	272,616	1,209,670	0	0	0	0	0	0	0	1,482,286

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Operating Budget Impact

It is anticipated that stormwater facilities will be shared with other City of Tallahassee projects in the area and will not result in operating impacts to the County.



Sidewalk Program

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056013	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

At the July 8, 2013 FY 2014 Budget Workshop, the Board approved levying the additional five-cent gas tax. Subsequently, during the September 10, 2013 meeting, the Board directed staff to allocate the FY 2014 gas tax revenue 50/50 between transportation operating expenditures and capital expenditures. Currently, the Sidewalk Program is the highest priority transportation capital project, comparing the project scale to projected gas tax revenue. On January 21, 2014, the Board approved the following sidewalk schedule:

FY 2014

Chaires Cross Road Phase 1 - Chaires Elementary to Green Oaks
 Tower Road
 Clarecastle Way
 Timberlane Road Phase I - Woodley to Deerlane
 Gearhart Road - CSX Crossing
 Fred George Phase 1 - CSX (Permit)
 Magnolia Drive Design Concepts - Monroe to Chowkeebin Nene
 Woodville Highway/Button Willow
 Dome Level Phase I - Aenon Church to Aaron Smith

FY 2015

Fred George Road - Mission to Capital Circle Northwest

Future years to be programmed during capital improvement development process once safe routes to schools updates are known and are in accordance with the sidewalk policy.

The Board also approved funding the Bannerman Road interim improvements (054003) for FY 2015 with a portion of the five-cent gas tax (page 24-116).

Financial Summary

Funding Source	Life To Date FY 2013	Adjusted Budget FY 2014	Year To Date FY 2014	FY 2015 Budget	FY 2016 Planned	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	0	1,000,000	185,889	615,625	1,372,275	1,379,400	1,386,050	1,393,175	6,146,525	7,146,525
	0	1,000,000	185,889	615,625	1,372,275	1,379,400	1,386,050	1,393,175	6,146,525	7,146,525

Policy/Comprehensive Plan Information

Sidewalk Policy

Operating Budget Impact

N/A



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SECTION 1. HOME RULE CHARTER.

The proposed Home Rule Charter of Leon County, Florida, shall read as follows:

PREAMBLE

We, the citizens of Leon County, Florida, united in the belief that governmental decisions affecting local interests should be made locally, rather than by the State, and that County government should be reflective of the people of the County and should serve them in achieving a more responsive and efficient form of government and in order to empower the people of this County to make changes in their own government, do ordain and establish this Home Rule Charter for Leon County, Florida.

ARTICLE I. CREATION, POWERS AND ORDINANCES OF HOME RULE CHARTER GOVERNMENT

Sec. 1.1. Creation and general powers of Home Rule Charter government.

The County shall have all powers of self-government not inconsistent with general law, with special law approved by vote of the electors, or with this Charter. The County shall have all county and municipal powers of self-government granted now or in the future by the Constitution and laws of the State of Florida.

Sec. 1.2. Body corporate, name, and boundaries.

Leon County shall be a body corporate and politic. The corporate name shall be Leon County, Florida. The County seat and boundaries shall be those designated by law on the effective date of this Home Rule Charter.

Sec. 1.3. Construction.

The powers granted by this Home Rule Charter shall be construed broadly in favor of the charter government. The specified powers in this Charter shall not be construed as limiting, in any way, the general or specific power of the government as stated in this article. It is the intent of this article to grant to the charter government full power and authority to exercise all governmental powers necessary for the effective operation and conduct of the affairs of the charter government.

Sec. 1.4. County Purposes.

The County, operating under this Charter, shall have all special powers and duties which are not inconsistent with this Charter, heretofore granted by law to the Board of County Commissioners, and shall have such additional county and municipal powers as may be

required to fulfill the intent of this Charter.

Sec. 1.5. Municipal Purposes.

The County shall have all necessary municipal powers to accomplish municipal purposes within the County.

In the event the Board of County Commissioners levies the Municipal Public Services Tax on utilities, any additional recurring or non-recurring fee or charge imposed on a utility relating to the use or occupation of the public rights-of-way shall not exceed what is reasonably necessary to properly monitor and enforce compliance with the County's rules and regulations concerning placement and maintenance of utility facilities in the public rights-of-way.

Sec. 1.6. Relation to Municipal Ordinances.

(1) Except as otherwise provided by law or this Charter, municipal ordinances shall prevail over County ordinances to the extent of any conflict within the boundaries of the municipality. To the extent that a county ordinance and a municipal ordinance shall cover the same subject without conflict, then both the municipal ordinance and the county ordinance shall be effective, each being deemed supplemental to the other.

(2) *Minimum Environmental Regulations.* County ordinances shall establish minimum standards, procedures, requirements and regulations for the protection of the environment and shall be effective within the unincorporated and incorporated areas of the County. Such standards, procedures, requirements and regulations shall include, but shall not be limited to, tree protection, landscaping, aquifer protection, stormwater, protection of conservation and preservation features, and such other environmental standards as the Board of County Commissioners determines to be necessary for the protection of the public health, safety, and welfare of the citizens throughout Leon County. Standards shall be designed to place emphasis on supporting healthy natural systems occurring in the environment. However, nothing contained herein shall prohibit a municipality from adopting ordinances, standards, procedures, requirements or regulations establishing a more stringent level of environmental protection within the incorporated areas of the County. (Ord. No. 2010-22, § 8-17-10)

Sec. 1.7. Transfer of Power.

Whenever a municipality, special district or agency shall request by a majority vote of the governing body the performance or transfer of a function to the County, the County is so authorized by a majority vote of the Board of County Commissioners to have the power and authority to assume and perform such functions and obligations. This section does not authorize a transfer in violation of Article VIII, § 4 of the

Constitution of Florida.

Sec. 1.8. Division of Powers.

This Charter establishes the separation between legislative and administrative functions of this government. The establishment and adoption of policy shall be the responsibility of the Board of County Commissioners and the execution of that policy shall be the responsibility of the County Administrator.

Sec. 1.9. Relation to State Law.

Special laws of the state legislature relating to or affecting Leon County and general laws of local application which apply only to Leon County, except those laws relating exclusively to a municipality, the school board, or a special district, shall be subject to approval by local referendum to the extent that they are not in conflict with this Charter. All special laws so approved shall become ordinances, and may be subject to amendment or repeal by the Board of County Commissioners.

ARTICLE II. ORGANIZATION OF COUNTY GOVERNMENT

Sec. 2.1. Elected Commission and appointed County Administrator form of government.

Leon County shall operate under an elected County Commission and an appointed County Administrator form of government with separation of legislative and executive functions in accordance with the provisions of this Home Rule Charter. The legislative responsibilities and powers of the County shall be assigned to, and vested in, the Board of County Commissioners. The executive responsibilities and power of the County shall be assigned to, and vested in, the County Administrator, who shall carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances and regulations of the Board, the Charter and all applicable general law to assure that they be faithfully executed.

Sec. 2.2. Legislative Branch.

(1) The County Commission.

The governing body of the County shall be a Board of County Commissioners composed of seven (7) Members serving staggered terms of four (4) years. There shall be one (1) Commissioner elected for each of the five (5) County Commission districts, established pursuant to general law or by ordinance, and they shall be elected by the electors of that district. There shall be two (2) At-large Commissioners elected on a countywide basis by the electors of the County. Elections for all seven (7) members of the County Commission shall be non-partisan. Each candidate for the office of district County Commissioner shall reside

within the district from which such candidate seeks election at the time of qualifying to run for that office, and during the term of office each Commissioner shall reside in the district from which such Commissioner ran for office, provided that any Commissioner whose residence is removed from a district by redistricting may continue to serve during the balance of the term of office.

(2) Redistricting.

Redistricting of County Commission district boundaries shall be in accordance with general law, changed only after notice and a public hearing as provided by general law.

(3) Salaries and Other Compensation.

Salaries and other compensation of the County Commissioners shall be established by ordinance, and salary shall not be lowered during an officer's term in office.

(4) Authority.

The Board of County Commissioners shall exercise all legislative authority provided by this Home Rule Charter in addition to all other powers and duties authorized by general law or special law approved by a vote of the electorate.

(5) Vacancies.

A vacancy in the office of County Commissioner shall be defined and filled as provided by general law.

(6) Administrative Code.

The County Commission shall adopt an administrative code in accordance with general law.

(7) Limitation on Campaign Contributions.

No candidate for any County office for which compensation is paid shall accept any contribution from any contributor, including a political committee, as defined by state law, in cash or in kind, in an amount in excess of \$250 per election.
(Ord. No. 2010-21, § 1, 8-17-10)

Sec. 2.3. Executive Branch.

(1) The County Administrator.

(A) The County Administrator shall be appointed by an affirmative vote of a majority plus one (1) of the entire membership of the Board of County Commissioners. The County Administrator shall serve at the pleasure of the Board of County Commissioners until such time as the County Administrator shall be removed by a vote for removal of a majority plus one (1) of the entire membership of the Board of County Commissioners voting during the first regularly scheduled meeting occurring after a meeting of the Board at which a motion expressing the intent of the

Board to remove the County Administrator was adopted by majority vote of those present and voting. The County Administrator shall be the chief executive officer of the County and all executive responsibilities and powers shall be assigned to, and vested in, the County Administrator. The County Administrator shall exercise all executive authority provided by this Home Rule Charter and all other powers and duties authorized by general or special law.

(B) The County Administrator shall be chosen on the basis of his/her professional qualifications, administrative and executive experience, and ability to serve as the chief administrator of the County. The County Administrator shall reside within the County during his/her tenure as County Administrator.

(C) The compensation of the County Administrator shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position, with performance appraisals conducted by the Board of County Commissioners at least annually.

(D) A vacancy in the office shall be filled in the same manner as the original appointment. The County Administrator may appoint an Acting County Administrator in the case of his/her temporary vacancy.

(2) Senior Management.

The County's senior management employees, with the exception of the County Attorney's staff, shall serve at the pleasure of the County Administrator, who may suspend or discharge senior management personnel with or without cause.

(3) Non-interference by Board of County Commissioners.

Except for the purpose of inquiry and information, members of the Board of County Commissioners are expressly prohibited from interfering with the performance of the duties of any employee of the county government who is under the direct or indirect supervision of the County Administrator or County Attorney by giving said employees instructions or directives. Such action shall constitute malfeasance within the meaning of Article IV, Section 79a0 of the Florida Constitution. However, nothing contained herein shall prevent a County Commissioner from discussing any county policy or program with a citizen or referring a citizen complaint or request for information to the County Administrator or County Attorney.

(Ord. No. 2010-23, § 1, 8-17-10; Ord. No. 2010-24, § 1, 8-17-10; Ord. No. 2010-25, § 1, 8-17-10)

Sec. 2.4. County Attorney.

(1) There shall be a County Attorney selected by the Board of County Commissioners who shall serve at the pleasure of, and report directly to, the Board of County Commissioners, and shall reside within

the County during his/her tenure as County Attorney.

(A) The County Attorney shall provide legal services to the Board of County Commissioners, the County Administrator, and County departments, boards and agencies organized under the Board of County Commissioners.

(B) The compensation of the County Attorney shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position with performance appraisals conducted by the Board of County Commissioners at least annually.

ARTICLE III. ELECTED COUNTY CONSTITUTIONAL OFFICERS

Sec. 3.1. Preservation of Constitutional Offices.

The offices of the Sheriff, Property Appraiser, Tax Collector, Clerk of the Circuit Court and Supervisor of Elections shall remain as independently elected constitutional offices, and the status, powers, duties and functions of such offices, shall not be altered by this Home Rule Charter, or any revisions or amendments hereto, except as provided in Section 5.2 below. The constitutional officers shall perform their executive and administrative functions as provided by law.

Sec. 3.2. Non-Partisan Elections.

(1) Non-Partisan Offices.

The Supervisor of Elections shall be non-partisan.

(A) Non-Partisan Election Procedures.

If three or more candidates, none of whom is a write-in candidate, qualify for such office, the names of those candidates shall be placed on a non-partisan ballot at the first primary election. If no candidate for such office receives a majority of the votes cast for such office in the first primary election, the names of the two candidates receiving the highest number of votes for such office shall be placed on the general election ballot.

(B) Qualification by Petition.

A candidate for non-partisan office may qualify for election to such office by means of the petitioning process provided in general law.

Sec. 3.3. Clerk Auditor.

(1) The Leon County Clerk of the Court shall serve as the Auditor to the Commission as specified by law. The Clerk shall employ a Certified Internal Auditor, Certified Public Accountant, or such other person qualified by education or experience in governmental

accounting, internal auditing practices and fiscal controls, which shall include at least five (5) years experience in professional accounting, auditing, governmental fiscal administration or related experience, unless the Clerk holds such qualifications. The Board of County Commissioners shall fund the audit function of the Clerk.

(2) Audit Committee.

There shall be a five member Audit Committee of which two members shall be appointed by the County Commission and three by the Clerk. The Audit Committee shall adopt an annual plan of work for the Auditor and shall oversee the work of the Auditor. The Audit Committee members shall be residents of Leon County, none of whom may be an employee or officer of County government, and who have experience as a public accountant, internal auditor, or as a financial manager for a public, private or not for profit institution. The purpose of the Committee is to promote, maintain, and enhance the independence and objectivity of the internal audit function by ensuring broad audit coverage, adequate consideration of audit reports, and appropriate action on recommendations. Clerk shall provide for the organization and duties of the audit committee, including membership terms, voting procedures, officers, sub-committees, meeting schedules and staff support.

Sec. 3.4. Limitations on campaign contributions.

No candidate for any County office for which compensation is paid shall accept any contribution from any contributor, including a political committee, as defined by state law, in cash or in kind, in an amount in excess of \$250 per election. (Ord. No. 2010-21, § 1, 8-17-10)

ARTICLE IV. POWERS RESERVED TO THE PEOPLE: INITIATIVE AND RECALL

Sec. 4.1. Citizen Initiative.

(1) Right to Initiate.

The electors of Leon County shall have the right to initiate County ordinances in order to establish new ordinances and to amend or repeal existing ordinances, not in conflict with the Florida Constitution, general law or this Charter, upon petition signed by at least ten percent (10%) of the total number of electors qualified to vote in the County reflecting ten percent (10%) of the total number of electors qualified to vote within each of the five (5) commission districts. The total number of electors qualified shall mean the total number of electors qualified to vote in the last preceding general election.

(2) Procedure for Petition.

The sponsor of an initiative shall, prior to

obtaining any signatures, submit the text of a proposed ordinance to the Supervisor of Elections, with the proposed ballot summary and the form on which signatures will be affixed and obtain a dated receipt therefore. Any such ordinances shall embrace but one (1) subject and matter directly connected therewith. The sponsor shall cause a notice of such submission to be published within fourteen (14) days thereof in a newspaper of general circulation in the County. The allowable period for obtaining signatures on the petition shall be completed not later than one (1) year after initial receipt of the petition by the Supervisor of Elections. The sponsor shall comply with all requirements of general law for political committees, and shall file quarterly reports with the Supervisor of Elections stating, to the best of the sponsor's information and belief, the number of signatures procured. The time and form of such reports may be prescribed by ordinance. When a sufficient number of signatures are obtained, the sponsor shall thereupon submit signed and dated forms to the Supervisor of Elections, and upon submission, shall pay all fees required by general law. The Supervisor of Elections shall, within sixty (60) days after submission of signatures, verify the signatures thereon, or specify a reason for the invalidity of each rejected signature, if the petition is rejected for insufficiency of the number of valid signatures. If the petition is rejected for insufficiency of the number of signatures, the sponsor shall have an additional thirty (30) days within which to submit additional signatures for verification. The Supervisor of Elections shall, within thirty (30) days of submission of additional signatures, verify the additional signatures. In the event sufficient signatures are still not acquired, the Supervisor of Elections shall declare the petition null and void and none of the signatures may be carried over onto another identical or similar petition.

(3) Consideration by Board of County Commissioners.

Within sixty (60) days after the requisite number of signatures has been verified by the Supervisor of Elections and reported to the Board of County Commissioners, the Board of County Commissioners shall give notice and hold public hearing(s) as required by general law on the proposed ordinance and vote on it. If the Board fails to enact the proposed ordinance it shall, by resolution, call a referendum on the question of the adoption of the proposed ordinance to be held at the next general election occurring at least forty-five (45) days after the adoption of such resolution. If the question of the adoption of the proposed ordinance is approved by a majority of those registered electors voting on the question, the proposed ordinance shall be declared, by resolution of the Board of County Commissioners, to be enacted and shall become effective on the date specified in the ordinance, or if not so specified, on

January 1 of the succeeding year. The Board of County Commissioners shall not amend or repeal an ordinance adopted by initiative prior to the next succeeding general election, without the approval of a majority of the electors voting at a referendum called for that purpose.

(4) Limitation on Ordinances by Initiative.

The power to enact, amend or repeal an ordinance by initiative shall not include ordinances or provisions related to County budget, debt obligations, capital improvement programs, salaries of County officers and employees, the assessment or collection of taxes, or the zoning of land.

Sec. 4.2. Recall.

All members of the Board of County Commissioners shall be subject to recall as provided by general law.

**ARTICLE V. HOME RULE CHARTER
TRANSITION, AMENDMENTS, REVIEW,
SEVERANCE, EFFECTIVE DATE**

Sec. 5.1. Home Rule Charter Transition.

(1) General Provisions.

Unless expressly provided otherwise in this Home Rule Charter, the adoption of this Charter shall not affect any existing contracts or obligations of Leon County; the validity of any of its laws, ordinances, regulations, and resolutions; or the term of office of any elected County officer, whose term shall continue as if this charter had not been adopted.

(2) Initial County Commissioners.

The persons comprising the Leon County Board of County Commissioners on the effective date of this Charter shall become the initial members of the Board of County Commissioners of the Charter government and shall perform the functions thereof until the normal expiration of their terms or until the election and qualification of their successors as provided by law.

(3) Outstanding Bonds.

All outstanding bonds, revenue certificates, and other financial obligations of the County outstanding on the effective date of this Charter shall be obligations of the Charter government. All actions taken by the former government relating to the issuance of such obligations are hereby ratified and confirmed. Payment of such obligations and the interest thereon shall be made solely from, and charged solely against, funds derived from the same sources from which such payment would have been made had this Charter not taken effect.

(4) Employees Continuation.

All employees of the former County government shall, on the effective date of this Charter, become employees of the County government created by this Charter. All existing wages, benefits, and agreements, and conditions of employment shall continue, until modified by lawful action of the County Commission.

Sec. 5.2. Home Rule Charter Amendments.

(1) Amendments Proposed by Petition.

(A) The electors of Leon County shall have the right to amend this Home Rule Charter in accordance with Sec. 4.1 of this Charter.

(B) Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each Charter amendment proposed by petition shall be placed on the ballot by resolution of the Board of County Commissioners for the general election occurring in excess of ninety (90) days from the certification by the Supervisor of Elections that the requisite number of signatures has been verified. If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

(2) Amendments and Revisions by Citizen Charter Review Committee.

(A) A Citizen Charter Review Committee shall be appointed by the Board of County Commissioners at least twelve (12) months before the general election occurring every eight (8) years thereafter, to be composed and organized in a manner to be determined by the Board of County Commissioners, to review the Home Rule Charter and propose any amendments or revisions which may be advisable for placement on the general election ballot. Public hearings shall be conducted as provided by Section 125.63, Florida Statutes.

(B) No later than ninety (90) days prior to the general election, the Citizen Charter Review Committee shall deliver to the Board of County Commissioners the proposed amendments or revisions, if any, to the Home Rule Charter, and the Board of County Commissioners shall consider such amendments or revisions to be placed on the general election ballot, in accordance with Section 125.64, Florida Statutes.

(C) If the Citizen Charter Review Committee does not submit any proposed Charter amendments or revisions to the Board of County Commissioners at least ninety (90) days prior to the general election, the Citizen Charter Review Committee shall be automatically dissolved.

(3) Amendments Proposed by the Board of

County Commissioners.

(A) Amendments to this Home Rule Charter may be proposed by ordinance adopted by the Board of County Commissioners by an affirmative vote of a majority plus one (1) of the memberships of the Board. Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each proposed amendment shall only become effective upon approval by a majority of the electors of Leon County voting in a referendum at the next general election. The Board of County Commissioners shall give public notice of such referendum election at least ninety (90) days prior to the general election referendum date.

(B) If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

Sec. 5.3. Severance.

If any provision of this Charter or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Charter which can be given effect without the invalid provision or application, and to this end the provisions of the Charter are declared severable.

Sec. 5.4. Home Rule Charter effective date.

This Charter shall become effective November 12, 2002.

1. The Board of County Commissioners upholds the importance of the Leon County Home Rule Charter allowing citizen involvement and flexibility in shaping government to best meet the County's unique and changing needs.
2. The County budget will always be balanced, with available revenues equal to appropriations.
3. The County will strive to maintain the lowest dollars spent per County resident, as compared to like-size counties, while retaining the maximum level of service possible.
4. Through citizen input and Commission deliberation, core functions for County government will be identified and the dollars will be allocated accordingly during the budget process.
5. The County will continue to explore opportunities with its governmental counterparts for functional consolidation and/or shared efficiencies.
6. The County will continue to enhance our cooperation and coordination with our Universities and Community College to promote, strengthen, and sustain our community's intellectual capital.
7. The County Administrator will require Program Managers to conduct an annual review and scrutiny of their base budgets when preparing budgets for future years.
8. Consistent with best practices and the Florida Statutes, Leon County will retain an emergency reserve fund of not less than 5%, but not more than 10% of the general operating budget (Policy No. 07-2).
9. Consistent with best practices and the Florida Statutes, Leon County will retain an operating cash reserve fund of not less than 10% but not more than 20% of the general operating budget (Policy No. 07-2).
10. Cash reserves in excess of reserve policies will be utilized to support one time capital projects and/or other one-time expenditures to address unforeseen revenue shortfalls (Policy No. 07-2).
11. Leon County will continue to ensure the useable and safe life of existing infrastructure by providing funding for proper maintenance (Policy No. 93-44).
12. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise (Policy No. 92-5).
13. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source (Policy No. 93-47), and support conduit financing to promote the economic health of the community.
14. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP) (Policy No. 92-4).
15. Ensure that the annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review (Policy No. 92-4).
16. Will optimize return on investments within the constraints of safety and liquidity through an adopted Investment Policy.
17. Shall establish formal policies and procedures to address amending the budget while allowing the organization to function and react to changing conditions (Policy No. 97-11).
18. The County shall provide a meaningful public input process during the annual budget review which shall, at a minimum, include at least one Board Workshop and two Public Hearings.
19. The County will fully research and employ technology to improve the personal and collective efficiency of county employees.
20. The County will continue to enhance our culture of performance, as we maintain a very low employee per 1,000 population and a "flat" organizational structure, and hold individual employees to high expectations and performance standards. Employees are entrusted with broad authority in their functional areas, expected to respond quickly to requests for service, explore and pursue alternatives to assist the citizenry, attempt to deliver more than what is expected, and are empowered to use professional discretion on the spot to resolve issues and reduce "bureaucracy." These employees are valued and compensation and benefits are commensurate with their responsibilities and competitive in the industry.
21. The County will continue to improve efforts to promote employee innovation, through incentives, recognition and rewards for identifying and implementing program and process improvements that add value to services while producing cost savings.
22. The County will continue to leverage Leon County tax payer dollars to attract federal and state appropriations, reimbursements, and matching grants to realize revenue maximization for the purpose of funding priority projects and programs.



Industrial Development Revenue Bond Financing Policy, No. 81-1

This policy establishes a means for the expansion of local businesses as well as the attraction of new prospective businesses, allowing for diversification and expansion of the local economy.

Accounting and Reporting Policy, No. 92-4

This policy establishes accounting and reporting systems that maintain accounting and reporting practices that conform to the Uniform Accounting System of Generally Accepted Accounting Principles (GAAP). The policy also ensures that the accounting and reporting systems are consistent with the standards set for local governments according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).

Revenues Policy, No. 92-5

This policy establishes revenue practices that: provide for the establishment and maintenance of a diversified revenue system to protect it from fluctuations in any one revenue source; ensure fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise; and ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

Fiscal Planning Policy, No. 93-44

This policy establishes fiscal planning practices that provide for:

- The annual operating and capital budget to be developed in conformity with the Tallahassee-Leon County Comprehensive Plan.
- The development and review of a Capital Improvement Project budget, containing a 5-year plan for acquisition and improvement of capital investments that is also coordinated with the annual operating budget.
- The Board of County Commissioners to continue to reflect fiscal restraint through the development of the annual budget by either decreasing appropriations or increasing revenues, when deficits are anticipated.

Dues and Memberships Policy, No. 93-46

This policy requires that any dues or memberships paid by Leon County on behalf of an employee shall be detailed in a department/division's annual budget request submission to the Office of Management and Budget. The request will be reviewed for appropriateness with final denial/approval being given by the County Administrator or his/her designee during the development of the tentative budget.

Debt Management and Other Investments Policy, No. 93-47

This policy establishes that debt management and investment practices are established to:

- Ensure that capital projects financed by capital bonds will not be financed for a period that exceeds the useful life of the supporting revenue source.
- Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and limited to expenses encumbered prior to the operation or improvement of the facility.
- Provide that Leon County's debt will be limited to an amount that will not hinder the County from maintaining sources of available revenues for service of debt at 135% of annual debt service.
- Provide that the County will limit its investments to only the safest types of securities (including the U.S. government or its agencies) and those which provide insurance or the legally required backing of the invested principal.
- Provide that, unless required by market conditions, not more than fifteen percent of the County's investment portfolio will be placed in any one institution other than those securities issued or guaranteed by the US Government or its agencies or the State Board of Administration of the State of Florida.

Amending the Budget Policy, No. 97-11

This policy establishes that for the operation of amending the annual budget, all amendments/transfers will be reviewed by the director of the requesting department/division, followed by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners as set forth below:

- Allows program managers to amend their operating budgets and personal services budgets up to 10 percent of the total on an aggregate basis between line items within programs with a \$50,000 cap, upon County Administrator approval.
- Designates the Office of Management and Budget the responsibility for monitoring and enforcing the provisions for amending the budget based upon policies adopted by the Board.

Amending the Budget Policy, No. 97-11(Cont.)

- Allows the County Administrator to authorize intrafund transfers up to \$250,000. Intrafund transfers exceeding \$250,000 and all interfund transfers must be approved by a majority vote of the Board.
- Requests for use of reserves for contingency must be approved by a majority vote of the Board.

Carry Forward Program Policy, No. 98-16

This policy establishes that the Carry Forward Program will provide budget incentives to managers to improve financial management effectiveness and accountability. It allows managers to carry forward a portion or all unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings, and/or increased efficiency. Department managers submitting a request to OMB for review, must clearly indicate how the County will realize an increase in productivity, save money, and/or increase efficiency, if approved. Managers of projects funded by the Board in the current fiscal year, which are incomplete, must submit a "Carry Forward Request" requesting the funds be added to the budget of the following fiscal year for the sole purpose of completing the project for which the funds were appropriated. All carry forward requests are presented to the Board prior to November 1 of each year and are based upon the prior approval of the County Administrator.

Revenues - Financial Advisory Committee Policy, No. 00-1

This policy establishes the Financial Advisory Committee which ensures that financial matters which come before the Board have been appropriately and thoroughly reviewed. This committee will make recommendations on financial matters related to the Board and all County boards. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel, and arbitrage rebate compliance services.

Leon County Investment Policy, No. 02-12

This policy establishes that Leon County's Investment Policy within the context of the County's Investment Ordinance is intended to set the framework within which the County's investment activities will be conducted. It establishes the parameters for investment activity, which may be further, restricted by the Investment Oversight Committee or by investment staff, and provides parameters to limit risk and ensure a broadly diversified portfolio.

Landfill Rate Stabilization Reserve Policy, No. 03-08

This policy establishes the Solid Waste Stabilization Reserve Fund to provide funding for: planned future capital project expenditures, temporary and nonrecurring unexpected capital projects, accommodation of unexpected program mandates from other governmental bodies, extraordinary operating expenses, and operating expenses in order to stabilize rates. All requests for the use of these funds are limited to the operation of the County's landfill and transfer station and must be Board approved.

Discretionary Funding Guidelines Ordinance No. 06-34

This ordinance governs the allocation of discretionary funds and provides the Board a maximum amount of annual funding available in each of the following categories: (a) Community Human Services Partnership Fund (CHSP); (b) Community Human Services Partnership-Emergency Fund; (c) Commissioner District Budget Fund; (d) Mid-Year Fund; (e) Non-Departmental Fund; and (f) Youth Sports Teams Fund. The funding for the purposes set forth in this ordinance shall be subject to an annual appropriation by the Board in accordance with this Ordinance.

Reserves Policy, No. 07-2

This policy establishes funding for: general revenue emergency reserves, un-appropriated reserve for cash balance, minimum and maximum amounts of fund balance, funding for authorized mid-year increases, unexpected increases in the cost of existing levels of service, temporary and nonrecurring funding for unexpected projects, local match for public or private grants, offset losses, and unexpected program mandates. It establishes authorized forms and procedures to be used by outside agencies or individuals, set forth procedures and evaluation criteria of funding.

**Policy for Industrial Development Revenue Bond Financing:
Policy No. 81-1**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Industrial Development Revenue Bond (IDRB) financing will be considered as an inducement to local and new prospective business expansion and relocation as a means to promote the diversification and expansion of the local economy, subject to the following conditions:

1. Information and application requirements of the County are completely and accurately met.
2. All fees and charges are paid, if and when assessed.
3. The project, consisting of land acquisition, construction, renovation and/or equipment purchases, has not begun prior to IDRB financing approval.
4. The project complies with all federal, state and local laws with regard to industrial development revenue bond financing eligibility.
5. Except in unusual circumstances, the Board will give priority consideration for IDRB financing to an industrial or manufacturing plant.

**Policy for Accounting and Reporting:
Policy No. 92-4**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: The County will establish accounting and reporting systems to:

1. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP).
2. Maintain accounting system records on a basis consistent with the accepted standards for local government accounting according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).
3. Provide regular monthly financial reports that include a summary of activity for all funds.
4. Provide regular monthly trial balances of line item financial activity by type of revenue and expenditure.
5. Ensure that an annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review.
6. Provide that the Office of Management and Budget (OMB) will submit to the County Commission quarterly reports on the operating condition of the County and, where applicable, to identify possible trends and, where necessary, to recommend options for corrective action.
7. Seek, annually, the Government Finance Officers Association (GFOA) Certificate of Achievement in Financial Reporting and the GFOA's annual budget award.

**Policy for Revenues:
Policy No. 92-5**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

The County will establish revenue practices to:

1. Provide that the County seek out and maintain a diversified revenue system to protect it from fluctuations in any one revenue source.
2. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise.
3. Ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

**Policy for Fiscal Planning:
Policy No. 93-44**

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 93-44, adopted by the Board of County Commissioners on November 16, 2004, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

The County will establish fiscal planning practices to:

1. Provide that the annual operating and capital budget for Leon County shall be developed in conformity with the Tallahassee-Leon County Comprehensive Plan by the Office of Management and Budget, under the advisement of the County Administrator and adopted as provided in State law by a majority vote of the Board of County Commissioners presiding in a public hearing.
2. Provide for the development and annual review of a capital improvement budget. This budget shall contain a 5-year plan for acquisition and improvement of capital investments in the areas of facilities, transportation, equipment, and drainage. This budget shall be coordinated with the annual operating budget.
3. Provide that the Board of County Commissioners will continue to reflect fiscal restraint through the development of the annual budget. In instances of forthcoming deficits, the Board will either decrease appropriations or increase revenues.
4. Provide that the County will strive to better utilize its resources through the use of productivity and efficiency enhancements while at the same time noting that the costs of such enhancements should not exceed the expected benefits.
5. Provide that expenditures which support existing capital investments and mandated service programs will be prioritized over those other supporting activities or non-mandated service programs.
6. Provide that the County Administrator shall be designated Budget Officer for Leon County and will carry out the duties as set forth in Ch.129, F.S.
7. Provide that the responsibility for the establishment and daily monitoring of the County's accounting system(s), shall lie with the Finance Division of the Clerk of the Circuit Court, and that the oversight of investment and debt management for the government of Leon County shall lie with the Board of County Commissioners.
8. Annually, prior to March 31, the Board of County Commissioners will:
 - A. Establish a budget calendar for the annual budget cycle.
 - B. Confirm the list of permanent line item funded agencies that can submit applications for funding during the current budget cycle.
 - C. Establish the amount of funding to sponsor community partner/table events in an account to be managed by the County Administrator.
 - D. Provide direction to staff on additional appropriation requests that should be considered as part of the tentative budget development process.
9. Provide that this policy shall be reviewed annually by the Board of County Commissioners to ensure its consistency and viability with respect to the objectives of the Board and its applicability to current state law and financial trends.

Policy for Dues and Memberships:

Policy No. 93-46

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: Policy No. 77-7, adopted by the Board of County Commissioners on June 21, 1977, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

Organizations to which dues and memberships are paid for a County employee by Leon County shall be listed in a department's/division's annual budget request submission to the Office of Management and Budget and reviewed for their appropriateness to the employee's job responsibilities with final denial/approval of such membership(s) by the County Administrator or his/her designee during the development phase of the tentative budget. Any request for County-paid employee memberships made during the fiscal year shall be submitted to the Office of Management and Budget for review with final denial/approval by the County Administrator. All memberships paid by the County for its departments/divisions shall follow the same review and approval process as that of a County Employee as outlined in this policy.

Policy for Debt Management and Other Investments:

Policy No. 93-47

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 92-6, adopted by the Board of County Commissioners on March 10, 1992, is hereby superseded and repealed, and a new policy is hereby adopted in its place, to wit: Debt management and investment practices are established to:

1. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source.

2. Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and will be limited to those expenses encumbered prior to the actual operation of the facility or its improvement.
3. Provide that debt for Leon County, Florida shall be limited to an amount which will not prevent the County from maintaining sources of available revenues for service of debt at 135% of annual debt service. The State of Florida does not mandate legal debt limitation for local governments.
4. Provide that the County will limit its investments to only the safest types of securities, to include those backed by the U.S. Government or its agencies and those which provide insurance or the legally required backing of the invested principal.
5. Provide that, unless market conditions otherwise require, not more than fifteen (15) percent of the County's investment portfolio shall be placed in any one institution other than those securities issued or guaranteed by the U.S. Government or its agencies or the State Board of Administration of the State of Florida.
6. Provide that the investment portfolio of Leon County, Florida must be structured in such a manner to provide sufficient liquidity to pay obligations as they become due. The investment portfolio shall be diversified by type of investment, issuer, and dates of maturity in order to protect against fluctuations in the market economy. At least fifteen percent (15%) of the County's portfolio shall be kept in liquid investments which are available on a daily basis, without loss of principal.
7. Provide that the clear title to principal and collateral backing for all investments shall be maintained by Leon County, in the County's own bank, or a third party agent under agreement to the County.
8. Provide that the Board of County Commissioners seeks to optimize return on investments within the constraints of safety and liquidity. The purchase and sale of securities shall be at competitive prices based on market conditions.
9. Provide that Leon County will use only major banks, brokers or dealers which have been selected after review of their qualifications, size, capitalization, inventories handling and reputation.
10. Provide that Leon County will not place funds with any institution which is less than three (3) years old.
11. Provide that the Board shall adopt a plan by October 1 of each year to govern the policies and procedures for the investment of surplus funds of the County based on the criteria as set forth in the County's Investment Ordinance for Surplus Funds, No. 93-3.
12. Provide that collateral shall be required for any re-purchase agreement, not covered under Chapter 280, Florida Statutes. Collateral placed for any re-purchase agreement will be governed by the same terms as those defined in the County's Investment Ordinance for Surplus Funds, No. 93-3.
13. Provide that the County shall establish a County Investment Oversight Committee whose membership and duties shall be governed by the provisions as set forth in the County's Investment Ordinance for Surplus Funds, Policy No. 93-3.

Policy for Amending the Budget

Policy No. 97-11

The County will establish practices for the operation and amending of the annual budget to:

1. Provide that all amendments/transfers of funds will first be reviewed by the director(s) of the requesting department/division, followed by a second review by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners, as set forth by the following provisions of this policy.
2. Provide that:
 - A. Notwithstanding the provisions of paragraph 1, program managers shall have the flexibility to amend their operating expenditure budgets and personnel services budgets by up to 10 percent of the total on an aggregate basis between line items within programs with a \$50,000 cap, contingent upon approval by the County Administrator;
 - B. The County Administrator delegates to the Office of Management and Budget the responsibility for monitoring and enforcing the provisions of this paragraph based on policies adopted by the Board of County Commissioners.
3. Provide that, in addition to the provisions of paragraph 2, the County Administrator may authorize intrafund transfers up to \$250,000.
4. Provide that intrafund transfers greater than \$250,000, and all interfund transfers, must be approved by a majority vote of the Board of County Commissioners.
5. Provide that all requests for use of reserves for contingency must be approved by a majority vote of the Board of County Commissioners.

**Policy for Carry Forward Program:
Policy No. 98-16**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-8, entitled "Carry Forward Program" and adopted by the Board of County Commissioners on December 13, 1994, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

The Carry Forward Program provides budget incentives to managers to improve financial management effectiveness and accountability. The program allows managers to carry forward into the ensuing fiscal year a portion of, or all, of the unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings and/or increased efficiency. Those projects which receive the County Administrator's approval will be presented to the Board of County Commissioners prior to November 1 of each year.

A. Eligibility Requirements

The department manager must submit the program proposal to the Office of Management & Budget (OMB) no later than the deadline established by OMB. The proposal must include financial savings estimated based on the most recent financial data available. The department manager must clearly indicate in the Carry Forward Program how the County will realize an increase in productivity, save money or increase efficiency by approving the proposal.

Any request that was denied during the budget review process will be forwarded directly to the County Administrator for special review. The County Administrator will provide further direction to OMB.

Note: Those projects which were funded by the Board in the current fiscal year, and which were not completed, are not affected by this program. In such case, the manager must submit a "Carry Forward Request Form" to the Office of Management & Budget requesting that these funds be added to the budget of the ensuing fiscal year for the sole purpose of completing the projects for which the funds were appropriated in the previous fiscal year. The program must state on the "Carry Forward Request Form" why the project was not completed within the current fiscal year and the anticipated completion date.

B. OMB Responsibilities

The Office of Management & Budget shall review all proposals from department managers. The Office of Management & Budget will be responsible for the program activities listed below.

Verify the total amount of funds eligible to be carried forward into the ensuing fiscal year with the Finance Department.

Review an analysis of the proposed project to determine if it will increase productivity, save tax dollars and/or increase efficiency.

Make a recommendation of approval or denial to the County Administrator.

Notify the program manager in writing of whether the project was accepted or denied within two (2) working days of the County Administrator's final decision.

**Policy for Revenues:
Financial Advisory Committee:
Policy No. 00-1**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

In order to ensure that financial matters which come before the Board of County Commissioners have been appropriately and thoroughly reviewed, a Finance Advisory Committee is hereby established which shall be comprised of the Leon County Administrator, the Leon County Attorney, the Director of Administration, the Office of Management and Budget and the Clerk of Courts' Finance Director.

The Finance Advisory Committee shall review and make recommendations to the Board of County Commissioners on financial matters related to the Board of County Commissioners and all County boards and authorities. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel and arbitrage rebate compliance services.

**Leon County Investment Policy:
Policy No. 02-12**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 02-12, revised September 14, 2010; is superseded and a revised Policy No. 02-12, Leon County Investment Policy, is hereby adopted, to wit:

It is the policy of the Leon County Finance Division that:

Introduction

The following Investment Policy, within the context of the County's Investment Ordinance, is intended to set forth the framework within which the County's investment activities will be conducted. The Investment Policy establishes parameters for investment activity, which may be further restricted by the Investment Oversight Committee or by investment staff. The Investment Policy provides parameters to limit risk and ensure a broadly diversified portfolio. Upon approval of changes to the Investment Policy, existing holdings, which are inconsistent with the requirements, are exempt from the new Policy. These holdings will be managed prudently, while efforts are made to bring into compliance with new Policy.

In establishing this Investment Policy, the Board of County Commissioners recognizes the traditional relationship between risk and return and acknowledges that all investments whether they are for one day or years, involve a variety of risks related to maturity, duration, credit, market and reinvestment risk.

When choosing between alternative investments, staff should structure the portfolio based on an understanding of the variety of risks and basic principles of diversification on the structure of the portfolio. With adoption of this Investment Policy, the County recognizes the goals of preservation of principal, maintaining adequate liquidity and ultimately pursuing attractive total return in the portfolio management, in that order. Ongoing portfolio management is to add economic value to a portfolio under circumstances prevailing during the management process. This may necessitate the sale of securities at a loss in order to reduce portfolio risk (without material reduction in return) or to achieve a greater overall return (without assuming material amounts of additional risk) that could have been obtained if the original position had been held.

The Board recognizes the value of external, as well as internal, management. External management is best employed where greater knowledge and skills are required due to either the nature of the investment instruments, the risks associated with longer duration, or the need to closely monitor credit considerations. Internal management is best employed when risks are low, maturity considerations limited, and the ability for external management to enhance yield is limited by low overall interest rates.

I. SCOPE

This Policy applies to all funds held by the County in excess of those required to meet current expenses.

II. GOALS

The goal of the investment program, to the extent feasible, should be:

- A. To ensure that all of the public funds in possession of the County are invested 100% of the time in either interest-earning accounts or interest bearing securities;
- B. To produce investment income and price return (total return) at a level determined to be reasonable based on market dynamics or appropriate benchmarks.

III. INVESTMENT OBJECTIVES

The primary objectives of all investment activities for the County should be safety of principal, maintenance of adequate liquidity, and finally, return maximization.

- A. Safety of Principal-This is the foremost investment objective. Investment transactions should seek to keep capital losses to a minimum, whether the result of security defaults or erosion of market value. This is best insured by establishing minimum acceptable credit ratings limiting the portfolio's overall duration setting maximum exposures by sector, defining appropriate levels of diversification, authorized transactions, and limiting exceptions.
- B. Maintenance of Adequate Liquidity-A portion of the County's overall portfolio should be maintained very liquid in order to meet operating, payroll, and ongoing capital requirements. Maintaining a core level of assets with the government pools, such as the Treasury Special Purpose Investment Account (SPIA) or other short-term entities, is viewed as the best way of maintaining secure asset values with sound investment practices.

The remainder of the overall portfolio should be managed in such a manner that funds can be liquidated in a reasonable amount of time, recognizing that there are other sources for day-to-day liquidity and that this portfolio is primarily available for income generation within the constraints of this Policy.
- C. Return Maximization-Return is of least importance compared to the safety and liquidity objectives above. Return maximization is to be guided by the predefined and acceptable levels of risk as defined in this Policy.

IV. STANDARDS OF PRUDENCE

The "prudent person" standard shall be applied in the management of the overall investment portfolio. The Clerk and Finance Department employees performing the investment functions, acting as a "prudent person" in accordance with established procedures and this Policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that appropriate monitoring efforts are performed.

The "prudent person" standard is herewith understood to mean the following:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

V. ETHICAL STANDARDS

Officers, employees and investment advisor vendors of the Clerk's Office who are involved in the investment process shall refrain from personal business activity that could conflict with State Statutes, County ordinances, proper management of the investment portfolio or which could impair their ability to make impartial investment decisions. Investment officials and employees, including members of the Investment Oversight Committee, shall disclose any material financial interests in any investment firms, or financial institutions that conduct business with the County and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

Limits of Liability - The County shall provide for the defense and indemnification of any Committee member who is made a party to any suit or proceeding, other than by an action of the County, or against whom a claim is asserted, by reason of their actions taken within the scope of their service as an appointed member of this committee. Such indemnity shall extend to judgments, fines, and amounts paid in settlement of such claim suit, or proceeding, including any appeal thereof. This protection shall extend only to members who have acted in good faith and in a manner, which they reasonably believe to be in, or not opposed to, the best interest of the County.

VI. AUTHORITY

Responsibility for the investment program is vested with the Clerk of the Circuit Court. The Clerk hereby delegates the day-to-day responsibility for the administration of the investment program to the Finance Director. The Finance Director shall maintain an Investment Procedures and Internal Controls Manual based on this Policy. No person may engage in an investment transaction except as stated in the Internal Controls Section of this Policy.

The Clerk of the Circuit Court, as part of their responsibility, will establish procedures to implement this Policy and assure compliance.

VII. INVESTMENT OVERSIGHT COMMITTEE

The Board is responsible for setting guidelines for the investment of the portfolio through the adoption of this Investment Policy. The Board recognizes that there is an expertise required both for setting the guidelines and the review of performance, which may exceed the technical background of individual commissioners and has, therefore, created the Investment Oversight Committee. This Committee is charged with the responsibility to review this Policy on a regular basis and to recommend changes. The Clerk will provide the Committee with reports in sufficient detail as may be requested by the Committee in order for them to review the performance of the portfolio. The Committee will establish portfolio benchmarks in order to judge the performance of the portfolio with respect to the market and other portfolios of similar size and limitations. The Committee will provide the Board a report as of the close of the fiscal year recapping the performance of the portfolio and any outside managers. The Board or the Committee may request additional meetings to discuss issues of concern or direction.

VIII. EXTERNAL INVESTMENT MANAGERS

The County may utilize external investment managers to assist with management of the portfolio. External management may be employed in situations where, due to limitations in the areas of staff time or expertise or the volume of securities available to the portfolio, such outside resources would be in a better position to overcome such limitations. The securities purchased by the external manager on behalf of the County, or held by the fund in which the assets are invested, must be in compliance with the constraints identified by this Policy with respect to specific instruments, maturity, composition, credit, and diversification. The average duration of the funds managed by any one external manager on behalf of the County as part of the portfolio shall not exceed three years.

External managers are selected through a competitive selection process (an RFP). In making this selection, consideration will be given to past investment performance, fees, assets under management, experience of the firm and the individuals managing portfolios of similar size, complexity and investment restrictions. External managers will be evaluated and retained based upon their investment performance.

IX. SECURITY SELECTION PROCESS

Securities selected for purchase or sale should seek to provide the highest rate of return within all relevant parameters considering current objectives, known needs of the portfolio and limitations of this Policy. Whenever practical, asset purchases and sales will be done through a competitive bid process, attempting to use as many as three bids for each transaction and records of all bids will be kept a minimum of two years. For the external manager, the process for selection of securities and broker firms will be exempt from this Policy.

Overnight Repurchase Agreements and other transactions with maturities at the time of purchase of seven days or less will be exempt from this requirement due to the short duration of the transaction and the inability to effectively bid this on a nightly basis.

X. RISK DIVERSIFICATION AND PORTFOLIO COMPOSITION

The County recognizes that investment risks can result from issuer defaults, market price changes, changes in credit ratings, reinvestment of principal and interest, or various technical complications leading to temporary non-liquidity. Portfolio diversification and maturity limitations are employed as primary methods of controlling risk. Market value shall be the basis for determining portfolio percentages as required for the portfolio.

A. Issuer and Credit Risk

The structure of the portfolio is designed to minimize credit risk. The majority of the securities held will be those of the highest available credit quality ratings. These would include government pools, U. S Government (AAA) securities, and commercial paper, of only the highest applicable rating. Staff will notify the IOC at any time holdings drop below the minimum credit ratings specified in this Policy. The IOC will consider the market environment and make recommendations to hold and continue to monitor the investments or liquidate the investments.

To further limit the County's risk against possible credit losses, a maximum of 3% of the total portfolio managed by the County's external manager may be held at any one time in all securities of any corporate entity, inclusive of commercial paper, medium term notes, or corporate notes and bonds.

For purposes of this Policy, the top nationally-recognized credit rating agencies (NRSROs) for all credit-sensitive securities are Moody's Investor Services, Standard and Poor's, and Fitch Investor Services.

B. Maturity and Interest Rate Risk

To meet the day-to-day operating needs of the County and to provide the readily-available cash to meet unforeseen temporary cash requirements, the portfolio shall maintain in liquid investments (defined as repurchase agreements purchased under the terms of the County's depository contract, open repurchase agreements, financial deposit instruments insured by the Federal Deposit Insurance Corporation, banker's acceptance, commercial paper, U S. Treasury direct and agency obligations, all having a maturity of 90 days or less, and the Treasury Special Purpose Investment Account) a minimum balance equal to one-twelfth of the then-current fiscal year's budgeted operating expenditures.

The range of duration for the County's overall portfolio is defined as 0.5 years to 2.5 years. Unusual market or economic conditions may mandate moving the portfolio outside of this range. The Investment Oversight Committee will be convened and will approve any portfolio duration outside of the range specified above.

C. Market Volatility

By establishing maturity or duration limitations on the aggregate portfolio, the County acknowledges its understanding that longer investments generally entail a greater potential for income returns, but at the risk of increased price volatility.

To further provide for capital protection, a volatility range is established wherein the market value of the overall portfolio should be targeted to remain within a range of +/- 5% from the portfolio's par value. If the market value moves outside of this range, the Investment Oversight Committee shall be convened and consulted. A decision shall be made and the County Administrator will be advised of the magnitude of the deviation and the actions to move the portfolio back within the range.

D. Investment Maturity and Liquidity

To the extent possible, an attempt will be made to structure the investment portfolio consistent with expected cash flow requirements. While investment maturities will not exceed the expected cash flow requirements, they may be shorter. Investments do not necessarily have to be made for the same length of time that the funds are available following the basic investment principals that are listed in Section IX.

XI. INVESTMENT PERFORMANCE AND REPORTING

A quarterly investment report shall be prepared by the Finance Office and provided to the County Administrator and the Investment Oversight Committee. The report shall include a breakdown of the portfolio by sector, maturity, yield, as well as its overall performance during that period with sufficient detail for a comprehensive review of investment activity and performance.

Annually, a recapitulation report will be presented to the Board of County Commissioners ("Board"), which shall include securities in the portfolio by sector, book value, income earned, market value and yield. Performance measurements shall be utilized which are appropriate to the maturity, risk characteristics, investment limitations and size of the portfolio. At a minimum, portfolio performance shall be measured by comparing its year-to-date earnings to an appropriate benchmark.

The County Administrator shall be notified immediately of deviations from currently approved investment policies.

XII. THIRD-PARTY CUSTODIAL AGREEMENTS

The Clerk will execute a Third Party Custodial Safekeeping Agreement with a depository chartered by the United States Government or the State of Florida. All securities purchased, and/or collateral obtained by the Clerk, shall be

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properly designated as an asset of the County and held in an account separate and apart from other assets held by the depository. No withdrawal of such securities, in whole or in part, shall be made from safekeeping, except by authorized staff. The Clerk will enter into a formal agreement with an institution of such size and expertise as is necessary to provide the services needed to protect and secure the investment assets of the County.

Securities transactions between a broker-dealer and the custodian involving purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction.

The Third-Party Custodial Safekeeping Agreement shall include letters of authority from the Clerk, details as to responsibilities of each party, notification of security purchases, sales, delivery, repurchase agreements, wire transfers, safekeeping and transactions costs, procedures in case of wire failure or other unforeseen mishaps, including the liability of each party.

XIII. MASTER REPURCHASE AGREEMENT

The County will require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Master Repurchase Agreement. All repurchase agreement transactions will adhere to requirements of the Master Repurchase Agreement.

XIV. PERMISSIBLE INVESTMENTS

The following are the guidelines for investments and limits on security issues, issuers, and maturities as established by the Clerk (EXHIBIT A). The Clerk or the Clerk's designee (Finance Director) shall have the option to further restrict or increase investment percentages from time to time based on market conditions. Any changes to the portfolio composition guidelines must be in writing from the Finance Director, directed to the appropriate parties and discussed at each quarterly Investment Oversight Committee meeting.

Internal Investments

- A. The Local Government Surplus Trust Fund (SBA) and Treasury Special Purpose Investment Account (SPIA). Investment in each pool is limited to a maximum of 50% of the portfolio.
- B. The Florida Local Government Investment Trust (FLGIT) and the Florida Municipal Investment Trust (FMIvT). A maximum of 15% of the portfolio may be invested in FLGIT and in each of the FMIvT pools.
- C. Constant Net Asset Value Money Market Mutual Funds (U.S. Government Securities, Repurchase Agreements, Commercial Paper and Bankers' Acceptances)
 1. Investments may be made in SEC qualified constant net asset value fixed income money market mutual funds rated AAAm or AAAg comprised of only those investment instruments as authorized in this Section XIV Portfolio Composition, provided that such funds do not allow derivatives.
- D. Financial Deposit Instruments

For funds that are initially deposited in a qualified public depository, the selected depository may arrange for depositing funds in financial deposit instruments insured by the Federal Deposit Insurance Corporation in one or more federally insured banks or savings and loan associations wherever located for the account of Leon County Board of County Commissioners.

 1. A maximum of 30% of the portfolio may be invested in-financial deposit instruments.
 2. The maximum maturity on any certificate shall be no greater than two years from the time of purchase with the average maturity of all financial deposit instruments no greater than one year.

External Investments

- E. Repurchase Agreements
 1. Investments may be made in repurchase agreements comprised of only those investments as authorized in Sections XIV. H, I, and J, and based on the requirements set forth in the Clerk's Master

Repurchase Agreement.

- a. All firms with whom the Clerk enters into repurchase agreements will have in place and executed a Master Repurchase Agreement.
 - b. All repurchase agreements with a term longer than one business day will have the collateral held by a third party custodian.
 - c. The collateral held pursuant to a repurchase agreement shall have a maturity of less than five years and must have a mark-to-market value of 102 percent during the term of the repurchase agreement. A maximum of 15% of the external portfolio may be invested in repurchase agreements with the exception of one business day agreements and overnight sweep agreements.
2. A maximum of 5% of the external portfolio may be invested with any one institution or dealer with the exception of one business day agreements.
 3. The maximum length to maturity of any repurchase agreement is 60 days from the date of purchase.

F. Bankers' Acceptances

1. Investments may be made in bankers' acceptances which are inventory based and issued by a bank, which has at the time of purchase, an unsecured, uninsured and un-guaranteed obligation rating of at least "Prime-1" and "A" by Moody's and "A-1" and "A" by Standard & Poor's.
2. A maximum of 15% of the external portfolio may be directly invested in bankers' acceptances at time of purchase.
3. A maximum of 5% of the external portfolio may be invested with any one issuer.
4. The original maturity of the security must be 270 days or less.

G. Commercial Paper

1. Investments may be made in commercial paper of any United States company, which is rated at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper).
2. A maximum of 20% of the external portfolio may be directly invested in prime commercial paper at time of purchase.
3. A maximum of 5% of the external portfolio may be invested with any one issuer.
4. The maximum length to maturity for prime commercial paper shall be 270 days.

H. United States Government Securities

1. Investments may be made in negotiable direct obligations or obligations the principal and interest of which are unconditionally guaranteed by the United States Government. Such securities will include, but not be limited to, the following: Treasury and Cash Management Bills, State and Local Government Series (SLGS), Notes, Bonds Treasury Strips, and Treasury Inflation Protected Securities (TIPS).
2. The external portfolio can be composed of up to 100% of these investments.
3. The maximum final maturity of any direct investment in all the various forms of direct government guaranteed securities is 10 years, except for the underlying securities of repurchase agreements.

I. United States Federal Agencies (full faith and credit of the U.S. Government)

1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government agencies, provided such obligations are backed by the full faith and credit of the United States Government. Such securities are limited to the following: Small Business Administration, United States Department of Agriculture, United States Export-Import Bank, direct obligations or fully guaranteed certificates of beneficial ownership, Farms Home Administration, Federal Financing Bank, Federal Housing Administration Debentures, General Services Administration Participation Certificates, United States Maritime Administration Guaranteed, Title XI Financing, New Communities Debentures, United States Government guaranteed debentures, U. S. Public Housing Notes and

Bonds, U.S. Government guaranteed public housing notes and bonds, U.S. Department of Housing and Urban Development Project notes and local authority bonds.

2. Agencies backed by the full faith and credit of the U.S. Government may comprise 100% of the external portfolio.
 3. A maximum of 20% of the external portfolio may be invested in each of the above listed Federal Agencies.
 4. A maximum final maturity for an investment in any United States Government agency security is five years.
- J. Federal Instrumentalities (United States Government Agencies which are non-full faith and credit)
1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following: Federal Farm Credit Bank (FFCB), Federal Home Loan Bank or its district banks (FHLB), Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corporation (FHLMC), including participation certificates and Tennessee Valley Authority (TVA).
 2. A maximum of 45% of the external portfolio may be invested in Federal Instrumentalities.
 3. A maximum of 15% of the external portfolio may be invested in any one issuer.
 4. The maximum final maturity for an investment in any Federal Instrumentality is five years.
- K. Corporate Debt Securities
1. Investments may be made in notes, medium term notes, discount notes and variable-rate securities issued by any corporation, provided that such instrument is rated A or better by at least two NRSROs, at time of purchase.
 2. All corporate transactions must be payable in U.S. dollars.
 3. A maximum of 25% of the external portfolio may be invested in corporate fixed income securities.
 4. A maximum of 3% of the external portfolio may be invested with any one issuer.
 5. The maximum length to maturity for an investment fixed income security is five years.
- L. Municipal Bonds
1. Investments may be made in notes or bonds issued by governmental entities or territorial boundaries of the United States, provided that such instrument is rated A or better by at least one NRSRO.
 2. A maximum of 35% of the external portfolio may be invested in municipal securities at time of purchase.
 3. A maximum of 3% of the external portfolio may be invested with any one issuer.
 4. The maximum length to maturity for any municipal security is five years.
- M. Mortgage-Backed Securities (MBS)
1. A maximum of 35% of the external portfolio may be invested in MBS securities at time of purchase.
 2. Only agency-collateralized (FNMA, FHLMC and GNMA) MBS, including collateralized mortgage obligations (CMOs) may be purchased.
 3. The maximum external portfolio percentage for any one agency collateralized MBS/CMO pool is 5%.
 4. Maximum expected average life at the time of purchase for any MBS security shall not exceed five years.
- N. Asset-Backed Securities (ABS)
1. A maximum of 10% of the external portfolio may be invested in ABS securities at time of purchase. This allocation is limited to traditional consumer receivable, such as, automobile, equipment, utility, and credit card receivables.
 2. Minimum credit rating for ABS securities must be at least AAA- by at least two NRSRO, at the time of purchase.
 3. The maximum external portfolio percentage for any one ABS transaction is 1.5%.
 4. No more than 3% of the external portfolio may be allocated to any one issuer of the ABS market.
 5. Maximum expected average life at the time of purchase for any ABS security shall not exceed five years.
- O. Commercial Mortgage-Backed Securities (CMBS)

1. A maximum of 8% of the external portfolio may be invested in CMBS securities, at time of purchase.
2. Only agency-collateralized CMBS may be purchased.
3. The maximum external portfolio percentage for any one agency collateralized CMBS pool is 3%.
4. Maximum expected average life at the time of purchase for any CMBS security shall not exceed five years.

XV. ADDITIONAL PORTFOLIO LIMITATIONS

- A. The maximum combined portfolio allocation to MBS, CMBS and ABS securities is 45% at time of purchase.
- B. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase.
- C. Portfolio securities may be purchased in either fixed or floating-rate form.

XVI. PROHIBITED INVESTMENTS

There shall be no investments in:

- A. Securities that are not both denominated in US Dollars and issued by US domiciled institutions.
- B. Private placements debt issues;
- C. Commodities, futures or options contracts;
- D. Short sales or margin transactions;
- E. Limited partnerships;
- F. Interest Only (IO) and Principal Only (PO) Mortgages;
- G. Fixed income securities of the investment manager, including their parents or subsidiaries;
- H. Any form of fixed income securities which would generally be considered derivatives, excluding CMOs.

XVII. INTERNAL CONTROLS

The Treasury Manager shall establish and monitor a set of written internal controls designed to protect the County's funds and ensure proper accounting and reporting of the securities transactions. Such internal controls shall include, but not be limited to, the following:

- A. All securities purchased or sold will be transferred only under the "deliver versus payment" (DVP) method to insure that funds or securities are not released until all criteria relating to the specific transaction are met.
- B. The Investment Officer or authorized Finance staff will accept, on behalf of and in the name of Leon County, bank trust receipts or confirmations as evidence of actual delivery of the obligations or securities in return for investment of funds.
- C. Trust receipts or confirmations shall fully describe the various obligations or securities held. The receipt or confirmation shall state that the investment is held in the name of Leon County.
- D. The actual obligations or securities, whether in book-entry or physical form, on which trust receipts or confirmations are issued, may be held by a third-party custodial bank and/or institution or a designated correspondent bank which has a correspondent relationship to the Clerk's third-party custodian.
- E. Other internal controls such as:
 1. Written documentation of telephone transactions.
 2. Adequate separation of duties.
 3. Custodial safekeeping.
 4. Supervisory control of employee actions and operations review.
 5. Performance evaluations and reporting, interim and annual.
- F. All daily investment activity is performed by the Investment Officer under supervision of the Finance Director.
- G. Internal controls shall be reviewed by independent auditors engaged by the County as part of their financial audit.

XVIII. INVESTMENT STRATEGIES

Within the constraints of this Policy, the Clerk will be responsible for developing an investment strategy. This will be discussed with members of the Investment Oversight Committee and will address changes in the duration of the portfolio, the slope of the yield curve, spreads between various investment instruments, and actions by the Federal Reserve Board or other federal agencies, which might influence investment decisions.

The Clerk will solicit suggestions and comments from the Committee with respect to making strategic investment decisions. In implementing these strategies, the Clerk will communicate with the external manager as to how they are repositioning their portfolio and coordinate directions.

Generally, the dollars managed externally will be of longer duration and more sophisticated instruments therefore, one of the tools the Clerk will use to implement their strategic decisions will be to increase or decrease the dollars being managed. The Clerk will seek to implement investment strategies that will maximize long-term returns and mitigate interest rate volatility. The resources and sophistication to actively manage the portfolio on a daily basis is not available and the portfolio will not be involved in regular short term day trading activity. The portfolio will be repositioned within a narrow band in terms of both maturity and security selection and only in unusual times will major changes occur.

XIX. CONTINUING EDUCATION

The Clerk, Finance Director and other staff responsible for making investment decisions must annually complete eight hours of continuing education in subjects or courses of study related to investment practices and products.

XX. POLICY REVIEW AND AMENDMENT

This Policy shall be reviewed annually by the Investment Oversight Committee and any recommended changes will be presented to the Board of County Commissioners for adoption.

LEON COUNTY INVESTMENT POLICY 02-12
EXHIBIT - A

IP Section	Authorized	Security Type	Portfolio Sector Maximum	Subsector Maximum	Per Issuer Maximum	Maximum Maturity/WAL Limit	Quality Minimum
XIV. A.	IM	Treasury Special Purpose Investment Account (SPIA) Local Government Surplus Funds Trust Fund	50% each pool	NA	NA	NA	NA
XIV. B.	IM	FL Local Government Investment Trust (FLGIT) or the FL Municipal Investment Trust (FMIvT)	15% each Trust	NA	NA	NA	NA
XIV. C.	IM	Constant Net Asset Value Money Market Mutual Funds	100%	NA	NA	NA	SEC-qualified, must hold investments allowed by this Policy
XIV. D.	IM	Financial Deposit Instruments insured by the FDIC	30%	NA	NA	2-Year Mat; 1 Year Avg Maturity	Public Dep. Act
XIV. E.	EM	Repurchase Agreements	15%, if longer than 1-Day	NA	5.0%	60-Days	Requires Master Repo Agreement
XIV. F.	EM	Bankers' Acceptances	15%	NA	5.0%	270-Days	A1/P1 by 2 NRSRO
XIV. G.	EM	Commercial Paper	20%	No ABCP	5.0%	270-Days	A1/P1 by 2 NRSRO

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XIV. H.	EM	United States Government Securities	100%	NA	NA	10-Year Maturity	NA
XIV. I.	EM	United States Federal Agencies (full faith and credit)	100%	NA	20.0%	5-Year Maturity	NA
XIV. J.	EM	Federal Instrumentalities (Non-full full faith and credit)	45%	NA	15.0%	5-Year Maturity	NA
XIV. K.	EM	Corporate Debt Securities	25%	NA	3.0%	5-Year Maturity	A3/A- by 2 NRSRO
XIV. L.	EM	Municipal Bonds	35%	NA	3.0%	5-Year Maturity	A3/A- by 1 NRSRO
XIV. M.	EM	Mortgage-Backed Securities (MBS), including CMOs	35%	Agency-only	5.0%	5-Year WAL	Agency
XIV. N.	EM	Asset-Backed Securities (ABS)	10%	NA	3%	5-Year WAL	Aa3/AAA by 2 NRSRO
XIV. O.	EM	Commercial Mortgage-Backed Securities (CMBS)	8%	Agency-only	3.0%	5-Year WAL	Agency

EM=External Managers-limits apply to external portfolio
 IM=Internal Management-limits apply to combined internal and external portfolios

OTHER

The maximum combined portfolio allocation to MBS, CMBS, and ABS securities is 50% at time of purchase. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase. Portfolio securities may be purchased in either fixed or floating-rate form.

**Policy for Landfill Rate Stabilization Reserve:
 Policy No. 03-08**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-1, "Policy for Landfill Rate Stabilization Reserve," adopted by the Board of County Commissioners on February 8, 1994 is hereby repealed and superseded, and a new policy entitled "Solid Waste Rate Stabilization Reserve Fund" is hereby adopted in its place. It shall be the policy of the Board of County Commissioners of Leon County, Florida that:

1. The Solid Waste Rate Stabilization Reserve Fund is established to provide the following:
 - a. To accumulate funding for planned future capital project expenditures;
 - b. Funding for temporary and nonrecurring unexpected capital projects;
 - c. Funding to accommodate unexpected program mandates from other governmental bodies;
 - d. Funding for extraordinary operating expenses.
 - e. Funding for operating expenses in order to stabilize rates.
2. Use of funds from the Solid Waste Rate Stabilization Reserve Fund will be limited to operation of the landfill and transfer station.
3. The Board of County Commissioners must approve requests for use of Rate Stabilization Reserve Fund. The Board will use the procedures and evaluation criteria set forth in this policy. Such requests will be evaluated in insure consistency with other Board policy; the urgency of the request; the scope of services to be provided; the short- and long-term fiscal impact of the request; a review of alternative methods of funding or providing the services; a review for duplication of services with other agencies; a review of efforts to secure non-County funding; a discussion of why funding was not sought during the normal budget cycle; and a review of the impact of not funding or delaying funding to the next fiscal year.
4. The Rate Stabilization Reserve Fund will be budgeted at the excess of revenues over expenditures after the requirements of the balance needed in the Contingency Reserve and Closure Reserve are met. The Rate Stabilization Reserve Fund shall be separate from the Contingency Reserve and Closure Reserve.

5. The County's budget will be amended at such time as the County Commission, by majority vote, authorizes the use of reserves. All requests to the County Commission for the use of Rate Stabilization Reserve Fund shall be accompanied by an addendum prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.
6. As used in this document, the term "Fund" does not require the establishment of a self-balancing set of accounts, but rather indicates a separate account established within the Solid Waste Enterprise Fund.

**Ordinance for Discretionary Funding Guidelines:
Ordinance No. 06-34**

Section 2-600 Application of Article

This article shall govern the allocation of discretionary funds and provide the Board a maximum amount of annual funding available in each of the following fund categories: Community Human Services Partnership Fund, Community Human Services Partnership – Emergency Fund, Commissioner District Budget Fund, Midyear Fund, Non-Departmental Fund, and Youth Sports Teams Fund.

Section 2-601 Annual Appropriation

Funding for the purposes set forth in this article shall be subject to an annual appropriation by the Board in accordance with this article.

Section 2-602 Definitions

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

- *Community Human Services Partnership Fund* shall mean funds eligible for allocation to social service programs.
- *Community Human Services Partnership – Emergency Fund* shall mean funds eligible for allocation for one time funding to meet an emergency situation.
- *Commissioner District Budget Fund* shall mean funds eligible for allocation to each Commissioner for activities relating to his or her district or the County at large.
- *Emergency Situation* shall mean those exigent circumstances that would prohibit or severely impact the ability of a currently funded Community Human Services Partnership (CHSP) agency to provide services.
- *Midyear Fund* shall mean funds eligible for allocation for requests that occur outside of the regular budget process.
- *Non-Departmental Fund* shall mean funds eligible for allocation for non-profit entities that are included, by direction of the Board, as part of the regular adopted budget.
- *Non-Profit* shall mean an entity that has been designated as a 501(c)(3) eligible by the U.S. Internal Revenue Services and/or registered as a non-profit entity with the Florida Department of State.
- *Youth Sports Teams Fund* shall mean funds eligible for allocation for temporary and nonrecurring youth sporting events such as tournaments and playoffs, and events recognizing their accomplishments.

Section 2-603

- (a) The County Administrator or his designee is authorized to develop forms and procedures to be used by a non-profit, group or individual when submitting a request for funding consistent with the provisions herein.
- (b) The County Administrator or his designee shall establish a process for evaluating request for funding made pursuant to this article.

Section 2-604

- (a) *Community Human Services Partnership Program Fund*
 - (1) Non-profits eligible for Community Human Services Partnership (CHSP) funding are eligible to apply for funding for other programs or specific event categories as long as the organization does not receive multiple County awards for the same program or events, or when requesting funding for an activity that is not CHSP eligible, such as capital improvements.
 - (2) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Program.

(b) Community Human Services Partnership Program – Emergency Fund.

- (1) Non-profits that are funded through the CHSP process are eligible to apply for emergency, one time funding through the Community Human Services Partnership Program – Emergency Fund.
- (2) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Partnership Program – Emergency Fund.
- (3) These funds are available to any agency that is currently funded through the CHSP process.
- (4) The request for emergency funding shall be made at a regular meeting of the Board. If deemed appropriate, the request for emergency funding shall then go before a CHSP sub-committee consisting of members from the CHSP review boards of each of the partners (Leon County, the City of Tallahassee, and the United Way of the Big Bend.) The sub-committee shall determine if the situation would qualify as an Emergency Situation and what amount of financial support would be appropriate. The CHSP shall then make a recommendation to the County Administrator, who is authorized to approve the recommendation for funding.
- (5) In the event the Board does not meet in a timely manner, as it relates to an agency's request, the County Administrator shall have the authority to appropriate expenditures from this account.

(c) Commissioner District Budget Fund

- (1) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Commissioner District budget fund.
- (2) Expenditures shall only be authorized from this account for approved travel, and office expenses.

(d) Midyear Fund

- a. Non-profits, groups or individuals that do not fit into any of the other categories of discretionary funding as outlined in this article are eligible to apply for midyear funding.
- b. Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Midyear Fund.
- c. In the event the Board does not meet in a timely manner, as it relates to a funding request, the County Administrator shall have the authority to appropriate expenditures from this account. Such action is thereafter required to be ratified by the Board.

(e) Non-Departmental Fund

- (1) Non-profits eligible for non-departmental funding are eligible to apply for funding in any other program or specific event categories as long as the organization does not receive multiple County awards for the same program or event. Eligible funding activities in this category are festivals and events and outside service agencies.
- (2) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Non-Departmental Fund.
- (3) Non-profits eligible for funding through the Cultural Resources Commission (CRC) Leon County Grant Program (funded through the non-departmental process) are eligible for funding in other program or specific event categories as long as the organization does not receive multiple County awards for the same program or event.

(f) Youth Sports Teams Fund

- (1) Non-profits or athletic teams of the Leon County school system that are eligible for the County's Youth Athletic Scholarship Program are not eligible for funding pursuant to this Article.
- (2) Annually, as part of the budget process, the Board shall determine the amount of funding pursuant to this Article.
- (3) The award for Youth Sports Teams shall not exceed \$500 per team.
- (4) Youth Sports Teams requesting funding from the Board shall first submit their requests in writing to the County Administrator or his or her designee for review and evaluation the request must include certified documentation establishing the legitimacy of the organization.
- (5) Funding will be allocated on a first-come, first-serve basis. In the event that more than one request is received concurrently when the fund's balance is reduced to \$500, the remaining \$500 will be divided equally among the applicants meeting the evaluation criteria.
- (6) Applicants must have participated in a City, County, or school athletic program during the year in which funding is sought.
- (7) Team participants must be 19 years of age or younger.
- (8) The requested funding shall support post-season activity, e.g., tournaments, playoffs, or awards banquets associated with extraordinary performance.

County Financial Policies & Ordinances

- (9) After the Youth Sports Team funding level is established by the Board during the budget process, the County Administrator shall have the authority to appropriate expenditures from this account.
- (g) *Appropriation Process Annually, prior to March 31, the Board shall:*
 - (1) Determine the amount of funding set aside for each funding category identified in this Article;
 - (2) Determine the list of permanent line item funded entities that can submit applications for funding during the current budget cycle; and
 - (3) Provide direction to staff on additional appropriation requested that should be considered as part of the tentative budget development process.

Section 2. Conflicts.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with the Tallahassee-Leon County 2030 Comprehensive Plan as amended, which provisions shall prevail over any parts of this ordinance which are inconsistent, whether in whole or in part, with the said Comprehensive Plan.

Section 3. Severability.

If any word, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdictions, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. Effective Date

This Ordinance shall have effect upon becoming law. DULY PASSED AND ADOPTED BY the Board of County Commissioners of Leon County, Florida, this 12th day of March, 2013.

**Reserve Policy:
Policy No. 07-2**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Policy No. 07-2, "Reserves", adopted by the Board of County Commissioners on July 10, 2007, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

1. Emergency Reserves

- a. The general revenue emergency reserves will be maintained at an amount not to be less than 3% and to not exceed 8% of projected general fund and fine and forfeitures fund operating expenditures for the ensuing fiscal year.
- b. A Catastrophe Reserve will be maintained at 2% of the general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year. The Catastrophe Reserve will provide immediate cash flow for staff overtime, equipment, contractual support and materials/supplies in the event of a natural disaster. In the event of a declared local state of emergency, the County Administrator is authorized to utilize the Catastrophe Reserve to pay Leon County solid waste and Leon County building/growth fees for eligible residents for the purpose of debris removal and home restoration/reconstruction. To be eligible, residents must demonstrate that all other means (including, but not limited to: FEMA Individual Assistance, property insurance) have been exhausted prior to seeking County assistance.
- c. The reserve for contingency is separate from the reserve for cash balances.
- d. Annually, the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances

- a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.

County Financial Policies & Ordinances

- b. The unappropriated fund balance shall be no less than 10% and no greater than 20% of projected general fund and fine and forfeiture fund operating expenditures.
- c. The reserve for cash balance shall be separate from the emergency reserves.
- d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.

3. Utilization of Fund Balance

- a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in Sections 1 and 2.
- b. Funds in excess of the minimums established can be utilized to support one time capital project funding and/or other one-time expenditures to address unforeseen revenue shortfalls.

4. Budgeted Contingency Reserve

Budgeted Reserve for Contingency reserves, are established to provide the following:

- a. Funding for authorized mid-year increases to adopted levels of service.
- b. Funding for unexpected increases in the cost of providing existing levels of service.
- c. Temporary and nonrecurring funding for unexpected projects.
- d. Funding of a local match for public or private grants.
- e. Funding to offset losses in revenue caused by actions of other governmental bodies.
- f. Funding to accommodate unexpected program mandates from other governmental bodies.

5. Procedures

- a. The County Administrator is authorized to develop forms and procedures to be used by outside agencies or individuals or County agencies in submitting their requests for use of contingency reserves.
- b. County agencies, including County departments and Constitutional Officers, requesting additional funding from the Board shall first submit their requests in writing to the County Administrator for full review and evaluation.
- c. After evaluation, all requests will be brought to the Board for consideration at a regularly scheduled meeting.
- d. Requests for use of reserves for contingency may be approved only by the Board of County Commissioners.
- e. The County's budget will be amended at such time the County Commission, by majority vote, authorizes reserves for contingency. All requests to the County Commission for the use of any reserves for contingency shall be accompanied by a "contingency statement" prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.

6. Evaluation Criteria

- a. The Board will use the procedures and evaluation criteria set forth in this policy. The evaluation of funding requests shall include, but not be limited to the following:
 - consistency with other Board policy;
 - the urgency of the request;
 - the scope of services to be provided;
 - the short-term and long-term fiscal impact of the request;
 - a review of alternative methods of funding or providing the services,

- a review for duplication of services with other agencies;
- a review of efforts to secure non-County funding;
- a discussion of why funding was not sought during the normal budget cycle; and
- a review of the impact of not funding or delaying funding to the next fiscal year.

7. Exceptions

- a. This policy is not intended to limit regular mid-year salary adjustment transfers from the salary adjustment contingency account, which is reviewed separately by the Board of County Commissioners on an annual basis.

**Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies**

Goal 1: [CI] (Effective 7/16/90)

To use sound fiscal policies to provide adequate public facilities concurrent with, or prior to development in order to achieve and maintain adopted standards for levels of service, and to exceed the adopted standards, when possible. 9J-5.016(3) (a)

PUBLIC FACILITY NEEDS

Objective 1.1: [CI] (Effective 7/16/90)

Define types of public facilities, establish standards for levels of service for each type of public facility, and determine what capital improvements are needed in order to achieve and maintain the standards for existing and future populations, and to repair or replace existing public facilities. 9J-5.016(3)(b)1

Policy 1.1.1: [CI] (Effective 7/16/90)

The following definitions apply throughout this Capital Improvements Element.

1. "Capital Improvement" means, improvements to land, structures (including design, permitting, and construction), initial furnishings and selected equipment (including ambulances, fire apparatus,). Capital improvements have an expected useful life of at least 3 years. Other "capital" costs, such as motor vehicles and motorized equipment, computers and office equipment, office furnishings, and small tools are considered in the local government's annual budgets, but such items are not "capital improvements" for the purposes of the Comprehensive Plan, or the issuance of development orders.
2. "Category of public facilities" means a specific group of public facilities, as follows:
 - a. Category A public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by the local government, all of which are addressed in other elements of this Comprehensive Plan.
 - b. Category B public facilities are fire service, bikeway, sidewalk, airport and other government facilities owned or operated by the local government.
 - c. Category C public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by Federal, and State governments, independent districts, and private organizations.
3. "Development order" for purposes of determining vested rights means any order granting, denying, or granting with conditions an application for a building permit, zoning permit, subdivision approval, rezoning, certification, special exception, variance, or any other official action of the local government having the effect of permitting the development of land. Development orders shall be categorized as:

a. "Final Development Orders" The following development order shall be considered to be final development orders for purposes of a determination of vested rights in a previously approved development:

- (1) Preliminary subdivision plat approval;
- (2) Final subdivision plat approval; Tallahassee-Leon County Comprehensive Plan
- (3) Final Site plan approval (pursuant to County Ordinance 88-16);
- (4) Approval of a PUD concept plan;
- (5) Approval of a PUD Final Development Plan;
- (6) Building permit;
- (7) Development agreement entered into pursuant to Florida Statutes, Section 163.3220, et seq.; and
- (8) Any other development order which approves the development of land for a particular use or uses at a specified intensity of use and which allows commencement of construction or physical development activity on the land for which the development order is issued.

a. "Preliminary development order" mean a DRI Development approval, zoning approval, preliminary development plan approval, conditional use approval, master plan approval, Board of Adjustment approval, and any other development order than a final development order.

4. "Local government" means the City of Tallahassee, Florida and Leon County, Florida.

5. "Public facility" means the capital improvements and systems of each of the following: arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, parks and recreation, library, corrections, emergency medical service, fire service, bikeway, sidewalk, airport, other local government buildings, public education and public health facilities.

Policy 1.1.2: [CI] (Rev. Effective 8/17/92)

The local government shall establish standards for levels of service for Categories A and C of public facilities, and shall apply the standards as follows:

1. Category A. The standards for levels of service of each type of public facility in Category A shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, the local governments' annual budgets beginning with the 1990-91 fiscal year, the local governments' Capital Improvement Programs beginning with the 1990-91 fiscal year, and other elements of this Comprehensive Plan.

2. Category C. The standards for levels of service of each type of public facility in Category C shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, and other elements of this Comprehensive Plan, but shall not apply to the local governments' annual budgets or the local governments' Capital Improvement Programs.

Policy 1.1.3: [CI] Levels of Service Required for Infrastructure, Facilities, and Utilities (Revised Effective 7/25/03; Revision Effective 7/20/05)

The following standards are hereby established as the minimum levels of service for various infrastructure, facilities, utilities and services required to support new development within the City of Tallahassee and Leon County.

1. Roadways

The peak hour roadway level of service for Tallahassee and Leon County is established as follows:

a. Outside the Urban Service Area:

Interstate, Intrastate, Limited Access Parkways: B
 Principal Arterials: C
 Minor Arterials: C
 Major and Minor Collectors: C
 Local Streets: D

Inside the Urban Service Area:

Interstate, Intrastate, Limited Access Parkways: C
 Principal Arterials: D**
 Minor Arterials: D / E*
 Major and Minor Collectors: D / E*
 Local Streets: D

*For Minor Arterials, and Major and Minor Collectors located inside the Urban Service Area and south of U.S. 90, the Level of Service shall be "D" for purposes of establishing priorities for programming transportation improvements, and "E" for meeting concurrency requirements, to support the Southern Strategy. Roads north of U.S. 90 shall be LOS D for both programming improvement and concurrency purposes.

**The Level of Service for Monroe Street from Gaines Street to Tennessee Street shall be "E". (*Revised Effective 12/10/02*)

b. Notwithstanding any of the above LOS standards in Policy 1.4.1 a. (above), in local government's review of a proposed development project, an optional LOS standard may be established that is equivalent to the currently adopted LOS standard plus 50% and may be applied in calculating the concurrency capacity for an impacted roadway segment that is not a Florida Intrastate Highway Facility (FIHS) as determined by the Florida Department of Transportation and that is located within the USA boundary provided that the following criteria is met:

- 1) The roadway segment is "capacity constrained" (as defined below), and;
- 2) The applicant or developer of the project being reviewed provides a "commensurate mitigation contribution" (as described below) to the local government for an alternative improvement.

For the purposes of this policy, the assumed roadway capacity that can be achieved under the adopted LOS standard plus 50% shall not exceed 150% of the maximum service flow at the adopted LOS. A "capacity constrained" roadway segment is one where the local government has determined that:

- 1) The improvement that will resolve the deficiency is not feasible due to environmental constraints, regulatory constraints or prohibitively costly right-of way demands, or;
- 2) The improvement that will resolve the deficiency is not desirable in that it is inconsistent with clearly defined community goals or long term plans, or;
- 3) The improvement that will resolve the deficiency is not desirable in that it clearly represents an economically inefficient measure that will address a public facility deficiency only on a temporary, limited basis.

The "commensurate mitigation contribution" must be equivalent to the costs of the public facility improvement(s) necessary to eliminate the capacity deficiency in order that the LOS standards in Policy 1.4.1 a. (above) would be maintained on the impacted roadway segment. The transportation facility improvement on which the contribution can

be expended by the local government may include public road capacity improvements, public road right-of-way acquisition, mass transit system implementation or facility improvements, or bike or pedestrian facility improvements. In addition, the transportation facility improvement on which the contribution can be expended must serve to enhance the transportation network within the defined traffic impact area of the proposed development.

2. Mass Transit

Tallahassee Mass Transit System (Category A):

(1) Inside urban service area:
1% annual increase in system miles (odometer miles on buses).

(2) Outside urban service area:
No service

3. Stormwater

a. Tallahassee and Leon County (Category A)

The design and water quality standards set forth in Florida Administrative Code Chapters 17-3 and 17-25, as the same may be amended from time to time, are hereby adopted by reference as the level of service for stormwater quality.

Local government may set higher minimum levels of treatment in watersheds where investigation and analysis indicate more stringent levels of service are required.

Stormwater management facilities shall be adequate to provide the following levels of service with regard to flood control:

100 Year Critical Storm Event

- No flood water in new buildings or existing buildings.
- Overland flow capacity available for all flow in excess of capacity of underground and open channel conveyance systems.

25 Year or Less Critical Storm Event

- No flood water more than six inches deep in local roads, parking lots, or other non-street vehicular use areas.
- No flood water in one driving lane each direction of collector streets.
- No flood water in two driving lanes each direction on arterial streets.
- Open channel conveyance capacity available for all flow in excess of capacity of underground conveyance system, or for full twenty-five year storm flow if no underground system exists.
- The rate of off-site discharge shall not exceed the predevelopment rate of discharge.

10 Year or Less Critical Storm Event

- No flood water in one driving lane of local roads.
- No flood water in the driving lanes of any road other than a local road.
- Underground conveyance not overflowing in business and commercial districts.

5 Year or Less Critical Storm Event

- No flood water in the driving lanes of any roadways. •Underground conveyances not overflowing in residential districts.

These are the adopted levels of service and shall be used as the basis for determining the availability of facility capacity and the system demand generated by development. In instances where an off-site deficiency exists at the time of adoption of this policy, such deficiency shall not be increased as the result of any development or land use changes.

b. Federal and State lands stormwater management (Category C):

- (1) Inside urban service area: Same as local government
- (2) Outside urban service area: Same as local government

4. Potable Water

a. Tallahassee and Leon County water systems (Category A):

- (1) Inside urban service area: 160 gpcpd
- (2) Outside urban service area (Rural Community Land Use Category or Demonstrated Hardship): 100 gpcpd

b. Private water system (Category C):

- (1) Inside urban service area: 160 gpcpd
- (2) Outside urban service area: 100 gpcpd

5. Sanitary Sewer

a. Tallahassee and Leon County sewer systems (Category A):

- (1) Inside urban service area: 140 gpcpd
- (2) Outside urban service area: no service provided

b. Private sewer systems (not owned by City which serve public - Category C):

- (1) Inside urban service area: 140 gpcpd
- (2) Outside urban service area: no service provided

6. Parks and Recreation Facilities

a. Tallahassee parks and recreation facilities:

(1) Countywide park land: 1.22 acres per 1,000 population (excluding boat ramps provided by Leon County). Includes City operation of County-owned Tom Brown Park.

(2) Area park land:

- (a) Inside Urban Service Area: 2.00 acres per 1,000 population of Urban Service Area.
- (b) Outside urban service area: no area parks.

(3) Recreation facilities are included in the cost of park land.

b. Leon County parks and recreation facilities:

(1) Countywide park land: 0.18 acres per 1,000 population (boat ramps portion only)

(2) Area Park: 2.00 Acres per 1,000 population within Urban Service Area (parks to be provided by City and located within City Limits). Per Policy 1.1.1.C of Parks and Recreation Element.

(3) Recreation facilities are included in the cost of park land.

7. Solid Waste

a. Leon County solid waste facilities:

(1) Provide for:

Year Jan 1	LOS (Lbs/ Capita on Daily Basis)	Year	LOS	Year	LOS	Year	LOS
1990	5.65	1996	6.25	2001	6.70	2006	6.95
1991	5.75	1997	6.35	2002	6.75	2007	7.00
1992	5.85	1998	6.45	2003	6.80	2008	7.05
1993	5.95	1999	6.55	2004	6.85	2009	7.10
1994	6.05	2000	6.65	2005	6.90	2010	7.15
1995	6.15						

(2) One year of Class I landfill lined cell disposal capacity at present fill rates

(3) Five years of Class I landfill capacity with preliminary permit approval from the Florida Department of Environmental Regulation

(4) Ten years of properly zoned Class I landfill raw land capacity at present fill rates

b. Private solid waste disposal facilities: Same as local government

8. On-Site

Tallahassee and Leon County Category A Public Facilities Levels of service for on-site improvements, including local streets, water and sewer connection lines, stormwater management facilities, local parks and open space shall be as required of the developer in Tallahassee's and Leon County's land development regulations. Development approval shall be conditioned on the availability of services necessary to maintain all applicable level of service standards as adopted within the Comprehensive Plan.

Policy 1.1.4: [CI] (Effective 7/16/90)

The local governments shall determine the quantity of capital improvements that is needed as follows:

1. The quantity of capital improvements that is needed to eliminate existing deficiencies and to meet the needs of future growth shall be determined for each public facility by the following calculation: $Q = (S \times D) - I$.

Where Q is the quantity of capital improvements needed,
S is the standard for level of service, D is the demand, such as the population, and

I is the inventory of existing facilities.

The calculation will be used for existing demand in order to determine existing deficiencies. The calculation will be used for projected demand in order to determine needs of future growth. The estimates of projected demand will account for demand that is likely to occur from previously issued development orders as well as future growth. Public facilities to serve demand from previously issued development orders are assured by including such demand in "D" (demand) in the preceding calculation.

2. There are two circumstances in which the standards for levels of service are not the exclusive determinant of needs for a capital improvement:

- a. Repair, remodeling, renovation, and replacement of obsolete or worn out facilities will be determined by the local government.
 - b. Capital improvements that provide levels of service in excess of the standards adopted in this Comprehensive Plan may be constructed or acquired at any time as long as the following conditions are met:
 - (1) the capital improvement does not make financially infeasible any capital improvement of the same type that is needed to achieve or maintain the standards for levels of service adopted in this Comprehensive Plan, and
 - (2) the capital improvement does not contradict, limit or substantially change the goals, objectives and policies of any element of this Comprehensive Plan, and
 - (3) one of the following additional conditions is met:
 - (a) the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or
 - (b) the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or
 - (c) the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or
 - (d) the excess capacity is part of a capital project financed by general obligation bonds approved by referendum.
3. Any capital improvement that is determined to be needed as a result of any of the factors listed in Policy 1.1.4.2 shall be included in the regular Schedule of Capital Improvements contained in this Capital Improvements Element. All such capital improvements shall be approved in the same manner as the capital improvements that are determined to be needed according to the quantitative analysis described in Policy 1.1.4.1. 9J-5.016(3)(b)2, (3)(c)1, (3)(c)1.b, (3)(c)1.e, (3)(c)3, (3)(c)5, (3)(c)9

Policy 1.1.5: [CI] (*Effective 7/16/90*)

The relative priorities among types of public facilities are as follows:

- 1. **Priorities Among Types of Public Facilities.** All public facility improvements that are based on achieving and maintaining a standard for levels of service adopted in this Comprehensive Plan are included in the financially feasible Schedule of Capital Improvements contained in this Capital Improvements Element. The relative priorities among types of public facilities (i.e., roads, potable water, sanitary sewer, etc.) were established by adjusting the standards for levels of service and the available revenues until the resulting public facilities needs became financially feasible.

Legal restrictions on the use of many revenue sources limit the extent to which types of facilities may be prioritized because they do not compete for the same revenues. During each annual prioritization process, no further prioritization among types of public facilities is necessary because all projects in the Schedule of Capital Improvements are financially feasible, programmed for improvement, and will be completed according to the Schedule. Each year, however, prioritization among types of facilities is re-determined by reaffirming or revising standards for levels of service within the constraints of available restricted revenues.
- 2. **Priorities of Capital Improvements Within a Type of Public Facility.** Capital improvements within a type of public facility are to be evaluated on the following criteria and considered in the order of priority listed below. The local government shall establish the final priority of all capital improvements using the following criteria as general guidelines. Any revenue source that cannot be used for a high priority facility will be used beginning with the highest priority for which the revenue can legally be expended.

- a. Repair, remodeling, renovation, or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service adopted in this Comprehensive Plan.
 - b. New or expanded facilities that reduce or eliminate deficiencies in levels of service for existing demand.
 - c. New public facilities, and improvements to existing public facilities, that eliminate public hazards not otherwise eliminated by improvements prioritized according to Subsection a or b, above.
 - d. New or expanded facilities that provide the adopted levels of service for new development and redevelopment during the next five fiscal years, as updated by the annual review of this Capital Improvements Element. Tallahassee and Leon County may acquire land or right-of-way in advance of the need to develop a facility for new development. The location of facilities constructed pursuant to this Subsection shall conform to the Future Land Use Element, and specific project locations shall serve projected growth areas within the allowable land use categories. In the event that the planned capacity of public facilities is insufficient to serve all applicants for development orders, the capital improvements will be scheduled in accordance with criteria contained in the land development regulations.
 - e. Improvements to existing facilities, and new facilities that significantly reduce the operating cost of providing a service or facility, or otherwise mitigate impacts of public facilities on future operating budgets.
 - f. New facilities that exceed the adopted levels of service for new growth during the next five fiscal years by either;
 - (1) providing excess public facility capacity that is needed by future growth beyond the next five fiscal years, or
 - (2) providing higher quality public facilities than are contemplated in the local governments' normal design criteria for such facilities.
 - g. Facilities not described in Subsections a through f, above, but which the local government is obligated to complete, provided that such obligation is evidenced by a written agreement the local government executed prior to July 1, 1990.
3. All facilities scheduled for construction or improvement in accordance with this Policy shall be evaluated to identify any plans of State agencies or the Northwest Florida Water Management District that affect, or will be affected by, the proposed local government capital improvements.
4. Project evaluation may also involve additional criteria that are unique to each type of public facility, as described in other elements of this Comprehensive Plan. 9J-5.016(3)(c)1, (3)(c)3

Policy 1.1.6: [CI] (Effective 7/1/04)

All proposed capital projects in the City and County shall be consistent with the adopted Transportation Plan and designated future transportation corridors.

FINANCIAL FEASIBILITY

Objective 1.2: [CI] (Effective 7/16/90)

Provide needed public facilities that are within the ability of the local government to fund the facilities from local government revenues, development's proportionate share contributions, and grants or gifts from other sources. 9J-5.016(3)(b)5

Policy 1.2.1: [CI] (Effective 7/16/90)

The estimated costs of all needed capital improvements shall not exceed conservative estimates of revenues from sources that are available to the local government pursuant to current statutes, and which have not been rejected by referendum, if a referendum is required to enact a source of revenue. 9J-5.016(3)(c)1.f

Policy 1.2.2: [CI] (Revised Effective 12/8/98; Revision Adopted 4/21/05)

Existing and future development shall both pay for the costs of needed public facilities.

1. Future development
 - a. Future development shall pay for its proportional share of the capital improvements needed to address the impact of such development. Enterprise fund user charges, connection fees, and other user fees paid by new development shall be reviewed every two years to assure that provision of capital improvements needed to address the impact of future development will not increase ad valorem tax rates or rates of electric, gas, water or sewer utilities. Upon completion of construction, "future" development becomes "present" development, and shall contribute to paying the costs of the replacement of obsolete or worn out facilities as described in subsection 2, below.
 - b. Future development's payments may take the form of, but are not limited to, voluntary contributions for the benefit of any public facility, impact fees, capacity fees, dedications of land, provision of public facilities, and future payments of user fees, special assessments and taxes.
2. Existing development
 - a. Existing development shall pay for the capital improvements that reduce or eliminate existing deficiencies, and some or all of the replacement of obsolete or worn out facilities.
 - b. Existing development's payments may take the form of user fees, special assessments, and taxes. 9J-5.016(3)(b)4, (3)(c)8
3. Both existing and future development may have part of their costs paid by grants, entitlements or the provision of public facilities from other levels of government and independent districts.
4. The City will eliminate on-site refunds to property owners or their representatives except in those situations within the City limits which specifically support the City's goals of affordable housing, urban infill development, or the Southern Strategy goal of a more balanced growth pattern. In order to receive a rebate, a development must have an average net density of not less than two (2) units per acre.

For purposes of this paragraph, the following definitions shall apply:

- a. Affordable housing: Any residential development in which 7% or greater of the residential units are determined to be affordable housing as defined in Section XIII, Glossary, under the Housing Element.
- b. Urban infill development: A development located on a parcel of property bounded on two or more sides by existing urban development, or adjacent to existing water or sewer service. "Urban" development" is defined as densities or intensities of one unit per acre or greater.
- c. Southern Strategy: Any development located within the Southern Strategy Area, as defined in the Land Use Element. (Rev. Effective 4/18/02)

The amount of on-site water and sewer refunds, on a residential equivalent basis shall not exceed (for water) an amount calculated to be the average cost to extend water distribution lines across a lot having 80 feet of frontage and (for sewer) an amount calculated to be the average cost to extend sewer collection lines across a lot having 80 feet of frontage.

County Financial Policies & Ordinances

The City shall amend its water and sewer extension policies and ordinances within sixty (60) days of the effective date of this amendment in order to effectuate the intent of this amendment.

In any utility reimbursement agreement, urban services agreement, or any other agreement, which provides for on-site refunds, the agreement shall state the specific goal or goals of this plan, which are served or achieved by the provision of refunds.

Policy 1.2.3: [CI] *(Rev. Effective 9/19/91)*

Capital improvements shall be financed, and debt shall be managed as follows:

1. Public facilities financed by enterprise funds (i.e., potable water, sanitary sewer, solid waste, and airport) shall be financed by:
 - a. debt to be repaid by user fees and charges for enterprise services, or
 - b. current assets (i.e., reserves, surpluses and current revenue), or
 - c. a combination of debt and current assets.
2. Public facilities financed by non-enterprise funds (i.e., roads, stormwater management, parks, fire service, police protection, and other government buildings) shall be financed from current assets: revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective, consistent with prudent asset and liability management, appropriate to the useful life of the project(s) to be financed, and efficient use of the local governments' debt capacity.
3. Debt financing shall not be used to provide more capacity than is needed within the Schedule of Capital Improvements for non-enterprise public facilities unless:
 - a. the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or
 - b. the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or
 - c. the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or
 - d. the excess capacity is part of a capital project financed by general obligation bonds approved by referendum. 9J-5.016(3)(c)2
4. The aggregate net bonded indebtedness in the City's enterprise activities shall not exceed 70% of assets. The City's adjusted general government net bonded indebtedness per capita shall not exceed 135% of Moody's Investor Service published median for cities of comparable size.

Policy 1.2.4: [CI] *(Effective 7/16/90)*

Tallahassee and Leon County shall not provide a public facility, nor shall it accept the provision of a public facility by others if Tallahassee, Leon County or another provider is unable to pay for the subsequent annual operating and maintenance costs of the facility.

Policy 1.2.5: [CI] *(Effective 7/16/90)*

All development orders issued by the local government which require public facilities that will be financed by sources of revenue which have not been approved or implemented (such as future debt or referenda) shall be conditioned on the approval of implementation of the indicated revenue source, or the substitution of a comparable amount of revenue from existing sources.

Policy 1.2.6: [CI] *(Effective 7/16/90)*

The sources of revenue contain within the adopted Comprehensive Plan (July 16, 1991) require no local referendum. In the event that subsequent sources of revenue listed under "Projected Costs and Revenues" require voter approval in a local referendum that has not been held, and a referendum is not held, or is held and is not successful, the Comprehensive Plan shall be amended to adjust for the lack of such revenues, in any of the following ways:

1. Reduce the standard for levels of service for one or more public facilities, or
2. Increase the use of other sources of revenue, or
3. Decrease the cost, and therefore the quality, of some types of public facilities while retaining the quantity of the facilities that is inherent in the standard for levels of service, or
4. A combination of the above alternatives.

The analysis that supports this Capital Improvements Element shall contain an Alternative Recommendation setting forth the costs and sources of revenue that will be proposed in the Plan amendment in the event the referendum is not held, or is held and is not successful.

Policy 1.2.7: [CI]

(Effective 4/18/02; Revision Effective 12/29/05)

By 2001, utility providers for sanitary sewer, water and stormwater shall prepare long range improvement plans to the year 2020 for major facilities from which subsequent five year capital improvement programs shall be derived. These long range improvement plans shall be based upon a needs plan to serve the Future Land Use Plan and its expected population within the Urban Service Area by 2020, and shall also contain a cost feasible plan which prioritizes improvements based upon projected revenues. These long range utility improvement plans will be updated concurrently with updates to the Future Land Use Plan and Long Range Transportation Plan.

Objective 1.3: [CI] *(Effective 7/16/90)*

Provide needed capital improvements for repair or replacement of obsolete or worn out facilities, eliminating existing deficiencies, and meeting the needs of future development consistent with the adopted plan and depicted on the future land use map and redevelopment caused by previously issued and new development orders. The local governments' ability to provide needed improvements shall be demonstrated by maintaining a financially feasible Schedule of Capital Improvements, as documented by the summary "Costs and Revenues by Type of Public Facility" contained in this Capital Improvements Element. 9J-5.016(3)(b)1 and 5.

Policy 1.3.1: [CI] *(Rev. Effective 11-22-99)*

The local government shall provide, or arrange for others to provide, the public facilities listed in the Schedule of Capital Improvements in the "Requirements for Capital Improvements Implementation" section of this Capital Improvements element. The capital improvements listed for Leon County within this element are balanced pursuant to 9J-5 with available revenue sources. However, the County reserves the right to amend projects and funding sources consistent with the criteria set out in 9J-5 for the Capital Improvements Element. The Schedule of Capital Improvements may be modified as follows:

1. The Schedule of Capital Improvements shall be updated annually. The annual update process shall be initiated concurrently with the preparation and adoption of the local governments' capital budgets. The capital improvement element schedule update amendment to the Comprehensive Plan shall be based upon the local governments' draft capital budgets being considered for adoption. The capital improvement element schedule update shall reflect any changes in the construction initiation date, completion date, or estimated project cost as otherwise established in a previous year's capital improvement element schedule update. The update shall also indicate whether those projects included in the previous year's capital improvement element schedule update (but not included in the current year's capital improvement element schedule update), have been completed, are ongoing, or have been deleted. Thereafter, prior to the transmittal of the amendment revising the Schedule of Capital Improvements, the amendment shall be revised to reflect any corresponding changes in the adopted local government capital budgets.

2. Pursuant to Florida Statutes 163.3187, the Schedule of Capital Improvements may be amended two times during any calendar year, and as allowed for emergencies, developments of regional impact, and certain small scale development activities.
3. Pursuant to Florida Statutes 163.3177, the Schedule of Capital Improvements may be adjusted by ordinance not deemed to be an amendment to the Comprehensive Plan for corrections, updates, and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction of any facility enumerated in the Schedule of Capital Improvements.
4. Any act, or failure to act, that causes any project listed in the Schedule of Capital Improvements of this Comprehensive Plan to be scheduled for completion in a fiscal year later than the fiscal year indicated in the Schedule of Capital Improvements shall be in effect only if the act causing the delay is subject to one of the following:
 - a. Projects providing capacity equal to, or greater than the delayed project are accelerated within, or added to the Schedule of Capital Improvements, in order to provide capacity of public facilities in the fiscal year at least equal to the capacity scheduled prior to the act which delayed the subject project.
 - b. Modification of development orders issued conditionally or subject to the concurrent availability of public facility capacity provided by the delayed project. Such modification shall restrict the allowable amount and schedule of development to that which can be served by the capacity of public facilities according to the revised schedule.
 - c. Amendment of the plan to reduce the adopted standard for the level of service for public facilities until the fiscal year in which the delayed project is scheduled to be completed. 9J-5.016(3)(c)7

Policy 1.3.2: [CI] (*Effective 7/16/90*)

The local government shall include in the capital appropriations of their annual budgets all the capital improvements projects listed in the Schedule of Capital Improvements for expenditure during the appropriate fiscal year, except that the local government omit from their budgets any capital improvements for which a binding agreements has been executed with another party to provide the same project in the same fiscal year. The local government may also include in the capital appropriations of their annual budgets additional public facility projects that conform to Policy 1.1.4.2.b.3 and Policy 1.2.3.3.9J-5.016(3)(c)7.

Policy 1.3.3: [CI] (*Rev. Effective 8/17/92; Revision Effective 12/29/05*)

The City Commission of Tallahassee and the Board of County Commissioners of Leon County find that the impacts of development on public facilities within Tallahassee and Leon County occur at the same time as development authorized by a final development order. The local government shall determine, prior to the issuance of development orders, whether or not there is sufficient capacity of Category A and Category C public facilities to meet the standards for levels of service for existing development and the proposed development concurrent with the impacts of proposed development. For the purpose of this policy, the City of Tallahassee shall define "concurrent with" as follows:

1. No final development order shall be issued by the local government after October 1, 1990 unless there shall be sufficient capacity of Category A and Category C public facilities to meet the standards for levels of service for the existing population and for the proposed development according to the following timeframes:
 - a. For the following public facilities, there must be:
 - a) available capacity to serve the impacts of the proposed development prior to the issuance of the building permit;
 - b) at the time a development order is issued, the necessary facilities and services are guaranteed in an enforceable development agreement, pursuant to Florida Statutes, or an agreement or development order is issued pursuant to Chapter 380, Florida Statutes to be in place and available to serve new development at the time of the issuance of a certificate of occupancy.
 - (1) Potable water.
 - (2) Sanitary sewer.
 - (3) Solid waste.
 - (4) Stormwater management.

- b. For the following public facilities there must be available capacity to serve the impacts of the proposed development at the adopted level of service within 12 months of the issuance of the final development order:
 - (1) Parks and recreation.
 - (2) Mass transit.

- 2. An applicant for a preliminary development order shall have a determination made as to the availability of Category A and Category C public facilities in accordance with subsection a or b:
 - a. The applicant may request a determination of available capacity as part of the review and approval of the preliminary development order provided that the determination of available capacity shall apply only to specific uses, densities and intensities based on information provided by the applicant and included in the development order,
 - b. The applicant may request the approval of a preliminary development order without a determination of capacity of Category A and Category C public facilities provided that any such order is issued subject to requirements in the applicable land development regulation or to specific conditions contained in the preliminary development order that:
 - (1) Final development orders for the subject property are subject to a determination of available capacity in Category A and Category C public facilities, as required by Policy 1.3.1, and;
 - (2) No rights to obtain final development order, nor any other rights to develop the subject property have been granted or implied by the local government's approval of the preliminary development order without determining that there is available capacity in Category A and Category C public facilities.

- 3. Except for an approved development of regional impact with specific phases of development, the determination of available capacity shall be valid for the term of a proposed project's development order. For development orders without specific terms of development, the determination and reservation of available capacity shall not exceed two years. For good faith development, extensions of the two year terms may be permitted in six month intervals.

- 4. A determination that there is available capacity in public works to serve the project shall run with the land; shall be assignable within adjacent portions of a project; and shall not be assignable to other projects. A determination that there is available capacity for a project shall apply only to specific land uses, densities, and intensities based upon information provided by the applicant. Any change in the density, intensity or land use is subject to review and approval or denial by the City of Tallahassee.

- 5. An applicant shall prepay all impact fees or other infrastructure costs to guarantee the applicant's pro rata share of the local governments' financial obligation for public facilities, which are constructed by the local government for the benefit of the subject property.
 - a. Whenever an applicant's pro rata share of a public facility is less than full cost of the facility, the local government shall contract with the applicant for the full cost of the facility including terms regarding reimbursement of the applicant for costs in excess of the applicant's pro rata share.
 - b. Upon expiration of the determination of capacity for the development pursuant to subsection 2.a.(2) all unused capacity shall be forfeited. The pro rata infrastructure costs (not impact fees) paid for said capacity now forfeited shall be held by the City as a credit unless excess capacity exists that will allow local government to extend the expiration date. Pro rata infrastructure costs held as a credit by local government and not used by a developer to offset future impacts on public facilities shall be rebated without interest to the developer after a period of one (1) year.

- 6. The standards for levels of service of Category A and Category C public facilities shall be applied to the issuance of development orders on the following geographical basis:
 - a. Public facilities which serve all of Leon County shall achieve and maintain the standard for levels of

service on a Countywide basis. No development order shall be issued in any unincorporated part of Leon County if the standard for levels of service is not achieved and maintained throughout the County for the following public facilities:

- (1) Solid Waste Disposal
- (2) Countywide Parks

b. Public facilities which serve less than all of Leon County shall achieve and maintain the standard for levels of service within their assigned service area. No development order shall be issued in an assigned service area if the standard for levels of service is not achieved and maintained throughout the assigned service area for the following public facilities and assigned service areas:

- (1) Arterial and Collector Roads: All such roads throughout the county significantly affected by the proposed development
- (2) Stormwater Management Systems: Major Stormwater Basin
- (3) Potable Water Systems: Water System Service Area
- (4) Sanitary Sewer Systems: Treatment Plant Service Area
- (5) Area Parks: Urban Service Area
- (6) Mass Transit: Citywide

COORDINATE CAPITAL IMPROVEMENTS WITH LAND DEVELOPMENT

Objective 1.4: [CI] (Effective 7/16/90)

Manage the land development process to insure that all development receives public facility levels of service equal to, or greater than the standards adopted in Policy 1.1.3, subsections 1-3, and 6. 9J-5.016(3)(b)3 and 5 by implementing the Schedule of Capital Improvements (required by Objective 1.3) and produced in its entirety elsewhere in the Capital Improvements Element, and by using the fiscal resources provided for in Objective 1.2 and its supporting policies.

Policy 1.4.1: [CI] (Effective 7/16/90)

All Category A public facility capital improvements shall be consistent with the goals,, objectives and policies of the appropriate elements of this Comprehensive Plan. 9J-5.016(3)(b)5, (3)(c)9, and (4)(a)1.b

Policy 1.4.2: [CI] (Rev. Effective 11-22-99)

The local government shall integrate their land use planning and decisions with their plans for public facility capital improvements by developing and adopting the programs listed in the "Implementation Programs" section of this Capital Improvements Element. The location of, and level of service provided by projects in the Schedule of Capital Improvements shall maintain adopted standards for levels of service for existing and future development in a manner and location consistent with the Future Land Use Element of this Comprehensive Plan. Individual land use decision shall be consistent with the Comprehensive Plan. 9J-5.016(3)(b)3, (3)(c)9.

REQUIREMENTS FOR CAPITAL IMPROVEMENTS IMPLEMENTATION SCHEDULE OF CAPITAL IMPROVEMENTS, INCLUDING GENERAL LOCATION

The Schedule of Capital Improvements on the following pages will repair or replace obsolete or worn out facilities, eliminate existing deficiencies, and make available adequate facilities for future growth through no less than a five-year planning period, updated annually. The analysis of capacity requirements for deficiency and growth at the time of original plan adoption appears in a support document prepared for this Capital Improvements Element: "Public Facility Requirements 1988/89 - 1995/96 and to 2010."

The projects are listed according to the type of public facility. Within each list, projects are listed in sequence according to the fiscal year in which the initial project expenditures are scheduled. The capital improvement element

schedule update shall provide the projected construction initiation date, completion date, and rough estimate of the total project cost for each project included therein. The capital improvement element schedule update shall include advance-funded State of Florida roadway projects, noting, however, that the local government bears no obligation in the funding or construction of these facilities. The capital improvement element schedule update shall include those local road projects reflected in the local government's adopted capital budget.

Each project is named, and briefly described. Most project locations are specified in the name or description of the project. The capacity of the project is shown, using the same measure of capacity that is used in the standard for the level of service (see Policy 1.1.3). Capacity increases may meet the needs of current deficiencies, or future

development, or both, as noted above. If no "added capacity" is shown, the project is limited to repair, renovation, remodeling or replacement of an existing facility, with no net increase in capacity.

The estimated cost of each project during each of the next five or six fiscal years is shown in thousands of dollars (\$1000s), and the total 5 or 6-year cost is also shown. Any costs incurred before or after the 5 or 6-year schedule are omitted from the project total. Such costs appear in the local governments' Capital Improvements Programs. All cost data is in current dollars; no inflation factor has been applied because the costs will be revised as part of the annual review and update of the Capital Improvements Element.

All projects contained in this Schedule of Capital Improvements are consistent with the other elements of this Comprehensive Plan. Consistency is determined and maintained by calculating that the total capacities of planned projects and existing facilities achieve or exceed the capacity of facilities that are required by the adopted standards for levels of service using the formula in Policy 1.1.4. 9J-5.016(4)(a)1

The Capital Improvements Element reflects the five year adopted Capital Improvement Plans (CIPs) of the City of Tallahassee and Leon County, and may not reflect other Capital Facilities documents that are concurrently being developed and yet to be adopted.

Rule 9J-5.016, F.A.C., concerning the Capital Improvements Element states, in part, "The Capital Improvements Element should include projects for which local government has fiscal responsibility."

Objective 1.5: [CI] (Effective 6/28/98)

Ensure that the City of Tallahassee and Leon County, their agents, and their assigns appropriate adequate funds and maintain an operational commitment sufficient to implement the various obligations of the Comprehensive Plan which are not addressed through the capital improvements planning requirements.

Policy 1.5.1: [CI] (Effective 6/28/98)

The City of Tallahassee and Leon County, either jointly or separately, shall, in conjunction with the Comprehensive Plan Evaluation and Appraisal Report process, undertake a periodic review of obligations set forth in the Comprehensive Plan for which they, or their agents or assigns, are responsible for implementing, and which are not otherwise addressed through the capital improvements planning process. Each obligation shall be evaluated; including: a) affirmation of the commitment to the obligation; b) demonstration of financial capacity and commitment to carry out the work necessary to fulfill the obligation; and c) an assessment as to the ability to perform, or have performed, required work within the specified period of time (as applicable).

Should the City of Tallahassee or Leon County determine, as an outcome of this review, that an obligation found in the Comprehensive Plan should be deleted or otherwise modified; the affected local government shall file, at the first available opportunity, an amendment to the Comprehensive Plan making corresponding appropriate revisions.

Objective [CI] 1.6: (Effective 12/8/98)

The City of Tallahassee and Leon County shall adopt and implement revised programs and/or policies which favor the funding and scheduling of their capital improvements programs and policies for the Central Core Area and Southern Strategy Area

Policy [CI] 1.6.1: (Effective 12/8/98)

The local governments shall commit to undertake needed repairs, replace obsolete infrastructure and facilities, and address existing infrastructure deficiencies within the Central Core Area and Southern Strategy Area. The identification of such projects shall be based on the Comprehensive Assessment of the Central Core Area; the Comprehensive Assessment of the Southern Strategy Area; the Strategic Implementation Plan of the Central Core Area; the Strategic Implementation Plan of the Southern Strategy Area; and, any applicable Sector Plans.

Policy [CI] 1.6.2: *(Effective 12/8/98)*

By 1999, the local governments shall establish criteria for evaluation of projects proposed for inclusion within the 5 Year Capital Improvement Schedule. Among these criteria, there shall be criteria reflecting the commitment to needed improvements within the Central Core Area the Southern Strategy Area.

Policy [CI] 1.6.3: *(Effective 12/8/98)*

Funding approved to implement capital improvements necessary to address those needs identified by the Comprehensive Assessment of the Central Core Area and the Comprehensive Assessment of the Southern Strategy Area shall not be diverted to other projects without the expressed consent of the Commission.

PROGRAMS TO ENSURE IMPLEMENTATION

(Rev. Effective 9/19/91)

The following program descriptions are part of the adopted Comprehensive Plan. The following programs shall be implemented by January 31, 1991, or such earlier date as may be adopted by the local government, to ensure that the goals, objectives and policies established in the Capital Improvements Element will be achieved or exceeded. Each implementation program will be adopted by ordinance, resolution or executive order, as appropriate for each implementation program.

1. Review of Applications for Development Orders. The local government shall amend their land development regulations to provide for a system of review of various applications for the levels of service of Category A and Category C public facilities. Such system of review shall assure that no
2. Final development order shall be issued which results in a reduction in the levels of service below the standards adopted in Policy 1.1.3.a-c for Category A public
3. Facilities and Policy 1.1.3.f for Category C public facilities. The land development regulations shall include, at a minimum, the provisions of Policy 1.3.3.a and b in determining whether a development order can be issued.

The land development regulations shall also address the circumstances under which public facilities may be provided by applicants for development orders. Applicants for development orders may offer to provide public facilities at the applicant's own expense in order to insure sufficient capacity of Category A and Category C public facilities, as determined according to Paragraphs A and B, above. Development orders may be issued subject to the provision of public facilities by the applicant subject to the following requirements:

- a. The local government and the applicant enter into an enforceable development agreement which shall provide, at a minimum, a schedule for construction of the public facilities and mechanisms for monitoring to insure that the public facilities are completed concurrent with the impacts of the development, or the development will not be allowed to proceed.
 - b. The public facilities which are impacted by a subsequent Development Order are operating and will continue to operate at or above the adopted LOS consistent with the conditions outlined in Policy 1.3.3 of the CIE and that the public facilities are contained in the Schedule of Capital Improvements of the Comprehensive Plan.
1. **Impact Fees.** Impact fee ordinances shall require the same standard for the level of service as is required by Policy 1.1.3., and may include standards for other types of public facilities not addressed under Policy 1.1.3. All impact fee ordinances necessary to support the financial feasibility of this element shall be adopted, or amended to the required standard for the level of service by January 31, 1991.

2. **Annual Budget.** The annual budget shall include in its capital appropriations all projects in the Schedule of Capital Improvements that are planned for expenditure during the next fiscal year.
3. **Capital Improvements Program.** The annual multi-year Capital Improvement Program (CIP) shall be prepared in conjunction with the annual review and update of the Capital Improvements Element. The CIP shall contain all of the projects listed in the Schedule of Capital Improvements of the updated version of the Capital Improvements Element.
4. **Semiannual Report.** The mandatory semiannual report to the Department of Community Affairs concerning amendments to the Comprehensive Plan due to emergencies, developments of regional impact and selected small developments shall report on changes, if any, to adopt goals, objectives and policies in the Capital Improvements Element.
5. **Update of Capital Improvements Element.** The Capital Improvements Element shall be reviewed and updated annually. The element shall be updated in conjunction with the budget process and the release of the official population estimates and projections by the Bureau of Economic and Business Research (BEBR) of the University of Florida. The update shall include:
 - a. Revision of population projections
 - b. Update of inventory of public facilities
 - c. Update of costs of public facilities
 - d. Update of Public Facilities Requirements analysis (actual levels of service compared to adopted standards)
 - e. Update of revenue forecasts
 - f. Revise and develop capital improvements projects for the next five fiscal years
 - g. Update analysis of financial capacity
7. **Concurrency Implementation and Monitoring System.** The local government shall establish and maintain Concurrency Implementation and Monitoring Systems. The Systems shall consist of the following components:
 - a. Annual report on the capacity and levels of service of public facilities compared to the standards for levels of service adopted in Policy 1.1.3.a-c and f. The report shall summarize the actual capacity of public facilities, and forecast the capacity of public all be based on the most recently updated Schedule of Capital Improvements in this Capital Improvements Element. The annual report shall constitute prima facie evidence of the capacity and levels of service of public facilities for the purpose of issuing development orders during the 12 months following completion of the annual report. The annual report shall also summarize and forecast capacities and levels of service for comparison to the standards adopted in Policy 1.1.3.d and e, but such portion of the annual report shall be for information purposes only, and shall not pertain to the issuance of development orders by the local government.
 - b. Public facility capacity review. The City of Tallahassee and Leon County shall use the procedures specified in Implementation Program 1, above, to enforce the requirements of Policy 1.3.3.a. and b. and as such the impacts of proposed development will be analyzed in relation to the availability of capacity at the time of permitting. Records shall be maintained during each fiscal year to indicate the cumulative impacts of all development orders approved during the fiscal year-to-date on the capacity of public facilities as set forth in the most recent annual report on capacity and levels of service of public facilities. The land development regulations of the local government shall provide that applications for development orders that are denied because of insufficient capacity of public facilities may be resubmitted after a time period to be specified in the land development regulations. Such time period is in lieu of, and not in addition to, other minimum waiting periods imposed on applications for development orders that are denied for reasons other than lack of capacity of public facilities. Land development regulations shall require that development commence within a specified time after a development order is issued, or the development order shall expire, subject to reasonable extensions of time based on Criteria included in the regulations.

- c. Review of changes in planned capacity of public facilities. The local government shall review each amendment to this Capital Improvement Element, in particular any changes in standards for levels of service and changes in the Schedule of Capital Improvements, in order to enforce the requirements of Policy 1.3.1.d.

- d. Concurrency implementation strategies. The local government shall annually review the concurrency implementation strategies that are incorporated in this Capital Improvements Element:
 - (1) Standards for levels of service that are phased to reflect the local governments financial ability to increase public facility capacity, and resulting levels of service, from year to year. Standards for levels of service may be phased to specific fiscal years in order to provide clear, unambiguous standards for issuance of development orders. (See Policy 1.1.3)
 - (2) Standards for levels of service that are applied within appropriate geographical areas of the local government. Standards for Countywide public facilities are applied to development orders based on levels of service throughout the County. Standards for public facilities that serve less than the entire County are applied to development orders on the basis of levels of service within assigned service areas. (See Policy 1.3.3.c)
 - (3) Standards for levels of service are applied according to the timing of the impacts of development on public facilities. Final development orders, which impact public facilities in a matter of months, are issued subject to the availability of water, sewer, and solid waste facilities prior to the issuance of the building permit, and other facilities (i.e., parks stormwater management and, mass transit) must be available within 12 months of the final development order. Preliminary development orders can be issued subject to public facility capacity, but the capacity determination expires in two years unless the applicant provides financial assurances to the local government. As an alternative, the determination of public facility capacity for preliminary development orders can be waived with in agreement that a capacity determination must be made prior to issuance of any final development order for the subject property. Such a waiver specifically precludes the acquisition of rights to a final development order as a result of the issuance of the preliminary development order. (See Policy 1.3.3.a and b)
 - (4) Levels of service are compared to adopted standards on an annual basis. Annual monitoring is used, rather than case-by-case monitoring, for the following reasons:
 - (a) annual monitoring corresponds to annual expenditures for capital improvements during the local governments' fiscal years;
 - (b) annual monitoring covers seasonal variations in levels of service; and
 - (c) case-by-case monitoring would require applicants for development orders or the local government to conduct costly, time-consuming research which would often be partially redundant of prior research, or involve disparate methodologies and produce inconsistent results. (See Concurrency Implementation and Monitoring System component A, above.)
 - (5) Public facility capital improvements are prioritized among competing applications for the same amount of facility capacity according to the criteria in Policy 1.1.5.b.4. If any applications have to be deferred to a future fiscal year because of insufficient capacity of public facilities during the current fiscal year, the applications to be deferred will be selected on the basis of rational criteria.

- e. Capacity of Public Facilities for Development Orders Issued Prior to Adoption of the Plan. The City of Tallahassee and Leon County will "reserve" capacity of public facilities for development orders, in addition to approved Developments of Regional Impact, that were issued by the local government prior to the adoption of this Comprehensive Plan under the following circumstances:
 - (1) A representative of the property which is the subject of the development order has requested and received a determination of vested rights, and

- (2) A representative of the property which is the subject of the development order has accepted in writing the applicable requirements of Policy 1.3.3.b, c of the Capital Improvements Element.

The local governments find that it is not necessary to automatically "reserve" capacity of public facilities for all development orders issued prior to the adoption of the plan because experience indicates that many such development orders are not used, or are not used to the maximum allowable uses, densities or intensities. The local governments find that the population forecasts that are the basis for this plan are a reasonable prediction of the absorption rate for development, and that the capital facilities which are planned to serve the forecast development are

available for that absorption rate. Reserving public facility capacity for previously issued development orders would deny new applicants access to public facilities, and would arbitrarily enhance the value of dormant development orders. The local governments intend to develop and pursue programs that will give persons with legitimate and substantial vested rights an opportunity to proceed with their plans without arbitrary interference by the new

Comprehensive Plan. However; the local governments intend to require such persons to "continue in good faith" in order to "reserve" capacity of public facilities which are provided by the local government. The City of Tallahassee and Leon County will not "reserve" capacity of public facility for previously issued development orders that have not been vested under the local government's vesting ordinance and which have not continued development in good faith.

- 8. 5-Year Evaluation.** The required 5-year evaluation and appraisal report shall address the implementation of the goals, objectives and policies of the Capital Improvements Element. The monitoring procedures necessary to enable the completion of the 5-year evaluation include:
- a. Review of Annual Reports of the Concurrency Implementation and Monitoring System.
 - b. Review of Semiannual Reports to DCA concerning amendments to the Comprehensive Plan.
 - 1) Review of Annual Updates of this Capital Improvements Element, including updated supporting documents.
- 9. Contractor Performance System.** The local government will develop a system of monitoring the actual performance of contractors who design and/or construct public facilities for the local government. The monitoring system shall track such items as actual vs. planned time schedule, and actual vs. bid cost. The performance of contractors shall be considered when the local government awards contracts for public facilities. 9J-5.016(3)(c)6 and (4)(b)

SCHEDULES OF CAPITAL IMPROVEMENTS

NOTE: Copies of the annual Schedules of Capital Improvements may be viewed in the printed version of the Tallahassee-Leon County Comprehensive Plan.



Abbreviations & Acronyms

AC	Advisory Committee	EMS	Emergency Medical Services
ADA	America Disabilities Act	EOC	Emergency Operations Center
AFS	Administrative Financial System	ESF	Emergency Support Function
AGI	Adjusted Gross Income	FAC	Florida Association of Counties
AMT	Alternative Minimum Tax	FASB	Financial Accounting Standards Board
BAR	Budget Amendment Request	FDOT	Florida Department of Transportation
BCP	Budget Change Proposal	FEMA	Federal Emergency Management Agency
BEA	Budget Enforcement Act	FICA	Federal Insurance Contributions Act
BEBR	Bureau of Economic and Business Research	FLUM	Future Land Use Map
BLS	Bureau of Labor Statistics	FNP	Florida Nutrition Program
BOCC	Board of County Commissioners	FS	Florida Statutes
CAFR	Comprehensive Annual Financial Report	FTE	Full-time Equivalency
CDAT	Cross Departmental Action Team	FY	Fiscal Year
CHSP	Community Human Services Partnership	GAAP	Generally Accepted Accounting Principles
CIP	Capital Improvement Program	GAL	Guardian Ad Litem
COLA	Cost of Living Adjustment	GAO	Government Accountability Office
CPI	Consumer Price Index	GASB	Governmental Accounting Standards Board
CRA	Community Redevelopment Act	GEM	Growth and Environmental Management
CRTPA	Capital Region Transportation Planning Agency	GFOA	Government Finance Officers Association
DEP	Department of Environmental Protection	GIS	Geographic Information Systems
DIA	Downtown Improvement Authority	GRPA	Government Performance & Results Act
DOR	Department of Revenue	HAB	Healthcare Advisory Board
DJJ	Department of Juvenile Justice		
DRI	Development of Regional Impact		
EDC	Economic Development Council		
EEO	Equal Employment Opportunity		

Abbreviations & Acronyms

HFA	Housing Finance Authority	OPS	Other Personnel Service
HHS	Health & Human Services	ORG	Organization
HIPAA	Health Insurance Portability and Accountability Act	OSHA	Occupational Safety and Health Administration
HR	Human Resources	PETS	Permit Enforcement Tracking System
HUD	Housing & Urban Development	PIO	Public Information Office
ICLEI	International Council for Local Environmental Initiatives	PSCB	Public Safety Communications Board
ICMA	International City/County Management Association	PSCC	Public Safety Coordinating Council
IDP	Individual Development Plan	PUB	Planned Unit Development
IFAS	Integrated Fund Accounting System	RFP	Request for Proposals
JAG	Justice Assistance Grant	RP	Real Property
JE	Journal Entry	SAL	State Appropriations Limit
JV	Journal Voucher	SCRAM	Secure Continuous Remote Alcohol Monitor
LCCOL	Leon County Code of Law	SHIP	State Housing Initiative Plan
LCSO	Leon County Sheriff's Office	SLGS	State and Local Government Security
LOS	Level of Service	SPTR	Supervised Pre -Trial Release
LOST	Local Option Sales Tax	TDC	Tourist Development Council
MIS	Management Information Services	TFA	Transaction Function Activity Code
MOU	Memorandum of Understanding	TIF	Tax Increment Financing
MSTU	Municipal Services Taxing Unit	TIPS	Treasury Inflation Protected Securities
MWSBE	Minority/Women Small Business Enterprise	TLCPD	Tallahassee-Leon County Planning Department
NA	Not Applicable, or Not Available	TMDL	Total Maximum Daily Load
NCGA	National Council on Governmental Accounting	TRIM	Truth In Millage
NCIC	National Crime Information Center	USA	Urban Services Area
NIPA	National Income and Product Accounts	USDA	United States Department of Agriculture
NPDES	Non-Point Discharge Elimination System	YTD	Year-to-Date
OGC	Office of General Council		
OMB	Office of Management and Budget		

**Citizens' Guide to the Budget
Budget Terms**

-A-

Accrual Accounting:

A basis of accounting in which revenues are recorded when earned and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed.

Actual:

Monies which have already been used or received.

Ad Valorem Tax:

A tax levied on the assessed value (net of any exemptions) of real or personal property. This is commonly referred to as property tax.

Adjusted Final Millage:

The actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing authority. State law provides for certain limitations.

Adopted Budget:

The financial plan of revenues and expenditures for a fiscal year as approved by the Leon County Board of Commission.

Aggregate Millage Rate:

The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10.00 per \$ 1,000 of assessed taxable value.

Amendment:

A change to an adopted budget that may, or may not, increase or decrease a fund total. The change must be approved by the County Commission in certain instances.

Appropriated Fund Balance:

The fund balance is included as a revenue source in the annual budget.

Appropriated Income:

Florida Statute requires county governments to budget only ninety-five percent (95%) of the total revenue anticipated. Five (5%) percent of the total amount of revenues cannot be incorporated into the budget and made available for expenditure. Therefore, ninety-five percent (95%) of the one hundred percent (100%) of anticipated total revenues becomes the portion referred to as appropriated income.

Appropriations:

A specific amount of funds authorized to which financial obligations and expenditures may be made.

Assessed Value:

A value established by the County Property Appraiser for all real or personal property for use as a basis for levying property taxes.

-B-

Balanced Budget:

The difference between the projected expenditures and the expenditures occurred (Balanced Budget = Revenue - Expenditures).

Base Budget:

The amount programmed in the budget year for conducting the same program and performing the same services as are planned for the current year.

Board of County Commissioners (BOCC):

Elected Officials that make legislative decisions concerning Leon County policies.

Bond:

A written promise to pay a sum of money on a specific date at a specified interest rate as detailed in a bond ordinance.

Budget:

A fiscal plan for using financial and staff resources to accomplish specific goals and objectives within a definite time period.

Budget Amendment Request (BAR):

A proposal to change the dollar amount or scope of an activity or project after the budget has been approved by the Board of County Commissioners.

Budget Change Proposal:

A proposal to change the level of service or funding sources for activities authorized or to propose new program activities not currently authorized.

Budget Message:

A brief written statement presented by the County Administrator to explain principal budget issues and to identify policy-related issues to the Leon County Commission.

Budget Resolution:

The budget resolution establishes various budget totals, divides spending totals into functional categories and may include reconciliation instructions to designated departments.

Budget Split:

Allocation of salary across the Organizational Codes in an organization.

-C-

Capital Improvement Projects:

Physical assets, constructed or purchased, that have a minimum useful life of ten years and a minimum cost of \$10,000. These may include buildings, recreational facilities, road and drainage structures, and large pieces of equipment.

Capital Improvement Program (CIP):

A five-year plan for providing public physical improvements. The program provides the following information for each project: a time frame for completion, the location, description, an annual estimated expenditure and the proposed method of financing.

Capital Outlay:

Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than \$1,000 and less than \$10,000 and will include construction projects, purchases of land, major renovations or repairs to existing grounds or facilities and acquisition of equipment.

Chart of Accounts:

A set of accounting codes characterizing transactions throughout the organization's financial systems. It facilitates the consistent coding of transactions for entry into the systems as well as computer manipulation of transaction data.

Constitutional Officer:

Positions established by Florida's Constitution. In Leon County there are five elected constitutional officers: Tax Collector, Sheriff, Property Appraiser, Supervisor of Elections, and Clerk of the Court.

Contingency:

A budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Continuation Budget Request:

Includes funding required to continue the existing level of service in the service area.

County Administrator:

The Chief Executive Officer (CEO) of the County appointed by the Leon County Commission.

Budget Terminology

Customer:

The recipient of an output product or service. May be internal or external to the organization.

-D-

Debt Service:

The expense of retiring such debts as loans and bond issues. It includes principal and interest payments, payments for paying agents, registrars, and escrow agents.

Debt Service Fund:

A fund established to account for the accumulation of resources for the payment of interest and principal general long-term debt.

Deficit:

The excess of expenditures over revenues during a fiscal year.

Department:

A basic organizational unit of County government which is functionally unique in its service delivery and is comprised of more than one program.

Depreciation:

The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary type funds (such as enterprise and internal service funds).

Division:

A basic organizational unit of the County which is functionally unique in its service delivery.

-E-

Economic Indicators:

Economic information such as consumer price index, population, personal income, housing starts, wages, production, business activity, purchasing power, and unemployment.

Encumbrance:

The commitment of appropriated funds to purchase an item or service.

Enterprise Fund:

A governmental accounting fund for operations that function similarly to private business enterprises. The cost of providing these types of services is derived by user fees and other charges for service.

Exception Report:

A report that supplement information already available on regular reports by highlighting unusual situations which require the attention of management.

Exemption:

A portion of the total assessed valuation of property which is not subject to property taxes. An example is the Florida homestead exemption which provides qualifying homeowners with a \$25,000 exemption on their personal residential property. In January 2008, an additional exemption for property valued from \$50,000 to \$75,000, up to a total additional exemption of \$25,000 was approved by constitutional amendment.

Expenditure:

Decreases in fund financial resources for the procurement of assets or the cost of goods and/or services received.

-F-

Fiscal Year (FY):

Any twelve (12) month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The fiscal year for Leon County begins on October 1 and ends on September 30 of the following year.

Fiduciary Fund:

Used to account for assets held by a governmental entity for other parties (either as a trustee or as an agent) and that cannot be used to finance the governmental entity's own operating programs.

Franchise Fee:

A fee imposed by a government unit for a right/ license granted to an individual/ business to market a company's goods/services in a particular area.

Fund:

A group of appropriations treated as an entity to meet legal requirements or Generally Accepted Accounting Principles (GAAP).

Fund Balance:

The difference between fund assets and fund liabilities.

-G-

GAAP:

Uniform minimum standards and guidelines for financial accounting and reporting.

General Fund:

The fund used to account for all financial resources that are derived from ad valorem (property) taxes, licenses, permits, and other general revenues that will be used to support services that are provided on a countywide basis.

Governmental Fund:

Used to account for the sources, uses, and balances of current financial resources and often have a budgetary orientation. Are comprised of the following fund types: The General Fund, Special Revenue Funds, Capital Projects Funds, Debt Service Funds, and Permanent Funds.

Grant:

A contribution by a government or other organization to support a particular function. Grants may be classified as either operation or capital, depending upon the grantee.

-I-

Indirect Cost Reimbursement:

Payments made to the County's general fund by enterprise or grant-funded programs to cover administrative overhead costs incurred by the County.

Inflation:

Growth in a general measure of prices, usually expressed as an annual rate of change.

Intergovernmental Revenue:

Revenue collected by one government and distributed to another level of government(s).

Internal Service Fund:

A fund established for the purpose of accounting for the transactions between government agencies.

-L-

Line Item:

A sub-classification of expenditures based on the type of goods or services.

Long Term Debt:

All senior debt, including bonds, debentures, bank debt, mortgages, deferred portions of long-term debt, and capital lease obligations.

-M-

Master Lease Program:

The method used to finance the purchase of new equipment and refinance existing equipment leases.

Match:

Refers to a cost sharing ratio for a State or County program which requires a County General Fund Contribution of a certain amount or percentage to qualify.

Budget Terminology

Millage Rate:

The rate used to calculate taxes based upon the assessed value of real property, countywide. One mill of tax is equal to \$1.00 for each \$1,000 of taxable property value.

Mission Statement:

A succinct description of the scope and purpose of a County department.

Modified Accrual System:

Accounting basis that records revenues when they are earned (whether or not cash is received then) and expenditures when goods and services are received (whether or not cash payments are made then).

Municipal Services Taxing Unit (MSTU):

A district created by the county to place the burden of ad valorem taxes upon property in a geographic area to fund a particular service or services. In Leon County, the MSTU exists countywide to fund emergency medical services.

-N-

Net Budget:

The legally adopted budget less all double counts required by fund accounting. For example, transfer between funds can appear in the budget of both funds and inflate the budget total. Other categories include internal service charge, reserves, debt proceeds, and other miscellaneous amounts.

-O-

Object Code:

An itemization of accounts within a fund that is used to identify and record the type and amount of expenditures. Some object codes are mandated by the State of Florida Uniform Accounting System.

Operating Budget:

A balanced fiscal plan for providing governmental programs and services for a single year.

Operating Expenses:

Fund expenses related directly to the fund=s primary activities for the current year and not defined as personal or capital outlays.

Operating Transfer:

Legally authorized transfer from a fund receiving revenue, to the fund through which the resources are to be expended.

Other Personnel Service (OPS):

A temporary position of specific duration not to exceed two years. The positions may be full-time or part-time.

-P-

Performance Objective:

A statement that describes in specific and measurable terms the results the program is expected to achieve within a certain time frame.

Personal Services Expense:

Expenses for salaries, wages, workers compensation, health/life insurance, and retirement contributions provided to County employees.

Program:

A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

Projection:

Estimates of anticipated revenues, expenditures, or other budget amounts for specific time periods, usually in fiscal years.

Property Tax:

Taxes levied on all non-exempt real and personal property located within Leon County. Property taxes computed based on multiplying the millage rate by the assessed value of the property often referred to as *ad valorem tax*.

Budget Terminology

Proprietary Fund/Agency:

Commonly called “self-supporting” or “enterprise”, these funds/agencies pay for all or most of their cost of operations from user fees, and receive little or no general property tax support.

-R-

Real Property (RP):

Land and the structures that are attached to it.

Requisition:

Notification of pre-encumbrance of commitment of funds for goods and services.

Rescission:

The withdrawal of authority to incur financial obligations that were previously provided by law and has not yet expired.

Reserves:

Appropriations of funds set aside to cover unanticipated or contingent expenses and shortfalls in revenues.

Revenue:

Funds collected to finance ongoing County services. Examples are: taxes, licenses and permits; intergovernmental revenue; charges for service; fines and forfeits; miscellaneous; and other financing sources.

Rolled-Back Millage Rate:

The millage rate that will provide the same property tax levy as was levied during the previous fiscal year, except for levies on new construction, additions to structures, deletions, and property added due to geographic boundary changes.

-S-

Special Assessment:

A levy made against certain properties to defray all or part of the cost of a specific capital improvement which benefits the owners of the property.

Special Revenue Fund:

A fund used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects that are legally restricted to be used for specific purposes.

State Shared Revenues:

Revenues collected by the state and proportionately share with counties and/or municipalities on the basis of specific formulas.

-T-

Tax Base: The total property valuations on which taxes are levied.

Tax Roll: The certification of assessed/taxable values prepared by the Property Appraiser and presented to the Board of County Commissioners by July 1 of each year.

Transfers: As reflected in fund condition statements, transfers reflect the movement of resources from one fund and other fiscal and personal data for the past, current and budget years.

Trust Fund: Funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

-U-

User Fee: The fee charged to individuals or groups that receive a direct benefit of a public service, facility, or good.

-W-

Workload Measure: A unit of measure to identify the amount of work or product generated from specific activities. They form the basis for determining the unit’s success at reaching its performance objectives.

Statistical Summary

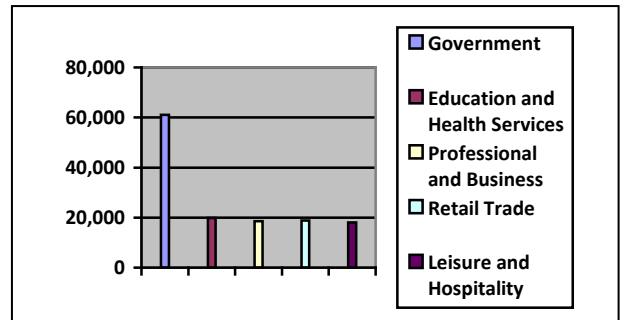
POPULATION	Leon County	Unincorporated	Incorporated
Total Population	278,377	94,650	183,727
Median Age	29.9		
Total Leon County Registered Voters as of 6/12/14 <i>(Supervisor of Elections website)</i>	187,045		

LABOR FORCE <i>(Florida Research and Economic Information Database)</i>	2014	2013	2012
Civilian Labor Force	152,303	149,410	149,905
Employment	144,112	140,420	138,272
Unemployment	8,191	8,990	9,170
Unemployment Rate (%)	5.8%	6.0%	6.2%

MEDIAN HOUSEHOLD INCOME <i>(Source: Florida Research and Economic Information Database)</i>	2013	2012	2011
Leon County	\$46,014	\$44,857	\$42,393
Florida	\$44,390	\$44,390	\$44,390

MAJOR EMPLOYERS <i>(Source: Tallahassee-Leon County EDC August 2012)</i>	
State of Florida	24,599
Florida State University	6,119
Leon County Schools	4,550
Tallahassee Memorial HealthCare	3,190
City of Tallahassee	2,736

EMPLOYMENT BY INDUSTRY <i>(Source: Florida Department of Economic Opportunity 2013)</i>	
Government	61,100
Education and Health Services	19,800
Professional & Business Services	18,600
Retail Trade	18,800
Leisure and Hospitality	18,100



EDUCATION

Leon County Public K-12 Schools (www.leon.k12.fl.us)	
Elementary Schools	24
Middle Schools	8
High Schools	6
Special / Alternative Schools	6
Charter Schools	7
Universities/ Colleges/Junior Colleges	
Barry University	
Embry-Riddle Aeronautical University	
Florida Agricultural & Mechanical University (FAMU)	
Florida State University (FSU)	
Flagler College at TCC	
Keiser University (Tallahassee location)	

Tallahassee Community College (TCC)
Vocational/Technical Schools
 Lively Technical Center
 North Florida Cosmetology Institute

MUNICIPAL SERVICES

Libraries	Branches
Florida Agricultural & Mechanical University (FAMU)	5
Florida State University (FSU)	5
Legislative Library	1
Leon County Public Library System	7
State Library of Florida	1
Tallahassee Community College (TCC)	1

Law Enforcement	
FAMU Police Department	
Florida Department of Law Enforcement Capital Police (FDLE)	
FSU Police Department	
Leon County Sheriff's Office (LCSO)	
TCC Campus Police Department	
Tallahassee Police Department (TPD)	

Fire Department (<i>talgov.com</i>)	Stations
Tallahassee Fire Department	15

Hospitals	Beds
Tallahassee Memorial Healthcare (TMH)	772
Capital Regional Medical Center	242

Convention/Conference Centers	Seats
Tallahassee - Leon County Civic Center	13,000
Florida State Conference Center	375

Utilities
Tallahassee City Limits
 Electric, Gas, Water, Tapping, Sewer, Solid Waste, Stormwater
Outside City Limits
 Electric, Water, Sewer Utility Services, Gas, Solid Waste

Franchise Agreements
 Sewer
 Solid Waste
 Water

TRANSPORTATION

Tallahassee Regional Airport
 Major Airlines

- American Airlines
- Delta Air Lines
- Silver Airways

Statistical Summary

- U.S. Airways Express
- Commercial Service Carriers 8
- Ground Transportation/Vehicle Rental Services 12

Railroad Services

CSX Transportation

Bus Service

Greyhound

StarMetro

Highways

Federal Highways US 27, US 90, US 319

Federal Interstates I-10

State Highways SR-20, 59, 61, 155, 259, 263, 267, 363

STATE & LOCAL TAXATION (2014)

Local

Ad Valorem Millage Rates (Adopted)

	<u>City/DIA</u>	<u>City</u>	<u>Uninc.</u>
Countywide	8.3144	8.3144	8.3144
Healthcare MSTU	0.00	0.00	0.00
Emergency Medical Services (EMS) MSTU	0.50	0.50	0.50
City of Tallahassee	3.7000	3.7000	0.00
City of Tallahassee Downtown Improvement Authority (DIA)	1.00	0.00	0.00
Leon County School Board	7.384	7.384	7.384
Northwest FL Water Management District	0.039	0.039	0.039
Total	20.9374	19.9374	16.2374

Ad Valorem Tax Exemption Available Yes

General Homestead Exemption 25,000

Note: (Effective January 1, 2008, there is an additional \$25,000 exemption on Non-School taxes for the values greater than \$50,000)

Senior Citizen Homestead Exemption Available Yes

Discretionary Sales Surtax 1.5%

Utility Service Tax (Public Service Tax) 10.0%

Local Communications Services Tax (CST) 6.290%

State

Corporate Income Tax 5.5%

Personal Income Tax 0.0%

Retail Sales Tax 6.0%

Motor Fuel (Gasoline) Tax 0.267

State Enterprise Zone

Yes EZ-3701

Federal Enterprise Zone

Yes

FINANCIAL INSTITUTIONS

Banks/Branches 20

Credit Unions 15

Savings and Loans 27

Statistical Summary

QUALITY OF LIFE

July Average Temperature (Fahrenheit)	92 (High)	72 (Low)
January Average Temperature (Fahrenheit)	63 (High)	38 (Low)
Average Rainfall (Inches)	63.21	
Average Number of Sunny or Partly Sunny Days	231	

RECREATION

Outdoors Activities

Boat Landings	23
Campgrounds	3
Galleries	

- 621 Gallery
- The Dickerson Gallery
- Foster Tanner Fine Arts Gallery
- LeMoyne Gallery
- Marsh Orr Contemporary Fine Art
- Nomads Gallery
- Pelican Place
- Signature Gallery
- South of Soho Gallery
- Thomas Deans & Company

Historic Points of Interest

- Brokaw-McDougal House
- DeSoto State Archeological Site
- Knott House
- Mission San Luis
- The Columns
- The Old Capital
- WWII, Korean and Vietnam War Memorial

Lakes	200
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Museums

- Riley House Museum
- Goodwood-Museum & Gardens
- Historical Museum of Florida History
- Old Capital Museum
- Tallahassee Museum of History & Natural Science
- Black Archives Research Center
- Odyssey Science Center
- San Marcos Apalache Historic State Park
- Tallahassee Antique Car Museum
- Mission San Luis
- Knott House Museum
- Florida Association of Museums

Parks	96	61 City	35 County
Reservations	1		
Special Events	7		

LEON COUNT CANOPY ROADS

Centerville Road/Moccasin Gap Road	Old Centerville Road
Meridian Road	Old St. Augustine Rd
Miccosukee Road	Pisgah Church Road
Old Bainbridge Road	Sunny Hill Road

TRAVEL DISTANCE FROM TALLAHASSEE (in miles)

New York, New York	1,091	Memphis, Tennessee	543
Atlanta, Georgia	273	Miami, Florida	480
Birmingham, Alabama	302	Montgomery, Alabama	210
Gainesville, Florida	151	New Orleans, Louisiana	384
Houston, Texas	709	Orlando, Florida	257
Jackson, Mississippi	475	Panama City, Florida	121
Jacksonville, Florida	163	Pensacola, Florida	197
Key West, Florida	639	Portland, Oregon	2,774
San Diego, California	2,182	Savannah, Georgia	300
Louisville, Kentucky	666	Tampa, Florida	274
Macon, Georgia	197	Washington, D.C.	871
Melbourne, Florida	326		



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Leon County Government

December 2013

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, December 9, 2013	Board Retreat	Board of County Commissioners (BOCC) Executive Staff

December 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	27
28	29	30	31			

January 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, January 15, 2014	Internal Service Requests Matrix Distributed to Departments/Constitutional/Judicial Officers	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)

January 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, February 7, 2014	Departments/Constitutional/ Judicial Officers submit Internal Service Requests	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)
Tuesday, February 18, 2014 Wednesday, February 19, 2014	GOVMAX Budget Training	OMB/ All Departments
Thursday, February 20, 2014	Deadline for New Capital Project Requests	OMB/All Departments

February 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2014

Tuesday, March 11, 2014	Establish maximum funding levels for outside agencies at Regular Meeting	Board of County Commissioners (BOCC)
Friday, March 21, 2014	Deadline for Departments to notify OMB for budget issues and submit requested Operating and Capital budgets	OMB/ All Departments

March 2014						
SU	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Leon County Government

April 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, April 9, 2014	Cross Department Action Team Session	OMB/Departments/Citizens

April 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20/ 27	21/ 28	22/ 29	23/ 30	24	25	26

May 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, May 13, 2014	Presentation of Mid-Year Financial Report	BOCC/County Administrator/ OMB
Thursday, May 15, 2014	Executive Budget Hearings with Board Departments	County Administrator/OMB/ All Departments

May 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Sunday, June 1, 2014	Receive Tentative Certified Values from Property Appraiser	Property Appraiser
Sunday, June 1, 2014	Notice to Property Appraisers regarding possible Non-Ad Valorem assessments for TRIM notice	Public Works/OMB/ Property Appraiser
Tuesday, June 10, 2014	Budget Workshop	BOCC/County Administrator/OMB/All Departments

June 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, July 1, 2014	Certified Taxable Values provided by Property Appraiser	Property Appraiser
Tuesday, July 1, 2014	Non-Ad Valorem assessments to be included on TRIM due to Property Appraiser	BOCC/ County Administrator/ OMB/ Property Appraiser
Tuesday, July 8, 2014 9:00 am — 3:00 pm Wednesday, July 9th 9:00 am — 3:00 pm (if necessary)	FY 15 Budget Workshops	BOCC/ County Administrator/ OMB/All Departments
Tuesday, July 8, 2014	Ratification of Budget Workshops and establishing the maximum millage rate for TRIM	County Administrator/ OMB

July 2014						
SUN	MON	TUE	WED	THU	FRI	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Leon County Government

August 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, August 1, 2014	TRIM Maximum Millage Notice due to Property Appraiser and Department of Revenue	County Administrator/OMB/ Property Appraiser
Saturday, August 23, 2014	Last day for Property Appraiser to mail TRIM notices	Property Appraiser

August 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, September 15, 2014	Certification of Non-Ad Valorem assessment roll due to Tax Collector	GIS
Tuesday, September 16, 2014	BOCC– 1st Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2014/2015	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Tuesday, September 23, 2014	BOCC 2nd Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2014/2015	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Friday, September 26, 2014	Submit Adopted Budget Resolutions to Property Appraiser and Tax Collector	County Administrator/OMB

September 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, October 1, 2014	Beginning of New Fiscal Year	OMB
Thursday, October 23, 2014	30 day deadline to publish the adopted budget online	OMB
Thursday, October 23, 2014	Final Day to Submit TRIM Compliance Certification to Department of Revenue (DOR)	County Administrator/ OMB

October 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



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Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Account

Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Budget
51100 Executive Salaries	804,503	844,165	815,181
51200 Regular Salaries And Wages	64,510,689	65,893,617	68,334,362
51250 Regular OPS Salaries	636,111	520,763	558,488
51300 Other Salaries & Wages	229,079	138,542	374,578
51400 Overtime	3,459,150	3,134,755	3,174,255
51500 Special Pay	240,223	175,251	192,437
52100 Fica Taxes	5,080,809	5,323,725	5,543,229
52200 Retirement Contribution	7,033,839	9,037,770	9,571,720
52205 Other Retirement	29,882	16,186	32,256
52210 Deferred Compensation Match	120,232	139,271	140,015
52300 Life & Health Insurance	12,549,971	13,592,570	14,726,612
52305 Disability Insurance	0	6,877	6,877
52400 Workers Compensation	1,469,274	1,167,502	1,701,114
52500 Unemployment Compensation	69,162	80,000	80,000
52600 Class C Travel	512	0	0
52700 Cip Chargebacks	0	18,750	0
53100 Professional Services	1,680,304	2,008,682	1,905,119
53101 Baker Act Payments	638,156	386,143	397,727
53102 Mental Health & Alcohol	6,271	307,237	309,874
53143 Other Administrative /	0	24,000	24,000
53144 Professional Services /	212,108	308,666	211,666
53160 Bank Service Charges	67,035	104,538	107,673
53200 Accounting And Auditing	237,512	227,000	227,000
53300 Court Reporter Services	746	2,440	6,170
53400 Other Contractual Services	30,317,315	33,444,913	31,474,878
53413 Administration	480	0	0
53400 Other Contractual Services Total	30,800,605	33,567,913	31,597,878
53500 Investigations	160,252	149,400	149,400
54000 Travel & Per Diem	331,133	381,448	411,571
54041 Travel and Per Diem	557	41,500	44,500
54042 Travel / Private Vehicle	0	3,000	0
54100 Communications	641,392	770,604	704,588
54101 Communication - Phone	279,276	352,978	388,364
54110 Com-net Communications	663,110	943,050	949,566
54200 Postage	191,803	444,897	367,979
54300 Utility Services	3,698,856	4,272,543	3,860,434
Rentals and Leases Total	568,138	685,370	678,554
54500 Insurance	319,603	522,205	544,724
54502 A D & D Law Enforcement	17,990	19,600	32,000
54503 Public Official Liability	418,503	290,900	283,500
54504 Bonds	2,753	6,000	6,000
54505 Vehicle Coverage	333,586	247,693	632,197
54506 Property Insurance	1,151,427	1,527,529	1,685,988
54507 Aviation Insurance	29,684	25,700	58,333
54508 VFD - G/L Property,	-20,426	28,300	29,400
54509 Excess Deposit Premium	121,072	115,200	194,565
54510 Service Fee	56,900	58,700	58,695
54513 State Assessment	55,016	26,300	90,930
54514 Workers Comp Claims	1,354,453	1,000,000	1,200,000
54515 At Fault Vehicle Repair Claims	17,087	185,000	150,000
54516 General Liability Claims	31,840	175,000	100,000
54541 Insurance / Auto	13,520	195,676	187,423
54542 Insurance / Professional	142,746	428,962	417,450
54543 Insurance / Bond and Other	491,673	0	0
54544 Insurance Prisoner/Medical	66,599	63,630	69,945
54545 Insurance / Aircraft	0	67,778	67,778

Total Expenditures by Account

Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Budget
54600 Repairs and Maintenance Total	6,110,306	7,168,398	7,722,984
54700 Printing and Binding Total	294,435	448,049	508,501
54800 Promotional Activities	510,787	798,468	789,438
54801 Recruitment	60,692	52,925	52,925
54860 TDC Direct Sales Promotions	35,063	61,045	65,805
54861 TDC Community Relations	11,154	10,300	11,800
54862 TDC Merchandise	1,483	5,000	5,000
54900 Other Current Charges &	4,491,483	4,538,439	4,678,050
54908 Other Current Charges &	18,466	31,200	31,200
54909 Employee Incentives	12,461	23,900	43,900
54913 Clerk Circuit Court Fees	439,981	414,527	413,828
54917 Employee Assistance	1,150	3,000	3,000
54918 Staff Development & Training	11,168	29,983	28,483
54942 Other Current Charges / Auto	19,994	112,375	112,375
54948 Other Current Charges / Other	11,093	114,870	145,370
54949 Uniform Cleaning	71,526	96,660	94,060
54950 Tuition Assistance	46,870	58,725	58,725
54961 Administrative Hearing	2,822	0	0
54962 Canvassing Board	676	0	0
54963 Election Notices	23,049	0	0
54964 Voter Registration Notices	4,062	0	0
54965 Other Current Charges -	2,474	0	0
54980 Reimb Of Admin Costs	-308,418	-600,000	-500,000
54990 Indirect Costs	0	0	0
Office Supplies Total	195,849	322,684	303,020
55210 Fuel & Oil	2,440,321	1,722,474	1,685,440
55240 Data Processing Supplies	138,968	64,000	64,000
55200 Operating Supplies Total	4,646,979	6,174,863	6,178,373
55299 Reimbursable Supplies	-16	0	0
55300 Road Materials And Supplies	969,645	647,660	527,952
55400 Publications, Subscriptions &	267,917	297,626	296,542
55401 Training	249,982	329,712	361,084
56100 Land	446,099	388,000	0
56200 Building	10,676,379	1,414,000	783,750
56201 Building Improvements	149,689	215,000	997,000
56205 Technology Enhancements to	439,298	0	200,000
56208 Building Facilities	1,061,280	0	0
56209 Library	403	0	0
56293 Building - Architectural and	0	30,000	53,000
56300 Improvements Other Than Total	14,794,886	8,461,200	9,845,825
56480 Machinery and Equipment -	80,086	122,200	493,468
56400 Machinery and Equipment Total	9,129,244	6,374,946	6,573,393
56490 Capitalized Systems Costs	0	313,280	368,280
56600 Books, Publications & Libr	636,976	679,505	660,005
56610 Electronic Subscriptions	27,000	0	0
57100 Principal	6,286,526	6,654,252	6,973,606
57200 Interest	2,596,606	2,379,055	1,896,118
57300 Other Debt Service Costs	76,044	2,000	2,000
58100 Aids To Government Agencies	2,386,651	3,327,702	5,608,240
58160 TDC Local T&E	305	1,500	1,500
58200 Aids To Private Organizations	37,500	183,000	220,000
58214 Cultural Resource Grant Prog	504,500	504,500	504,500
58215 Local Arts Agency Program	150,000	150,000	150,000
58220 Celebrate America	2,500	2,500	0
58221 Dr Martin Luther King	4,500	4,500	0
58222 Economic Development	199,500	199,500	207,000
58224 Legal Services Of North Fl	176,500	181,155	182,559
58226 St Francis Wildlife Assn (851)	71,250	71,250	71,250

Leon County Fiscal Year 2015 Adopted Budget

Total Expenditures by Account

Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Budget
58229 Tall Trust For Historic	63,175	63,175	63,175
58230 Disc Village/JAC	185,759	185,759	185,759
58231 Keep Tall Leon County	21,375	21,375	21,375
58240 Capital City Classic	5,000	5,000	0
58241 Friends of the LeRoy Collins	3,000	3,000	3,000
58242 NAACP Freedom Fund	0	1,000	0
58243 After School Jazz Jams	0	2,000	0
58244 Soul Santa	4,000	4,000	0
58246 United Partners for Human	23,750	23,750	23,750
58247 Whole Child Leon	38,000	38,000	38,000
58248 Commission on the Status of	20,000	20,000	20,000
58249 Trauma Center	200,000	200,000	200,000
58253 Domestic Violence	0	0	25,000
58256 Veterans Day Parade	2,500	2,500	2,500
58257 Palmer Munroe Teen Center	150,000	150,000	150,000
58258 Operation Thank You!	0	15,000	15,000
58259 New Years Eve Celebration	0	10,000	0
58260 Culture and Recreation	0	134,500	0
58261 Honor Flight	0	15,000	15,000
58262 Homeless Shelter Relocation	0	0	100,000
58263 Knight Creative Communities	0	0	25,000
58300 Other Grants & Aids	284,169	407,470	444,500
58313 Housing Related Activities	1,828	8,065	8,065
58320 Sponsorships &	20,991	20,998	16,650
58340 Tubercular	0	2,000	2,000
58341 Indigent Burial	18,800	30,000	31,500
58342 Child Protection Exams	46,500	59,000	59,000
58343 Medicaid	2,128,925	2,558,220	2,575,000
58344 Human Service Grants	836,445	865,000	825,000
58345 Emergency Assistance	9,639	40,000	40,000
58346 Medical Examiner	479,923	584,037	491,922
58349 Military Personnel Grant	70,255	100,000	100,000
58350 Medicaid Substance Abuse	0	0	0
584000 Down Payment Assistance	0	0	0
585000 Housing Grants & Aids	323,825	0	0
586002 Catastrophe Reserves	0	0	0
587000 Rental Housing	84	0	0
59000 Sheriff Contingency -	0	200,000	200,000
59100 Transfer	2,527,772	0	0
59010 Sheriff - Less SRO Contract	0	-1,171,840	-1,180,250
59020 Sheriff - Less Salary Lapse	0	-568,745	-325,000
59302 Budget Transfers	1,403,766	1,480,021	1,520,544
59304 Budget Transfer	121,155	121,155	121,155
59306 Budget Transfer	4,329,859	4,484,136	4,734,406
59307 Budget Transfer	4,591,023	4,553,837	4,646,401
59308 SOE-BUDGET TRANSFER	89,646	0	0
59900 Budgeted Contingency	0	630,402	776,164
59902 Reserve For Future Projects	0	2,503,148	12,540
59918 Reserve For Fund Balance	0	46,447	60,878
59930 Reserve For Article V	0	50,000	25,000
Total	229,652,417	222,416,464	228,455,029

Leon County Fiscal Year 2015 Adopted Budget

County Commission

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-100-511 County Commission				
51100 Executive Salaries	553,054	535,367	554,792	554,792
51200 Regular Salaries And Wages	407,311	393,427	432,721	449,544
52100 Fica Taxes	70,553	70,972	77,976	79,264
52200 Retirement Contribution	94,535	145,281	217,429	218,674
52300 Life & Health Insurance	116,920	119,373	132,075	136,715
52400 Workers Compensation	2,497	1,591	1,716	1,748
001-100-511 Totals	<u>1,244,870</u>	<u>1,266,011</u>	<u>1,416,709</u>	<u>1,440,737</u>
001-101-511 Commission District 1				
54000 Travel & Per Diem	7,051	5,000	5,000	5,000
54100 Communications	0	500	500	500
54900 Other Current Charges & Obligations	2,671	3,400	3,400	3,400
55100 Office Supplies	380	400	400	400
55200 Operating Supplies	0	200	200	200
001-101-511 Totals	<u>10,103</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-102-511 Commission District 2				
54000 Travel & Per Diem	-42	5,200	5,200	5,200
54100 Communications	0	300	300	300
54700 Printing And Binding	0	200	200	200
54900 Other Current Charges & Obligations	0	2,929	2,929	2,929
55100 Office Supplies	18	700	700	700
55200 Operating Supplies	1,388	100	100	100
55400 Publications, Subscriptions & Membe	0	71	71	71
001-102-511 Totals	<u>1,363</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-103-511 Commission District 3				
54000 Travel & Per Diem	5,437	5,000	5,000	5,000
54100 Communications	219	0	0	0
54200 Postage	0	1,000	1,000	1,000
54700 Printing And Binding	0	1,000	1,000	1,000
54900 Other Current Charges & Obligations	0	1,000	1,000	1,000
55100 Office Supplies	0	400	400	400
55200 Operating Supplies	19	1,100	1,100	1,100
55400 Publications, Subscriptions & Membe	2,200	0	0	0
001-103-511 Totals	<u>7,874</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-104-511 Commission District 4				
54000 Travel & Per Diem	5,703	8,200	8,200	8,200
55100 Office Supplies	0	300	300	300
55200 Operating Supplies	1,297	1,000	1,000	1,000
001-104-511 Totals	<u>7,000</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-105-511 Commission District 5				
54000 Travel & Per Diem	4,165	7,700	7,700	7,700
54900 Other Current Charges & Obligations	113	0	0	0
55100 Office Supplies	414	300	300	300
55200 Operating Supplies	425	1,200	1,200	1,200
55400 Publications, Subscriptions & Membe	86	300	300	300
001-105-511 Totals	<u>5,202</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>

Leon County Fiscal Year 2015 Adopted Budget

County Commission

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-106-511 Commission At-Large (Group 1)				
54000 Travel & Per Diem	3,534	5,000	5,000	5,000
54200 Postage	0	50	50	50
54700 Printing And Binding	624	100	100	100
54900 Other Current Charges & Obligations	199	1,350	1,350	1,350
55100 Office Supplies	0	1,000	1,000	1,000
55200 Operating Supplies	-514	2,000	2,000	2,000
55401 Training	1,725	0	0	0
001-106-511 Totals	<u>5,567</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-107-511 Commission At-Large (Group 2)				
54000 Travel & Per Diem	7,784	6,250	6,250	6,250
54100 Communications	0	650	650	650
54700 Printing And Binding	41	150	150	150
54900 Other Current Charges & Obligations	235	1,200	1,200	1,200
55100 Office Supplies	251	500	500	500
55200 Operating Supplies	140	250	250	250
55400 Publications, Subscriptions & Membe	755	500	500	500
001-107-511 Totals	<u>9,205</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-108-511 Commissioners' Account				
54100 Communications	3,525	0	0	0
54101 Communication - Phone System	950	1,175	1,085	1,085
54200 Postage	54	1,500	1,500	1,500
54400 Rentals And Leases	0	1,658	1,658	1,658
54700 Printing And Binding	0	4,000	4,000	4,000
54900 Other Current Charges & Obligations	0	1,000	1,000	1,000
55100 Office Supplies	45	700	700	700
55200 Operating Supplies	13,134	12,865	12,865	12,865
001-108-511 Totals	<u>17,708</u>	<u>22,898</u>	<u>22,808</u>	<u>22,808</u>
County Commission Totals	<u>1,308,893</u>	<u>1,355,409</u>	<u>1,506,017</u>	<u>1,530,045</u>

Leon County Fiscal Year 2015 Adopted Budget

County Administration

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-110-512 County Administration				
51200 Regular Salaries And Wages	407,905	411,559	420,234	436,548
52100 Fica Taxes	22,797	22,495	23,717	24,951
52200 Retirement Contribution	36,710	65,561	77,531	80,632
52205 Other Retirement Contributions	13,552	0	15,620	15,620
52300 Life & Health Insurance	43,365	37,981	50,168	51,948
52305 Disability Insurance	0	3,508	3,508	3,508
52400 Workers Compensation	1,060	690	775	805
54000 Travel & Per Diem	12,136	12,900	12,900	12,900
54100 Communications	275	0	0	0
54101 Communication - Phone System	1,209	1,375	2,050	2,050
54200 Postage	0	300	300	300
54700 Printing And Binding	247	60	60	60
55100 Office Supplies	231	580	580	580
55200 Operating Supplies	2,436	900	900	900
55400 Publications, Subscriptions & Membe	3,568	1,317	3,050	3,050
55401 Training	915	300	300	300
001-110-512 Totals	<u>546,408</u>	<u>559,526</u>	<u>611,693</u>	<u>634,152</u>
County Administration Totals	<u><u>546,408</u></u>	<u><u>559,526</u></u>	<u><u>611,693</u></u>	<u><u>634,152</u></u>

Strategic Initiatives

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-115-513 Strategic Initiatives				
51200 Regular Salaries And Wages	532,471	591,803	566,628	588,671
51250 Regular OPS Salaries	0	16,770	16,770	16,770
51400 Overtime	54	0	0	0
52100 Fica Taxes	37,390	42,640	42,130	43,919
52200 Retirement Contribution	33,793	51,321	51,002	53,030
52300 Life & Health Insurance	102,835	116,832	106,037	110,086
52400 Workers Compensation	1,383	986	1,010	1,049
53100 Professional Services	11,431	20,684	30,684	30,684
53400 Other Contractual Services	10,435	0	0	0
54000 Travel & Per Diem	7,062	5,300	5,300	5,300
54100 Communications	985	0	0	0
54101 Communication - Phone System	206	175	200	200
54200 Postage	0	2,512	2,512	2,512
54700 Printing And Binding	8,096	15,800	13,800	13,800
54800 Promotional Activities	91,920	82,400	99,400	99,400
54900 Other Current Charges & Obligations	1,363	0	0	0
55100 Office Supplies	3,940	1,680	1,680	1,680
55200 Operating Supplies	14,916	6,000	6,000	6,000
55400 Publications, Subscriptions & Membe	1,964	1,430	1,430	1,430
55401 Training	3,195	900	900	900
58248 Commission on the Status of Women & Girls	0	0	20,000	20,000
001-115-513 Totals	<u>863,438</u>	<u>957,233</u>	<u>965,483</u>	<u>995,431</u>
Strategic Initiatives Totals	<u><u>863,438</u></u>	<u><u>957,233</u></u>	<u><u>965,483</u></u>	<u><u>995,431</u></u>

Leon County Fiscal Year 2015 Adopted Budget

Human Resources

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-160-513 Human Resources				
51200 Regular Salaries And Wages	670,297	731,927	785,451	816,017
51400 Overtime	16	0	0	0
52100 Fica Taxes	48,736	54,859	55,177	57,290
52200 Retirement Contribution	41,952	61,532	72,388	75,237
52210 Deferred Compensation Match	2,015	1,380	1,400	1,400
52300 Life & Health Insurance	99,171	117,894	131,171	136,087
52400 Workers Compensation	1,856	1,402	1,416	1,471
53100 Professional Services	27,000	20,000	20,000	20,000
53500 Investigations	6,102	11,750	11,750	11,750
54000 Travel & Per Diem	0	5,438	5,438	5,438
54100 Communications	0	1,215	1,215	1,215
54101 Communication - Phone System	1,038	1,365	1,415	1,415
54200 Postage	2,136	2,685	2,685	2,685
54400 Rentals And Leases	9,106	5,240	7,240	7,240
54700 Printing And Binding	2,196	3,850	3,850	3,850
54800 Promotional Activities	1,375	2,172	2,172	2,172
54801 Recruitment	60,692	52,925	52,925	52,925
54900 Other Current Charges & Obligations	28,471	39,864	39,864	39,864
54909 Employee Incentives	12,461	23,900	43,900	43,900
54917 Employee Assistance Program	1,150	3,000	3,000	3,000
54918 Staff Development & Training	10,983	27,983	27,983	27,983
54950 Tuition Assistance	42,220	49,225	49,225	49,225
55100 Office Supplies	4,940	4,440	4,440	4,440
55200 Operating Supplies	4,631	5,772	5,772	5,772
55400 Publications, Subscriptions & Membe	1,589	2,599	2,599	2,599
55401 Training	8,623	6,389	6,389	6,389
001-160-513 Totals	<u>1,088,755</u>	<u>1,238,806</u>	<u>1,338,865</u>	<u>1,379,364</u>
Human Resources Totals	<u><u>1,088,755</u></u>	<u><u>1,238,806</u></u>	<u><u>1,338,865</u></u>	<u><u>1,379,364</u></u>

Management Information Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-171-513 Management Information Services				
51200 Regular Salaries And Wages	2,088,453	2,860,674	2,925,047	3,041,947
51250 Regular OPS Salaries	0	0	0	0
51400 Overtime	2,517	12,360	12,360	12,360
52100 Fica Taxes	163,573	212,496	225,236	234,335
52200 Retirement Contribution	116,935	220,723	239,919	249,515
52210 Deferred Compensation Match	2,140	3,715	3,771	3,828
52300 Life & Health Insurance	285,299	395,227	421,108	435,755
52400 Workers Compensation	2,097	4,799	5,309	5,522
53400 Other Contractual Services	162,411	182,000	182,000	182,000
54000 Travel & Per Diem	24,625	17,300	17,300	17,300
54100 Communications	29,659	30,000	30,000	30,000
54101 Communication - Phone System	30,733	8,380	8,145	8,145
54200 Postage	1,489	1,500	1,500	1,500
54400 Rentals And Leases	7,584	6,650	12,440	12,440
54505 Vehicle Coverage	847	2,330	2,820	2,820
54600 Repairs And Maintenance	1,026,663	1,430,964	1,482,885	1,494,187
54601 Vehicle Repair	2,141	4,030	3,915	3,915
54700 Printing And Binding	1,534	1,750	1,750	1,750
55100 Office Supplies	5,311	7,020	7,020	7,020
55200 Operating Supplies	58,325	94,850	90,850	90,850
55210 Fuel & Oil	2,595	3,575	3,240	3,240
55400 Publications, Subscriptions & Membe	715	1,500	1,500	1,500
55401 Training	40,622	40,925	40,925	40,925
001-171-513 Totals	<u>4,056,268</u>	<u>5,542,768</u>	<u>5,719,040</u>	<u>5,880,854</u>
001-171-713 Article V MIS				
51200 Regular Salaries And Wages	641,898	0	0	0
51250 Regular OPS Salaries	0	0	0	0
51400 Overtime	439	0	0	0
52100 Fica Taxes	38,120	0	0	0
52200 Retirement Contribution	46,795	0	0	0
52300 Life & Health Insurance	63,957	0	0	0
52400 Workers Compensation	5,000	0	0	0
53400 Other Contractual Services	9,139	0	0	0
54600 Repairs And Maintenance	192,165	0	0	0
55200 Operating Supplies	47,214	0	0	0
001-171-713 Totals	<u>1,044,726</u>	<u>0</u>	<u>0</u>	<u>0</u>
001-411-529 Public Safety Complex Technology				
51200 Regular Salaries And Wages	24,713	139,125	77,338	80,431
52100 Fica Taxes	1,750	7,802	6,028	6,263
52200 Retirement Contribution	1,547	7,088	5,731	5,960
52300 Life & Health Insurance	6,858	23,120	21,982	22,804
52400 Workers Compensation	64	174	141	146
54000 Travel & Per Diem	0	1,000	1,000	1,000
54100 Communications	0	0	900	900
54101 Communication - Phone System	0	0	21,845	21,845
54110 Com-net Communications	0	0	8,320	8,320
54400 Rentals And Leases	245	7,000	2,500	2,500
54600 Repairs And Maintenance	4,616	147,271	72,050	72,050
55100 Office Supplies	0	300	300	300
55200 Operating Supplies	123	1,000	1,000	1,000
55401 Training	0	2,000	2,000	2,000
001-411-529 Totals	<u>39,917</u>	<u>335,880</u>	<u>221,135</u>	<u>225,519</u>

Management Information Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-421-539 Geographic Info. Systems				
51200 Regular Salaries And Wages	964,226	958,556	1,046,069	1,085,335
51250 Regular OPS Salaries	23,364	0	0	0
51400 Overtime	38	0	0	0
52100 Fica Taxes	72,653	70,731	80,191	83,224
52200 Retirement Contribution	60,689	79,664	95,172	98,788
52210 Deferred Compensation Match	1,421	2,017	2,047	2,078
52300 Life & Health Insurance	131,143	136,042	157,645	163,469
52400 Workers Compensation	2,568	1,597	1,889	1,960
53100 Professional Services	37,900	90,000	40,000	40,000
53400 Other Contractual Services	442,203	466,059	466,059	466,059
54000 Travel & Per Diem	15,469	29,030	29,030	29,030
54100 Communications	1,068	5,000	5,000	5,000
54101 Communication - Phone System	792	1,070	1,065	1,065
54200 Postage	178	956	956	956
54600 Repairs And Maintenance	0	2,000	2,000	2,000
54700 Printing And Binding	70	1,000	1,000	1,000
55100 Office Supplies	1,558	3,990	3,990	3,990
55200 Operating Supplies	20,842	9,300	9,300	9,300
55400 Publications, Subscriptions & Membe	358	1,000	1,000	1,000
55401 Training	16,845	18,550	18,550	18,550
001-421-539 Totals	<u>1,793,384</u>	<u>1,876,562</u>	<u>1,960,963</u>	<u>2,012,804</u>
Management Information Services Totals	<u><u>6,934,295</u></u>	<u><u>7,755,210</u></u>	<u><u>7,901,138</u></u>	<u><u>8,119,177</u></u>

Leon County Fiscal Year 2015 Adopted Budget

County Attorney

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-120-514 County Attorney				
51200 Regular Salaries And Wages	937,049	982,102	1,004,823	1,044,515
52100 Fica Taxes	59,738	63,692	67,139	70,090
52200 Retirement Contribution	67,801	107,110	124,476	129,453
52205 Other Retirement Contributions	16,330	16,186	16,636	16,636
52210 Deferred Compensation Match	911	1,698	1,723	1,749
52300 Life & Health Insurance	115,095	112,253	121,369	125,763
52305 Disability Insurance	0	3,369	3,369	3,369
52400 Workers Compensation	1,729	1,329	1,484	1,542
52600 Class C Travel	16	0	0	0
53100 Professional Services	410,843	365,000	450,000	450,000
53300 Court Reporter Services	746	2,000	2,000	2,000
53400 Other Contractual Services	9,839	10,116	10,116	10,116
54000 Travel & Per Diem	23,391	17,700	17,700	17,700
54100 Communications	1,574	2,000	2,000	2,000
54101 Communication - Phone System	728	1,020	1,020	1,020
54200 Postage	774	900	900	900
54400 Rentals And Leases	5,260	2,321	4,300	4,300
54600 Repairs And Maintenance	580	410	410	410
54700 Printing And Binding	11,734	11,700	11,700	11,700
55100 Office Supplies	8,307	7,500	7,500	7,500
55200 Operating Supplies	2,030	4,550	4,550	4,550
55400 Publications, Subscriptions & Membe	69,768	49,250	49,250	49,250
55401 Training	199	1,000	1,000	1,000
001-120-514 Totals	<u>1,744,440</u>	<u>1,763,206</u>	<u>1,903,465</u>	<u>1,955,563</u>
County Attorney Totals	<u><u>1,744,440</u></u>	<u><u>1,763,206</u></u>	<u><u>1,903,465</u></u>	<u><u>1,955,563</u></u>

Permit and Code Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
121-423-537 Permit & Code Services				
51200 Regular Salaries And Wages	296,816	307,280	340,310	352,276
52100 Fica Taxes	21,688	22,798	26,318	27,233
52200 Retirement Contribution	17,246	21,986	26,317	27,249
52210 Deferred Compensation Match	985	2,548	2,587	2,626
52300 Life & Health Insurance	55,964	62,509	69,921	72,560
52400 Workers Compensation	810	717	617	639
53100 Professional Services	0	1,120	1,120	1,120
54000 Travel & Per Diem	0	2,145	2,145	2,145
54100 Communications	50	480	480	480
54101 Communication - Phone System	1,927	2,465	2,740	2,740
54200 Postage	8,071	3,122	3,122	3,122
54400 Rentals And Leases	1,448	0	0	0
54505 Vehicle Coverage	563	1,681	2,035	2,035
54600 Repairs And Maintenance	300	636	636	636
54601 Vehicle Repair	111	2,020	1,165	1,165
54700 Printing And Binding	38	500	500	500
54900 Other Current Charges & Obligations	3,899	3,500	3,500	3,500
55100 Office Supplies	2,234	2,911	2,911	2,911
55200 Operating Supplies	3,370	10,997	10,997	10,997
55210 Fuel & Oil	1,752	1,825	1,955	1,955
55400 Publications, Subscriptions & Membe	731	1,127	1,127	1,127
55401 Training	0	1,000	1,000	1,000
121-423-537 Totals	<u>418,006</u>	<u>453,367</u>	<u>501,503</u>	<u>518,016</u>
Permit and Code Services Totals	<u><u>418,006</u></u>	<u><u>453,367</u></u>	<u><u>501,503</u></u>	<u><u>518,016</u></u>

DS Support Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
121-424-537 DS Support Services				
51200 Regular Salaries And Wages	238,899	225,345	230,522	239,604
51400 Overtime	59	0	0	0
52100 Fica Taxes	16,234	15,698	16,220	16,994
52200 Retirement Contribution	18,374	27,945	32,418	33,714
52210 Deferred Compensation Match	897	0	0	0
52300 Life & Health Insurance	31,553	32,500	36,743	38,161
52400 Workers Compensation	621	381	412	428
53400 Other Contractual Services	0	500	500	500
54000 Travel & Per Diem	0	4,015	4,015	4,015
54100 Communications	280	580	580	580
54200 Postage	84	720	720	720
54400 Rentals And Leases	3,129	6,575	6,575	6,575
54600 Repairs And Maintenance	506	3,246	3,246	3,246
54700 Printing And Binding	0	3,000	3,000	3,000
54900 Other Current Charges & Obligations	164	0	0	0
55100 Office Supplies	502	1,058	1,058	1,058
55200 Operating Supplies	1,336	8,194	8,194	8,194
55400 Publications, Subscriptions & Membe	1,096	1,682	1,682	1,682
55401 Training	845	1,400	1,400	1,400
121-424-537 Totals	<u>314,579</u>	<u>332,839</u>	<u>347,285</u>	<u>359,871</u>
DS Support Services Totals	<u><u>314,579</u></u>	<u><u>332,839</u></u>	<u><u>347,285</u></u>	<u><u>359,871</u></u>

Building Plans Review & Inspection

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
120-220-524 Building Plans Review and Inspection				
51200 Regular Salaries And Wages	667,759	799,271	860,307	898,073
51250 Regular OPS Salaries	0	0	41,550	41,550
51400 Overtime	1,332	5,040	5,040	5,040
52100 Fica Taxes	49,583	59,350	67,047	69,434
52200 Retirement Contribution	38,116	52,336	66,221	68,612
52210 Deferred Compensation Match	1,141	2,335	2,371	2,406
52300 Life & Health Insurance	112,542	133,652	169,434	175,728
52400 Workers Compensation	12,724	8,799	11,939	12,368
53400 Other Contractual Services	0	2,000	2,000	2,000
54000 Travel & Per Diem	0	1,232	1,232	1,232
54100 Communications	6,873	22,741	22,741	22,741
54101 Communication - Phone System	794	885	700	700
54200 Postage	107	3,000	3,000	3,000
54400 Rentals And Leases	1,350	3,536	3,536	3,536
54505 Vehicle Coverage	2,503	5,473	6,624	6,624
54600 Repairs And Maintenance	0	618	618	618
54601 Vehicle Repair	8,449	6,405	8,060	8,060
54700 Printing And Binding	133	7,500	7,500	7,500
54900 Other Current Charges & Obligations	0	1,820	1,820	1,820
55100 Office Supplies	1,849	3,784	3,784	3,784
55200 Operating Supplies	5,063	10,720	10,720	10,720
55210 Fuel & Oil	15,826	18,250	17,750	17,750
55400 Publications, Subscriptions & Membe	650	5,448	5,448	5,448
55401 Training	2,024	12,700	12,700	12,700
120-220-524 Totals	<u>928,817</u>	<u>1,166,895</u>	<u>1,332,142</u>	<u>1,381,444</u>
Building Plans Review & Inspection Totals	<u><u>928,817</u></u>	<u><u>1,166,895</u></u>	<u><u>1,332,142</u></u>	<u><u>1,381,444</u></u>

Environmental Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
121-420-537 Environmental Services				
51200 Regular Salaries And Wages	893,021	912,216	933,748	970,938
51400 Overtime	0	3,000	3,000	3,000
52100 Fica Taxes	64,808	67,707	71,860	74,840
52200 Retirement Contribution	57,838	80,536	92,706	96,415
52210 Deferred Compensation Match	2,797	5,202	5,280	5,359
52300 Life & Health Insurance	155,060	158,609	170,695	176,873
52400 Workers Compensation	19,144	13,070	14,427	15,004
54000 Travel & Per Diem	2,670	4,400	4,400	4,400
54100 Communications	5,188	9,768	9,768	9,768
54101 Communication - Phone System	582	825	930	930
54200 Postage	1,487	1,970	1,970	1,970
54400 Rentals And Leases	281	0	0	0
54505 Vehicle Coverage	2,391	5,668	6,861	6,861
54601 Vehicle Repair	6,842	8,718	8,120	8,120
54700 Printing And Binding	0	1,205	1,205	1,205
54900 Other Current Charges & Obligations	0	1,050	1,050	1,050
55100 Office Supplies	1,324	3,162	3,162	3,162
55200 Operating Supplies	5,647	6,039	6,176	6,176
55210 Fuel & Oil	15,115	20,075	17,750	17,750
55400 Publications, Subscriptions & Membe	1,179	1,165	1,165	1,165
55401 Training	869	8,000	8,000	8,000
121-420-537 Totals	<u>1,236,242</u>	<u>1,312,385</u>	<u>1,362,273</u>	<u>1,412,986</u>
Environmental Services Totals	<u><u>1,236,242</u></u>	<u><u>1,312,385</u></u>	<u><u>1,362,273</u></u>	<u><u>1,412,986</u></u>

Development Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
121-422-537 Development Services				
51200 Regular Salaries And Wages	413,636	429,485	478,138	495,557
52100 Fica Taxes	30,084	32,141	37,417	38,751
52200 Retirement Contribution	23,055	29,203	35,131	36,422
52210 Deferred Compensation Match	501	2,760	2,802	2,844
52300 Life & Health Insurance	92,213	91,889	132,545	137,400
52400 Workers Compensation	2,782	1,895	2,102	2,183
54000 Travel & Per Diem	3,602	8,300	8,300	8,300
54100 Communications	0	1,836	1,836	1,836
54101 Communication - Phone System	628	900	855	855
54200 Postage	2,602	3,882	3,882	3,882
54400 Rentals And Leases	281	0	0	0
54505 Vehicle Coverage	386	1,519	1,838	1,838
54601 Vehicle Repair	727	845	1,125	1,125
54700 Printing And Binding	7,325	4,025	4,025	4,025
54900 Other Current Charges & Obligations	3,663	31,092	31,092	31,092
55100 Office Supplies	1,377	3,996	3,996	3,996
55200 Operating Supplies	2,751	5,071	5,071	5,071
55210 Fuel & Oil	646	1,460	1,065	1,065
55400 Publications, Subscriptions & Membe	3,071	3,493	3,493	3,493
55401 Training	1,311	5,475	5,475	5,475
121-422-537 Totals	<u>590,641</u>	<u>659,267</u>	<u>760,188</u>	<u>785,210</u>
Development Services Totals	<u><u>590,641</u></u>	<u><u>659,267</u></u>	<u><u>760,188</u></u>	<u><u>785,210</u></u>

DEP Storage Tank

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
125-866-524 DEP Storage Tank				
51200 Regular Salaries And Wages	105,688	105,355	107,869	112,184
51400 Overtime	0	3,000	3,000	3,000
52100 Fica Taxes	7,939	8,092	8,553	8,882
52200 Retirement Contribution	5,816	7,352	7,993	8,312
52210 Deferred Compensation Match	446	1,274	0	0
52300 Life & Health Insurance	15,613	18,602	15,985	16,466
52400 Workers Compensation	2,949	2,022	2,194	2,281
54000 Travel & Per Diem	0	2,341	2,341	2,341
54100 Communications	140	0	0	0
54200 Postage	0	400	400	400
54505 Vehicle Coverage	0	1,085	1,313	1,313
54601 Vehicle Repair	353	1,945	1,945	1,945
55100 Office Supplies	204	0	0	0
55200 Operating Supplies	1,272	2,188	2,188	2,188
55210 Fuel & Oil	3,438	3,285	4,260	4,260
55400 Publications, Subscriptions & Membe	0	60	60	60
55401 Training	0	1,100	1,100	1,100
125-866-524 Totals	<u>143,859</u>	<u>158,101</u>	<u>159,201</u>	<u>164,732</u>
DEP Storage Tank Totals	<u><u>143,859</u></u>	<u><u>158,101</u></u>	<u><u>159,201</u></u>	<u><u>164,732</u></u>

Leon County Fiscal Year 2015 Adopted Budget

PW Support Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
106-400-541 Support Services				
51200 Regular Salaries And Wages	279,788	300,778	307,662	319,759
51400 Overtime	30	0	0	0
52100 Fica Taxes	18,678	20,026	21,140	22,131
52200 Retirement Contribution	18,500	29,149	30,037	31,237
52210 Deferred Compensation Match	1,326	744	755	766
52300 Life & Health Insurance	45,324	48,240	45,323	47,033
52400 Workers Compensation	727	500	549	571
53400 Other Contractual Services	124,912	160,000	160,000	160,000
54000 Travel & Per Diem	559	3,136	3,260	3,260
54101 Communication - Phone System	1,409	735	1,000	1,000
54200 Postage	0	220	220	220
54400 Rentals And Leases	13,075	6,843	6,165	6,165
54600 Repairs And Maintenance	0	900	300	300
54700 Printing And Binding	0	100	164	164
55100 Office Supplies	508	3,120	3,120	3,120
55200 Operating Supplies	543	4,973	5,773	5,773
55400 Publications, Subscriptions & Membe	1,775	2,705	2,995	2,995
55401 Training	688	1,000	1,000	1,000
106-400-541 Totals	<u>507,843</u>	<u>583,169</u>	<u>589,463</u>	<u>605,494</u>
PW Support Services Totals	<u><u>507,843</u></u>	<u><u>583,169</u></u>	<u><u>589,463</u></u>	<u><u>605,494</u></u>

Leon County Fiscal Year 2015 Adopted Budget

Operations

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-216-562 Mosquito Control				
51200 Regular Salaries And Wages	142,061	151,199	153,181	159,308
51250 Regular OPS Salaries	80,280	84,705	84,705	88,093
51400 Overtime	8,535	1,000	11,000	11,000
52100 Fica Taxes	17,186	17,699	18,296	19,023
52200 Retirement Contribution	13,435	16,078	17,628	18,333
52210 Deferred Compensation Match	494	636	645	655
52300 Life & Health Insurance	39,866	42,862	45,599	47,371
52400 Workers Compensation	11,443	11,664	14,546	15,128
53400 Other Contractual Services	5,465	14,751	29,916	29,916
54000 Travel & Per Diem	781	1,206	0	0
54100 Communications	8,058	7,128	7,128	7,128
54101 Communication - Phone System	154	230	170	170
54200 Postage	2,247	2,000	2,000	2,000
54300 Utility Services	3,344	4,800	4,800	4,800
54505 Vehicle Coverage	3,067	9,568	11,581	11,581
54507 Aviation Insurance	0	0	8,333	8,333
54600 Repairs And Maintenance	2,210	3,228	3,228	3,228
54601 Vehicle Repair	16,083	14,738	15,140	15,140
54700 Printing And Binding	512	1,835	1,835	1,835
54800 Promotional Activities	1,351	4,000	4,000	4,000
55100 Office Supplies	0	1,326	1,326	1,326
55200 Operating Supplies	151,857	153,353	153,353	153,353
55210 Fuel & Oil	32,827	29,370	34,045	34,045
55300 Road Materials And Supplies	107	0	0	0
55400 Publications, Subscriptions & Membe	270	300	300	300
55401 Training	1,351	2,200	3,406	3,406
001-216-562 Totals	<u>542,985</u>	<u>575,876</u>	<u>626,161</u>	<u>639,472</u>
106-431-541 Transportation Maintenance				
51200 Regular Salaries And Wages	1,595,162	1,575,996	1,784,870	1,855,537
51400 Overtime	47,389	42,590	42,590	42,590
51500 Special Pay	200	0	0	0
52100 Fica Taxes	118,538	119,536	140,817	146,218
52200 Retirement Contribution	95,639	119,562	146,096	151,833
52210 Deferred Compensation Match	12,588	9,764	9,910	10,058
52300 Life & Health Insurance	429,767	476,398	578,612	599,522
52400 Workers Compensation	106,982	83,999	110,611	114,973
53400 Other Contractual Services	247,761	254,750	324,245	324,245
54100 Communications	9,097	10,255	10,255	10,255
54101 Communication - Phone System	1,832	1,980	2,250	2,250
54200 Postage	165	210	210	210
54300 Utility Services	115,989	124,909	126,361	126,361
54400 Rentals And Leases	4,681	3,207	3,207	3,207
54505 Vehicle Coverage	18,253	39,671	48,334	48,334
54600 Repairs And Maintenance	1,090	3,420	3,720	3,720
54601 Vehicle Repair	220,558	184,133	200,307	200,307
54900 Other Current Charges & Obligations	1,488	7,460	8,220	8,220
55100 Office Supplies	4,441	6,803	4,305	4,305
55200 Operating Supplies	39,572	30,677	42,621	42,621
55210 Fuel & Oil	254,430	268,875	263,549	263,549
55300 Road Materials And Supplies	287,895	394,719	345,924	345,924
55400 Publications, Subscriptions & Membe	375	1,334	1,695	1,695
55401 Training	370	4,300	6,300	6,300
106-431-541 Totals	<u>3,614,262</u>	<u>3,764,548</u>	<u>4,205,009</u>	<u>4,312,234</u>

Leon County Fiscal Year 2015 Adopted Budget

Operations

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
106-432-541 Right-Of-Way Management				
51200 Regular Salaries And Wages	897,401	1,075,423	1,028,384	1,069,475
51400 Overtime	88,079	72,814	72,814	72,814
51500 Special Pay	200	0	0	0
52100 Fica Taxes	70,560	79,700	80,634	83,777
52200 Retirement Contribution	56,707	84,937	83,047	86,363
52210 Deferred Compensation Match	6,763	4,351	4,416	4,482
52300 Life & Health Insurance	280,660	351,505	389,493	404,051
52400 Workers Compensation	66,051	63,259	72,534	75,430
53400 Other Contractual Services	187,310	231,120	163,832	163,832
54200 Postage	1	0	0	0
54300 Utility Services	6,414	17,183	17,183	17,183
54400 Rentals And Leases	0	553	553	553
54505 Vehicle Coverage	7,199	19,629	23,537	23,537
54600 Repairs And Maintenance	6,808	34,700	17,700	17,700
54601 Vehicle Repair	108,896	144,804	138,614	138,614
54900 Other Current Charges & Obligations	670	3,265	3,265	3,265
55100 Office Supplies	1,236	2,825	2,825	2,825
55200 Operating Supplies	44,521	50,401	50,401	50,401
55210 Fuel & Oil	121,013	154,256	150,191	150,191
55300 Road Materials And Supplies	9,595	54,643	54,643	54,643
55400 Publications, Subscriptions & Membe	915	1,751	931	931
55401 Training	1,771	5,460	6,280	6,280
56400 Machinery And Equipment	0	37,334	0	0
106-432-541 Totals	<u>1,962,769</u>	<u>2,489,913</u>	<u>2,361,277</u>	<u>2,426,347</u>
123-433-538 Stormwater Maintenance				
51200 Regular Salaries And Wages	1,157,089	1,316,853	1,170,426	1,217,199
51400 Overtime	61,592	46,506	46,506	46,506
51500 Special Pay	200	0	0	0
52100 Fica Taxes	88,559	96,912	93,605	97,181
52200 Retirement Contribution	70,686	99,760	94,867	98,661
52210 Deferred Compensation Match	9,241	14,966	15,190	15,418
52300 Life & Health Insurance	264,065	382,602	318,188	328,786
52400 Workers Compensation	70,461	100,590	94,857	98,646
53100 Professional Services	75,576	0	0	0
53400 Other Contractual Services	65,389	94,841	262,835	262,835
54000 Travel & Per Diem	0	600	0	0
54100 Communications	740	1,620	1,620	1,620
54101 Communication - Phone System	20	200	0	0
54200 Postage	13	25	25	25
54300 Utility Services	2,388	25,759	25,759	25,759
54400 Rentals And Leases	494	2,763	2,763	2,763
54505 Vehicle Coverage	30,165	67,148	81,173	81,173
54600 Repairs And Maintenance	2,035	12,250	12,250	12,250
54601 Vehicle Repair	149,319	168,546	147,449	147,449
54900 Other Current Charges & Obligations	54,210	14,595	13,835	55,695
55100 Office Supplies	2,239	1,025	930	930
55200 Operating Supplies	30,421	41,382	39,263	39,263
55210 Fuel & Oil	181,753	202,625	197,305	197,305
55300 Road Materials And Supplies	184,748	131,098	49,485	49,485
55400 Publications, Subscriptions & Membe	275	731	645	645
55401 Training	2,688	4,853	5,453	5,453
123-433-538 Totals	<u>2,504,365</u>	<u>2,828,250</u>	<u>2,674,429</u>	<u>2,785,047</u>

Operations

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
125-214-562 Mosquito Control Grant				
54000 Travel & Per Diem	0	350	0	0
54700 Printing And Binding	0	500	500	500
54800 Promotional Activities	146	3,400	3,400	3,400
55200 Operating Supplies	18,354	12,050	12,593	12,593
55401 Training	0	2,200	2,550	2,550
56400 Machinery And Equipment	0	10,957	10,957	10,957
125-214-562 Totals	<u>18,500</u>	<u>29,457</u>	<u>30,000</u>	<u>30,000</u>
Operations Totals	<u><u>8,642,880</u></u>	<u><u>9,688,044</u></u>	<u><u>9,896,876</u></u>	<u><u>10,193,100</u></u>

Engineering Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
106-414-541 Engineering Services				
51200 Regular Salaries And Wages	1,792,267	1,823,556	1,889,452	1,964,870
51400 Overtime	28,096	7,500	25,000	25,000
51500 Special Pay	100	0	0	0
52100 Fica Taxes	134,653	136,262	147,511	153,279
52200 Retirement Contribution	108,660	142,571	163,951	170,510
52210 Deferred Compensation Match	5,759	11,250	11,418	11,589
52300 Life & Health Insurance	299,280	333,435	333,086	344,859
52400 Workers Compensation	26,009	16,816	18,562	19,303
52600 Class C Travel	58	0	0	0
53100 Professional Services	163,182	315,751	325,751	325,751
53400 Other Contractual Services	32,943	57,620	58,070	58,070
54000 Travel & Per Diem	3,411	4,460	4,460	4,460
54100 Communications	7,330	10,244	11,520	11,520
54101 Communication - Phone System	0	1,245	1,000	1,000
54200 Postage	570	900	900	900
54505 Vehicle Coverage	3,220	7,646	9,254	9,254
54600 Repairs And Maintenance	132	1,653	36,653	61,653
54601 Vehicle Repair	12,975	13,214	10,000	10,000
54700 Printing And Binding	38	2,500	2,500	2,500
54900 Other Current Charges & Obligations	1,409	3,200	3,200	3,200
55100 Office Supplies	7,041	14,965	14,965	14,965
55200 Operating Supplies	27,923	29,704	29,704	29,704
55210 Fuel & Oil	23,900	32,120	28,400	28,400
55300 Road Materials And Supplies	17	0	0	0
55400 Publications, Subscriptions & Membe	6,840	9,762	9,762	9,762
55401 Training	5,761	11,340	16,340	16,340
106-414-541 Totals	<u>2,691,573</u>	<u>2,987,714</u>	<u>3,151,459</u>	<u>3,276,889</u>
Engineering Services Totals	<u><u>2,691,573</u></u>	<u><u>2,987,714</u></u>	<u><u>3,151,459</u></u>	<u><u>3,276,889</u></u>

Fleet Management

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
505-425-591 Fleet Maintenance				
51200 Regular Salaries And Wages	379,469	387,741	392,426	408,101
51400 Overtime	2,497	3,000	3,000	3,000
51500 Special Pay	100	0	0	0
52100 Fica Taxes	27,611	28,371	30,293	31,491
52200 Retirement Contribution	24,308	34,669	36,577	38,041
52210 Deferred Compensation Match	3,035	3,078	3,124	3,171
52300 Life & Health Insurance	85,932	93,101	100,092	103,955
52400 Workers Compensation	6,411	4,674	5,468	5,687
53400 Other Contractual Services	6,028	10,220	6,710	6,710
54000 Travel & Per Diem	0	500	500	500
54100 Communications	0	1,980	1,980	1,980
54101 Communication - Phone System	442	580	550	550
54200 Postage	7	75	75	75
54300 Utility Services	34,011	30,000	30,000	30,000
54400 Rentals And Leases	1,146	630	3,000	3,000
54505 Vehicle Coverage	2,152	5,146	6,229	6,229
54600 Repairs And Maintenance	744,419	591,956	691,956	691,956
54601 Vehicle Repair	7,160	7,650	6,865	6,865
54700 Printing And Binding	390	550	550	550
55100 Office Supplies	1,193	1,405	1,405	1,405
55200 Operating Supplies	1,601,399	1,993,436	1,821,726	1,828,696
55210 Fuel & Oil	3,977	5,760	4,880	4,880
55400 Publications, Subscriptions & Membe	238	1,000	1,000	1,000
55401 Training	270	5,010	5,010	5,010
505-425-591 Totals	2,932,195	3,210,532	3,153,416	3,182,852
Fleet Management Totals	2,932,195	3,210,532	3,153,416	3,182,852

Parks & Recreation

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
140-436-572 Parks and Recreation Services				
51200 Regular Salaries And Wages	820,315	907,844	911,584	947,985
51400 Overtime	25,798	30,120	30,120	30,120
51500 Special Pay	100	0	0	0
52100 Fica Taxes	60,378	67,322	71,780	74,565
52200 Retirement Contribution	48,628	63,286	67,429	70,126
52210 Deferred Compensation Match	1,967	3,396	3,447	3,499
52300 Life & Health Insurance	240,760	275,738	291,220	301,801
52400 Workers Compensation	25,738	25,158	25,708	26,737
53100 Professional Services	3,621	7,390	6,890	6,890
53400 Other Contractual Services	351,009	292,851	336,149	337,649
54000 Travel & Per Diem	43	500	500	500
54100 Communications	18,881	19,700	22,064	22,064
54101 Communication - Phone System	2,334	2,200	2,280	2,280
54200 Postage	354	300	350	350
54300 Utility Services	156,371	203,050	199,050	209,050
54400 Rentals And Leases	6,563	9,338	6,795	6,795
54505 Vehicle Coverage	8,688	20,823	23,388	23,388
54600 Repairs And Maintenance	0	3,800	5,800	5,800
54601 Vehicle Repair	87,149	68,968	87,860	87,860
54700 Printing And Binding	2,689	1,250	1,250	1,250
54800 Promotional Activities	893	1,500	1,500	1,500
54900 Other Current Charges & Obligations	3,616	2,400	3,620	3,620
55100 Office Supplies	2,778	2,250	2,250	2,250
55200 Operating Supplies	166,511	211,063	211,060	214,515
55210 Fuel & Oil	86,513	100,555	97,205	97,205
55300 Road Materials And Supplies	58,654	67,200	77,900	78,725
55400 Publications, Subscriptions & Membe	819	1,225	1,200	1,200
55401 Training	5,504	8,023	8,023	8,023
56400 Machinery And Equipment	40,352	40,000	40,000	40,000
58200 Aids To Private Organizations	0	179,000	179,000	179,000
140-436-572 Totals	<u>2,227,026</u>	<u>2,616,250</u>	<u>2,715,422</u>	<u>2,784,747</u>
Parks & Recreation Totals	<u>2,227,026</u>	<u>2,616,250</u>	<u>2,715,422</u>	<u>2,784,747</u>

Facilities Management

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-150-519 Facilities Management				
51200 Regular Salaries And Wages	1,742,760	1,655,728	1,626,650	1,690,081
51400 Overtime	62,130	53,000	53,000	53,000
51500 Special Pay	100	0	0	0
52100 Fica Taxes	131,271	122,052	124,821	129,773
52200 Retirement Contribution	119,384	137,749	154,979	161,088
52210 Deferred Compensation Match	9,073	7,430	7,542	7,655
52300 Life & Health Insurance	402,050	394,290	409,701	425,001
52400 Workers Compensation	53,888	40,240	40,957	42,554
52600 Class C Travel	17	0	0	0
53400 Other Contractual Services	712,870	1,700,971	1,815,041	1,843,982
54000 Travel & Per Diem	2,067	1,146	1,146	1,146
54100 Communications	6,662	11,169	16,569	16,569
54101 Communication - Phone System	8,335	6,790	7,260	7,260
54200 Postage	139	200	200	200
54300 Utility Services	1,459,141	1,750,160	1,355,625	1,357,840
54400 Rentals And Leases	25,077	44,056	45,612	45,669
54505 Vehicle Coverage	7,572	16,570	20,056	20,056
54600 Repairs And Maintenance	377,358	918,597	729,812	730,489
54601 Vehicle Repair	22,163	24,740	28,140	28,140
54700 Printing And Binding	902	2,100	2,100	2,100
55100 Office Supplies	9,925	13,119	13,119	13,119
55200 Operating Supplies	60,533	109,075	109,450	109,848
55210 Fuel & Oil	58,118	65,935	64,185	64,185
55400 Publications, Subscriptions & Membe	3,977	6,095	6,895	6,745
55401 Training	4,411	12,825	12,825	12,825
56400 Machinery And Equipment	7,283	0	0	0
56480 Machinery and Equipment - Other	0	10,000	10,000	10,000
001-150-519 Totals	<u>5,287,206</u>	<u>7,104,037</u>	<u>6,655,685</u>	<u>6,779,325</u>
001-150-711 Facilities Management: Judicial Security				
53400 Other Contractual Services	423,886	0	0	0
54600 Repairs And Maintenance	197,399	0	0	0
001-150-711 Totals	<u>621,285</u>	<u>0</u>	<u>0</u>	<u>0</u>
001-150-712 Facilities Management: Judicial Maintenance				
53400 Other Contractual Services	275,875	0	0	0
54300 Utility Services	204,636	0	0	0
001-150-712 Totals	<u>480,510</u>	<u>0</u>	<u>0</u>	<u>0</u>

Leon County Fiscal Year 2015 Adopted Budget

Facilities Management

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-410-529 Public Safety Complex Facilities				
51200 Regular Salaries And Wages	21,552	70,538	158,297	164,559
51400 Overtime	2,990	0	15,000	15,000
52100 Fica Taxes	1,769	5,233	12,223	12,702
52200 Retirement Contribution	1,758	4,755	16,248	16,899
52210 Deferred Compensation Match	13	0	0	0
52300 Life & Health Insurance	4,475	23,175	38,811	40,305
52400 Workers Compensation	543	2,181	3,794	3,946
53400 Other Contractual Services	130,491	717,139	642,127	791,807
54100 Communications	356	6,400	6,400	6,400
54101 Communication - Phone System	412	57,958	0	0
54110 Com-net Communications	0	30,000	0	0
54200 Postage	-12	250	250	250
54300 Utility Services	97,159	301,171	351,171	351,171
54400 Rentals And Leases	0	0	4,400	4,400
54500 Insurance	0	0	2,292	2,292
54506 Property Insurance	114,187	0	100,855	100,855
54600 Repairs And Maintenance	307	0	32,000	32,000
54900 Other Current Charges & Obligations	0	172,536	800	800
55100 Office Supplies	731	3,150	3,150	3,150
55200 Operating Supplies	5,162	70,650	73,967	73,967
55400 Publications, Subscriptions & Membe	0	625	625	625
55401 Training	0	2,500	2,500	2,500
56400 Machinery And Equipment	6,394	0	0	0
001-410-529 Totals	388,286	1,468,261	1,464,910	1,623,628
165-154-519 Bank of America				
51200 Regular Salaries And Wages	34,887	36,009	36,867	38,342
51400 Overtime	125	0	0	0
52100 Fica Taxes	2,551	2,671	2,821	2,933
52200 Retirement Contribution	1,995	2,427	2,732	2,841
52300 Life & Health Insurance	5,378	5,795	5,855	6,089
52400 Workers Compensation	1,354	1,114	1,324	1,377
53100 Professional Services	0	50,000	60,000	60,000
54100 Communications	0	500	500	500
54200 Postage	0	1,000	1,000	1,000
54300 Utility Services	0	424,078	336,801	348,238
54600 Repairs And Maintenance	0	233,716	240,731	247,678
55200 Operating Supplies	0	6,076	6,076	6,076
165-154-519 Totals	46,288	763,386	694,707	715,074
165-154-711 Bank of America				
53100 Professional Services	43,718	0	0	0
53400 Other Contractual Services	180	0	0	0
54100 Communications	1,506	0	0	0
165-154-711 Totals	45,403	0	0	0
165-154-712 Bank of America				
54300 Utility Services	195,077	0	0	0
54600 Repairs And Maintenance	273,676	0	0	0
55200 Operating Supplies	520	0	0	0
55400 Publications, Subscriptions & Membe	121	0	0	0
165-154-712 Totals	469,394	0	0	0

Facilities Management

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
166-155-519 Huntington Oaks Plaza Operating				
53100 Professional Services	6,935	21,000	31,000	31,000
53400 Other Contractual Services	9,691	14,600	23,900	24,122
54200 Postage	0	225	225	225
54600 Repairs And Maintenance	73,607	73,950	63,950	63,950
54700 Printing And Binding	50	200	200	200
54800 Promotional Activities	0	5,000	5,000	5,000
55200 Operating Supplies	0	9,450	10,150	10,150
166-155-519 Totals	<u>90,282</u>	<u>124,425</u>	<u>134,425</u>	<u>134,647</u>
Facilities Management Totals	<u><u>7,428,655</u></u>	<u><u>9,460,109</u></u>	<u><u>8,949,727</u></u>	<u><u>9,252,674</u></u>

Real Estate Management

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-156-519 Real Estate Management				
51200 Regular Salaries And Wages	157,662	161,774	166,112	172,692
51400 Overtime	781	0	0	0
52100 Fica Taxes	11,587	12,003	12,928	13,433
52200 Retirement Contribution	8,957	10,905	12,188	12,676
52210 Deferred Compensation Match	715	0	0	0
52300 Life & Health Insurance	40,351	38,205	44,378	46,037
52400 Workers Compensation	706	743	299	311
53100 Professional Services	0	0	13,500	13,500
54000 Travel & Per Diem	0	2,045	2,045	2,045
54100 Communications	0	1,620	1,620	1,620
54101 Communication - Phone System	41	115	50	50
54200 Postage	251	3,500	3,500	3,500
54400 Rentals And Leases	0	1,315	3,200	3,200
54700 Printing And Binding	1,019	2,500	2,500	2,500
54900 Other Current Charges & Obligations	0	31,000	60,000	60,000
55100 Office Supplies	316	500	500	500
55200 Operating Supplies	0	3,000	4,000	4,000
55400 Publications, Subscriptions & Membe	2,252	4,500	5,300	5,300
55401 Training	486	3,000	3,000	3,000
001-156-519 Totals	<u>225,127</u>	<u>276,725</u>	<u>335,120</u>	<u>344,364</u>
001-831-513 Tax Deed Applications				
54900 Other Current Charges & Obligations	-11,041	62,500	62,500	62,500
001-831-513 Totals	<u>-11,041</u>	<u>62,500</u>	<u>62,500</u>	<u>62,500</u>
Real Estate Management Totals	<u>214,085</u>	<u>339,225</u>	<u>397,620</u>	<u>406,864</u>

Planning Department

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-817-515 Planning Department				
51200 Regular Salaries And Wages	57,553	57,841	59,221	61,590
51250 Regular OPS Salaries	1,000	0	0	0
52100 Fica Taxes	4,328	4,291	4,556	4,737
52200 Retirement Contribution	3,245	3,899	4,388	4,564
52300 Life & Health Insurance	11,224	292	12,479	12,965
52400 Workers Compensation	152	96	108	112
54400 Rentals And Leases	17,689	25,000	25,000	25,000
58100 Aids To Government Agencies	658,733	747,114	747,000	747,000
001-817-515 Totals	<u>753,925</u>	<u>838,533</u>	<u>852,752</u>	<u>855,968</u>
Planning Department Totals	<u><u>753,925</u></u>	<u><u>838,533</u></u>	<u><u>852,752</u></u>	<u><u>855,968</u></u>

Blueprint 2000

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-403-515 Blueprint 2000				
51200 Regular Salaries And Wages	41,458	42,791	43,811	45,563
52100 Fica Taxes	3,032	3,175	3,377	3,512
52200 Retirement Contribution	2,362	2,885	3,246	3,376
52300 Life & Health Insurance	12,344	11,511	12,399	12,882
52400 Workers Compensation	101	71	64	67
001-403-515 Totals	<u>59,297</u>	<u>60,433</u>	<u>62,897</u>	<u>65,400</u>
Blueprint 2000 Totals	<u><u>59,297</u></u>	<u><u>60,433</u></u>	<u><u>62,897</u></u>	<u><u>65,400</u></u>

Leon County Fiscal Year 2015 Adopted Budget

Office of Management and Budget

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-130-513 Office of Management & Budget				
51200 Regular Salaries And Wages	390,399	468,079	480,890	500,015
52100 Fica Taxes	28,521	34,844	36,912	38,373
52200 Retirement Contribution	22,387	31,657	35,547	36,962
52210 Deferred Compensation Match	1,023	1,274	1,293	1,293
52300 Life & Health Insurance	62,219	60,729	61,813	64,219
52400 Workers Compensation	1,015	781	872	907
53100 Professional Services	37,276	48,393	61,593	62,781
53400 Other Contractual Services	314	0	0	0
54000 Travel & Per Diem	4,482	4,018	4,018	4,018
54100 Communications	325	0	302	302
54101 Communication - Phone System	302	475	420	420
54200 Postage	125	200	200	200
54400 Rentals And Leases	7,917	8,393	5,080	5,080
54600 Repairs And Maintenance	26	0	0	0
54700 Printing And Binding	4,966	4,405	4,380	4,380
55100 Office Supplies	2,030	4,289	2,649	2,649
55200 Operating Supplies	1,795	1,480	1,480	1,480
55400 Publications, Subscriptions & Membe	245	2,155	1,505	1,505
55401 Training	1,720	3,378	2,378	2,378
58229 Tall Trust For Historic Preservation	0	0	63,175	63,175
001-130-513 Totals	<u>567,086</u>	<u>674,550</u>	<u>764,507</u>	<u>790,137</u>
Office of Management and Budget Totals	<u><u>567,086</u></u>	<u><u>674,550</u></u>	<u><u>764,507</u></u>	<u><u>790,137</u></u>

Leon County Fiscal Year 2015 Adopted Budget

Purchasing

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-140-513 Procurement				
51200 Regular Salaries And Wages	182,661	213,294	218,380	227,115
52100 Fica Taxes	13,838	16,652	17,532	18,199
52200 Retirement Contribution	10,281	15,129	18,272	19,002
52210 Deferred Compensation Match	599	852	865	878
52300 Life & Health Insurance	7,395	18,102	18,484	18,791
52400 Workers Compensation	475	374	397	413
53400 Other Contractual Services	0	776	776	776
54000 Travel & Per Diem	0	3,413	4,708	4,708
54101 Communication - Phone System	693	775	615	615
54200 Postage	1,008	1,657	1,657	1,657
54400 Rentals And Leases	1,495	995	3,000	3,000
54505 Vehicle Coverage	0	1,022	1,237	1,237
54600 Repairs And Maintenance	0	1,284	1,412	1,412
54601 Vehicle Repair	0	820	1,530	1,530
54700 Printing And Binding	0	766	588	588
54900 Other Current Charges & Obligations	4,843	5,634	5,494	5,494
55100 Office Supplies	770	1,300	1,300	1,300
55200 Operating Supplies	389	2,200	2,200	2,200
55210 Fuel & Oil	0	0	535	535
55400 Publications, Subscriptions & Membe	533	970	1,160	1,160
55401 Training	243	2,350	2,350	2,350
001-140-513 Totals	225,225	288,365	302,492	312,960
001-141-513 Warehouse				
51200 Regular Salaries And Wages	71,818	69,839	70,350	73,164
51400 Overtime	36	0	0	0
52100 Fica Taxes	5,385	5,458	5,933	6,148
52200 Retirement Contribution	3,856	4,958	5,213	5,421
52210 Deferred Compensation Match	590	1,593	1,617	1,641
52300 Life & Health Insurance	417	3,971	7,566	7,580
52400 Workers Compensation	2,787	2,274	2,526	2,627
53400 Other Contractual Services	834	832	832	832
54100 Communications	0	456	456	456
54101 Communication - Phone System	206	175	175	175
54505 Vehicle Coverage	226	0	0	0
54600 Repairs And Maintenance	304	426	426	426
54601 Vehicle Repair	3,222	3,000	3,245	3,245
55100 Office Supplies	406	300	300	300
55200 Operating Supplies	445	615	615	615
55210 Fuel & Oil	124	0	0	0
55299 Reimbursable Supplies	-16	0	0	0
001-141-513 Totals	90,640	93,897	99,254	102,630
001-142-513 Property Control				
51200 Regular Salaries And Wages	39,582	0	0	0
52100 Fica Taxes	2,979	0	0	0
52200 Retirement Contribution	2,049	0	0	0
52210 Deferred Compensation Match	540	0	0	0
52300 Life & Health Insurance	230	0	0	0
52400 Workers Compensation	103	0	0	0
54505 Vehicle Coverage	226	0	0	0
54600 Repairs And Maintenance	1,769	0	0	0
54601 Vehicle Repair	349	0	0	0
55100 Office Supplies	14	0	0	0
55200 Operating Supplies	572	0	0	0
55210 Fuel & Oil	297	0	0	0
001-142-513 Totals	48,709	0	0	0
Purchasing Totals	364,574	382,262	401,746	415,590

Risk Management

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
501-132-513 Risk Management				
51200 Regular Salaries And Wages	71,485	73,766	75,330	78,203
52100 Fica Taxes	5,261	5,473	5,861	6,081
52200 Retirement Contribution	3,873	4,972	5,323	5,536
52300 Life & Health Insurance	13,795	15,196	16,241	16,839
52400 Workers Compensation	186	123	130	136
53100 Professional Services	88,324	127,344	127,344	127,344
54000 Travel & Per Diem	0	1,900	1,900	1,900
54100 Communications	64	360	360	360
54101 Communication - Phone System	176	220	210	210
54200 Postage	64	160	160	160
54700 Printing And Binding	0	400	400	400
55100 Office Supplies	493	600	600	600
55200 Operating Supplies	655	950	950	950
55400 Publications, Subscriptions & Membe	1,156	1,300	1,300	1,300
55401 Training	0	900	900	900
501-132-513 Totals	<u>185,532</u>	<u>233,664</u>	<u>237,009</u>	<u>240,919</u>
Risk Management Totals	<u><u>185,532</u></u>	<u><u>233,664</u></u>	<u><u>237,009</u></u>	<u><u>240,919</u></u>

Leon County Fiscal Year 2015 Adopted Budget

Tourism Development

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-888-573 Line Item - COCA Administration				
58215 Local Arts Agency Program (837)	150,000	150,000	150,000	150,000
001-888-573 Totals	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
160-301-552 Administration				
51200 Regular Salaries And Wages	228,911	229,307	237,113	246,321
51250 Regular OPS Salaries	13,900	10,606	10,606	11,030
52100 Fica Taxes	17,473	17,626	18,670	19,544
52200 Retirement Contribution	18,124	15,656	35,077	36,471
52210 Deferred Compensation Match	302	744	755	766
52300 Life & Health Insurance	31,114	31,833	36,819	38,044
52400 Workers Compensation	649	405	443	461
53400 Other Contractual Services	89,380	95,500	115,500	115,500
54000 Travel & Per Diem	6,438	7,500	7,500	7,500
54100 Communications	150	0	0	0
54101 Communication - Phone System	1,381	1,415	1,370	1,370
54200 Postage	36	0	0	0
54300 Utility Services	12,756	14,500	14,500	14,500
54400 Rentals And Leases	9,160	4,973	5,000	5,000
54505 Vehicle Coverage	0	661	799	799
54600 Repairs And Maintenance	46,750	34,000	34,000	34,000
54601 Vehicle Repair	39	1,162	1,210	1,210
54900 Other Current Charges & Obligations	5,936	1,971	1,971	1,971
55100 Office Supplies	1,557	800	1,000	1,000
55200 Operating Supplies	7,564	7,500	7,500	7,500
55210 Fuel & Oil	480	5,000	1,000	1,000
55400 Publications, Subscriptions & Membe	2,054	2,300	2,300	2,300
55401 Training	919	3,000	3,000	3,000
160-301-552 Totals	<u>495,071</u>	<u>486,459</u>	<u>536,133</u>	<u>549,287</u>
160-302-552 Advertising				
53400 Other Contractual Services	829,716	942,428	960,000	960,000
160-302-552 Totals	<u>829,716</u>	<u>942,428</u>	<u>960,000</u>	<u>960,000</u>

Leon County Fiscal Year 2015 Adopted Budget

Tourism Development

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
160-303-552 Marketing				
51200 Regular Salaries And Wages	380,013	393,186	439,517	455,498
51250 Regular OPS Salaries	13,900	10,606	11,306	11,730
52100 Fica Taxes	29,558	31,087	32,575	33,829
52200 Retirement Contribution	21,653	28,242	30,390	31,605
52210 Deferred Compensation Match	930	0	0	0
52300 Life & Health Insurance	33,071	44,031	45,703	46,904
52400 Workers Compensation	1,726	1,351	1,368	1,424
52600 Class C Travel	53	0	0	0
53400 Other Contractual Services	17,467	87,700	92,700	92,700
54000 Travel & Per Diem	44,535	54,446	83,777	83,777
54100 Communications	4,535	7,823	7,823	7,823
54101 Communication - Phone System	933	885	890	890
54200 Postage	35,644	40,000	48,000	48,000
54400 Rentals And Leases	2,545	1,849	3,347	3,347
54700 Printing And Binding	0	5,000	5,000	5,000
54800 Promotional Activities	17,665	121,732	87,732	87,732
54860 TDC Direct Sales Promotions	35,063	61,045	65,805	65,805
54861 TDC Community Relations	11,154	10,300	11,800	11,800
54862 TDC Merchandise	1,483	5,000	5,000	5,000
54900 Other Current Charges & Obligations	248,013	210,840	227,000	227,000
54948 Other Current Charges / Other	0	70,000	100,000	100,000
55100 Office Supplies	1,963	3,700	3,700	3,700
55200 Operating Supplies	8,789	5,000	5,000	5,000
55250 Operating Supplies / Uniforms	1,449	1,500	1,500	1,500
55400 Publications, Subscriptions & Membe	12,069	17,320	17,163	17,163
55401 Training	4,306	8,045	9,245	9,245
56400 Machinery And Equipment	0	0	3,400	3,400
58160 TDC Local T&E	305	1,500	1,500	1,500
58300 Other Grants & Aids	500	0	0	0
58320 Sponsorships & Contributions	19,491	16,248	16,650	16,650
160-303-552 Totals	<u>948,813</u>	<u>1,238,436</u>	<u>1,357,891</u>	<u>1,378,022</u>
160-304-552 Special Projects				
58300 Other Grants & Aids	134,934	310,000	340,000	340,000
160-304-552 Totals	<u>134,934</u>	<u>310,000</u>	<u>340,000</u>	<u>340,000</u>
160-305-552 1 Cent Expenses				
58100 Aids To Government Agencies	263,708	824,743	898,462	934,400
160-305-552 Totals	<u>263,708</u>	<u>824,743</u>	<u>898,462</u>	<u>934,400</u>
160-888-573 Council on Culture & Arts (COCA)				
58214 Cultural Resource Grant Prog (837)	504,500	504,500	504,500	504,500
160-888-573 Totals	<u>504,500</u>	<u>504,500</u>	<u>504,500</u>	<u>504,500</u>
160-888-574 Line Item - Special Events				
58260 Culture and Recreation	0	134,500	0	0
160-888-574 Totals	<u>0</u>	<u>134,500</u>	<u>0</u>	<u>0</u>
Tourism Development Totals	<u>3,326,742</u>	<u>4,591,066</u>	<u>4,746,986</u>	<u>4,816,209</u>

Economic Development/Intergovernmental Affairs

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-114-512 Economic Development/Intergovernmental Affairs				
51200 Regular Salaries And Wages	252,023	172,133	214,754	223,278
51250 Regular OPS Salaries	2,063	0	0	0
52100 Fica Taxes	18,334	13,012	16,897	17,550
52200 Retirement Contribution	13,914	11,822	15,793	16,425
52300 Life & Health Insurance	36,726	23,845	15,246	15,569
52400 Workers Compensation	661	292	387	403
53400 Other Contractual Services	168,667	150,000	150,000	150,000
54000 Travel & Per Diem	7,504	11,000	10,500	10,500
54100 Communications	325	0	0	0
54101 Communication - Phone System	204	315	145	145
54200 Postage	1,508	265	265	265
54700 Printing And Binding	111	0	0	0
54900 Other Current Charges & Obligations	21,490	20,950	3,950	3,950
55100 Office Supplies	91	349	349	349
55200 Operating Supplies	911	1,200	1,200	1,200
55400 Publications, Subscriptions & Membe	1,900	2,010	2,010	2,010
55401 Training	150	500	500	500
58222 Economic Development Council (856)	0	0	207,000	199,500
001-114-512 Totals	<u>526,580</u>	<u>407,693</u>	<u>638,996</u>	<u>641,644</u>
Economic Development/Intergovernmental Affairs Totals	<u><u>526,580</u></u>	<u><u>407,693</u></u>	<u><u>638,996</u></u>	<u><u>641,644</u></u>

M/W Small Business Enterprise

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-112-513 Minority/Women Small Business Enterprise				
51200 Regular Salaries And Wages	96,333	99,708	102,041	106,090
52100 Fica Taxes	6,985	7,378	7,883	8,193
52200 Retirement Contribution	5,458	6,702	7,501	7,801
52210 Deferred Compensation Match	470	532	540	548
52300 Life & Health Insurance	19,657	20,708	22,167	23,001
52400 Workers Compensation	288	262	184	191
53100 Professional Services	0	44,450	10,000	260,000
53400 Other Contractual Services	24,800	24,800	24,800	24,800
54000 Travel & Per Diem	3,003	3,362	3,362	3,362
54101 Communication - Phone System	571	725	605	605
54200 Postage	164	1,208	500	500
54400 Rentals And Leases	0	0	1,500	1,500
54700 Printing And Binding	796	1,744	952	952
54800 Promotional Activities	4,872	5,450	5,470	5,470
54900 Other Current Charges & Obligations	818	1,150	1,150	1,150
55100 Office Supplies	681	1,000	1,000	1,000
55200 Operating Supplies	2,285	1,700	1,700	1,700
55400 Publications, Subscriptions & Membe	800	795	1,500	1,500
55401 Training	874	1,525	1,525	1,525
001-112-513 Totals	<u>168,855</u>	<u>223,199</u>	<u>194,380</u>	<u>449,888</u>
M/W Small Business Enterprise Totals	<u><u>168,855</u></u>	<u><u>223,199</u></u>	<u><u>194,380</u></u>	<u><u>449,888</u></u>

Leon County Fiscal Year 2015 Adopted Budget

Library Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-240-571 Lib - Policy, Planning, & Operations				
51200 Regular Salaries And Wages	292,220	323,265	331,516	344,755
51400 Overtime	209	0	0	0
52100 Fica Taxes	21,861	24,261	25,963	26,976
52200 Retirement Contribution	21,450	36,175	40,240	41,849
52210 Deferred Compensation Match	967	1,168	1,185	1,203
52300 Life & Health Insurance	36,951	45,302	45,924	47,446
52400 Workers Compensation	760	543	600	626
53100 Professional Services	297,436	282,904	295,279	295,279
53200 Accounting And Auditing	1,303	0	0	0
53400 Other Contractual Services	3,150	5,750	5,750	5,750
54000 Travel & Per Diem	1,066	1,500	1,500	1,500
54100 Communications	535	2,280	2,280	2,280
54101 Communication - Phone System	12,418	12,885	11,485	11,485
54200 Postage	23,846	20,159	20,159	20,159
54400 Rentals And Leases	24,492	14,345	14,345	14,345
54600 Repairs And Maintenance	560	600	600	600
54700 Printing And Binding	305	500	500	500
54800 Promotional Activities	400	400	400	400
55100 Office Supplies	14,809	15,540	15,540	15,540
55200 Operating Supplies	35,315	38,062	38,062	38,062
55400 Publications, Subscriptions & Membe	2,914	2,990	2,990	2,990
55401 Training	4,481	4,948	4,948	4,948
58241 Friends of the LeRoy Collins Public Library	0	3,000	3,000	3,000
001-240-571 Totals	<u>797,447</u>	<u>836,577</u>	<u>862,266</u>	<u>879,693</u>
001-241-571 Library Public Services				
51200 Regular Salaries And Wages	1,238,839	1,271,642	1,310,297	1,361,817
51250 Regular OPS Salaries	23,126	24,717	24,717	25,706
51400 Overtime	149	0	0	0
51500 Special Pay	100	0	0	0
52100 Fica Taxes	92,147	96,884	101,221	105,172
52200 Retirement Contribution	69,971	95,255	100,667	104,682
52210 Deferred Compensation Match	6,186	7,112	7,219	7,327
52300 Life & Health Insurance	238,939	296,646	275,352	285,294
52400 Workers Compensation	3,281	2,215	2,399	2,501
53400 Other Contractual Services	3,000	3,000	3,000	3,000
54600 Repairs And Maintenance	12,467	12,135	12,135	12,135
54700 Printing And Binding	3,608	7,500	7,500	7,500
54900 Other Current Charges & Obligations	1,317	1,695	1,695	1,695
55100 Office Supplies	2,770	8,118	8,118	8,118
55200 Operating Supplies	6,325	6,960	6,960	6,960
55401 Training	847	960	960	960
56400 Machinery And Equipment	0	5,780	0	0
56600 Books, Publications & Libr Material	595,903	622,505	622,505	622,505
56610 Electronic Subscriptions	27,000	0	0	0
001-241-571 Totals	<u>2,325,974</u>	<u>2,463,124</u>	<u>2,484,745</u>	<u>2,555,372</u>

Library Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-242-571 Library Collection Services				
51200 Regular Salaries And Wages	449,562	431,725	429,315	446,489
52100 Fica Taxes	32,788	31,958	33,167	34,478
52200 Retirement Contribution	27,074	33,484	33,879	35,233
52210 Deferred Compensation Match	1,740	2,548	2,587	2,626
52300 Life & Health Insurance	117,375	115,181	123,272	128,031
52400 Workers Compensation	1,498	753	735	764
53400 Other Contractual Services	95,951	97,478	97,478	97,478
54000 Travel & Per Diem	0	90	90	90
54200 Postage	4,279	5,020	5,020	5,020
54505 Vehicle Coverage	2,647	6,019	4,285	4,285
54600 Repairs And Maintenance	1,586	1,645	1,645	1,645
54601 Vehicle Repair	2,500	4,015	3,825	3,825
54700 Printing And Binding	6,102	8,700	8,700	8,700
55100 Office Supplies	580	4,133	4,133	4,133
55200 Operating Supplies	37,340	37,206	37,206	37,206
55210 Fuel & Oil	4,587	6,770	5,790	5,790
55400 Publications, Subscriptions & Membe	4,345	3,795	3,795	3,795
55401 Training	4,281	4,315	4,315	4,315
001-242-571 Totals	<u>794,236</u>	<u>794,835</u>	<u>799,237</u>	<u>823,903</u>
001-243-571 Library Extension Services				
51200 Regular Salaries And Wages	1,637,372	1,655,347	1,694,276	1,761,933
52100 Fica Taxes	120,314	123,510	132,536	137,713
52200 Retirement Contribution	92,699	121,286	130,873	136,105
52210 Deferred Compensation Match	7,588	5,944	6,033	6,123
52300 Life & Health Insurance	306,817	359,219	318,068	329,129
52400 Workers Compensation	5,681	5,758	3,124	3,246
52600 Class C Travel	106	0	0	0
53400 Other Contractual Services	43,370	8,683	44,983	44,983
54000 Travel & Per Diem	3,595	3,397	3,397	3,397
54100 Communications	4,916	6,600	1,200	1,200
54400 Rentals And Leases	0	3,443	3,443	3,443
54505 Vehicle Coverage	0	0	3,000	3,000
54600 Repairs And Maintenance	26,787	27,193	27,193	27,193
54601 Vehicle Repair	5,353	3,485	4,185	4,185
54800 Promotional Activities	850	850	850	850
55100 Office Supplies	10,765	24,955	24,955	24,955
55200 Operating Supplies	23,063	24,172	24,172	24,172
55210 Fuel & Oil	1,314	2,000	1,755	1,755
55400 Publications, Subscriptions & Membe	2,220	38,795	2,495	2,495
55401 Training	612	2,626	2,626	2,626
001-243-571 Totals	<u>2,293,422</u>	<u>2,417,263</u>	<u>2,429,164</u>	<u>2,518,503</u>
Library Services Totals	<u>6,211,080</u>	<u>6,511,799</u>	<u>6,575,412</u>	<u>6,777,471</u>

Emergency Medical Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
135-185-526 Emergency Medical Services				
51100 Executive Salaries	0	56,383	0	0
51200 Regular Salaries And Wages	4,355,478	4,338,120	5,381,884	5,559,867
51250 Regular OPS Salaries	348,444	58,964	57,247	59,537
51400 Overtime	889,651	1,193,599	1,193,599	1,193,599
51500 Special Pay	11,265	0	0	0
52100 Fica Taxes	416,573	456,585	483,554	501,369
52200 Retirement Contribution	728,223	928,702	1,107,933	1,140,461
52210 Deferred Compensation Match	16,560	16,132	16,374	16,620
52300 Life & Health Insurance	818,097	929,755	1,020,476	1,056,023
52400 Workers Compensation	246,677	237,179	261,040	268,640
53100 Professional Services	15,222	56,580	56,580	56,580
53400 Other Contractual Services	3,682,673	3,986,836	4,049,865	4,058,681
54000 Travel & Per Diem	3,523	14,800	14,800	14,800
54100 Communications	47,955	51,030	51,030	51,030
54101 Communication - Phone System	3,133	3,190	4,840	4,840
54200 Postage	607	2,000	2,000	2,000
54300 Utility Services	0	20,000	20,000	20,000
54400 Rentals And Leases	3,165	2,195	2,195	2,195
54505 Vehicle Coverage	45,452	1,446	139,706	139,706
54600 Repairs And Maintenance	117,984	83,427	88,722	88,722
54601 Vehicle Repair	342,642	282,389	322,220	322,220
54700 Printing And Binding	2,377	10,000	10,000	10,000
54800 Promotional Activities	10,404	20,650	16,000	16,000
55100 Office Supplies	2,344	7,765	7,765	7,765
55200 Operating Supplies	509,271	528,174	546,221	546,221
55210 Fuel & Oil	427,375	457,410	463,900	463,900
55400 Publications, Subscriptions & Membe	5,834	7,925	7,925	7,925
55401 Training	38,352	47,103	65,100	65,100
56400 Machinery And Equipment	229,528	53,848	74,250	54,250
135-185-526 Totals	<u>13,318,809</u>	<u>13,852,187</u>	<u>15,465,226</u>	<u>15,728,051</u>
Emergency Medical Services Totals	<u><u>13,318,809</u></u>	<u><u>13,852,187</u></u>	<u><u>15,465,226</u></u>	<u><u>15,728,051</u></u>

Leon County Fiscal Year 2015 Adopted Budget

Animal Services

Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4); Animal Control Ordinance Review Committee (Leon County Code of Laws, Chapter 4)

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
140-201-562 Animal Services				
51200 Regular Salaries And Wages	275,501	278,402	277,466	288,425
51400 Overtime	20,813	24,479	24,479	24,479
51500 Special Pay	6,375	8,800	8,800	8,800
52100 Fica Taxes	21,894	21,207	21,954	22,791
52200 Retirement Contribution	16,664	19,269	20,304	21,117
52210 Deferred Compensation Match	2,145	1,274	1,293	1,312
52300 Life & Health Insurance	56,418	62,829	67,652	69,979
52400 Workers Compensation	4,618	3,591	3,947	4,105
53300 Court Reporter Services	0	440	4,170	4,170
53400 Other Contractual Services	1,350,663	542,030	670,627	670,627
54000 Travel & Per Diem	145	0	3,400	3,400
54100 Communications	7,293	4,200	4,200	4,200
54101 Communication - Phone System	598	775	1,095	1,095
54200 Postage	64	300	300	300
54400 Rentals And Leases	2,257	1,012	1,956	1,956
54505 Vehicle Coverage	2,848	6,548	7,925	7,925
54600 Repairs And Maintenance	379	400	400	400
54601 Vehicle Repair	15,183	18,894	17,985	17,985
54700 Printing And Binding	1,118	1,000	1,500	1,500
54800 Promotional Activities	2,378	3,000	2,500	2,500
54908 Other Current Charges & Obligations	372	1,200	1,200	1,200
55100 Office Supplies	969	1,397	1,397	1,397
55200 Operating Supplies	7,402	9,832	9,832	9,832
55210 Fuel & Oil	38,513	43,625	42,220	42,220
55400 Publications, Subscriptions & Membe	435	733	733	733
55401 Training	3,295	8,155	4,755	4,755
58226 St Francis Wildlife Assn (851)	71,250	71,250	71,250	71,250
140-201-562 Totals	1,909,590	1,134,642	1,273,340	1,288,453
Animal Services Totals	1,909,590	1,134,642	1,273,340	1,288,453

Leon County Fiscal Year 2015 Adopted Budget

County Probation

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-888-523 Line Item - Detention/Correction				
58230 Disc Village/JAC	185,759	185,759	185,759	185,759
58257 Palmer Munroe Teen Center	150,000	150,000	150,000	150,000
001-888-523 Totals	<u>335,759</u>	<u>335,759</u>	<u>335,759</u>	<u>335,759</u>
111-542-523 County Probation				
51200 Regular Salaries And Wages	725,320	766,005	813,867	844,912
51400 Overtime	114	0	0	0
52100 Fica Taxes	51,973	57,386	63,129	65,502
52200 Retirement Contribution	45,751	64,063	72,245	75,030
52210 Deferred Compensation Match	2,262	3,077	3,123	3,169
52300 Life & Health Insurance	158,598	169,632	194,039	201,302
52400 Workers Compensation	22,972	19,649	21,045	21,884
53400 Other Contractual Services	359	800	800	800
54000 Travel & Per Diem	209	1,008	1,008	1,008
54100 Communications	480	636	636	636
54101 Communication - Phone System	4,591	6,790	4,815	4,815
54200 Postage	1,281	2,359	2,359	2,359
54400 Rentals And Leases	4,602	3,592	6,880	6,880
54500 Insurance	7,188	7,388	0	0
54600 Repairs And Maintenance	0	1,000	1,000	1,000
54700 Printing And Binding	1,034	2,000	2,000	2,000
54948 Other Current Charges / Other	440	480	480	480
55100 Office Supplies	5,564	6,131	6,131	6,131
55200 Operating Supplies	4,845	4,845	4,845	4,845
55400 Publications, Subscriptions & Membe	247	400	400	400
55401 Training	1,787	2,005	2,005	2,005
111-542-523 Totals	<u>1,039,617</u>	<u>1,119,246</u>	<u>1,200,807</u>	<u>1,245,158</u>
County Probation Totals	<u>1,375,376</u>	<u>1,455,005</u>	<u>1,536,566</u>	<u>1,580,917</u>

Leon County Fiscal Year 2015 Adopted Budget

Supervised Pretrial Release

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
111-544-523 Pretrial Release				
51200 Regular Salaries And Wages	502,251	532,018	548,664	570,270
51400 Overtime	15,614	0	0	0
52100 Fica Taxes	37,848	40,024	42,543	44,195
52200 Retirement Contribution	29,017	39,201	40,580	42,179
52210 Deferred Compensation Match	579	636	645	654
52300 Life & Health Insurance	96,320	111,010	114,199	118,467
52400 Workers Compensation	15,738	13,265	15,224	15,818
53400 Other Contractual Services	25,948	32,000	32,000	32,000
53413 Administration	480	0	0	0
53450 Other Contractual Services - GPS	123,000	123,000	123,000	123,000
54000 Travel & Per Diem	2,133	3,099	3,099	3,099
54100 Communications	470	1,500	1,500	1,500
54101 Communication - Phone System	1,817	2,215	2,180	2,180
54200 Postage	630	2,000	2,000	2,000
54400 Rentals And Leases	2,835	1,823	2,648	2,648
54700 Printing And Binding	746	1,140	1,140	1,140
54900 Other Current Charges & Obligations	80,000	80,000	80,000	80,000
54948 Other Current Charges / Other	936	950	950	950
55100 Office Supplies	2,056	2,100	2,100	2,100
55200 Operating Supplies	6,412	7,016	7,016	7,016
55400 Publications, Subscriptions & Membe	50	140	140	140
111-544-523 Totals	<u>944,878</u>	<u>993,137</u>	<u>1,019,628</u>	<u>1,049,356</u>
125-982058-521 FDLE JAG Grant - Pretrial				
51200 Regular Salaries And Wages	74,489	0	0	0
51400 Overtime	1,689	0	0	0
52100 Fica Taxes	5,601	0	0	0
52200 Retirement Contribution	4,226	0	0	0
52300 Life & Health Insurance	19,224	0	0	0
52400 Workers Compensation	2,619	0	0	0
125-982058-521 Totals	<u>107,847</u>	<u>0</u>	<u>0</u>	<u>0</u>
125-982059-521 FDLE JAG Grant - Pretrial				
51200 Regular Salaries And Wages	0	87,204	87,402	90,898
52100 Fica Taxes	0	6,470	6,711	6,980
52200 Retirement Contribution	0	5,879	6,476	6,736
52300 Life & Health Insurance	0	23,030	18,109	18,818
52400 Workers Compensation	0	2,412	2,699	2,807
125-982059-521 Totals	<u>0</u>	<u>124,995</u>	<u>121,397</u>	<u>126,239</u>
Supervised Pretrial Release Totals	<u>1,052,725</u>	<u>1,118,132</u>	<u>1,141,025</u>	<u>1,175,595</u>

Veteran Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-390-553 Veteran Services				
51200 Regular Salaries And Wages	123,598	119,472	121,199	126,047
51400 Overtime	0	1,000	1,000	1,000
52100 Fica Taxes	9,397	9,690	6,829	7,081
52200 Retirement Contribution	6,449	8,804	8,980	9,340
52210 Deferred Compensation Match	1,039	1,486	1,508	1,531
52300 Life & Health Insurance	1,030	11,742	22,319	22,924
52400 Workers Compensation	322	218	220	229
54000 Travel & Per Diem	7,238	8,642	8,642	8,642
54101 Communication - Phone System	728	760	675	675
54200 Postage	708	767	767	767
54400 Rentals And Leases	2,408	1,658	3,000	3,000
54600 Repairs And Maintenance	902	160	160	160
54700 Printing And Binding	0	102	102	102
54800 Promotional Activities	580	774	774	774
54900 Other Current Charges & Obligations	25,627	0	0	0
55100 Office Supplies	599	1,715	1,715	1,715
55200 Operating Supplies	26	250	250	250
55400 Publications, Subscriptions & Membe	610	330	330	330
55401 Training	570	1,050	1,050	1,050
58256 Veterans Day Parade	0	2,500	2,500	2,500
58258 Operation Thank You!	0	15,000	15,000	15,000
58261 Honor Flight	0	15,000	15,000	15,000
58349 Military Personnel Grant Program	70,255	100,000	100,000	100,000
001-390-553 Totals	<u>252,087</u>	<u>301,120</u>	<u>312,020</u>	<u>318,117</u>
Veteran Services Totals	<u><u>252,087</u></u>	<u><u>301,120</u></u>	<u><u>312,020</u></u>	<u><u>318,117</u></u>

Volunteer Center

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-113-513 Volunteer Center				
51200 Regular Salaries And Wages	95,628	106,497	117,482	122,138
51400 Overtime	46	2,000	2,000	2,000
52100 Fica Taxes	6,765	7,903	9,111	9,467
52200 Retirement Contribution	5,447	7,179	8,626	8,970
52210 Deferred Compensation Match	83	744	755	766
52300 Life & Health Insurance	19,888	23,495	28,876	29,966
52400 Workers Compensation	249	177	211	220
53400 Other Contractual Services	0	300	300	300
54000 Travel & Per Diem	1,552	3,223	3,223	3,223
54100 Communications	787	1,008	1,008	1,008
54101 Communication - Phone System	332	410	370	370
54200 Postage	66	223	223	223
54400 Rentals And Leases	0	0	2,400	2,400
54700 Printing And Binding	899	2,757	1,397	1,397
54800 Promotional Activities	7,335	5,934	6,934	6,934
55100 Office Supplies	3,149	3,335	2,209	2,209
55200 Operating Supplies	2,829	0	672	672
55400 Publications, Subscriptions & Membe	691	1,780	1,812	1,812
55401 Training	0	195	195	195
001-113-513 Totals	<u>145,747</u>	<u>167,160</u>	<u>187,804</u>	<u>194,270</u>
Volunteer Center Totals	<u><u>145,747</u></u>	<u><u>167,160</u></u>	<u><u>187,804</u></u>	<u><u>194,270</u></u>

Leon County Fiscal Year 2015 Adopted Budget

Housing Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-371-569 Housing Services				
51200 Regular Salaries And Wages	274,840	299,853	303,492	315,567
51400 Overtime	598	0	0	0
52100 Fica Taxes	20,066	22,338	23,765	24,688
52200 Retirement Contribution	15,771	22,600	24,307	25,279
52210 Deferred Compensation Match	536	956	970	985
52300 Life & Health Insurance	56,182	72,041	73,666	76,326
52400 Workers Compensation	714	504	547	570
53400 Other Contractual Services	0	652	652	652
54000 Travel & Per Diem	892	4,722	4,722	4,722
54100 Communications	160	0	301	301
54101 Communication - Phone System	1,654	1,850	1,950	1,950
54200 Postage	559	800	800	800
54400 Rentals And Leases	5,850	3,150	4,200	4,200
54505 Vehicle Coverage	366	1,372	1,660	1,660
54600 Repairs And Maintenance	0	200	200	200
54601 Vehicle Repair	355	1,650	1,225	1,225
54700 Printing And Binding	1,006	1,000	1,000	1,000
54800 Promotional Activities	144	1,402	2,402	2,402
54900 Other Current Charges & Obligations	507	2,473	1,473	1,473
55100 Office Supplies	2,764	4,700	4,700	4,700
55200 Operating Supplies	4,867	4,584	4,283	4,283
55210 Fuel & Oil	2,178	2,375	2,310	2,310
55400 Publications, Subscriptions & Membe	2	800	800	800
55401 Training	884	1,900	1,900	1,900
001-371-569 Totals	<u>390,894</u>	<u>451,922</u>	<u>461,325</u>	<u>477,993</u>
161-808-554 Housing Finance Authority				
53100 Professional Services	0	0	38,000	38,000
54000 Travel & Per Diem	6,906	10,000	10,000	10,000
54200 Postage	688	2,150	2,150	2,150
54700 Printing And Binding	1,989	2,150	2,150	2,150
54800 Promotional Activities	-3,293	0	0	0
54900 Other Current Charges & Obligations	552	2,250	2,250	2,250
55100 Office Supplies	0	1,395	1,110	1,110
55200 Operating Supplies	807	3,000	3,000	3,000
55400 Publications, Subscriptions & Membe	0	1,200	1,200	1,200
58313 Housing Related Activities	1,828	8,065	8,065	8,065
585000 Housing Grants & Aids	149,355	0	0	0
587000 Rental Housing	84	0	0	0
161-808-554 Totals	<u>158,917</u>	<u>30,210</u>	<u>67,925</u>	<u>67,925</u>
Housing Services Totals	<u>549,811</u>	<u>482,132</u>	<u>529,250</u>	<u>545,918</u>

Leon County Fiscal Year 2015 Adopted Budget

Human Services

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-190-562 Health Department				
58100 Aids To Government Agencies	237,345	237,345	237,345	237,345
001-190-562 Totals	237,345	237,345	237,345	237,345
001-370-527 Medical Examiner				
58346 Medical Examiner	479,523	584,037	491,922	489,520
001-370-527 Totals	479,523	584,037	491,922	489,520
001-370-562 Tubercular Care & Child Protection Exams				
58340 Tubercular Care-transportation	0	2,000	2,000	2,000
58342 Child Protection Exams	46,500	59,000	59,000	59,000
001-370-562 Totals	46,500	61,000	61,000	61,000
001-370-563 Baker Act & Marchman Act				
53101 Baker Act Payments	638,156	386,143	397,727	397,727
53102 Mental Health & Alcohol	0	292,237	294,874	294,874
001-370-563 Totals	638,156	678,380	692,601	692,601
001-370-564 Medicaid & Indigent Burials				
53400 Other Contractual Services	1,231	1,330	1,330	1,330
58341 Indigent Burial	18,800	30,000	31,500	33,075
58343 Medicaid	2,128,925	2,558,220	2,575,000	2,601,000
001-370-564 Totals	2,148,956	2,589,550	2,607,830	2,635,405
001-370-569 CHSP & Emergency Assistance				
51200 Regular Salaries And Wages	39,060	40,316	41,278	42,929
52100 Fica Taxes	2,676	2,991	3,183	3,309
52200 Retirement Contribution	2,226	2,718	3,059	3,181
52210 Deferred Compensation Match	0	108	110	112
52300 Life & Health Insurance	11,888	11,702	12,600	13,091
52400 Workers Compensation	102	67	75	78
53400 Other Contractual Services	144,000	0	0	0
58246 United Partners for Human Services	0	0	23,750	23,750
58247 Whole Child Leon (Foundation for Leon County Schools)	0	0	38,000	38,000
58344 Human Service Grants	812,445	865,000	825,000	825,000
58345 Emergency Assistance	9,639	40,000	40,000	40,000
58346 Medical Examiner	400	0	0	0
001-370-569 Totals	1,022,434	962,902	987,055	989,450
001-971-562 Primary Health Care				
51200 Regular Salaries And Wages	36,578	59,408	41,534	43,195
52100 Fica Taxes	2,646	4,407	3,452	3,580
52200 Retirement Contribution	2,080	4,005	3,078	3,201
52300 Life & Health Insurance	6,552	11,894	4,032	4,049
52400 Workers Compensation	95	99	75	78
53144 Professional Services / Medical	203,271	257,671	157,671	157,671
53400 Other Contractual Services	0	6,000	6,000	6,000
54200 Postage	165	250	250	250
54800 Promotional Activities	0	500	500	500
54900 Other Current Charges & Obligations	1,471,219	1,485,872	1,581,911	1,581,911
55100 Office Supplies	96	780	780	780
55200 Operating Supplies	1,782	2,500	2,500	2,500
55400 Publications, Subscriptions & Membe	0	250	250	250
55401 Training	0	500	500	500
58249 Trauma Center	0	0	200,000	200,000
001-971-562 Totals	1,724,484	1,834,136	2,002,533	2,004,465
Human Services Totals	6,297,398	6,947,350	7,080,286	7,109,786

Leon County Fiscal Year 2015 Adopted Budget

Cooperative Extension

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-361-537 Cooperative Extension				
51200 Regular Salaries And Wages	318,350	333,078	344,191	357,959
52100 Fica Taxes	23,229	23,516	26,479	27,532
52200 Retirement Contribution	18,331	22,909	26,676	27,746
52210 Deferred Compensation Match	2,231	2,017	2,047	2,078
52300 Life & Health Insurance	38,856	70,812	53,285	55,339
52400 Workers Compensation	941	933	1,135	1,181
53400 Other Contractual Services	847	0	0	0
54000 Travel & Per Diem	29,659	22,760	22,760	22,760
54100 Communications	0	360	1,800	1,800
54101 Communication - Phone System	1,879	2,095	2,100	2,100
54200 Postage	99	50	50	50
54300 Utility Services	11,293	24,426	24,426	24,426
54400 Rentals And Leases	3,059	3,443	4,097	4,097
54505 Vehicle Coverage	325	1,202	889	889
54600 Repairs And Maintenance	2,860	3,236	1,000	1,000
54601 Vehicle Repair	2,283	2,981	2,190	2,190
54700 Printing And Binding	0	0	1,423	1,423
54800 Promotional Activities	2,325	2,020	2,800	2,800
54900 Other Current Charges & Obligations	3,000	4,350	3,000	3,000
55100 Office Supplies	6,876	5,708	5,708	5,708
55200 Operating Supplies	7,346	6,194	6,194	6,194
55210 Fuel & Oil	1,315	3,483	1,170	1,170
55400 Publications, Subscriptions & Membe	2,042	2,236	2,595	2,595
55401 Training	3,990	4,035	6,889	6,889
001-361-537 Totals	<u>481,135</u>	<u>541,844</u>	<u>542,904</u>	<u>560,926</u>
Cooperative Extension Totals	<u><u>481,135</u></u>	<u><u>541,844</u></u>	<u><u>542,904</u></u>	<u><u>560,926</u></u>

Office of Sustainability

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-127-513 Office of Sustainability				
51200 Regular Salaries And Wages	125,805	129,844	132,881	138,153
51250 Regular OPS Salaries	1,278	12,000	12,000	12,000
52100 Fica Taxes	9,460	9,634	10,263	10,665
52200 Retirement Contribution	7,195	8,752	9,766	10,157
52300 Life & Health Insurance	21,647	21,214	22,695	23,550
52400 Workers Compensation	330	216	240	249
53100 Professional Services	15,115	10,250	14,680	14,680
54000 Travel & Per Diem	435	2,000	2,000	2,000
54100 Communications	186	0	0	0
54101 Communication - Phone System	71	85	80	80
54300 Utility Services	61	500	500	500
54505 Vehicle Coverage	0	690	834	834
54600 Repairs And Maintenance	0	10,000	5,000	5,000
54601 Vehicle Repair	423	400	700	700
54700 Printing And Binding	1,066	500	500	500
54800 Promotional Activities	4,238	9,380	9,700	9,700
54900 Other Current Charges & Obligations	2,500	17,300	23,500	23,500
54918 Staff Development & Training	185	2,000	500	500
55100 Office Supplies	401	500	0	0
55200 Operating Supplies	20,153	17,870	17,070	17,070
55210 Fuel & Oil	0	1,200	500	500
55400 Publications, Subscriptions & Membe	4,947	6,050	4,100	4,100
55401 Training	0	3,200	2,000	2,000
58200 Aids To Private Organizations	0	0	10,000	0
58231 Keep Tall Leon County Beautiful	0	0	21,375	21,375
001-127-513 Totals	<u>215,496</u>	<u>263,585</u>	<u>300,884</u>	<u>297,813</u>
001-888-539 Line Item - Keep Tall. Beautiful				
58231 Keep Tall Leon County Beautiful	21,375	21,375	0	0
001-888-539 Totals	<u>21,375</u>	<u>21,375</u>	<u>0</u>	<u>0</u>
Office of Sustainability Totals	<u>236,871</u>	<u>284,960</u>	<u>300,884</u>	<u>297,813</u>

Leon County Fiscal Year 2015 Adopted Budget

Solid Waste

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
401-435-534 Landfill Closure				
51400 Overtime	0	3,000	0	0
53100 Professional Services	43,323	97,123	0	0
55200 Operating Supplies	0	10,000	0	0
401-435-534 Totals	<u>43,323</u>	<u>110,123</u>	<u>0</u>	<u>0</u>
401-437-534 Rural Waste Service Centers				
51200 Regular Salaries And Wages	223,601	259,900	131,331	141,982
51250 Regular OPS Salaries	25,781	27,365	27,365	28,460
51400 Overtime	39,086	40,000	40,000	40,000
52100 Fica Taxes	21,071	21,656	23,283	24,181
52200 Retirement Contribution	15,763	19,672	20,849	21,681
52210 Deferred Compensation Match	939	1,061	1,077	1,093
52300 Life & Health Insurance	70,723	90,393	100,171	103,781
52400 Workers Compensation	26,617	19,804	21,634	22,502
53400 Other Contractual Services	65,848	63,544	78,662	78,662
54000 Travel & Per Diem	0	1,095	0	0
54100 Communications	1,249	3,234	1,000	1,000
54200 Postage	0	0	500	500
54300 Utility Services	7,753	8,044	10,000	10,000
54400 Rentals And Leases	718	1,000	0	0
54505 Vehicle Coverage	4,419	9,985	17,338	17,338
54600 Repairs And Maintenance	14,705	20,300	46,234	46,234
54601 Vehicle Repair	37,153	33,777	39,820	39,820
54700 Printing And Binding	1,645	1,150	2,300	2,300
54900 Other Current Charges & Obligations	180,934	195,000	0	0
55100 Office Supplies	47	580	450	450
55200 Operating Supplies	7,124	6,756	7,256	7,256
55210 Fuel & Oil	53,612	67,765	77,770	77,770
55400 Publications, Subscriptions & Membe	0	189	189	189
55401 Training	0	500	0	0
56400 Machinery And Equipment	22,018	4,800	4,000	0
401-437-534 Totals	<u>820,805</u>	<u>897,570</u>	<u>651,229</u>	<u>665,199</u>

Leon County Fiscal Year 2015 Adopted Budget

Solid Waste

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
401-441-534 Transfer Station Operations				
51200 Regular Salaries And Wages	404,473	323,043	330,435	343,643
51400 Overtime	49,293	44,985	44,985	44,985
52100 Fica Taxes	33,504	24,937	26,504	27,516
52200 Retirement Contribution	25,416	24,338	26,150	27,194
52210 Deferred Compensation Match	2,548	3,503	3,556	3,734
52300 Life & Health Insurance	75,573	75,695	83,566	86,265
52400 Workers Compensation	36,553	20,488	22,264	23,153
53100 Professional Services	1,115	18,000	18,000	0
53400 Other Contractual Services	4,861,602	4,355,535	4,344,774	4,478,736
54000 Travel & Per Diem	404	1,991	0	0
54100 Communications	895	1,260	535	535
54101 Communication - Phone System	122	200	335	335
54300 Utility Services	52,562	43,368	34,868	34,868
54400 Rentals And Leases	1,248	2,500	3,800	3,800
54505 Vehicle Coverage	565	1,275	1,183	1,183
54600 Repairs And Maintenance	31,193	68,447	77,470	79,130
54601 Vehicle Repair	70,678	40,813	49,590	49,590
54700 Printing And Binding	0	700	700	700
54900 Other Current Charges & Obligations	887	2,450	11,050	5,650
55100 Office Supplies	315	870	870	870
55200 Operating Supplies	18,341	19,280	19,280	19,280
55210 Fuel & Oil	72,607	95,345	89,155	89,155
55400 Publications, Subscriptions & Membe	35	244	189	189
55401 Training	1,055	1,605	1,050	1,050
56400 Machinery And Equipment	542	0	0	0
401-441-534 Totals	5,741,525	5,170,872	5,190,309	5,321,561
401-442-534 Solid Waste Management Facility				
51200 Regular Salaries And Wages	435,287	442,282	451,613	469,644
51400 Overtime	13,790	17,816	17,816	17,816
52100 Fica Taxes	33,063	33,955	35,951	37,330
52200 Retirement Contribution	24,814	33,655	33,405	34,742
52210 Deferred Compensation Match	1,654	2,866	2,909	2,953
52300 Life & Health Insurance	105,087	113,847	129,486	134,025
52400 Workers Compensation	34,991	23,235	26,110	27,156
52600 Class C Travel	153	0	0	0
53100 Professional Services	225,110	162,600	91,440	91,440
53400 Other Contractual Services	483,286	363,500	389,149	389,149
54000 Travel & Per Diem	63	7,010	6,125	6,125
54100 Communications	916	1,260	2,140	2,140
54101 Communication - Phone System	2,940	2,855	4,000	4,000
54200 Postage	296	800	800	800
54300 Utility Services	257,580	150,775	148,540	148,540
54400 Rentals And Leases	4,411	55,358	40,079	40,079
54505 Vehicle Coverage	0	5,245	7,527	7,527
54600 Repairs And Maintenance	35,566	84,650	75,630	75,630
54601 Vehicle Repair	99,076	80,250	100,305	100,305
54700 Printing And Binding	0	500	500	500
54800 Promotional Activities	2,407	0	0	0
54900 Other Current Charges & Obligations	193,434	5,275	950	950
55100 Office Supplies	1,721	2,500	2,500	2,500
55200 Operating Supplies	40,942	65,000	65,220	65,220
55210 Fuel & Oil	87,615	95,470	108,565	108,565
55300 Road Materials And Supplies	68	0	0	0
55400 Publications, Subscriptions & Membe	1,416	1,617	872	872
55401 Training	705	5,836	5,836	5,836
56400 Machinery And Equipment	8,454	0	0	0
401-442-534 Totals	2,094,846	1,758,157	1,747,468	1,773,844

Leon County Fiscal Year 2015 Adopted Budget

Solid Waste

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
401-443-534 Hazardous Waste				
51200 Regular Salaries And Wages	161,464	141,873	145,301	151,092
51250 Regular OPS Salaries	4,320	16,030	16,030	16,671
51400 Overtime	34,193	36,000	36,000	36,000
52100 Fica Taxes	14,951	12,235	12,919	13,411
52200 Retirement Contribution	10,829	11,115	11,914	12,390
52210 Deferred Compensation Match	1,310	956	970	985
52300 Life & Health Insurance	23,254	20,991	22,218	22,807
52400 Workers Compensation	17,879	11,176	11,825	12,297
53400 Other Contractual Services	246,509	268,794	266,134	266,134
54000 Travel & Per Diem	848	2,000	2,600	2,600
54100 Communications	28	120	0	0
54101 Communication - Phone System	125	125	150	150
54200 Postage	0	25	25	25
54300 Utility Services	9,125	7,420	9,600	9,600
54505 Vehicle Coverage	670	1,514	1,333	1,333
54600 Repairs And Maintenance	7,176	8,000	8,000	8,000
54601 Vehicle Repair	1,042	4,895	3,390	3,390
54700 Printing And Binding	141	1,550	1,370	1,370
54800 Promotional Activities	179	6,100	6,100	6,100
54900 Other Current Charges & Obligations	1,675	0	0	0
55100 Office Supplies	58	450	450	450
55200 Operating Supplies	76,778	45,500	45,500	45,500
55210 Fuel & Oil	1,851	3,000	1,465	1,465
55400 Publications, Subscriptions & Membe	250	421	601	601
55401 Training	45	200	200	200
56400 Machinery And Equipment	7,029	0	0	0
401-443-534 Totals	<u>621,728</u>	<u>600,490</u>	<u>604,095</u>	<u>612,571</u>
401-471-534 Recycling Services & Education				
51200 Regular Salaries And Wages	55,545	50,264	47,983	49,903
51400 Overtime	8,392	2,960	2,960	2,960
52100 Fica Taxes	5,482	4,006	3,966	4,113
52200 Retirement Contribution	4,006	3,639	3,556	3,698
52210 Deferred Compensation Match	368	744	755	766
52300 Life & Health Insurance	12,735	8,174	8,690	8,882
52400 Workers Compensation	3,132	1,054	1,146	1,191
53100 Professional Services	28,641	0	0	0
53400 Other Contractual Services	9,168	20,700	20,500	20,500
54000 Travel & Per Diem	1,221	3,780	1,780	1,780
54100 Communications	97	600	300	300
54101 Communication - Phone System	144	220	100	100
54200 Postage	5	100	100	100
54300 Utility Services	2,804	3,500	1,500	1,500
54400 Rentals And Leases	55	0	0	0
54505 Vehicle Coverage	2,600	5,278	816	816
54600 Repairs And Maintenance	8,409	8,500	6,000	6,000
54601 Vehicle Repair	12,878	7,620	3,150	3,150
54700 Printing And Binding	0	2,000	2,000	2,000
54800 Promotional Activities	4,657	39,325	49,325	49,325
55100 Office Supplies	40	345	250	250
55200 Operating Supplies	2,507	4,970	1,935	1,935
55210 Fuel & Oil	12,826	28,435	725	725
55400 Publications, Subscriptions & Membe	500	1,164	1,964	1,964
55401 Training	750	750	750	750
401-471-534 Totals	<u>176,962</u>	<u>198,128</u>	<u>160,251</u>	<u>162,708</u>
Solid Waste Totals	<u>9,499,189</u>	<u>8,735,340</u>	<u>8,353,352</u>	<u>8,535,883</u>

Leon County Fiscal Year 2015 Adopted Budget

Clerk of the Circuit Court

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-132-586 Clerk - Finance Administration				
59302 Budget Transfers	1,403,766	1,480,021	1,520,544	1,550,955
001-132-586 Totals	<u>1,403,766</u>	<u>1,480,021</u>	<u>1,520,544</u>	<u>1,550,955</u>
110-537-614 Clerk - Article V Expenses				
54913 Clerk Circuit Court Fees	439,981	414,527	413,828	422,105
110-537-614 Totals	<u>439,981</u>	<u>414,527</u>	<u>413,828</u>	<u>422,105</u>
Clerk of the Circuit Court Totals	<u>1,843,747</u>	<u>1,894,548</u>	<u>1,934,372</u>	<u>1,973,060</u>

Property Appraiser

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-512-586 Property Appraiser				
59306 Budget Transfer	4,329,859	4,484,136	4,734,406	4,876,438
001-512-586 Totals	<u>4,329,859</u>	<u>4,484,136</u>	<u>4,734,406</u>	<u>4,876,438</u>
Property Appraiser Totals	<u><u>4,329,859</u></u>	<u><u>4,484,136</u></u>	<u><u>4,734,406</u></u>	<u><u>4,876,438</u></u>

Leon County Fiscal Year 2015 Adopted Budget

Sheriff

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
110-510-586 Law Enforcement				
51100 Executive Salaries	139,025	140,415	72,108	72,108
51200 Regular Salaries And Wages	18,538,325	17,257,524	17,801,744	18,338,398
51300 Other Salaries & Wages	0	0	187,300	187,300
51400 Overtime	1,016,520	799,714	831,714	848,348
51500 Special Pay	173,971	173,340	173,760	178,973
52100 Fica Taxes	1,453,628	1,405,740	1,443,707	1,501,715
52200 Retirement Contribution	2,523,230	3,064,877	3,053,344	3,145,377
52300 Life & Health Insurance	3,382,246	3,186,674	3,616,317	3,899,018
52400 Workers Compensation	334,547	220,284	476,197	495,336
52500 Unemployment Compensation	0	10,000	10,000	10,000
52600 Class C Travel	109	0	0	0
52700 Cip Chargebacks	-978,071	0	0	0
53100 Professional Services	41,557	0	0	0
53143 Other Administrative / Professional	0	24,000	24,000	24,000
53144 Professional Services / Medical	0	34,075	37,075	37,075
53400 Other Contractual Services	134,837	2,325,941	90,600	90,600
53500 Investigations	138,000	120,000	120,000	120,000
54000 Travel & Per Diem	41,036	0	0	0
54041 Travel and Per Diem	0	33,000	36,000	36,000
54042 Travel / Private Vehicle	0	1,000	0	0
54100 Communications	261,094	318,981	291,090	291,090
54200 Postage	16,987	22,290	22,290	22,290
54300 Utility Services	198,199	208,580	228,100	228,100
54400 Rentals And Leases	71,472	0	0	0
54443 Rentals and Leases / Other	0	69,311	68,711	68,711
54506 Property Insurance	0	21,247	23,119	23,119
54541 Insurance / Auto	0	183,088	175,479	175,479
54542 Insurance / Professional Liability	0	241,107	213,174	213,174
54543 Insurance / Bond and Other	373,764	0	0	0
54545 Insurance / Aircraft	0	67,778	67,778	67,778
54600 Repairs And Maintenance	428	0	0	0
54641 Repair and Maintenance / Autos	246,308	391,351	456,319	456,319
54643 Repair and Maintenance / Radios	2,983	10,356	10,356	10,356
54644 Repair and Maintenance / Office Equipment	86,697	363,128	389,608	389,608
54646 Repair and Maintenance / Facilities	209,650	147,395	232,098	232,098
54700 Printing And Binding	34,947	53,750	53,750	53,750
54900 Other Current Charges & Obligations	71,421	0	0	0
54942 Other Current Charges / Auto	19,994	112,375	112,375	112,375
54948 Other Current Charges / Other	0	42,440	42,940	42,940
54949 Uniform Cleaning	31,106	46,060	46,060	46,060
54950 Tuition Assistance	1,950	5,500	5,500	5,500
55100 Office Supplies	32,910	39,220	39,220	39,220
55200 Operating Supplies	182,412	0	0	0
55210 Fuel & Oil	878,810	0	0	0
55240 Data Processing Supplies	102,379	34,000	34,000	34,000
55241 Operating Supplies / Fuel and Lubrication	0	1,024,549	1,007,079	1,007,079
55242 Operating Supplies / Ammo	96,288	81,500	91,500	91,500
55244 Operating Supplies / Investigative	22,393	32,000	32,000	32,000
55248 Operating Supplies / Motorcycles and Boats	2,696	10,000	10,000	10,000
55249 Operating Supplies / Miscellaneous	0	215,406	212,556	212,556
55250 Operating Supplies / Uniforms	213,591	192,097	280,695	280,695
55400 Publications, Subscriptions & Membe	31,372	45,024	60,024	60,024
55401 Training	25,116	18,000	23,000	23,000
56400 Machinery And Equipment	161,107	0	0	0
56441 Machinery and Equipment / Auto	687,539	592,600	110,000	110,000
56444 Machinery and Equipment / Office	23,999	66,600	45,600	45,600
56445 Machinery and Equipment / Investigation	18,317	9,070	14,000	14,000
56447 Machinery and Equipment / Marine - Motorcycle	0	0	17,912	17,912
56480 Machinery and Equipment - Other	80,086	112,200	483,468	483,468
58100 Aids To Government Agencies	0	0	2,392,933	2,392,933

Leon County Fiscal Year 2015 Adopted Budget

Sheriff

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
110-510-586 Law Enforcement				
59000 Sheriff Contingency - Operating	0	100,000	100,000	100,000
59010 Sheriff - Less SRO Contract	0	-1,171,840	-1,180,250	-1,180,250
59020 Sheriff - Less Salary Lapse	0	-91,528	0	0
59100 Transfer	1,939,987	0	0	0
110-510-586 Totals	<u>33,064,962</u>	<u>32,410,219</u>	<u>34,186,350</u>	<u>35,196,732</u>

Leon County Fiscal Year 2015 Adopted Budget

Sheriff

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
110-511-586 Corrections				
51100 Executive Salaries	0	0	72,108	72,108
51200 Regular Salaries And Wages	12,082,167	13,612,213	13,641,236	14,052,462
51300 Other Salaries & Wages	0	0	43,036	43,036
51400 Overtime	1,035,929	681,272	649,272	649,272
51500 Special Pay	47,512	48,480	47,040	48,451
52100 Fica Taxes	952,886	1,096,501	1,099,402	1,143,577
52200 Retirement Contribution	1,845,837	2,433,768	2,407,586	2,504,348
52300 Life & Health Insurance	2,821,303	3,216,008	3,460,738	3,734,245
52400 Workers Compensation	261,496	173,753	367,125	381,880
52500 Unemployment Compensation	13,803	20,000	20,000	20,000
52700 Cip Chargebacks	978,071	0	0	0
53144 Professional Services / Medical	8,837	16,920	16,920	16,920
53400 Other Contractual Services	6,120,776	6,754,285	6,895,665	6,895,665
54000 Travel & Per Diem	4,519	0	0	0
54041 Travel and Per Diem	557	8,500	8,500	8,500
54042 Travel / Private Vehicle	0	2,000	0	0
54100 Communications	120,774	121,489	74,700	74,700
54200 Postage	1,558	2,090	2,090	2,090
54300 Utility Services	872,194	910,320	921,650	921,650
54400 Rentals And Leases	21,801	16,298	0	0
54443 Rentals and Leases / Other	0	0	17,869	17,869
54506 Property Insurance	0	177,469	195,515	195,515
54541 Insurance / Auto	13,520	12,588	11,944	11,944
54542 Insurance / Professional Liability	141,692	186,555	203,218	203,218
54543 Insurance / Bond and Other	117,909	0	0	0
54544 Insurance Prisoner/Medical	66,599	63,630	69,945	69,945
54600 Repairs And Maintenance	668,486	725,867	0	0
54641 Repair and Maintenance / Autos	0	0	59,747	59,747
54643 Repair and Maintenance / Radios	0	0	1,644	1,644
54644 Repair and Maintenance / Office Equipment	0	0	180,961	180,961
54646 Repair and Maintenance / Facilities	0	0	669,490	669,490
54700 Printing And Binding	10,015	15,000	15,000	15,000
54948 Other Current Charges / Other	9,717	1,000	1,000	1,000
54949 Uniform Cleaning	40,420	50,600	48,000	48,000
54950 Tuition Assistance	2,700	4,000	4,000	4,000
55100 Office Supplies	16,341	27,365	27,365	27,365
55200 Operating Supplies	77,919	77,050	131,150	131,150
55210 Fuel & Oil	53,221	0	0	0
55240 Data Processing Supplies	36,215	28,000	28,000	28,000
55241 Operating Supplies / Fuel and Lubrication	0	48,599	45,684	45,684
55242 Operating Supplies / Ammo	3,552	0	0	0
55246 Operating Supplies / Other Jail Supplies	471,948	402,000	410,000	410,000
55249 Operating Supplies / Miscellaneous	138,180	0	0	0
55250 Operating Supplies / Uniforms	96,214	164,019	164,019	164,019
55400 Publications, Subscriptions & Membe	588	2,339	2,339	2,339
55401 Training	1,802	2,500	2,500	2,500
56400 Machinery And Equipment	227,148	414,400	0	0
56442 Machinery and Equipment - Jail	0	0	46,814	46,814
56444 Machinery and Equipment / Office	0	0	274,000	274,000
59000 Sheriff Contingency - Operating	0	100,000	100,000	100,000
59020 Sheriff - Less Salary Lapse	0	-477,217	-325,000	-325,000
59100 Transfer	570,136	0	0	0
110-511-586 Totals	29,954,342	31,139,661	32,112,272	32,954,108
125-864-525 Emergency Management				
59304 Budget Transfer	0	121,155	121,155	121,155
125-864-525 Totals	0	121,155	121,155	121,155

Leon County Fiscal Year 2015 Adopted Budget

Sheriff

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
130-180-586 Enhanced 9-1-1				
51200 Regular Salaries And Wages	206,382	211,952	216,418	216,418
51400 Overtime	69	8,000	8,000	8,000
52100 Fica Taxes	15,028	16,339	18,793	18,793
52200 Retirement Contribution	13,437	20,649	23,978	23,978
52300 Life & Health Insurance	49,259	50,302	56,622	56,622
52400 Workers Compensation	464	502	364	364
53400 Other Contractual Services	4,522	30,000	30,000	30,000
54000 Travel & Per Diem	2,281	9,875	9,875	9,875
54100 Communications	36,310	53,328	53,328	53,328
54110 Com-net Communications	256,413	360,000	360,000	360,000
54200 Postage	372	450	450	450
54400 Rentals And Leases	3,894	6,000	6,000	6,000
54542 Insurance / Professional Liability	1,054	1,300	1,058	1,058
54600 Repairs And Maintenance	282,543	240,000	240,000	240,000
54644 Repair and Maintenance / Office Equipment	0	50,363	50,363	50,363
54700 Printing And Binding	0	60	60	60
54900 Other Current Charges & Obligations	416	0	0	0
55100 Office Supplies	876	2,500	2,500	2,500
55200 Operating Supplies	5,695	5,000	5,000	5,000
55240 Data Processing Supplies	374	2,000	2,000	2,000
55400 Publications, Subscriptions & Membe	390	755	755	755
55401 Training	4,890	12,596	12,596	12,596
56400 Machinery And Equipment	178,118	0	0	0
59100 Transfer	17,649	0	0	0
59900 Budgeted Contingency	0	24,404	185,040	202,940
130-180-586 Totals	<u>1,080,436</u>	<u>1,106,375</u>	<u>1,283,200</u>	<u>1,301,100</u>
Sheriff Totals	<u>64,099,740</u>	<u>64,777,410</u>	<u>67,702,977</u>	<u>69,573,095</u>

Leon County Fiscal Year 2015 Adopted Budget

Supervisor of Elections

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
060-520-513 Voter Registration				
51100 Executive Salaries	112,424	112,000	116,173	116,173
51200 Regular Salaries And Wages	1,136,348	1,092,853	1,204,000	1,262,145
52100 Fica Taxes	89,127	87,051	99,482	103,169
52200 Retirement Contribution	105,633	106,803	169,283	175,482
52210 Deferred Compensation Match	2,125	3,400	3,400	3,400
52300 Life & Health Insurance	115,739	121,778	150,719	156,043
52400 Workers Compensation	6,218	7,500	12,025	12,183
53100 Professional Services	149	10,000	13,750	11,500
53400 Other Contractual Services	1,689	7,000	6,500	6,000
53442 Other Cont / Elec Temp Agency Help	193	0	0	0
54000 Travel & Per Diem	24,254	12,000	16,000	16,000
54100 Communications	4,527	9,000	12,580	8,500
54101 Communication - Phone System	1,456	2,000	2,000	2,000
54200 Postage	49,401	79,325	97,920	173,676
54400 Rentals And Leases	25,336	45,330	42,672	43,672
54600 Repairs And Maintenance	45,515	67,285	81,209	79,434
54601 Vehicle Repair	3,896	2,025	4,125	4,125
54700 Printing And Binding	10,412	36,700	32,100	43,940
54715 Printing & Binding / Voter Materials	5,004	0	0	0
54900 Other Current Charges & Obligations	8,216	13,200	16,020	22,340
54961 Administrative Hearing	2,822	0	0	0
54964 Voter Registration Notices	4,062	0	0	0
54965 Other Current Charges - Personnel	1,674	0	0	0
55100 Office Supplies	4,743	7,500	7,500	13,500
55200 Operating Supplies	4,460	12,500	9,616	14,976
55210 Fuel & Oil	909	630	1,800	1,800
55400 Publications, Subscriptions & Membe	5,450	7,195	6,895	6,895
55401 Training	18,960	15,000	16,000	16,000
56400 Machinery And Equipment	0	0	2,000	6,500
56410 Machinery & Equipment <\$750	1,765	9,500	2,500	0
060-520-513 Totals	<u>1,792,507</u>	<u>1,867,575</u>	<u>2,126,269</u>	<u>2,299,453</u>
060-520-586 Elections				
59308 SOE-BUDGET TRANSFER	54,451	0	0	0
060-520-586 Totals	<u>54,451</u>	<u>0</u>	<u>0</u>	<u>0</u>

Leon County Fiscal Year 2015 Adopted Budget

Supervisor of Elections

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
060-521-513 Elections				
51250 Regular OPS Salaries	98,131	259,000	256,192	512,376
51300 Other Salaries & Wages	91,388	0	0	0
52100 Fica Taxes	14,476	34,425	19,599	39,197
52200 Retirement Contribution	4,996	31,275	10,000	20,000
52400 Workers Compensation	943	2,400	4,253	4,556
53100 Professional Services	4,388	44,000	33,415	40,607
53400 Other Contractual Services	20,582	482,300	375,490	753,380
53441 Other Contractual / Poll Workers	175,761	0	0	0
53442 Other Cont / Elec Temp Agency Help	139,000	0	0	0
53443 Other Cont / Election Security	30,912	0	0	0
53444 Other Cont / Elec Equip Delivery	14,423	0	0	0
54000 Travel & Per Diem	2,933	8,000	7,000	7,000
54100 Communications	1,100	4,000	5,000	12,360
54101 Communication - Phone System	17,630	19,000	19,000	19,000
54200 Postage	13,062	221,906	118,551	233,923
54400 Rentals And Leases	207,588	277,700	239,167	284,426
54410 Rental and Leases / Polling Place St	11,530	0	0	0
54505 Vehicle Coverage	654	1,479	1,789	1,789
54600 Repairs And Maintenance	92,104	127,803	269,617	263,753
54700 Printing And Binding	0	218,500	284,950	469,215
54711 Printing & Binding / School Elections	-1,997	0	0	0
54712 Printing & Binding / Elections Ballots	142,657	0	0	0
54713 Printing & Binding / PW Training Mate	3,126	0	0	0
54714 Printing & Binding / Precinct Notices	7,403	0	0	0
54715 Printing & Binding / Voter Materials	-36,877	0	0	0
54900 Other Current Charges & Obligations	13,555	24,000	53,425	92,800
54962 Canvassing Board	676	0	0	0
54963 Election Notices	23,049	0	0	0
54965 Other Current Charges - Personnel	800	0	0	0
55100 Office Supplies	9,306	41,000	27,505	62,160
55111 Office Supplies / Early Voting	333	0	0	0
55112 Office Supplies / Precincts	1,542	0	0	0
55113 Office Supplies / Canvassing Board	166	0	0	0
55200 Operating Supplies	3,281	15,000	36,623	44,772
55210 Fuel & Oil	786	2,000	1,000	1,000
55261 Operating Supplies / Early Voting	5,462	0	0	0
55262 Operating Supplies / Precincts	1,710	0	0	0
55263 Operating Supplies / Canvassing Board	83	0	0	0
55264 Operating Supplies / Absentee	533	0	0	0
55400 Publications, Subscriptions & Membe	2,515	0	0	0
55401 Training	7,537	5,000	5,000	5,000
56400 Machinery And Equipment	37,942	0	8,042	6,000
56410 Machinery & Equipment <\$750	4,839	47,500	750	0
060-521-513 Totals	<u>1,170,029</u>	<u>1,866,288</u>	<u>1,776,368</u>	<u>2,873,314</u>
060-521-586 Elections				
59308 SOE-BUDGET TRANSFER	35,195	0	0	0
060-521-586 Totals	<u>35,195</u>	<u>0</u>	<u>0</u>	<u>0</u>
060-525-513 SOE Grants				
54715 Printing & Binding / Voter Materials	53,801	0	0	0
060-525-513 Totals	<u>53,801</u>	<u>0</u>	<u>0</u>	<u>0</u>
Supervisor of Elections Totals	<u>3,105,983</u>	<u>3,733,863</u>	<u>3,902,637</u>	<u>5,172,767</u>

Leon County Fiscal Year 2015 Adopted Budget

Tax Collector

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-513-586 Tax Collector				
59307 Budget Transfer	4,365,110	4,278,000	4,368,000	4,455,700
001-513-586 Totals	<u>4,365,110</u>	<u>4,278,000</u>	<u>4,368,000</u>	<u>4,455,700</u>
123-513-586 Tax Collector				
59307 Budget Transfer	20,237	64,000	65,920	65,920
123-513-586 Totals	<u>20,237</u>	<u>64,000</u>	<u>65,920</u>	<u>65,920</u>
135-513-586 Tax Collector				
59307 Budget Transfer	133,797	133,797	136,000	139,000
135-513-586 Totals	<u>133,797</u>	<u>133,797</u>	<u>136,000</u>	<u>139,000</u>
145-513-586 Tax Collector				
59307 Budget Transfer	31,540	34,770	33,361	33,695
145-513-586 Totals	<u>31,540</u>	<u>34,770</u>	<u>33,361</u>	<u>33,695</u>
162-513-586 Tax Collector				
59307 Budget Transfer	6,400	6,600	5,500	5,500
162-513-586 Totals	<u>6,400</u>	<u>6,600</u>	<u>5,500</u>	<u>5,500</u>
164-513-586 Tax Collector				
59307 Budget Transfer	4,565	5,000	5,000	5,000
164-513-586 Totals	<u>4,565</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
401-513-586 Tax Collector				
59307 Budget Transfer	29,373	31,670	32,620	32,620
401-513-586 Totals	<u>29,373</u>	<u>31,670</u>	<u>32,620</u>	<u>32,620</u>
Tax Collector Totals	<u>4,591,023</u>	<u>4,553,837</u>	<u>4,646,401</u>	<u>4,737,435</u>

Court Administration

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-540-601 Court Administration				
51200 Regular Salaries And Wages	160,657	140,915	133,501	138,919
52100 Fica Taxes	11,939	10,731	10,680	11,097
52200 Retirement Contribution	7,993	9,749	10,038	10,439
52300 Life & Health Insurance	24,218	26,920	25,185	26,026
52400 Workers Compensation	370	218	230	239
53400 Other Contractual Services	0	9,216	9,216	9,216
54000 Travel & Per Diem	0	198	198	198
54100 Communications	0	4,329	4,329	4,329
54200 Postage	0	200	200	200
54400 Rentals And Leases	0	9,452	21,301	21,301
54700 Printing And Binding	0	200	200	200
55100 Office Supplies	0	450	450	450
55200 Operating Supplies	0	12,825	14,092	14,092
55401 Training	0	1,800	1,800	1,800
001-540-601 Totals	<u>205,177</u>	<u>227,203</u>	<u>231,420</u>	<u>238,506</u>
001-540-713 Court Information Systems				
54100 Communications	4,262	0	0	0
54101 Communication - Phone System	9,477	9,000	9,000	9,000
001-540-713 Totals	<u>13,739</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
001-540-719 Court Operating				
54400 Rentals And Leases	8,931	0	0	0
55100 Office Supplies	148	0	0	0
55200 Operating Supplies	15,470	0	0	0
001-540-719 Totals	<u>24,549</u>	<u>0</u>	<u>0</u>	<u>0</u>
Court Administration Totals	<u>243,465</u>	<u>236,203</u>	<u>240,420</u>	<u>247,506</u>

State Attorney

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
110-532-602 State Attorney				
51300 Other Salaries & Wages	37,000	37,000	37,000	37,000
51400 Overtime	465	0	0	0
53500 Investigations	0	1,500	1,500	1,500
54000 Travel & Per Diem	0	1,900	1,900	1,900
54100 Communications	0	5,000	5,000	5,000
54600 Repairs And Maintenance	0	2,000	2,000	2,000
54900 Other Current Charges & Obligations	0	15,000	15,000	15,000
55200 Operating Supplies	0	36,200	36,200	36,200
110-532-602 Totals	<u>37,465</u>	<u>98,600</u>	<u>98,600</u>	<u>98,600</u>
110-532-713 State Attorney				
54100 Communications	5,643	0	0	0
54101 Communication - Phone System	0	10,055	9,655	9,655
110-532-713 Totals	<u>5,643</u>	<u>10,055</u>	<u>9,655</u>	<u>9,655</u>
110-532-719 State Attorney				
54101 Communication - Phone System	7,347	0	0	0
54600 Repairs And Maintenance	1,154	0	0	0
54900 Other Current Charges & Obligations	18,549	0	0	0
55200 Operating Supplies	33,942	0	0	0
110-532-719 Totals	<u>60,992</u>	<u>0</u>	<u>0</u>	<u>0</u>
State Attorney Totals	<u>104,100</u>	<u>108,655</u>	<u>108,255</u>	<u>108,255</u>

Leon County Fiscal Year 2015 Adopted Budget

Public Defender

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
110-533-603 Public Defender				
51300 Other Salaries & Wages	37,000	37,000	37,000	37,000
53100 Professional Services	0	10,438	10,438	10,438
53500 Investigations	16,150	16,150	16,150	16,150
54100 Communications	0	12,240	12,240	12,240
54200 Postage	0	1,291	1,291	1,291
54400 Rentals And Leases	0	11,640	11,640	11,640
54900 Other Current Charges & Obligations	0	7,000	7,000	7,000
55100 Office Supplies	0	210	210	210
55200 Operating Supplies	0	22,556	22,556	22,556
110-533-603 Totals	<u>53,150</u>	<u>118,525</u>	<u>118,525</u>	<u>118,525</u>
110-533-713 Public Defender				
54100 Communications	11,358	0	0	0
54101 Communication - Phone System	10,882	14,350	12,720	12,720
110-533-713 Totals	<u>22,240</u>	<u>14,350</u>	<u>12,720</u>	<u>12,720</u>
110-533-719 Public Defender				
53100 Professional Services	10,434	0	0	0
54200 Postage	765	0	0	0
54400 Rentals And Leases	10,779	0	0	0
54900 Other Current Charges & Obligations	7,000	0	0	0
55200 Operating Supplies	23,263	0	0	0
110-533-719 Totals	<u>52,240</u>	<u>0</u>	<u>0</u>	<u>0</u>
Public Defender Totals	<u>127,629</u>	<u>132,875</u>	<u>131,245</u>	<u>131,245</u>

Leon County Fiscal Year 2015 Adopted Budget

Other Court-Related Programs

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
110-555-715 Legal Aid				
58224 Legal Services Of North Fl (801)	131,424	133,655	134,082	134,510
110-555-715 Totals	<u>131,424</u>	<u>133,655</u>	<u>134,082</u>	<u>134,510</u>
114-586-662 Court Administration - Teen Court				
51200 Regular Salaries And Wages	96,768	95,281	98,252	102,183
52100 Fica Taxes	7,026	7,070	7,614	7,915
52200 Retirement Contribution	5,494	6,423	7,281	7,573
52300 Life & Health Insurance	28,971	38,906	30,720	31,896
52400 Workers Compensation	252	159	179	186
53400 Other Contractual Services	1,955	2,300	2,300	2,300
54000 Travel & Per Diem	505	325	1,325	1,325
54200 Postage	344	250	250	250
54400 Rentals And Leases	1,459	1,401	1,401	1,401
54700 Printing And Binding	64	400	400	400
54900 Other Current Charges & Obligations	0	750	750	750
55100 Office Supplies	608	700	700	700
55200 Operating Supplies	1,701	2,579	2,201	4,295
55400 Publications, Subscriptions & Membe	200	200	200	200
55401 Training	533	1,785	1,785	1,785
114-586-662 Totals	<u>145,879</u>	<u>158,529</u>	<u>155,358</u>	<u>163,159</u>
117-509-569 Alternative Juvenile Programs				
51200 Regular Salaries And Wages	53,677	55,682	55,624	57,882
51500 Special Pay	0	-27,735	-25,093	-18,129
52100 Fica Taxes	3,962	4,131	4,343	4,516
52200 Retirement Contribution	3,057	3,753	4,182	4,349
52300 Life & Health Insurance	11,731	11,576	12,464	12,950
52400 Workers Compensation	140	93	103	107
55200 Operating Supplies	64	0	0	0
117-509-569 Totals	<u>72,630</u>	<u>47,500</u>	<u>51,623</u>	<u>61,675</u>
117-546-714 Law Library				
56600 Books, Publications & Libr Material	8,774	47,500	51,623	52,060
117-546-714 Totals	<u>8,774</u>	<u>47,500</u>	<u>51,623</u>	<u>52,060</u>
117-548-662 Judicial Programs/Article V				
51200 Regular Salaries And Wages	6,777	56,833	68,439	71,217
51500 Special Pay	0	-27,634	-38,838	-19,034
52100 Fica Taxes	632	4,217	5,679	5,897
52200 Retirement Contribution	490	3,323	3,821	3,975
52300 Life & Health Insurance	-5,197	5,666	7,270	7,414
52400 Workers Compensation	45	95	120	125
53400 Other Contractual Services	28,351	0	0	0
54000 Travel & Per Diem	-89	0	0	0
55200 Operating Supplies	-77	5,000	5,132	5,132
55401 Training	-27	0	0	0
117-548-662 Totals	<u>30,905</u>	<u>47,500</u>	<u>51,623</u>	<u>74,726</u>
117-555-715 Legal Aid - Court				
58224 Legal Services Of North Fl (801)	45,076	47,500	51,622	52,060
117-555-715 Totals	<u>45,076</u>	<u>47,500</u>	<u>51,622</u>	<u>52,060</u>
Other Court-Related Programs Totals	<u>434,688</u>	<u>482,184</u>	<u>495,931</u>	<u>538,190</u>

Guardian Ad Litem

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-547-685 Guardian Ad Litem				
53400 Other Contractual Services	0	4,528	3,468	3,468
54100 Communications	0	13,824	13,824	13,824
54200 Postage	0	2,500	2,500	2,500
001-547-685 Totals	<u>0</u>	<u>20,852</u>	<u>19,792</u>	<u>19,792</u>
001-547-713 GAL Information Systems				
54100 Communications	8,677	0	0	0
54101 Communication - Phone System	1,210	1,495	1,490	1,490
001-547-713 Totals	<u>9,887</u>	<u>1,495</u>	<u>1,490</u>	<u>1,490</u>
001-547-719 GAL Operating				
53400 Other Contractual Services	4,532	0	0	0
54200 Postage	1,208	0	0	0
001-547-719 Totals	<u>5,740</u>	<u>0</u>	<u>0</u>	<u>0</u>
Guardian Ad Litem Totals	<u>15,627</u>	<u>22,347</u>	<u>21,282</u>	<u>21,282</u>

Fire Control

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
145-838-522 Fire Services Payment				
53400 Other Contractual Services	6,652,296	6,622,423	6,312,770	6,374,897
145-838-522 Totals	<u>6,652,296</u>	<u>6,622,423</u>	<u>6,312,770</u>	<u>6,374,897</u>
145-843-522 Volunteer Fire Department				
54200 Postage	603	0	0	0
54800 Promotional Activities	356,346	482,479	482,479	482,479
145-843-522 Totals	<u>356,949</u>	<u>482,479</u>	<u>482,479</u>	<u>482,479</u>
Fire Control Totals	<u>7,009,245</u>	<u>7,104,902</u>	<u>6,795,249</u>	<u>6,857,376</u>

Leon County Fiscal Year 2015 Adopted Budget

Other Non-Operating

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-278-551 Summer Youth Employment				
51300 Other Salaries & Wages	63,691	64,542	70,242	70,242
52100 Fica Taxes	4,872	4,938	5,371	5,371
52400 Workers Compensation	166	310	337	337
53100 Professional Services	600	2,655	2,655	2,655
54200 Postage	610	100	100	100
54700 Printing And Binding	333	500	500	500
55200 Operating Supplies	1,334	1,220	1,220	1,220
001-278-551 Totals	<u>71,605</u>	<u>74,265</u>	<u>80,425</u>	<u>80,425</u>
001-379-572 Youth Sports Teams				
58320 Sponsorships & Contributions	1,500	4,750	0	0
001-379-572 Totals	<u>1,500</u>	<u>4,750</u>	<u>0</u>	<u>0</u>
001-402-515 Capital Regional Transportation Planning Agency				
51200 Regular Salaries And Wages	177,419	171,925	175,999	183,039
52100 Fica Taxes	13,264	13,032	13,837	14,376
52200 Retirement Contribution	9,439	11,840	13,041	13,564
52300 Life & Health Insurance	15,410	18,938	20,009	20,614
52400 Workers Compensation	461	293	320	333
54900 Other Current Charges & Obligations	0	15,000	15,000	15,000
001-402-515 Totals	<u>215,993</u>	<u>231,028</u>	<u>238,206</u>	<u>246,926</u>
001-820-519 Non-Operating General Fund				
52500 Unemployment Compensation	55,359	50,000	50,000	50,000
53100 Professional Services	89,002	153,000	153,000	153,000
53102 Mental Health & Alcohol	6,271	15,000	15,000	15,000
53160 Bank Service Charges	67,035	104,538	107,673	107,673
53200 Accounting And Auditing	236,209	227,000	227,000	227,000
54000 Travel & Per Diem	397	5,000	5,000	5,000
54200 Postage	14,300	0	0	0
54400 Rentals And Leases	28,970	10,277	19,607	19,607
54800 Promotional Activities	675	0	0	0
54900 Other Current Charges & Obligations	197,070	148,307	106,691	107,787
54908 Other Current Charges & Obligations	18,094	30,000	30,000	30,000
55200 Operating Supplies	1,424	0	0	0
55400 Publications, Subscriptions & Membe	76,518	43,234	61,988	43,988
58200 Aids To Private Organizations	37,500	4,000	31,000	31,000
58344 Human Service Grants	24,000	0	0	0
001-820-519 Totals	<u>852,825</u>	<u>790,356</u>	<u>806,959</u>	<u>790,055</u>
001-972-559 CRA-Payment				
54900 Other Current Charges & Obligations	1,334,305	1,328,511	1,681,225	1,714,849
001-972-559 Totals	<u>1,334,305</u>	<u>1,328,511</u>	<u>1,681,225</u>	<u>1,714,849</u>
106-978-541 Public Works Admin Chargebacks				
54980 Reimb Of Admin Costs	-308,418	-600,000	-500,000	-450,000
106-978-541 Totals	<u>-308,418</u>	<u>-600,000</u>	<u>-500,000</u>	<u>-450,000</u>
110-508-569 Diversionary Programs				
53400 Other Contractual Services	115,543	110,000	100,000	100,000
110-508-569 Totals	<u>115,543</u>	<u>110,000</u>	<u>100,000</u>	<u>100,000</u>
110-620-689 Juvenile Detention Payment - State				
58100 Aids To Government Agencies	1,003,167	1,286,000	1,100,000	1,122,660
110-620-689 Totals	<u>1,003,167</u>	<u>1,286,000</u>	<u>1,100,000</u>	<u>1,122,660</u>

Other Non-Operating

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
116-800-562 Drug Abuse				
53400 Other Contractual Services	93,898	48,450	52,540	52,920
116-800-562 Totals	<u>93,898</u>	<u>48,450</u>	<u>52,540</u>	<u>52,920</u>
125-991-595 Grant Match Funds				
54900 Other Current Charges & Obligations	0	90,000	90,000	90,000
125-991-595 Totals	<u>0</u>	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>
131-529-519 800 Mhz System Maintenance				
53400 Other Contractual Services	580,309	610,020	584,324	601,854
54900 Other Current Charges & Obligations	480,116	474,300	503,900	519,017
131-529-519 Totals	<u>1,060,425</u>	<u>1,084,320</u>	<u>1,088,224</u>	<u>1,120,871</u>
140-838-572 Payment to City- Parks & Recreation				
53400 Other Contractual Services	1,078,290	1,169,944	1,171,893	1,171,893
140-838-572 Totals	<u>1,078,290</u>	<u>1,169,944</u>	<u>1,171,893</u>	<u>1,171,893</u>
164-838-535 Sewer Services Killearn Lakes Units I and II				
58100 Aids To Government Agencies	223,698	232,500	232,500	232,500
164-838-535 Totals	<u>223,698</u>	<u>232,500</u>	<u>232,500</u>	<u>232,500</u>
Other Non-Operating Totals	<u><u>5,742,831</u></u>	<u><u>5,850,124</u></u>	<u><u>6,141,972</u></u>	<u><u>6,273,099</u></u>

Risk Financing & Workers Comp

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
501-821-596 Workers' Comp Risk Management				
54502 A D & D Law Enforcement	17,990	19,600	32,000	32,000
54503 Public Official Liability	418,503	290,900	283,500	283,500
54504 Bonds	2,753	6,000	6,000	6,000
54505 Vehicle Coverage	185,582	0	196,833	196,833
54506 Property Insurance	597,975	786,575	814,062	814,062
54507 Aviation Insurance	29,684	25,700	50,000	50,000
54508 VFD - G/L Property, Equipment	-20,426	28,300	29,400	29,400
54509 Excess Deposit Premium	121,072	115,200	194,565	194,565
54510 Service Fee	56,900	58,700	58,695	58,695
54513 State Assessment	55,016	26,300	90,930	90,930
54514 Workers Comp Claims	1,354,453	1,000,000	1,200,000	1,200,000
54515 At Fault Vehicle Repair Claims	17,087	185,000	150,000	150,000
54516 General Liability Claims	31,840	175,000	100,000	100,000
54600 Repairs And Maintenance	21,147	75,000	75,000	75,000
501-821-596 Totals	<u>2,889,577</u>	<u>2,792,275</u>	<u>3,280,985</u>	<u>3,280,985</u>
Risk Financing & Workers Comp Totals	<u><u>2,889,577</u></u>	<u><u>2,792,275</u></u>	<u><u>3,280,985</u></u>	<u><u>3,280,985</u></u>

Communications

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
001-470-519 MIS Automation - General Fund				
54110 Com-net Communications	131,701	138,120	136,675	136,675
001-470-519 Totals	<u>131,701</u>	<u>138,120</u>	<u>136,675</u>	<u>136,675</u>
106-470-541 MIS Automation - Transportation Trust				
54110 Com-net Communications	8,730	11,350	9,600	9,600
106-470-541 Totals	<u>8,730</u>	<u>11,350</u>	<u>9,600</u>	<u>9,600</u>
110-470-602 MIS Automation - State Attorney				
54110 Com-net Communications	11,660	11,920	12,480	12,480
110-470-602 Totals	<u>11,660</u>	<u>11,920</u>	<u>12,480</u>	<u>12,480</u>
110-470-603 MIS Automation - Public Defender				
54110 Com-net Communications	12,830	16,320	16,393	16,393
110-470-603 Totals	<u>12,830</u>	<u>16,320</u>	<u>16,393</u>	<u>16,393</u>
111-470-523 MIS Automation - Probation Services				
54100 Communications	3,590	0	0	0
54110 Com-net Communications	0	3,330	3,860	3,860
111-470-523 Totals	<u>3,590</u>	<u>3,330</u>	<u>3,860</u>	<u>3,860</u>
120-470-524 MIS Automation - Building Inspection				
54100 Communications	1,780	0	0	0
54110 Com-net Communications	0	720	1,800	1,800
120-470-524 Totals	<u>1,780</u>	<u>720</u>	<u>1,800</u>	<u>1,800</u>
121-470-537 MIS Automation - Growth Management				
54110 Com-net Communications	6,530	6,530	6,300	6,300
121-470-537 Totals	<u>6,530</u>	<u>6,530</u>	<u>6,300</u>	<u>6,300</u>
123-470-538 MIS Automation - Stormwater				
54110 Com-net Communications	500	500	0	0
123-470-538 Totals	<u>500</u>	<u>500</u>	<u>0</u>	<u>0</u>
135-470-526 MIS Automation - EMS Fund				
54110 Com-net Communications	6,910	3,650	8,595	8,595
135-470-526 Totals	<u>6,910</u>	<u>3,650</u>	<u>8,595</u>	<u>8,595</u>
140-470-562 MIS Automation - Animal Control				
54110 Com-net Communications	1,240	660	710	710
140-470-562 Totals	<u>1,240</u>	<u>660</u>	<u>710</u>	<u>710</u>
140-470-572 MIS Automation - Parks and Recreation				
54110 Com-net Communications	1,240	540	335	335
140-470-572 Totals	<u>1,240</u>	<u>540</u>	<u>335</u>	<u>335</u>
160-470-552 MIS Automation - Tourism Development				
54110 Com-net Communications	8,640	8,560	8,815	8,815
160-470-552 Totals	<u>8,640</u>	<u>8,560</u>	<u>8,815</u>	<u>8,815</u>
401-470-534 MIS Automation - Solid Waste Fund				
54110 Com-net Communications	14,470	13,480	18,485	18,485
401-470-534 Totals	<u>14,470</u>	<u>13,480</u>	<u>18,485</u>	<u>18,485</u>

Communications

Organizational Code / Account	FY 2013 Actual	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Projected
502-900-590 Communications Trust				
54100 Communications	8,445	0	0	0
54101 Communication - Phone System	141,490	165,740	238,999	238,999
54110 Com-net Communications	151,408	336,950	356,783	356,783
502-900-590 Totals	<u>301,343</u>	<u>502,690</u>	<u>595,782</u>	<u>595,782</u>
502-900-713 Communications Trust				
54110 Com-net Communications	50,338	0	0	0
502-900-713 Totals	<u>50,338</u>	<u>0</u>	<u>0</u>	<u>0</u>
505-470-519 MIS Automation - Motor Pool Fund				
54110 Com-net Communications	500	420	415	415
505-470-519 Totals	<u>500</u>	<u>420</u>	<u>415</u>	<u>415</u>
Communications Totals	<u>562,002</u>	<u>718,790</u>	<u>820,245</u>	<u>820,245</u>